

## City of Santa Paula - Planning Department Schedule of Fees

SERVICE OR ACTIVITY	FEE	PER	ADDITIONAL INFORMATION
<b>Fast Track</b>	Double Original Fee	Application	Subject to Director Approval
<b>ADMINISTRATIVE APPROVALS</b>			
<b>Minor Modification (MM) (includes Time Extensions, may require attorney deposit)</b>	\$1,050 1 <sup>st</sup> item \$337 each additional item	Application	
<b>Airport Land Use Consistency Review</b>	\$712	Application	
<b>Concept Review or Pre-Application</b>			
By Staff**	\$675	Review	
By Planning Commission	\$1,125	Review	
<b>Condo Conversion Review</b>	\$150	Dwelling Unit	
<b>Design Review</b>			
Major: Commercial/Industrial, Multi-Family	FAHR	Application	\$862 Deposit
Minor: SFR brought onto site, Carports, Fences	\$530	Application	
Home Occupation Permit	\$107	Permit +	Bus. Lic. & B&S inspection \$107 + \$24 = \$131
Landscape Plan Review/Inspection	\$259	Permit +	Consultant Review
<b>Plancheck Review</b>			
Discretionary Approvals Parcel Map or Tract Maps without structures	\$589	Application	Parcel Map or Tract Map with structures \$589 + \$27 per unit/lot
Administrative Approvals greater than 500 sq ft	\$295	Application	
Other changes & new construction less than 500 sq ft	\$150	Application	
Over the Counter Project Review	\$64		
Additional Fees for 3 <sup>rd</sup> + review	\$96 each time		
Second Unit Permit (Includes Design Review and NLUR)	\$942	Application	
<b>Construction/Post project approval phasing (i.e. subdivisions, Spec Plans)</b>	FAHR	Application	\$2500 Deposit
<b>Signs</b>			
Sign	\$88 per sign		SPMC § 16.48.280 -Applicant seeks sign permit for an illegal sign, sign permit fee is doubled to cover the City's additional administrative expenses.
Master Sign Plan, Amendments to Sign Plan, Monument signs	FAHR		\$675 Deposit
Banner Permit	\$25		
Temporary Occupancy Permit	\$471	Application	
<b>Site Development Permit</b>	\$900	Application	
<b>Tree Removal Permit</b>			
1-3 trees	\$83	Application	
4 or more trees	\$83 +\$54 ea additional tree	Application	

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<b>Zoning Clearances</b>			
Zoning Clearance	\$150	Application	
Zoning Clearance (new business zoning & parking verification)	\$54	Application	
<b>Peddler/Vendor Solicitors Application</b>	\$130	Application	
<b>DISCRETIONARY APPROVALS</b>	<b>FEE</b>	<b>PER</b>	<b>ADDITIONAL INFORMATION</b>
Annexations	FAHR		\$2,399 Deposit
<b>Appeals</b>			
To Planning Commission	\$942	Appeal	
To City Council	\$1,178	Appeal	
<b>Conditional Use Permit (Includes Design Review)</b>			
Major: New Construction, Site Improvements, Alcohol sales, Surface Mining	FAHR	Application	\$3,599 Deposit
Minor: Change of Use, Freestanding signs requiring a CUP	FAHR	Application	\$3,599 Deposit
<b>Other</b>			
Density Bonus Review	\$1,414	Application	
Development Agreement	FAHR		\$3,213 Deposit
Farm Animal Permit	\$81	Permit	
General Plan Amendment	FAHR		\$3,213 Deposit
Growth Management Allocation	\$793	Application	
Historic Landmark Certification (Certificate of Appropriateness)	\$530	Application	
Mills Act (tax incentive Historic Structure)	\$161		
Mills Act (tax incentive Historic Structure)	FAHR	Application	\$1500 deposit
<b>Modification to PD, CUP (MOD)</b>	\$1,414	Application	
<b>Planned Development Permit</b>			
Residential/Commercial	FAHR	Application	\$3,213 Deposit
<b>Specific Plan</b>			
Review	FAHR, City Costs (Attorney & Consultant)		\$8,568 Deposit
Amendment	\$2,035+Consultant Costs		
<b>Temporary Use Permit</b>			
Temporary Use Permit	\$471	Permit	
Temporary Use Stock Piling materials	FAHR	Application	\$2500 Deposit
<b>Variance</b>			
Major: Multiple Items. Dev. Stds	FAHR	Application	\$3,213 Deposit
Minor: Single Item/Dev. Std.	FAHR	Application	\$1,200 Deposit
<b>Zone Change/ Zoning Text Amendment</b>	<b>FAHR</b>	<b>Application</b>	<b>\$5,623 Deposit</b>
<b>Adult Business</b>			
New/relocated/expanded Trans/Suspend/reinstate	FAHR	Application	\$3,974 Deposit
Annual Renewal of permit	\$643	Application	
New Employee/Annual Renewal Employee	\$643	Application	

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<b>Massage Business/Clinics</b>			
Massage Clinic (New / relocated)	FAHR		\$675 Deposit
Massage Clinic (Renewal)	\$321		Annual
Massage Technician Permit (New)	FAHR		\$675 Deposit
Massage Technician Permit Renewal	\$321		
Outdoor Dining/Café Entertainment (requires Attorney deposit)	\$257	Application	
<b>SUBDIVISION MAP ACT</b>	<b>FEE</b>	<b>PER</b>	<b>ADDITIONAL INFORMATION</b>
Parcel Map	FAHR	Application	\$3,213 Deposit
Tentative or Vesting Tract Map	FAHR	Application	\$3,213 Deposit
Lot Line Adjustment, Reversion to Acreage, Lot Merger, Certificate of Compliance	\$707	Application	
<b>ENVIRONMENTAL REVIEW</b>			
<b>County of Ventura Filing Fee</b>	\$ 50		Check made out to <b>Ventura County Clerk</b>
Categorical Exemption	\$236	Review	
* Initial Study and Negative Declaration or Environmental Impact Report	FAHR		\$6,747 deposit Plus 25% Admin fee
Mitigation Monitoring/Reporting	\$857		\$857 Annual Deposit
<b>MISCELLANEOUS</b>			
Attorney Fee	As billed	Application	\$643 Deposit (1)
Technology Fee	\$11	Per project /application	(2)
Inclusionary Housing Ordinance	FAHR		\$600 Deposit (3)
General Plan Maintenance Fee	\$5.26 per \$1000 permit valuation		New Residential, Commercial & Industrial Bldgs & Additions (5)
<b>In-Lieu Fee Calculations</b>			
City Architectural Design Review Services per Resolution 6533	As billed		\$1,606 Deposit (4)
<b>Engineering Plan Review Fee (Public Works Fee)</b>			
Single Family Addition	\$ 81		
Commercial/Industrial to 5,000 sf	\$161		
Multifamily to 5,000 sf, Hillside Single Family, and Commercial/ Industrial over 5,000 sf.	\$321		
Subdivisions & large projects	FAHR	Deposit determined by PWA	
<b>Legal Advertising for Public Hearings (300 ft radius)</b>	\$134	Per Hearing	
<b>Legal Advertising for Public Hearing (1000 ft radius)</b>	\$220	Per Hearing	
<b>Legal Advertising Notice for Environmental (ND,MND,EIR)</b>	\$214	Per Notice	
<b>Legal Noticing (300 ft radius mailing labels)</b>	\$140	Includes 2 sets	
<b>Document Printing/Copying</b>			
Black/white 8 ½ x 11 (10 or less pages)	\$ 3 min.		
Black/white 8 ½ x 11 (additional over 10 pages)	.11	Page	
Black/white 8 ½ X 14	\$ 3	Page	
Black/white 11 x 17	\$ 5	Page	
<b>Maps</b>			
GIS Map 2'x3'	\$21		
General Plan Map color 2.5' x 3'	\$21		
General Plan Map color, 11"x 17"	\$11		

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Zoning Map, color, 11"x 17"	\$11		
<b>Documents</b>			
1998 General Plan, bound	\$32		
1998 General Plan EIR, bound	\$32		
2008 Housing Element	\$28		
2004 Development/Zoning Code	\$32		
Postage-mailing copies	Postage rate		\$3 minimum
<b>Subscriptions</b>			
Planning Commission Agendas	\$33 yr.		
Planning Commission Minutes	\$38 yr.		
Services provided by department personnel not covered	FAHR plus material costs		\$50 deposit

Passed and adopted by the City Council on February 21, 2006, Resolution No. 6272, effective April 24, 2006.

Revised by City Council on June 16, 2008, per Resolution No. 6502, effective on July 16, 2008.

Revised by City Council on August 15, 2011, per Resolution No. 6757, effective on August 15, 2011.

Revised by City Council on February 4, 2013, per Resolution No. 6826, effective on February 4, 2013

Revised by City Council on June 2, 2014, per Resolution Nos. 6886, 6887, 6888, on June 2, 2014

Revised by City Council on May 2, 2016, per resolution No. 6969, effective July 1, 2016

\*\*At the discretion of the Planning Director, the fee for Concept Review for large projects with multiple permit requests will be based upon FAHR with an \$800 deposit

Effective June 2, 2014 FAHR RATES=Fully Allocated Hourly Rate: Secretary II \$24/hr, Assistant Planner \$72/hr, Deputy Planning Director \$101/hr, Planning Director \$131/hr.

- (1) Due to nature of project, Planning Director may require larger deposit.
- (2) Technology charge is a new fee assessed to cover permit processing software development, record retention and technology advancement.
- (3) New service to assist with implementation of IHO.
- (4) Resolution 6533 implements City Architectural Review of specific types of projects due to their size and location (see applicable list for projects requiring this review).
- (5) Fee used for general plan preparation/updates and implementation (Resolution No. 6969)