
CITY INFORMATION

The City of Santa Paula is located approximately 65 miles northwest of Los Angeles and 10 miles east of Ventura, and is 14 miles from the coastline of the Pacific Ocean. Santa Paula is the geographic center of Ventura County situated in the rich agricultural Santa Clara River Valley. Rolling hills and the rugged mountain peaks of Santa Paula Peak, the Nordhoff Range and the Topa Topas surround the city. Orange, lemon and avocado groves abound in this area. In fact, Santa Paula is often referred to as the "Citrus Capital of the World." The City is noted for avocado producing and processing in addition to serving as a major international distribution point for citrus products in the United States. Santa Paula's increasingly diverse economy also includes metal fabrication and high technology manufacturing in support of defense and environmental industries.

The Chumash Indians established the original community as the villages of Mupu and Srswa. The land was later given away as part of a Spanish land grant to Rancho Santa Paula and Saticoy in 1840. In the 1860s, it was subdivided into small farms. In 1880, oil was discovered leading to the formation of the Union Oil Company in 1890. The City was incorporated April 22, 1902 as a General Law City.

The City operates under a Council/Manager form of government with a five-member City Council, City Clerk and City Treasurer elected at-large for four-year terms. City Council members, in separate session, also serve as the governing board of the Santa Paula Redevelopment Agency and Santa Paula Public Financing Authority.

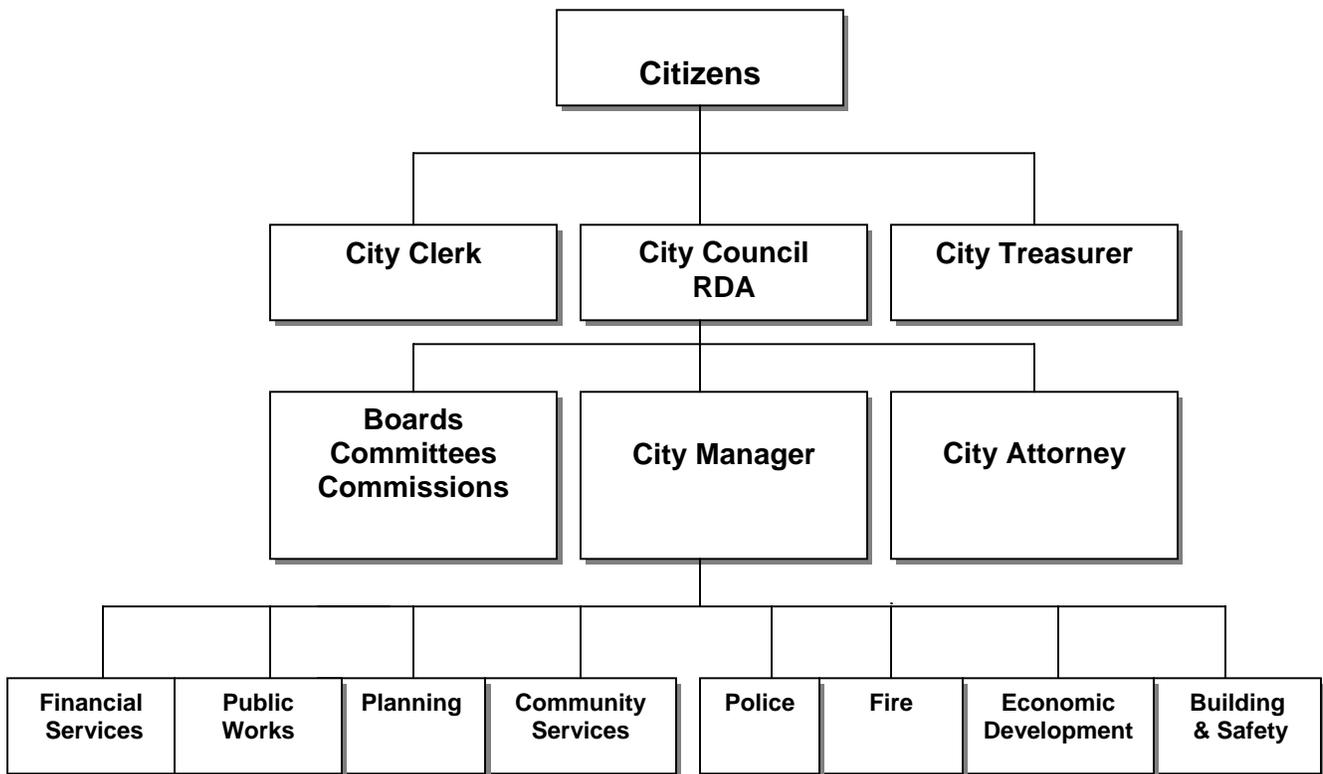
The City is a full-service city providing services such as Police; Fire Protection; Recreation, Parks and Facilities; General Administrative Services; Storm Drains and Streets; Planning and Zoning; Building and Safety; Refuse, Wastewater Reclamation and Water Services. Although the City maintains the wastewater lines, the treatment plant operation and maintenance services are provided under contract. The City encompasses an area of 4.6 square miles and has an estimated population of 29,182 as of January 1, 2007.

The community has an active recreation program for seniors, adults and youth alike. The Pacific Ocean is only minutes away as are the mountains and saltwater, stream or lake fishing, boating, swimming, biking, hiking and camping. An 18-hole and 9-hole par 3 Golf course lies adjacent to the City. The City has ten parks, nine elementary schools, a middle school, high school, continuation high school, vocational training center, several private schools, a community college satellite campus and easy access to three nearby community colleges and three universities. In addition, the City is home to the California Oil Museum of Santa Paula, the Santa Paula Aviation Museum, Blanchard Community Library, Santa Paula Theater Center, Santa Paula Community Center, Santa Paula Senior Center and the Santa Paula Railroad Depot (community meeting room, gallery, visitor's bureau and Chamber of Commerce offices).

MISCELLANEOUS STATISTICS

Date of Incorporation	April 22, 1902
Population	29,182
Form of Government	Council-City Manager
Type of Government	General Law
Area	4.6 Square Miles
Elevation	274 Feet
Miles of Streets	58 Miles
Number of Street Lights	1,457
Building Permits Issued	1,158/Year
Employees	153 Full Time
Parks	10 (33.65 Acres)
Fire Stations	2
Libraries	1
Museums	2
Schools	11
Urgent Care Facility	1
Airport	1
Transit Service Provider	Vista

City of Santa Paula Organization Chart



**City of Santa Paula
 Position Control Listing
 for FY 2007-08 Adopted Budget**

Home Department	Position Title	Full Time	Part Time	Total FTEs**
Administration	Admin. Sec./Dep. City Clerk	1.00		1.00
Note (1)	Asst. to City Manager	0.50		0.50
Note (2)	City Intern		1.50	1.50
	City Manager	1.00		1.00
	Human Resources Manager	1.00		1.00
	Human Resources Specialist	1.00		1.00
	Information Tech. Assistant	1.00		1.00
	Information Tech. Supervisor	<u>1.00</u>	<u>-</u>	<u>1.00</u>
	Administration Total	6.50	1.50	8.00
Building & Safety	Accounting Technician (1)	0.50		0.50
	Building & Safety Director	1.00		1.00
*	Building Inspector I/II	5.00		5.00
	Customer Services Representative	1.00		1.00
	Engineer-Plan Check	1.00		1.00
*	Secretary I/II	1.00		1.00
	Senior Building Inspector	1.00		1.00
	Supervising Building Inspector	<u>1.00</u>	<u>-</u>	<u>1.00</u>
	Building & Safety Total	11.50	-	11.50
Community Services	Assistant Museum Administrator		0.50	0.50
	Building & Grounds Maint. Supv.	1.00		1.00
	Community Services Director	1.00		1.00
	Custodian	2.00	0.50	2.50
	Customer Services Representative	1.00		1.00
	Facility Attendant		7.00	7.00
*	Maint. Worker I/II/III-Blgs & Grounds	3.00		3.00
	Museum Administrator	1.00		1.00
	Museum Custodian		0.50	0.50
	Nutrition Coordinator		0.50	0.50
	Recreation Coordinator		3.50	3.50
	Recreation Leader		7.00	7.00
	Recreation Supervisor	1.00		1.00
	Senior Coordinator	<u>-</u>	<u>0.50</u>	<u>0.50</u>
	Community Services Total	10.00	20.00	30.00
Econ Development	Economic Development Specialist	1.00		1.00
Note (1)	Asst. to City Manager	<u>0.50</u>	<u>-</u>	<u>0.50</u>
	Econ Development Total	1.50	-	1.50
Financial Services	Accountant	1.00		1.00
	Accounting Technician	4.00		4.00
	Assistant Finance Director	1.00		1.00
	Customer Services Representative	2.00		2.00
	Finance Director	1.00		1.00
	Purchasing Agent	<u>1.00</u>	<u>-</u>	<u>1.00</u>
	Financial Services Total	10.00	-	10.00

**City of Santa Paula
 Position Control Listing
 for FY 2007-08 Adopted Budget**

Home Department	Position Title	Full Time	Part Time	Total FTEs**	
Fire Department	Assistant Chief/FirePrevention Officer	1.00		1.00	
	Fire Captain	6.00		6.00	
	Fire Chief	1.00		1.00	
	Note (3) Fire Engineer	3.50		3.50	
	Firefighter	<u>3.00</u>	<u>-</u>	<u>3.00</u>	
	Fire Department Total	14.50	-	14.50	
Planning Department	Accounting Technician (1)	0.50		0.50	
	Assistant Planner	3.00		3.00	
	Associate Planner	1.00		1.00	
	Note (4) Deputy Planning Director	0.83		0.83	
	Planning Director	1.00		1.00	
*	Secretary I/II	<u>1.00</u>	<u>-</u>	<u>1.00</u>	
	Planning Department Total	7.33	-	7.33	
Police Department	Animal Control Officer	1.00		1.00	
	Clerk Typist		1.50	1.50	
	Community Services Officer	3.00	1.00	4.00	
	Graffiti Abatement Specialist	1.00		1.00	
	Police Chief	1.00		1.00	
	Police Detective	4.00		4.00	
	Police Lieutenant	2.00		2.00	
	Police Officer	16.00	1.00	17.00	
	Police Sergeant	5.00		5.00	
	Public Safety Dispatch Clerk	5.00		5.00	
	Public Safety Dispatch Supervisor	1.00		1.00	
	*	Secretary I/II		0.50	0.50
		Senior Officer	4.00		4.00
		Senior Records Clerk	<u>1.00</u>	<u>-</u>	<u>1.00</u>
	Police Department Total	44.00	4.00	48.00	
Public Works	Capital Projects Engineer	1.00		1.00	
	Customer Services Representative	1.00		1.00	
	Deputy Public Works Director	1.00		1.00	
	Engineering Technician, Sr	1.00		1.00	
	Equipment Maint. Supervisor	1.00		1.00	
	*	Maintenance Worker I/II/III	12.00		12.00
	*	Mechanic I/II	3.00		3.00
		Public Works Director, City Engineer	1.00		1.00
		Refuse Collection Supervisor	1.00		1.00
		Regulatory Compliance Specialist	1.00		1.00
	*	Secretary I/II	2.00		2.00
		Senior Management Analyst	1.00		1.00
		Street Maintenance Foreperson	1.00		1.00
	*	Street Maintenance Supervisor	1.00		1.00
	Water Distribution Worker I/II/III/IV	6.00		6.00	
	Water Maintenance Foreperson	1.00		1.00	

**City of Santa Paula
 Position Control Listing
 for FY 2007-08 Adopted Budget**

Home Department	Position Title	Full Time	Part Time	Total FTEs**
	Water Maintenance Supervisor	1.00		1.00
*	Water Maintenance Worker I/II/III	2.00		2.00
	Water Operations Supervisor	1.00		1.00
Note (5)	Water Superintendent	0.83		0.83
*	Water System Operator I/II	<u>2.00</u>	<u>-</u>	<u>2.00</u>
	Public Works Total	41.83	-	41.83
	Total FTEs All Departments	147.16	25.50	172.66
Elected/Appointed***	City Clerk	1.00	-	1.00
	Councilmembers	3.00	-	3.00
	Mayor	1.00	-	1.00
	Planning Commissioner	5.00	-	5.00
	Treasurer	1.00	-	1.00
	Vice Mayor	<u>1.00</u>	<u>-</u>	<u>1.00</u>
	Elected/Appointed Total	12.00	-	12.00

Notes:

- * Consolidation lines for each job class
- (1) The Asst. to the City Manager and one Accounting Technician are split between two departments.
- (2) Interns are under Administration, but can work elsewhere
- (3) One Fire Engineer will start Jan. 1, 2008--Half year salary is displayed
- (4) Deputy Planning Director is budgeted for 10 months of first year salary.
- (5) Water Superintendent is budgeted at 10 months of the first year salary

- ** Full Time Equivalent (FTEs) are a measurement representing one employee being paid for 2,080 hours (2,912 for fire operations) per year. If a person is a part time employee, he/she will be a fractional part of a full FTE. Also, if a position is not budgeted for a full year this will result in it being a fractional part of an FTE.

- *** Elected/Appointed officials are represented in this report as one FTE each. They are not part of the employee count, but are considered as full time appointments.

POSITION CLASSIFICATION AND COMPENSATION PLAN

Filled	Authorized	Grade	Position Title	Annual Salary Range		Monthly Salary Range	
-	-	100	Executive Management				
1.00	1.00	101	Assistant to the City Manager	\$ 57,327	- \$ 69,680	\$ 4,777	- \$ 5,807
1.00	1.00	102	Human Resources Manager	67,920	- 82,557	5,660	- 6,880
1.00	1.00	103	Community Services Director	74,300	- 90,312	6,192	- 7,526
1.00	1.00	104	Building & Safety Director	75,797	- 92,132	6,316	- 7,678
1.00	1.00	105	Fire Chief	77,326	- 93,991	6,444	- 7,833
1.00	1.00	106	Planning Director	79,674	- 96,845	6,640	- 8,070
1.00	1.00	107	Finance Director	82,505	- 100,285	6,875	- 8,357
1.00	1.00	108	Public Works Director/City Engineer	89,359	- 108,616	7,447	- 9,051
1.00	1.00	109	Police Chief	\$ 99,226	- \$ 120,611	\$ 8,269	- \$ 10,051
-	1.00	110	Deputy Planning Director	\$ 72,471	- \$ 88,089	\$ 6,039	- \$ 7,341
-		200	Mid-Management				
1.00	1.00	201	Recreation Supervisor	\$ 43,574	- \$ 52,965	\$ 3,631	- \$ 4,414
1.00	1.00	202	Assistant Finance Director	57,327	- 69,682	4,777	- 5,807
1.00	1.00	203	Supervisory Building Inspector	57,327	- 69,682	4,777	- 5,807
1.00	1.00	204	Asst. Chief/Fire Prevention Officer	61,472	- 74,720	5,123	- 6,227
2.00	2.00	205	Police Lieutenant	67,583	- 82,148	5,632	- 6,846
1.00	1.00	207	Deputy Public Works Director	80,473	- 97,816	6,706	- 8,151
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-		250	Management-Supervisory/Professional				
-	1.00	251	Museum Administrator	\$ 34,127	- \$ 41,481	\$ 2,844	- \$ 3,457
1.00	1.00	252	Bldg. & Grounds Maint. Supervisor	38,465	- 46,754	3,205	- 3,896
1.00	1.00	253	Street Maintenance Supervisor	38,465	- 46,754	3,205	- 3,896
1.00	1.00	254	Refuse Collection Supervisor	38,465	- 46,754	3,205	- 3,896
1.00	1.00	255	Purchasing/Contract Agent	42,501	- 51,659	3,542	- 4,305
1.00	1.00	256	Information Technology Supervisor	43,141	- 52,439	3,595	- 4,370
1.00	1.00	257	Equipment Maintenance Supervisor	48,144	- 58,519	4,012	- 4,877
3.00	3.00	258	Assistant Planner	48,144	- 58,519	4,012	- 4,877
1.00	1.00	259	Engineering Technician, Sr.	49,360	- 59,998	4,113	- 5,000
1.00	1.00	260	Water Maintenance Supervisor	49,606	- 60,297	4,134	- 5,025
1.00	1.00	261	Water Operations Supervisor	50,858	- 61,818	4,238	- 5,152
1.00	1.00	262	Senior Building Inspector	53,460	- 64,981	4,455	- 5,415
1.00	1.00	263	Associate Planner	54,538	- 66,292	4,545	- 5,524
-	1.00	264	Management Analyst	57,327	- 69,682	4,777	- 5,807
1.00	1.00	265	Regulatory Compliance Specialist	57,327	- 69,682	4,777	- 5,807
1.00	1.00	266	Economic Development Specialist	57,327	- 69,682	4,777	- 5,807
1.00	1.00	267	Senior Management Analyst	63,024	- 76,606	5,252	- 6,384
-	1.00	268	Accountant	43,574	- 52,965	3,631	- 4,414
1.00	1.00	269	Capital Projects Engineer	79,674	- 96,845	6,640	- 8,070
-	1.00	270	Engineer-Plan Check	\$ 63,346	- \$ 76,998	\$ 5,279	- \$ 6,416
-	1.00	271	Water Superintendent	57,327	- 69,682	4,777	- 5,807
-		300	SEIU				
1.00	2.00	301	Custodian	\$ 26,198	- \$ 31,843	\$ 2,183	- \$ 2,654
4.00	5.00	302	Customer Services Representative	29,382	- 35,714	2,449	- 2,976
5.00	5.00	303	Maintenance Worker I	29,382	- 35,714	2,449	- 2,976
2.00	5.00	304	Water Distribution Worker I	29,382	- 35,714	2,449	- 2,976
1.00	1.00	305	Graffiti Abatement Officer	29,382	- 35,714	2,449	- 2,976
1.00	1.00	306	Senior Records Clerk	30,125	- 36,616	2,510	- 3,051
5.00	5.00	307	Accounting Technician	30,886	- 37,542	2,574	- 3,129

POSITION CLASSIFICATION AND COMPENSATION PLAN

Filled	Authoriz ed	Grade	Position Title	Annual Salary Range		Monthly Salary Range	
3.00	3.00	308	Maintenance Worker II	30,886	- 37,542	2,574	- 3,129
1.00	1.00	309	Secretary I	30,886	- 37,542	2,574	- 3,129
-	1.00	310	Water Maintenance Worker II	30,886	- 37,542	2,574	- 3,129
1.00	1.00	311	Animal Control Officer	31,352	- 38,108	2,613	- 3,176
1.00	1.00	312	Information Technology Assistant	31,352	- 38,108	2,613	- 3,176
2.00	2.00	313	Secretary II	31,508	- 38,297	2,626	- 3,191
-	1.00	314	Water Distribution Worker II	32,465	- 39,462	2,705	- 3,289
2.00	2.00	315	Mechanic I	32,791	- 39,857	2,733	- 3,321
7.00	7.00	316	Maintenance Worker III	32,791	- 39,857	2,733	- 3,321
-	1.00	317	Water Maintenance Worker I	29,382	- 35,714	2,449	- 2,976
-	1.00	318	Water System Operator I	34,297	- 41,687	2,858	- 3,474
1.00	1.00	319	Street Maintenance Foreperson	35,162	- 42,740	2,930	- 3,562
2.00	2.00	320	Water System Operator II	36,051	- 43,819	3,004	- 3,652
1.00	1.00	321	Water Distribution Worker III	36,229	- 44,038	3,019	- 3,670
1.00	1.00	322	Water Maintenance Foreperson	37,893	- 46,060	3,158	- 3,838
3.00	3.00	323	Building Inspector I	38,465	- 46,754	3,205	- 3,896
1.00	1.00	324	Mechanic II	41,043	- 49,887	3,420	- 4,157
1.00	1.00	325	Water Distribution Worker IV	37,145	- 45,151	3,095	- 3,763
2.00	2.00	326	Building Inspector II	46,717	- 56,784	3,893	- 4,732
1.00	1.00	327	Water Maintenance Worker III	\$ 36,229	- \$ 44,038	\$ 3,019	- \$ 3,670
-		400	Police Department				
5.00	5.00	401	Public Safety Dispatch Clerk	\$ 31,982	- \$ 38,875	\$ 2,665	- \$ 3,240
1.00	1.00	402	Public Safety Dispatch Supervisor	39,437	- 47,936	3,286	- 3,995
11.00	16.00	403	Police Officer	43,790	- 53,227	3,649	- 4,436
3.00	4.00	404	Police Detective	47,665	- 57,938	3,972	- 4,828
4.00	4.00	405	Senior Officer	47,665	- 57,938	3,972	- 4,828
5.00	5.00	406	Police Sergeant	53,460	- 64,981	4,455	- 5,415
3.00	3.00	501	Community Services Officer	\$ 25,047	- \$ 30,445	\$ 2,087	- \$ 2,537
-		600	Fire Department				
3.00	3.00	601	Firefighter	\$ 40,471	- \$ 49,192	\$ 3,373	- \$ 4,099
3.00	4.00	602	Fire Engineer	\$ 42,969	- \$ 52,230	\$ 3,581	- \$ 4,352
6.00	6.00	603	Fire Captain	\$ 48,392	- \$ 58,819	\$ 4,033	- \$ 4,902
-		700	Unrepresented				
1.00	1.00	701	Administrative Secretary/Dep. City Clerk	\$ 39,046	- \$ 47,459	\$ 3,254	- \$ 3,955
1.00	1.00	702	Human Resources Specialist	\$ 47,665	- \$ 57,938	\$ 3,972	- \$ 4,828
-		800	Part-Time				
4.00	7.00	801	Recreation Leader	\$ 7,756	- \$ 9,428	\$ 646	- \$ 786
2.00	3.50	802	Recreation Coordinator	9,806	- 11,919	817	- 993
1.00	1.00	803	Community Services Officer	25,047	- 30,445	2,087	- 2,537
0.50	0.50	804	Nutrition Coordinator	12,150	- 14,769	1,013	- 1,231
1.50	1.50	805	Clerk Typist	12,709	- 15,447	1,059	- 1,287

POSITION CLASSIFICATION AND COMPENSATION PLAN

Filled	Authoriz ed	Grade	Position Title	Annual Salary Range		Monthly Salary Range	
5.50	7.00	806	Facility Attendant	13,096	- 15,918	1,091	- 1,327
-	0.50	807	Public Safety Dispatch Clerk	16,637	- 20,222	1,386	- 1,685
0.50	0.50	808	Senior Coordinator	15,438	- 18,765	1,287	- 1,564
0.50	0.50	809	Secretary II	15,749	- 19,142	1,312	- 1,595
-	0.50	811	Museum Custodian	20,616	- 25,059	1,718	- 2,088
-	0.50	812	Reserve Firefighter/EMT	7,756	- 9,428	646	- 786
-	0.50	813	Assistant Museum Administrator	\$ 13,977	- \$ 16,988	\$ 1,165	- \$ 1,416
1.00	1.00	814	Police Officer (PT)	43,790	- 53,227	3,649	- 4,436
-	1.50	815	City Intern	\$ 9,558	- \$ 11,617	\$ 796	- \$ 968
-		900	Elected Officials/Contract				
0.50	0.50	901	Mayor		\$300/mo.		
0.50	0.50	902	Vice-Mayor		\$300/mo.		
1.50	1.50	903	Councilmember		\$300/mo.		
0.50	0.50	904	City Clerk		\$300/mo.		
0.50	0.50	905	Treasurer		\$300/mo.		
1.00	1.00	906	City Manager	\$ 144,080		\$ 12,006	
2.50	2.50	910	Planning Commissioner		\$25/mtg.		
152.50	185.00						