

Community Colleges of Ventura County
FUTURES FORUM

Minutes
January 26, 2001

Camarillo Room, Cowan Center
Camarillo Airport

[Note: You have not received minutes for the December 1, 2000 Futures Forum meeting. That meeting conducted an extensive examination of CCVC strengths, weaknesses, opportunities and threats (SWOT) in terms of levels of significance. Working groups then developed potential strategic directions in terms of small, medium and large gaps. All this work was emailed to you as a single document before the January 26 Futures Forum meeting. You received a second document that contained three items: a "key vulnerabilities" sheet, drawn by Burt Peachy from the December 1 work; a list of suggested solutions, provided by working groups and arranged by affinities and identified as short term (S), medium term (M) or long term (L) solutions and placed under general headings; and finally, a document titled "Identifying the Vital Few" that suggested criteria for determining the most significant potential strategic directions/goals. These documents constitute both the substance of the December 1 meeting and reflections on that work. Consequently, rather than issuing separate minutes for that meeting, those documents will be added here as appendices for reference.]

Elton Hall welcomed everyone back and asked new members to identify and introduce themselves. Cheryl Shearer then reminded participants that the CCVC core values were posted on the wall along with the Futures Forum ground rules, which she reviewed briefly. Elton also introduced Charles Giammona, who was visiting from Spokane to consulting on grant seeking. Charles joined the meeting to see first-hand what Futures Forum was doing at this time.

Burt reviewed the process that led to the ideas developed at the December 1 meeting that indicated where gaps exist between the various plans and where CCVC needs to go. They have been collapsed down to their essence and appended as Appendix A below. Looking at those lists led him to the conclusion that the document constitutes an excellent blueprint for what CCVC has done in the last ten years. It is not, however, the lineaments for a blueprint for the next decade. That conclusion does not mean that the work of December 1 was wasted. Rather it is the basis for going deeper into what we need to understand in order to think strategically. The caution he wished to communicate was captured in a quotation from Marvin Certon, a vice-president at Xerox Corporation: "If you always do what you always did, you'll always get what you always got." If we continue to do the same things we've always done, we'll continue to get the same outputs.

Attachment 1

We in Futures Forum and in CCVC as a whole, Burt explained, have to ask: is this approach appropriate to the 21st century? He reminded participants of a remark made by Joel Barker in a video on paradigm shifts, watched by participants over a year ago: "When a paradigm changes, your past history accounts for nothing; it doesn't guarantee your future success." Barker attached that idea to a brief exploration of the Swiss watch. (The Swiss had been world famous for their precision wristwatches and pocket watches. When the digital watch was invented, the Swiss were shown it first, and they rejected it because it was so different and did not rely on their well-honed watch-making skills. The Japanese took up the new idea, and the world knows the results. The Swiss were marginalized as watchmakers, even though still honored for their work. The Japanese made the money. In terms of the quotation from Barker, digital was the paradigm shift.)

Several years ago, Burt continued, a paradigm shift occurred for CCVC and everyone in it. It was called "www" and it fundamentally shifted how we do business. In 2002, the Continuous Quality Improvement Network (CQIN, to which CCVC and the colleges belong) summer learning experience will be at Microsoft in Seattle. Our guide up there will be Roberto Brumbaugh, a 38-year old Harvard Ph.D., who will show us amazing things. This is the www effect.

In order to stop planning our past, we need to ask some hard questions. They include:

- What conversations do we need to have in order to define CCVC Strategic Directions that are truly future-oriented?
- How do we keep from planning our past?
- What paradigms have shifted in the past 5 years that affect our future?
- What are the truthful realities we need to surface in order to shift our strategic thinking? One 'truthful reality' is that we are not structured to handle 21st century educational delivery the way Microsoft envisages it. We are set up with particular structures that are being bypassed by the rest of the world.
- What are the vital few major directions that we must describe in order to focus all of our future planning activities? We can have 10-12 strategic goals, but can we act on them all uniformly? Perhaps we need to focus on 4-6 goals and center everything around them.
- How can we create a sense of urgency around future directions? Urgency means that we stay the course and we all stay on the same goals.
- What commitments do we need to make to achieve constancy of purpose?

In order to answer these questions, we need to have well-understood criteria for evaluating the potentials of strategic directions. Five broad criteria seem immediately relevant:

- We feel pain (there is a gap between our current performance and the performance we want or need)
- Institutional benefits
 - Impact on students and stakeholders
 - Impact on institutional strategy
 - Impact on competitive position

- Impact on “core competencies”
- Financial impact
- Urgency
- Trends
- Sequence of dependency (what depends on what)
- Feasibility
 - Resources needed
 - Expertise available
 - Complexity
 - Probability of success
 - Support or buy-in
- Organizational learning
- Collaboration across functions
- Efficiency
- Continuous improvement

Dennis Cabral noted that the word ‘strategic’ pervades the conversation. Just how is it being used? Burt said that ‘strategic’ means taking the long view, looking at everything from the standpoint of whether what we are doing will take us to where we want to be in the long view.

‘Continuous improvement’ can be little more than a buzz word, but continuous improvement is essential to creating our institutional future. Commitment to continuous improvement takes an ongoing and significant amount of work, and people can resist the concept in part because they are already overwhelmingly busy. We have to think out ways to build in commitment to continuous improvement without further overloading people.

Burt then turned to key vulnerabilities (outlined in the document in Appendix A, and reworked for this presentation. Key CCVC vulnerabilities include:

- Stress, tension, too many priorities
- Labor relations
- Governance (Shared governance is established by law, but when academic senate presidents succeed one another, sometimes the experience and expertise gained is lost and the wheel gets reinvented. Taking the academic senate as an example, but understanding that the same is true in all areas, we need a succession of knowledge, and we need to plan for that.)
- Human Resources development (The academic senate needs to be involved in looking at all aspects of human resources.)
- Antiquated procedures, rules and regulations
- Resources
- Student service systems are broken and need cooperative redesign with instructional functions (The academic senate needs to examine very structure of the curriculum. (Student services need considerable partnering, rather than having student services in silos. We serve students better when we work together. Resources must follow student demand—a truthful reality we must face.)

- Student tracking
- Slow on curriculum change (need movement from time-bound to mastery oriented curricula)
- Slow on online technology
- Internal negative competition and lack of collaboration
- Instructional resources need to follow student demand
- Basic skills
- Hiring competitiveness (Hiring will become ever more difficult, not because of competition from other higher education institutions but from creative businesses. And when a new career possibility comes into our arena, how long does it take to get up to speed to offer adequate training in the emerging career?)
- Structure is neither agile nor fast
- Not enough time for continuous improvement work

Within the time people work, we have to devise ways of securing time for people to work on continuous quality improvement. One Dallas County Community College District college, for example, has learned how to use senior volunteers (who are trained by the college) for one day in financial aid so that financial aid staff can retreat and work on process.

Burt's overview was followed by an activity that divided participants into working groups, and each group was assigned a process facilitator and a scribe. Each group was asked to review strategic directions as suggested in the December 1 document and to recast them in terms of whether they are short, medium or long-term directions. After about half an hour, groups admitted that they found the exercise difficult and confusing. The activity stopped, and one table showed what it had tried to do with the activity. Ana Maria Valle illustrated one table's efforts. It had suggested as strategic directions:

- ✓ Student learning and services anytime, anyplace, and anything needed
- ✓ Flexible curriculum, both modularized and responsive to student needs
- ✓ Create environment attractive to faculty to community college employment
- ✓ Education without walls
- ✓ Multiple matriculation tracks
- ✓ Coherent, articulate mission
- ✓ Every faculty member a counselor
- ✓ Environment where all employees feel sense of ownership of institution
- ✓ Technology to link classes throughout district
- ✓ CCVC funding structure to eliminate location competition for funds
- ✓ Reduce barriers to students between colleges—economic, transportation, organizational
- ✓ Satellite campuses on company sites established quickly to meet specific needs
- ✓ Continuous improvement

After some discussion, it seemed better to reorganize the activity around the general headings provided in the affinity diagram (Appendix B) rather than in terms of timing of goals. As an experiment, the groups took up long-term goals in respect to teaching and

learning/student support services; insofar as possible, each group would back up and iterate medium term goals, then short term ones. Burt outlined on a flipchart what the effort was intended to accomplish. Ideas for short (1-3 years), medium (3-5 years) and long (5-8 years) term goals would lead to general and global strategic direction statements. Those identified strategic directions would yield the CCVC goals. Various CCVC strategies would aim to accomplish one or more of these goals, and they would reflect upon the location plans. By the time this had happened, it would be appropriate for locations to revisit their plans to see if any realignment might be called for.

After the reconstituted small group discussion, tables reported on results.

Table 1 focused on the ideas of mission, student learning, staff and continuous improvement. It argued that the idea of community was so pervasive that it suffused other goals. The question for this group became: How do strategies get formulated and implemented so that the goals are achieved?

- ✓ Mission: coherent, articulate, answering: Who are we? Where are we going?
- ✓ Values as way to make mission real (current core values statement: too many words); everyone should know values and internalize them through their presence everywhere, including
 - Orientation
 - Business cards and stationery
- ✓ “Students ‘R’ Us” approach (in both meanings of the double meaning here)
- ✓ Employee education (including values)
- ✓ Students first
- ✓ Better use of identifying mottos that capture values; current examples include
 - “The college with a heart”
 - “Together we make a difference”
- ✓ Are employees living the mottos?
- ✓ Publicizing values, posting them
- ✓ Make values real
- ✓ Empower employees to make values real in practice

Table 2 looked at steps and modalities needed to achieve goals.

- ✓ Importance of securing passage of bond issue to provide funding, including major expansion of facilities
 - Conejo Valley Center
 - Simi satellite
 - Santa Paula Center
 - Appropriate police service
 - Oxnard College development
- ✓ Modalities included
 - Registration
 - Learning and curriculum
 - Location technology
 - Access and partnerships
- ✓ Research and development: learning strategies committee

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
District Service Center**

**Chancellor's Cabinet
February 22, 2001**

Meeting Notes

Charlene Arnold, Vic Belinski, Marion Boenheim, Larry Calderón, Leanne Colvin, Lydia Cosentino, Elton Hall, Ruth Hemming, Susan Johnson, Mary Jones, Patricia Parham, Steve Pollock, Anthony Tricoli, and Philip Westin

Elton Hall announced that the next Futures Forum meeting would be held on February 23.

Ruth Hemming commented on the Faculty Lecture Series in which James Song held a conce with Dr. Westin conducting the orchestra on one of the pieces.

Lydia Cosentino indicated that she would be at Santa Barbara City College reading for the Hayward Award.

Larry Calderón gave a brief update on the possible expansion of the East Campus. He commented on the CQIN meeting in Santa Fe. He explained the purpose of CQIN and point out that this organization was connected to Futures Forum in terms of quality improvement activities. He said that the next activity would be held in Dallas with the focus on capacity building of institutions.

Mary Jones pointed out that things were going well at Oxnard College. She said that the inte deans were extended until June.

Anthony Tricoli announced that the second floor of the Oxnard College library is being transformed into a supercomputer lab. He pointed out that General Education classes would be held at Camarillo High School and that the Camarillo Center would become the Technology Center. He gave a brief update on other activities on the campus.

Dr. Westin commented on the CQIN meeting and indicated that it focused on the upcoming trip to Dallas.

Dr. Westin commented on a personnel issue in which a document was hand delivered to the individuals involved. He explained the process that was used and pointed out that it was not his intent to interrupt the academic senate meeting.

Chancellor Westin explained equalization He suggested that members of Cabinet discuss this issue with their constituencies regarding this issue.

Employee Sick Leave agenda item was pulled for review by Cabinet members' constituencies.

Attachment 2

20



VC District

Stark

Ventura County Community College District

Sample Size N=504

August 22-26, 2001

220-1179

Fairbank, Maslin, Maullin & Associates
Opinion Research & Public Policy Analysis

Santa Monica - Oakland - Washington, D.C. - Mexico City

Attachment 2A

airbank,
Mastlin,
Mauldin &
Associates

Opinion Research &
Public Policy Analysis

Ventura County Community College District



Voters Believe that Making Basic Health and Safety Repairs to College Buildings are the Most Important Uses for the Bond Money.

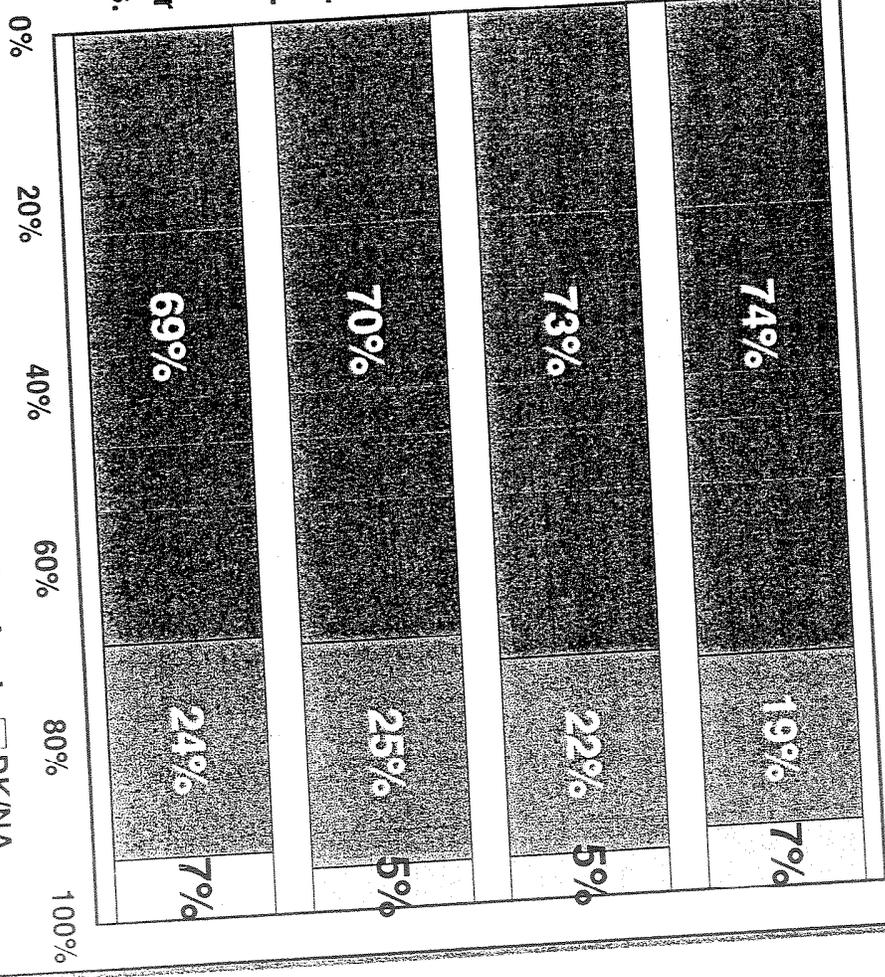
Q. 12

Repair or replace drainage, plumbing and heating systems, sewers, leaking roofs, decaying walls and ceilings.

Install and repair fire safety equipment including alarms, smoke detectors, sprinklers, emergency lighting, and fire safety doors.

Expand and update each of the Ventura County Community College libraries to computer labs, group and individual study areas and additional space for books and other educational materials.

Upgrade electrical systems and wiring for computer technology and Internet access.



Split Sample

Fairbank,
Maslin,
Maulin &
Associates

Opinion Research &
Public Policy Analysis

Ventura County Community College District



**Constructing a Health Sciences Complex and an
Advanced Technology Complex are the Most Important
Uses for the Bond Money at Ventura College.**

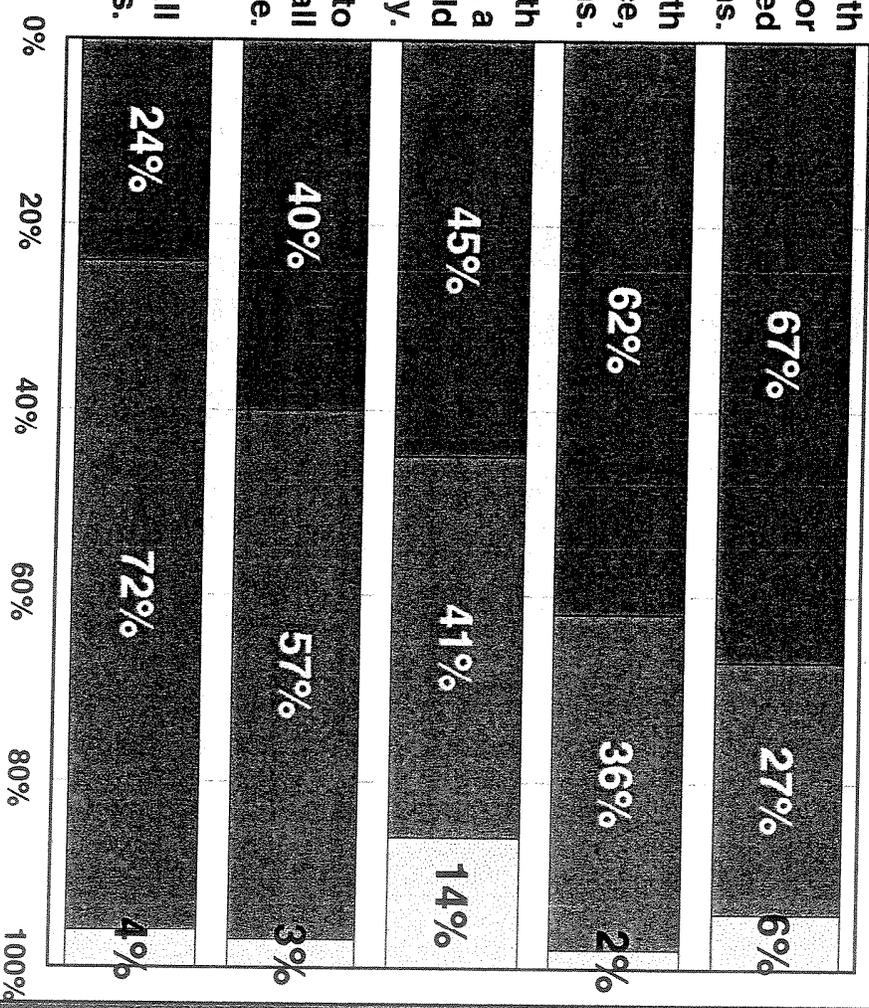
Construct a new health sciences complex with state-of-the-art classroom and lab facilities for Nursing Science, Paramedic Studies, and Certified Nursing Assistant programs.

Build an advanced technology complex with classrooms and lab space for Computer Science, Autronics and Business Information Systems.

Construct East Campus, Santa Clara Valley with high tech classrooms, computer labs, a state-of-the-art machining facility, a child development center and a multi-media library.

Repair and expand the performing arts building to include music and drama classrooms and a small theater for student and community use.

Construct an athletic complex with a stadium, ball fields and track and field facilities.



Extremely Important S.W./Not Too Impt. DK/NA

*Fairbank,
Maslin,
Maulin &
Associates*

*Opinion Research &
Public Policy Analysis*

Ventura County Community College District



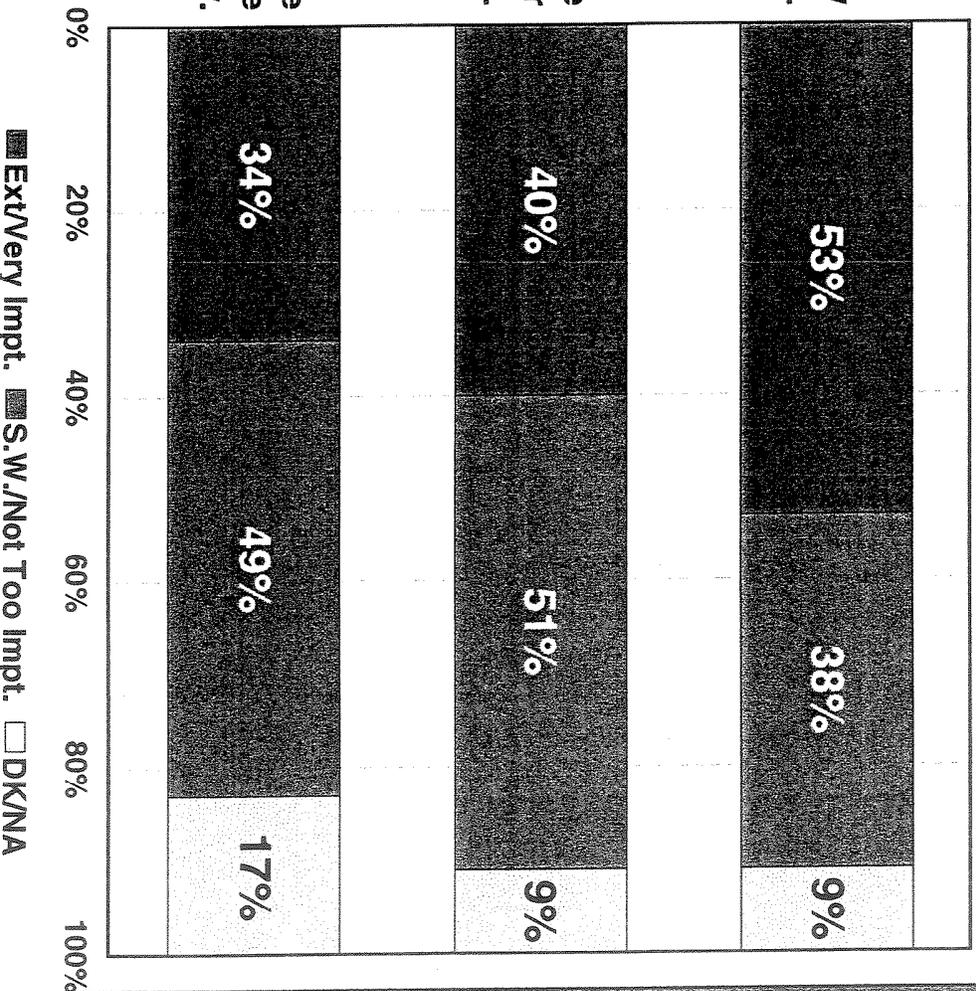
Expanding Classroom and Laboratory Space is Viewed as Most Important at Moorpark College.

Q. 14

Convert existing space and construct new buildings to house additional classrooms and labs.

Construct a student services center to provide centralized access to the financial aid office, career center, admissions and information systems.

Construct the Conejo Center, a joint project with the Conejo Valley Unified School District, to bring college classroom and laboratory space to the Conejo Valley.



*Fairbank,
Maslin,
Moulin &
Associates*

*Opinion Research &
Public Policy Analysis*

Ventura County Community College District



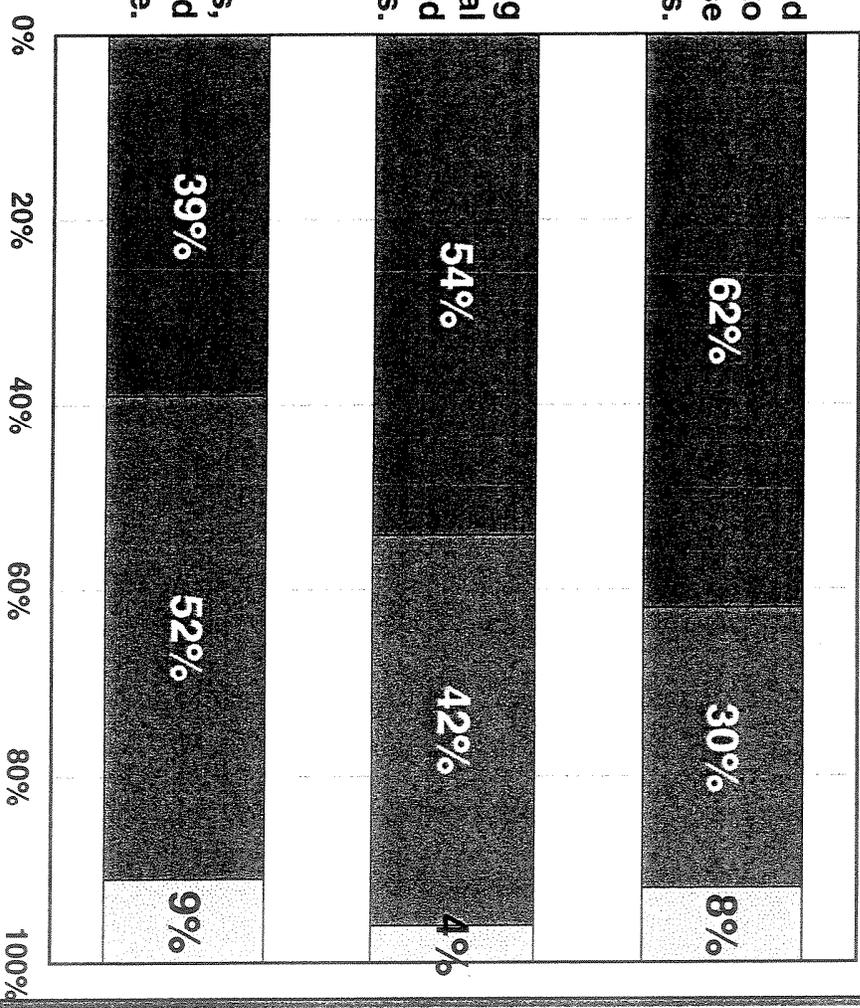
Constructing a Dental Hygiene Center and a Training Center For Police and Firefighting Programs are the Most Important Uses for the Bond at Oxnard College.

Q. 15

Construct a training center for police, sheriff and firefighting programs at the Camarillo Center, to accommodate the increasing enrollment in these programs.

Construct a Dental Hygiene Instructional Building with classrooms and laboratories for the Dental Program, currently housed in temporary, leased buildings.

Construct a fine arts building with art labs, classrooms and a theater for student and community use.



■ Ext./Very Impt. ■ S.W./Not Too Impt. □ DK/NA

ank,
Maslin,
Maulin &
Associates

Opinion Research &
Public Policy Analysis

Ventura County Community College District



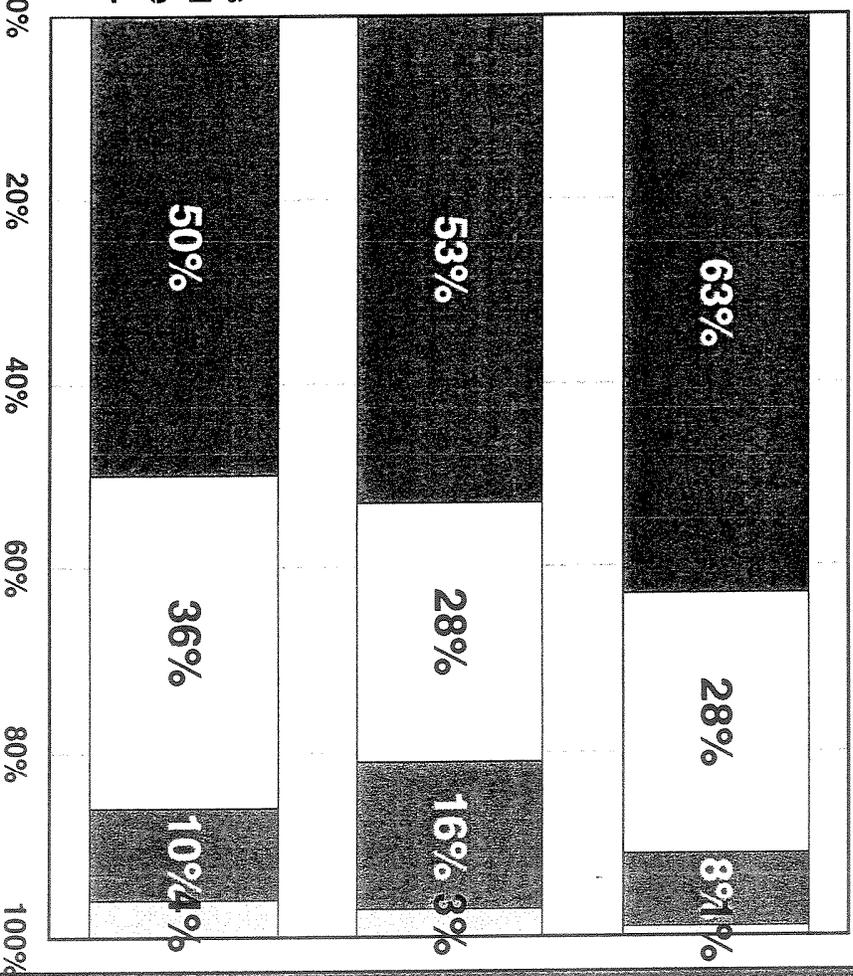
The Most Convincing Arguments in Favor of the Bond Measure Stress the Increasing Reliance on Community Colleges and the Strict Accountability Requirements to Ensure that the Money is Spent as Promised.

Q. 16

Because the University of California and California State systems are becoming so expensive, more and more people are relying on community colleges for their education. We must invest in community colleges so they can provide local students with a high-quality education they might not otherwise receive.

Performance and financial audits will be performed every year and published in local newspapers, to make sure the money is being spent as promised.

Many of our community college buildings and classrooms are decades-old and badly in need of repair. The bond will address the most urgent and basic repairs that will make our colleges clean and safe for learning.



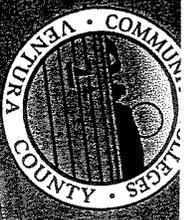
Split Sample

Very Conv. S.W. Conv. Not Conv. No Diff./DK/NA

Fairbank,
Maslin,
Maulin &
Associates

Opinion Research &
Public Policy Analysis

Ventura County Community College District



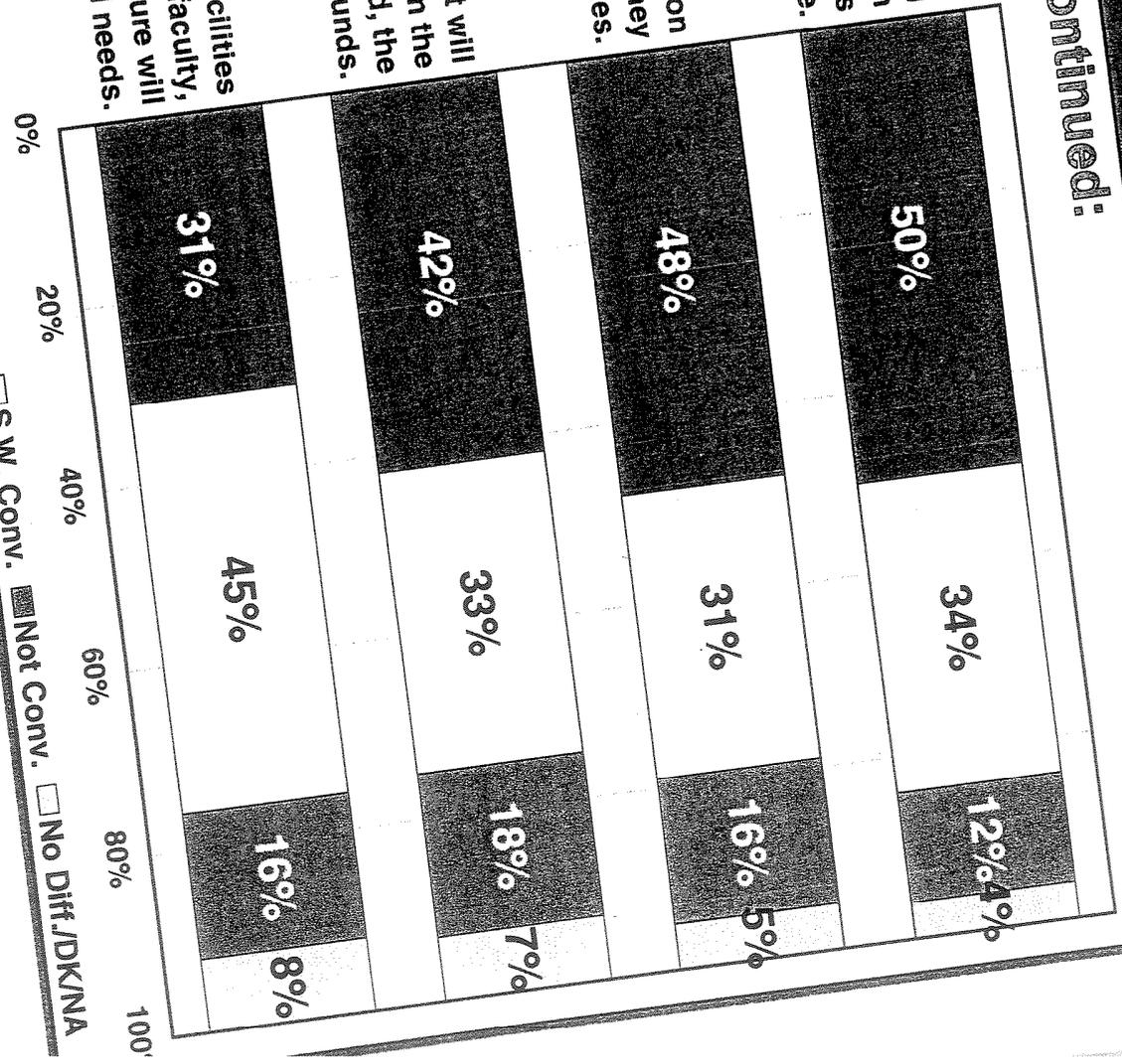
Continued:

Q. 16
It will be less expensive to upgrade and repair aging community college buildings and classrooms now than in the future. If we don't do something now, the problems will only get worse.

By law, money from this bond can only be spent on community college buildings and classrooms. No money will go toward administrators' salaries.

The Ventura County Community College District will receive millions of dollars in matching funds from the state if it passes the bond. If a bond is not passed, the district will lose out on receiving these funds.

The Ventura County Community College District facilities plan was developed with the input of nearly 100 faculty, community and business leaders. This bond measure will only go towards projects identified as critical needs.



Fairbank,
Maslin,
Mullin &
Associates

Opinion Research &
Public Policy Analysis

Q. 18

Ventura County Community College District



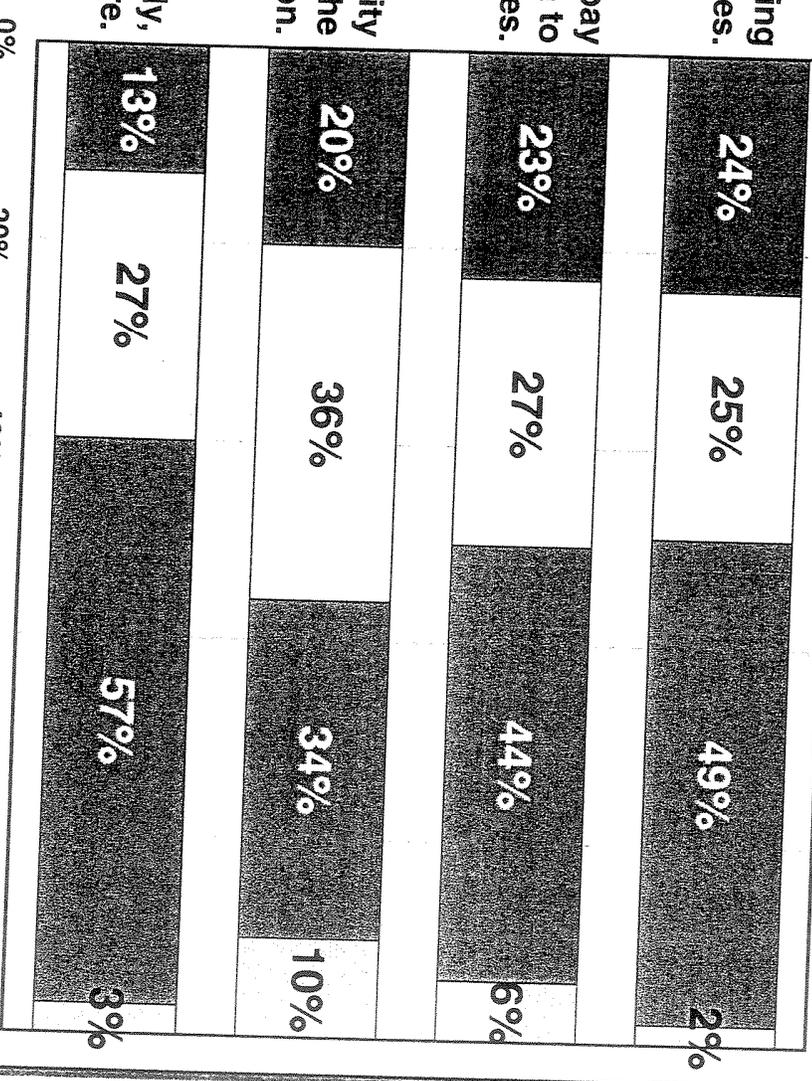
The Most Convincing Argument Against the Bond Measure Emphasized a Reluctance to Raise Taxes, Particularly Given Rising Energy Costs.

Taxes are too high already. I'm simply not voting for anything that will increase taxes.

With consumers and businesses having to pay rising energy costs, it is not a good idea to increase our taxes.

There is plenty of money available for community colleges. It is just misspent or wasted by the administration.

With the economy slowing down significantly, now is not the time to pass a bond measure.



Very Conv. S.W. Conv. Not Conv. No Answer

Board of Trustees Ventura County Community College District

**MINUTES
FOR THE SPECIAL MEETING OF
DECEMBER 4, 2001**

The special meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, December 4, 2001, in the Cowan Conference Center, Hueneme Room, Camarillo, California.

Roll Call

Board Members Present:

- Robert S. Gonzales, President
- Norman J. Nagel, Vice-President
- Arturo D. Hernández
- Allan W. Jacobs
- John D. Tallman
- Becky Lawson, Student Trustee

Management Present:

- Philip Westin, Chancellor
- Michael Gregoryk, Deputy Chancellor
- James Walker, President, Moorpark College
- Tom Harris, Jr., Interim President, Oxnard College
- Larry Calderón, President, Ventura College
- Jack Lipton, General Counsel
- Ruth Hemming, Vice President, College Services
- Tom Kimberling, Vice President, College Services
- Eloy Oakley, Vice President, College Services
- Vic Belinski, Associate Vice Chancellor, Information Technology
- Susan Johnson, Assistant Vice Chancellor, Business Services and Financial Management
- Patricia Kistler, Director of Governmental and Public Affairs
- Harry Culotta, Director, College Budgets, Oxnard College

Faculty/Staff/Student Representatives:

- Charlene Arnold, Moorpark College Academic Senate President
- Mary Jones, Oxnard College Academic Senate President
- Richard Goff, Ventura College Academic Senate President

CALL TO ORDER

President Gonzales called the meeting to order in the Cowan Conference Center, Hueneme Room, at 6:40 p.m.

PLEDGE TO THE FLAG

Trustee Tallman led the pledge to the flag.

Attachment 3

PUBLIC COMMENTS REGARDING AGENDA ITEMS

There were no requests to speak.

Action Items

Trustees/Chancellor

- 7.1 **Action to Approve Governing Board Member Absence** was moved by Trustee Nagel, seconded by Student Trustee Lawson, and carried on a unanimous vote. No absences were reported. (Lawson – yes)
- 7.2 **Second Reading: Placement of a Ventura County Community College District Bond Initiative on the March 2002 Ventura County Election Ballot and Adoption of the Resolution of the Board of Trustees of the Ventura County Community College District Ordering an Election, and Establishing Specifications of the Election Order** was moved by Trustee Nagel, seconded by Trustee Tallman, and carried on a unanimous vote, to approve the placement of a Ventura County Community College District bond initiative in the amount of \$356,347,814 on the March 2002 Ventura County election ballot to support the refurbishment of aging facilities and construction of new facilities at Moorpark, Oxnard, and Ventura Colleges and at the VCCCD's affiliated off-site higher education facilities and to adopt the Resolution of the Board of Trustees of the Ventura County Community College District Ordering an Election, and Establishing Specifications of the Election Order. (Lawson – yes)

Trustee Nagel reported on the November 16 and November 29 Special Construction Subcommittee meetings, and the community meeting held on December 3. Dr. Nagel expressed his support of the bond issue. Trustee Hernández acknowledged the Board Construction Subcommittee and staff for their efforts. Trustee Jacobs expressed his concerns regarding the cost of maintaining and equipping the buildings. Trustees Tallman and Hernández expressed their support and commented on the build out of Oxnard College.

David Casnocha, Bond Counsel, Stradling, Yocca, Carlson & Rauth, commented on Exhibit A and B. He pointed out that public money could not be spent in the passage of the bond. He explained the Board's role and said that they were free to assist in fund raising efforts.

Robert Barna, Sutro Company, said that the average tax would be \$18.97 per \$100,000 assessed valuation. He explained the timeline for issuance of the bonds and pointed out that the tax would not go onto the roles until the bonds were issued.

Chancellor Westin thanked the Board members, faculty, staff, and students for their support in developing this bond item. He pointed out the importance of the bond measure to the Ventura County Community College District.

John Tallman welcomed Bob Guillen, County Labor Council, and pointed out that he was in support of the bond.

Trustee Nagel said that in order to have a successful bond, \$350,000 would be needed. Dr. Nagel contributed \$1,000 to the campaign. He commented on the Board's responsibility to provide safe, up-to-date, and technologically advanced campuses for the students.

ADJOURNMENT

At 7:00 p.m., it was moved by Trustee Nagel, seconded by Student Trustee Lawson, and carried on a unanimous vote, to adjourn the meeting. (Lawson - yes)

**Board of Trustees
Ventura County Community College District
December 4, 2001**

PLACEMENT OF A VENTURA COUNTY COMMUNITY COLLEGE DISTRICT BOND INITIATIVE ON THE MARCH 2002 VENTURA COUNTY ELECTION BALLOT AND ADOPTION OF RESOLUTION OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY COMMUNITY COLLEGE DISTRICT ORDERING AN ELECTION, AND ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER

**SECOND READING
Action (7.2)**

Issue

This item presents for Second Reading and approval the placement of a Ventura County Community College District bond initiative in the amount of \$356,347,814 on the March 2002 Ventura County election ballot to support the refurbishment of aging facilities and construction of new facilities at Moorpark, Oxnard, and Ventura Colleges and at the VCCCD's affiliated off-site higher education facilities and the adoption of the Resolution of the Board of Trustees of the Ventura County Community College District Ordering an Election, and Establishing Specifications of the Election Order.

Background

The attached Resolution contains Exhibit A which indicates that the purpose of the election shall be for the voters in the District to vote on a proposition and Exhibit B, which lists the proposed projects.

Staff Position

Academic Senates (as appropriate) Yes

Review by Legal Counsel: Yes

Fiscal Impact: Proposed Bond in the amount of \$356,347,814

Recommendation of the Chancellor

The Chancellor recommends that the Board of Trustees accept and approve the Second Reading of the proposed March 2002 bond initiative in the amount of \$356,347,814, and the adoption of the Resolution of the Board of Trustees of the Ventura County Community College District Ordering An Election, and Establishing Specifications of the Election Order.

RESOLUTION NO. 7.2

RESOLUTION OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY COMMUNITY COLLEGE DISTRICT ORDERING AN ELECTION, AND ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER

WHEREAS, the Board of Trustees (the "Board") has determined that certain properties and equipment within the Ventura County Community College District (the "District"), within Ventura County (the "County"), need to be acquired, constructed, improved, and equipped to enable the District to enhance the educational opportunities of the students in the District; and

WHEREAS, in the judgment of the Board, it is advisable to provide the funding for such needs by means of a general obligation bond; and

WHEREAS, Proposition 46, approved by the voters of the State of California on June 3, 1986 ("Proposition 46"), amended Section 1(b) of Article XIII A of the California Constitution by adding a provision which exempts from the 1% of full cash value limitation, those ad valorem taxes used to pay for debt service of any bonded indebtedness for the acquisition or improvement of real property approved on or after July 1, 1978, by two-thirds of the votes cast by voters voting on the proposition; and

WHEREAS, on November 7, 2000, the voters of California approved the Smaller Classes; Safer Schools and Financial Accountability Act ("Proposition 39") which, as of its effective date, will reduce the voter threshold for ad valorem tax levies used to pay for debt service or bonded indebtedness to 55% of the votes cast on a local school district general obligation bond; and

WHEREAS, concurrent with the passage of Proposition 39, Chapter 1.5, Part 10, Division 1, Title 1 (commencing with Section 15264) of the Education Code ("A.B. 1908" and "A.B. 2659") became operative and established requirements associated with the implementation of Proposition 39; and

WHEREAS, the Board desires to make certain findings herein to be applicable to this election order and to establish certain performance audits, standards of financial accountability and citizen oversight which are contained in Proposition 39, A.B. 1908 and A.B. 2659; and

WHEREAS, in the judgment of the Board, it is advisable to order the Ventura County Registrar of Voters to call an election pursuant to Proposition 39 and Education Code Section 15348(b) on the question of whether general obligation bonds shall be issued and sold on behalf of the District for purposes set forth below;

NOW THEREFORE, THE BOARD OF THE VENTURA COUNTY COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the Board, pursuant to Education Code Sections 15100 and Government Code Section 53606, hereby orders the Ventura County Registrar of Voters to call an election under the provisions of Proposition 39 and submit to the electors of the District the question of whether bonds of the District in the aggregate principal amount not to exceed \$356,347,814 (the "Bonds") shall be issued and sold to raise money for the purposes described in Exhibits "A" and "B" hereto.

Section 2. That the date of the election shall be March 5, 2002.

Section 3. That the purpose of the election shall be for the voters in the District to vote on a proposition, a copy of which is attached hereto and marked Exhibit "A" and incorporated by reference herein, containing the question of whether the District shall issue the Bonds to pay for improvements to the extent permitted by such proposition. In compliance with Proposition 39, A.B. 1908 and A.B. 2659, the ballot proposition in Exhibit "A" is subject to the following requirements and determinations:

(a) the proceeds of the sale of the Bonds shall only be used for the purposes set forth in the ballot measure and not for any other purpose, including teacher and administrator salaries and other school operating expense;

(b) that the Board, in establishing the projects set forth in Exhibit "B", evaluated the safety, class size reduction and information technology needs of the District;

(c) that the Board will cause to be conducted an annual, independent performance audit to ensure that the Bond monies get expended for the school projects identified in Exhibit "B" hereto;

(d) that the Board will cause an annual, independent financial audit of the proceeds from the sale of Bonds to be conducted until all of the Bond proceeds have been expended;

(e) that the Board will cause the appointment of a Citizen's Oversight Committee in compliance with Education Code Section 15278 no later than 60 days after the Board enters the election results on its minutes pursuant to Education Code Section 15274;

(f) that the tax levy authorized to secure the bonds of this election shall not exceed \$25 per \$100,000 of taxable property in the District when assessed valuation is projected by the District to increase in accordance with Article XIII A of the California Constitution.

Section 4. That the authority for ordering the election is contained in Education Code Sections 15100 and 15264 and Government Code Section 53606.

Section 5. That the authority for the specifications of this election order is contained in Section 5322 of the Education Code.

Section 6. That this Resolution shall stand as the order to the Ventura County Registrar of Voters to call an election within the boundaries of the District on March 5, 2002.

Section 7. That the Secretary of the Board is hereby directed to send a certified copy of this Resolution to the Ventura County Registrar of Voters no later than December 5, 2001.

Section 8. That the maturity of any bonds issued pursuant to Section 15100 of the Education Code hereto shall have a maturity not exceeding twenty-five (25) years, and bonds issued pursuant to Section 53506 of the Government Code shall have a maturity of not exceeding forty (40) years.

Section 9. That pursuant to Education Code Section 17032, the Board hereby encumbers the proceeds of the sale of the Bonds to pay for the acquisition, construction, improvement, and equipping to the extent permitted by the proposition set forth in Exhibit "A".

Section 10. That the Board requests the governing body of any such other political subdivision, or any officer otherwise authorized by law, to partially or completely consolidate such election and to further provide that the canvass be made by any body or official authorized by law to canvass the returns of the election; and that the Board consents to such consolidation.

Section 11. Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of Ventura County is requested to permit the Registrar of Voters to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse Ventura County, such services to include the publication of a Formal Notice of School Bond and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code) pursuant to the terms of Section 5363 of the Education Code and Section 12112 of the Elections Code.

ADOPTED, SIGNED AND APPROVED this 4th day of December, 2001.

BOARD OF TRUSTEES OF THE VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

By Roberto L. Inzales
President

Attest: [Signature]
Secretary

STATE OF CALIFORNIA)
)ss
VENTURA COUNTY)

I, Philip Westeri, do hereby certify that the foregoing is a true and correct copy of Resolution No. 7.2, which was duly adopted by the Board of Trustees of the Ventura County Community College District at meeting thereof held on the 4th day of December, 2001, and that it was so adopted by the following vote:

AYES: Robert Gonzales, Norman Nagel, Arturo Hernandez, Allan Jacobs, John Tallman

NOES: None

ABSENT: N/A

ABSTENTIONS: N/A

By 
Secretary

EXHIBIT A

Ventura, Moorpark and Oxnard Community College Repair and Safety Measure. “To prepare students for jobs and four year colleges at Ventura, Moorpark, Oxnard Colleges, Education Centers at Camarillo, Conejo, Santa Paula, Simi Valley by repairing/constructing/equipping classrooms, laboratories, libraries, sites; replacing deteriorating buildings; upgrading fire safety, plumbing, heating systems, electrical wiring for computer technology; upgrading police/firefighting/nursing/paramedic training centers; shall Ventura County Community College District issue \$356,347,814 of bonds, at legal rates, requiring Citizen Oversight Committee, annual financial audits and no money for administrators’/staff salaries?”

Bonds - Yes

Bonds – No

March 5, 2002 Election

EXHIBIT B
FULL TEXT BALLOT PROPOSITION
OF THE VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
BOND MEASURE ELECTION MARCH 5, 2002

The following is the full proposition presented to the voters by the Ventura County Community College District.

Ventura, Moorpark and Oxnard Community College Repair and Safety Measure. "To prepare students for jobs and four year colleges at Ventura, Moorpark, Oxnard Colleges, Education Centers at Camarillo, Conejo, Santa Paula, Simi Valley by repairing/constructing/equipping classrooms, laboratories, libraries, sites; replacing deteriorating buildings; upgrading fire safety, plumbing, heating systems, electrical wiring for computer technology; upgrading police/firefighting/nursing/paramedic training centers; shall Ventura County Community College District issue \$356,347,814 of bonds, at legal rates, requiring Citizen Oversight Committee, annual financial audits and no money for administrators'/staff salaries?"

The Board of Trustees of the Ventura County Community College District has evaluated safety, class size reduction, and information technology needs in developing the scope of college facility projects to be funded.

In developing the Project, List Moorpark, Oxnard and Ventura College faculty, staff and students have prioritized key health and safety needs so the most critical needs are addressed. The Project List was developed with the input of several hundred faculty, community and business leaders who determined that if these needs were not addressed now, the problems would only get worse. They advised the Board of Trustees that it would be less expensive to upgrade and repair aging community college buildings and classrooms now, than in the future.

COUNTYWIDE PROJECTS FOR PUBLIC SAFETY INSTRUCTION
Estimated Cost: \$23,905,124

Construct Regional Fire, Sheriff & Police Education and Training Academy, including classroom and instructional facilities and equipment for Sheriff and Fire Training Academies, and replace outdated electrical and utility systems.

MOORPARK COLLEGE REPAIR & IMPROVEMENT PROJECTS
Estimated Costs: \$104,239,503

- Expand Learning Resources and Telecommunications Center by improving library space and computer classrooms
- Add classrooms and lecture halls by converting old library space
- Complete site improvements, upgrade fire safety and security alarm systems
- Construct Academic and Computer Center, including adding computer science labs and other classrooms

- Construct classrooms for the new Conejo Education Center, a joint project with the Conejo Valley Unified School District to serve the Thousand Oaks community
- Construct a Joint Instructional Center with Moorpark Unified School District for college classrooms accessible to high school students
- Construct a Simi Valley Education Center
- Construct Health Sciences and math classrooms and lecture halls
- Expand Student Services Facility for counseling, financial aid, other services
- Repair old classrooms
- Expand Student Center
- Construct Child Development Center
- Refurbish physical education facilities
- Expand animal science education center to address student enrollment demand
- Construct new operations and warehouse facilities
- Build parking structure to alleviate neighborhood traffic congestion
- Construct Fine Arts building
- Expand Music Building
- Retire capital financing

OXNARD COLLEGE REPAIR AND IMPROVEMENT PROJECTS

Estimated Costs: \$110,983,187

- Construct additional classrooms, labs, lecture halls; replace old portables (Buildings A, B, C)
- Renovate Library & Learning Resource Center to bring library to current state standards
- Construct Health Sciences Building and Instructional Media Facility, including adding more classrooms and labs
- Renovate aging campus infrastructure by installing new wiring/electrical systems for technology
- Construct High Tech Building, including classrooms, lecture halls, labs
- Refurbish student facilities, expand bookstore
- Construct Student Services Building to address overcrowding
- Replace aging Child Development Center portables with improved, permanent facilities
- Construct Performing Arts classroom and auditorium, including expanding teaching/performance space
- Replace inadequate Health & Safety Building (Student Health Center) with safe facilities
- Renovate athletic fields for safety compliance
- Add new parking structure for pedestrian, vehicular safety
- Construct maintenance warehouse
- Retire capital financing

VENTURA COLLEGE REPAIR & IMPROVEMENT PROJECTS

Estimated Costs: \$117,220,000

- Renovate 37 year old G Building/Auditorium, including replacing antiquated electrical, heating, ventilation, plumbing and lighting systems

- Replace outdated Health Science Building (Nursing, Paramedics, Emergency Medical Technician and Certified Nursing Assistant Programs), including adding labs, lecture halls, classrooms
- Replace Portables and build General Purpose Education Building for permanent classrooms, labs, lecture halls
- Construct Advanced Technology Education Training Building by building permanent classrooms, lecture halls, computer labs
- Construct and upgrade science classrooms and labs
- Complete construction of Learning Resource Center/library
- Upgrade Financial Aid, Disabled Student Services, Counseling, Student Services and Communications Building
- Construct Santa Clara Valley Advanced Technology Education Center including classrooms, computer labs, library, and Child Care Center
- Renovate athletic facility for health/safety, upgrade physical education facilities
- Upgrade electrical and utility systems
- Improve Fine Arts lab, Art Classroom Building H
- Renovate maintenance and operations facilities, including storage
- Construct and renovate parking facilities
- Renovate auxiliary services and Student Counseling Center
- Retire capital financing

The bond program is designed to provide facilities which will serve current and expected enrollment. In the event of an unexpected slowdown in development or enrollment of students at the three colleges, certain of the projects described above will be delayed or may not be completed. In such case, bond money will be spent on only the most essential of the projects listed above. The District will work with the Citizen Oversight Committee on prioritizing those projects in the event factors beyond the District's control require that projects be reconsidered.

The allocation of bond proceeds may be affected by the District's receipt of State matching funds and the final costs of each project. The budget for each project is an estimate and may be affected by factors beyond the District's control.

The expenditure of bond money on projects on the Project List is subject to tough financial accountability requirements. Performance and financial audits will be performed annually, and all bond expenditures will be monitored by an independent, Citizens Oversight Committee to ensure that funds are spent as promised and specified in the Project List. No money can be spent on administrators' or staff salaries. By law, all funds can only be spent on repair and improvement projects specified.

TAX RATE STATEMENT CONCERNING MEASURE ___

41

TAX RATE STATEMENT
REGARDING PROPOSED
\$356,347,814
VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
GENERAL OBLIGATION BONDS
MEASURE ___

An election will be held in the Ventura County Community College District (the "District") on March 5, 2002, for the purpose of submitting to the electors of the District the question of incurring a bonded indebtedness of the District in an aggregate principal amount of \$356,347,814. If such bonds are authorized and sold, the principal thereof and interest thereon will be payable from the proceeds of tax levies made upon the taxable property in the District. The following information regarding tax rates is given to comply with Section 9401 of the California Elections Code. Such information is based upon the best estimates and projections presently available from official sources, upon experience within the District, and other demonstrable factors.

Based upon the foregoing and projections of the District's assessed valuation, and assuming the entire debt service will be paid through property taxation:

1. The best estimate of the tax which would be required to be levied to fund the bond issue during the first fiscal year after the sale of the first series of bonds, based on estimated assessed valuations available at the time of filing of this statement, is 1.840¢ per \$100 of assessed valuation for the year 2002-2003.

2. The best estimate from official sources of the tax rate which would be required to be levied to fund the bond issue during the first fiscal year after the last sale of the bonds and an estimate of the year in which that rate will apply, based on estimated assessed valuations available at the time of filing of this statement, is 2.170¢ per \$100 of assessed valuation for the year 2008-2009.

3. The best estimate of the highest tax rate which would be required to be levied to fund the bond issue and an estimate of the year in which that rate will apply, based on estimated assessed valuation available at the time of filing of this statement, is 2.170¢ per \$100 of assessed valuation for the year 2008-2009.

The average annual tax levy is projected to be \$18.97 per \$100,000 of real property valuation.

Attention to all voters is directed to the fact that the foregoing information is based upon projections and estimates only. The actual times of sales of said bonds and the amount sold at any given time will be governed by the needs of the District and other factors. The actual interest rates at which the bonds will be sold, which in any event will not exceed the maximum permitted by law, will depend upon the bond market at the time of sales. The actual assessed values in the future years will depend upon the value of property within the District as determined in the assessment and the equalization process. Accordingly, the actual tax rates and the years in which such rates are applicable may vary from those presently estimated as above stated.



Chancellor
Ventura County Community College District

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY COMMUNITY COLLEGE DISTRICT ORDERING AN ELECTION, AND ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER

WHEREAS, the Board of Trustees (the "Board") has determined that certain properties and equipment within the Ventura County Community College District (the "District"), within Ventura County (the "County"), need to be acquired, constructed, improved, and equipped to enable the District to enhance the educational opportunities of the students in the District; and

WHEREAS, in the judgment of the Board, it is advisable to provide the funding for such needs by means of a general obligation bond; and

WHEREAS, Proposition 46, approved by the voters of the State of California on June 3, 1986 ("Proposition 46"), amended Section 1(b) of Article XIII A of the California Constitution by adding a provision which exempts from the 1% of full cash value limitation, those ad valorem taxes used to pay for debt service of any bonded indebtedness for the acquisition or improvement of real property approved on or after July 1, 1978, by two-thirds of the votes cast by voters voting on the proposition; and

WHEREAS, on November 7, 2000, the voters of California approved the Smaller Classes, Safer Schools and Financial Accountability Act ("Proposition 39") which, as of its effective date, will reduce the voter threshold for ad valorem tax levies used to pay for debt service or bonded indebtedness to 55% of the votes cast on a local school district general obligation bond; and

WHEREAS, concurrent with the passage of Proposition 39, Chapter 1.5, Part 10, Division 1, Title 1 (commencing with Section 15264) of the Education Code ("A.B. 1908" and "A.B. 2659") became operative and established requirements associated with the implementation of Proposition 39; and

WHEREAS, the Board desires to make certain findings herein to be applicable to this election order and to establish certain performance audits, standards of financial accountability and citizen oversight which are contained in Proposition 39, A.B. 1908 and A.B. 2659; and

WHEREAS, in the judgment of the Board, it is advisable to order the Ventura County Registrar of Voters to call an election pursuant to Proposition 39 and Education Code Section 15348(b) on the question of whether general obligation bonds shall be issued and sold on behalf of the District for purposes set forth below;

NOW THEREFORE, THE BOARD OF THE VENTURA COUNTY COMMUNITY COLLEGE DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the Board, pursuant to Education Code Sections 15100 and Government Code Section 53606, hereby orders the Ventura County Registrar of Voters to call an election under the provisions of Proposition 39 and submit to the electors of the District the question of whether bonds of the District in the aggregate principal amount not to exceed \$356,347,814 (the "Bonds") shall be issued and sold to raise money for the purposes described in Exhibits "A" and "B" hereto.

Section 2. That the date of the election shall be March 5, 2002.

Section 3. That the purpose of the election shall be for the voters in the District to vote on a proposition, a copy of which is attached hereto and marked Exhibit "A" and incorporated by reference herein, containing the question of whether the District shall issue the Bonds to pay for improvements to the extent permitted by such proposition. In compliance with Proposition 39, A.B. 1908 and A.B. 2659, the ballot proposition in Exhibit "A" is subject to the following requirements and determinations:

(a) the proceeds of the sale of the Bonds shall only be used for the purposes set forth in the ballot measure and not for any other purpose, including teacher and administrator salaries and other school operating expense;

(b) that the Board, in establishing the projects set forth in Exhibit "B", evaluated the safety, class size reduction and information technology needs of the District;

(c) that the Board will cause to be conducted an annual, independent performance audit to ensure that the Bond monies get expended for the school projects identified in Exhibit "B" hereto;

(d) that the Board will cause an annual, independent financial audit of the proceeds from the sale of Bonds to be conducted until all of the Bond proceeds have been expended;

(e) that the Board will cause the appointment of a Citizen's Oversight Committee in compliance with Education Code Section 15278 no later than 60 days after the Board enters the election results on its minutes pursuant to Education Code Section 15274;

(f) that the tax levy authorized to secure the bonds of this election shall not exceed \$25 per \$100,000 of taxable property in the District when assessed valuation is projected by the District to increase in accordance with Article XIII A of the California Constitution.

Section 4. That the authority for ordering the election is contained in Education Code Sections 15100 and 15264 and Government Code Section 53606.

Section 5. That the authority for the specifications of this election order is contained in Section 5322 of the Education Code.

Section 6. That this Resolution shall stand as the order to the Ventura County Registrar of Voters to call an election within the boundaries of the District on March 5, 2002.

Section 7. That the Secretary of the Board is hereby directed to send a certified copy of this Resolution to the Ventura County Registrar of Voters no later than December 5, 2001.

Section 8. That the maturity of any bonds issued pursuant to Section 15100 of the Education Code hereto shall have a maturity not exceeding twenty-five (25) years, and bonds issued pursuant to Section 53506 of the Government Code shall have a maturity of not exceeding forty (40) years.

Section 9. That pursuant to Education Code Section 17032, the Board hereby encumbers the proceeds of the sale of the Bonds to pay for the acquisition, construction, improvement, and equipping to the extent permitted by the proposition set forth in Exhibit "A".

Section 10. That the Board requests the governing body of any such other political subdivision, or any officer otherwise authorized by law, to partially or completely consolidate such election and to further provide that the canvass be made by any body or official authorized by law to canvass the returns of the election; and that the Board consents to such consolidation.

Section 11. Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of Ventura County is requested to permit the Registrar of Voters to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse Ventura County, such services to include the publication of a Formal Notice of School Bond and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code) pursuant to the terms of Section 5363 of the Education Code and Section 12112 of the Elections Code.

ADOPTED, SIGNED AND APPROVED this 4th day of December, 2001.

BOARD OF TRUSTEES OF THE VENTURA COUNTY COMMUNITY COLLEGE DISTRICT

By _____
President

Attest:

Secretary

45.

STATE OF CALIFORNIA)
)ss
VENTURA COUNTY)

I, _____, do hereby certify that the foregoing is a true and correct copy of Resolution No. _____, which was duly adopted by the Board of Trustees of the Ventura County Community College District at meeting thereof held on the 4th day of December, 2001, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

By _____
Secretary

EXHIBIT A

Ventura, Moorpark and Oxnard Community College Repair and Safety Measure. "To prepare students for jobs and four year colleges at Ventura, Moorpark, Oxnard Colleges, Education Centers at Camarillo, Conejo, Santa Paula, Simi Valley by repairing/constructing/equipping classrooms, laboratories, libraries, sites; replacing deteriorating buildings; upgrading fire safety, plumbing, heating systems, electrical wiring for computer technology; upgrading police/firefighting/nursing/paramedic training centers; shall Ventura County Community College District issue \$356,347,814 of bonds, at legal rates, requiring Citizen Oversight Committee, annual financial audits and no money for administrators'/staff salaries?"

Bonds - Yes

Bonds - No

EXHIBIT B

FULL TEXT BALLOT PROPOSITION
 OF THE VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
 BOND MEASURE ELECTION MARCH 5, 2002

The following is the full proposition presented to the voters by the Ventura County Community College District.

Ventura, Moorpark and Oxnard Community College Repair and Safety Measure. "To prepare students for jobs and four year colleges at Ventura, Moorpark, Oxnard Colleges, Education Centers at Camarillo, Conejo, Santa Paula, Simi Valley by repairing/constructing/equipping classrooms, laboratories, libraries, sites; replacing deteriorating buildings; upgrading fire safety, plumbing, heating systems, electrical wiring for computer technology; upgrading police/firefighting/nursing/paramedic training centers; shall Ventura County Community College District issue \$356,347,814 of bonds, at legal rates, requiring Citizen Oversight Committee, annual financial audits and no money for administrators'/staff salaries?"

The Board of Trustees of the Ventura County Community College District has evaluated safety, class size reduction, and information technology needs in developing the scope of college facility projects to be funded:

COUNTYWIDE PROJECTS FOR PUBLIC SAFETY INSTRUCTION

Estimated Cost: \$23,905,124

Construct Regional Fire, Sheriff & Police Education and Training Academy, including classroom and instructional facilities and equipment for Sheriff and Fire Training Academies, and replace outdated electrical and utility systems.

MOORPARK COLLEGE REPAIR & IMPROVEMENT PROJECTS

Estimated Costs: \$104,239,503

- Expand Learning Resources and Telecommunications Center by improving library space and computer classrooms
- Add classrooms and lecture halls by converting old library space
- Complete site improvements, upgrade fire safety and security alarm systems
- Construct Academic and Computer Center, including adding computer science labs and other classrooms
- Construct classrooms for the new Conejo Education Center, a joint project with the Conejo Valley Unified School District to serve the Thousand Oaks community
- Construct a Joint Instructional Center with Moorpark Unified School District for college classrooms accessible to high school students
- Construct a Simi Valley Education Center
- Construct Health Sciences and math classrooms and lecture halls
- Expand Student Services Facility for counseling, financial aid, other services

- Repair old classrooms
- Expand Student Center
- Construct Child Development Center
- Refurbish physical education facilities
- Expand animal science education center to address student enrollment demand
- Construct new operations and warehouse facilities
- Build parking structure to alleviate neighborhood traffic congestion
- Construct Fine Arts building
- Expand Music Building
- Retire capital financing

OXNARD COLLEGE REPAIR AND IMPROVEMENT PROJECTS

Estimated Costs: \$110,983,187

- Construct additional classrooms, labs, lecture halls; replace old portables (Buildings A, B, C)
- Renovate Library & Learning Resource Center to bring library to current state standards
- Construct Health Sciences Building and Instructional Media Facility, including adding more classrooms and labs
- Renovate aging campus infrastructure by installing new wiring/electrical systems for technology
- Construct High Tech Building, including classrooms, lecture halls, labs
- Refurbish student facilities, expand bookstore
- Construct Student Services Building to address overcrowding
- Replace aging Child Development Center portables with improved, permanent facilities
- Construct Performing Arts classroom and auditorium, including expanding teaching/performance space
- Replace inadequate Health & Safety Building (Student Health Center) with safe facilities
- Renovate athletic fields for safety compliance
- Add new parking structure for pedestrian, vehicular safety
- Construct maintenance warehouse
- Retire capital financing

VENTURA COLLEGE REPAIR & IMPROVEMENT PROJECTS

Estimated Costs: \$117,220,000

- Renovate 37 year old G Building/Auditorium, including replacing antiquated electrical, heating, ventilation, plumbing and lighting systems
- Replace outdated Health Science Building (Nursing, Paramedics, Emergency Medical Technician and Certified Nursing Assistant Programs), including adding labs, lecture halls, classrooms
- Replace Portables and build General Purpose Education Building for permanent classrooms, labs, lecture halls
- Construct Advanced Technology Education Training Building by building permanent classrooms, lecture halls, computer labs
- Construct and upgrade science classrooms and labs

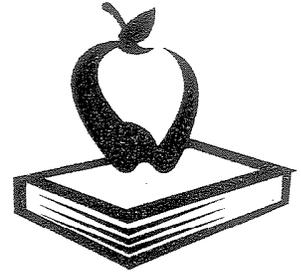
- Complete construction of Learning Resource Center/library
- Upgrade Financial Aid, Disabled Student Services, Counseling, Student Services and Communications Building
- Construct Santa Clara Valley Advanced Technology Education Center including classrooms, computer labs, library, and Child Care Center
- Renovate athletic facility for health/safety, upgrade physical education facilities
- Upgrade electrical and utility systems
- Improve Fine Arts lab, Art Classroom Building H
- Renovate maintenance and operations facilities, including storage
- Construct and renovate parking facilities
- Renovate auxiliary services and Student Counseling Center
- Retire capital financing

The bond program is designed to provide facilities which will serve current and expected enrollment. In the event of an unexpected slowdown in development or enrollment of students at the three colleges, certain of the projects described above will be delayed or may not be completed. In such case, bond money will be spent on only the most essential of the projects listed above. The District will work with the Citizen Oversight Committee on prioritizing those projects in the event factors beyond the District's control require that projects be reconsidered.

The allocation of bond proceeds may be affected by the District's receipt of State matching funds and the final costs of each project. The budget for each project is an estimate and may be affected by factors beyond the District's control.



Moorpark ♦ Oxnard ♦ Ventura



BOND UPDATE #1

Focus—Ventura College

January 27, 2002
Volume 1, Issue 1

(This is the first of four updates prepared by the Ventura County Community College District, regarding the \$356 million bond-Measure S, which the District's governing board has placed on the March 2002 Ventura County ballot. Each newsletter focuses on the upgrades that relate to the bond proposed by Moorpark, Oxnard and Ventura Colleges.)

Bond Background

For more than 75 years the Ventura County Community College District, including Moorpark, Oxnard and Ventura Colleges and several off-campus centers, has served as an important higher education resource. Generations of students have been provided with the skills necessary to prepare them for careers or entry into four-year colleges and universities.

However, the District's two-year assessment regarding the future college level needs of Ventura County residents, which included input from affiliated educational institutions, local businesses, field experts and the 2000 census, revealed the community had grown and so had the educational and training expectations of its residents.

The assessment also revealed that District classrooms were bursting at the seams, classes were being held in portable buildings and some teaching facilities would require substantial

renovation to meet health and safety standards.

Following the final report, the governing board unanimously voted to place a \$356 million general obligation bond on the March 2002 ballot. If passed, the bond (called Measure S by the County Elections Office), would support the cost of facility renovations, upgrading and construction of education buildings throughout the entire District.

The bonds would be sold in increments, as the proposed projects are addressed, over a period of 10 years. Ventura County taxpayers would pay \$18.97 per \$100,000 of assessed value on their yearly property tax bill, until the bonds sold are paid off in 30 years.

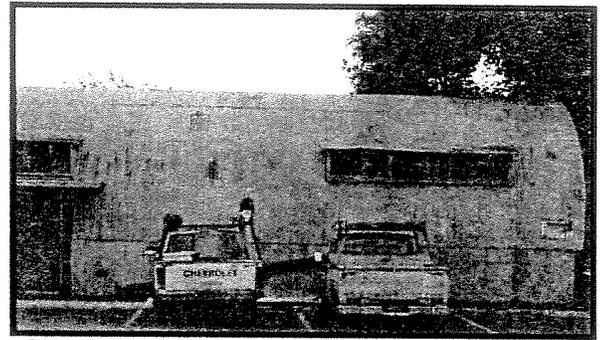
Also, California law specifies that citizen oversight committees must be in place to

oversee the sale of the bonds and to ensure the completion of each bond related project. In addition, the law prohibits spending bond funds on administrators'/staff salaries.

Please see a comprehensive list of projects proposed by the District for Measure S, which is found on the District's web site. Your e-mail questions and comments about the bond are always welcome. Send them to: march2002bond@vcccd.net.

Dr. Philip Westin,
Chancellor
Ventura County
Community College District

Ventura County Community College District



Dilapidated school buildings include this WWII- era quonset hut.

Focus—Ventura College

The renovation of several older buildings at Ventura College is one of the greatest needs in the District. The governing board, by taking action to place the bond on the ballot, feels that the portable classrooms, the outdated labs and lecture halls at the college should be replaced with clean and safe permanent facilities.

In addition, Ventura College's main campus health sciences facility, the outdated financial aid, student services, physical education, auditorium and counseling areas require renovation plus an updating of campus technology and infrastructure is essential. The new Learning Center and Library also needs to be completed, and the

County's growing senior population places importance on the college's ability to feature more quality of life learning programs in a suitable facility.

Finally, the opportunity to feature college level services in the Santa Clara Valley has increased. The enrollment at the temporary East Ventura Campus Center grew from 100 to 900 students last year. The potential for continued growth in this location places the construction of a new facility at the top of the list for the governing board.

Ventura College has planned that a new East Campus Center would

feature classrooms, a machining facility and computer labs. The center would bring services closer to the residents and provide a strong learning environment to enhance community outreach.

If passed, the funds from Measure S, could provide \$117,220,000 to complete these Ventura College projects and others listed on the District's web site @ www.vcccd.net

Next Issue:
Focus—Oxnard College

Regional Fire, Sheriff & Police Training Center

It's a fact that future business and residential growth in Ventura County will demand highly trained public safety employees.

If passed, Measure S funding would assist the District in the construction of a state-of-the-art regional public safety-training center to accommodate the Ventura County Sheriff's Academy in partnership with Ventura College and the Ventura County Fire Technology Academy in partnership with Oxnard College. The amount needed from the bond for these projects is \$23,905,124.

The Regional Center would include classrooms, staff offices, showers and locker rooms, simulator rooms and defensive tactics/physical fitness training areas. Please see the District's web site for a more comprehensive listing of the projects mentioned in this article @ www.vcccd.net.

Chancellor:
Dr. Philip Westin

Elected Board of Trustees:
Dr. Norman Nagel, President
Mr. Art Hernandez, Vice-President
Police Chief Bob Gonzales, Member
Dr. Allan Jacobs, Member
Mr. John Tallman, Member
Ms. Becky Lawson, Student Member

District Office:
333 Skyway Drive
Camarillo, California 93010

For More Information:
Please visit the District's web site at www.vcccd.net and click onto the "Measure S" icon. You may also e-mail queries to march2002bond@vcccd.net. Your questions will be answered promptly.

FULL TEXT OF MEASURE "S"

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT BOND MEASURE

The following is the full proposition presented to the voters by the Ventura County Community College District.

Ventura, Moorpark and Oxnard Community College Repair and Safety Measure. "To prepare students for jobs and four year colleges at Ventura, Moorpark, Oxnard Colleges, Education Centers at Camarillo, Conejo, Santa Paula, Simi Valley by repairing/constructing/equipping classrooms, laboratories, libraries, sites; replacing deteriorating buildings; upgrading fire safety, plumbing, heating systems, electrical wiring for computer technology; upgrading police/firefighting/nursing/paramedic training centers; shall Ventura County Community College District issue \$356,347,814 of bonds, at legal rates, requiring Citizen Oversight Committee, annual financial audits and no money for administrators'/staff salaries?"

The Board of Trustees of the Ventura County Community College District has evaluated safety, class size reduction, and information technology needs in developing the scope of college facility projects to be funded.

In developing the Project List, Moorpark, Oxnard and Ventura College faculty, staff and students have prioritized key health and safety needs so the most critical needs are addressed. The Project List was developed with the input of several hundred faculty, community and business leaders who determined that if these needs were not addressed now, the problems would only get worse. They advised the Board of Trustees that it would be less expensive to upgrade and repair aging community college buildings and classrooms now, than in the future.

COUNTYWIDE PROJECTS FOR PUBLIC SAFETY INSTRUCTION Estimated Cost: \$23,905,124

Construct Regional Fire, Sheriff & Police Education and Training Academy, including classroom and instructional facilities and equipment for Sheriff and Fire Training Academies, and replace outdated electrical and utility systems.

MOORPARK COLLEGE REPAIR & IMPROVEMENT PROJECTS Estimated Costs: \$104,239,503

- Expand Learning Resources and Telecommunications Center by improving library space and computer classrooms
Add classrooms and lecture halls by converting old library space
Complete site improvements, upgrade fire safety and security alarm systems
Construct Academic and Computer Center, including adding computer science labs and other classrooms
Construct classrooms for the new Conejo Education Center, a joint project with the Conejo Valley Unified School District to serve the Thousand Oaks community
Construct a Joint Instructional Center with Moorpark Unified School District for college classrooms accessible to high school students
Construct a Simi Valley Education Center
Construct Health Sciences and math classrooms and lecture halls
Expand Student Services Facility for counseling, financial aid, other services
Repair old classrooms
Expand Student Center
Construct Child Development Center
Refurbish physical education facilities
Expand animal science education center to address student enrollment demand
Construct new operations and warehouse facilities
Build parking structure to alleviate neighborhood traffic congestion
Construct Fine Arts building
Expand Music Building
Retire capital financing

OXNARD COLLEGE REPAIR AND IMPROVEMENT PROJECTS Estimated Costs: \$110,983,187

SD

- Construct additional classrooms, labs, lecture halls; replace old portables (Buildings A, B, C)
Renovate Library & Learning Resource Center to bring library to current state standards
Construct Health Sciences Building and Instructional Media Facility, including adding more classrooms and labs
Renovate aging campus infrastructure by installing new wiring/electrical systems for technology
Construct High Tech Building, including classrooms, lecture halls, labs
Refurbish student facilities, expand bookstore
Construct Student Services Building to address overcrowding
Replace aging Child Development Center portables with improved, permanent facilities
Construct Performing Arts classroom and auditorium, including expanding teaching/performance space
Replace inadequate Health & Safety Building (Student Health Center) with safe facilities
Renovate athletic fields for safety compliance
Add new parking structure for pedestrian, vehicular safety
Construct maintenance warehouse
Retire capital financing

VENTURA COLLEGE REPAIR & IMPROVEMENT PROJECTS Estimated Costs: \$117,220,000

- Renovate 37 year old G Building/Auditorium, including replacing antiquated electrical, heating, ventilation, plumbing and lighting systems
Replace outdated Health Science Building (Nursing, Paramedics, Emergency Medical Technician and Certified Nursing Assistant Programs), including adding labs, lecture halls, classrooms
Replace Portables and build General Purpose Education Building for permanent classrooms, labs, lecture halls
Construct Advanced Technology Education Training Building by building permanent classrooms, lecture halls, computer labs
Construct and upgrade science classrooms and labs
Complete construction of Learning Resource Center/library
Upgrade Financial Aid, Disabled Student Services, Counseling, Student Services and Communications Building
Construct Santa Clara Valley Advanced Technology Education Center including classrooms, computer labs, library, and Child Care Center
Renovate athletic facility for health/safety, upgrade physical education facilities
Upgrade electrical and utility systems
Improve Fine Arts lab, Art Classroom Building H
Renovate maintenance and operations facilities, including storage
Construct and renovate parking facilities
Renovate auxiliary services and Student Counseling Center
Retire capital financing

The bond program is designed to provide facilities which will serve current and expected enrollment. In the event of an unexpected slowdown in development or enrollment of students at the three colleges, certain of the projects described above will be delayed or may not be completed. In such case, bond money will be spent on only the most essential of the projects listed above. The District will work with the Citizen Oversight Committee on prioritizing those projects in the event factors beyond the District's control require that projects be reconsidered.

The allocation of bond proceeds may be affected by the District's receipt of State matching funds and the final costs of each project. The budget for each project is an estimate and may be affected by factors beyond the District's control.

The expenditure of bond money on projects on the Project List is subject to tough financial accountability requirements. Performance and financial audits will be performed annually, and all bond expenditures will be monitored by an independent, Citizens Oversight Committee to ensure that funds are spent as promised and specified in the Project List. No money can be spent on administrators' or staff salaries. By law, all funds can only be spent on repair and improvement projects specified.

9206EFT

Attachment 5

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
BOND ELECTION
IMPARTIAL ANALYSIS BY COUNTY COUNSEL*
MEASURE "S"

Pursuant to the provisions of section 1, subdivision (b)(3), of article XIII A of the California Constitution, section 15264 and following of the California Education Code, and section 53506 and following of the California Government Code, this measure will, if approved by 55 percent of the votes cast by the voters of the Ventura County Community College District voting on the measure, allow the District to incur a bonded indebtedness and authorize the issuance and sale of general obligation bonds of the District in the amount of \$356,347,814 at a rate of interest not to exceed 12 percent per year, pursuant to section 53531 of the California Government Code.

If the bond measure is approved, pursuant to sections 15278 and 15282 of the California Education Code, the District has committed to establish an independent citizens' oversight committee.

The number of years over which the whole or any part of the bonds are to mature shall not exceed 25 years (pursuant to the authority of the California Education Code) or 40 years (pursuant to the authority of the California Government Code), from the date of the bonds or the date of any series thereof.

The District has committed that the proceeds from the bonds will be used to prepare students for jobs and four year colleges at Ventura, Moorpark, Oxnard Colleges, Education Centers at Camarillo, Conejo, Santa Paula, Simi Valley by repairing/constructing/equipping classrooms, laboratories, libraries, sites; replacing deteriorating buildings; upgrading fire safety, plumbing, heating systems, electrical wiring for computer technology, and upgrading police/firefighting/nursing/paramedic training centers.

Subject to the provisions of the California Constitution and the California Education Code, an annual tax shall be levied upon the property within the jurisdiction of the District for the interest and redemption of all outstanding bonds of the District. The annual tax shall not be less than sufficient to pay the interest on the bonds as it becomes due and to provide a sinking fund for payment of the principal on or before maturity and may include an allowance for an annual reserve, established for the purpose of avoiding fluctuating tax levies.

*Section 9500 of the California Elections Code requires the County Counsel to prepare an impartial analysis of each school measure appearing on the ballot.

520E 08

53
VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
TAX RATE STATEMENT
BOND MEASURE "S"

An election will be held in the Ventura County Community College District (the "District") on March 5, 2002, for the purpose of submitting to the electors of the District the question of incurring a bonded indebtedness of the District in an aggregate principal amount of \$356,347,814. If such bonds are authorized and sold, the principal thereof and interest thereon will be payable from the proceeds of tax levies made upon the taxable property in the District. The following information regarding tax rates is given to comply with Section 9401 of the California Elections Code. Such information is based upon the best estimates and projections presently available from official sources, upon experience within the District, and other demonstrable factors.

Based upon the foregoing and projections of the District's assessed valuation, and assuming the entire debt service will be paid through property taxation:

1. The best estimate of the tax which would be required to be levied to fund the bond issue during the first fiscal year after the sale of the first series of bonds, based on estimated assessed valuations available at the time of filing of this statement, is 1.840¢ per \$100 of assessed valuation for the year 2002-2003.

2. The best estimate from official sources of the tax rate which would be required to be levied to fund the bond issue during the first fiscal year after the last sale of the bonds and an estimate of the year in which that rate will apply, based on estimated assessed valuations available at the time of filing of this statement, is 2.170¢ per \$100 of assessed valuation for the year 2008-2009.

3. The best estimate of the highest tax rate which would be required to be levied to fund the bond issue and an estimate of the year in which that rate will apply, based on estimated assessed valuation available at the time of filing of this statement, is 2.170¢ per \$100 of assessed valuation for the year 2008-2009.

The average annual tax levy is projected to be \$18.97 per \$100,000 of real property valuation.

Attention to all voters is directed to the fact that the foregoing information is based upon projections and estimates only. The actual times of sales of said bonds and the amount sold at any given time will be governed by the needs of the District and other factors. The actual interest rates at which the bonds will be sold, which in any event will not exceed the maximum permitted by law, will depend upon the bond market at the time of sales. The actual assessed values in the future years will depend upon the value of property within the District as determined in the assessment and the equalization process. Accordingly, the actual tax rates and the years in which such rates are applicable may vary from those presently estimated as above stated.

s/Philip Westin,
Chancellor
Ventura County Community College District

520E 08



ARGUMENT IN FAVOR OF MEASURE "S"

54

Your Community Colleges need help.

For 75 years, Ventura, Moorpark, and Oxnard Colleges have provided excellent education for students. Community colleges provide trained workforces and keep your communities safe and healthy. College dental, nursing, fire safety and law enforcement curricula have trained thousands of local health and safety professionals over the years.

Unfortunately, quality education is threatened by outdated school buildings no longer meeting the needs of students. Classrooms lack adequate wiring for computers and technology. Walls are deteriorating and need repair. Libraries don't meet state standards. Outdated fire safety, electrical, heating and plumbing systems need replacement. Portables must be replaced with permanent classrooms, labs, and lecture halls.

Measure S will repair, renovate, and improve Ventura, Moorpark and Oxnard Colleges and improve and establish Education Centers in Camarillo, Conejo, Santa Paula and Simi Valley.

Faculty, staff and students identified urgent needs, seeking community input on priorities. These needs are critical - and are less expensive to address now than in the future.

Projects include:

- Constructing a Fire and Law Enforcement Training Academy.
- Replacing old portables, building permanent classrooms, labs, lecture halls.
- Providing modern fire sprinklers, alarms, and security systems.
- Replacing aging plumbing, heating, ventilation, sewer systems.
- Installing wiring for computers.
- Replacing unsafe roofs, windows and doors.
- Installing energy efficient lighting.
- Upgrading science classrooms and labs.
- Renovating old bathrooms.
- Expanding joint educational facilities with local schools.

Measure S is subject to tough fiscal accountability requirements. Financial audits must be published annually, with all expenditures monitored by an independent, Citizens' Oversight Committee to ensure funds are spent as promised and specified in the Bond Plan. NO money can be spent on administrators' or staff salaries. By law, ALL funds must be spent on bond projects specified.

Join teachers, students and community leaders, our Senator Jack O'Connell and others in supporting Measure S.

Vote Yes.

s/Manuel M. Lopez,
Mayor

s/Carolyn D. Leavens,
Farmer

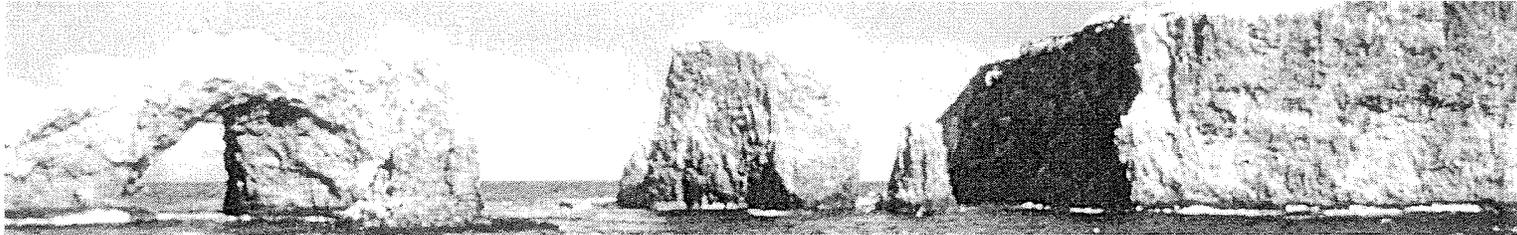
s/Bob Brooks,
Sheriff

s/Randy Churchill,
Real Estate Broker

s/Glen Becerra,
Mayor Pro Tem, City of Simi Valley

NO ARGUMENT AGAINST THIS MEASURE WAS SUBMITTED





Community Colleges of Ventura County

MOORPARK COLLEGE • OXNARD COLLEGE • VENTURA COLLEGE

SS

PHILIP WESTIN, ED.D.
CHANCELLOR

March 10, 2002

An open Letter to the Voters of Ventura County:

On behalf of our current students, and generation after generation of students for many years to come, I want to express sincere appreciation for the overwhelming support and endorsement you showed for the Community Colleges of Ventura County through the passage of the District's bond, "Measure S."



The Board of Trustees, the faculty, classified staff, and managers are committed to ensuring that the projects listed on the bond are completed expeditiously and frugally. This is not only a requirement of law, it is a moral obligation we take seriously in light of the vote of confidence that you, the voters, have given us. Indeed, this is not merely about facilities, but the facilities themselves will allow us to expand and improve our curricula and programs to meet the ever-changing needs for workforce development, transfer education, and overall fulfillment of our mission.

As we move forward, you will see many exciting events during the next 10 years as we implement the many projects on the bond facilities list. I would like to particularly express gratitude to elected officials, community leaders, taxpayer groups, organized labor groups, economic development groups, the *Ventura County Star*, and our partners in education including K-12 and CSU Channel Islands. Indeed this support from the community came from throughout the political spectrum and reflects the community's positive involvement with our colleges.

Sincerely,

Philip Westin, Chancellor
Ventura County Community College District



Attachment 6

333 SKYWAY DRIVE, CAMARILLO, CALIFORNIA 93010
VOICE: 805-384-8300 • FAX: 805-384-8399

Not paid for at public expense. Paid for by Yes on Measure S, FPPC#1241851 – www.yesons.info

✓

Board of Trustees Ventura County Community College District

56

**MINUTES
FOR THE MEETING OF
MARCH 26, 2002**

The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Tuesday, March 26, 2002, in the City of Camarillo Council Chambers, Camarillo, California.

Roll Call

Board Members Present:

Norman J. Nagel, President
Arturo D. Hernández, Vice-President
Robert S. Gonzales
Allan W. Jacobs
John D. Tallman

Absent:

Becky Lawson, Student Trustee

Management Present:

Philip Westin, Chancellor
Michael Gregoryk, Deputy Chancellor
James Walker, President, Moorpark College
Tom Harris, Jr., Interim President, Oxnard College
Joan Smith, Acting Executive Vice President, Student Learning, for Larry Calderón, President, Ventura College

Jack Lipton, General Counsel

Duane Lowe, Acting Assistant Vice Chancellor, Business Services and Financial Management

Patricia Kistler, Director of Governmental and Public Affairs

Gilbert Putnam, Director, Facilities Planning and Construction

Harry Culotta, Director, College Budgets, Oxnard College

Faculty/Staff/Student Representatives:

Richard Goff, Ventura College Academic Senate President

Doreen Juarez, Ventura College Associated Student Government Representative

Larry Miller, AFT

CALL TO ORDER

President Nagel called the meeting to order in the City of Camarillo Council Chambers at 5:03 p.m.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

Martha Turgow addressed the Board regarding Ron Dyste.

It was decided that Trustees Jacobs and Gonzales would review the list and return with suggested names.

Reports

STUDENT AND STAFF ORGANIZATIONS REPORTS

- **Student Government representatives** – Doreen Juarez, Ventura College Associated Student Government representative for EOPS, reported on the talent show, the Student Center fee, and a proposed mentoring program at Ventura College.
- **Academic Senate representatives** – Richard Goff complimented Ms. Juarez on her speech regarding the Student Center. Mr. Goff reported that the Ventura College Academic Senate was forming a subcommittee for strategic planning for developments resulting from the *Measure S* bond. He distributed a letter to the Board expressing concerns about the planning, placement, functionality, aesthetics, and building timelines of the new facilities. He suggested that a districtwide academic senate would be beneficial for the accreditation process. Mr. Goff urged the Board to consider a process for personnel actions.

Trustees/Chancellor

2. **Action to Vote for up to 11 Nominees in the California Community College Trustees Board of Directors Election (7.2)** was moved by Trustee Jacobs, seconded by Trustee Tallman, and carried on a unanimous vote, to vote for the following 11 nominees in the California Community College Trustees Board of Directors election: (Lawson – absent)
 - Michael R. Adams, Antelope Valley Community College District
 - Lewis S. Braxton, Merced Community College District
 - Judi Beck, Shasta-Tehama-Trinity Joint Community College District
 - Maxine Moore, Victor Valley Community College District
 - Walt Howard, Coast Community College District
 - Timothy L. Caruthers, Grossmont-Cuyamaca Community College District
 - Carole Currey, Santa Monica Community College District
 - Marie Kiersch, San Luis Obispo County Community College District
 - Donald L. Singer, San Bernardino Community College District

CHANCELLOR'S REPORT

- **Measure "S"**
 - Michael Gregoryk explained the timeline for the bonds and gave a brief overview of the process. John Tallman commented on the themes of the buildings at the colleges. Mr. Gregoryk said this issue would be addressed in the RFP.
 - **Citizens' Oversight Committee**

- Chancellor Westin explained the requirements for the Citizen's Oversight Committee and distributed the document, *Technical Information Regarding Measure "S."* He indicated that formal action on the results of the election would be on the April Board agenda. Dr. Westin pointed out that within 60 days of the action, the Board would need to establish a Citizens Oversight Committee. He gave a brief overview of the committee structure.
- **Discussion Regarding Processes** – There was a brief discussion regarding the process. It was suggested that the Chancellor provide an update on the process at the Board meetings. The Board asked for the following items:
 - Organizational Chart
 - Job description for Oversight Committee responsibilities.
 - Statement of Duties
 - Time Involved
 - Description of Scope
- **Presidents' Reports**
 - **College Presentation – Moorpark College** was postponed until the next board meeting.
 - Joan Smith commented on the support that Ventura College has received from corporations and foundations. She announced that the Science Department will host a senior JPL astronomy scientist, and that the Theatre Department's spring performance will be held in April.
 - Tom Harris pointed out that the McNish Gallery will offer a series of student and faculty art exhibits at Oxnard College. He announced that award-winning poet Eloise Klein Healy will read from her book, "Passing." Dr. Harris invited the Board to "*Dia de los Niños y Cesar Chaves*" on April 25 at Oxnard College.
 - James Walker congratulated Dr. Smith. He reminded the Board about the April 13th *West Side Story* fundraiser. Dr. Walker said that the *Spring Spectacular* fundraiser was a success.
- **Deputy Chancellor's Report.** Michael Gregoryk introduced Duane Lowe, Acting Assistant Vice Chancellor, Business Services and Financial Management. He gave a brief overview of the Futures Forum meeting on March 15th and pointed out that Dr. Westin was presented a clock with the inscription, "Phil thanks for leading us into the Future "Futures Forum 2002." Dr. Westin pointed out that the Futures Forum group was instrumental in the bond.

✓
59

Board of Trustees Ventura County Community College District

MINUTES
FOR THE MEETING OF
JUNE 24, 2002

The regular meeting of the Board of Trustees of the Ventura County Community College District was held on Monday, June 24, 2002, in the City of Camarillo Council Chambers, Camarillo, California.

Roll Call

Board Members Present:

Norman J. Nagel, President
Robert S. Gonzales
Allan W. Jacobs
John D. Tallman
Holly McRoberts, Student Trustee

Absent:

Arturo D. Hernández, Vice-President

Management Present:

Philip Westin, Chancellor
Michael Gregoryk, Deputy Chancellor
James Walker, President, Moorpark College
Tom Harris, Jr., Interim President, Oxnard College
Joan Smith, Executive Vice President, Student Learning for Larry Calderón, President, Ventura College
Jack Lipton, General Counsel
William Studt Vice-Chancellor, Human Resources
Vic Belinski, Associate Vice Chancellor, Information Technology
Dennis Cabral, Associate Vice Chancellor, Student Learning
Eloy Oakley, Vice President, College Services, Oxnard College
Sue Johnson, Acting Vice President of College Services, Moorpark College
Patricia Kistler, Director of Governmental and Public Affairs
Patricia Parham, Director of Personnel, Office of Personnel Commission and CMA President
Carolyn Inouye, Director, Institutional Research
Harry Culotta, Director, College Budgets, Oxnard College

Faculty/Staff/Student Representatives:

Jack Miller, Moorpark College Academic Senate President
Mary Jones, Oxnard College Academic Senate President
Richard Goff, Ventura College Academic Senate President
Susan Brent, Classified Supervisors' Representative

CALL TO ORDER

President Nagel called the meeting to order in the City of Camarillo Council Chambers at 6:05 p.m. with Trustee Hernández absent.

PUBLIC COMMENTS REGARDING CLOSED SESSION AGENDA ITEMS

Attachment 8

Trustee Jacobs commented on the 5% reserve. Sue Johnson pointed out that this was a tentative budget. It was moved by Trustee Tallman to reduce travel accounts for the District Service Center to \$5,000, Trustee Gonzales seconded for purposes of discussion. Trustee Gonzales indicated that the 90-day moratorium on travel was sufficient.

4. **Acceptance of Gifts (6.8.5)** was moved by Trustee Gonzales, seconded by Trustee Jacobs, and carried on a unanimous vote, with Trustee Hernández absent, to accept the following items that were donated to Moorpark College for sole use at the American's Teaching Zoo: (McRoberts – yes)

Sign for America's Teaching Zoo
Turtle Statue
Crocodile Statue
Trash Receptacles (5)

Donated by: Durz Art Stone
11010 Live Oak Ave.,
Fontana, CA 92337

Trustees/Chancellor

4. **Appointment of Members to the Citizens' Oversight Committee (7.3)** was moved by Trustee Gonzales, seconded by Trustee Tallman, and carried on a unanimous vote, with Trustee Hernández absent, to appoint the following members to the Citizens' Oversight Committee, to include the two additional names presented by Trustee Hernández and to delete Bob Pinkerton from the list. (McRoberts – yes)

Randy Churchill	Albert Mendez
Jack Dickerson	Charlie Meyers
Don Facciano	Ashlee Omary
Gerald Gooss	Jere Robings
Mary Howard	Sandra Rosales
Bob Huber	Jane Rozanski
Lee Ingraham	William Steinmeyer
Hank La Cayo	Richard Taylor
Rex Laird	Connie Tushla
Theodore Martens	Michael Wesner
Mary Anne McCabe	Kay Wilson Bolton

President Nagel distributed to the Board a memorandum from Trustee Hernández with two additional names, and the Board removed Bob Pinkerton from the list, because there was no appointment confirmation. It was pointed out that the Committee would meet and determine who would serve a one-year term and who would serve a two-year term.

President Nagel said that the Committee would be rotated every year and that the members would decide the Chair for the group.

*Action on Items Listed on the
Consent Calendar but Pulled to be Considered Individually
End of Board Actions*

6.8 Other

6.8.3 **Resolution: Authorization of the Issuance of Election of 2002 General Obligation Bonds, Series A** was moved by Trustee Tallman, seconded by Trustee Gonzales, and carried on a unanimous vote, with Trustee Hernández absent, to adopt a resolution authorizing the issuance of Election of 2002 General Obligation Bonds, Series A. (McRoberts – yes)

Trustee Tallman asked about the determination of the bonds. Michael Gregoryk explained the process.

Trustees/Chancellor

7.2 **Action to Approve Governing Board Member Absence** was moved by Trustee Tallman, seconded by Trustee Gonzales, and carried on a unanimous vote, with Trustee Hernández absent, to approve the absence of Trustee Hernández. (McRoberts – yes)

Reports

STUDENT AND STAFF ORGANIZATIONS REPORTS

- **Student Government representatives**
 - Student Trustee McRoberts announced that she would move into her office at Moorpark College on July 1.
- **Academic Senate representatives**
 - Richard Goff distributed and read comments from the faculty.
 - Mary Jones commented on the articles in the newspaper. Ms. Jones acknowledged Dr. Harris as Interim President at Oxnard College, wished Dr. Walker continued success in his retirement, and congratulated Joan Smith, the new Executive Vice President of Student Learning at Ventura College.
 - Jack Miller commented on Measure S. He acknowledged Dr. Walker, the retiring President of Moorpark College, and Dr. Conrad, the new President of Moorpark College.

62

VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
Board Construction Subcommittee
October 8, 2002

Meeting Notes

PRESENT: J. Handel Evans, Jim Walker, Allan Jacobs, Bob Gonzales, Diane Stephens

CALL TO ORDER

The meeting was called to order at 12:25 p.m.

PUBLIC COMMENTS ON AGENDA ITEMS

None

AGENDA ITEMS

Old Business

1. Substitutions

- a. Substitution of Subcontractor: Pacific Rim Grading (6.9.1)
One of the subcontractors for the Learning Resource Center at Moorpark College, Pacific Rim Grading, is in the process of changing its name to PRG, Inc. This is a name change only.
- b. Substitution of Subcontractor: Southwest Group, Inc. (6.9.2)
Southwest Group, the listed roofing subcontractor for the Learning Resource Center at Moorpark College, is not approved to install the specified roofing system. This item substitutes Channel Islands Roofing for Southwest Group.

New Business

1. Contracts

- a. John Stephens' contract (Action item 6.9.10)
The Measure S bond and State-funded construction projects involve highly complex issues. With many years in the construction business, Mr. Stephens is a valuable addition to the Capital Planning, Design and Construction Department. He has been hired as a consultant to the District to work on both Measure S and State-wide issues, as needed. This contract will also be presented to the Citizens Oversight Committee at their next meeting so that they are kept informed of these types of expenditures.

Attacher # 9

A system will be developed to communicate with the Citizens Oversight Committee between meetings on matters involving bond funds. Dr. Jacobs asked for a full overhead cost analysis on how the Measure S expenditures thus far. VCCCD's Accounting Department is coordinating with JCM's Accounting Department to meet this request.

- b. Boyle Engineering contract
This is a retroactive action formalizing the contract, signed April 2002, between the District and Boyle Engineering. Dr. Jacobs asked that this item be rewritten to indicate that it is a retroactive "action" item.
 - c. Fugro West contract
This firm is supplying normal geotechnical soils testing services for the Learning Resource Center at Ventura College. Cmdr. Gonzales suggested that it might be prudent to consider testing all the soil at all three campuses to identify potential future problems. Mr. Evans will report back on the feasibility of conducting soil testing on a campus-wide scale.
 - d. 3D/International contract
3D/International has been retained by the State Chancellor's Office to do a system-wide facilities assessment survey. This information will be kept in a State database and accessible to participating districts. The survey is voluntary; however, it will be used as the basis for evaluating all State-funded special repair projects in the future, so not participating could be detrimental. The cost to the District is \$110,000, which will be split between bond money (\$60,000) and scheduled maintenance money (\$50,000). Dr. Jacobs asked that this item be made an "action" item.
 - e. International Parking Design contract
This firm has been retained to do a survey of the parking lot layouts at three sites, Moorpark College, Oxnard College, and the District's Camarillo Airport site, and then make recommendations for improvements. This initial phase has a maximum cost of \$14,500, but will, most likely, be less than that. This item will also be changed to an "action" item.
2. Ongoing capital construction projects
- a. Change Order #3 for Student Services Building at Oxnard College
This change order includes miscellaneous electrical equipment and power provisions, extension of a storm drain and various amended building drainage issues, in addition to an extension of the contract time of 110 days. Mr. Stephens and Mr. Evans have started going to the weekly construction site meetings, and the project is now proceeding quite smoothly.

- b. Change Order #1 for Learning Resource Center at Ventura College
This is a change order, whereby the general contractor, FTR International, will credit the District back for \$108,000. This amount was in the original contract as part of the secondary effects (to supply a faculty office building while construction is ongoing). The District will now assume the responsibility for rent of the temporary facilities.

3. **Scheduled Maintenance Projects**

- a. Project #29391: Gas Piping Replacement Project at Oxnard College
This item seeks approval to award the bid to the lowest responsible bidder for a scheduled maintenance job at Oxnard College, involving replacing existing gas shutoff valves and gas pressure regulators and installing new earthquake shutoff valves.

Report on Student Services Building – Oxnard College

The general contractor, Woodcliff Corporation, feels confident he will complete the work by December 1. The North building may be completed by the end of November to allow a phased-in move by the County of Ventura. There may be one more change order forthcoming to clean up outstanding work and time extensions.

Report on Citizens Oversight Committee Meeting

The Citizens Oversight Committee met on Monday, October 7, at Moorpark College. Campus tours were scheduled before and after the meeting for the committee members who could participate. Mr. Evans reported that the meeting was successful, and the members seem to be very interested in keeping abreast of the Measure S activities.

Report on Measure S

The interviews to choose an architectural firm for the Fire/Sheriff's Academy Complex are scheduled for Wednesday, October 16. The architectural interviews for the Oxnard College master plan will be on Thursday, October 17, at Oxnard College. JCM Group will notify the Board of these interviews and future interviews.

Many ongoing projects that were previously assigned to the Office of Facilities and Planning, e.g., Scheduled Maintenance/Special Repairs, Hazardous Materials, 5 Year Capital Outlay Plan, and the Space Inventory, need to be reevaluated and reassigned. Mr. Evans has identified \$50,000 to hire JCM Group to assist with these tasks. In addition, some of these responsibilities will be dispersed to the M & O directors at the campus level.

Adjournment

The meeting adjourned at 1:25 p.m.