

# City of Santa Paula

*City Council*

MAYOR MARTIN F. HERNANDEZ  
VICE MAYOR JENNY CROSSWHITE  
COUNCILMEMBER JAMES A. TOVIAS  
COUNCILMEMBER GINGER GHERARDI  
COUNCILMEMBER JOHN PROCTER



REGULAR MEETING OF THE  
SANTA PAULA CITY COUNCIL

MONDAY, MAY 16, 2016

6:30 P.M – REGULAR MATTERS

SANTA PAULA CITY HALL  
970 VENTURA STREET  
SANTA PAULA, CA 93060

JUDY RICE, CITY CLERK  
JAIME M. FONTES, CITY MANAGER  
JOHN C. COTTI, CITY ATTORNEY

Spare Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions regarding any agenda item, contact the City Clerk at (805) 933-4208.

## CITY COUNCIL MEETING

You are invited to attend all City Council, commission, and board meetings. Agendas are posted in the front of City Hall in advance of the scheduled meetings. Information for commission and board meetings may be obtained by contacting the City Clerk's Office. The Santa Paula City Council's regular meetings start at 6:30 p.m. the first and third Monday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

### BRINGING ITEMS BEFORE THE CITY COUNCIL

If you wish to speak at a City Council meeting, please fill out a yellow **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate.

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Order of Business, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
  - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
  - b. For items appearing as an Order of Business, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
  - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

**PLEASE NOTE:** *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office



# CITY OF SANTA PAULA

## CITY COUNCIL

AGENDA • MAY 16, 2016

### **I. REGULAR MATTERS - COUNCIL CHAMBERS**

#### **1. CALL TO ORDER**

#### **2. INVOCATION**

#### **3. FLAG SALUTE**

#### **4. ROLL CALL**

#### **5. PRESENTATIONS**

- A. **Introduction of New Police Officer Justin Cortez by Police Chief McLean.**
- B. **Presentation - 2016 APA Central Coast Planning Awards to Janna Minsk and the Planning Department.**
- C. **Presentation by Chamber of Commerce Regarding the Ojai Music Festival.**
- D. **Proclamation Presented for National Public Works Week May 15 – 21, 2016 - Interim Public Works Director Brian Yanez.**

#### **6. PUBLIC COMMENT**

 **REMINDER:** in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up

for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

## **7. CITY COUNCIL, STAFF COMMUNICATIONS**

## **8. APPROVAL OF FINAL AGENDA**

## **9. CONSENT CALENDAR**

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

- A. **Approval of Minutes – Recommendation:** It is recommended that the City Council approve the minutes for the Regular City Council Meeting of November 16, 2015 and December 7, 2015.

**Report by:** Lucy Blanco, Deputy City Clerk

- B. **April 2016 Warrants & Certifications – Recommendation:** It is recommended that the City Council receive and file the prior month Accounts Payable and Payroll certifications per the attached check history report for 04/01/16-04/30/16.

- C. **Adoption of Resolution No. 6980 Approving the Beverage Container Recycling City/County Payment Program Fund FY 2015/2016 – Recommendation:** It is recommended that the City Council: (1) adopt Resolution No. 6980 authorizing submittal of the Funding Request Form to The Department of Resources Recycling and Recovery (CalRecycle); (2) authorize the City Manager to execute any associated documents; and (3) take such additional, related action that may be desirable.

**Report by:** Brian J. Yanez, Interim Public Works Director

- D. **Resolution No. 6979 of the City of Santa Paula Authorizing the City Manager to Sign Master Agreements and Program Supplemental Agreements with the State of California Department of Transportation (Caltrans) for Receiving Federal-Aid Surface Transportation Funds – Recommendation:** It is recommended that the City Council: (1) adopt Resolution No. 6979 Authorizing the City Manager to sign Master Agreements and Program Supplemental Agreements with the State of California Department of Transportation (Caltrans) for Receiving Federal-aid Surface Transportation Funds; and (2) take such additional, related action as may be desirable.

**Report by:** Brian J. Yanez, Interim Public Works Director  
John L. Ilasin, Capital Projects Engineer

- E. **Approval of Professional Services Agreement with Willdan Financial Services for Community Facilities District (CFD) Services – Recommendation:** It is recommended that City Council: (1) authorize the City Manager to execute a professional services agreement with Willdan Financial Services for \$34,500.00 to provide CFD formation services in conjunction with the Harvest at Limoneira; and (2) take such additional, related action that may be desirable.

**Report by:** Sandra K. Easley, Finance Director

## **10. ORDER OF BUSINESS**

- A. **Co-Sponsorship of Ojai Festival and Waiver of Special Event Fees – Recommendation:** It is recommended that the City Council: (1) co-sponsor the 2016 Ojai Music Festival; (2) approve waiver of special event fees; and (3) take such additional, related action that may be desirable.

**Report by:** Elisabeth Paniagua, Assistant to the City Manager and Ed Mount, Interim Community Services Director

- B. **Summer City Council Meeting Schedule – Recommendation:** It is recommended that the City Council determine its meeting schedule for July and August, 2016 and take action to cancel and/or reschedule any meetings as appropriate.

**Report by:** Jaime M. Fontes, City Manager

- C. **Request of Transfer of California Oil Museum to the California Oil Museum Foundation – Recommendation:** It is recommended that City Council: (1) receive the report; and (2) take such additional, related, action that may be desirable.

**Report by:** Elisabeth Paniagua, Assistant to the City Manager

- D. **Continued Discussion on the Budget – Recommendation:** It is recommended that the City Council: (1) direct staff as appropriate; and (2) take such additional, related action that may be desirable.

**Report by:** Sandra K. Easley, Finance Director

## **11. REQUEST FOR FUTURE AGENDA ITEMS**

Any Councilmember may propose items for placement on a future agenda. Members may discuss whether or not the item should be placed on a future agenda and the description of the agenda item. Any direction to the City Manager to place an item on a future Council Agenda, do research, or a staff report must be accompanied with a majority vote of the City Council. The City Manager has discretion as to when the item will come back on the Agenda, unless the City Council identifies a specific meeting for the item's return.

## **12. ADJOURNMENT**

State of California )-  
County of Ventura )- ss  
City of Santa Paula )-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On \_\_\_\_\_ at \_\_\_\_\_ Signed: \_\_\_\_\_  
Lucy Blanco, Deputy City Clerk

For the Regular Meeting of City Council on May 16, 2016

Agenda Item # 1.9.A

**CITY OF SANTA PAULA  
MEMORANDUM**

To: Honorable Mayor and Members of the City Council  
From: Lucy Blanco, Deputy City Clerk  
Subject: Approval of Minutes  
Date: May 16, 2016

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**Recommendation:** It is recommended that the City Council approve the minutes for the Regular City Council Meeting of November 16, 2015 and December 7, 2015.

**Report by:** Lucy Blanco, Deputy City Clerk

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Attachments:

Minutes 20151116

Minutes 20151207

Regular City Council Meeting  
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Council Chambers

### **CALL TO ORDER**

Mayor Procter called the meeting to order at 6:32 p.m. Reverend Audrey Vincent led the invocation and Councilmember Crosswhite led the flag salute.

### **ROLL CALL**

Councilmembers Jenny Crosswhite, Ginger Gherardi, Vice Mayor Martin F. Hernandez and Mayor John Procter responded to roll call. City Manager Jaime M. Fontes, City Attorney John C. Cotti, City Clerk Judy Rice were also present. Deputy City Clerk Lucy Blanco was absent.

### **CLOSED SESSION REPORT**

No reportable action.

### **PRESENTATIONS**

- A. Presentation by Lynn Jacobs Regarding Untapped Grant Funding Opportunities.

Lynn Jacobs spoke briefly on the many grant funding opportunities for the City to help with water quality, law enforcement and many other programs. Lynn stated she would be providing a monthly report to the City Manager of grants that are available.

- B. Presentation by Sue Hughes, Executive Officer of Government Affairs on Energy.

Sue Hughes gave a brief presentation on community choice energy (CCE) study and community choice energy program. She explained what community choice energy is and how the study is used to determine if CCE is feasible for our community.

- C. City Services Presentation by Larry Kosmont.

Larry Kosmont gave a brief power point presentation on Economic development and working with cities on public finance initiatives.

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### **PUBLIC COMMENT**

Cathy Hicks, 560 Howie Court, spoke briefly regarding special event in the City of Santa Paula and the fees required to be paid. Her concern was that an event occurred in Santa Paula where alcohol was being served outdoors on the street and requirements for properly pouring the alcohol were not met due to untrained personnel. She stated that volunteers need to go through the proper training program and in her opinion the Planning Department did not take the proper steps to insure this training program was fulfilled prior to giving a permit. She also stated had the permit gone through Ed Mount, Interim Community Services Director, he would have taken care of this.

Marissa Rodrigues, 764 W. Santa Barbara Street, briefly spoke regarding spina bifida and asked that Council spread the word about this illness. She also stated she has been bullied due to her condition.

Bob Nespeca, Perc Water Corp, spoke regarding the recent spill at the plant. He gave a brief update on the approach PERC took in responding to the spill.

### **COMMUNICATIONS**

City Manager Fontes stated that El Niño Preparedness Program is coming soon; he stated that the flags are at half-staff until Thursday by Presidential order due to the incident in France. He also stated that there will be a General Plan meeting open to the community this Thursday at the Community and lastly Mr. Fontes gave a brief summary on what occurred and the wastewater recycling plant.

### **APPROVAL OF FINAL AGENDA**

Vice Mayor Hernandez requested that Item 11C be heard prior to the Public Hearing. Councilmember Gherardi requested that Item 11A be moved to the Consent Calendar. It was moved by Vice Mayor Hernandez, seconded by Mayor Procter to approve final agenda as amended. All were in favor and the motion carried

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### CONSENT CALENDAR

It was moved by Councilmember Gherardi, seconded by Vice Mayor Hernandez to approve consent calendar as amended. All were in favor and the motion carried.

- A. Waiver of Reading of Ordinances and Resolutions – Waive reading of Ordinances and Resolutions appearing on the Agenda.
  
- B. Adoption of Minutes – It is recommended that the City Council adopt the minutes from the Regular City Council Meeting of June 15, 2015 and the Special City Council Meeting of June 22, 2015. Deputy City Clerk Lucy Blanco's report dated November 9, 2015.
  
- C. Approval of Employment Benefits for the Unrepresented Employees: Executive Management and Adoption of Resolution No. 6941 – It is recommended that the City Council: (1) adopt Resolution No. 6941, approving the terms and conditions for Executive Management for the 2015 contract year; and (2) take such additional, related, action that may be desirable. **RESOLUTION NO. 6941** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA ADOPTION EMPLOYMENT BENEFITS FOR UNREPRESENTED EMPLOYEES: EXECUTIVE MANAGEMENT. Human Resources Manager Lorena Alvarez' report dated November 9, 2015.
  
- D. Award Harvard Boulevard Sewer Trunk Replacement Project to Toro Enterprises, Inc – It is recommended that the City Council: (1) authorize the City Manager to execute a Public Works Contract with Toro Enterprises, Inc. for \$639,664 in a form approved by the City Attorney; (2) authorize the City Manager to execute a Professional Service Agreement to Stantec for construction management consulting services in the amount of \$127,223 in a form approved by the City Attorney; (3) allocate an additional \$766,887 from Sewer fund balance (Wastewater bond proceeds); and (4) take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Iasin's report dated November 9, 2015.
  
- A. Approval of Below Market Rental Lease Rates and Agreements with the Boys and Girls Club, Chamber of Commerce and the Santa Paula Arts Society –

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Attachment: Minutes 20151116 (1157 : Approval of Minutes)

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Assistant to the City Manager Elisabeth V. Paniagua's report dated November 9, 2015.

### **ORDER OF BUSINESS**

C. Consideration of an Ordinance Requiring the Mandatory Spaying, Neutering and Microchipping of Dogs and Cats -

City Attorney John C. Cotti's report dated November 9, 2015.

Sharon Clark, 1407 Balcom Canyon, Executive Director of K-9 Adoption and Rescue, thanked City Council for taking up this matter and spoke in favor of the Spay and Neuter Ordinance.

Nicky Gore - Jones, 705 E. Santa Barbara St., Executive Director of Santa Paula Animal Rescue (SPARC), spoke in favor of the Spay and Neuter Ordinance.

Tara Diller, 235 Lantana, Camarillo, Executive Director of Ventura County Animal Services, spoke in support of the Spay and Neuter Ordinance.

Donna Gillesby, Deputy Director Ventura County Animal Services, spoke in support of the Spay and Neuter Ordinance.

Kerri Anderson, 800 E. Santa Maria St., Veterinarian, spoke in support of Spay and Neuter Ordinance.

Jean Marie Webster, 705 E. Santa Barbara St., is one of the Founders of SPARC, spoke in support of Spay and Neuter Ordinance.

Carol Olson, 1246 La Brea Dr. Thousand Oaks, Simi Non Profit Spay Clinic,, spoke in favor of the spay and neuter ordinance.

Rob Frost, spoke in opposition to the ordinance and stated in his opinion the City is doing too much for this item and taking up too much time from citizens to comply with this ordinance.

It was moved by Vice Mayor Hernandez, seconded by Councilmember Crosswhite to introduce Ordinance No. 1260 amending Chapter 91 of the Santa

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Paula Municipal Code relating to the mandatory spaying or neutering and microchipping of dogs and cats and incorporating the changes requested by Councilmember Crosswhite. All were in favor and the motion carried.

### PUBLIC HEARING

- A. **Review of Project No. 2005-CDP-04: 1) A request for: General Plan Amendment to the General Plan Map Land Use Plan for three parcels from existing Adams Canyon Expansion Area to proposed Adams Canyon Specific Plan; 2) Rezoning/Zone Change for three parcels from existing County Agricultural Exclusive (AE) to proposed Specific Plan One (SP-1); 3) Specific Plan; 4) Development Agreement; 5) Tentative Map 5475; 6) Growth Management Allocations; 7) Annexation and 8) Certification of a Final Environmental Impact Report in order to allow a 79-lot single family hillside residential subdivision on property located northwest of Foothill and Peck Roads -**

Upon Verification of posting by the City Clerk, Mayor Procter opened the public hearing at 7:30 p.m.

Planning Director Janna Minsk and Deputy Planning Director Stratis Perros' report dated November 10, 2015.

Diana Ponce-Gomez, 675 N. Peck Road, spoke in opposition to the proposed project. In her opinion the project is too large with too many homes on this hillside and she also stated her concerns about the traffic and safety impact.

Eric Flemming, 514 Munger, spoke in opposition to the proposed project. He stated his issues with regards to the density of the proposed housing. In his opinion 79 houses is too many for the size of the hillside.

Marshal Roath, 830 Teague Drive, spoke in opposition to the proposed project .He also suggested that the City have a subcommittee if the people who will write the City's General Plan in order to obtain civil input.

Sheryl Hamlin, 830 Teague Drive, spoke in opposition to the project stating that the voters did not vote on an 80 acre project. In her opinion the wall built will be a magnet for graffiti and the cut and fill of dirt will make it very dusty

Richard Main, 15888 Foothill, spoke in opposition to the project stating his concern about the great amount of dirt that will need to be moved for at least two years for this project. In his opinion this project should have been hillside estate not residential.

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Michael Dalo, 15635 Foothill Road, spoke in opposition to this project stating his concerns regarding the large amount of dirt that will be required to be move, the noise, and traffic.

Gilbert Leon, spoke in opposition to the proposed development. He stated that the turn at this location is a blind turn and very dangerous and in his opinion, will become more dangerous during construction.

Rob Frost, 12390 W. Telegraph, spoke in favor of the project. He stated that nothing else can be built in this area.

### **RECESSED TO A BREAK**

Mayor Procter recessed the Council to a break at 9:07 p.m.

### **RECONVENED THE COUNCIL TO THE REGULAR MEETING**

Mayor Procter reconvened the Council at 9:22 p.m.

It was moved by Vice Mayor Hernandez, seconded by Councilmember Gherardi to continue the public hearing to January 19, 2016. All were in favor and the motion carried.

It was moved by Vice Mayor Hernandez, seconded by Councilmember Gherardi to extend the meeting past 10:30 pm. If needed. All were in favor and the motion carried.

### **ORDER OF BUSINESS**

#### **B. Consideration and Possible Action to Formally Adopt a City Council Code of Conduct -**

City Attorney John C. Cotti's report dated November 9, 2015

It was moved by Councilmember Gherardi, seconded by Vice Mayor Hernandez to receive and file the attached report with requested changes to the Code of Conduct to adopt the resolution for the next meeting. All were in favor and the motion carried.

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D. Discussion and Possible Action to Adopt a Water Leak Policy and Guidelines -

Interim Public Works Director Brian J. Yanez' report dated November 4, 2015.

It was moved by Councilmember Gherardi, seconded by Vice Mayor Hernandez to bring back Water Leak Policy with a resolution of approval at the next meeting. All were in favor and the motion carried.

E. Fiscal Year 2015-2016 First Quarter Budget -

Finance Director Sandra K. Easley's report dated November 10, 2015.

Sheryl Hamlin, 830 Teague Dr., suggested that Council and staff show a line item on the budget showing all the grants. She also stated that there is not enough information on the enterprise funds.

It was moved by Councilmember Gherardi, seconded by Vice Mayor Hernandez to file that attached quarterly report with request that staff does not need to provide a third quarter report. All were in favor and the motion carried.

F. Discussion and Possible Action to Issue an RFP for Accounting System Software -

Finance Director Sandra K. Easley's report dated November 2, 2015.

It was moved by Councilmember Gherardi, seconded by Vice Mayor Hernandez to authorize the RPF with the adjusted dates.

After discussion, the motion was withdrawn by both Councilmember Gherardi and Vice Mayor Hernandez for further discussion.

It was moved by Vice Mayor Hernandez, seconded by Mayor Procter to move forward with Version 10 with Tyler Technologies and to purchase the permitting modules needed. Under roll call vote, Councilmembers Gherardi and Crosswhite were opposed; Vice Mayor Hernandez and Mayor Procter were in favor. The motion failed due to lack of quorum.

After further discussion, Councilmember Gherardi withdrew her objection.

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It was moved by Vice Mayor Hernandez to restate his previously stated motion, seconded by Mayor Procter. All were in favor and the motion carried.

### **FUTURE AGENDA ITEMS**

It was moved by Councilmember Gherardi, seconded by Mayor Procter to request that Sue Hughes return at a later meeting to discuss community energy. All were in favor and the motion carried.

It was moved by Vice Mayor Hernandez, seconded by Mayor Procter to request that an agenda item be brought to a future meeting at a time undetermined regarding public safety sustainability option. All were in favor and the motion carried.

It was moved by Councilmember Crosswhite, seconded by Vice Mayor Hernandez to request that a future presentation regarding unfunded Calpers liability. All were in favor and the motion carried.

### **ADJOURNMENT**

Mayor Procter adjourned the Regular Meeting in memory of the victims lost in France at 11:45 p.m.

ATTEST:

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Judy Rice  
City Clerk

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### **CALL TO ORDER**

Mayor Procter called the meeting to order at 6:31 p.m. Reverend Audrey Vincent led the invocation and Jerry Olivas, Mercer Prieto VFW Post 2043 Presented the Colors Flag Salute.

### **ROLL CALL**

Councilmembers Jenny Crosswhite, Ginger Gherardi, Vice Mayor Martin F. Hernandez and Mayor John Procter responded to roll call. City Manager Jaime M. Fontes, City Attorney John C. Cotti, City Clerk Judy Rice, and Deputy City Clerk Lucy Blanco were also present.

### **PUBLIC COMMENT**

Mayor Procter acknowledged the presence of Supervisor Kathy Long.

Sheryl Hamlin, 830 Teague Drive congratulated the Council for their one year together. Spoke regarding the Grimes beach restoration project.

### **ORDER OF BUSINESS**

#### A. Review Procedure for Election of Mayor and Vice Mayor -

City Clerk Judy Rice declared that the office of Mayor of the City of Santa Paula was vacant, and opened the nominations.

#### B. Selection Process for the Mayor of the City of Santa Paula -

It was moved by Mayor Procter, to nominate Martin F. Hernandez as Mayor.

It was moved by Councilmember Tovas, seconded by Councilmember Gherardi to close the nominations. All were in favor and the motion carried.

There was no opposition to the nomination of Martin F. Hernandez as Mayor.

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C. Presentation of Gavel Plaque to Councilmember John T. Procter by new mayor -

Mayor Hernandez thanked Councilmember John Procter and presented him with a gavel.

Councilmember Tovias thanked John Procter for his leadership.

D. Selection Process for the Vice Mayor of the City of Santa Paula –

Mayor Hernandez opened the nominations for Vice Mayor of the City of Santa Paula.

Mayor Hernandez nominated Jim Tovias as Vice Mayor.

Councilmember Procter nominated Jenny Crosswhite as Vice Mayor.

It was moved by Councilmember Tovias seconded by Mayor Hernandez to close the nominations. All were in favor and the motion carried.

Under roll call vote to nominate Jim Tovias as Vice Mayor, Councilmembers Crosswhite, Gherardi and Procter were opposed. Councilmember Tovias and Mayor Hernandez were in favor. The motion failed due to lack of quorum.

Under roll call vote to nominate Jenny Crosswhite as Vice Mayor, Councilmembers Tovias, Gherardi, Procter and Crosswhite and Mayor Hernandez were in favor, and the motion carried.

### ROLL CALL

Councilmembers Jim Tovias, Ginger Gherardi and John Procter, Vice Mayor Jenny Crosswhite and Mayor Hernandez responded to roll call.

### COMMENTS FROM THE CITY COUNCIL

Vice Mayor Crosswhite expressed her anticipation to continue working together with the community and the City Council in the coming year

Councilmember Procter reflected on this past year. He mentioned some of the City's accomplishments such as the buy-back of the Water Recycling Facility, Limoneira's announcement of partnership with the Lewis Group, the City's

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purchase of a new fire engine, body camera's and rescue vehicle. He stated his pride in our police and fire, and especially thanked Chief McLean for the lowered crime statistics.

Councilmember Gherardi expressed her enjoyment in working with the City Council. She commended the Council for working well together even through difficult issues and tough decisions. She also stated her anticipation to working with the Council the next three years.

Mayor Hernandez thanked and acknowledged the Mercer Prieto VFW Post 2043 for presentation of the colors; he asked for a moment of silence for all our veterans who lost their lives defending our Country and for the anniversary of the attack on Pearl Harbor and all those who lost their lives. He thanked City staff for their tireless dedication in serving our residents, expressing his appreciation in working with all City staff. He thanked all his friends, mentors and supporters and the residents of the City. He expressed to all residents that he will have an open door policy for any ideas they'd like to bring forward. Lastly, he thanked his family for their continuous support and a special "thank you" to his wife Holly for being a best friend, supporter and confidant. He concluded by thanking John Procter for his service as mayor the past year and thanked his colleges for their confidence in his leadership as Mayor in this coming year.

### **ADJOURNMENT**

Mayor Hernandez adjourned the at 6:55 p.m.

ATTEST:

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Judy Rice  
City Clerk

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For the Regular Meeting of City Council on May 16, 2016

Agenda Item # 1.9.B

**CITY OF SANTA PAULA  
MEMORANDUM**

To: Honorable Mayor and Members of the City Council  
From: Sandra Easley, Finance Director  
Subject: April 2016 Warrants & Certifications  
Date: May 16, 2016

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Recommendation: It is recommended that the City Council receive and file the prior month Accounts Payable and Payroll certifications per the attached check history report for 04/01/16-04/30/16.

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Fiscal Impacts: See attached for expense breakdown by fund.

Personnel Impacts: None.

General Discussion: Attached are the certifications for Accounts Payable and Payroll as well as the check history for the prior month.

Alternatives:

- A. Approve staff's recommendation.
- B. Deny staff's recommendation.
- C. Provide staff with additional information.

Attachments:

Certification of Salaries April 2016  
Certification of Checks April 2016  
History Check Report April 2016  
AP GL DISTRIBUTION APRIL 2016  
PR GL DISTRIBUTION APRIL 2016  
UB GL DISTRIBUTION APRIL 2016

# CERTIFICATION OF SALARIES

BEG. CHK #: 145404  
ENDING CHK #: 145404

PAYROLL ENDING: 4/17/2016  
PAY DATE: 4/14/2016

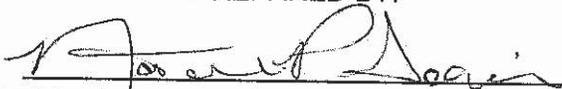
Void Checks:

100	GENERAL FUND	
115	GENERAL RECREATION PRO	
204	CAL OIL MUSEUM FUND	
206	STORMWATER PROGRAM	
226	PARKLAND FACILITIES	
280	STATE GAS TAX FUND	
281	LOCAL TRANSPORTATION/LTF/TDA	
405	AAA-AREA AGCY ON AG	
407	FIRE GRANT	
450	HUD-CDBG	
610	SEWER ENTERPRISE FUND	
620	WATER ENTERPRISE FUND	\$2,173.97
702	EQUIP. MAINT. FUND	
		\$2,173.97

CERTIFICATION  
ALLOWED BY THE CITY COUNCIL

\_\_\_\_\_  
JUDY RICE, CITY CLERK

PREPARED BY:

  
NATALIE SEGOVIA - ACCOUNTING TECHNICIAN

AUDITED BY:

\_\_\_\_\_  
SANDRA K. EASLEY - FINANCE DIRECTOR

Attachment: Certification of Salaries April 2016 (1151 : April 2016 Warrants & Certifications)

# CERTIFICATION OF SALARIES

BEG. CHK #: 145405  
ENDING CHK #: 145424

PAYROLL ENDING: 4/17/2016  
PAY DATE: 4/22/2016

Void Checks:

100	GENERAL FUND	\$202,592.56
115	GENERAL RECREATION PRO	\$71.90
204	CAL OIL MUSEUM FUND	\$167.75
205	NPDES STORMWTR QLTY	\$29.56
206	STORMWATER PROGRAM	\$1,700.94
280	STATE GAS TAX FUND	\$8,064.33
281	LOCAL TRANSPORTATION/LTF/TDA	\$59.61
405	AAA-AREA AGCY ON AG	\$1,379.87
407	FIRE GRANT	\$7,701.62
450	HUD-CDBG	\$2,748.66
610	SEWER ENTERPRISE FUND	\$4,475.10
620	WATER ENTERPRISE FUND	\$25,755.41
702	EQUIP. MAINT. FUND	\$6,172.35
		\$260,919.66

CERTIFICATION  
ALLOWED BY THE CITY COUNCIL

\_\_\_\_\_  
JUDY RICE, CITY CLERK

PREPARED BY:



\_\_\_\_\_  
NATALIE SEGOVIA - ACCOUNTING TECHNICIAN

AUDITED BY:

\_\_\_\_\_  
SANDRA K. EASLEY - FINANCE DIRECTOR

Attachment: Certification of Salaries April 2016 (1151 : April 2016 Warrants & Certifications)

# CERTIFICATION OF SALARIES

BEG. CHK #: 145383  
ENDING CHK #: 145403

PAYROLL ENDING: 4/03/2016  
PAY DATE: 4/08/2016

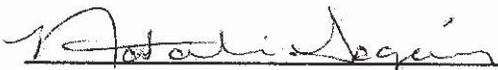
Void Checks:

100	GENERAL FUND	\$214,918.56
115	GENERAL RECREATION PRO	\$1,235.73
204	CAL OIL MUSEUM FUND	\$122.36
206	STORMWATER PROGRAM	\$546.67
226	PARKLAND FACILITIES	\$49.24
280	STATE GAS TAX FUND	\$7,560.07
281	LOCAL TRANSPORTATION/LTF/TDA	\$59.62
405	AAA-AREA AGCY ON AG	\$1,155.01
407	FIRE GRANT	\$8,246.22
450	HUD-CDBG	\$2,632.87
610	SEWER ENTERPRISE FUND	\$3,858.70
620	WATER ENTERPRISE FUND	\$27,782.89
702	EQUIP. MAINT. FUND	\$6,353.07
		\$274,521.01

CERTIFICATION  
ALLOWED BY THE CITY COUNCIL

\_\_\_\_\_  
JUDY RICE, CITY CLERK

PREPARED BY:

  
\_\_\_\_\_  
NATALIE SEGOVIA - ACCOUNTING TECHNICIAN

AUDITED BY:

\_\_\_\_\_  
SANDRA K. EASLEY - FINANCE DIRECTOR

Attachment: Certification of Salaries April 2016 (1151 : April 2016 Warrants & Certifications)

CERTIFICATION OF CHECKS

CHECK NO.:	307866	THRU:	307886	DATED:	April 8, 2016
CHECK NO.:	307887	THRU:	308044	DATED:	April 14, 2016
CHECK NO.:	308045	THRU:	308059	DATED:	April 20, 2016
CHECK NO.:	308060	THRU:	308062	DATED:	April 21, 2016
CHECK NO.:	308063	THRU:	308182	DATED:	April 28, 2016
DRAFT:	990606	THRU:	990606	DATED:	April 13, 2016
DRAFT:	990608	THRU:	990608	DATED:	April 6, 2016
DRAFT:	990609	THRU:	990609	DATED:	April 12, 2016
DRAFT:	990610	THRU:	990611	DATED:	April 13, 2016
DRAFT:	990612	THRU:	990613	DATED:	April 12, 2016
DRAFT:	990614	THRU:	990614	DATED:	April 20, 2016
DRAFT:	990615	THRU:	990615	DATED:	April 27, 2016
DRAFT:	990616	THRU:	990617	DATED:	April 22, 2016
DRAFT:	990618	THRU:	990618	DATED:	April 20, 2016
DRAFT:	990620	THRU:	990620	DATED:	April 25, 2016
VOIDED CHECK NO.:	118990	THRU:	118990	DATED:	April 21, 2016
VOIDED CHECK NO.:	300402	THRU:	300402	DATED:	April 21, 2016
VOIDED CHECK NO.:	300879	THRU:	300879	DATED:	April 21, 2016
VOIDED CHECK NO.:	301022	THRU:	301022	DATED:	April 21, 2016
VOIDED CHECK NO.:	301368	THRU:	301368	DATED:	April 21, 2016
VOIDED CHECK NO.:	301432	THRU:	301432	DATED:	April 21, 2016
VOIDED CHECK NO.:	302237	THRU:	302237	DATED:	April 21, 2016
VOIDED CHECK NO.:	304740	THRU:	304740	DATED:	April 21, 2016
VOIDED CHECK NO.:	305108	THRU:	305108	DATED:	April 22, 2016
VOIDED CHECK NO.:	305268	THRU:	305268	DATED:	April 22, 2016
VOIDED CHECK NO.:	306886	THRU:	306886	DATED:	April 21, 2016
VOIDED CHECK NO.:	307168	THRU:	307168	DATED:	April 21, 2016
VOIDED CHECK NO.:	307461	THRU:	307461	DATED:	April 21, 2016
VOIDED CHECK NO.:	307463	THRU:	307463	DATED:	April 21, 2016
VOIDED CHECK NO.:	307764	THRU:	307764	DATED:	April 22, 2016
VOIDED CHECK NO.:	307771	THRU:	307771	DATED:	April 28, 2016
VOIDED CHECK NO.:	307934	THRU:	307934	DATED:	April 14, 2016

ACCOUNTS PAYABLE CHECKS ISSUED

COUNCIL MEETING DATE: May 16, 2016

AMOUNT OF CERTIFICATION: \$ 2,149,348.83

DISTRIBUTION BY FUND

100 GENERAL FUND	\$439,952.27
103 CABLE TELEVISION FUND	\$703.50
115 RECREATION PROGRAM	\$4,539.34
203 ASSET FORFEITURE	\$4,495.46
204 CA. OIL MUSEUM FUND	\$6,109.31
205 NPDES STORMWATER QUALITY	\$483.32
206 STORMWATER PROGRAM	\$1,707.69
218 WATER DISTRIBUTION FAC	\$62.38
219 INCLUSIONARY HOUSING ORG	\$48.92
220 LIBRARY EXPANSION	\$48.92
221 LAW ENFORCEMENT FACILITY	\$48.92
222 FIRE PROTECTION FACILITY	\$48.92
223 PUBLIC MEETING FACILITIES	\$48.91
225 GENERAL GOVT FACILITIES	\$48.91
226 PARKLAND FACILITIES IMPACT	\$27,780.59
227 SEWER COLLECTIONS	\$48.91
228 STORM DRAIN FACILITIES	\$35.45
229 SVCS-DESIGN/STUDY	-\$7,628.90
280 STATE GAS TAX	\$82,010.05
281 LOCAL TRANSPORTATION TAX/LTF/TA	\$14,394.52
305 BEV CONTAINER RECYCLING	\$1,871.60
311 SLESF-COPS (AB1913)	\$1,548.39
312 CA USED OIL BLOCK GRANT	\$1,244.00
405 AAA (AREA AGENCY ON AGING	\$1,903.97
407 P/R LIAB STATE TAX	\$13,616.73
450 HUD - CDBG	\$4,966.75
500 HILLSBOROUGH OPEN SPACE MAINT	\$345.00
503 GHAD-GEO HAZ ABATEMENT	\$2,469.30
610 SEWER ENTERPRISE	\$1,249,321.23
620 WATER ENTERPRISE	\$235,495.79
702 EQUIPMENT MAINTENANCE FUND	\$16,894.79
800 CASH DEPOSIT TRUST FUND	\$29,584.98
803 HARDING PARK TRUST	\$699.16
804 DLA FOR FORMER RDA	\$14,399.75
TOTAL FUND DISTRIBUTION	\$2,149,348.83

PREPARED BY: WENDY MORRIS  
ACCOUNTING TECHNICIAN

AUDITED BY: SANDRA K. EASLEY  
FINANCE DIRECTOR

ALLOWED BY CITY COUNCIL

DATE: May 16, 2016

EXCEPT: \_\_\_\_\_

CITY CLERK: JUDY RICE

Attachment: Certification of Checks April 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula  
 BANK: \* ALL BANKS  
 DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3698	ARROWHEAD SCIENTIFIC, INC.							
3698	ARROWHEAD SCIENTIFIC, INC.							
M-CHECK	ARROWHEAD SCIENTIFIC, INUNPOST	V	4/21/2016			307168		65.94CR
3552	PUBLIC SAFETY ALLIANCE							
3552	PUBLIC SAFETY ALLIANCE							
M-CHECK	PUBLIC SAFETY ALLIANCE UNPOST	V	4/21/2016			307461		165.00CR
3758	RAAD, RAMZI							
3758	RAAD, RAMZI							
M-CHECK	RAAD, RAMZI UNPOST	V	4/21/2016			307463		84.00CR
3345	CONSTANT CONTACT, INC.							
3345	CONSTANT CONTACT, INC.							
M-CHECK	CONSTANT CONTACT, INC. UNPOST	V	4/28/2016			307771		357.00CR
C-CHECK	VOID CHECK	V	4/14/2016			307934		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	5 VOID DEBITS	0.00		
	VOID CREDITS	671.94CR	671.94CR	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: * TOTALS:	5	671.94CR	0.00	0.00
BANK: * TOTALS:	5	671.94CR	0.00	0.00

Attachment: History Check Report April 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0193	MOUNT, ED	V	12/15/2011			118990		50.00
0193	MOUNT, ED							
0193	MOUNT, ED							
M-CHECK	MOUNT, ED	UNPOST	V 4/21/2016			118990		50.00CR
0514	HARRIS, TIMOTHY	V	7/24/2014			300402		100.00
0514	HARRIS, TIMOTHY							
0514	HARRIS, TIMOTHY							
M-CHECK	HARRIS, TIMOTHY	UNPOST	V 4/21/2016			300402		100.00CR
0708	SANTA PAULA POLICE OFFICERS AS							
0708	SANTA PAULA POLICE OFFICERS AS							
M-CHECK	SANTA PAULA POLICE OFFICERS AS	UNPOST	V 4/21/2016			300879		1,279.42CR
0708	SANTA PAULA POLICE OFFICERS AS							
0708	SANTA PAULA POLICE OFFICERS AS							
M-CHECK	SANTA PAULA POLICE OFFICERS AS	UNPOST	V 4/21/2016			301022		1,241.79CR
0708	SANTA PAULA POLICE OFFICERS AS							
0708	SANTA PAULA POLICE OFFICERS AS							
M-CHECK	SANTA PAULA POLICE OFFICERS AS	UNPOST	V 4/21/2016			301368		1,204.16CR
0514	HARRIS, TIMOTHY	V	10/16/2014			301432		100.00
0514	HARRIS, TIMOTHY							
0514	HARRIS, TIMOTHY							
M-CHECK	HARRIS, TIMOTHY	UNPOST	V 4/21/2016			301432		100.00CR
0514	HARRIS, TIMOTHY	V	12/23/2014			302237		150.00
0514	HARRIS, TIMOTHY							
0514	HARRIS, TIMOTHY							
M-CHECK	HARRIS, TIMOTHY	UNPOST	V 4/21/2016			302237		150.00CR
0193	MOUNT, ED	V	7/23/2015			304740		128.97
0193	MOUNT, ED							
0193	MOUNT, ED							
M-CHECK	MOUNT, ED	UNPOST	V 4/21/2016			304740		128.97CR
3758	RAAD, RAMZI	V	8/20/2015			305108		21.30

Attachment: History Check Report April 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3758	RAAD, RAMZI							
3758	RAAD, RAMZI							
M-CHECK	RAAD, RAMZI	UNPOST	V 4/22/2016			305108		21.30CR
3758	RAAD, RAMZI		V 9/03/2015			305268		70.00
3758	RAAD, RAMZI							
3758	RAAD, RAMZI							
M-CHECK	RAAD, RAMZI	UNPOST	V 4/22/2016			305268		70.00CR
0193	MOUNT, ED		V 1/21/2016			306886		73.06
0193	MOUNT, ED							
0193	MOUNT, ED							
M-CHECK	MOUNT, ED	UNPOST	V 4/21/2016			306886		73.06CR
1222	BARNES, WILLIAM		V 3/29/2016			307764		156.03
1222	BARNES, WILLIAM							
1222	BARNES, WILLIAM							
M-CHECK	BARNES, WILLIAM	UNPOST	V 4/22/2016			307764		156.03CR
0129	MASAHISA, OTAGIRI		R 4/14/2016			307887		116.18
0004	ADVANCED OFFICE AUTOMATION INC		R 4/14/2016			307888		4,855.19
0920	VENTURA CO. AIR POLLUTION CONT		R 4/14/2016			307889		225.00
0767	AIRGAS USA, LLC		R 4/14/2016			307890		215.04
3460	AMERICAN WATER OPERATIONS AND		R 4/14/2016			307891		3,554.65
1048	ANDY'S PLUMBING PLACE		R 4/14/2016			307892		131.01
1522	KARLUK, MARK DAVID		R 4/14/2016			307893		888.00
1080	ARAMARK UNIFORM SERVICES INC		R 4/14/2016			307894		512.53
4043	ARCHER, BRUCE		R 4/14/2016			307895		84.56
3698	ARROWHEAD SCIENTIFIC, INC.		R 4/14/2016			307896		121.44
4041	ARY, KENNETH		R 4/14/2016			307897		62.64

Attachment: History Check Report April 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1367	ASTRA INDUSTRIAL SERVICES, INC	R	4/14/2016			307898		459.95
1368	ASWELL TROPHY	R	4/14/2016			307899		138.02
1297	ASSOCIATION OF WATER AGENCIES	R	4/14/2016			307900		595.00
3941	BENNER, ZACH	R	4/14/2016			307901		228.00
1068	STATE OF CALIFORNIA BOARD OF E	R	4/14/2016			307902		233.00
1110	BOWMAN CAR WASH	R	4/14/2016			307903		490.00
3530	BRAUN, GARY	R	4/14/2016			307904		150.00
1311	CAGNACCI, MARK L	R	4/14/2016			307905		172.67
2679	CAL-STATE AUTO PARTS	R	4/14/2016			307906		305.13
3027	CALAVO GROWERS	R	4/14/2016			307907		428.00
2318	CALIFORNIA BUILDING STANDARDS	R	4/14/2016			307908		107.10
2170	CALIFORNIA ELECTRICAL SUPPLY	R	4/14/2016			307909		311.22
3843	CARTWHEEL A GO GO	R	4/14/2016			307910		548.60
4033	CASAS, DAVID	R	4/14/2016			307911		35.00
1442	CALIFORNIA CLETS USERS GROUP	R	4/14/2016			307912		75.00
1073	CLARK II CORP, JE	R	4/14/2016			307913		5,534.46
4038	COASTAL BYPRODUCTS	R	4/14/2016			307914		580.00
1097	COLEMAN LANDSCAPING	R	4/14/2016			307915		1,660.00
4032	COOLBAUGH, PHIL	R	4/14/2016			307916		35.00
1137	COPQUEST, INC.	R	4/14/2016			307917		498.18
0418	CORELOGIC SOLUTIONS, LLC	R	4/14/2016			307918		140.00
1161	CRAGOE PEST SERVICES INC	R	4/14/2016			307919		70.00

Attachment: History Check Report April 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula  
BANK: AP ACCOUNTS PAYABLE  
DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1205	CALIFORNIA, STATE OF	R	4/14/2016			307920		435.56
2948	DIAL SECURITY	R	4/14/2016			307921		44.40
2421	DIVISION OF THE STATE ARCHITEC	R	4/14/2016			307922		355.80
4045	ESTRADA, ANGEL	R	4/14/2016			307923		25.00
0395	FAMCON PIPE SUPPLY	R	4/14/2016			307924		3,563.63
0398	FEDEX	R	4/14/2016			307925		26.09
0404	FENCE FACTORY SATICOY	R	4/14/2016			307926		234.52
0406	FERGUSON WATERWORKS #1083	R	4/14/2016			307927		199.47
0440	FGL ENVIRONMENTAL, INC	R	4/14/2016			307928		1,739.00
1464	BUSINESS CARD	R	4/14/2016			307929		10,360.95
0412	FILLMORE & WESTERN RAILWAY CO	R	4/14/2016			307930		2,529.02
0425	FOOTHILL ELECTRIC CO	R	4/14/2016			307931		443.29
4037	FOREST SERVICE	R	4/14/2016			307932		826.00
0432	FRANK'S PAINT & HARDWARE	R	4/14/2016			307933		1,634.53
3568	FROELICH, ISABEL CLARE	R	4/14/2016			307935		70.00
0441	FRUIT GROWERS SUPPLY CO	R	4/14/2016			307936		190.12
3784	GARCIA, ASHLEY	R	4/14/2016			307937		200.00
3436	GARCIA, BRIANA	R	4/14/2016			307938		110.00
0797	GAS COMPANY, THE	R	4/14/2016			307939		663.06
0472	GONZALES, ARTHUR	R	4/14/2016			307940		104.00
0481	GRAINGER	R	4/14/2016			307941		150.33
3199	H & H AUTO PARTS WHOLESALE	R	4/14/2016			307942		415.09

Attachment: History Check Report April 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3917	H & R ROOFING SUPPLY	R	4/14/2016			307943		10.75
0504	HAMNER, JEWELL & ASSOCIATES	R	4/14/2016			307944		815.00
1175	HARRIS WATER CONDITION INC	R	4/14/2016			307945		45.25
3550	HDS WHITE CAP CONST SUPPLY	R	4/14/2016			307946		281.75
0520	HERITAGE HARDWARE	R	4/14/2016			307947		5.37
3127	HEWITT, BRIAN	R	4/14/2016			307948		300.00
3503	HI-LINE INC.	R	4/14/2016			307949		191.11
0537	HOUSE SANITARY SUPPLY	R	4/14/2016			307950		1,481.94
0574	INGLIS PET HOTEL	R	4/14/2016			307951		100.44
1546	INTEGRATED WASTE MANAGEMENT DI	R	4/14/2016			307952		756.00
1935	INTER VALLEY POOL SUPPLY, INC	R	4/14/2016			307953		1,511.39
3895	IPATZI AUTO REPAIR	R	4/14/2016			307954		1,690.29
0604	JENKINS & HOGIN, LLP	R	4/14/2016			307955		20,774.80
2015	JLG ROOFING INC.	R	4/14/2016			307956		2,850.00
2647	K AND M INTERNATIONAL	R	4/14/2016			307957		49.59
0612	K-MART	R	4/14/2016			307958		446.93
0629	KIMBALL MIDWEST	R	4/14/2016			307959		135.30
1425	KLEIN, MATT	R	4/14/2016			307960		200.00
2707	KOSMONT COMPANIES	R	4/14/2016			307961		8,666.25
1926	LEON, DAVID	R	4/14/2016			307962		200.00
0017	LIEBERT CASSIDY WHITMORE	R	4/14/2016			307963		682.50
0028	LIGHT HOUSE, THE	R	4/14/2016			307964		1,067.40

Attachment: History Check Report April 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3771	LOS ANGELES FREIGHTLINER	R	4/14/2016			307965		56.66
3608	M.B. WELDING	R	4/14/2016			307966		500.00
2109	MANAGED HEALTH NETWORK	R	4/14/2016			307967		125.28
0106	MANNING, ROBERT DAVID	R	4/14/2016			307968		4,440.00
4036	MARBORG INDUSTRIES	R	4/14/2016			307969		150.00
3965	MARTINEZ, SIARA	R	4/14/2016			307970		60.00
4035	MASON, TIM	R	4/14/2016			307971		70.00
4042	MATRIX CONSULTING GROUP	R	4/14/2016			307972		24,229.00
4040	MAUREEN KANE & ASSOCIATES, INC	R	4/14/2016			307973		1,600.00
2599	McPHAIL, ADAM	R	4/14/2016			307974		171.35
3914	NAPA AUTO PARTS	R	4/14/2016			307975		963.02
1716	NATIONAL METER & AUTOMATION IN	R	4/14/2016			307976		23,684.40
1981	NBS	R	4/14/2016			307977		6,091.25
4046	NCRPSTA	R	4/14/2016			307978		800.00
4044	NIGHT GALAXT INC.	R	4/14/2016			307979		65.00
0543	O'CONNER PEST CONTROL	R	4/14/2016			307980		146.00
2691	O'REILLY AUTOMOTIVE STORES, IN	R	4/14/2016			307981		173.34
3391	OLIVAS, GERALD V.	R	4/14/2016			307982		70.00
0246	ON DUTY UNIFORMS & EQUIPMENT	R	4/14/2016			307983		1,002.91
4034	OSEGUERA, SOLEDAD	R	4/14/2016			307984		35.00
2844	PARKHOUSE TIRE, INC.	R	4/14/2016			307985		2,349.22
0233	PEPSI-COLA	R	4/14/2016			307986		132.46

Attachment: History Check Report April 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2731	PRO 911 SUPPORT SYSTEM	R	4/14/2016			307987		4,457.50
3919	R E SCHULTZ	R	4/14/2016			307988		15,550.55
2896	R.W. TOEDTER, LLC	R	4/14/2016			307989		990.00
0328	REES, JANINE	R	4/14/2016			307990		275.60
3912	RILEY, MARY KATHERINE	R	4/14/2016			307991		140.00
3761	RUCKER, MICHAEL	R	4/14/2016			307992		350.00
3458	SALAZAR, LUIS	R	4/14/2016			307993		129.00
0691	SANTA PAULA CHEVROLET	R	4/14/2016			307994		425.00
2477	SANTA PAULA ROTARY CLUB	R	4/14/2016			307995		131.00
2332	SANTA PAULA SUPER STORE	R	4/14/2016			307996		174.61
0711	SANTA PAULA TIMES	R	4/14/2016			307997		2,900.70
1640	SATCOM GLOBAL, INC.	R	4/14/2016			307998		42.75
0795	SOUTHERN CALIFORNIA EDISON	R	4/14/2016			307999		43,824.56
0785	SMART & FINAL	R	4/14/2016			308000		196.43
4028	SOLIS, GERMAN	R	4/14/2016			308001		428.00
3947	SPARTAN TECHNOLOGIES, LLC	R	4/14/2016			308002		258.80
1523	STANTEC CONSULTING INC.	R	4/14/2016			308003		10,353.69
1144	STAPLES ADVANTAGE	R	4/14/2016			308004		17.18
1609	TRI COUNTY RESTAURANT SUPPLY	R	4/14/2016			308005		236.84
2446	STUART CONSULTING SERVICES	R	4/14/2016			308006		340.00
1871	SUNBELT RENTALS, INC.	R	4/14/2016			308007		534.71
3720	TARGET SOLUTIONS LEARNING	R	4/14/2016			308008		3,421.00

Attachment: History Check Report April 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula  
 BANK: AP ACCOUNTS PAYABLE  
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2905	THOMSON REUTERS - WEST	R	4/14/2016			308009		177.00
0776	TIME WARNER CABLE	R	4/14/2016			308010		1,014.00
2696	TORO ENTERPRISES, INC.	R	4/14/2016			308011		525,202.74
4031	TOTAL CLEAN	R	4/14/2016			308012		35,556.45
2232	VENTURA COUNTY OF	R	4/14/2016			308013		1,388.00
2070	TRAFFIC TECHNOLOGIES	R	4/14/2016			308014		1,326.13
0862	TRESIERRAS BROTHERS CORPORATIO	R	4/14/2016			308015		239.69
4030	TYLER BUSINESS FORMS	R	4/14/2016			308016		87.75
0883	U-RENT INC	R	4/14/2016			308017		167.97
0885	UNDERGROUND SERVICE ALERT OF S	R	4/14/2016			308018		87.00
0719	UNITED ROTARY BRUSH CORPORATIO	R	4/14/2016			308019		113.10
0893	UNITED SITE SERVICES OF CALIFO	R	4/14/2016			308020		386.86
0903	USA BLUE BOOK	R	4/14/2016			308021		219.41
3736	V.C.T.C.	R	4/14/2016			308022		960.00
3838	VALENCIA, JOE	R	4/14/2016			308023		100.00
0939	VENTURA COUNTY STAR	R	4/14/2016			308024		283.03
0952	VENTURA TROPHY CO	R	4/14/2016			308025		35.48
3010	VENTURA UNIFIED SCHOOL DISTRIC	R	4/14/2016			308026		160.92
0965	VERIZON	R	4/14/2016			308027		1.79
1451	VERIZON BUSINESS / MCI	R	4/14/2016			308028		414.41
2687	VERIZON CALIFORNIA	R	4/14/2016			308029		4,116.65
1539	VERIZON WIRELESS	R	4/14/2016			308030		1,197.54

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VENDOR SET: 01 City of Santa Paula  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3539	WAGE WORKS	R	4/14/2016			308031		150.00
3852	WALLER, ELENA K.	R	4/14/2016			308032		1,200.00
1678	WARREN DISTRIBUTING, INC.	R	4/14/2016			308033		19.97
0995	WEST COAST ARBORISTS, INC	R	4/14/2016			308034		4,284.90
2799	WETHERBEE, SILVIA HUERTA	R	4/14/2016			308035		30.00
1007	WIKHOLM MD, GARY D	R	4/14/2016			308036		155.00
2294	WREN OAK TREE FARM	R	4/14/2016			308037		850.00
0193	MOUNT, ED	R	4/21/2016			308061		252.03
0514	HARRIS, TIMOTHY	R	4/21/2016			308062		350.00
0129	MASAHISA, OTAGIRI	R	4/28/2016			308063		318.04
0055	ACCUSOURCE INC	R	4/28/2016			308064		99.00
0004	ADVANCED OFFICE AUTOMATION INC	R	4/28/2016			308065		15.00
0767	AIRGAS USA, LLC	R	4/28/2016			308066		750.11
0378	ALBERTSON'S/SAFEWAY	R	4/28/2016			308067		162.81
4049	ALPHA OMEGA INC.	R	4/28/2016			308068		107.00
1048	ANDY'S PLUMBING PLACE	R	4/28/2016			308069		988.00
1522	KARLUK, MARK DAVID	R	4/28/2016			308070		120.00
1080	ARAMARK UNIFORM SERVICES INC	R	4/28/2016			308071		487.40
3462	ASR CONSTRUCTION	R	4/28/2016			308072		1,125.08
1367	ASTRA INDUSTRIAL SERVICES, INC	R	4/28/2016			308073		453.05
1738	AT&T CALNET 2	R	4/28/2016			308074		537.96
1354	AT&T MOBILITY	R	4/28/2016			308075		234.69

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VENDOR SET: 01 City of Santa Paula  
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1222	BARNES, WILLIAM	R	4/28/2016			308076		356.03
1085	BELSON OUTDOORS, INC	R	4/28/2016			308077		1,828.60
3974	BROCKUS, JOHN	R	4/28/2016			308078		240.00
1322	BROWNELLS INC	R	4/28/2016			308079		466.00
2390	CARDOZA, DANIEL	R	4/28/2016			308080		240.00
1303	CDW GOVERNMENT INC	R	4/28/2016			308081		321.73
1073	CLARK II CORP, JE	R	4/28/2016			308082		5,403.89
2633	COHN, BRADLY	R	4/28/2016			308083		240.00
1097	COLEMAN LANDSCAPING	R	4/28/2016			308084		9,515.00
0418	CORELOGIC SOLUTIONS, LLC	R	4/28/2016			308085		140.00
1161	CRAGOE PEST SERVICES INC	R	4/28/2016			308086		680.00
1179	CURRAN, DAVID	R	4/28/2016			308087		240.00
2191	DATAPROSE INC.	R	4/28/2016			308088		18,331.71
1210	DEPARTMENT OF JUSTICE	R	4/28/2016			308089		32.00
3360	ENGEO INCORPORATED	R	4/28/2016			308090		1,910.00
0395	FAMCON PIPE SUPPLY	R	4/28/2016			308091		3,263.71
0406	FERGUSON WATERWORKS #1083	R	4/28/2016			308092		8,465.79
3628	PRESTON FERRELL	R	4/28/2016			308093		240.00
0440	FGL ENVIRONMENTAL, INC	R	4/28/2016			308094		1,220.00
3854	FILIPPIN ENGINEERING, INC.	R	4/28/2016			308095		256.00
2437	FMP UNIFORM CO.	R	4/28/2016			308096		79.83
0425	FOOTHILL ELECTRIC CO	R	4/28/2016			308097		105.97

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VENDOR SET: 01 City of Santa Paula  
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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0432	FRANK'S PAINT & HARDWARE	R	4/28/2016			308098		1,038.08
4050	FRESNO CITY COLLEGE	R	4/28/2016			308099		500.00
3568	FROELICH, ISABEL CLARE	R	4/28/2016			308100		214.00
0441	FRUIT GROWERS SUPPLY CO	R	4/28/2016			308101		97.22
0443	FUGRO CONSULTANTS, INC.	R	4/28/2016			308102		4,246.25
0485	GREEN, SUSAN	R	4/28/2016			308103		160.00
0490	GROVE, DAVE	R	4/28/2016			308104		240.00
2489	HALLORAN, TIM	R	4/28/2016			308105		160.00
0520	HERITAGE HARDWARE	R	4/28/2016			308106		102.32
0521	HERITAGE VALLEY TOURISM BUREAU	R	4/28/2016			308107		75.00
0532	HOMB, KARL	R	4/28/2016			308108		700.00
0533	HOME DEPOT CREDIT SERVICES	R	4/28/2016			308109		612.48
0537	HOUSE SANITARY SUPPLY	R	4/28/2016			308110		1,846.59
0538	HOWARD, ROBERT	R	4/28/2016			308111		70.00
0574	INGLIS PET HOTEL	R	4/28/2016			308112		229.90
0602	JENSEN DESIGN & SURVEY INC	R	4/28/2016			308113		6,156.25
3954	JOHNSTONE SUPPLY	R	4/28/2016			308114		1,047.15
0621	KENNEDY- JENKS CONSULTANTS	R	4/28/2016			308115		20,783.58
2707	KOSMONT COMPANIES	R	4/28/2016			308116		5,300.00
2228	KRENITSKY, DAN	R	4/28/2016			308117		593.00
1593	KTS NETWORKS, INC.	R	4/28/2016			308118		200.00
3454	LEIBOLD MCCLENDON & MANN	R	4/28/2016			308119		433.50

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1926	LEON, DAVID	R	4/28/2016			308120		100.00
1478	LEVY, MICHAEL	R	4/28/2016			308121		300.00
0061	LOWE'S	R	4/28/2016			308122		1,175.36
0106	MANNING, ROBERT DAVID	R	4/28/2016			308123		5,413.00
3994	MEHTA MECHANICAL CO INC.	R	4/28/2016			308124		83,528.27
3997	MICHAEL BAKER INTERNATIONAL	R	4/28/2016			308125		390.00
3911	MKN ASSOCIATES INC	R	4/28/2016			308126		5,957.30
0191	MORALES, MANUEL	R	4/28/2016			308127		230.15
3914	NAPA AUTO PARTS	R	4/28/2016			308128		231.11
0218	NEW IMAGE AUTO BODY	R	4/28/2016			308129		3,457.22
1708	NEWEGG BUSINESS INC.	R	4/28/2016			308130		2,594.67
0543	O'CONNOR PEST CONTROL	R	4/28/2016			308131		266.00
0246	ON DUTY UNIFORMS & EQUIPMENT	R	4/28/2016			308132		393.56
3238	OXNARD ELEMENTARY SCHOOL DISTR	R	4/28/2016			308133		267.24
3397	PACHOWICZ, LORI	R	4/28/2016			308134		90.00
0011	PACIFIC COAST LAND DESIGN, INC	R	4/28/2016			308135		4,867.20
0018	PADRE ASSOCIATES INC	R	4/28/2016			308136		1,580.00
2844	PARKHOUSE TIRE, INC.	R	4/28/2016			308137		2,404.23
3815	PATRIOT ENVIRONMENTAL SERVICES	R	4/28/2016			308138		25,014.97
2231	PEPLINSKI, CHAD	R	4/28/2016			308139		240.00
3712	PRECISION ENVIRONMENTAL, INC.	R	4/28/2016			308140		12,610.00
2731	PRO 911 SUPPORT SYSTEM	R	4/28/2016			308141		3,442.50

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VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
3552	PUBLIC SAFETY ALLIANCE	R	4/28/2016			308142		80.00
0960	VENTURA, COUNTY OF	R	4/28/2016			308143		3,134.31
3919	R E SCHULTZ	R	4/28/2016			308144		10,962.70
2896	R.W. TOEDTER, LLC	R	4/28/2016			308145		4,372.50
3758	RAAD, RAMZI	R	4/28/2016			308146		154.30
0326	RED WING SHOE STORE	R	4/28/2016			308147		200.00
3912	RILEY, MARY KATHERINE	R	4/28/2016			308148		202.00
3711	SANTA PAULA LODGE 314	R	4/28/2016			308149		2,400.00
2477	SANTA PAULA ROTARY CLUB	R	4/28/2016			308150		131.00
3542	SANTA PAULA UNIFIED SCHOOL DIS	R	4/28/2016			308151		25.00
1640	SATCOM GLOBAL, INC.	R	4/28/2016			308152		42.75
3918	ROB LEMONS -SBR	R	4/28/2016			308153		1,348.75
0795	SOUTHERN CALIFORNIA EDISON	R	4/28/2016			308154		25,059.46
0938	VENTURA COUNTY SHERIFF'S OFFIC	R	4/28/2016			308155		4,366.00
2322	SIMPKINS, HYRUM	R	4/28/2016			308156		160.00
1524	SOLID WASTE SOLUTIONS	R	4/28/2016			308157		2,644.50
3292	SANTA PAULA ANIMAL RESCUE CENT	R	4/28/2016			308158		6,000.00
1523	STANTEC CONSULTING INC.	R	4/28/2016			308159		40,144.00
1144	STAPLES ADVANTAGE	R	4/28/2016			308160		40.18
2217	STETHAM, BRIAN	R	4/28/2016			308161		240.00
0828	SWRCB	R	4/28/2016			308162		3,017.16
2639	SZABO, JAMES	R	4/28/2016			308163		160.00

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VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0832	TALLENT, BRADFORD C	R	4/28/2016			308164		400.00
2696	TORO ENTERPRISES, INC.	R	4/28/2016			308165		138,591.92
3739	TOTAL FUNDES BY HASLER	R	4/28/2016			308166		1,030.09
2070	TRAFFIC TECHNOLOGIES	R	4/28/2016			308167		19.39
1389	TYLER TECHNOLOGIES, INC	R	4/28/2016			308168		6,872.04
1891	ULINE	R	4/28/2016			308169		46.59
0893	UNITED SITE SERVICES OF CALIFO	R	4/28/2016			308170		306.00
2069	UPS STORE #3574	R	4/28/2016			308171		25.00
3319	VALENZUELA, ERIN	R	4/28/2016			308172		607.50
2145	VANSCIVER, ANDREW	R	4/28/2016			308173		50.74
1446	VENCO WESTERN INC	R	4/28/2016			308174		1,375.00
0932	VENTURA CO. ISD	R	4/28/2016			308175		2,237.11
1451	VERIZON BUSINESS / MCI	R	4/28/2016			308176		933.82
1258	VIC'S PLUMBING SUPPLY, INC.	R	4/28/2016			308177		109.97
3852	WALLER, ELENA K.	R	4/28/2016			308178		1,200.00
0995	WEST COAST ARBORISTS, INC	R	4/28/2016			308179		12,777.70
2799	WETHERBEE, SILVIA HUERTA	R	4/28/2016			308180		45.00
1007	WIKHOLM MD, GARY D	R	4/28/2016			308181		150.00
3178	ZAPPARELLI'S FAMILY PIZZERIA	R	4/28/2016			308182		20.41
3795	PERC WATER CORPORATION	D	4/12/2016			990612		24,041.17
3795	PERC WATER CORPORATION	D	4/12/2016			990613		221,151.22
3795	PERC WATER CORPORATION	D	4/25/2016			990620		225,023.46

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VENDOR SET: 01 City of Santa Paula  
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 DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
* * T O T A L S * *								
		NO		INVOICE AMOUNT				CHECK AMOUNT
	REGULAR CHECKS:	272		1,351,929.15		0.00		1,352,778.51
	HAND CHECKS:	0		0.00		0.00		0.00
	DRAFTS:	3		470,215.85		0.00		470,215.85
	EFT:	0		0.00		0.00		0.00
	NON CHECKS:	0		0.00		0.00		0.00
	VOID CHECKS:	12	VOID DEBITS	849.36				
			VOID CREDITS	4,574.73CR	3,725.37CR	0.00		
TOTAL ERRORS: 0								
		NO		INVOICE AMOUNT				CHECK AMOUNT
VENDOR SET: 01	BANK: AP	TOTALS:	287	1,819,268.99		0.00		1,822,994.36

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VENDOR SET: 04 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0030	PADGETT, BRENDA	R	4/14/2016			308038		271.00
0025	TAL AUGON, NORA	R	4/14/2016			308039		300.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	571.00	0.00	571.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00

VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 04 BANK: AP TOTALS:	2	571.00	0.00	571.00
BANK: AP TOTALS:	289	1,819,839.99	0.00	1,823,565.36

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VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0708	SANTA PAULA POLICE OFFICERS AS	V	8/29/2014			300879		1,279.42
0708	SANTA PAULA POLICE OFFICERS AS							
0708	SANTA PAULA POLICE OFFICERS AS							
M-CHECK	SANTA PAULA POLICE OFFICUNPOST	V	4/21/2016			300879		1,279.42CR
0708	SANTA PAULA POLICE OFFICERS AS	V	9/12/2014			301022		1,241.79
0708	SANTA PAULA POLICE OFFICERS AS							
0708	SANTA PAULA POLICE OFFICERS AS							
M-CHECK	SANTA PAULA POLICE OFFICUNPOST	V	4/21/2016			301022		1,241.79CR
0708	SANTA PAULA POLICE OFFICERS AS	V	10/09/2014			301368		1,204.16
0708	SANTA PAULA POLICE OFFICERS AS							
0708	SANTA PAULA POLICE OFFICERS AS							
M-CHECK	SANTA PAULA POLICE OFFICUNPOST	V	4/21/2016			301368		1,204.16CR
1688	CALIFORNIA STATE DISBURSEMENT	R	4/08/2016			307866		2,331.66
1044	CALIFORNIA, STATE OF - EDD	R	4/08/2016			307867		11,962.74
1228	CALIFORNIA, STATE OF	R	4/08/2016			307868		177.06
0085	DOMINGUEZ, CALLA	R	4/08/2016			307869		577.60
0553	ICMA RETIREMENT TRUST-457	R	4/08/2016			307870		4,673.78
0554	ICMA RETIREMENT TRUST-457 (PT)	R	4/08/2016			307871		772.69
1691	JENNIFER REYES-MACIAS	R	4/08/2016			307872		300.00
0515	MASS MUTUAL	R	4/08/2016			307873		1,211.54
1191	ORTIZ, CLARA	R	4/08/2016			307874		250.62
2213	SANTA PAULA FIREFIGHTERS ASSOC	R	4/08/2016			307875		200.00
0708	SANTA PAULA POLICE OFFICERS AS	R	4/08/2016			307876		1,241.79
0291	SEIU LOCAL 721	R	4/08/2016			307877		584.21
0898	UNITED WAY OF VENTURA COUNTY	R	4/08/2016			307878		82.00

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VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0935	VENTURA COUNTY PROF F F A	R	4/08/2016			307879		3,344.55
0075	BORSCH, YOLANDA	R	4/08/2016			307880		230.77
1103	COLONIAL LIFE & ACCIDENT	R	4/08/2016			307881		2,975.29
2912	MEDICAL EYE SERVICES	R	4/08/2016			307882		628.33
0371	METLIFE SBC	R	4/08/2016			307883		528.64
0284	PRINCIPAL FINANCIAL GROUP	R	4/08/2016			307884		4,448.97
0331	RELIANCE STANDARD LIFE INSURAN	R	4/08/2016			307885		788.60
0331	RELIANCE STANDARD LIFE INSURAN	R	4/08/2016			307886		2,126.54
1688	CALIFORNIA STATE DISBURSEMENT	R	4/20/2016			308045		2,331.66
1044	CALIFORNIA, STATE OF - EDD	R	4/20/2016			308046		12,199.75
1228	CALIFORNIA, STATE OF	R	4/20/2016			308047		177.06
0085	DOMINGUEZ, CALLA	R	4/20/2016			308048		685.90
0553	ICMA RETIREMENT TRUST-457	R	4/20/2016			308049		4,673.78
0554	ICMA RETIREMENT TRUST-457 (PT)	R	4/20/2016			308050		540.31
1691	JENNIFER REYES-MACIAS	R	4/20/2016			308051		300.00
0515	MASS MUTUAL	R	4/20/2016			308052		1,211.54
1191	ORTIZ, CLARA	R	4/20/2016			308053		250.62
2213	SANTA PAULA FIREFIGHTERS ASSOC	R	4/20/2016			308054		200.00
0708	SANTA PAULA POLICE OFFICERS AS	R	4/20/2016			308055		1,241.79
0291	SEIU LOCAL 721	R	4/20/2016			308056		562.46
0898	UNITED WAY OF VENTURA COUNTY	R	4/20/2016			308057		79.00
0935	VENTURA COUNTY PROF F F A	R	4/20/2016			308058		3,420.38

Attachment: History Check Report April 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula  
 BANK: PY PAYROLL  
 DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0075	BORSCH, YOLANDA	R	4/20/2016			308059		230.77
0708	SANTA PAULA POLICE OFFICERS AS	R	4/21/2016			308060		3,725.37
0420	FIT/M-CARE WIRE TRANSFER-P/R T	D	4/13/2016			990606		47,564.83
3539	WAGE WORKS	D	4/06/2016			990608		196.91
0292	CALIF. PUBLIC EMPLOYEES' RETIR	D	4/12/2016			990609		53,075.70
3539	WAGE WORKS	D	4/13/2016			990610		432.65
0420	FIT/M-CARE WIRE TRANSFER-P/R T	D	4/13/2016			990611		26.29
0420	FIT/M-CARE WIRE TRANSFER-P/R T	D	4/20/2016			990614		524.25
0420	FIT/M-CARE WIRE TRANSFER-P/R T	D	4/27/2016			990615		48,210.48
1024	CALIFORNIA PUBLIC EMPLOYEE RET	D	4/22/2016			990616		48,409.37
0292	CALIF. PUBLIC EMPLOYEES' RETIR	D	4/22/2016			990617		53,576.87
3539	WAGE WORKS	D	4/20/2016			990618		953.16

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	37	67,542.40	0.00	71,267.77
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	10	252,970.51	0.00	252,970.51
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	3 VOID DEBITS	3,725.37		
	VOID CREDITS	3,725.37CR	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: PY TOTALS:	50	324,238.28	0.00	324,238.28
BANK: PY TOTALS:	50	324,238.28	0.00	324,238.28

Attachment: History Check Report April 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 03 City of Santa Paula

BANK: UB UTILITY BILLING

DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	PERFECT, STEVEN M	R	4/14/2016			308040		36.92
1	ROMERO, FRANK-FRANCE	R	4/14/2016			308041		8.27
1	TORO CONSTRUCTION	R	4/14/2016			308042		500.00
1	TORO ENTERPRISES, IN	R	4/14/2016			308043		500.00
1	TORO ENTERPRISES, IN	R	4/14/2016			308044		500.00

\* \* T O T A L S \* \*

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	5	1,545.19	0.00	1,545.19
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 03 BANK: UB TOTALS:	5	1,545.19	0.00	1,545.19
BANK: UB TOTALS:	5	1,545.19	0.00	1,545.19
REPORT TOTALS:	349	2,144,951.52	0.00	2,149,348.83

Attachment: History Check Report April 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
100 2231	SALES TAX PAYABLE	24.82
100 4-1000-6100	MISCELLANEOUS	34.82CR
100 5-0501-076	COUNCIL EXPENSE-HERNANDEZ	27.00
100 5-0501-079	COUNCIL EXPENSE-GHERARDI	150.00
100 5-0501-150	RECOGNITIONS/AWARDS	33.75
100 5-0502-230	LEGAL ADVERTISING	76.00
100 5-0504-203	PROF/CONTR SVCS-LEGAL	14,122.50
100 5-0511-103	DUES & SUBSCRIPTIONS	545.03
100 5-0511-120	SUPPLIES-OFFICE	105.62
100 5-0511-150	RECOGNITIONS/AWARDS	35.48
100 5-0511-209	PROF/CONTR SVCS-OTHER	815.00
100 5-0511-352	TRAINING/WORKSHOPS/MEETINGS	1,600.00
100 5-0512-203	PROF/CONTR SVCS-LEGAL	2,992.50
100 5-0512-209	PROF/CONTR SVCS-OTHER	275.28
100 5-0513-246	SVCS-DRUG & ALCOHOL TESTING	220.00
100 5-0514-101	POSTAGE	1,043.91
100 5-0514-126	SUPPLIES-COMPUTER	159.86
100 5-0514-175	MINOR EQUIPMENT-COMPUTER	2,380.84
100 5-0514-179	MINOR EQUIPMENT-OTHER	2,619.10
100 5-0514-207	PROF/CONTR-COMPUTER/SOFTWARE	8,294.61
100 5-0514-209	PROF/CONTR SVCS-OTHER	18,025.69
100 5-0514-352	TRAINING/WORKSHOPS/MEETINGS	195.10
100 5-1001-209	PROF/CONTR SVCS-OTHER	1,465.08
100 5-1001-305	MAINT-VEHICLE FUEL	277.86
100 5-1001-352	TRAINING/WORKSHOPS/MEETINGS	420.45
100 5-1501-123	SUPPLIES-SHOP & FIELD	288.73
100 5-1501-209	PROF/CONTR SVCS-OTHER	678.97
100 5-1502-123	SUPPLIES-SHOP & FIELD	426.10
100 5-1502-305	MAINT-VEHICLE FUEL	67.83
100 5-1531-123	SUPPLIES-SHOP & FIELD	2,578.47
100 5-1531-209	PROF/CONTR SVCS-OTHER	1,494.01
100 5-1531-226	PROF/CONTR SVCS-JANITORIAL	408.24
100 5-1531-301	MAINT-BLDGS & IMPROVEMENTS	15,460.00
100 5-1531-305	MAINT-VEHICLE FUEL	275.54
100 5-1532-123	SUPPLIES-SHOP & FIELD	2,486.22
100 5-1532-202	PROF/CONTR SVCS-LANDSCAPE	3,675.00
100 5-1532-209	PROF/CONTR SVCS-OTHER	3,348.97
100 5-1532-223	PROF/CONTR SVCS TREE-TRIMMING	4,284.90
100 5-1532-305	MAINT-VEHICLE FUEL	261.11
100 5-2002-209	PROF/CONTR SVCS-OTHER	6,091.25
100 5-2002-241	PRINTING & BINDING-EXTERNAL	87.75
100 5-2501-209	PROF/CONTR SVCS-OTHER	24,274.75
100 5-2501-305	MAINT-VEHICLE FUEL	373.58
100 5-2501-352	TRAINING/WORKSHOPS/MEETINGS	73.98
100 5-2504-048	EQUIP/UNIFORM PURCH MOU	784.79
100 5-2504-122	SUPPLIES-MEDICAL	734.42

Attachment: AP GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
100 5-2504-123	SUPPLIES-SHOP & FIELD	1,243.30
100 5-2504-212	PROF/CONTR SVCS-TRAIN EMT	3,421.00
100 5-2504-304	MAINT-VEHICLES, EQUIPMENT	200.00
100 5-2504-305	VEHICLE FUEL	873.50
100 5-2504-321	RESERVE OFFICER EXPENSES	1,559.41
100 5-2504-352	TRAINING/WORKSHOPS/MEETINGS	1,545.68
100 5-2504-360	EDUCATIONAL REIMBURSEMENT	530.15
100 5-3001-120	SUPPLIES-OFFICE	50.09
100 5-3001-203	PROF/CONTR SVCS-LEGAL	1,750.00
100 5-4501-101	POSTAGE	185.27
100 5-4501-103	DUES & SUBSCRIPTIONS	75.00
100 5-4501-209	PROF/CONTR SVCS-OTHER	8,420.00
100 5-4501-282	UTILITY-TELEPHONE	741.38
100 5-4501-304	MAINT-VEHICLES, EQUIPMENT	185.00
100 5-4501-305	MAINT-VEHICLE FUEL	726.17
100 5-4501-352	TRAINING/WORKSHOPS/MEETINGS	394.61
100 5-4502-048	CLOTHING ALLOWANCE	15.19
100 5-4502-121	SUPPLIES-CLOTHING/UNIFORMS	729.88
100 5-4502-123	SUPPLIES-SHOP & FIELD	583.68
100 5-4502-124	SUPPLIES-SAFETY	98.69
100 5-4502-135	K-9 EXPENDITURES	330.34
100 5-4502-304	MAINT-VEHICLES, EQUIPMENT	621.32
100 5-4502-305	MAINT-VEHICLE FUEL	4,561.71
100 5-4502-307	EQUIPMENT MAINTENANCE CHARGES	1,607.22
100 5-4502-321	RESERVE OFFICER EXPENSES	3,500.00
100 5-4502-352	TRAINING/WORKSHOPS/MEETINGS	973.99
100 5-4503-103	DUES & SUBSCRIPTIONS	177.00
100 5-4503-131	SUPPLIES-CRIME SCENE	46.59
100 5-4503-132	SUPPLIES-EVIDENCE ROOM	194.43
100 5-4503-217	PROF/CONTR SVCS-GEN INVEST	4,366.00
100 5-4503-304	MAINT-VEHICLES, EQUIPMENT	30.00
100 5-4503-305	MAINT-VEHICLE FUEL	80.62
100 5-4503-352	TRAINING/WORKSHOPS/MEETINGS	2,353.60
100 5-4504-209	PROF/CONTR SVCS-OTHER	45.96
100 5-4504-231	MISC ADVERTISING/PROMO	384.00
100 5-4505-002	SALARIES-PART TIME	256.00
100 5-4505-121	SUPPLIES-CLOTHING/UNIFORMS	79.83
100 5-4507-123	SUPPLIES-SHOP & FIELD	578.01
100 5-4507-221	PROF/CONTR-KENNEL SERVICES	6,000.00
100 5-4507-305	MAINT-VEHICLE FUEL	154.90
100 5-4508-352	TRAINING/WORKSHOPS/MEETING	172.67
100 5-4509-123	SUPPLIES-SHOP & FIELD	378.38
100 5-4509-304	MAINT-VEHICLES, EQUIPMENT	20.00
100 5-4509-305	MAINT-VEHICLE FUEL	435.41
100 5-4510-123	SUPPLIES-SHOP & FIELD	603.66
100 5-5011-209	PROF/CONTR SVCS-OTHER	2,601.50

Attachment: AP GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
100 5-7501-280	UTILITY-ELECTRIC	4,792.29
100 5-7501-281	UTILITY-GAS	488.54
100 5-7501-282	UTILITY-TELEPHONE	3,733.33
100 5-9273-295	PROJECT-MISC SVCS	190.00
	*** FUND TOTAL ***	187,110.57
103 5-1505-209	PROF/CONTR SVCS-OTHER	700.00
	*** FUND TOTAL ***	700.00
115 4-1500-5460	DONATIONS	245.00
115 5-1502-181	RECREATION PROGRAMS	3,822.41
	*** FUND TOTAL ***	4,067.41
203 5-4502-179	MINOR EQUIPMENT-OTHER	496.71
203 5-4502-304	MAINT-VEHICLES, EQUIPMENT	3,198.75
203 5-4502-352	TRAINING/WORKSHOPS/MEETINGS	800.00
	*** FUND TOTAL ***	4,495.46
204 2231	SALES TAX PAYABLE-MUSEUM	58.40
204 4-1500-6150	MUSEUM STORE SALES	0.06
204 5-1504-103	DUES & SUBSCRIPTIONS	59.40
204 5-1504-128	INVENTORY-STORE MERCHANDISE	99.41
204 5-1504-129	SUPPLIES-OTHER	35.87
204 5-1504-209	PROF/CONTR SVCS-OTHER	190.00
204 5-1504-212	PROF/CONTR SVCS-TRAINING, ETC	4,226.66
204 5-1504-231	MISC ADVERTISING/PROMO	517.29
204 5-1504-280	UTILITY-ELECTRIC	701.31
204 5-1504-281	UTILITY-GAS	57.62
204 5-1504-282	UTILITY-TELEPHONE	85.65
204 5-1504-301	MAINT-BLDGS & IMPROVEMENTS	11.80
	*** FUND TOTAL ***	6,043.47
205 5-5027-304	MAINT-VEHICLES, EQUIPMENT	113.10
205 5-5027-305	MAINT-VEHICLE FUEL	349.99
	*** FUND TOTAL ***	463.09
218 5-9245-290	SVCS-DESIGN/STUDY	62.38
	*** FUND TOTAL ***	62.38
219 5-9245-290	SVCS-DESIGN/STUDY	48.92
	*** FUND TOTAL ***	48.92
220 5-9245-290	SVCS-DESIGN/STUDY	48.92
	*** FUND TOTAL ***	48.92
221 5-9245-290	SVCS-DESIGN/STUDY	48.92
	*** FUND TOTAL ***	48.92

Attachment: AP GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
222 5-9245-290	SVCS-DESIGN/STUDY	48.92
	*** FUND TOTAL ***	48.92
223 5-9245-290	SVCS-DESIGN/STUDY	48.91
	*** FUND TOTAL ***	48.91
225 5-9245-290	SVCS-DESIGN/STUDY	48.91
	*** FUND TOTAL ***	48.91
226 5-9245-290	SVCS-DESIGN/STUDY	48.91
226 5-9306-295	PROJECT-MISC SVCS	1,184.71
226 5-9306-660	IMPROV OTHER THAN BLDGS-REHAB	26,513.25
	*** FUND TOTAL ***	27,746.87
227 5-9245-290	SVCS-DESIGN/STUDY	48.91
	*** FUND TOTAL ***	48.91
228 5-9245-290	SVCS-DESIGN/STUDY	35.45
	*** FUND TOTAL ***	35.45
229 4-7500-0759	TRAFFIC MITIGATION FEE	11,924.00CR
229 5-9245-290	SVCS-DESIGN/STUDY	48.85
229 5-9285-660	IMPROV OTHER THAN BLDGS-REHAB	4,246.25
	*** FUND TOTAL ***	7,628.90CR
280 5-5022-123	SUPPLIES-SHOP & FIELD	3,258.86
280 5-5022-124	SUPPLIES-SAFETY	66.67
280 5-5022-202	PROF/CONTR SVCS-LANDSCAPE	2,035.00
280 5-5022-209	PROF/CONTR SVCS-OTHER	125.00
280 5-5022-214	PROF/CONTR SVCS-MEDICAL	356.75
280 5-5022-223	PROF/CONTR SVCS-TREE TRIMMING	12,777.70
280 5-5022-285	UTILITY-STREET LIGHTING	18,370.74
280 5-5022-305	MAINT-VEHICLE FUEL	370.69
280 5-5022-352	TRAINING/WORKSHOPS/MEETINGS	70.00
280 5-5022-370	LEASE/RENTAL	495.00
280 5-5022-610	EQUIPMENT-NEW	35,556.45
	*** FUND TOTAL ***	73,482.86
281 5-5022-209	PROF/CONTR SVCS-OTHER	912.68
281 5-9273-290	SVCS-DESIGN/STUDY	4,867.20
281 5-9295-295	PROJECT-MISC SVCS	2,365.11
281 5-9295-660	IMPROV OTHER THAN BLDGS-REHAB	6,156.25
	*** FUND TOTAL ***	14,301.24
305 5-1532-179	MINOR EQUIPMENT-OTHER	1,828.60
305 5-5052-209	PROF/CONTR SVCS-OTHER	43.00
	*** FUND TOTAL ***	1,871.60

Attachment: AP GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
311 5-4502-212	PROF/CONTR-FIREARMS TRAINING	1,080.00
311 5-4502-301	MAINT-BLDGS & IMPROVEMENTS	398.39
311 5-4521-301	MAINT-BLDGS & IMPROVEMENTS	70.00
	*** FUND TOTAL ***	1,548.39
312 5-5052-231	MISC ADVERTISING/PROMO	1,244.00
	*** FUND TOTAL ***	1,244.00
405 5-1502-123	SUPPLIES-SHOP & FIELD	962.62
	*** FUND TOTAL ***	962.62
450 5-1002-209	PROF/CONTR SVCS-OTHER	140.00
450 5-1002-282	UTILITY-TELEPHONE	87.80
450 5-1002-305	MAINT-VEHICLE FUEL	33.86
450 5-1002-352	TRAINING/WORKSHOPS/MEETINGS	420.45
	*** FUND TOTAL ***	682.11
500 5-5028-202	PROF/CONTR SVCS-LANDSCAPE	300.00
500 5-5028-209	PROF/CONTR SVCS-OTHER	45.00
	*** FUND TOTAL ***	345.00
503 5-5029-203	PROF/CONTR SVCS-LEGAL	507.50
503 5-5029-209	PROF/CONTR SVCS-OTHER	1,910.00
503 5-5029-230	LEGAL ADVERTISING	51.80
	*** FUND TOTAL ***	2,469.30
610 5-5061-203	PROF/CONTR SVCS-LEGAL	560.00
610 5-5061-280	UTILITY-ELECTRIC	4,397.48
610 5-5061-281	UTILITY-GAS	46.02
610 5-5061-282	UTILITY-TELEPHONE	107.52
610 5-5061-370	LEASE/RENTAL	975.00
610 5-5063-209	PROF/CONTR SVCS-OTHER	280,825.75
610 5-5063-228	SEWER TREATMENT-O & M CONTR	225,023.46
610 5-5063-280	UTILITY-ELECTRIC	24,538.80
610 5-9213-290	SVCS-DESIGN/STUDY	22,367.52
610 5-9213-295	PROJECT-MISC SVCS	128.00
610 5-9213-660	IMPROV OTHER THAN BLDGS-REHAB	307,911.16
610 5-9215-290	SVCS-DESIGN/STUDY	22,367.51
610 5-9215-295	PROJECT-MISC SVCS	128.00
610 5-9215-660	IMPROV OTHER THAN BLDGS-REHAB	355,883.50
610 5-9311-295	PROJECT-MISC SVCS	225.00
	*** FUND TOTAL ***	1,245,484.72
620 5-2005-101	POSTAGE	12,730.90
620 5-2005-201	PROF/CONTR SVCS-FINANCIAL	4,828.13
620 5-5071-280	UTILITY-ELECTRIC	16,083.40

Attachment: AP GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
-----		
620 5-5071-281	UTILITY-GAS	70.88
620 5-5071-282	UTILITY-TELEPHONE	859.75
620 5-5071-370	LEASE/RENTAL	975.00
620 5-5072-123	SUPPLIES-SHOP & FIELD	1,038.75
620 5-5072-124	SUPPLIES-SAFETY	206.22
620 5-5072-129	SUPPLIES-OTHER	25.79
620 5-5072-173	MINOR EQUIPMENT-SHOP & FIELD	653.50
620 5-5072-202	PROF/CONTR SVCS-LANDSCAPE	1,150.00
620 5-5072-209	PROF/CONTR SVCS-OTHER	1,085.00
620 5-5072-214	PROF/CONTR SVCS-MEDICAL	85.00
620 5-5072-233	PROF/CONTR SVCS-BACKFLOW	968.00
620 5-5072-305	MAINT-VEHICLE FUEL	1,609.76
620 5-5072-310	MAINTENANCE-T & D MAINS	2,124.13
620 5-5072-311	MAINTENANCE-SERVICES	801.95
620 5-5072-312	MAINTENANCE-HYDRANTS	2,202.68
620 5-5072-352	TRAINING/WORKSHOPS/MEETINGS	425.00
620 5-5073-209	PROF/CONTR SVCS-OTHER	40.00
620 5-5073-231	MISC ADVERTISING/PROMO	272.00
620 5-5073-293	PERMITTING	3,017.16
620 5-5073-305	MAINT-VEHICLE FUEL	391.91
620 5-5073-315	MAINT-BOOSTER PUMPING FACILITY	84.95
620 5-5073-316	MAINTENANCE-STORAGE FACILITY	913.00
620 5-5073-317	WATER TREATMENT-CHEMICALS	1,511.39
620 5-5073-318	WATER TREATMENT-COMPLIANCE	2,959.00
620 5-5073-319	MAINT-WATER TREATMENT EQUIP	1,467.38
620 5-5073-352	TRAINING/WORKSHOPS/MEETINGS	170.00
620 5-7501-305	MAINT-VEHICLE FUEL	63.08
620 5-9008-290	SVCS-DESIGN/STUDY	7,317.00
620 5-9008-295	PROJECT-MISC SVCS	13,395.44
620 5-9008-660	IMPROV OTHER THAN BLDGS-REHAB	83,528.27
620 5-9108-290	SVCS-DESIGN/STUDY	2,295.52
620 5-9108-660	IMPROV OTHER THAN BLDGS-REHAB	13,897.03
620 5-9271-660	IMPROV OTHER THAN BLDGS-REHAB	23,684.40
	*** FUND TOTAL ***	202,931.37
702 5-5041-121	SUPPLIES-CLOTHING/UNIFORMS	206.67
702 5-5041-123	SUPPLIES-SHOP & FIELD	1,686.46
702 5-5041-124	SUPPLIES-SAFETY	66.66
702 5-5041-250	PROF/CONTR SVCS-HAZMAT	756.00
702 5-5041-282	UTILITY-TELEPHONE	17.04
702 5-5041-304	MAINT-VEHICLES, EQUIPMENT	9,002.12
702 5-5041-305	MAINT-VEHICLE FUEL	30.83
	*** FUND TOTAL ***	11,765.78
800 2207	COMMUNITY CENTER DEPOSITS	1,813.00
800 2210	BUSINESS LICENSE STATE TAX FEE	355.80

Attachment: AP GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
800 2222	PLANNING-ATTORNEY FEES	952.00
800 2226	EAST AREA - LIMONEIRA	572.80
800 2227	PARK RESERVATION FEE DEPOSIT	200.00
800 2228	COUNTY TRAFFIC IMPACT PASSTHRU	13,312.00
800 2229	BLDG STANDARDS REVOLVING FUND	119.00
800 2230	BUS PASSES	960.00
800 2233	SMI STATE FEES	458.48
800 2251	MISC. CONSTRUCTION DEPOSIT	5,279.31
800 2266	VASQUEZ, E	3,217.50
800 2282	EMPLOYEE ACTIVITIES	132.46
	*** FUND TOTAL ***	27,372.35
803 5-1532-123	SUPPLIES-SHOP & FIELD	252.77
803 5-1532-209	PROF/CONTR SVCS-OTHER	442.29
	*** FUND TOTAL ***	695.06
804 5-5501-203	PROF/CONTR SVCS-LEGAL	433.50
804 5-5501-209	PROF/CONTR SVCS-OTHER	13,966.25
	*** FUND TOTAL ***	14,399.75

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			287	1,819,268.99	0.00	1,822,994.36

Attachment: AP GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 04 City of Santa Paula  
 BANK: AP ACCOUNTS PAYABLE  
 DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0030	PADGETT, BRENDA							
I-REQ#07525	WS REBATE: INSTALL NEW	R	4/14/2016			308038		
610 5-9311-295	PROJECT-MISC SVCS	WS REBATE: INSTALL N		271.00				271.00
0025	TAL AUGON, NORA							
I-REQ#07523	WS REBATE: INSTALL NEW	R	4/14/2016			308039		
610 5-9311-295	PROJECT-MISC SVCS	WS REBATE: INSTALL N		300.00				300.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	2	571.00	0.00	571.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
610 5-9311-295	PROJECT-MISC SVCS	571.00
	*** FUND TOTAL ***	571.00

VENDOR SET: 04	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			2	571.00	0.00	571.00
BANK: AP	TOTALS:		289	1,819,839.99	0.00	1,823,565.36

Attachment: AP GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
100 2111	P/R LIAB PAYABLE-STATE TAX	18,444.00
100 2112	P/R LIAB PAYABLE-FEDERAL TAX	57,824.16
100 2113	P/R LIAB PAYABLE- MEDICARE	7,463.28
100 2114	P/R LIAB PAYABLE-PERS	8,915.65
100 2115	P/R LIAB PAYABLE-HEALTH INS	36,229.25
100 2117	P/R PAYABLE-SECTION 125	1,640.72
100 2118	P/R LIAB PAYABLE-DEFRD COMP	9,644.12
100 2120	P/R LIAB PAYABLE-GARNISHMNT	6,237.76
100 2122	P/R LIAB PAYABLE-DUES	13,111.71
100 2126	P/R LIAB PAYABLE-LIFE INS	404.75
100 2127	P/R LIAB PAYABLE-UNITED WAY	122.42
100 2129	P/R LIAB PAYABLE-OTHER	1,836.64
100 2135	P/R LIAB PAYABLE-P/T RETIRE	532.91
100 5-0501-042	RETIREMENT	174.18
100 5-0501-044	MEDICARE	83.20
100 5-0502-042	RETIREMENT	238.72
100 5-0502-044	MEDICARE	47.25
100 5-0502-046	LONG TERM DISABILITY	10.46
100 5-0511-040	BENEFITS	305.35
100 5-0511-042	RETIREMENT	2,543.18
100 5-0511-044	MEDICARE	255.00
100 5-0511-046	LONG TERM DISABILITY	78.45
100 5-0512-042	RETIREMENT	998.96
100 5-0512-044	MEDICARE	122.02
100 5-0512-046	LONG TERM DISABILITY	36.74
100 5-0512-204	PROF/CONTR SVCS-P.E.R.S.	2,688.74
100 5-0513-042	RETIREMENT	574.82
100 5-0513-044	MEDICARE	67.22
100 5-0513-046	LONG TERM DISABILITY	17.20
100 5-0514-042	RETIREMENT	382.44
100 5-0514-044	MEDICARE	89.72
100 5-0514-046	LONG TERM DISABILITY	20.22
100 5-1001-042	RETIREMENT	1,304.42
100 5-1001-044	MEDICARE	158.71
100 5-1001-046	LONG TERM DISABILITY	45.11
100 5-1002-041	CAFETERIA ALLOWANCE	984.48
100 5-1002-042	RETIREMENT	377.55
100 5-1002-044	MEDICARE	72.49
100 5-1002-046	LONG TERM DISABILITY	4.24
100 5-1501-041	CAFETERIA ALLOWANCE	22.60
100 5-1501-042	RETIREMENT	452.89
100 5-1501-044	MEDICARE	117.13
100 5-1501-046	LONG TERM DISABILITY	12.64
100 5-1502-041	CAFETERIA ALLOWANCE	419.00
100 5-1502-042	RETIREMENT	1,526.87
100 5-1502-044	MEDICARE	166.80

Attachment: PR GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
100 5-1502-046	LONG TERM DISABILITY	33.84
100 5-1531-042	RETIREMENT	480.73
100 5-1531-044	MEDICARE	118.07
100 5-1531-046	LONG TERM DISABILITY	20.09
100 5-1532-042	RETIREMENT	515.54
100 5-1532-044	MEDICARE	110.09
100 5-1532-046	LONG TERM DISABILITY	16.33
100 5-2001-044	MEDICARE	4.02
100 5-2002-042	RETIREMENT	2,405.54
100 5-2002-044	MEDICARE	252.27
100 5-2002-046	LONG TERM DISABILITY	94.43
100 5-2501-042	RETIREMENT	5,101.74
100 5-2501-044	MEDICARE	242.69
100 5-2501-046	LONG TERM DISABILITY	86.04
100 5-2504-042	RETIREMENT	12,960.00
100 5-2504-044	MEDICARE	1,254.13
100 5-2504-046	LONG TERM DISABILITY	231.35
100 5-3001-042	RETIREMENT	2,295.64
100 5-3001-044	MEDICARE	328.52
100 5-3001-046	LONG TERM DISABILITY	77.67
100 5-4501-042	RETIREMENT	4,748.26
100 5-4501-044	MEDICARE	367.30
100 5-4501-046	LONG TERM DISABILITY	90.92
100 5-4502-041	CAFETERIA ALLOWANCE	0.76CR
100 5-4502-042	RETIREMENT	26,725.74
100 5-4502-044	MEDICARE	2,296.61
100 5-4502-046	LONG TERM DISABILITY	448.31
100 5-4503-042	RETIREMENT	5,737.94
100 5-4503-044	MEDICARE	460.94
100 5-4503-046	LONG TERM DISABILITY	89.37
100 5-4504-042	RETIREMENT	2,486.04
100 5-4504-044	MEDICARE	361.37
100 5-4504-046	LONG TERM DISABILITY	81.26
100 5-4505-042	RETIREMENT	418.18
100 5-4505-044	MEDICARE	75.13
100 5-4505-046	LONG TERM DISABILITY	13.18
100 5-4507-042	RETIREMENT	302.32
100 5-4507-044	MEDICARE	36.48
100 5-4507-046	LONG TERM DISABILITY	14.14
100 5-4508-042	RETIREMENT	1,611.50
100 5-4508-044	MEDICARE	181.79
100 5-4508-046	LONG TERM DISABILITY	16.67
100 5-4509-042	RETIREMENT	304.94
100 5-4509-044	MEDICARE	37.68
100 5-4509-046	LONG TERM DISABILITY	12.86
100 5-4510-042	RETIREMENT	235.10

Attachment: PR GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
100 5-4510-044	MEDICARE	20.10
100 5-4510-046	LONG TERM DISABILITY	10.70
100 5-4521-209	PROF/CONTR SVCS-OTHER	1,263.50
100 5-5011-042	RETIREMENT	774.73
100 5-5011-044	MEDICARE	135.50
100 5-5011-046	LONG TERM DISABILITY	31.36
100 5-5028-042	RETIREMENT	14.79
100 5-5028-044	MEDICARE	2.39
100 5-5028-046	LONG TERM DISABILITY	0.46
	*** FUND TOTAL ***	252,841.70
103 2115	P/R LIAB PAYABLE-HEALTH INS	1.42
103 2129	P/R LIAB PAYABLE-OTHER	1.60
103 5-1505-046	LONG TERM DISABILITY	0.48
	*** FUND TOTAL ***	3.50
115 2111	P/R LIAB PAYABLE-STATE TAX	24.07
115 2112	P/R LIAB PAYABLE-FEDERAL TAX	142.96
115 2113	P/R LIAB PAYABLE- MEDICARE	23.47
115 2114	P/R LIAB PAYABLE-PERS	68.41
115 2115	P/R LIAB PAYABLE-HEALTH INS	10.08
115 2135	P/R LIAB PAYABLE-P/T RETIRE	20.52
115 5-1502-041	CAFETERIA ALLOWANCE	58.93
115 5-1502-042	RETIREMENT	100.03
115 5-1502-044	MEDICARE	23.46
	*** FUND TOTAL ***	471.93
204 2111	P/R LIAB PAYABLE-STATE TAX	1.15
204 2112	P/R LIAB PAYABLE-FEDERAL TAX	29.61
204 2113	P/R LIAB PAYABLE- MEDICARE	4.90
204 2135	P/R LIAB PAYABLE-P/T RETIRE	11.81
204 5-1504-042	RETIREMENT	13.49
204 5-1504-044	MEDICARE	4.88
	*** FUND TOTAL ***	65.84
205 2111	P/R LIAB PAYABLE-STATE TAX	1.93
205 2112	P/R LIAB PAYABLE-FEDERAL TAX	6.09
205 2113	P/R LIAB PAYABLE- MEDICARE	0.60
205 2114	P/R LIAB PAYABLE-PERS	3.07
205 2115	P/R LIAB PAYABLE-HEALTH INS	4.24
205 5-5027-042	RETIREMENT	3.70
205 5-5027-044	MEDICARE	0.60
	*** FUND TOTAL ***	20.23
206 2111	P/R LIAB PAYABLE-STATE TAX	184.63
206 2112	P/R LIAB PAYABLE-FEDERAL TAX	543.84

Attachment: PR GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
-----		
206 2113	P/R LIAB PAYABLE- MEDICARE	51.25
206 2114	P/R LIAB PAYABLE-PERS	187.81
206 2115	P/R LIAB PAYABLE-HEALTH INS	397.85
206 2118	P/R LIAB PAYABLE-DEFRD COMP	33.69
206 2122	P/R LIAB PAYABLE-DUES	14.99
206 5-5026-042	RETIREMENT	236.56
206 5-5026-044	MEDICARE	51.27
206 5-5026-046	LONG TERM DISABILITY	5.80
	*** FUND TOTAL ***	1,707.69
226 2111	P/R LIAB PAYABLE-STATE TAX	3.22
226 2112	P/R LIAB PAYABLE-FEDERAL TAX	10.15
226 2113	P/R LIAB PAYABLE- MEDICARE	1.00
226 2114	P/R LIAB PAYABLE-PERS	5.12
226 2115	P/R LIAB PAYABLE-HEALTH INS	7.07
226 5-9306-042	RETIREMENT	6.16
226 5-9306-044	MEDICARE	1.00
	*** FUND TOTAL ***	33.72
280 2111	P/R LIAB PAYABLE-STATE TAX	849.30
280 2112	P/R LIAB PAYABLE-FEDERAL TAX	2,705.31
280 2113	P/R LIAB PAYABLE- MEDICARE	299.43
280 2114	P/R LIAB PAYABLE-PERS	979.11
280 2115	P/R LIAB PAYABLE-HEALTH INS	1,211.51
280 2118	P/R LIAB PAYABLE-DEFRD COMP	218.31
280 2122	P/R LIAB PAYABLE-DUES	113.47
280 2129	P/R LIAB PAYABLE-OTHER	354.98
280 5-5021-042	RETIREMENT	504.65
280 5-5021-044	MEDICARE	87.87
280 5-5021-046	LONG TERM DISABILITY	22.54
280 5-5022-042	RETIREMENT	919.65
280 5-5022-044	MEDICARE	211.56
280 5-5022-046	LONG TERM DISABILITY	49.50
	*** FUND TOTAL ***	8,527.19
281 2111	P/R LIAB PAYABLE-STATE TAX	5.10
281 2112	P/R LIAB PAYABLE-FEDERAL TAX	11.54
281 2113	P/R LIAB PAYABLE- MEDICARE	2.22
281 2114	P/R LIAB PAYABLE-PERS	9.70
281 2115	P/R LIAB PAYABLE-HEALTH INS	41.12
281 2122	P/R LIAB PAYABLE-DUES	1.68
281 2129	P/R LIAB PAYABLE-OTHER	3.40
281 5-2003-042	RETIREMENT	14.94
281 5-2003-044	MEDICARE	2.90
281 5-2003-046	LONG TERM DISABILITY	0.68
	*** FUND TOTAL ***	93.28

Attachment: PR GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
-----		
405 2111	P/R LIAB PAYABLE-STATE TAX	27.44
405 2112	P/R LIAB PAYABLE-FEDERAL TAX	228.14
405 2113	P/R LIAB PAYABLE- MEDICARE	43.31
405 2114	P/R LIAB PAYABLE-PERS	105.61
405 2115	P/R LIAB PAYABLE-HEALTH INS	2.35
405 2135	P/R LIAB PAYABLE-P/T RETIRE	47.49
405 5-1502-041	CAFETERIA ALLOWANCE	282.19
405 5-1502-042	RETIREMENT	161.51
405 5-1502-044	MEDICARE	43.31
	*** FUND TOTAL ***	941.35
407 2111	P/R LIAB PAYABLE-STATE TAX	1,384.80
407 2112	P/R LIAB PAYABLE-FEDERAL TAX	4,381.87
407 2113	P/R LIAB PAYABLE- MEDICARE	468.88
407 2114	P/R LIAB PAYABLE-PERS	664.41
407 2115	P/R LIAB PAYABLE-HEALTH INS	1,200.29
407 2118	P/R LIAB PAYABLE-DEFRD COMP	378.10
407 2122	P/R LIAB PAYABLE-DUES	712.28
407 5-2504-042	RETIREMENT	3,890.28
407 5-2504-044	MEDICARE	468.88
407 5-2504-046	LONG TERM DISABILITY	66.94
	*** FUND TOTAL ***	13,616.73
450 2111	P/R LIAB PAYABLE-STATE TAX	195.63
450 2112	P/R LIAB PAYABLE-FEDERAL TAX	848.91
450 2113	P/R LIAB PAYABLE- MEDICARE	109.95
450 2114	P/R LIAB PAYABLE-PERS	442.59
450 2115	P/R LIAB PAYABLE-HEALTH INS	1,065.73
450 2118	P/R LIAB PAYABLE-DEFRD COMP	418.82
450 2122	P/R LIAB PAYABLE-DUES	44.76
450 2126	P/R LIAB PAYABLE-LIFE INS	9.12
450 2127	P/R LIAB PAYABLE-UNITED WAY	4.70
450 2129	P/R LIAB PAYABLE-OTHER	36.09
450 5-1002-042	RETIREMENT	695.16
450 5-1002-044	MEDICARE	95.67
450 5-1002-046	LONG TERM DISABILITY	40.22
450 5-1502-041	CAFETERIA ALLOWANCE	201.76
450 5-1502-042	RETIREMENT	61.28
450 5-1502-044	MEDICARE	14.25
	*** FUND TOTAL ***	4,284.64
610 2111	P/R LIAB PAYABLE-STATE TAX	321.91
610 2112	P/R LIAB PAYABLE-FEDERAL TAX	813.49
610 2113	P/R LIAB PAYABLE- MEDICARE	147.38
610 2114	P/R LIAB PAYABLE-PERS	347.51
610 2115	P/R LIAB PAYABLE-HEALTH INS	126.18

Attachment: PR GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
610 2118	P/R LIAB PAYABLE-DEFRD COMP	175.82
610 2122	P/R LIAB PAYABLE-DUES	4.94
610 2126	P/R LIAB PAYABLE-LIFE INS	1.30
610 2127	P/R LIAB PAYABLE-UNITED WAY	0.88
610 2129	P/R LIAB PAYABLE-OTHER	1.76
610 5-5061-042	RETIREMENT	371.13
610 5-5061-044	MEDICARE	70.61
610 5-5061-046	LONG TERM DISABILITY	15.27
610 5-5063-042	RETIREMENT	724.06
610 5-5063-044	MEDICARE	69.92
610 5-5063-046	LONG TERM DISABILITY	18.42
610 5-9215-042	RETIREMENT	7.39
610 5-9215-044	MEDICARE	1.20
610 5-9215-046	LONG TERM DISABILITY	0.86
610 5-9311-042	RETIREMENT	37.92
610 5-9311-044	MEDICARE	5.64
610 5-9311-046	LONG TERM DISABILITY	1.92
	*** FUND TOTAL ***	3,265.51
620 2111	P/R LIAB PAYABLE-STATE TAX	2,561.26
620 2112	P/R LIAB PAYABLE-FEDERAL TAX	8,222.04
620 2113	P/R LIAB PAYABLE- MEDICARE	1,039.63
620 2114	P/R LIAB PAYABLE-PERS	3,807.09
620 2115	P/R LIAB PAYABLE-HEALTH INS	6,846.45
620 2118	P/R LIAB PAYABLE-DEFRD COMP	801.78
620 2120	P/R LIAB PAYABLE-GARNISHMNT	342.46
620 2122	P/R LIAB PAYABLE-DUES	433.72
620 2126	P/R LIAB PAYABLE-LIFE INS	60.62
620 2127	P/R LIAB PAYABLE-UNITED WAY	33.00
620 2129	P/R LIAB PAYABLE-OTHER	543.30
620 5-2005-042	RETIREMENT	1,272.84
620 5-2005-044	MEDICARE	166.90
620 5-2005-046	LONG TERM DISABILITY	48.38
620 5-5071-042	RETIREMENT	563.24
620 5-5071-044	MEDICARE	106.78
620 5-5071-046	LONG TERM DISABILITY	25.70
620 5-5072-042	RETIREMENT	3,005.30
620 5-5072-044	MEDICARE	506.06
620 5-5072-046	LONG TERM DISABILITY	123.66
620 5-5073-042	RETIREMENT	1,650.55
620 5-5073-044	MEDICARE	276.15
620 5-5073-046	LONG TERM DISABILITY	66.85
620 5-9008-042	RETIREMENT	22.79
620 5-9008-044	MEDICARE	3.68
620 5-9008-046	LONG TERM DISABILITY	2.42
620 5-9108-042	RETIREMENT	9.86

Attachment: PR GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 01 City of Santa Paula  
 BANK: PY PAYROLL  
 DATE RANGE: 4/01/2016 THRU 4/30/2016

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
-----		
620 5-9108-044	MEDICARE	1.59
620 5-9108-046	LONG TERM DISABILITY	0.30
620 5-9291-042	RETIREMENT	17.23
620 5-9291-044	MEDICARE	2.79
	*** FUND TOTAL ***	32,564.42
702 2111	P/R LIAB PAYABLE-STATE TAX	158.05
702 2112	P/R LIAB PAYABLE-FEDERAL TAX	810.15
702 2113	P/R LIAB PAYABLE- MEDICARE	205.35
702 2114	P/R LIAB PAYABLE-PERS	734.85
702 2115	P/R LIAB PAYABLE-HEALTH INS	1,544.42
702 2118	P/R LIAB PAYABLE-DEFRD COMP	100.00
702 2122	P/R LIAB PAYABLE-DUES	83.00
702 2129	P/R LIAB PAYABLE-OTHER	139.52
702 5-5041-042	RETIREMENT	1,099.48
702 5-5041-044	MEDICARE	205.35
702 5-5041-046	LONG TERM DISABILITY	48.84
	*** FUND TOTAL ***	5,129.01
800 2268	AGUILAR, H	53.92
800 2272	ANDERSON, D	45.61
800 2273	OLIVAREZ, R	45.61
800 2275	TRIMBLE INSURANCE, M	45.61
800 2285	GONZALES INSURANCE	53.92
800 2292	COOK INSURANCE	138.71
800 2294	BONILLA INSURANCE, TRINI	37.76
800 2295	COOPER, ROBERT INSURANCE	37.76
800 2297	CULLINS INSURANCE	53.92CR
800 2298	REYNOLDS INSURANCE	123.75
800 2299	LAZENBY, S INSURANCE	138.71
	*** FUND TOTAL ***	667.44
803 2115	P/R LIAB PAYABLE-HEALTH INS	2.92
803 5-1532-046	LONG TERM DISABILITY	1.18
	*** FUND TOTAL ***	4.10
	*** FUND TOTAL ***	0.00

VENDOR SET: 01	BANK: PY	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			50	324,238.28	0.00	324,238.28
			50	324,238.28	0.00	324,238.28

Attachment: PR GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 03 City of Santa Paula

BANK: UB UTILITY BILLING

DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	PERFECT, STEVEN M							
I-000201604141834	US REFUND	R	4/14/2016			308040		
800 2206	UNAPPLIED UTILITY PAYMENTS	111-131500-00		36.92				36.92
1	ROMERO, FRANK-FRANCE							
I-000201604141833	US REFUND	R	4/14/2016			308041		
800 2206	UNAPPLIED UTILITY PAYMENTS	110-082500-98		8.27				8.27
1	TORO CONSTRUCTION							
I-000201604141837	US REFUND	R	4/14/2016			308042		
800 2206	UNAPPLIED UTILITY PAYMENTS	125-105500-00		500.00				500.00
1	TORO ENTERPRISES, IN							
I-000201604141835	US REFUND	R	4/14/2016			308043		
800 2206	UNAPPLIED UTILITY PAYMENTS	125-064000-03		500.00				500.00
1	TORO ENTERPRISES, IN							
I-000201604141836	US REFUND	R	4/14/2016			308044		
800 2206	UNAPPLIED UTILITY PAYMENTS	125-080000-46		500.00				500.00

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	5	1,545.19	0.00	1,545.19
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	

TOTAL ERRORS: 0

\*\* G/L ACCOUNT TOTALS \*\*

G/L ACCOUNT	NAME	AMOUNT
800 2206	UNAPPLIED UTILITY PAYMENTS	1,545.19
	*** FUND TOTAL ***	1,545.19
	*** FUND TOTAL ***	0.00

Attachment: UB GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

VENDOR SET: 03 City of Santa Paula

BANK: UB UTILITY BILLING

DATE RANGE: 4/01/2016 THRU 4/30/2016

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 03 BANK: UB TOTALS:	5	1,545.19	0.00	1,545.19
BANK: UB TOTALS:	5	1,545.19	0.00	1,545.19
REPORT TOTALS:	349	2,144,951.52	0.00	2,149,348.83

Attachment: UB GL DISTRIBUTION APRIL 2016 (1151 : April 2016 Warrants & Certifications)

For the Regular Meeting of City Council on May 16, 2016

Agenda Item # 1.9.C

**CITY OF SANTA PAULA  
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Brian Yanez, Interim Public Works Director

Subject: Adoption of Resolution No. 6980 Approving the Beverage Container Recycling City/County Payment Program Fund FY 2015/2016

Date: May 16, 2016

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**Recommendation:** It is recommended that the City Council: (1) adopt Resolution No. 6980 authorizing submittal of the Funding Request Form to The Department of Resources Recycling and Recovery (CalRecycle); (2) authorize the City Manager to execute any associated documents; and (3) take such additional, related action that may be desirable.

**Report by:** Brian J. Yanez, Interim Public Works Director

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**Fiscal Impacts:** The Department of Resources Recycling and Recovery (CalRecycle) will provide approximately \$8,045.00 to the City of Santa Paula in July 2016 to promote beverage container recycling and reduce littering. When funds are received, staff will request that City Council accept the grant funds and establish a corresponding expense budget and expenditure plan.

**Personnel Impacts:** None

**General Discussion:** The Department of Resources Recycling and Recovery (CalRecycle) administers a payment program to provide opportunities for beverage container recycling and litter cleanup activities. Pursuant to Public Resources Code Section 14581(a)(3)(A) of the California Beverage Container Recycling and Litter Reduction Act, CalRecycle is distributing \$10,500,000.00 to eligible cities and counties for beverage container recycling & litter cleanup activities for Fiscal Year 2015/2016. The City of Santa Paula is eligible to receive approximately \$8,045.00 and will be budgeted into FY 2016/2017 budget.

The funds may be used for a variety of activities that encourage beverage container recycling and reduction in littering. City Staff plans to utilize the 2015/2016 funds in 2016/2017 to improve collections of recycled beverage containers and recyclable products at all city facilities.

**For the Regular Meeting of City Council on May 16, 2016****Agenda Item # 1.9.C**

CalRecycle requires that the City submit the appropriate application forms and the accompanying Council resolution by June 1, 2016. City staff has already submitted a funding request to secure the monies for Santa Paula. Upon adoption of the resolution the City will be eligible for the grant funds.

**Alternatives:**

- A. Approve recommendation
- B. Deny recommendation
- C. Provide staff with direction

**Attachments:**

Resolution No. 6980 - FY 15-16 The Department of Resources Recycling and Recovery  
CalRecycle

**RESOLUTION NO. 6980**

**A RESOLUTION APPROVING SUBMITTAL OF THE BEVERAGE CONTAINER RECYCLING CITY/COUNTY PAYMENT PROGRAM (PROGRAM) GRANT (COMPETITIVE) PROGRAM – FISCAL YEAR 2015/2016 APPLICATIONS FOR ALL CALRECYCLE GRANTS**

The City Council of the City of Santa Paula does resolve as follows:

**SECTION 1:** The City Council finds and declares as follows:

- A. Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California’s (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and
- B. In furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of these grants; and
- C. CalRecycle grant application procedures require, among other things, an Applicant’s governing body to declare by Resolution certain authorizations related to the administration of CalRecycle grants.

**SECTION 2:** The City Council of the City of Santa Paula authorized the submittal of applications to CalRecycle for the Beverage Container Recycling Grant (Competitive) Program (FY) 2015/2016.

**SECTION 3:** The City Manager or his designee is authorized and empowered to execute in the name of the City of Santa Paula all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project.

**SECTION 4:** These authorizations are effective for five (5) years from the date of adoption of this Resolution.

**SECTION 5:** This Resolution will become effective immediately upon adoption.

**PASSED AND ADOPTED** this 16<sup>TH</sup> day of May 2016

\_\_\_\_\_  
Martin F. Hernandez, Mayor

Attachment: Resolution No. 6980 - FY 15-16 The Department of Resources Recycling and Recovery CalRecycle (1145 : Approving Beverage

ATTEST:

\_\_\_\_\_  
Judy Rice, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
John C. Cotti, City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Jaime M. Fontes, City Manager

For the Regular Meeting of City Council on May 16, 2016

Agenda Item # 1.9.D

**CITY OF SANTA PAULA  
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Brian Yanez, Interim Public Works Director  
John Ilasin, Capital Projects Engineer

Subject: Resolution No. 6979 of the City of Santa Paula Authorizing the City Manager to Sign Master Agreements and Program Supplemental Agreements with the State of California Department of Transportation (Caltrans) for Receiving Federal-Aid Surface Transportation Funds

Date: May 16, 2016

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**Recommendation:** It is recommended that the City Council: (1) adopt Resolution No. 6979 Authorizing the City Manager to sign Master Agreements and Program Supplemental Agreements with the State of California Department of Transportation (Caltrans) for Receiving Federal-aid Surface Transportation Funds; and (2) take such additional, related action as may be desirable.

**Report by:** Brian J. Yanez, Interim Public Works Director  
John L. Ilasin, Capital Projects Engineer

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**Fiscal Impacts:** None.

**Personnel Impacts:** None.

**General Discussion:** The City regularly applies for available federal-aid surface transportation funds for transportation related projects. These funds are administered by the State of California Department of Transportation (Caltrans), which has oversight and advisory interest on behalf of the Federal Highway Administration (FHWA). A Master Agreement is required with a local agency whenever these funds are to be used on a local project. In the Master Agreement, a local agency agrees to comply with all federal and state laws, regulations, policies and procedures relative to the design, right of way acquisition, environmental compliance, construction, and maintenance of the completed facility. The City currently abides by all of the aforementioned requirements for transportation related projects. The Master Agreement is occasionally updated and re-executed to account for changes in laws and policies.

As a requirement of the Master Agreement with Caltrans, a Program Supplement Agreement must be signed by the City. The Program Supplement Agreement

**For the Regular Meeting of City Council on May 16, 2016****Agenda Item # 1.9.D**

supplements the Master Agreement and formalizes the financial responsibilities and provisions for a specific federal- or state-aid funded project. The Program Supplement Agreement identifies the types and amounts of federal, state and local funds used to finance the locally sponsored project. It is the contractual basis for Caltrans to pay the City for work done. Special covenants or clauses in the Program Supplement Agreement define the City's specific responsibilities in implementing and maintaining the federal- or state-aid funded project. Reimbursement payments can only be made if the Program Supplement Agreement is fully executed.

**Alternatives:**

- A. Approve recommendation
- B. Deny recommendation
- C. Provide staff with direction

**Attachment:**

Attachments:

Resolution No. 6979 - Master Agreement\_Surface Transportation Funds

**RESOLUTION NO. XXXX**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA AUTHORIZING THE CITY MANAGER TO SIGN MASTER AGREEMENTS AND PROGRAM SUPPLEMENTAL AGREEMENTS WITH THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) TO RECEIVE FEDERAL-AID SURFACE TRANSPORTATION FUNDS**

The City Council for the City of Santa Paula does resolve as follows:

SECTION 1: The City of Santa Paula is eligible to receive federal-aid surface transportation funds for use on local transportation related projects through the State of California Department of Transportation (Caltrans).

SECTION 2: Master Agreements and Program Supplemental Agreements need to be executed with Caltrans before such funds can be claimed.

SECTION 3: The City Manager is authorized to sign all Master Agreements and Program Supplemental Agreements in a form approved by the City Attorney.

SECTION 4: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 5: This Resolution will become effective immediately upon adoption.

**PASSED AND ADOPTED** this 16th day of May, 2016

\_\_\_\_\_  
Martin F. Hernandez, Mayor

ATTEST:

\_\_\_\_\_  
Judy Rice, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
John C. Cotti, City Attorney

Attachment: Resolution No. 6979 - Master Agreement\_Surface Transportation Funds (1144 : Resolution Authorizing the City Manager to Sign

APPROVED AS TO CONTENT:

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Jaime M. Fontes, City Manager

For the Regular Meeting of City Council on May 16, 2016

Agenda Item # 1.9.E

**CITY OF SANTA PAULA  
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Sandra Easley, Finance Director

Subject: Approval of Professional Services Agreement with Willdan Financial Services for Community Facilities District (CFD) Services

Date: May 16, 2016

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**Recommendation:** It is recommended that City Council: (1) authorize the City Manager to execute a professional services agreement with Willdan Financial Services for \$34,500.00 to provide CFD formation services in conjunction with the Harvest at Limoneira; and (2) take such additional, related action that may be desirable.

**Report by:** Sandra K. Easley, Finance Director

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**Fiscal Impacts:** These services will be funded from the reimbursement agreement with Limoneira/Lewis Community Builders Developer agreement in the amount of \$34,500.

**Personnel Impacts:** None.

**General Discussion:** On April 4, 2016, City staff presented the City Council with a Community Facilities District (CFD) Policy. Once this policy was adopted, City staff and Limoneira/Lewis Community Builders met to begin the CFD formation for the Harvest at Limoneira project. With this, the City needs to retain a Special Tax Consultant as well as Bond Counsel for the formation of these districts.

Staff is requesting to retain the services of Chris Fisher with Willdan Financial Services to assist with the formation of a Community Facilities District (CFD) as Special Tax Consultant. The proposal for services is attached for City Council's perusal.

**Alternatives:**

- A. Approve staff's recommendation.
- B. Deny staff's recommendation.
- C. Provide staff with additional information.

**For the Regular Meeting of City Council on May 16, 2016**

**Agenda Item # 1.9.E**

Attachments:

Willdan Agreement for Services



May 2, 2016

Ms. Sandra K. Easley  
Finance Director/City Treasurer  
City of Santa Paula  
PO Box 569  
Santa Paula, California 93061

**Re: *Proposal to the City of Santa Paula for the Formation of a Community Facilities District in conjunction with the Harvest at Limoneira Project***

Dear Ms. Easley:

Willdan Financial Services' ("Willdan") is pleased to submit the following proposal to assist with the formation of a Community Facilities District (CFD) to provide funding for services, improvements and maintenance associated with the proposed Harvest at Limoneira project in Santa Paula. The scope and budget outlined within the attached outlines the tasks necessary to form a CFD, as well as associated tasks related to bond issuance support.

We look forward to this opportunity to serve the City. Please feel free to contact me directly at (951) 587-3528 or via email at [cfisher@willdan.com](mailto:cfisher@willdan.com) if you have any questions regarding this submission.

Sincerely,  
Willdan Financial Services

A handwritten signature in black ink, appearing to read 'Chris Fisher', written over a light blue horizontal line.

Chris Fisher  
Vice President and Group Manager  
Financial Consulting Group

Attachment: Willdan Agreement for Services (1152 : Willdan Services Agreement)



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Attachment: Willdan Agreement for Services (1152 : Willdan Services Agreement)

## Scope of Services

Based on our discussions, we understand that the City of Santa Paula ("City") wishes to form a Community Facilities District ("CFD") to fund costs associated with improvements, services and maintenance to serve new development associated with the Harvest at Limoneira project. Since the City has formed a CFD in the past, the following scope of services does not include the development of a CFD Goals and Policies document as required by the Mello-Roos Act.

It is anticipated that this CFD, consisting of primarily 1,500 single-family homes, will be formed for financing City facilities and fees and school district fees, and possibly maintenance of developer installed landscaping improvements.

Our approach to this CFD formation begins with a review of the City's existing Goals and Policies specific to the formation of CFDs, and then proceeds immediately with the necessary analysis and steps to establish the proposed CFD. The formation will be driven by a special tax analysis that will take into account the types of property proposed for inclusion in the CFD and an analysis of the level of special tax burden they can bear. We will gather necessary data for this analysis directly from the developer and property owner(s) (as appropriate) as well as from the City, County and other sources (as necessary). By identifying the level to which properties can be fairly and equitably taxed, we can construct a special tax model that will accurately forecast the aggregate special tax revenue to be generated.

The special tax analysis will be presented to and discussed with City staff, and feedback will be incorporated into the final document as required. Once the analysis is finalized, we will use this as the foundation for the development of the special tax methodology and ultimately the Rate and Method of Apportionment of Special Tax (RMA).

The following outlines the steps associated with the formation of a CFD for the funding of public facilities and services, including the issuance of bonds.

### Task 1: Project Kick-off Meeting

Following receipt of an authorization to proceed, we will discuss the process with the City and identify additional documents or information that may be needed. At the City's discretion, this discussion may include developers/landowners and/or their representatives. As needed throughout the project, we will coordinate with City staff and directly with the developer(s), their consultants, and other outside agencies involved in the project to gather required information for the proceedings.

Specifically, the kickoff discussion will include the following:

- Confirmation of the objectives of the CFD formation;
- Confirmation of the facilities and developer fees, as well as maintenance programs to be funded by the CFD;
- Discussion of necessary data, its sources and availability;
- Outlining the process and steps necessary for the formation;
- Development of a draft timeline of events and milestones;
- Identification of key participants and areas of responsibility; and
- A general discussion of potential challenges or obstacles, whether practical (lack of data), political, public (perception or acceptance) or other.

### Task 2: Background Research

Willdan will work with City staff to identify and develop a full listing of public improvements, services and maintenance to be funded by the CFD, and a narrative description to be included in the Community Facilities District Public Report will be prepared. If requested, a map of improvements can also be prepared to allow for ease of public presentation. It is anticipated that multiple improvement areas will be established to accommodate development and bond issuance timelines.

Willdan will research property ownership and/or development plans. In addition, Willdan will contact the County Registrar's Office to confirm that the number of registered voters within the proposed district boundaries is less than twelve (12), which will allow for a landowner election.

Willdan will also review the existing Goals and Policies Manual.

A cost estimate of the improvement items, incidentals, and issuance costs related to the CFD will be prepared, and the bond issuance costs will be discussed with the finance team to ensure that appropriate costs have been included correctly, such as:

- Capitalized interest,
- Official Statement printing,
- Reserve fund level,
- Any required bond security, and
- The costs for the various professionals involved in the financing.

### Task 3: Preliminary Tax Spread Analysis and Development of Tax Methodology

**Note:** depending on whether it is decided to incorporate a special tax for maintenance into the primary infrastructure facilities CFD as an additional maintenance tax rate, or whether a separate and distinct maintenance-only CFD is formed, the following tasks, through to completion, would apply to both. If separate CFDs are formed, the scope of work does not change, but the analysis will be separated, and two sets of formation documents created. It is also assumed that the two CFD analysis and formation processes would move forward in tandem. These two options will be discussed and one selected before the development of the analysis and documents begins.

A preliminary pro forma of the CFD's revenues and estimated expenses (based upon preliminary estimates, as available) will be presented to the financing team for evaluation and discussion. We will construct a special tax analysis that will be designed to identify the special tax revenue that can be generated from the various land use types proposed for the CFD. To the extent possible, we will utilize assessed value, pricing and/or market data to determine estimated tax burdens, with and without the CFD in place. The analysis will be based on available product mix data, market research, tax bills, title reports, and discussions with property owners, developers, and the City.

Once we complete the special tax revenue projection, we will use this to create the special tax methodology to be included in the Rate and Method of Apportionment (RMA). The proposed maximum special taxes will be designed to generate sufficient revenue to meet CFD objectives and tax properties consistent with established development requirements and policies.

Based on gathered information, Willdan will begin to prepare a preliminary special tax evaluation to accompany the pro forma. This study may include an overlapping tax analysis and maximum special tax coverage computations. If required, the analysis will incorporate multiple improvement areas. As necessary, we will prepare calculations from our database, including the following.

- Special tax runs identifying maximum expected special tax coverage and comparing special tax revenues to projected operations and maintenance costs for improvements. If appropriate, this will include scenarios for both level and escalating special taxes.
- Value-to-lien computations for each parcel, each property owner, and (if necessary) differentiating between developed and undeveloped property by using appraiser data.
- An overlapping debt table indicating property value, as compared to new district debt, as well as other Assessment District or Community Facilities District outstanding parcel debt.
- Effective tax rate schedules denoting the projected total property tax burden including the new special tax.

Willdan will develop special tax categories for property types within the CFD. Special considerations will be identified for discussion with the financing team, such as prepayment provisions.



The special tax structure for the RMA will be developed based on CFD boundaries and Improvement Areas (and/or "zones"), services and improvements to be funded, proposed development, and effective tax rate limitations. An analysis will be required to determine an equitable spread of the overall burden, while taking into account the nature of public facilities to be constructed, as well as the area they will serve. The method will be discussed with the financing team to ensure that considerations have been addressed, and then included in both the Resolution of Intention and the Community Facilities District Public Report.

The method will consider practical annual administration implications; the "trigger" event used to reclassify undeveloped property to developed property; the developer's methodology acceptance; possible exemptions; and the effect, both financial and political, on the secondary property owner.

**Task 4: Rate and Method of Apportionment of Special Tax (RMA)**

An RMA of Special Tax for the Resolution of Intention will be prepared. Establishing Improvement Areas and/or tax zones may be the preferred/utilized approach to equitably apportion facilities and maintenance costs to properties within the CFD, and increase security of any issued bonds. Considering possible phased approaches to construction and, therefore, bonding; this approach may be necessary to allow for the generation of sufficient project value, as development progresses. Establishing Improvement Areas provides flexibility in the following manner:

1. Provides the ability to group similar developments together in terms of schedule and product type. In so doing, the special tax structure will be more equitable and reasonable to the individual property owners and will relate to the likely financing schedule and needs.
2. Structure the special tax to accommodate potential phasing of multiple bond issuances, brought about by development schedules. This will provide the City with the ability to bond against phases of development (Improvement Areas) that are ready to pull building permits, without impacting (or having to wait on) the rest of the proposed development.
3. Provides the City with ability to monitor the current real estate market, and re-evaluate each established Improvement Area (in that context), prior to the issuance of any additional series of bonds. One phase of the development may not have the appropriate value-to-lien ratio or taxing capacity to issue bonds or maximize bond issuance. Through the establishment of Improvement Areas, such a phase would not impact the rest of the CFD; and the City could still issue bonds for other Improvement Areas. Also, a slowing market may cause the developer(s) to change their proposed plan of development. If so, the establishment of Improvement Areas will capture any such changes.

In most CFDs that are formed to finance facilities, Willdan typically proposes that special taxes not only be levied for debt service; but also to finance the acquisition of authorized improvements, and the construction of authorized future facilities. This will provide the City the ability to levy the full amount of special tax on property, regardless of whether bonds have been issued.

Finally, Willdan endeavors to provide a simple and practical means of prepaying special taxes. A description of various alternatives for structuring the special tax will be provided to the City and financing team; and then based on received comments, incorporated into the RMA.

**Task 5: Community Facilities District Report**

Willdan will prepare a preliminary CFD Report that includes a description of the public improvements and services to be funded, cost estimates, incidental expenses, the RMA, boundary map, and other information. If requested, Willdan will present the CFD Report to Council and field questions received at the Public Hearing. The CFD Report will include the following components:

- A description of the proposed public facilities and developer fees to be funded;
- Costs and estimated construction dates of proposed facilities;
- Estimates of bond issuance and other incidental costs;

Attachment: Willdan Agreement for Services (1152 : Willdan Services Agreement)





- Projected bonded indebtedness and anticipated issuance dates; and
- A projection and explanation of annual special tax rates (by special tax classification) for each year bonds are outstanding or services funded.

**Task 6: Document Review and Preparation**

Willdan will prepare for City review and comment; drafts of the required petitions, Consent and Waiver documents, and notices/ballots. As we do not practice law, we ask that the City’s attorney or other designated counsel review the documents. We will however assist legal counsel in identifying pertinent legal issues and modifications necessary before the documents are implemented. If the City is unable to garner 100 percent consent from the affected property owners to waive the election period and a regular special tax election is required, the City’s legal counsel will be responsible for preparing and coordinating the required impartial analysis and ballot arguments.

After successful formation of the CFD, Willdan will coordinate the recordation of the “Notice of Special Tax Lien.”

**Task 7: Bond Issuance Support**

We will participate in the creation and review of financing documents. Typically, as the Community Facilities District Public Report is being finalized to include the best available project costs, the financing team begins preparing the Preliminary Official Statement. The Willdan team will provide their necessary expertise on POS and OS development for the issuance of CFD bonds. Willdan will provide the necessary data analysis, support and documentation to support each of proposed bond issuance(s). It is not currently known when the bonds may be issued. Therefore, the Willdan Team will provide a more detailed work plan for these efforts once the potential of a bond issuance is realized.

**Meeting Attendance**

Willdan will attend two in-person meetings, including the two public meetings where action is required, one of which includes the Public Hearing.

**Client Responsibilities**

The City (or developer) will be responsible for providing the following items:

- Proposed project development information, including (as applicable):
  - Detailed development plans;
  - Data on proposed product mix (e.g., residential types, commercial types [retail, office, etc.]);
  - Estimated construction and absorption schedules; and
  - Maps and/or diagrams of the proposed project area.
- Pertinent budget information, including estimated/projected construction costs, and City overhead and/or administration;
- Publication of Council meetings/Public Hearings notices in the local newspaper;
- Developer/owner contact information for noticing and balloting purposes;
- Review of draft reports and resolutions prior to the preparation of final documents (this review is typically performed by City staff but may also include a review by the City’s legal counsel); and
- Opinions (as requested) from legal counsel.

The City further acknowledges that Willdan shall rely upon the accuracy and validity of the information provided by the City, developer, and County Assessor and agrees that Willdan shall not be liable for any inaccuracies contained therein.

Attachment: Willdan Agreement for Services (1152 : Willdan Services Agreement)





## Project Team

Our management and supervision philosophy is simple: staff every position with experienced personnel to deliver a superior product and deliver effective results on time and on budget. With that philosophy in mind, we have selected the following individuals for this engagement. We are confident that our team possesses a depth of experience that will successfully fulfill the City’s need for a thorough treatment of a diverse and complex set of issues.

Mr. **Chris Fisher** will serve in the role of **principal-in-charge** and is responsible for organizing and directing consultant tasks, providing quality control for work products and ensuring that the deliverables are completed on time and within budget. Mr. Fisher will be the primary contact and will be present at key meetings.

Mr. Fisher will be assisted by Mr. **Mike Medve** who will serve as **project manager**. He will work closely with Mr. Fisher in the establishment of the proposed CFD.

Attachment: Willdan Agreement for Services (1152 : Willdan Services Agreement)



## Chris Fisher

### Principal-in-Charge

With more than 16 years of experience at Willdan, Mr. Fisher has managed an array of financial consulting projects for public agencies in California, Arizona, and Florida, coordinating the activities of resources within Willdan, as well as those from other firms working conjointly on projects. He is one of the firm's leading experts for special district financing related to public infrastructure, maintenance, and services including public safety.

#### Education

*Bachelor of Science in Finance, San Francisco State University*

#### Areas of Expertise

*Multi-disciplinary Team Management*

*Special District Formations*

*Cost of Service Studies*

*Proposition 218*

*Utility Rate Studies*

*Client Presentations*

#### Affiliations

*California Society of Municipal Finance Officers*

*Municipal Management Association of Northern California*

*California Municipal Treasurers Association*

#### 17 Years' Experience

### Project Experience

**City of Tustin, CA – Formation of Legacy Park Maintenance CFD:** Mr. Fisher oversaw the establishment of a CFD to fund the maintenance of parks, open spaces, lighting, roads, and other maintenance for the City's Legacy Park project. He led the preparation of the cash flow and pro-forma analysis to support the funding of services. This analysis involved a study of market prices for various types of products proposed for the project, and the setting of tax rates at a level in line with market factors, and generating sufficient revenue for designated purposes. Mr. Fisher was responsible for ensuring that the special tax amount was within the total effective tax rate limitation, and evaluating the feasibility of financing infrastructure through the issuance of bonds.

**City of Moreno Valley, CA – CFD No. 7, Storm Drain and Street Improvements:** As project manager, Mr. Fisher oversaw the formation of a CFD to finance the construction of storm drain and street infrastructure improvements for an industrial/warehouse project in the City. In this role, Mr. Fisher developed the overall project approach to achieve the City's objectives, coordinated Willdan staff activities, and was accountable for quality control and delivery of draft and final work products. He also coordinated with developers and their consultants in gathering data and documentation necessary to complete the analysis and prepared formation documents and reports.

**City of Banning, CA – Fiscal Analysis and CFD Formation Services:** As technical advisor, oversaw the preparation of a comprehensive fiscal impact analysis and facilities funding plan in association with the Butterfield Specific Plan Area within the City. The Specific Plan area covers 1,543 acres and is proposed to include more than 5,000 homes of varying densities, 36 acres of commercial development, over 400 acres of open space, schools and a utility substation. He also provided technical and policy guidance as well as quality review.

**City of San Jose, CA – Convention Center Facilities District No. 2008-1:** Mr. Fisher served as principal-in-charge for the formation of a unique CFD that was established under the City of San Jose's charter and designated as a Convention Center Facilities District (CCFD). The CCFD was formed to fund an expansion and rehabilitation of the City's Convention Center and levied a special tax on hotel properties within the City's boundaries. The total authorized bonded indebtedness for the CCFD was \$750 million.

**County of San Diego, CA – Special Tax Consulting:** Mr. Fisher is currently serving as the County's Special Tax Consultant for CFDs formed within unincorporated areas. To meet the demands of continued growth within the County, he completed the formation of CFD 2013-1 (Horse Creek Ridge), and is currently involved with the initial steps of forming two other separate CFDs that will fund services and improvements ranging from flood control maintenance and fire protection services to necessary capital improvements.

**City of Dana Point, CA – CFD No. 2006-1, Headlands:** In the role of principal-in-charge, Mr. Fisher assisted the City of Dana Point with the formation of CFD No. 2006-1 (Headlands) to finance the construction of approximately \$31 million in capital improvements, including street, sewer, storm drain, and park improvements. Also included was a maintenance tax providing approximately \$230,000 for the annual upkeep of storm drain and park facilities. The project consisted of 118 custom lots and approximately 2.5 acres of commercial and hotel properties.

Attachment: Willdan Agreement for Services (1152 : Willdan Services Agreement)



## Mike Medve

Project Manager

### Education

*Bachelor of Science  
Information and  
Computer Science,  
Management and  
Mathematics Minors,  
Cum Laude  
University of  
California Irvine*

### Areas of Expertise

*Public Finance*

*Public Facility Financing*

*Special District Formation  
and Administration*

*Proposition 218*

*New Markets Tax Credits*

*Grant Writing*

### 10 Years' Experience

Mr. Medve is a project manager within Willdan's Financial Consulting Services group. He brings ten years of consulting experience with expertise in public finance, including special district formation and administration, fiscal impact analysis, public facilities financing plans, integrated financing districts, Proposition 218, tax credit financing, state and federal grant and loan programs, sales tax revenue bonds, and infrastructure financing districts. He has acted as special tax consultant for over 50 CFD formations, annexations and restructurings.

Mr. Medve has been a financing team member for over \$150 million in limited obligation bonds and over \$50 million in grant funds. He has served as the lead public finance consultant for over 30 clients, both public and private, throughout the country. His broad experience in nearly all aspects of public finance allows him to approach complex projects with confidence and ensure that the client has the information necessary to make informed decisions.

### Project Experience

**County of San Diego, CA – Special Tax Consulting:** Mr. Medve is currently assisting the County with their special tax consulting projects, specifically CFDs formed within unincorporated areas. To meet the demands of continued growth within the County, he is currently involved with the initial steps of forming three separate CFDs that will fund services and improvements ranging from flood control maintenance and fire protection services to necessary capital improvements. He is also helping to replace an existing Permanent Road Division special assessment with a special tax to fund street rehabilitation and maintenance.

**City of Roseville, CA – Special Tax Consulting:** In 2014, Mr. Medve prepared an Amended Notice of Special Tax Lien for the City's Fiddymont Ranch CFD No. 1 (facilities) and Fiddymont Ranch CFD No. 2 (services). The amendment was necessary to reconcile changes in project land use with the special tax revenues that were needed to pay debt service and administration on outstanding infrastructure bonds and fund the annual operations and maintenance of existing facilities. In 2015, Willdan was retained to act as Special Tax Consultant for the formation of an overlay CFD (Fiddymont Ranch CFD No. 5) that will refund a portion of the CFD No. 1 bonds and pay for additional infrastructure projects associated with the development. Facilities needed include streets, bridges, sewer improvements, storm drains, water infrastructure and landscaping. Willdan has also performed the annual administration for the City's CFDs for over a decade.

**City of Yucaipa, CA – Tax Increment/Special Tax Consulting:** Provides consulting services related to the formation of one of the State's first Enhanced Infrastructure Financing Districts (EIFD). The EIFD is a new type of financing mechanism with the ability to combine CFD special taxes and tax increment financing to assist in funding public facilities and infrastructure with a broad public benefit. Mr. Medve is also assisting the City with its Cost Allocation Plan and User Fee update.

**City of Murrieta, CA – Special Tax Consulting:** Mr. Medve assisted the City of Murrieta with change proceedings related to the existing CFD No. 2005-5 for the Golden Cities project. The CFD was modified to accommodate new sales prices and a new product mix.

**City of Irvine, CA – Great Park Financing Plan:** Mr. Medve assisted the City's Orange County Great Park (OCGP) subsidiary with the formation of a CFD and Redevelopment Area for the Great Park project. After the elimination of redevelopment agencies, he assisted OCGP with changing the tax structure to accommodate land use modifications and CFD change proceedings to assure adequate funding.

Attachment: Willdan Agreement for Services (1152 : Willdan Services Agreement)



## Fee for Services

As described in the Scope of Services section, Willdan will provide CFD formation services for the **fixed fee of \$34,500**.

**Please Note:**

- The fee denoted above will not be contingent upon the outcome of the formation process.
- Additional meetings or tasks outside our proposed scope of work will require an additional fee.
- For the purpose of our proposal, telephone conference calls are not considered “meetings” and are not limited by our scope of services.
- The City will be invoiced on a **monthly** percentage-completion basis.

### Additional Services

Additional services may be authorized by the City and will be billed at our then-current hourly overhead consulting rates. Our current hourly rates are:

Position	Hourly Rate
Group Manager	\$ 210
Principal Consultant	200
Senior Project Manager	165
Project Manager	145
Senior Project Analyst	130
Senior Analyst	120
Analyst	100
Analyst Assistant	75
Property Owner Services Representative	55
Support Staff	50

Attachment: Willdan Agreement for Services (1152 : Willdan Services Agreement)



## Project Experience

Willdan has consistently been at the forefront of innovative special district formation and administration approaches within the State of California. We pioneered many practices that are now considered industry standards by our competitors. In utilizing our amassed broad range of experience in supervising the formation of special districts over the years, our proposed methods and approaches provide insight into the practical requirements of special tax implementation efforts, relevant legislation and case law.

For more than 100 municipalities, Willdan has successfully participated in the role of both special tax consultant and assessment engineer. These projects involved district formations, consolidations, annexations, workouts, refundings, parity bond issues and other special projects.

To further exemplify our expertise, project descriptions, along with client contact information, are provided below. We are proud of our reputation for customer service and commitment to excellence, and we encourage you to contact our past clients.

### County of San Diego – Community Facilities District Formation

Willdan is in the process of forming and/or modifying several special districts for unincorporated communities located within San Diego County. Among these are a public safety services and infrastructure CFD for the Harmony Grove residential project, a park services CFD for the Sweetwater Village residential project, a Permanent Road Division to fund the maintenance of local access roads, and a fire services CFD for unincorporated areas near Borrego Springs. This engagement began with Willdan working with the County to develop Goals and Policies for CFD formation some years ago. To successfully implement each of these districts, Willdan has been working closely with County staff to develop a sound funding strategy, performed an analysis to identify the proportionate share of public improvements and services that can be equitably and reasonably allocated to the subject properties, and coordinate the formation process. It is expected that the formation of these special districts will be complete by 2015.

*Client Contact:* Orelia DeBraul, Department of Public Works  
Tel. #: (858) 694-2691

### City of Murrieta – Community Facilities District Formation

Willdan recently completed the formation of CFD No. 2010-01 to fund public infrastructure improvements for commercial developments located in the southwest area of the City, at Madison Avenue and Monroe Avenue, for the City of Murrieta. Willdan also completed the formation of CFD 2006-3 (Magnolia). This district was established to finance infrastructure improvements including water and sewer system improvements, street, storm drains, and parks in newly-developing areas of the City. Willdan has also formed all of the Landscape and Lighting Districts in the City over the past eight years and currently provides ongoing administration services to the City’s Community Facilities Districts, Assessment Districts and Landscaping and Lighting Districts.

*Client Contact:* Jim Holston, Assistant City Manager/Community Services Director  
Tel. #: (951) 461-6101

### City of Chula Vista – Community Facilities District Formations/Annexation

Willdan recently completed the formation of one CFD for the City of Chula Vista, and is in the process of forming two more CFDs, as well as completing an annexation to an existing open space preserve CFD. The recently completed CFD was created to allow for the financing of Developer Impact Fees through a citywide CFD that property owners can elect to annex to. The current and ongoing formations are being completed in conjunction with new development projects in the City. Willdan completed special tax analysis, creation of the special tax methodology, and development of documents for the already completed CFD, and is in the process of completing the same tasks for the new CFDs currently in process.

*Client Contact:* Dave Kaplan, Department of Public Works; Tel. #: (619) 691-5025  
Tiffany Allen, Development Services Department; Tel. #: (619) 691-5179

Attachment: Willdan Agreement for Services (1152 : Willdan Services Agreement)





**City of Moreno Valley – Needs Assessment of the Moreno Valley Community Services District**

The Moreno Valley Community Services District was formed in 1984 in order to continue the provision of services that were previously provided by the County of Riverside through County Service Areas. Over the past 27 years, additional zones were added to the CSD to provide funding for parks and community services, street lighting, landscape maintenance, and median landscape maintenance. The CSD was experiencing revenue shortfalls in most if not all of the zones that required either General Fund support or a reduction in services.

During the first half of 2012, Willdan assisted the City by performing an initial macro review and evaluation of the CSD and related charges. Upon conclusion of the project, a comprehensive document was provided to the City outlining the findings of the analysis by zone and providing recommendations for their consideration and implementation.

*Client Contact:* Marshall Eyerman, Financial Resources Division Manager  
Tel #: (951) 413-3519

**City of Perris – Community Facilities District Administration and Annexation, Continuing Disclosure, and Arbitrage Rebate Services**

Willdan performs the annual administration of the City of Perris' special districts, which comprise a total of 15,500 parcels located within 30 Community Facilities Districts. The work involved in this project includes database maintenance, researching parcel changes, preparing and submitting the annual levy of special taxes, analysis of district funds, and arbitrage rebate and continuing disclosure report preparation and dissemination.

Willdan has worked with the City of Perris for over a decade and possesses an intimate knowledge of the inner workings of each of their CFDs. Due to extraordinary financial hardships faced by cities in Riverside County, it was necessary to modify many of the CFD documents to take into account the decline in property valuations and the increase in delinquency, foreclosure, and bankruptcy rates. We drew upon our depth of understanding as to how each CFD was established rather than applying a single global methodology thus avoiding potential pitfalls. Willdan continues to meet regularly with City staff and other City consultants to review CFD approaches and methodologies and to ensure current best practices and industry accepted approaches are being employed.

*Client Contact:* Ron Carr, Assistant City Manager  
Tel #: (951) 943-6100

Attachment: Willdan Agreement for Services (1152 : Willdan Services Agreement)

For the Regular Meeting of City Council on May 16, 2016

Agenda Item # 1.10.A

**CITY OF SANTA PAULA  
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Elisabeth Paniagua, Assistant to the City manager  
Ed Mount, Interim Community Services Director

Subject: Co-Sponsorship of Ojai Festival and Waiver of Special Event Fees

Date: May 16, 2016

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**Recommendation:** It is recommended that the City Council: (1) co-sponsor the 2016 Ojai Music Festival; (2) approve waiver of special event fees; and (3) take such additional, related action that may be desirable.

**Report by:** Elisabeth Paniagua, Assistant to the City Manager and Ed Mount, Interim Community Services Director

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**Fiscal Impacts:** The City will incur costs associated with Staff time and equipment use estimated at approximately \$2,582.50.

**Personnel Impacts:** City staff time as outlined in Exhibit A

**General Discussion:** The 2016 Ojai Music Festival will be holding its 70<sup>th</sup> year anniversary on June 9 through June 12, 2016. The Music Director Peter Sellars has selected the last evening's event to take place on the City of Santa Paula's Main Street, which will host a free street party concert for locals and visitors to enjoy. The Ojai Music Festival has requested the City of Santa Paula's co-sponsorship of the event and the waiver of related special event fees (staff and equipment). The fees are estimated at \$2,582.50. A detail of costs is attached for your reference. The Municipal Code authorizes the Council to waive fees for groups with 501(c) non-profit status. Ojai Festivals, Ltd. is a registered 501(c)(3) tax exempt organization and is therefore eligible for a fee waiver.

**Alternatives:**

- A. Approve staff's recommendation
- B. Deny staff's recommendation
- C. Provide staff with direction

Attachments:

**For the Regular Meeting of City Council on May 16, 2016**

**Agenda Item # 1.10.A**

Ojai Music Festival estimation cost



## Ojai Music Festival Costs

### APPLICATION FEE

Application fee = **\$200.00**

### STAFFING

Placing "No Parking" Signs	1 Fac. Main. 2 hrs x \$44	\$88.00
Setting up and breaking down (Includes picking up trash)	2 Fac. Main. x 4 hrs x \$44	\$352.00
Delivering & installing tables, Cleaning Paseo and restrooms	2 Com. Serv. PT Staff x 8 hrs. \$28	\$448.00
Police Officers	2 Officers x 47 x 4 hours	\$376.00
Inspection Services Stage and Generator		\$288.00
Banner		\$280.00
<b>Total</b>		<b>\$2,032.00</b>

### EQUIPMENT

Portable Restrooms Rentals	8 reg., 2 handicapped & 2 sinks	<b>\$550.50</b>
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**TOTAL COSTS** **\$2,582.50**

For the Regular Meeting of City Council on May 16, 2016

Agenda Item # 1.10.B

**CITY OF SANTA PAULA  
MEMORANDUM**

To: Honorable Mayor and Members of the City Council  
From: Jaime Fontes, City Manager  
Subject: Summer City Council Meeting Schedule  
Date: May 16, 2016

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**Recommendation:** It is recommended that the City Council determine its meeting schedule for July and August, 2016 and take action to cancel and/or reschedule any meetings as appropriate.

**Report by:** Jaime M. Fontes, City Manager

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**General Discussion:** The City Council each year determines its summer meeting schedule. This has been City Council business practice since 2008. In 2015, the Council cancelled the meetings for July and the first meeting of August.

Staff requests that the City Council discuss this item and cancel and/or reschedule any meetings it deems appropriate during July and August, 2016.

Council meetings are scheduled for July 5<sup>th</sup> and 18<sup>th</sup> and August 1<sup>st</sup> and 15<sup>th</sup>.

For the Regular Meeting of City Council on May 16, 2016

Agenda Item # 1.10.C

**CITY OF SANTA PAULA  
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Elisabeth Paniagua, Assistant to the City manager

Subject: Request of Transfer of California Oil Museum to the California Oil Museum Foundation

Date: May 16, 2016

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Recommendation: It is recommended that City Council: (1) receive the report; and (2) take such additional, related, action that may be desirable.

Report by: Elisabeth Paniagua, Assistant to the City Manager

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Fiscal Impacts: General Fund savings for related indirect Oil Museum support including administrative support (Human Resources, Finance support staff), building insurance coverage, and all utilities.

Personnel Impacts: Elimination of Museum Administrator position responsible for managing the California Oil Museum.

General Discussion: On February 1, 2016, the California Oil Museum Foundation (Foundation) made a presentation and request to City Council for the permanent transfer of the California Oil Museum (Oil Museum) operations to the Foundation. This would enable the Foundation a 501(c)3 to seek more private grant funds for the Oil Museum to ensure its long term financial stability. A copy of the Foundation's comments is attached for your reference.

The Oil Museum is managed by the City's Administration Department and a full time Museum Administrator who is supported by two part-time contractor's (grant funded) and a large group of volunteers. Prior to 2004, the Oil Museum's \$150,000 budget was 100% funded by Redevelopment Agency (RDA) funds. Based on City Council direction to reduce dependence on RDA funds and ongoing budgetary constraints, by 2010 the Oil Museum's RDA funding has steadily been reduced to about \$41,000 of its \$150,000 budget. In 2011, the elimination of the RDA further forced the Oil Museum to more financial independence. Today, the Oil Museum's budget of \$165,000 is funded by

**For the Regular Meeting of City Council on May 16, 2016****Agenda Item # 1.10.C**

revenues generated from grant awards, fundraising and private donations, membership fees, admission/ tour fees, and store revenues. The City's General Fund provides indirect financial support in the way of administrative support (Human Resources, Finance support staff), building insurance coverage, and utilities. The Foundation will also be responsible for annual property taxes related to the Oil Museum properties.

During the past 4 years, the previous Oil Museum Administrator continued to expand the services and special programs by successfully seeking private grant funding and implementing creating ways to attract visitors to the Oil Museum. These have included maintaining quality exhibits to increase private and educational school attendance to the Museum, while also working with local community organizations to promote the Museum and Santa Paula's tourist attractions. Despite staff's hard work to increase the Oil Museum's financial independence, it has been limited in the grants it can seek since many require a non-profit status. The Foundation was formed in 2011 to directly benefit the Oil Museum financially and now formally requests the complete transfer of Oil Museum responsibilities (operational and financial) under its oversight. The Foundation has also been in close communication with Chevron regarding their request to the City. Chevron has expressed its support of such a transfer and is willing to enter into a new lease agreement directly with the Foundation.

Staff requests the City Council's consider the transfer concept of the Oil Museum to the Foundation and direct staff to proceed with drafting of documents for City Council review at a future meeting. The Foundation has also requested the City Council approve the donation of computers and other office equipment currently used in the Oil Museum. This is of course after all the Council requests for further information about the concept have been addressed.

**Alternatives:**

- A. Receive and file the report
- B. Provide staff with direction

**Attachments:**

Oil Museum Foundation summary (Orcutt 2016)

### Summary

The California Oil Museum Foundation is requesting that the operations of the California Oil Museum be transferred from the City of Santa Paula to the California Oil Museum Foundation. The main reason for this request is to allow the museum to be able to raise funds as a private non-profit entity.

The California Oil Museum was started in 1950 by Union Oil Company in the downstairs portion of the museum and in 1990 the museum was redone by then Unocal with high quality exhibits and a complete restoration of the upstairs offices to its Victorian glory of 1890.

In the mid 90's Unocal decided they no longer wanted to run a museum and the City took over the operations. This created a lease for \$1 a year between Unocal and the City which is now with Chevron. A few years later the museum was funded under redevelopment grants. At that time, the museum was generating two-thirds of its own funding from Admissions, Gift Store Sales and Memberships, with redevelopment funding making up the remaining one-third. Two years ago, redevelopments funds were terminated and the museum now receives in-kind services such as maintenance and insurance from the City of Santa Paula.

In 2011, the concept of forming the California Oil Museum Foundation was conceived by Mary Alice Henderson and Jeanne Orcutt to help ensure continued operations. The board was started by four members: Judy Triem, Paul Skeels, Steve Mulqueen and Mary Alice Henderson. Now nine members strong, mostly from the petroleum industry, the board is committed to promoting and fundraising for the museum. By moving the operations under the California Oil Museum Foundation, a non-profit, charitable organization, it is strongly believed that the fundraising efforts will be greatly improved.

For the Regular Meeting of City Council on May 16, 2016

Agenda Item # 1.10.D

**CITY OF SANTA PAULA  
MEMORANDUM**

To: Honorable Mayor and Members of the City Council  
From: Sandra Easley, Finance Director  
Subject: Continued Discussion on the Budget  
Date: May 16, 2016

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**Recommendation:** It is recommended that the City Council: (1) direct staff as appropriate; and (2) take such additional, related action that may be desirable.

**Report by:** Sandra K. Easley, Finance Director

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**Fiscal Impacts:** TBD

**Personnel Impacts:** TBD

**General Discussion:** At its meeting on May 2nd, the Council reviewed the initial budget planning materials for the Fiscal Year 2016-17 budget, which included requests for staffing increases. After receiving the planning materials, the Council directed staff to come back with a list of requested positions by City Department and funding source.

Prior to its regular meeting, the Council conducted a Budget and Goal Setting workshop to allow public input on the goals, priorities and vision for the future direction of the City and to specifically provide input on priority issues that they wish the City Council to budget in the coming fiscal year. Last Year, on June 1st, 2015, Council reviewed their FY 2015-2016 potential implementation goals. We have not yet reviewed the short term implementations (2-5 years) nor the long term implementations (5+ years). This is an opportunity for the public to be heard directly by the City Council who will then use this valuable input in the final formulation of the Budget for fiscal year 2016-2017 as well as review and/or update their goals.

Staff will be presenting the budget for Council and Public input as well as interactively inputting Council changes during this session.

**Next Steps:**

After Public Comment and Council discussion, deliberation and direction to City staff,

**For the Regular Meeting of City Council on May 16, 2016****Agenda Item # 1.10.D**

the City will continue preliminary consideration of the draft Budget at the regularly scheduled meeting on June 6, 2016.

The council is scheduled to conduct a Budget study session on June 6, 2016 to allow for a more informal discussion involving the policies and goals contained in the draft Budget. A final 2016-17 Budget will be brought for approval and adoption on June 20, 2016.

The proposed capital improvement plan went before the Planning Commission on Tuesday, April 27th and Public Works will be presenting the projects to Council on June 6, 2016.

At the Council's request, City staff is prepared to schedule any further public sessions to discuss the Budget.

**Alternatives:**

- A. Approve recommendation
- B. Deny recommendation
- C. Provide staff with direction

## Attachments:

Add Staffing Request and Worksheet

**SUMMARY OF REQUESTED CHANGES/ADDITIONS IN STAFFING LEVELS  
FY 16/17 BUDGET**

	POSITIONS	ADDL COST	FUNDING SOURCE				NOTATIONS
			GENERAL Fund 100	Gas Tax Fund 280	Sewer Fund 610	Water Fund 620	
<b>Administration Services</b>	None at this time	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Building and Safety</b>	None at this time	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Community Services</b>	None at this time	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Financial Services</b>	Accountant to Assistant Finance Director	\$ 5,600	\$ 5,600	\$ -	\$ -	\$ -	Move Accountant to Assistant Finance Director to prepare for CFD formation
<b>Fire</b>	None at this time	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Planning</b>	5% Increase for Deputy Planning Director	\$ 5,259	\$ 5,259	\$ -	\$ -	\$ -	
	PT secretary	\$ 24,500	\$ 24,500	\$ -	\$ -	\$ -	Part time Secretary to backfill for Planning Tech while working on EA
	Add day for PT Assistant Planner	\$ 23,100	\$ 23,100	\$ -	\$ -	\$ -	Code Enforcement Activity
<b>Police</b>	3 Part Time CSO moved to 1 FT CSO	\$ (9,909)	\$ (9,909)	\$ -	\$ -	\$ -	Restructure PT personnel
	Contractual Services to 1 FT CSO	\$ 18,300	\$ 18,300	\$ -	\$ -	\$ -	Restructure PT personnel
<b>Public Works</b>	Deputy Public Works Director	\$ 73,700	\$ 2,950	\$ 8,850	\$ 30,950	\$ 30,950	Calculated for 1/2 year (January)
	2 Meter Readers	\$ 134,400	\$ -	\$ -	\$ -	\$ 134,400	
These cost include salaries and benefits		<b>\$ 274,950</b>	<b>\$ 69,800</b>	<b>\$ 8,850</b>	<b>\$ 30,950</b>	<b>\$ 165,350</b>	

Attachment: Addl Staffing Request and Worksheet (1155 : Continued Planning Session on the Budget)

**Attachment: Addl Staffing Request and Worksheet 15511) Continued Planning Session on the Budget**  
**GENERAL FUND WORKSHEET I**  
**May 16, 2016**

FISCAL YEAR 2016-17	AMOUNT	CUMULATIVE Available Res.
<b>AUDITED GENERAL FUND BALANCE 6/30/15</b>	\$	313,858
2015/16 ESTIMATED YEAR END REVENUE/EXPENDITURES	\$ (232,901)	\$ 80,957
FISCAL YEAR 16/17 REVENUES	\$ 14,398,732	\$ 14,479,689
FISCAL YEAR 16/17 EXPENDITURES	\$ (14,265,162)	\$ 214,527
		Fiscal Year 16/17 Revenues over Expenditures 133,570

**Additional Revenue and (Expenditure) Adjustments**  
 Only including items over \$3,000  
 Rounded to nearest \$100

**Administration Services:** \$ 214,527

**Building and Safety:** \$ -

Harvest at Limoneira Fees \$ -

**Community Services :** \$ -

**Financial Services :** \$ (5,600)

Accountant to Assistant Finance Director \$ -

**Fire:** \$ -

Harvest at Limoneira Fees \$ -

Command Vehicle purchase vs. lease options \$ (60,000)

Lease is \$6,000 for 3 yrs then \$30,000 buyout

**Planning :** \$ -

Harvest at Limoneira Fees \$ -

Deputy Planning Director 5% Increase \$ (5,259)

Planning personnel for Code Enforcement \$ (23,100)

PT secretary to backfill for Developer Project \$ (24,500)

**Police:** \$ -

3 Part Time CSO moved to 1 FT CSO \$ 9,909

Contractual services to 1 FT CSO \$ (18,300)

**Public Works :** \$ -

Harvest at Limoneira Fees \$ -

Deputy Public Works Director reorganization \$ (2,950)

**Non-Departmental:** \$ -

Subtotal of Adjustments \$ (129,800)

**Unfunded Items** 214,527

Council Goals		
1% across the board	\$ (120,017)	214,527
2% across the board	\$ (240,034)	214,527
Additional Reserve funds		214,527
		214,527
		214,527
		214,527
<b>TOTAL FUND AVAILABLE</b>	\$ -	214,527

\$147,400 Total Annual Cost with \$5,900 General fund