

City of Santa Paula

City Council

MAYOR MARTIN F. HERNANDEZ
VICE MAYOR JENNY CROSSWHITE
COUNCILMEMBER JAMES A. TOVIAS
COUNCILMEMBER GINGER GHERARDI
COUNCILMEMBER JOHN PROCTER



REGULAR MEETING OF THE
SANTA PAULA CITY COUNCIL

May 2, 2016

6:30 P.M – REGULAR MATTERS

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JUDY RICE, CITY CLERK
JAIME M. FONTES, CITY MANAGER
JOHN C. COTTI, CITY ATTORNEY

Spare Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions regarding any agenda item, contact the City Clerk at (805) 933-4208.

CITY COUNCIL MEETING

You are invited to attend all City Council, commission, and board meetings. Agendas are posted in the front of City Hall in advance of the scheduled meetings. Information for commission and board meetings may be obtained by contacting the City Clerk's Office. The Santa Paula City Council's regular meetings start at 6:30 p.m. the first and third Monday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

BRINGING ITEMS BEFORE THE CITY COUNCIL

If you wish to speak at a City Council meeting, please fill out a yellow **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate.

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Order of Business, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
 - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
 - b. For items appearing as an Order of Business, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
 - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office



CITY OF SANTA PAULA

CITY COUNCIL

AGENDA • MAY 2, 2016

I. REGULAR MATTERS - COUNCIL CHAMBERS

1. CALL TO ORDER

2. INVOCATION

3. FLAG SALUTE

4. ROLL CALL

5. PUBLIC COMMENT



REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

6. CITY COUNCIL, STAFF COMMUNICATIONS

7. APPROVAL OF FINAL AGENDA

8. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

- A. **Resolution of Denial for Project No. 2005-CDP-04-The Anderson/Hagaman Project** – **Recommendation:** It is recommended that the City Council: (1) adopt Resolution No. 6977 to not certify the Final Environmental Impact Report and deny without prejudice the General Plan Amendment, Development Agreement, Rezoning/Zone Change, Specific Plan, Tentative Map, Growth management Allocations and annexation for Project No. 2005-CDP-04; and (2) take such additional, related action that may be desirable.

Report by: Janna Minsk, Planning Director

- B. **Planning Commission Action Report** – **Recommendation:** It is recommended that the City Council receive and file the Planning Director's report regarding Planning Commission actions taken on April 26, 2016.

Report by: Janna Minsk, Planning Director

- C. **Approval of Minutes** – **Recommendation:** It is recommended that the City Council approve the Minutes for the Regular Meeting of November 2, 2015.

Report by: Lucy Blanco, Deputy City Clerk

- D. **Approval of Traffic Safety Committee Action Items of March 22, 2016 Installation of "No Parking" Signs on Railroad Avenue Between SR 150 and Ojai Street** – **Recommendation:** It is recommended that the City Council: (1) adopt Resolution No. 6978 to implement the Traffic Safety Committee's March 22, 2016 Recommended Actions; and (2) take such additional, related action that may be desirable.

Report by: Interim Public Works Director Brian J. Yanez

9. PUBLIC HEARING

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)

- Open public hearing
- Staff presentation
- Discussion and action
- Close public hearing

A. Participation in the 2016-2017 Benefit Assessment Program for the Municipal Stormwater NPDES Permit Program Resolution #6976 –

Recommendation: It is recommended that the City Council: (1) conduct a public hearing on the proposed 2016-2017 assessment for the Municipal Stormwater National Pollution Discharge Elimination System (NPDES) Permit Program; (2) adopt Resolution No. 6976 requesting that the County Board of Supervisors include a \$6.65 per benefit assessment unit to fund activities related to the Municipal Stormwater NPDES Permit Program; and (3) take such additional, related action that may be desirable.

Report by: Director Brian J. Yanez, Interim Public Works

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Staff presentation
- Discussion and action
- Close public hearing

B. Development Impact & General Plan Maintenance Fee Study –

Recommendation: It is recommended that the City Council: (1) open the public hearing; (2) receive testimonial and documentary evidence; (3) adopt Resolution No. 6969, adopting the proposed increases in the 2016 Development Impact Fee study as well as the decreases in the 2016 General Plan Maintenance Fee study; (4) receive and file the “Five Year Report on the Unexpended Development Impact Fee Funds”; and 5) take such additional, related, action that may be desirable.

Report by: Sandra K. Easley, Finance Director
Janna Minsk, Planning Director

10. ORDER OF BUSINESS

A. Consideration and Possible Action to Appoint the City's Labor Negotiator – Recommendation:

It is recommended that the City Council: (1) authorize the City Manager to execute a professional services agreement with Liebert Cassidy Whitmore, to provide legal services pertaining to labor negotiations with the City’s Employee bargaining units for an amount not to exceed \$30,000.00; and (2) take such additional, related, action that may be desirable.

Report by: Jaime M. Fontes, City Manager

- B. Discussion and Possible Action to Direct Preparation of the Resolutions Calling for an Election on a Proposed Ballot Measure Seeking Voter Approval of a Transaction and Use (Sales) Tax – Recommendation:** It is recommended that the City Council: (1) consider the inclusion of a local Transactions and Use Tax on the November 8, 2016, consolidated election; (2) direct the City Attorney to prepare and bring back for consideration the Sales Tax Ordinance and related Resolutions; and (3) take such additional, related action as may be desired.

Report by: Jaime M. Fontes, City Manager

- C. Planning Session for the 2016-17 Fiscal Year Budget – Recommendation:** It is recommended that the City Council: (1) receive the attached report and related budget planning session materials; and (2) direct staff as appropriate.

Report by: Sandra K. Easley, Finance Director

11. REQUEST FOR FUTURE AGENDA ITEMS

Any Councilmember may propose items for placement on a future agenda. Members may discuss whether or not the item should be placed on a future agenda and the description of the agenda item. Any direction to the City Manager to place an item on a future Council Agenda, do research, or a staff report must be accompanied with a majority vote of the City Council. The City Manager has discretion as to when the item will come back on the Agenda, unless the City Council identifies a specific meeting for the item's return.

12. ADJOURNMENT

State of California)-
County of Ventura)- ss
City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____
Lucy Blanco, Deputy City Clerk

For the Regular Meeting of City Council on May 2, 2016

Agenda Item # 1.8.A

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Janna Minsk, Planning Director
John Cotti, City Attorney

Subject: Resolution of Denial for Project No. 2005-CDP-04-The
Anderson/Hagaman Project

Date: May 2, 2016

Recommendation: It is recommended that the City Council: (1) adopt Resolution No. 6977 to not certify the Final Environmental Impact Report and deny without prejudice the General Plan Amendment, Development Agreement, Rezoning/Zone Change, Specific Plan, Tentative Map, Growth management Allocations and annexation for Project No. 2005-CDP-04; and (2) take such additional, related action that may be desirable.

Report by: Janna Minsk, Planning Director

Fiscal Impacts: There are no fiscal impacts associated with this item.

Personnel Impacts: There are no personnel impacts associated with this project.

General Discussion: The Anderson/Hagaman Applicants submitted a proposal to subdivide a vacant undeveloped 32.5 acre parcel and construct a 79-lot single-family hillside residential subdivision.

On November 16, 2015, the Council conducted a public hearing on the Project after which the Council voted 4-0 (Councilmember Tovias absent) to continue this item to January 19, 2016, to provide the applicant time to respond to issues including project density, traffic, amount of grading raised by the Council and public. When the matter was heard on January 19, 2016, the Applicants requested a further continuance and asked that the Project be considered in an informal study session format. The council granted the Applicants request to hold a study session and continued the item to February 16, 2016.

On February 16, 2016, the city council held a study session at which the Applicant team provided information and visuals regarding: project density, grading, traffic and water

For the Regular Meeting of City Council on May 2, 2016**Agenda Item # 1.8.A**

rights.

The February 16, 2016 study session concluded with the applicant offering to explore additional traffic safety related conditions of approval to improve traffic safety along Foothill and Peck Roads. As a study session item, the Council was not required to take any action as a body on the project.

On April 18, 2016, the Council conducted a public hearing on the Project, ten members of the public spoke, with the majority expressing concerns regarding the amount of and duration of time the grading would take, and dust and traffic safety impacts upon the adjacent residential neighborhoods. The public also was concerned about the density of the Project and suggested that the Project be revised to provide "executive housing" resulting in fewer total residential lots, and the larger lots would take advantage of the natural topography and view shed.

A majority of councilmembers also expressed concerns regarding the amount of grading and resulting height of the manufactured slopes, which exceeds the Development Code hillside grading practices of 25 feet, and resulting grading related truck traffic in the immediate area. Several councilmembers also felt that the project was too dense compared to adjacent residential neighborhoods and expressed a desire to see larger lots, resulting in a smaller number of total residential lots for the site.

The Council voted 4-1 to deny the project without prejudice, which allows the applicant to file new application for a residential project without waiting 1 year (per SPMC Chapter 16.202.080(A)) and directed staff to prepare a Resolution of Denial for Project No. 2005-CDP-04 (Attachment A).

Alternatives:

- A. Approve recommendation
- B. Deny recommendation
- C. Provide staff with direction

Attachments:

Reso No. 6977 Denial 05-CDP-04 Foothill Peck Subdivision

RESOLUTION NO. 6977

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA,
FOR DENIAL OF CERTIFICATION OF THE FINAL ENVIRONMENTAL
IMPACT REPORT FOR TENTATIVE MAP 5475 AND MITIGATION AND
MONITORING REPORTING PROGRAM, A GENERAL PLAN AMENDMENT,
DEVELOPMENT AGREEMENT, PREZONING PORTIONS OF THE ADAMS
CANYON EXPANSION AREA, SPECIFIC PLAN, TENTATIVE MAP,
GROWTH MANAGEMENT ALLOCATIONS AND ANNEXATION FOR
TENTATIVE MAP 5475 LOCATED AT FOOTHILL AND PECK ROADS
PROJECT NO. 2005-CDP-04**

The City Council of the City of Santa Paula resolves as follows:

SECTION 1. *Recitals.* The City Council finds and declares that:

- A. On June 27, 2005, Del Investment Fund No. 9 Ltd, (Applicant) filed an application for a General Plan Amendment, Annexation, Prezoning/Zone Change, Specific Plan, Development Agreement, Tentative Map, and Growth Management Allocations in order to allow a 79-lot single-family hillside residential subdivision on an existing vacant undeveloped 32.5 acre lot (the Project);
- B. The Project consists of the following:
 - 1. The City initiation of proceedings pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code §§56000, *et seq.*, the "Act") for a reorganization (annexation) that would concurrently annex territory to the City and detach this territory from the Ventura County Resource Conservation District, the Ventura County Fire Protection District, and County Service Areas Nos. 32 and 33;
 - 2. A General Plan Amendment, including without limitation, revisions to the Land Use Element;
 - 3. The project would include prezoning all of the project area including, without limitation, 32.5 acres as the Foothill/Peck Tract Map (TM 5475) Specific Plan (designated as "SP-1" by the Santa Paula Municipal Code ["SPMC"]) to permit up to 79 single family residential homes;
 - 4. A Zoning Map amendment;
 - 5. A Tentative Map (Tentative Map No. 5475);
 - 6. Development Agreement

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Project No. 2005-CDP-04

- C. The Project was reviewed by City's Planning Department for, in part, consistency with the General Plan and conformity with the Santa Paula Municipal Code;
- D. The City Planning Department reviewed the project's environmental impacts under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA"), the regulations promulgated there under (14 Cal. Code of Regulations §§15000, *et seq.*, the "CEQA Guidelines"), and the City's Environmental Guidelines ("Santa Paula Guidelines"; CEQA, CEQA Guidelines and Santa Paula Guidelines collectively referred to as "CEQA Regulations");
- E. The Planning Department completed its review and scheduled a public hearing regarding the application before this Commission for November 16, 2015;
- F. On November 16, 2015 the City Council opened a public hearing to receive public testimony and other evidence regarding the application including without limitation, information provided to the Council by the Applicant;
- G. At the request of the Applicant the City Council continued the public hearing to January 19, 2016;
- H. On January 19, 2016 the City Council continued the public hearing and at the Applicant's request closed the public hearing, scheduled a "study session" for February 16, 2016 and indicated the project would be noticed prior to the next public hearing;
- I. On February 16, 2016, the City Council held a Special City Council meeting consisting of a study session where the Applicant provided project information and responded to questions from the City Council and the public;
- J. At the conclusion of the study session the Applicant and staff discussed potential public hearing dates;
- K. On April 18, 2016 the City Council opened a properly noticed public hearing to receive public testimony and other evidence regarding the application including, without limitation, information provided to the Council by the Applicant and directed staff to prepare a resolution denying the Project;
- L. This Resolution, and its findings, is adopted based upon the evidence set forth in the entire record including, without limitation, documentary and testimonial evidence; the staff report; and such additional information set forth in the administrative record that is too voluminous to reference.

SECTION 2: Factual Findings. The City Council finds that the following facts exist:

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- A. The Applicant is requesting approval to allow a 79-lot single-family hillside residential subdivision on an existing vacant undeveloped 32.5 acre lot. The project area is legally described as APN 097-0-020-085.
- B. An adjacent two acre parcel legally described as APN 097-0-020-070 is included with the project as part of the Annexation request; however no new development is proposed on this parcel.
- C. A 14-acre portion of a 132 acre parcel directly north and adjacent to the project site legally described as APN 038-0-090-295 is also included with the project as part of the Annexation request. This 14-acre portion will be graded for slope stabilization purposes.
- D. The project area is located outside of the City limits and is contiguous with the current city limit boundary. The property has a General Plan land use designation of Adams Canyon Expansion Area and is currently zoned Ventura County Agricultural Exclusive – 40 acres (AE-40). The area for the proposed development is currently vacant undeveloped hillside.
- E. The property is bounded by Foothill Road on the south and Peck Road the east. Hillside residential uses abut the project site on the east. Orchards and open space hillside area are adjacent land uses on the north, west, and south.
- F. The project site is located in the Adams Canyon Expansion Area. The Santa Paula General Plan intends for Expansion Areas to accommodate new urban growth and development.

SECTION 3: General Findings. The City Council makes the following general findings:

- A. The establishment of a new single family residential subdivision is expected to have a negative impact on surrounding properties or the general neighborhood because the project requires over 2.7 million cubic yards of cut and 2 million cubic yards of fill material resulting in too much environmental disruption, dust and truck traffic over multi-year time period.
- B. The proposed use at the particular location is not necessary or desirable to provide a service or facility which will contribute to the general convenience or welfare of the neighborhood or community because the project requires extensive grading and truck traffic that will negatively impact adjacent residential neighborhoods. The project is also incompatible with the existing and planned land uses within the vicinity. The project lot sizes are smaller (average 9,000 sq. ft.) than lots in the adjacent residential neighborhoods (average 10,000 to 14,500 sq. ft.).

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- C. The amount of grading required is extensive, resulting in a manufactured slope of 200 feet, which is inconsistent with Development Code Section 16.98.060, which limits manufactured slopes to a vertical height of 25 feet.
- D. The project requires off site grading, including re-contouring and stabilization of an 11-acre portion of the parcel bordering and to the northwest of the project site resulting in large amounts of grading activities and the deposit of excess fill material on adjacent properties which will be disruptive to the residential neighborhood adjacent to the project site.
- E. The proposed use will be detrimental to the health, safety, or general welfare of persons residing or working in the vicinity or injurious to property or improvements in the vicinity due to the amount of grading and duration of time required to complete grading. The community, in particular adjacent residential neighborhoods, would be subject to noise from grading operations, dust, and truck trips in the immediate vicinity for several years to complete the grading and slope stabilization.

SECTION 4: Environmental Review. Section 15270(a) of the State Guidelines to the California Environmental Quality Act (CEQA) provides that CEQA does not apply to projects that are disapproved.

SECTION 5: General Plan Consistency. The City Council finds the Project would not conform to the City's General Plan as follows:

- A. The proposed amendment is not in the public interest and there will be no community benefit resulting from the amendment because the project will exacerbate traffic safety issues on Foothill and Peck Roads. The amount of grading would contribute create too much environmental disruption to the community for multiple years.
- B. The proposed amendment is not consistent with the other goals, policies, and objectives of the General Plan because it promotes the following: Creates new dwelling units on lot sizes which are incompatible with the adjacent residential neighborhoods, (Land Use Element, Urban Form and Design Policy 5.c.c.), has not taken into account the natural terrain (Land Use Element, Land Use Distribution Policy 3.h.h.), requires extensive grading in conflict with hillside policies (Land Use Element, Land Use Distribution Policy 3.i.i.).
- C. The proposed amendment to change the land use policy map will adversely affect surrounding properties because the Project allows a single-family hillside residential subdivision which is not similar in density, design, and quality compared to the adjoining existing residential neighborhood to the east.

SECTION 6: Development Agreement Findings. Pursuant to SPMC §16.234.070, the City Council makes the following findings:

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- A. The proposed Agreement is not consistent with the objectives, policies, general land uses and programs specified in the General Plan because it does not promote the following: assure that development in hillside areas occur in a manner that protects the hillsides' natural and topographic character and environmental sensitivities, aesthetic qualities and public health, safety and welfare (Land Use Element, Housing Policy 3.h.h), ensure that hillside development does not lead to soil erosion, mass grading, severe cutting or scarring (Land Use Element, Housing Policy 3.i.i.), provide parks for the neighborhood (Land Use Element, Urban Form and Design Objective (5(c)).
- B. The proposed Agreement will not promote public convenience, general welfare, and good land use practice because it will allow for development requiring excessive grading, resulting in increased traffic safety issues.
- C. The proposed Agreement will adversely affect the orderly development of property or preservation of property values because the project will generate excessive grading resulting in traffic safety issues along Foothill and Peck Roads, thereby decreasing the property values of residences in the general vicinity.

SECTION 7 *General Plan Amendment Findings*. Pursuant to SPMC §16.212.050, the City Council makes the following findings:

- A. The proposed amendment is not in the public interest and there will not be a community benefit resulting from the amendment because the project will exacerbate traffic safety issues on Foothill and Peck Roads. The amount of grading would contribute create too much environmental disruption to the community for multiple years.
- B. The proposed amendment is not consistent with the other goals, policies, and objectives of the General Plan because it promotes the following: Creates new dwelling units on lot sizes which are incompatible with the adjacent residential neighborhoods, (Land Use Element, Urban Form and Design Policy 5.c.c.), has not taken into account the natural terrain (Land Use Element, Land Use Distribution Policy 3.h.h.), requires extensive grading in conflict with hillside policies (Land Use Element, Land Use Distribution Policy 3.i.i.).
- C. The proposed amendment conflicts with provisions of the Development Code because the amount of grading required is extensive, resulting in a manufactured slope of 200 feet, which is inconsistent with Development Code Section 16.98.060, which limits manufactured slopes to a vertical height of 25 feet.
- D. The proposed amendment is a change to the land use policy map and will adversely affect surrounding properties because the Project allows a single-family hillside

residential subdivision which is not similar in density, design, and quality compared to the adjoining existing residential neighborhood to the east.

SECTION 8. *Specific Plan Findings.* Pursuant to SPMC §16.216.070, the City Council makes the following findings:

- A. The proposed specific plan does not promote public health, safety, and general welfare, and does not serve the goals and purposes of the Development Code because the project will exacerbate traffic safety issues on Foothill and Peck Roads. The amount of grading would contribute create too much environmental disruption to the community for multiple years. The amount of grading required is extensive, resulting in a manufactured slope of 200 feet, which is inconsistent with Development Code Section 16.98.060, which limits manufactured slopes to a vertical height of 25 feet.
- B. The proposed specific plan is not consistent with the goals, policies, and objectives of the General Plan because it promotes the following: Creates new dwelling units on lot sizes which are incompatible with the adjacent residential neighborhoods, (Land Use Element, Urban Form and Design Policy 5.c.c.), has not taken into account the natural terrain (Land Use Element, Land Use Distribution Policy 3.h.h.), requires extensive grading in conflict with hillside policies (Land Use Element, Land Use Distribution Policy 3.i.i.).
- C. The proposed specific plan will adversely affect surrounding properties because the Project allows a single-family hillside residential subdivision which is not similar in density, design, and quality compared to the adjoining existing residential neighborhood to the east.

SECTION 9. *Zone Change/Pre-Zoning Findings.* Pursuant to SPMC §16.210.050, the City Council makes the following findings:

- A. The proposed zone change is not consistent with the goals, policies, and objectives of the General Plan because it promotes the following: Creates new dwelling units on lot sizes which are incompatible with the adjacent residential neighborhoods, (Land Use Element, Urban Form and Design Policy 5.c.c.), has not taken into account the natural terrain (Land Use Element, Land Use Distribution Policy 3.h.h.), requires extensive grading in conflict with hillside policies (Land Use Element, Land Use Distribution Policy 3.i.i.).
- B. The proposed zone change will adversely or significantly impact surrounding properties because the Project allows a single-family hillside residential subdivision which is not similar in density, design, and quality compared to the adjoining existing residential neighborhood to the east.

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- C. The proposed specific plan does not promote public health, safety, and general welfare, and does not serve the goals and purposes of the Development Code because the project will exacerbate traffic safety issues on Foothill and Peck Roads. The amount of grading would contribute create too much environmental disruption to the community for multiple years. The amount of grading required is extensive, resulting in a manufactured slope of 200 feet, which is inconsistent with Development Code Section 16.98.060, which limits manufactured slopes to a vertical height of 25 feet.

SECTION 10. Tentative Map Findings. Pursuant to SPMC §16.80.160, the City Council makes the following findings:

- A. The Tentative Map is not consistent with the objectives, policies, general land uses and programs specified in the General Plan because it promotes the following: Creates new dwelling units on lot sizes which are incompatible with the adjacent residential neighborhoods, (Land Use Element, Urban Form and Design Policy 5.c.c.), has not taken into account the natural terrain (Land Use Element, Land Use Distribution Policy 3.h.h.), requires extensive grading in conflict with hillside policies (Land Use Element, Land Use Distribution Policy 3.i.i.).
- B. The Tentative Map is not consistent with the provisions of the Development Code because the amount of grading required is extensive, resulting in a manufactured slope of 200 feet, which is inconsistent with Development Code Section 16.98.060, which limits manufactured slopes to a vertical height of 25 feet.
- C. The Tentative Map is not in the interest of public health and safety because the project will exacerbate traffic safety issues on Foothill and Peck Roads. The amount of grading would contribute create too much environmental disruption to the community for multiple years.
- D. The Tentative Map is not a necessary prerequisite to the orderly development of the surrounding area because the Project allows a single-family hillside residential subdivision which is not similar in density, design, and quality compared to the adjoining existing residential neighborhood to the east.

SECTION 11. Annexation Findings. Pursuant to SPMC §16.236.120, the City Council makes the following findings:

- A. The proposed annexation is not consistent with the following goals, policies and objectives of the General Plan, Land Use Element because it results in the following: Creates new dwelling units on lot sizes which are incompatible with the

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adjacent residential neighborhoods, (Land Use Element, Urban Form and Design Policy 5.c.c.), has not taken into account the natural terrain (Land Use Element, Land Use Distribution Policy 3.h.h.), requires extensive grading in conflict with hillside policies (Land Use Element, Land Use Distribution Policy 3.i.i.).

- B. The proposed annexation will adversely or significantly affect surrounding properties because the Project allows a single-family hillside residential subdivision which is not similar in density, design, and quality compared to the adjoining existing residential neighborhood to the east.
- C. The proposed annexation does not promote public health, safety, or general welfare and serves the goals and purposes of the SPMC because the project will exacerbate traffic safety issues on Foothill and Peck Roads. The amount of grading would contribute create too much environmental disruption to the community for multiple years.

SECTION 12. Denial. The City Council takes the following action:

Deny certification of the Final Environmental Impact Report, and deny the General Plan Amendment, Development Agreement, Rezoning/Zone Change, Specific Plan, Tentative Map 5475 and Growth Management Allocations, and Annexation, all without prejudice.

SECTION 13: Reliance on the Record. Each and all of the findings and determination in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record relating to the project. The findings and determinations constitute the independent findings and determinations of the City Council in all respects and are fully and completely supported by the substantial evidence in the records as a whole.

SECTION 14: Limitations. The City Council's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations of analysis of the project is lack of knowledge of future events. In all instances, best efforts were made to form accurate assumptions.

SECTION 15: Summaries of Information. All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that particular finding is not based in part on that fact.

SECTION 16: Effectiveness. This Resolution will take effect immediately upon adoption. This Resolution will remain effective until superseded by a subsequent resolution.

SECTION 17: Notice. The City Clerk is directed to mail a copy of this Resolution to the Applicant and to any other person requesting a copy.

City Council Resolution No. 6977
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Project No. 2005-CDP-04

PASSED AND ADOPTED this 2nd day of May 2016.

Martin F. Hernandez
Mayor

ATTEST:

Judith Rice, City Clerk

APPROVED AS TO FORM:

John C. Cotti, City Attorney

APPROVED AS TO CONTENT:

Jaime M. Fontes, City Manager

Attachment: Reso No. 6977 Denial 05-CDP-04 Foothill Peck Subdivision (1137 : Resolution of Denial for Project No. 2005-CDP-04-The

For the Regular Meeting of City Council on May 2, 2016

Agenda Item # 1.8.B

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Janna Minsk, Planning Director
Tom Tarantino, Planning Technician

Subject: Planning Commission Action Report

Date: May 2, 2016

Recommendation: It is recommended that the City Council receive and file the Planning Director's report regarding Planning Commission actions taken on April 26, 2016.

Report by: Janna Minsk, Planning Director

Fiscal Impacts: None

Personnel Impacts: None

General Discussion: None

Alternatives: In accordance with SPMC § 16.206.060, the City Council may place an item on a future agenda to consider issuing an order of review regarding an action.

Attachments:

04-26 PC ACTIONS final

ACTIONS BY THE SANTA PAULA PLANNING COMMISSION

April 26, 2016

6:30 P.M.

Commissioners Present: Vice Chairman Fred Robinson, Commissioners John Demers, Michael Sommer and Fred Wacker

Commissioners Absent: Chairman Gail "Ike" Ikerd

Staff Present: Planning Director Janna Minsk, City Attorney John C. Cotti, Capital Projects Engineer John Ilasin, Contract Planner Chris Williamson and Planning Technician Tom Tarantino

CONSENT CALENDAR:

A. Minutes of the Planning Commission Meeting on March 22, 2016

ACTION: It was moved by Commissioner Sommer, seconded by Commissioner Wacker, to approve the minutes as submitted. All were in favor and the motion carried.

PUBLIC HEARING:

A. **2016-CI-02: General Plan Conformance Review of FY 2016-2017 CIP:** In accordance with Section 65401 of the Government Code, the proposed Fiscal Year 2016-2017 Capital Improvement Program (CIP) must be reviewed by the Planning Commission for the ensuing fiscal year as to conformity with the City's adopted General Plan, and this process must be documented.

- **Location:** Citywide
- **Applicant:** City of Santa Paula
- **Zoning:** N/A (Citywide Project)
- **General Plan Designation:** N/A (Citywide Project)
- **Environmental:** The public facilities listed as projects are in need of repair, replacement, and/or rehabilitation to extend the useful or design life, and therefore are considered to be ministerial under CEQA. Other projects are exempt from CEQA review under certain specific exemption categories. Projects that are not exempt from CEQA require review for potential environmental impacts before being implemented. Such environmental review would be accomplished on a project-by-project basis after complete project descriptions are available following preliminary design.

- **Staff Presentation:** John Ilasin, Capital Projects Engineer

RECOMMENDED ACTION: Staff recommends approval of Alternative No. 1, adopting Resolution No. 3745 documenting conformance of FY 2016-17 Capital Improvement Program with the General Plan.

ACTION: Commissioner Sommer moved to approve Alternative No. 1, adopting Resolution No. 3745 documenting conformance of FY 2016-17 Capital Improvement Program with the General Plan. Commissioner Wacker seconded the motion. All were in favor and the motion carried.

- B. 2014-CDP-02: River Rock/Williams Homes/Hardison House:** A request to redevelop the 19.27-acre “Hardison House” property by retaining and restoring the historic-eligible 1884 Hardison House in place and relocating and converting the 1885 barn into a garage; subdividing the lower 10 acres into 57 lots; construction of 53 one- and two-story single-family homes in three architectural styles; development of four streets with sidewalks, drainage, and landscaping; and establishment of the upper 9.18 acre hillside as a common area open space with a walking trail.

- **Location:** 1226 Ojai Road (APN 100-0-040-015)
- **Applicant:** Williams Homes, Inc., Santa Clarita, CA
- **Representative:** Keith Herren, Executive VP, Williams Homes, Inc.
- **Zoning:** HR 2-PD (Hillside Residential-Planned Development)
- **General Plan Designation:** Hillside Residential
- **Environmental:** An Initial Study was prepared in accordance with the City’s guidelines implementing the California Environmental Quality Act (CEQA). Staff identified potential adverse impacts and corresponding mitigations resulting in a project that would not have significant adverse environmental impacts: a Mitigated Negative Declaration was prepared and circulated for comments ending March 8, 2016.
- **Staff Presentation:** Chris Williamson, AICP, Contract Planner

RECOMMENDED ACTION: Adopt Resolution No. 3743 recommending that the City Council approve Project No. 2014-CDP-02 for a Vesting Tentative Parcel Map, Planned Development Permit allowing the reduction of seven development standards, and 53 Growth Management Allocations for a 57 lot subdivision, development of 53 new single-family homes, and restoration of the Hardison House and barn/stable at 1226 Ojai Road, subject to the conditions of approval.

ACTION: Vice Chairman Robinson moved for a Date-Specific Continuance of this Public Hearing to the next regularly scheduled Planning Commission Meeting on May 24, 2016, in order to provide the Commissioners more time to review additional public comments, and to allow for a vote by a full Commission panel. Under the same motion, Vice Chairman Robinson directed Staff to work with the Applicant to consider the following:

1. Revision of the overall site plan to reduce lot density and incorporate the hillside area to allow for development of larger lots.
2. Preservation and use of the Hardison House and barn as a public resource.
3. Capability of the City to provide adequate water for the project.
4. Removal of vehicle entry/egress at Fuchsia Lane, while preserving pedestrian access at that location, and providing emergency access.

Commissioner Sommer seconded the motion. All were in favor under roll call vote, and the motion carried.

ADJOURNMENT: 8:45 p.m.

NOTICE: Actions by the Planning Commission on the above items cannot be appealed to the City Council after 4:30 p.m. Friday, May 6, 2016. Be advised that if you bring a legal challenge to a Planning Commission decision, you may be limited to raising only those issues you or someone else raised at the meeting or in written correspondence delivered to the Planning Commission at or before the meeting.

For the Regular Meeting of City Council on May 2, 2016

Agenda Item # 1.8.C

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council
From: Lucy Blanco, Deputy City Clerk
Subject: Approval of Minutes
Date: May 2, 2016

Recommendation: It is recommended that the City Council approve the Minutes for the Regular Meeting of November 2, 2015.

Report by: Lucy Blanco, Deputy City Clerk

Attachments:

Minutes 20151102

Regular City Council Meeting
Monday, November 2, 2015
Council Chambers

CALL TO ORDER

Mayor Procter called the meeting to order at 5:31 p.m.

ROLL CALL

Councilmember Jenny Crosswhite, Councilmember Ginger Gherardi, Councilmember James A. Tovias, Vice Mayor Martin F. Hernandez and Mayor John Procter responded to roll call. City Manager Jaime M. Fontes, City Attorney John C. Cotti and City Clerk Judy Rice were also present.

PUBLIC COMMENT

No public comment.

CLOSED SESSION

- A. **Labor Negotiations** - Government Code § 54957.6. City Labor Negotiators: Human Resources Manager Lorena Alvarez, Assistant to the City Manager Elisabeth Amador and Finance Director Sandy Easley. Employee Organizations: SEIU Local 721; Santa Paula Police Officers Association (SPPOA); Ventura County Professional Firefighters Association (VCPFA), representing Santa Paula Full-time Firefighters; Community Services Officers (CSO); Mid-Management Association, Supervisory and Professional Association; unrepresented confidential employees (City employees who are not members of bargaining units); and Part-Time/Temporary/Seasonal
- B. **Conference with Legal Counsel** – Initiation Litigation – Government Code § 54956.9(d)(4). Number of potential cases: One.
- C. **Public Employee Performance** Evaluation - Government Code § 54957. Title: City Manager.

Mayor Procter recessed the City Council to a closed session at 5:31 p.m. and reconvened the City Council into the Regular Meeting at 6:21 p.m. Mayor Procter recessed the City Council at 6:21 p.m.

Regular City Council Meeting
Monday, November 2, 2015

Regular City Council Meeting
 Monday, November 2, 2015
 Council Chambers

CALL TO ORDER

Mayor Procter called the meeting to order at 6:35 p.m. Reverend Maddie Sifantus led the invocation and Mayor Procter led the flag salute.

ROLL CALL

Councilmembers Jenny Crosswhite, Ginger Gherardi and James A. Tovias, Vice Mayor Martin F. Hernandez and Mayor John Procter responded to roll call. City Manager Jaime M. Fontes, City Attorney John C. Cotti, City Clerk Judy Rice and Deputy City Clerk Lucy Blanco were also present.

CLOSED SESSION REPORT

No reportable action.

PRESENTATIONS

- A. Presentation by Community Services Beverly Ruiz regarding upcoming Mariachi Festival for Senior Center.

Beverly Ruiz invited all to attend the Mariachi Festival Saturday, November 14, 2016, \$45.00 per person. Proceeds to fund Senior Center Activities.

- B. Presentation of New Police Officers Christopher Rivera and Heather van Hemert.

Chief McLean introduced the two new officers.

- C. Disaster Service Workers presented by Officer Jimmy Fogata. Jimmy gave a brief description of the functions and services provided by the Volunteer Disaster Service Workers

PUBLIC COMMENT

Karen Heath- Karayan, 3710 Ojai Rd, gave a brief presentation regarding Santa Paula Creek prevention on possible damage to the creek.

Kay Wilson-Bolton, 1309 Fern Oaks Dr., asked that Council consider eliminating the \$80.00 reconnection fee residents must pay when their water gets shut off. She also asked for assistance for a local facility for a "Local Warming Shelter".

Regular City Council Meeting
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 Council Chambers

Audrey Vincent, 1001 June St., spoke in opposition of a plant on Mission Rock Rd. She asked that Council take action in opposition.

COMMUNICATIONS

City Manager Fontes, gave an update on the Boys & Girls

APPROVAL OF FINAL AGENDA

It was moved by Mayor Procter seconded by Councilmember Crosswhite to approve final agenda as presented. All were in favor and the motion carried.

CONSENT CALENDAR

It was moved by Councilmember Gherardi, seconded by Councilmember Tovas to approve consent calendar as presented. All were in favor and the motion carried.

- A. Waiver of Reading of Ordinances and Resolutions – Waive reading of Ordinances and Resolutions appearing on the Agenda.
- B. Account Payable Certifications – It recommended that the City Council receive and file the prior month Accounts Payable and Payroll Certifications. Finance Director Sandra K. Easley's report dated October 15, 2015.
- C. Adoption of Minutes – It is recommended that the City Council adopt the minutes from the Regular City Council Meeting of June 15, 2015. Deputy City Clerk Lucy Blanco's report dated October 28, 2015.
- D. Award George Harding Game Scoreboard Installation Project to Tenaya Engineering, Inc – It is recommended that the City Council: (1) allocate \$47,300.00 from Account 803.5.1532.209; (2) authorize the City Manager to execute a contract with Tenaya Engineering, Inc. for \$43,000.00 in a form approved by the City Attorney; and (3) take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin's report dated October 26, 2015.

Regular City Council Meeting
 Monday, November 2, 2015

Regular City Council Meeting
Monday, November 2, 2015
Council Chambers

- E. Authorize the Filing of a Notice of Completion for the Teague Tank Demolition Project - It is recommended that the City Council: (1) accept the work performed by JDML, Inc. as complete; (2) Authorize City staff to file the Notice of Completion with the County Recorder; (3) authorize City staff to proceed with the closeout of this project; and (4) take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin's report dated October 27, 2015.
- F. Award Harvard Boulevard at Laurie Lane Intersection Improvement Project to Tenaya Engineering, Inc - It is recommended that City Council: (1) authorize the City Manager to execute a contract with Tenaya Engineering, Inc. for \$122,740.00 in a form approved by the City Attorney; (2) allocate an additional \$60,500.00 from Local Transportation Fund balance; and (3) take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin's report dated October 27, 2015.

PUBLIC HEARING

- A. Citizens Option for Public Safety (COPS) Program -

Upon Verification of posting by the City Clerk, Mayor Procter opened the public hearing at 7:10 p.m.

Chief of Police Steven McLean's report dated October 28, 2015.

It was moved by Councilmember Gherardi, seconded by Councilmember Tovias to approve the allocation of the FY 2015-2016 COPS funds in the amount of \$100,000.00 and all interest earnings towards the continued operation of Las Piedras Community Policing Building, continued maintenance of the Firearms Training Program, continued for part time Records Unit and Evidence Management personnel, and for upgrades/renovations to the Police facility. All were in favor and the motion carried.

ORDER OF BUSINESS

- A. Update on Save Open Space and Agricultural Resources (SOAR) Renewal Initiative for Santa Paula –

Regular City Council Meeting
Monday, November 2, 2015

Regular City Council Meeting
Monday, November 2, 2015
Council Chambers

Planning Director Janna Minsk's report dated October 28, 2016.

Ilan Bender, 957 Faulkner Road, spoke in favor of the proposed amended (CURB) City Urban Restriction Boundary line.

Dave Lippert, 15323 Todd Ln., stated that his property is west of current curb boundary. His concern is that neither the existing wastewater facility nor the proposed new boundary went before the voters to be determined, He requested that the City allow the County to propose their proposition as originally designed and that the City would allow the voters to determine what the needs are in five years when the current SOAR expires.

Richard Francis, 711 South A Street, Oxnard, SOAR representative spoke briefly regarding background and status of SOAR and the initiative they are placing on the ballot for Santa Paula and all other cities in the County and unincorporated areas for the November election.

Mary Ann Krause, 15 Via Solana, stated her comments regarding the current SOAR and the proposed stating that the revised ordinance calls out Adams Canyon stating if three certain features are not called out in any development plan that presumably a new vote would be required for that future project; that 81 acre rule was completely separate initiative is now being incorporated into the Santa Paula SOAR agreement and therefore would not sunset until 2050 and that the existing SOAR allows the Council to make amendments to the curb boundary to include land for public water facilities, for public schools, public parks and other governmental facilities but the ability for the City to make amendments to these items is being removed from the current SOAR initiative.

The City Clerk asked the Mayor for a motion to received and file; it was decided by the Mayor and City Attorney that the motion was not required.

RECESSED TO A BREAK

Mayor Procter recessed the Council to a break at 8:00 p.m.

RECONVENED THE COUNCIL TO THE REGULAR MEETING

Mayor Procter reconvened the Council at 8:10 p.m.

B. Santa Paula General Plan Update -

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Monday, November 2, 2015

Regular City Council Meeting
Monday, November 2, 2015
Council Chambers

Planning Director Janna Minsk's report dated October 127, 2015.

It was moved by Mayor Procter, seconded by Councilmember Tovias to receive and file this report. All were in favor and the motion carried.

C. Discussion and Possible Action to Issue an RFP for Accounting System Software-

Finance Director Sandra K. Easley and Chief Building Inspector Michael Leach's report dated October 21, 2015.

Item 12C was pulled and continued by staff.

D. Consideration and Possible Action to Propose Amendments to State Law Regarding Local Agency Formation Commissions – It is recommended that the City Council: (1) receive the report; (2) approve the RFP for Fire Department Sustainability Analysis Services; and (3) take such additional, related action that may be desirable. Assistant to the City Manager Elisabeth V. Paniagua report dated October 14, 2015.

It was moved by Councilmember Gherardi, seconded by Councilmember Tovias to have staff forward to Council of Governments (VCOG) for input and return to City Council at next meeting of November 16, 2016. All were in favor and the motion carried.

COMMUNICATONS

No communications.

FUTURE AGENDA ITEMS

It was moved by Councilmember Gherardi, seconded by Councilmember Tovias to invite Lynn Jacobs to give a presentation on enhanced infrastructure. All were in favor and the motion carried.

It was moved by Vice Mayor Hernandez, seconded by Mayor Procter to request that the City provide a letter of support for the residents at Santa Paula Creek. All were in favor and the motion carried.

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Council Chambers

It was moved by Mayor Procter, seconded by Councilmember Tovias to request that staff return with an item regarding reconnection fees. All were in favor and the motion carried.

It was moved by Mayor Procter, seconded by Vice Mayor Hernandez to request that item regarding homeless shelter be brought to Council. All were in favor and the motion carried.

ADJOURNMENT

Mayor Procter adjourned the Regular Meeting at 8:43 p.m.

ATTEST:

Judy Rice
City Clerk

Attachment: Minutes 20151102 (1147 : Approval of Minutes)

Regular City Council Meeting
Monday, November 2, 2015

For the Regular Meeting of City Council on May 2, 2016

Agenda Item # 1.8.D

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Brian Yanez, Interim Public Works Director

Subject: Approval of Traffic Safety Committee Action Items of March 22, 2016
Installation of "No Parking" Signs on Railroad Avenue Between SR 150
and Ojai Street

Date: May 2, 2016

Recommendation: It is recommended that the City Council: (1) adopt Resolution No. 6978 to implement the Traffic Safety Committee's March 22, 2016 Recommended Actions; and (2) take such additional, related action that may be desirable.

Report by: Interim Public Works Director Brian J. Yanez

Fiscal Impacts: The Streets Maintenance Budget is primarily funded by State Gas Tax. The estimated cost for the signs/materials and installation is \$1,000.00 and will be funded from the Streets Maintenance Budget account 280.5.5022.123. Ventura County Transportation Commission will reimburse the City for costs associated with the installation of the signs.

Personnel Impacts: If approved, Streets Division personnel will install the "No Parking" signs.

General Discussion: The City of Santa Paula established a Traffic Safety Committee (TSC) as an advisory body to the City Council. The committee includes a staff representative from the Public Works, Police and Fire Departments, respectively. The committee convenes bi-monthly on the third Tuesday of the month and the meetings are publicly noticed. The committee provides an opportunity for the community to voice concerns about various safety related traffic issues in Santa Paula.

On March 22, 2016, the TSC considered a request to install "No Parking" signs on a Ventura County Transportation Commission (VCTC) right-of-way on Railroad Avenue, between State Route SR 150 and Ojai Street. Adjacent residents have continuously complained about overnight parking in this area. At its March meeting, the TSC discussed various traffic issues including the overnight parking on Railroad Avenue. The TSC deliberated and provided the following recommendation to the City Council:

For the Regular Meeting of City Council on May 2, 2016**Agenda Item # 1.8.D**

- Install “No Parking” signs on Railroad Avenue on Ventura County Transportation Commission’s right-of-way between SR 150 and Ojai Street, Assessor’s Parcel Number 101-0-160-025.

The owner of the property, Ventura County Transportation Commission, has approved the installation of “No Parking” signs on Railroad Avenue between SR 150 and Ojai Street. Staff requests approval of Resolution No. 6978, approving the TSC recommendation and authorizing the Public Works Director, or its designee, to implement the recommendation.

Alternatives:

- A. Approve recommendation
- B. Deny recommendation
- C. Provide Staff with direction

Attachments:

Resolution No 6978

RESOLUTION NO. 6978

**A RESOLUTION IMPLEMENTING TRAFFIC SAFETY COMMITTEE
RECOMMENDATIONS**

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1: Pursuant to Vehicle Code § 21351 and Santa Paula Municipal Code (“SPMC”) § 70.35, the City Council approves the Traffic Safety Committee recommendations and authorizes the Interim Public Works Director, or its designee, to implement such recommendations as follows:

- A. Install “No Parking” signs on Railroad Avenue on Ventura County Transportation Commission’s right of way between SR 150 and Ojai Street, Assessor’s Parcel Number 101-0-160-025

SECTION 2: The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to traffic control devices.

SECTION 3: This Resolution may be enforced pursuant to any applicable law including, without limitation, the SPMC, after the area designated above is properly posted with signs.

SECTION 4: The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City’s original resolutions; and make a minute of the adoption of the Resolution in the City Council’s records and the minutes of this meeting.

SECTION 5: This resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 2nd day of May 2016

Martin F. Hernandez, Mayor

ATTEST:

Judy Rice, City Clerk

APPROVED AS TO FORM:

Attachment: Resolution No 6978 (1133 : Approval of Traffic Safety Committee Action Items)

John C. Cotti, City Attorney

APPROVED AS TO CONTENT:

Jaime M. Fontes, City Manager

For the Regular Meeting of City Council on May 2, 2016

Agenda Item # 1.9.A

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Brian Yanez, Interim Public Works Director

Subject: Participation in the 2016-2017 Benefit Assessment Program for the Municipal Stormwater NPDES Permit Program Resolution #6976

Date: May 2, 2016

Recommendation: It is recommended that the City Council: (1) conduct a public hearing on the proposed 2016-2017 assessment for the Municipal Stormwater National Pollution Discharge Elimination System (NPDES) Permit Program; (2) adopt Resolution No. 6976 requesting that the County Board of Supervisors include a \$6.65 per benefit assessment unit to fund activities related to the Municipal Stormwater NPDES Permit Program; and (3) take such additional, related action that may be desirable.

Report by: Director Brian J. Yanez, Interim Public Works

Fiscal Impacts: The proposed 2016-2017 assessment is designated to partially fund the City of Santa Paula's activities toward compliance with the federal and state mandated stormwater permit program. The proposed 2016-2017 Benefit Assessment Unit (BAU) is \$6.65. There are approximately 9,759 BAUs in Santa Paula. Therefore, the total assessment citywide would be approximately \$64,897.00.

Proceeds from the Benefit Assessment Program will be used to partially fund the Streets and Storm Drain Program activities required by the July 14, 2010, Municipal Stormwater NPDES Permit issued by the California Regional Water Quality Control Board.

Personnel Impacts: The proceeds from the Benefit Assessment Program are primarily allocated for permit administration and management of the Public Works Streets and Storm Drains Program, as well as for supplies and services.

General Discussion: Santa Paula participates in the Benefit Assessment Program to fund NPDES activities related to storm water quality. The City of Santa Paula is a co-permittee under the Ventura County Municipal Stormwater NPDES Permit issued to the Ventura Countywide Stormwater Quality Management Program by the California

For the Regular Meeting of City Council on May 2, 2016**Agenda Item # 1.9.A**

Regional Water Quality Control Board. On July 14, 2010, the Board issued a five year permit to the Countywide Program that contains stringent discharge requirements. Currently, we continue to operate under this permit while the Los Angeles Regional Water Quality Control Board develops a new permit for Ventura County.

The goal of the program is to improve water quality and prevent pollution in stormwater runoff from the general public, businesses, construction practices, land development, and public infrastructure. The Benefit Assessment Program charges each property accordingly for its share of the cost based upon size and use of the property. For example, properties that may cause more stormwater runoff due to large paved or roof areas contribute more than lesser developed properties. An average single-family home is assessed one Benefit Assessment Unit, BAU. Currently, the proposed 2016-2017 assessment for the Benefit Assessment Program is \$6.65 per BAU. The proposed assessment is expected to remain the same as last year. The proceeds from the Benefit Assessment Program are used for NPDES storm water and related program expenses including, but not limited to the following:

- Street Sweeping;
- Water Quality monitoring;
- Program reporting;
- Data Management;
- Laboratory analytical services;
- Public participation and outreach programs;
- Program Administration.

The purpose of this public hearing is to discuss and formally request to the County Board of Supervisors the City's inclusion in the 2016-2017 Benefit Assessment Program. The public hearing has been advertised in the local newspaper. Please note that the State-issued stormwater permit will include additional compliance requirements than the prior permit. As a result, the countywide assessment may need to be increased next year through a Proposition 218 approval process.

Alternatives:

- A. Approve recommendation
- B. Deny recommendation
- C. Provide staff with direction

Attachments:

Resolution No. 6976 - Benefit Assessment Program NPDES

For the Regular Meeting of City Council on May 2, 2016

Agenda Item # 1.9.A

2016 - NOTICE OF PUBLIC HEARING - Benefit Assessment Unit

RESOLUTION NO. 6976

A RESOLUTION ADOPTED BY THE SANTA PAULA CITY COUNCIL APPROVING AN ASSESSMENT FOR IMPLEMENTING A NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER QUALITY MANAGEMENT PROGRAM.

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1: The City Council finds that

- A. The Federal Water Pollution Control Act (“Clean Water Act”), as implemented by the United States Environmental Protection Agency (“EPA”), requires that the city adopt plans and programs for stormwater quality management;
- B. The Clean Water Act (33 U.S.C. § 1342(p)) requires that the EPA establish regulations setting forth National Pollutant Discharge Elimination System (“NPDES”) Permit requirements for stormwater discharges;
- C. To comply with and implement the requirements of federal and state clean water laws, the Ventura County Watershed Protection District (“District”), the County of Ventura, and the cities of Camarillo, Fillmore, Moorpark, Ojai, Oxnard, Port Hueneme, San Buenaventura, Santa Paula, Santa Paula, Simi Valley and Thousand Oaks, (“Co-permittees”) formed the Ventura Countywide Stormwater Quality Management Program and submitted an application, including the Ventura Countywide Stormwater Quality Management Plan (“Stormwater Quality Management Plan”), to be covered by a single NPDES Permit for publicly owned municipal storm drains;
- D. In 1992, the City Council approved an Implementation Agreement between the Co-permittees to develop an integrated Stormwater Management Program with the objective of improving water quality in the watersheds of Ventura County; and
- E. The Implementation Agreement provides that the Co-Permittees may fund the NPDES program through District’s Benefit Assessment Program and prescribes a procedure for requesting the levy of the assessment.

SECTION 2: The City of Santa Paula requests that the District include the following amounts in its Benefit Assessment Program for Fiscal Year 2016-2017.

- A. The estimated cost for the City to coordinate and comply with the NPDES Program for Fiscal Year 2016-2017 is \$64,897;

Attachment: Resolution No. 6976 - Benefit Assessment Program NPDES [Revision 1] (1123 : 2016-2017 Benefit Assessment Program)

- B. The assessment rate should be \$6.65 per Benefit Assessment Unit within the City.

SECTION 3: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this 2nd day of May, 2016

Martin F. Hernandez, Mayor

ATTEST:

Judy Rice, City Clerk

APPROVED AS TO FORM:

John C. Cotti, City Attorney

APPROVED AS TO CONTENT:

Jaime M. Fontes, City Manager

Attachment: Resolution No. 6976 - Benefit Assessment Program NPDES [Revision 1] (1123 : 2016-2017 Benefit Assessment Program)

**CITY OF SANTA PAULA
NOTICE OF PUBLIC HEARING**

TAKE NOTICE that the Santa Paula City Council will hold a public hearing on **Monday, May 2, 2016**, commencing at 6:30 p.m. or as soon thereafter as possible in the Santa Paula Council Chambers, 970 Ventura Street. The public hearing will allow testimony regarding a proposed resolution of the City Council of the City of Santa Paula requesting that the Board of Supervisors of Ventura County continue to collect a Benefit Assessment of \$6.65 per Benefit Assessment Unit on properties within the City of Santa Paula to fund federally mandated National Pollution Discharge Elimination System stormwater discharge permit activities in Santa Paula. The total assessment citywide could be approximately \$64,867. The amount of this assessment is unchanged from the prior year.

All interested persons are invited to be present and heard at said meeting. Anyone who seeks to challenge the decisions of the City Council in court with respect to these matters may be limited to raising only those issues raised by the public hearing described in this notice, or in written correspondence delivered to the City at or prior to the public hearing.

Information relating to the above matter will be available for public review in the Office of the City Clerk of Santa Paula located in City Hall at 970 Ventura Street, Santa Paula, California, ten days before the hearing.

To be published in the Santa Paula Times Friday, April 22, 2016 and Friday, April 29, 2016.

For the Regular Meeting of City Council on May 2, 2016

Agenda Item # 1.9.B

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council
From: Sandra Easley, Finance Director
Subject: Development Impact & General Plan Maintenance Fee Study
Date: May 2, 2016

Recommendation: It is recommended that the City Council: (1) open the public hearing; (2) receive testimonial and documentary evidence; (3) adopt Resolution No. 6969, adopting the proposed increases in the 2016 Development Impact Fee study as well as the decreases in the 2016 General Plan Maintenance Fee study; (4) receive and file the "Five Year Report on the Unexpended Development Impact Fee Funds"; and 5) take such additional, related, action that may be desirable.

Report by: Sandra K. Easley, Finance Director
Janna Minsk, Planning Director

Fiscal Impacts: The proposed development impact fees are estimated to provide \$83.6 million in total revenues for public improvements between 2016 and 2035. This estimate is based on assumptions of population growth, development activity and adoption of maximum fee levels. Actual revenues will depend on development activity and some improvements will be provided directly as part of a project when stipulated in a development agreement. The proposed general plan maintenance fees are estimated to cover the costs of completing the current general plan update and continued maintenance to meet State mandates.

Personnel Impacts: None at this time.

General Discussion: On February 1, 2016, the City Council received a presentation by Dino Serafini regarding the status of the Developer Impact Fee/General Plan Maintenance Fee Study. The final report is completed and attached for your review. (The DIF study is Attachment A with the General Plan Maintenance Fee is Attachment B). The current DIF study and schedule being used by the City was last updated and adopted in 2011.

Developer Impact Fees are due at the time certificate(s) of occupancy are issued and are used to fund capital improvement projects and equipment that are needed to

For the Regular Meeting of City Council on May 2, 2016**Agenda Item # 1.9.B**

accommodate the new development. The intent of Developer Impact Fees is to ensure that new development pays its fair share for impacting public services.

The City of Santa Paula retained “PMC Consultants” (now Michael Baker International) to prepare a new DIF study that analyzed the cost of public facilities to accommodate new development in the City and to calculate DIF for new development in accordance with State Law. This attached DIF study (Attachment A) identifies the relationship between new development in Santa Paula and the cost of public facilities to serve growth through year 2035. In addition, the study provides estimates of the cost of facilities necessary for growth and calculates the updated DIF by land use type that would generate revenues equal to these costs. The DIF study is a result of over 15 months of staff and consultant efforts to present accurate data, methodology and analysis.

The study includes proposed DIF schedules on page 3 and 4 for new development in expansion areas and infill areas (within City limits). The methods used and the calculations performed by Michael Baker International are intended to be in compliance with the Mitigation Fee Act (Government Code § 66000, et seq) and reflect the maximum allowable DIF allowed under State law. The attached report provides the analysis and necessary documentation for the adoption of increased DIF in the following facility categories.

- Police Facilities
- Fire Protection Facilities
- General Government Facilities & Equipment
- Libraries
- Park Facilities
- Circulation
- Drainage
- Public Use Facilities
- Wastewater
- Water Facilities

As noted in the DIF study, a comparison of DIF across Ventura County cities reflects a wide variance of fees dependent on other alternative funding mechanisms a particular community may use to fund a public facility need, differences in service standards, or DIF calculation methods. Many communities in Ventura County use special assessment districts, Mello-Roos districts or other special taxes to finance public facilities or improvements, which are not reflected as DIF.

General Plan Maintenance Fee Update

California planning law requires each city to prepare and adopt a comprehensive general plan for the physical development of the city and any land outside its boundaries which the city deems important for planning purposes. Government Code

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Sections 65105 and 66014 et seq. also allows cities to impose fees to support the work required to prepare, adopt and maintain the general plan and general plan updates. This fee is known as the “General Plan Maintenance Fee” and is required to be paid at the time of building permit issuance.

The General Plan Maintenance fee is reviewed periodically to determine if the fee is sufficient to cover the costs of maintaining the city general plan and any general plan updates. This review was undertaken by Michael Baker International who prepared a General Plan Maintenance Fee study, dated January 2016 (Attachment B).

Methodologies to Calculate General Plan Maintenance Fee

There are various methodologies used to calculate the general plan maintenance fee such as:

- Fee based upon building permit valuation (i.e. cost per \$1,000 of permit valuation)
- Assessment of a flat rate for each application for development services
- Impose a percentage surcharge on the sum of all planning and permit fees

The City currently uses a flat rate fee per square footage (\$2 per square foot) with no distinction regarding the type of development proposed. It could be argued that this flat fee rate unfairly penalizes large commercial/industrial projects, as they would pay substantially more than the cost directly related to their “share” of required General Plan related maintenance.

Annual Development Forecast

The total recoverable cost of the General Plan update, maintenance and implementation is spread over a 20-year update cycle (coincides with the General Plan tenure) to arrive at a maximum amount to be collected each year from building permits for new construction to recover the General Plan maintenance cost.

The development forecast is based upon the City’s recent history of permit activity from 2010-2015. The basic cost per unit is determined by dividing the amortized total cost of the General Plan update and maintenance cost by the development unit, say for this example it would be : per \$1,000 of permit valuation.

As stated in the City of Santa Paula General Plan Maintenance Fee Study, a fee based upon building permit valuation is proposed which is different than the current flat fee. It is anticipated that proposed fee will generate the expected monies necessary to maintain the General Plan and cover the costs for the general plan update currently underway.

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As shown on page 7 of the report, the calculation for the General Plan Maintenance fee is based upon an annual cost per \$1,000 permit valuation with the following assumptions:

Annual General Plan update and maintenance cost: \$58,799

Projected Annual Permit Valuation (\$1,000's): \$11,186

Calculation:

Average annual General Plan updates and maintenance cost is divided by the projected annual permit valuation (in thousands of dollars) is the proposed General Plan Maintenance Fee per \$1,000 of value:

$\$58,799/\$11,186 = \$5.26$ per \$1,000 of permit valuation

The table below provides an example of the General Plan Maintenance fee on sample construction projects.

Sample if Fees Charged by Permit Valuation

Sample Project	Representative Permit Valuation	Proposed General Plan Fee	Current General Plan Fee*
Single family Home (2,500 sq. ft.)	\$300,000	\$1,578	\$5,000
Multi family (1,000 sq. ft.)	\$195,000	\$1,026	\$2,000
10,000 sq. ft. Commercial Building @ \$75 per sq. ft.	\$750,000	\$3,945	\$20,000
50,000 sq. ft. Industrial/Warehouse @ \$50 per sq. ft.	\$2,500,000	\$13,150	\$100,000

*Current General Plan fee is \$2 per square foot

This change in fee calculation methodology would cover the anticipated costs for General Plan maintenance and more equitably distribute the cost among new development and construction projects. Therefore, it is recommended that a General Plan Maintenance Fee of \$5.26 be charged for every \$1,000 of building valuation.

A fee based on permit valuation acknowledges that new development benefits from local planning efforts that maintain property values. Whereas, the current flat fee does not account for the greater benefit that development of higher value derives from the General Plan. Additionally, the current flat fee places a heavier burden on large building projects that are of lower value per square foot.

For the Regular Meeting of City Council on May 2, 2016**Agenda Item # 1.9.B****Five Year Report on Unexpended Development Impact Fee Funds**

In conjunction with the DIF study, there is a reporting requirement for unexpended DIF fees. The attached report (Attachment C) has been prepared to meet the state requirements for reviewing and reporting on development impact mitigation fee revenues pursuant to Government Code Section 66001(d) pertaining to findings that shall be made by the City Council five years after the initial deposit of funds into an impact fee account and every five years thereafter.

Section 66001(d) requires that the City shall make findings with respect to any portion of the impact fees remaining unexpended, whether committed or uncommitted. These findings must:

1. Identify the purpose of the fee;
2. Demonstrate the reasonable relationship between the fee and the purpose for which it was charged;
3. Identify all sources and amounts of funding anticipated to complete financing of incomplete improvements;
4. Designate the approximate dates on which these funding sources can be expected to be deposited into the appropriate account or fund.

The information documenting these findings shall be made public and reviewed at a noticed hearing pursuant to GC Section 66006(b).

When sufficient funds have been collected to complete financing on incomplete public improvements, the local agency has 180 days to identify an approximate date by which construction of the public improvement will begin or else is required to refund the unexpended fees, including accrued interest, to the current owner of lots or units of the development project.

Staff is recommending that the City Council adopt the fee schedule as shown on pages 3 and 4 of the 2016 Development Impact Mitigation Fee Update as well as the schedule shown on page 7 of the 2016 General Plan Maintenance Fee Study. Adoption of the proposed DIF will be a first step in preparing for future economic recovery that will fuel new growth and development in Santa Paula. In addition, staff recommends receiving and filing the "Five Year Report on Unexpended Development Impact Fee Funds" dated March 14, 2016. The City's representative from Michael Baker International, Dino Serafini, will be in attendance to discuss the report and answer questions.

Alternatives:

- A. Approve recommendation
- B. Deny recommendation

For the Regular Meeting of City Council on May 2, 2016**Agenda Item # 1.9.B**

C. Provide staff with direction

Attachments:

Development Impact Mitigation Fee update dated March 10, 2016

General Plan Maintenance Fee Study dated January 18, 2016

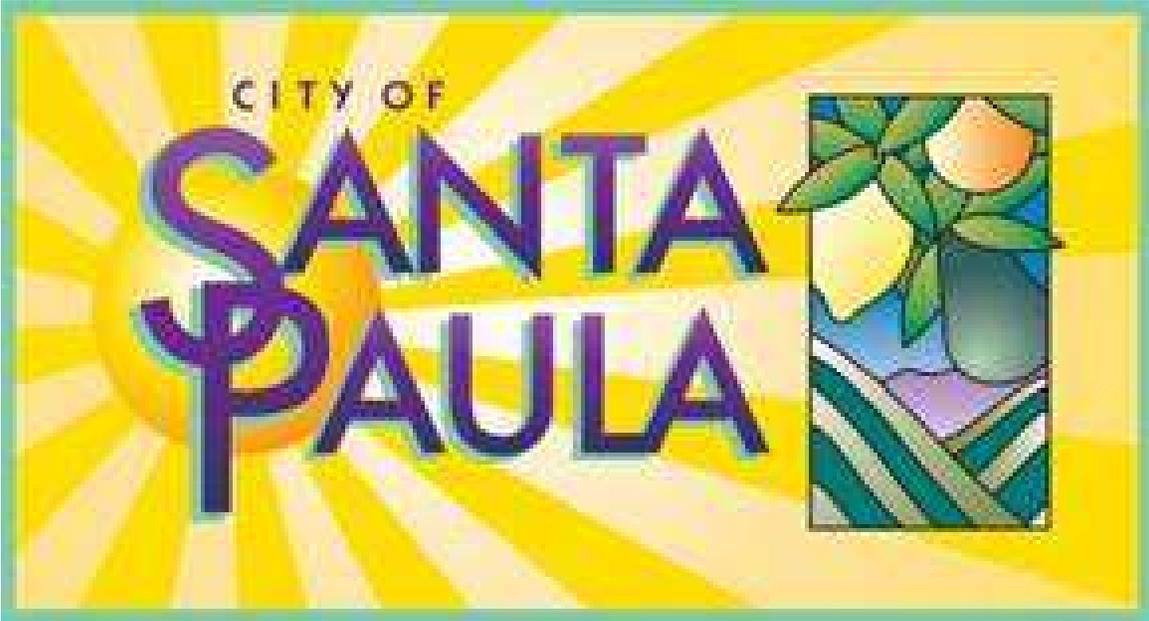
Five Year Report on Unexpended Development Impact Fee Funds dated March 14, 2016

Resolution #6969

Development Impact Mitigation Fee Update

DRAFT REPORT

Prepared for the



Prepared by



2729 Prospect Park Drive, Suite 220
Rancho Cordova, CA 95670
Phone: (916) 361-8384

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Final Draft Report: March 10, 2016

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

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EXECUTIVE SUMMARY

This report presents an analysis of the cost of public facilities to accommodate new development in Santa Paula. This report documents the maximum impact fee that could be imposed on new development in accordance with state law in the following facility categories:

- Police Facilities
- Fire Protection
- General Government
- Parks
- Libraries
- Circulation
- Drainage
- Public Use Facilities
- Wastewater
- Water Facilities

BACKGROUND AND STUDY OBJECTIVES

The City of Santa Paula is facing increasing challenges funding public facilities to accommodate growth. Since the passage of Proposition 13, property tax revenues have been insufficient for capital funding, and federal and state assistance has not replaced the decline in local revenue sources. These funding shortfalls have caused declining facility standards (i.e., the ratio of facility capacity to service population), which has accelerated the rate of physical deterioration, increased operating costs, and reduced the efficiency of many departments. Given these funding difficulties and in the face of continued growth, the City requires new development to pay fees to fund the facilities necessary to provide City services.

This study documents the relationship between new development in Santa Paula and the cost of public facilities to serve growth through the year 2035. The study also provides estimates of the cost of facilities necessary for growth and calculates the updated public facilities fees by land use type that would generate revenues equal to these costs. The estimates of public facilities required to serve growth assume that new development will provide facilities that, at a minimum, will ensure the City will maintain its current level of service standards for these facilities.

The City will rely on its authority to levy public facilities fees under the police powers granted by the California Constitution pursuant to the procedures of the Mitigation Fee Act, contained in Government Code Section 66000 et seq. This report provides the necessary documentation for the adoption of updated public facilities fees.

POPULATION PROJECTIONS

The population and employment projections to the year 2035 used in this analysis are summarized in **Table 1.1**. The projections are based on Southern California Association of Government (SCAG) forecasts for the City of Santa Paula.

Table 1.1: Population, Employment, and Housing Projections

	2015	2035	Net Growth	Average Annual Growth Rate
Population ^{1, 2}	30,556	35,934	5,378	0.8%
Employment ³	8,055	11,506	3,451	1.8%
Housing ^{1, 4}				
Single-Family Units	5,670	6,855	1,185	
Multi-Family Units	2,112	2,723	611	
Mobile Homes	801	801	—	

Sources: California Department of Finance 2015; SCAG 2015, 2016; US Census Bureau 2000

¹ Population and housing estimates for City of Santa Paula from California Department of Finance, Demographics Research Unit, January 1, 2015; DOF Table E-5

² 2035 population and employment projections from SCAG 2016 Draft Sub-regional Growth Forecast for Santa Paula

³ Estimate of current employment (for 2013) from SCAG Santa Paula Local Profile 2015

⁴ 2035 projection for housing (total number of households) from SCAG 2016 Sub-regional Growth Forecast for Santa Paula

FEE SCHEDULES AND REVENUES

Table 1.2a for expansion areas and **Table 1.2b** for current city limits (infill) summarize the schedule of impact fees recommended for each facility category and within each land use category based on the analysis contained in this report. Total fee revenues in the year 2035 (in constant 2015 dollars) for all facility categories are summarized in **Table 1.3**.

Table 1.2a: Summary of Proposed Development Impact Fees – Expansion Areas

Facility Category	Single Family	Multi-Family	Mobile Home	Commercial Lodging	Office	Commercial	Industrial	Warehouse
	<i>Fee per Dwelling Unit</i>				<i>Fee per 1,000 Building Square Feet*</i>			
Police	\$908.27	\$917.91	\$614.35	\$421.70	\$128.36	\$96.56	\$38.74	\$38.74
Fire Protection	\$676.64	\$683.82	\$457.67	\$492.70	\$95.73	\$71.80	\$28.72	\$28.72
General Government Facilities &	\$660.92	\$667.93	\$447.04	\$175.31	\$93.40	\$70.26	\$28.19	\$28.19
Libraries	\$2,233.73	\$2,257.43	\$1,510.88	N/A	N/A	N/A	N/A	N/A
Parks	\$9,343.76	\$9,442.89	\$6,320.05	N/A	N/A	N/A	N/A	N/A
Circulation	\$6,022.90	\$5,059.24	\$5,420.61	\$1,184.83	\$5,601.30	\$14,153.82	\$1,746.64	\$2,951.22
Drainage	\$1,948.42	\$1,124.09	\$1,826.65	\$779.37	\$993.99	\$993.99	\$1,298.60	\$1,298.60
Public Use Facilities	\$1,461.25	\$1,476.76	\$988.38	N/A	N/A	N/A	N/A	N/A
Wastewater	\$9,867.19	\$9,965.86	\$6,709.69	\$2,565.47	\$9,867.19	\$9,867.19	\$9,867.19	\$9,867.19
Water Facilities	\$8,794.00	\$8,881.94	\$4,502.53	\$1,059.68	\$8,794.00	\$8,794.00	\$8,794.00	\$8,794.00
Total Public Facilities Fee	\$41,917.08	\$40,477.86	\$28,797.84	\$6,679.06	\$25,573.97	\$34,047.62	\$21,802.08	\$23,006.66

* Nonresidential fees are based on 1,000 square feet of floor area except for wastewater and water fees, which are based on water meter size. Shown here are fees for a 1-inch water meter; see Tables 11.6 and 12.7.

Table 1.2b: Summary of Proposed Development Impact Fees – Infill

Facility Category	Single Family	Multi-Family	Mobile Home	Commercial Lodging	Office	Commercial	Industrial	Warehouse
	<i>Fee per Dwelling Unit</i>				<i>Fee per 1,000 Building Square Feet</i>			
Police	\$908.27	\$917.91	\$614.35	\$421.70	\$128.36	\$96.56	\$64.18	\$38.74
Fire Protection	\$676.64	\$683.82	\$457.67	\$492.70	\$95.73	\$71.80	\$47.87	\$28.72
General Government Facilities & Libraries	\$660.92	\$667.93	\$447.04	\$175.31	\$93.40	\$70.26	\$46.70	\$28.19
Parks	\$2,233.73	\$2,257.43	\$1,510.88	N/A	N/A	N/A	N/A	N/A
Circulation	\$9,343.76	\$9,442.89	\$6,320.05	N/A	N/A	N/A	N/A	N/A
Drainage ¹	\$6,022.90	\$5,059.24	\$5,420.61	\$1,184.83	\$5,601.30	\$14,153.82	\$1,746.64	\$2,951.22
Public Use Facilities	\$1,948.42	\$1,124.09	\$1,826.65	\$779.37	\$993.99	\$993.99	\$1,298.60	\$1,298.60
Wastewater	\$1,461.25	\$1,476.76	\$988.38	N/A	N/A	N/A	N/A	N/A
Water Facilities	\$3,546.28	\$3,581.74	\$2,411.47	\$922.03	\$3,546.28	\$3,546.28	\$3,546.28	\$3,546.28
Total Public Facilities Fee	\$5,099.59	\$5,150.59	\$2,610.99	\$614.50	\$5,099.59	\$5,099.59	\$5,099.59	\$5,099.59
	\$31,901.76	\$30,362.39	\$22,608.08	\$4,590.44	\$15,558.65	\$24,032.30	\$11,849.86	\$12,991.34

* Nonresidential fees are based on 1,000 square feet of floor area except for wastewater and water fees, which are based on water meter size. Shown here on fees for a 1-inch water meter; see Tables 11.6 and 12.7.

Table 1.3: Total Impact Fee Revenues

Facility Category	Revenues from Impact Fees	General Fund/Other Sources¹	Program Total
Police	\$1,392,733	\$2,527,000	\$3,919,733
Fire Protection	\$1,037,519	\$0	\$1,037,519
General Government Facilities & Equipment	\$1,013,467	\$0	\$1,013,467
Libraries	\$3,186,465	\$0	\$3,186,465
Parks	\$13,329,093	\$0	\$13,329,093
Circulation	\$19,943,339	\$0	\$19,943,339
Drainage	\$4,344,986	\$4,641,739	\$8,986,725
Public Use Facilities	\$2,084,513	\$0	\$2,084,513
Wastewater ²	\$17,324,373	\$8,610,868	\$25,935,241
Water Rights and Land	\$12,075,829	N/A	\$12,075,829
Water Facilities	\$7,897,069	\$38,022,372	\$45,919,441
Total	\$83,629,386	\$53,801,980	\$137,431,365

¹ Funds identified under General Fund/Other Sources are a City obligation to the program.

² Wastewater program total does not include Water Recycling Facility buyout cost.

FUNDS NEEDED TO COMPLEMENT FEE PROGRAM

Government Code Section 66000 prohibits using impact fees to remedy an existing facility deficiency. Impact fees imposed on new development may pay for two forms of capital improvements: (1) additional facilities needed to accommodate growth and maintain the current standard of service, or (2) facilities that provide an increase in the level of service or standard, if existing development also pays for its fair share of facilities needed to raise the standard. The analysis contained in this report indicates that in the Police, Drainage, Wastewater, and Water Facilities categories, existing development would derive a more than incidental benefit from the capital improvements included in these categories. Therefore, existing development is obligated to pay for its fair share of the improvements. The impact fee rates presented in this report for these facilities may be imposed on new development only if existing development provides the funding necessary to augment existing facilities from sources other than the impact fee revenues. These funds may come from grants, user fees, taxes, and assessments imposed on current residents. In the wastewater and water categories, substantial funding (33% and 83%, respectively) is expected from the wastewater and water rate revenues for these services. The level of funding required from existing development is listed under General Fund/Other Sources in **Table 1.3**. If the entire fee program as presented herein is adopted, the total amount the City and its current residents would need to contribute is \$53.8 million from sources other than fee revenues in order to provide facilities to existing residents at the same level of service proposed for new development.

FEE COMPARISONS

The proposed impact fees for similar facilities are compared to Santa Paula's current fee schedule and selected cities in Ventura County in **Table 1.4**. The fees listed are applicable to detached single-family homes in a typical suburban subdivision.

Table 1.4: Comparison of Impact Fees in Selected Communities¹

City	Population	General Government/ Municipal Facilities or						Public Use Facilities	Waste-water	Water Facilities	Totals	
		Police	Fire	Other	Parks ⁴	Libraries	Traffic Drainage					
Oxnard ²	195,000			\$2,088	\$2,100		\$8,030	\$2,129	\$5,256	\$6,265	\$25,868	
Camarillo ³	65,500	\$39	\$979		\$2,900		\$6,215		\$7,282	\$3,266	\$20,681	
Thousand Oaks ³	128,650	\$439	\$979		\$3,078		\$7,800		\$9,521	\$8,200	\$30,017	
Moorpark ³	36,800	\$1,027	\$979		\$2,900	\$926	\$6,326				\$12,158	
Ventura	108,000		\$729		\$3,050		\$5,245		\$6,775	\$4,292	\$20,091	
Average Fee:		\$502	\$917	\$2,088	\$2,806	\$926	\$6,723	\$2,129	\$7,209	\$5,506	\$21,763	
Santa Paula Fees												
Current (est. 2011)	30,556											
Infill		\$877	\$560	\$645	\$5,679	\$2,014	\$5,962	\$1,404	\$1,440	\$2,437	\$4,451	\$25,469
Expansion Area		\$877	\$560	\$645	\$5,679	\$2,014	\$5,962	\$1,404	\$1,440	\$7,403	\$5,474	\$31,459
Proposed	35,934											
Infill		\$908	\$677	\$661	\$9,344	\$2,234	\$6,023	\$1,948	\$1,461	\$3,546	\$5,100	\$31,902
Expansion Area		\$908	\$677	\$661	\$9,344	\$2,234	\$6,023	\$1,948	\$1,461	\$9,867	\$8,794	\$41,917

¹ Survey of AB 1600 fees as adopted by each agency; a typical unit assumes a 3-bedroom/2-bath single-family detached 1,800 square foot floor area. Fees reported for comparable cities are for facilities that are similar to the Santa Paula facility categories. **Fee survey conducted in 2011.**

² The City of Oxnard's \$2,088 "Growth Requirements Capital Fee" is for police, fire, park facilities, libraries, and other municipal facilities

³ Fire services to the Cities of Camarillo, Thousand Oaks, and Moorpark are provided by the Ventura County Fire Protection District for which the County Board of Supervisors has adopted a fee of \$979.46 for a single-family home.

⁴ Except for the City of Ventura, the park fees are in lieu of Quimby Act parkland dedication based on the rate of dedication (in acres per 1,000 residents) and the single family-household occupancy, both as defined in the respective city's municipal code. A value of \$180,000 per acre is used in each case to derive the in-lieu fee amount. The City of Ventura fee is a AB 1600 park impact fee.

The fee comparison table is provided to give a general idea of fees charged for similar facilities in nearby cities. Even though each local agency in California, in order to adopt impact fees, must follow the same general principles established by state law, as described in the Introduction of this report, fee comparisons, even among neighboring jurisdictions, tend to vary widely due several factors:

- The methods used to calculate the impact fees and allocate the fees to types of development differ from jurisdiction to jurisdiction.
- The types of facilities that are covered by impact fees vary.
- Cities adopt different standards, or levels of service, for facilities and may use different ways to calculate those standards.
- Cities may not have kept up with public improvements over the years and as a consequence, have created deficiencies between adopted or desired levels of service and the levels currently provided. This factor may actually work to reduce the impact fee, since the costs to remedy the existing deficiencies cannot be passed on to new development. In Santa Paula, for example, the current police facilities are not adequate to meet the department's needs to serve the existing population; the planned facility expansion must be funded by both new development and the City.

Furthermore, cities may allow alternatives to impact fees to finance public facilities. Assessment districts and Mello-Roos districts may be used for improvements that serve specific land development projects. District assessments and special taxes levied to provide public improvements sometimes replace impact fees that would otherwise be used for those improvements.

ADDITIONAL CONSIDERATIONS

The City at its sole discretion may reduce the recommended impact fees for one or more categories. However, the recommended fees are established based on the infrastructure required by new development. By reducing fees, it is inevitable that, over time, there will be a continued reduction in the levels of service provided by the public facilities funded by the impact fees, unless other funds are used to replace the fee revenues. Alternatively, the City may consider the following ways to reduce the effect the fees may have on land development in the city, while leaving the fee rates and standards of service intact:

- Phase in the fee increases over two or more years to provide time for the real estate market to adjust. However, the net loss of revenue during the phase-in period may not be passed on to future development.
- Defer the impact fees to a later date. The City may elect to grant a deferral of payment until units are sold or leased. For residential units, impact fees are not payable until the date of the final inspection or issuance of a certificate of occupancy, whichever comes first according to Government Code Section 66007. Notwithstanding state law, it is not uncommon for cities to collect the fees at issuance of a building permit, which they may do if certain facility financing requirements are met. These requirements are explained in Chapter 13 under Compliance Requirements, Collection of Fees. If the City chooses to defer impact fees to point in time after issuance of a building permit or certificate of occupancy, suitable security should be obtained to ensure future payment of the fee, through a surety bond, letter of credit, provisions in the escrow agreements, or a lien hold as appropriate.

Fee Updates

This impact fee study and the recommended fees assume a given level of development activity over the study period. The development that actually occurs will result in different impacts and fee revenues than those projected in this study. For that reason, regular updates are recommended to adjust the growth impact fee to match the needs created by actual development.

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

1. INTRODUCTION

This report presents an analysis of the need and related cost of public facilities to accommodate new development in Santa Paula. This chapter explains the study approach and summarizes results under the following sections:

- Public Facilities Financing in California
- Mitigation Fee Act and Required Findings
- Organization of the Report
- Facility Standards, Level of Service, and Deficiencies

PUBLIC FACILITIES FINANCING IN CALIFORNIA

The changing fiscal landscape in California during the past three decades has steadily undercut the financial capacity of local governments to fund infrastructure needed for growth. Three dominant trends stand out:

- The passage of a string of tax limitation measures, starting with Proposition 13 in 1978 and continuing through the passage of Proposition 218 in 1996
- Declining popular support for bond measures to finance infrastructure for the next generation of residents and businesses
- Steep reductions in federal and state assistance

Faced with these trends, many cities and counties have had to shift the burden of funding infrastructure expansion from existing rate- and taxpayers to new development. This funding shift has been partly accomplished by the imposition of development impact fees, also known as public facility, capital facility, and mitigation fees. A key advantage of this approach in an era of voter approval requirements is that impact fees are not taxes and are thus exempt from the requirements of Proposition 218, needing only a majority vote of the legislative body for adoption.

Some fee programs address only a few specific facilities, such as traffic, fire, or storm drainage. Other programs are comprehensive, funding a variety of facility categories from parks and recreation improvements to expanding or refurbishing city office space to meet the needs of future growth.

In most local agencies that have implemented impact fee programs, new development pays close to the full cost required to maintain existing level of service standards as growth occurs. If local agencies do not collect the full amount, the effect is often a decline in facility standards, though some communities are able to increase other revenue sources to compensate. In another rather typical situation, a city's general plan may state that, as a policy, a certain level of service should be attained for a particular facility. However the current level of service for that facility is less than the stated general plan policy. In that event the city will have, in effect, a deficiency which it must remedy in order to collect fees from new development commensurate with the policy standard. The deficiency must be remedied using funds other than impact fee revenues and new development cannot be required to pay for an increase in the level of

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

1. INTRODUCTION

service for the benefit of existing development, unless existing development is committed to paying its share of the cost.

MITIGATION FEE ACT AND REQUIRED FINDINGS

As a result of the growing use of impact fees after the passage of Proposition 13 and concern over inconsistencies in their application, the State Legislature passed the Mitigation Fee Act, starting with Assembly Bill 1600 in 1988. The act, contained in California Government Code Section 66000 et seq., establishes ground rules for the imposition and ongoing administration of impact fee programs. The act became law in April 1989 and requires local governments to document the following when adopting an impact fee:

- 1) Identify the purpose of the fee.
- 2) Identify the use of fee revenues.
- 3) Determine a reasonable relationship between the fee's use and the type of development paying the fee.
- 4) Determine a reasonable relationship between the need for the fee and the type of development paying the fee.
- 5) Determine a reasonable relationship between the amount of the fee and the cost of the facility attributable to development paying the fee.

This report complies with California Government Code Section 66000 et seq. by providing the required documentation for the above findings and determinations that establish the basis for imposition of the recommended fees contained herein.

The fundamental premise of the Mitigation Fee Act is that the burden of the impact fees cannot total more than the actual cost of the public facility needed to serve the development paying the fee. Also, fee revenues can only be used for their intended purposes. In addition, the act has specific accounting and reporting requirements, both annually and after every five-year period, for the use of fee revenues. These requirements are covered in more detail in Chapter 13 of this report.

In addition, the impact fee revenues may not be used for staffing, operations, and maintenance of either existing or new facilities.

ORGANIZATION OF THE REPORT

Chapter 2 presents the population and employment assumptions used for the public facilities fee analysis. Chapters 3 through 12 are devoted to documenting the maximum justified impact fee for each of the following facility categories:

1. INTRODUCTION

- Police Facilities
- Fire Protection Facilities
- General Government Facilities and Equipment
- Libraries
- Park Facilities
- Circulation
- Drainage
- Public Use Facilities
- Wastewater
- Water Facilities

Each chapter is generally organized using the following sections to clearly document the requirements of the Mitigation Fee Act discussed above.

- The chapter begins by identifying the purpose of the fee by stating the types of facilities that would be funded.
- The Existing and Future Planned Facilities Inventory section summarizes the investment of existing development in this type of facility to date and identifies future planned facilities, if any.
- The Service Population section defines what type of development requires this type of facility, whether (1) only residents, or (2) residents and businesses (measured by employment). It also projects the service population growth or demand for facility capacity anticipated to occur over the planning horizon.
- The Facility Standards and Unit Costs section establishes a reasonable relationship between the need for the fee and the type of development paying the fee. This section also estimates the cost per capita for facilities to accommodate growth.
- The Facility Costs to Accommodate Growth section establishes a reasonable relationship between the use of fee revenues and the type of development paying the fee. This section estimates the total facilities costs associated with new development over the planning horizon, equal to the revenues that would be collected through the impact fee.
- The Fee Schedule section establishes a reasonable relationship between the amount of the fee and the cost of the facility attributable to development paying the fee. Using a common factor for facility costs per capita, the fee schedule ensures that each development project pays its fair share of total facility costs.

Finally, Chapter 13 provides a summary of fee implementation procedures and recommendations for the ongoing administration of the fee. The recommendations are provided to ensure compliance with the act and to ensure that fees are updated in the future for construction cost inflation, a change in the standards, or changes in development assumptions.

FACILITY STANDARDS, LEVEL OF SERVICE, AND DEFICIENCIES

Throughout this report the words “standard” and “level of service” are used (at times interchangeably) to describe the level of investment in capital facilities that are needed to serve the community. A standard is defined as the adopted policy or benchmark that the City would

1. INTRODUCTION

like to achieve for any particular facility. For example, the number of acres of parks per 1,000 residents required for new development would be a standard. On the other hand, level of service refers to the actual level of benefit that the current population experiences. Level of service may be different from the standard for a given facility. When the existing level of service is less than the standard, in other words when the facility is over capacity relative to the stated or policy standard, a deficiency exists for that facility. If the opposite is the case—if there is a surplus of capacity—the City may recoup a portion of its investment in that facility that is available to serve new development. Frequently there is no stated policy standard for a given facility, in which case the existing level of service becomes the de facto “current standard” and the terms may be interchanged.

New development alone cannot be asked to improve the level of service provided by those facilities that serve both new and existing development. Additionally, new development alone cannot correct an existing facility deficiency. Either way, facility standards cannot be increased compared to the existing level of service solely by imposing impact fees on new development.

By policy, the City of Santa Paula can adopt its own reasonable facility standards to reduce, maintain, or increase the existing facility standard. However, basing an impact fee on a standard that is higher than the existing level of service is fair to new development only if the City were to use alternative funds to increase the capacity in facilities that benefit existing development. This extra funding is needed to correct the existing deficiency.

This study uses three approaches for establishing facility standards:

- The existing level of service method uses a standard based on the ratio of existing facilities to the current service population. Under this approach, new development funds the expansion of facilities at the same level of service, or current standard, currently enjoyed by the service population (residents and workers) in existing development. By definition, this approach results in no facility deficiencies attributable to existing development. This is the basic method used throughout this report for all facility categories.
- The master plan method establishes the standard based on the ratio of all existing plus planned facilities to total future demand (current and future development). This method is used when the local agency anticipates increasing its facility standards above the existing inventory standard and planned facilities are part of a system that benefits both existing and new development. This method typically results in existing deficiencies that must be funded outside of the impact fee program.
- The engineering standard approach is based on standards adopted by the City and/or standard engineering or planning criteria. This method is typically used for infrastructure (such as water, sewer, and drainage) and traffic facilities. The basic approach is to maintain the appropriate level of service as defined by accepted planning and engineering practice for all roadway segments/intersections, treatment plants, trunk lines, and drainage channels. Any costs related to existing deficiencies are not passed on to new development.

Use of these standards is not meant to label them as city policy. Indeed, many jurisdictions consider their existing levels of service to be deficient compared to the policies stated in their general plans. The City of Santa Paula may, as a policy decision, raise any facility standard, and in doing so, possibly create a deficiency relative to the existing level of service.

2. GROWTH PROJECTIONS

INTRODUCTION

Estimates of existing development (number and type of housing) and projections of growth are used throughout the public facility fee chapters that follow in this report. Current residential population estimates are based on the latest California Department of Finance county/city estimate dated January 2015. Current employment (jobs in the city as opposed to employed residents who live in the city but may work elsewhere) are from the 2015 Santa Paula local profile prepared by SCAG.

OCCUPANCY RATES

The use of occupancy rates ensures a reasonable relationship between the increase in service population and the amount of the fee. To do this, the fee must vary by the estimated service population generated by a particular development project. Developers pay the fee based on the number of additional housing units or building square feet, so the fee analysis must convert service population estimates to these measures of project size to derive a fee per unit of development. This conversion is done with average occupancy factors by land use category, shown in **Table 2.1**.

Table 2.1: Occupancy Assumptions

Land Use	Occupancy Rate		Employees per 1,000 Square Feet
Residential ¹			
Single-Family	3.77	persons per dwelling unit	—
Multi-Family	3.81	persons per dwelling unit	—
Mobile Home	2.55	persons per dwelling unit	—
Nonresidential ²			
Office	450	building square feet per worker	2.22
Commercial/Retail	600	building square feet per worker	1.67
Industrial	900	building square feet per worker	1.11
Warehouse	1,500	building square feet per worker	0.67
Institutional	500	building square feet per worker	2.00

¹ Based on US Census 2000, Tables H33 & H30 Summary File 3 and adjusted for projected housing and population.

² Building area per worker factors are based on the Employment Density Summary Report prepared for SCAG by the Natelson Company in 2001.

Employment occupancies—workers per nonresidential floor area—were based on values suggested in the Employment Density Summary Report prepared for SCAG by the Natelson Company in 2001.

POPULATION, HOUSING, AND EMPLOYMENT ESTIMATES

The 2035 projections for occupied housing, population, and employment are all based on SCAG forecasts for Santa Paula. The population and housing estimates are summarized in **Table 2.2**.

2. GROWTH PROJECTIONS

Note that the net growth in units is based on a constant percentage growth rate and not on total build-out of the expansion areas or infill.

Table 2.2: Population, Employment, and Housing Projections

	2015	2035	Net Growth	Average Annual Growth Rate
Population ^{1,2}	30,556	35,934	5,378	0.8%
Employment ³	8,055	11,506	3,451	1.8%
Housing ^{1,4}				
Single-Family Units	5,670	6,855	1,185	
Multi-Family Units	2,112	2,723	611	
Mobile Homes	801	801	—	

Sources: California Department of Finance 2015; SCAG 2015, 2016; US Census Bureau 2000

¹ Population and housing estimates for City of Santa Paula from California Department of Finance, Demographics Research Unit, January 1, 2015; DOF Table E-5.

² 2035 population and employment projections from SCAG 2016 Draft Sub-regional Growth Forecast for Santa Paula.

³ Estimate of current employment (for 2013) from SCAG Santa Paula Local Profile 2015

⁴ 2035 projection for housing (total number of households) from SCAG 2016 Sub-regional Growth Forecast for Santa Paula

These population estimates are used as follows:

- Estimates of future growth are used to provide a rough estimate of the total amount of public facilities required to accommodate growth over the planning horizon.
- Estimates of existing population and land development are used to determine current facility standards; for example, square feet of public buildings per capita or average daily trips per household to correlate with traffic level of service.
- Future employment estimates are used to establish the level of service and facilities that are applicable to future nonresidential development.

LAND USE CATEGORIES

Measuring the impact of growth requires land use types for summarizing different categories of new development. The land use types used in this analysis are defined below.

- **Single-Family:** Detached and attached (townhomes and condominiums) one-family dwelling units.
- **Multi-Family:** Dwellings units such as duplexes and condominiums (unless considered attached townhomes), apartments, and dormitories.
- **Mobile Homes:** Includes manufactured housing units located in mobile home parks.
- **Commercial/Office:** All commercial, retail, educational, and hotel/motel development. All general, professional, and medical office development.

2. GROWTH PROJECTIONS

- **Industrial:** All manufacturing, fabrication, food processing, motor vehicle repair, warehousing, truck yards and warehousing terminals, and distribution centers. This category may also encompass business parks, research and development space, including “back-office” uses, and ancillary employee-serving retail and services.
- **Infill and Expansion Areas:** Impact fees for water, wastewater, and the alternative impact fees for drainage are calculated differently for infill areas (undeveloped property within the current city limits) and the expansion areas (Adams Canyon, Fagan Canyon, and East Area 1).

Applying the Impact Fees to Development Projects Involving More Than One Land Use

Some developments may include more than one land use category, such as a mixed-use development with both residential and commercial uses. In these cases, the impact fee would be calculated separately for each land use category contained within the project.

The amount of impact fees payable should be evaluated prior to the issuance of a building permit and be based on the information provided in the permit application, including number and type of units, intended occupancy, and floor area per occupancy. In a single-use structure, the total of the fees would be the sum of each of the products of the fee rate for each facility category multiplied by the number of units or the floor area (1,000-square-foot increments) in the structure. For a mixed-use project, wherein more than one use will occupy a single permitted structure, an impact fee calculation would apply the appropriate fee rate to each portion of the structure containing an identified use. For a commercial-residential structure, the applicable residential fee rates would be applied to each residential unit (the unit may be defined as either a single-family or multi-family unit depending on the type of construction) and the applicable nonresidential rates will be applied to each unit of nonresidential floor area.

SERVICE POPULATION

Different types of development use public facilities at different rates in relation to each other, depending on the services provided. In each succeeding chapter, a specific service population is identified for each facility type to reflect this. The service population is calculated by weighting one land use category against another based on each category's demand for services.

Different service populations are used to estimate impacts for different types of fees. To measure existing development and future growth, this reports uses:

- Citywide residents and workers for public facilities such as those used by city administration, fire, and police facilities.
- Citywide residents for parks, libraries, and public use facilities.
- Dwelling units and building square feet to estimate vehicle trips for transportation facilities and impervious acreage for drainage impacts.

The specific service population for each facility category is shown separately in each chapter of this report. When residents and workers are part of the same service population, it is reasonable to assume that one resident places greater demand on public services and associated facilities than one worker. Therefore, workers are factored for purposes of determining their relative demand and the demand nonresidential development has on public facilities.

3. POLICE FACILITIES

This chapter summarizes the analysis of the need for police facilities, vehicles, and equipment to accommodate new development. The chapter documents a reasonable relationship between new development and the maximum justified impact fee for the funding of such facilities and vehicles.

POLICE FACILITIES SERVICE POPULATION

The police facilities serve both residents and workers in Santa Paula. **Table 3.1** shows the estimated service population for 2015 and 2035. In calculating the service population, residents weighted at 1.0 and workers are weighted at 0.24 to reflect lower per capita service demand. Nonresidential buildings are typically occupied less intensively than dwelling units are, so it is reasonable to assume that average per-worker demand on services is less than average per-resident demand.

Table 3.1: Police Service Population

	Residents	Workers	Factored Workers	Service Population
Existing (2015)	30,556	8,055	1,933	32,489
New Development (2015–2035)	<u>5,378</u>	<u>1,678</u>	<u>403</u>	<u>5,781</u>
Total	35,934	11,506	2,336	38,270
<i>Weighting factor</i>	<i>1.00</i>	<i>0.24</i>		

¹ The resident-to-worker weighting factor is calculated by dividing a 40-hour workweek into 168 total hours in a week.

EXISTING POLICE FACILITIES

The Santa Paula Police Department operates out of a City-owned building located at 214 South 10th Street and a community policing facility at Las Piedras Park. Vehicles and equipment with a service life of at least five years that are essential to providing police protection services may also be considered as impacted facilities. The Police Department assets included in this study are summarized in **Table 3.2**, along with the current value of these assets.

3. POLICE FACILITIES

Table 3.2: Police Equipment

Item	Year Acquired	Useful Life	Original Cost	Replacement Cost (original cost inflated @ 2% per year)	Current Value of Asset (based on straight-line depreciation)	
2012 Eagle Command Post & Equipment #491	2012	15	\$215,056	\$228,219	\$182,575	\$45,644
2010 Dui Trailer #401 (MCT Trailers)	2010	10	\$9,998	\$11,039	\$5,520	\$5,520
Radar Trailer	1997	15	\$14,032	\$20,040	\$1,002	\$19,038
Intoximeter/Alco-Sensor IV	1998	10	\$17,104	\$23,950	\$1,198	\$22,753
Pistol Range Improvements	1998	10	\$18,107	\$25,354	\$1,268	\$24,087
Motorola HT1000 system	1998	5	\$20,434	\$28,612	\$1,431	\$27,182
PD Lighting Supres/CAD system	1999	10	\$293,118	\$402,389	\$20,119	\$382,269
Surveillance Van & equip CLEEP	2001	15	\$40,742	\$53,758	\$3,584	\$50,174
CCTV project/CLEEP	2001	5	\$19,073	\$25,167	\$1,258	\$23,909
Dispatch Furniture	2005	5	\$34,030	\$41,482	\$2,074	\$39,408
<u>Communications & Computers</u>						
Base Transmitter	2002	5	\$11,781	\$15,240	\$762	\$14,478
DX 400 Emergency Dictation System	2003	5	\$35,520	\$45,048	\$2,252	\$42,795
Voice Recorder	2008	5	\$13,877	\$15,940	\$797	\$15,143
TRAK Software/Hardware	2000	5	\$10,189	\$13,713	\$686	\$13,027
E 9-1-1 Cellular Upgrade	2006	5	\$29,000	\$34,658	\$1,733	\$32,925
Software (PD dispatch/records)	2001	5	\$50,000	\$65,974	\$3,299	\$62,675
Software Upgrade	2011	5	\$26,025	\$28,170	\$5,634	\$22,536
Starnet System	2010	5	\$9,822	\$10,844	\$542	\$10,302
Total Current Value of Assets Claimed:						\$235,733

Source: City of Santa Paula 2015a

POLICE FACILITIES STANDARDS AND UNIT COSTS

This section discusses the standard used to determine the future needs for police facilities.

Current per Capita Standards

To ensure equity between the level of existing facilities and the facilities for which new development should be responsible, a Police Department standard has been developed based on the number of Police Department Fulltime Employees (FTE). The current standard, as shown in **Table 3.3**, is used to project the number of Police Department FTE in 2035. The projected number of Police Department employees then used to determine the need for expanded police facilities based on a national standard of floor area per employee, shown in **Table 3.4**.

3. POLICE FACILITIES

Table 3.3: Police Facilities – Existing Inventory and Current Standard

<u>Facility Inventory</u>	
10th Street Police Facility	6,409
Las Piedras Park Community Policing Station	650
Total Current Police Space	7,059
<u>Current Police Dept. FTE Standards</u>	
Service Population (2015)	32,489
Current Police Department FTE Employees ¹	46
Current Standard (FTE per 1,000 service pop.)	1.42
Current Police Facility Standard (square feet per FTE)	153 sq. ft.
Population Growth (2035)	5,781
Addition Police Department FTE 's for new development	8
2035 Police Department FTE's	54

¹ FY 2015-16 City of Santa Paula Budget

Police Facilities for New Development and Planned Standard

Table 3.4 shows the method for determining the needed expansion of Police facilities. A gross floor area of 310 sq. ft. per FTE is recommended for police facilities by the *American Architectural Institute Standards*, this is the rate assumed in this study as the “planned standard” for the police facilities floor area. This rate is multiplied by the projected number of employees in 2035 to arrive at a total area of 16,759 square feet. The existing floor area of 7,059 sq. ft. is subtracted from the total to result in an additional area of 9,700 square feet needed by 2035. New development's share of this area is 2,480 sq. ft. based on 8 new Police Department employees needed for growth. Existing development would be required to make up the difference of 7,220 sq. ft. to achieve the standard of 310 sq. ft. per employee. The cost of both future and existing development's share of the additional facilities is shown in the table and is based on \$350 per square foot which includes construction cost, furnishings, land purchase, site development and contingencies.

3. POLICE FACILITIES

Table 3.4: Planned Police Facilities Standard and Total Cost

	Standards and Floor Area	Cost per Sq. Ft.	Total Cost
Police Department FTE in 2035	54		
<i>Space Needs</i>			
Existing facilities	7,059 sq. ft.		
Planned Expansion	9,700 sq. ft.		
Total Planned Floor Area	16,759 sq. ft.		
Planned Facility Standard per FTE ¹	310 sq. ft.		
Additional Police FTE required for Growth	8		
Additional space needed for growth	2,480 sq. ft.	\$350	\$868,000
Planned Expansion	9,700 sq. ft.		
Existing Deficiency to be provided by current population	7,220 sq. ft.	\$350	\$2,527,000

¹ Floor area per full-time equivalent law enforcement employee recommended by the *American Architectural Institute Standards*

At the assumed planned standard, the current population in the City's existing development would be responsible for approximately \$2.53 million toward the cost of new Police facilities. This reflects the difference between the planned standard and the current floor area per employee. New development will pay for the additional facilities at the level of the planned standard. This approach ensures that new development pays only for the facilities that are provided to serve existing development. New development will therefore pay \$868,000 toward the new facilities. This level of funding by the impact fee is consistent with the cost of the facility expansion for the additional 8 FTE's needed to serve new development. New development can be required to pay for the expansion at the higher planned standard if the existing population pays its fair share toward the existing facility deficiency.

The above analysis presents a possible scenario for meeting the Police Department's space needs, which are currently inadequate. The planned standard of 310 square feet per employee is not an adopted City standard, however it is a number used in the East Area 1 Fiscal Impact Analysis to determine the annual cost of police services for that development.

As part of the Police facilities solution, the City has a plan to expand the current Police facility by adding up to 5,400 square feet of space and purchasing additional property for a future parking lot that would serve both Police and General Government. In addition, the City also plans to replace the current mobile unit shared by the Police and Fire Departments with a larger unit and for the Police Department to occupy a portion of the planned new fire station to be located in East Area 1 (see Chapter 4, Fire Protection Facilities). The above analysis is consistent with that approach in that the fee revenues may be used for the construction of the East Area 1 facility, or, if the East Area 1 developer constructs the facility, the revenues may be used to reimburse the developer for over-sizing of the facility to serve more than the project's need.

In **Table 3.5** new development's share of the cost of the facility expansion is added to the cost of vehicles and equipment needed to serve growth. Police vehicles and equipment costs are shown as 1) depreciated replacement value of all equipment, except patrol vehicles; and 2) incremental cost of patrol vehicles and personal equipment for additional officers needed for growth. Table 3.5 calculates the cost per capita by dividing the total cost by the growth in the service population.

3. POLICE FACILITIES

Table 3.5: Police Facilities Cost per Capita for New Development

Total Building Facilities to Serve New Development	\$868,000
Existing Police Equipment, buy-in charge	\$235,733
Incremental patrol vehicles (5 x \$45,000)	\$225,000
Personal equipment (8 x \$8,000)	<u>\$64,000</u>
Total New Development Cost	\$1,392,733
Service Population Growth (2015–2035)	<u>5,781</u>
Cost per Capita for Police Facilities	\$240.92

USE OF FEE REVENUES

The police facilities impact fee revenues may be the planned expansion and land purchase discussed above, to construct new facilities, upgrade existing facilities, purchase vehicles and equipment with a minimum five-year life span, enhance the utility of existing systems, and/or perform refurbishment within the parameters allowed by Government Code Section 66000.

FEE SCHEDULE

Table 3.6 shows the police facilities impact fee for new development based on the facilities cost per capita shown in **Table 3.5**. The facility cost per capita is converted to a fee rate per unit of development using the population occupancy factors found in **Table 2.1**. Use of occupancy factors ensures that the fee rate is based on the relative impact generated by each development type in terms of demand for police services from the new service populations generated by residential and nonresidential development. The fee represents the amount required to fully fund all facilities needed to accommodate growth based on the existing standard.

Table 3.6: Police Facilities Impact Fees

Land Use ¹	Costs per Resident or Worker	Occupancy Factor ²	Proposed Police Facilities Fee ³	Current Fee
<i>Residential</i>				
Single-Family	\$240.92	3.77	\$908.27	\$867.92
Multi-Family	\$240.92	3.81	\$917.91	\$877.13
Mobile Home	\$240.92	2.55	\$614.35	\$587.06
Lodging (per unit) ⁴		N/A	\$421.70	\$402.96
<i>Nonresidential</i>				
Office	\$57.82	2.22	\$128.36	\$92.27
Commercial	\$57.82	1.67	\$96.56	\$92.27
Industrial	\$57.82	1.11	\$64.18	\$61.33
Warehouse	\$57.82	0.67	\$38.74	\$61.33

¹ See Chapter 2 for land use type descriptions.

² Persons per dwelling unit for residential land uses and employee per 1,000 square feet for nonresidential land uses.

³ Fee per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

⁴ Lodging fee is the ratio of police calls of lodging units to single-family units multiplied by the single-family unit fee.

4. FIRE PROTECTION FACILITIES

This chapter summarizes the analysis of the need for fire facilities to accommodate new development. The chapter documents a reasonable relationship between new development and the maximum justified impact fee for funding such facilities.

FIRE FACILITIES SERVICE POPULATION

The Santa Paula Fire Department provides fire protection services, emergency medical services, rescue services, fire prevention services, and public education services to residential and nonresidential populations within the Santa Paula city limits. The fire service population is calculated in **Table 4.1** in the same manner as for police, services with the impact of the nonresidential population factored at 24% of the residential population.

Table 4.1: Fire Protection Service Population

	Residents	Workers ¹	Factored Workers	Service Population
Existing (2015)	30,556	8,055	1,933	32,489
New Development (2015–2035)	<u>5,378</u>	<u>1,678</u>	<u>403</u>	<u>5,781</u>
Total	35,934	11,506	2,336	38,270
Weighting factor	1.00	0.24		

¹ Current employment from County Business Patterns, US Census Bureau 2005. Employment projections are based on assumed nonresidential land development over the study period and worker occupancy per floor area.

² The resident-to-worker weighting factor is calculated by dividing a 40-hour workweek into 168 total hours in a week.

EXISTING FIRE PROTECTION ASSETS

The City of Santa Paula owns and operates the fire stations, vehicles, and equipment listed in **Table 4.2**. Firefighting vehicles and equipment are included in the facility costs because they represent integral capital investments needed to provide fire protection services and have at least a five-year service life.

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

4. FIRE PROTECTION

Table 4.2: Fire Protection Stations, Vehicles, and Equipment Inventory

Item	Floor Area (Square Feet)	Current Value of Fire Apparatus and Equipment
<u>Fire Stations</u>		
Station No. 81	3,722	
Station No. 82	2,966	
Total Existing Stations:	6,688	
<u>Fire Vehicles</u>		
2002 Dodge Durango Command Vehicle #303		\$1,491
2006 Dodge Durango Command Vehicle #121		\$598
2002 Chevrolet Tahoe Command Vehicle #320		\$1,763
2015 Pierce Arrow Pumper #310		\$534,770
2001 Ferrara Custom Pumper #312		\$169,746
2007 Ferrara/Spartan Pumper #316		\$275,486
1992 Pierce Pumper #313		\$1,624
1990 Pumper #317		\$1,230
2005 Ford Light & Air Unit #304		\$12,229
Chevrolet Flatbed Dump		\$1,287
EOC Trailer #491 & Chevrolet Truck #490		\$360,811
<u>Fire Equipment</u>		
Thermal Imaging Camera (2013) (E81)		\$8,424
Thermal Imaging Camera (2013) (E82)		\$8,424
Breathing Air Station (2004)		\$19,086
Command light mounted on #312 (2014)		7,344
Rescue Cutting Tool (2000)		\$1,319
Extrication System (2011)(Station 82)		\$14,938
Extrication System (2012)(E81 & E82)		\$37,142
Portable Air Filling Unit #320 (2003)		\$36,525
Exhaust System Station (2006)		\$8,466
Scene Lighting (E81) (2015)		\$1,600
CERT Trailer,enclosed (2014) (Station 82)		\$4,760
MCI Trailer (2008) (Station 82)		\$7,964
CERT Trailer,enclosed w equipment (2005) (Station 81)		\$1,707
Fitness Test Equipment (shared w/ Fillmore) (2015) ¹		\$7,024
<u>Communications & Computers</u>		
AM Radio Emergency System (2006)		\$3,003
iPads & computers (2012)		\$7,428
XTS1500 Radio & Bluetooth (2013)		\$7,938
HT APX6000 radios (2014)		\$53,529
Mobile dispatch computers, modems & GPS (2015)		\$45,000
EMS computers (2015)		\$4,800
Total Existing Fire Department Asset Value Claimed:		\$1,647,456

Source: City of Santa Paula 2015a

¹ The City of Santa Paula's share is indicated.

4. FIRE PROTECTION

The cost of personal protection equipment required for the additional firefighting staff is presented in **Table 4.3**. The total cost is based on the cost for each set of turnout gear and the projected additional firefighters based on the current staffing per 1,000 service population.

Table 4.3: Fire Personal Protection Equipment

Description	No. of Items ¹	Cost per Item	Total Cost of Equipment for Growth
Protective Clothing & Equipment ²	4	\$4,000	\$16,000
Projected Growth in Service Population			5,781
Cost per Capita for New Development			\$2.77
Current Firefighters (including chief, assistant chief, captains, engineers, and firefighters)		20	
Current Service Population (Residents + Factored Workers)		32,489	
Firefighters per 1,000 Service Population		0.616	
Projected Growth in Service Population		5,781	
Additional Positions for Growth		4	

¹ Projected additional items based on firefighters needed for growth.
 Source: Santa Paula Fire Department e-mail correspondence

FIRE FACILITIES STANDARDS AND UNIT COSTS

This section discusses the standard used to determine the future needs for fire facilities.

Per Capita Standards and Unit Costs

To ensure equity between the level of existing facilities and the facilities for which new development should be responsible, a per capita facility standard is used. The standard, as shown in **Table 4.4**, is based on the existing level of service method, which assumes that fire protection facilities and equipment will be needed to serve new development at the current ratio of fire facilities to the total residential and worker populations in terms of square feet per individual. This method is appropriate when the current facilities are deemed adequate to serve the current population. Use of the existing level of service to calculate the impact fee ensures that new development pays only for the facilities which are equivalent to those provided to existing development. **Table 4.4** also shows the total cost per capita of fire protection facilities required for new development to the year 2035.

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

4. FIRE PROTECTION

Table 4.4: Per Capita Fire Protection Standards and Costs

	Fire Service Standards
Fire Facilities	
Existing Fire Facilities	6,688 sq. ft.
2015 Service Population	<u>32,489</u>
Current Standard per Capita	0.21 sq. ft.
Estimated replacement cost per square foot (average including land) ¹	\$600.00
Cost per Capita of Fire Stations at the Proposed Standard	\$126.00
Fire Equipment	
Existing Fire Equipment Current Value (depreciated replacement value)	\$1,647,456
2015 Service Population	<u>32,489</u>
Current Fire Equipment Standard per Capita	\$50.71
Cost per Capita of Fire Personal Protection Equipment	\$2.77
Total Cost per Capita at Current Standard	\$179.48
Growth in Service Population	<u>5,781</u>
Total Cost for New Development	\$1,037,519

¹ Based on 2005 cost estimate for Station 1 replacement to serve the East Area expansions: 6,000-square-foot facility at \$3.2 million, including land and equipment plus 20% for inflation.

FIRE FACILITIES FOR NEW DEVELOPMENT AND USE OF FEE REVENUES

The Fire Department is considering immediate and long-term needs for fire protection that rely, in part, on impact fees. The planning effort includes:

- Development of a Five-Year Strategic Plan to identify increased service needs as development occurs. The plan will include studies addressing response times, staffing needs for structure firefighting responses, the need for a battalion chief for each shift, and needs for additional prevention and support staff.
- Ongoing planning for a new fire station to be built in the East Area 1 and 2 expansion areas as described in the Stanley Hoffman report dated December 17, 2013. The transition to the department’s third station will be coordinated with growth of population and expansion of geographic service area to ensure that service levels are maintained and resources and stations are positioned for optimal coverage.
- Upgrades to current Station 81 (114 S. Tenth Street) and Station 82 (536 W. Main St) are needed to meet the current standards to house fire equipment and personnel, upgrade alerting systems, fulfill storage/work area needs, address security (fencing), and plan for possible future needs (e.g., multiple pieces of equipment responding out of a single station).

The fire protection impact fee revenues may be used to purchase land for the planned expansions discussed above and/or to construct new facilities, upgrade existing facilities, purchase vehicles and equipment with a minimum five-year life span, enhance the utility of existing systems, and/or perform refurbishment within the parameters allowed by Government Code Section 66000.

4. FIRE PROTECTION

FEE SCHEDULE

Table 4.5 shows the fire protection facilities impact fee for new development based on the facilities cost per capita shown in **Table 4.4**. The fee represents the amount required to fully fund all facilities needed to accommodate growth based on the existing standard. Citywide residential and nonresidential development would pay the fee based on the fire protection service population.

Table 4.5: Fire Protection Impact Fee

Land Use¹	Costs per Capita	Occupancy²	Proposed Fire Facilities Fee³	Current Fee
<i>Residential</i>				
Single-Family	\$179.48	3.77	\$676.64	\$560.12
Multi-Family	\$179.48	3.81	\$683.82	\$566.06
Mobile Home	\$179.48	2.55	\$457.67	\$378.86
Lodging (per unit) ⁴		N/A	\$492.70	\$407.85
<i>Nonresidential</i>				
Office	\$43.08	2.22	\$95.73	\$59.43
Commercial	\$43.08	1.67	\$71.80	\$59.43
Industrial	\$43.08	1.11	\$47.87	\$39.62
Warehouse	\$43.08	0.67	\$28.72	\$39.62

¹ See Chapter 2 for land use type definitions.

² Persons per dwelling unit for residential land uses and employee per 1,000 square feet for nonresidential land uses.

³ Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

⁴ Lodging fee is determined by the ratio of fire calls of lodging units to single-family units multiplied by the single-family unit fee.

5. GENERAL GOVERNMENT FACILITIES AND EQUIPMENT

This chapter summarizes an analysis of the need for general government facilities, vehicles, and equipment to accommodate new development. The chapter documents a reasonable relationship between new development and the maximum justified impact fee for funding such facilities.

GENERAL GOVERNMENT FACILITIES SERVICE POPULATION

The general government facilities serve both residents and workers in Santa Paula.

Table 5.1 shows the estimated service populations for 2015 and 2035. In calculating the service population, residents weighted at 1.0 and workers are weighted at 0.24 to reflect lower per capita service demand. Nonresidential buildings are typically occupied less intensively than dwelling units are, so it is reasonable to assume that average per-worker demand on services is less than average per-resident demand.

Table 5.1: General Government Service Population

	Residents	Workers¹	Factored Workers	Service Population
Existing (2015)	30,556	8,055	1,933	32,489
New Development (2015–2035)	<u>5,378</u>	<u>1,678</u>	<u>403</u>	<u>5,781</u>
Total	35,934	11,506	2,336	38,270
<i>Weighting factor</i>	<i>1.00</i>	<i>0.24</i>		

EXISTING AND PLANNED MUNICIPAL FACILITIES

The City of Santa Paula owns and operates the facilities listed in **Table 5.2** and the vehicles and equipment in **Table 5.3**. Note that police vehicles and equipment are also included in **Table 5.2**.

Table 5.2: General Government Facilities Inventory

Facility	Existing Floor Area (Square Feet)
City Hall	7,121
Community Development	4,244
Corp Yard	
Storage Bay	540
Mechanics Bay	1,416
Office	504
Trailer	720
Locker Room/Lounge	800
Storage Building	4,080
Auxiliary building	432
Trailer Annex	960

Source: City of Santa Paula, e-mail correspondence

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

5. GENERAL GOVERNMENT FACILITIES AND EQUIPMENT

Table 5.3: General Government Vehicles and Equipment Inventory

<u>General Government Vehicles</u>	
2005 Ford Explorer #120	\$1,445
2006 Dodge Durango #121	\$1,381
Ford F450 Truck #205	\$2,383
Ford F450 Truck #206	\$2,383
2007 Ford Explorer #122	\$1,621
2008 Chevrolet Silverado #132	\$1,224
2011 Ford F350 #204	\$12,978
2014 Chevrolet Equinox #123	\$20,839
2014 Dodge Charger #414	\$30,827
1999 Ford Super Duty Truck #291	\$872
2008 Ford F-450 #240	\$2,415
2001 Dodge Ram PU #219	\$2,225
2002 Dodge Ram PU #220	\$1,580
<u>General Government Equipment</u>	
Kubota Lawnmower	\$13,059
Asphalt Patch Truck #210	\$7,064
2005 Caterpillar Backhoe #281	\$429
2005 John Deere Loader #279	\$308
Loader #245	\$1,912
Water Truck Mobile Trailer #225	\$465
2009 International w/Dump Body #221	\$14,764
Broom Street Sweeper #235	\$3,509
2 YD Grapple Bucket	\$760
Excel Hustler 4600 Mower	\$1,231
Broom Street Sweeper #235	\$5,879
Mobile Water Pressure Cleaner #242	\$2,969
8" Scarifier	\$401
Roll off storage box	\$320
2003 Hustler Z, 23 Kawa 60"	\$771
2003 Hustler Tractor	\$2,141
Mobile Column Lifting Sys	\$3,814
<u>Communications & Computers</u>	
GPS System/Antenna/Installation	\$743
Telephone System	\$3,619
PC Server w/CMAS Contact	\$901
WIN NT 4.0 Computer & ARC Info for	\$783
Xeon Server for Novel	\$556
WAN/LAN (Cabling)	\$965
64 MB Main storage & 64MB expansion	\$1,679
IBM AS/400 Upgrade Installation	\$330
IT Upgrades	\$42,702
Software (Incode)	\$7,431
Imaging System Software	\$1,131
Software (Incode)	\$524
Current Value of Assets Claimed:	\$203,329

Source: City of Santa Paula Government Fixed Asset Inventory Report, 2015

5. GENERAL GOVERNMENT FACILITIES AND EQUIPMENT

GENERAL GOVERNMENT FACILITIES STANDARDS AND UNIT COSTS

This section discusses the standard used to determine future development's share of the costs of facilities for services related to general government facilities.

Per Capita Standards and Unit Costs

To ensure equity between the level of existing facilities and the facilities for which new development should be responsible, a per capita facility standard is used. The standard, as shown in **Table 5.4**, is based on the existing level of service method, which assumes that general government facilities vehicles and equipment will be needed to serve new development at the current ratio of those facilities to the present total resident and factored worker populations. This method is appropriate when the current facilities are deemed adequate to serve the current service population. Use of the existing level of service to calculate the impact fee ensures that new development pays only for the facilities which are equivalent to those provided to existing development.

Table 5.4: General Government Facilities, Vehicles, and Equipment – Current Standards and per Capita Costs

Item	Total Floor Area (sq. ft.)	Cost per Square Foot ³	Replacement/Current Value	Current Standard per Capita	Cost per Capita
Facilities					
Current Service Population				<u>32,489</u>	
General Government Office Space ¹	12,669	\$330	\$4,180,770	0.39 sq. ft.	\$128.70
Corporation Yard	7,428	\$165	\$1,225,620	0.23 sq. ft.	\$37.95
Trailer Annex	960	\$80	\$76,800	0.03 sq. ft.	<u>\$2.40</u>
Facilities cost per capita:					\$169.05
Vehicles and Equipment					<u>\$203,329</u>
Total Value of Existing General Government Assets			<u>\$5,686,519</u>		
Total per Capita Cost of Government Facilities, Vehicles & Equipment					\$175.31
Service Population Growth 2015–2035			5,781		
Total Cost for New Development			<u>\$1,013,467</u>		

¹ Based on cost estimate for 1999 Civic Center Master Plan: 20,000 square feet at \$4.2 million inflated by 50%, plus land and site development.

GENERAL GOVERNMENT FACILITIES FOR NEW DEVELOPMENT

The City of Santa Paula is planning a new Corporation Yard to serve the growing needs of Public Works and other departments. Also, a Civic Center Master Plan was prepared in 1999 that proposed a 20,000-square-foot building situated between the police facility and the current City Hall. The cost estimate for the proposed Civic Center forms the basis for the cost per capita new development can be required to pay for its fair share of general government facilities.

USE OF FEE REVENUES

The general government impact fee revenues may be used to construct new facilities, upgrade existing facilities, purchase vehicles and equipment with a minimum five-year life span, enhance

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

5. GENERAL GOVERNMENT FACILITIES AND EQUIPMENT

the utility of existing technology systems, and/or perform refurbishment within the parameters allowed by Government Code Section 66000.

FEE SCHEDULE

Table 5.5 shows the General Government facilities impact fee for new development based on the facilities cost per capita shown in Table 5.3. The fee represents the amount required to fully fund all facilities needed to accommodate growth based on the existing standard. Citywide residential and nonresidential development would pay the fee based on the service population for the facilities.

Table 5.5: General Government Facilities Fees

Land Use ¹	Costs per Capita	Occupancy Factor ²	Proposed General Government Facilities Fee	Current Fee
<i>Residential</i>				
Single-Family	\$175.31	3.77	\$660.92	\$644.86
Multi-Family	\$175.31	3.81	\$667.93	\$651.70
Mobile Home	\$175.31	2.55	\$447.04	\$436.18
Lodging (per unit) ³	\$175.31	1.00	\$175.31	\$171.05
<i>Nonresidential</i>				
Office	\$42.07	2.22	\$93.40	\$68.56
Commercial	\$42.07	1.67	\$70.26	\$68.56
Industrial	\$42.07	1.11	\$46.70	\$45.57
Warehouse	\$42.07	0.67	\$28.19	\$45.57

¹ See Chapter 2 for land use type definitions.

² Persons per dwelling unit for residential land uses and employee per 1,000 square feet for nonresidential land uses.

³ Lodging unit average occupancy is assumed at 1 per unit.

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6. LIBRARIES

This chapter summarizes an analysis of the need for library facilities to accommodate new development. This chapter documents a reasonable relationship between new development and the impact fee for the funding of those facilities.

LIBRARY SERVICE POPULATION

Table 8.1 shows the library service populations estimated for 2015 and projected in 2035.

Table 6.1: Library Service Population

	Service Population
Existing (2015)	30,556
Projected Residents in New Development (2015–2035)	<u>5,378</u>
Total (2035)	35,934

EXISTING AND PLANNED LIBRARY FACILITIES

The City of Santa Paula is served by the independent Blanchard/Santa Paula Library District, which staffs and operates the facility indicated in **Table 6.2**.

Table 6.2: Current Library Facilities and Standards

Item	Area (Sq. Ft.) /Number
Blanchard Community Library, 119 North 8th Street	22,500 sq. ft.
Current Service Population	30,556
Current Library Space per Capita	0.74 sq. ft.
Approximate Volumes	79,500
Current Volumes per Capita	2.60

LIBRARY FACILITIES STANDARDS AND UNIT COSTS

Table 6.2 also calculates the current library service levels in terms of floor space and volumes per capita used to determine future development's share of the costs of facilities for library services. **Table 6.3** shows the estimated per capita cost of new library space and volumes.

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Table 6.3: Library Costs per Capita

	Current Facility Standard Sq. Ft./Number of Volumes per Capita	Unit Cost ¹	Facility Expansion Cost Per Capita
Library Space	0.74 sq. ft.	\$625	\$462.50
Volumes	2.60	\$50	\$130.00
Total Cost per Capita for New Development			\$592.50
Population Growth (2015–2035)			5,378
Total Cost for New Development			\$3,186,465

¹ Library cost from "Construction Cost Escalation for Public Buildings Contracts," City of San Diego Engineering and Capital Projects Department, Report to City Manager, January 2004, inflated 25%.

USE OF FEE REVENUES

The library impact fee revenues may be used to contribute to the cost of a new library and/or acquisition of land, expand or upgrade existing libraries, purchase equipment with a minimum five-year life span, enhance the utility of existing technology systems, and/or perform refurbishment within the parameters allowed by Government Code Section 66000.

FEE SCHEDULE

Table 6.4 shows the library facilities impact fee for new development based on the facilities cost per capita shown in **Table 6.3**. The fee represents the amount required to fully fund all facilities needed to accommodate growth based on the master plan standard. Residential development in the city would pay the fee based on the service population for the facilities.

Table 6.4: Library Facilities Fees

Land Use ¹	Costs per Capita	Occupancy Factor ²	Proposed Library Impact Fee	Current Impact Fee
<i>Residential</i>				
Single-Family	\$592.50	3.77	\$2,233.73	\$2,013.73
Multi-Family	\$592.50	3.81	\$2,257.43	\$2,035.09
Mobile Home	\$592.50	2.55	\$1,510.88	\$1,362.07

¹ See Chapter 2 for land use type definitions.

² Persons per dwelling unit.

7. PARK FACILITIES

This chapter summarizes an analysis of the need for parks to accommodate new development. The chapter documents a reasonable relationship between new development and the maximum justified impact fee for funding such facilities.

PARKS SERVICE POPULATION

In this impact fee study, Santa Paula's park facilities are considered to serve only residents of the city. The current service population and growth from 2015 to 2035 is shown in **Table 7.1**.

Table 7.1: Parks Service Population

	Service Population
Existing (2015)	30,556
Projected Residents in New Development (2015–2035)	<u>5,378</u>
Total	<u>35,934</u>

CURRENT PARK FACILITIES

The current Santa Paula park system includes two neighborhood parks, eight mini parks, and two special interest parks. These parks, along with their usable acres and amenities, are listed in **Table 7.2**. This inventory includes only public parks within the city limits and also does not include school playground or recreational facilities.

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

Table 7.2: Current Parks Facility Inventory

Location	Developed Park (acres)	Amenities										
		Basketball Full-Court	Basketball Half-Court	Lighted Practice Fields	Open Space/Passive Play Area	Restroom	Tot Lot	Barbeques	Picnic Tables	Picnic Shelters	Meeting Room	Informal Trail
<u>Neighborhood Parks</u>												
Teague Park	5.70	2		1		1	1	7	13			
Las Piedras Park	4.50	2		1		1	1	7	9			
<u>Mini-Parks</u>												
Railroad Plaza	3.00				X	1						
Mill Park	2.90		1		X	1			8		1	
Obergon Park	2.40	1			X		1					
Fagan Baranca Trail	2.00											X
Santa Paul Bike Path	5.00											
Veterans Memorial	1.50				X	1	1					
Recreation Park	0.80				X	1		4	5			
Ebell Park	0.80				X				4			
Moret on Bay Fig	0.10											
<u>Special Interest Parks</u>												
George Harding Park	12.20											
Includes following: softball, baseball, Little League, ASA Girl's Softball and practice/T-ball fields, restroom, concession/storage building 3 benches and bleachers (home & visitors)												
Skate Park at Veterans Park	0.28					1						
Total developed park acreage:	41.18											
Undeveloped Land Acres:	86.50											
Park Equivalent Acres¹:	22.49											
Total all Park Equivalent Acres:	63.67											

Source: City of Santa Paula 2006

¹ Park equivalent acres for City-owned undeveloped land or open space is counted as 28% of developed parks based on the percentage of average land cost per acre to the total park acquisition and development cost per acre.

7. PARKS

PARK STANDARDS AND UNIT COSTS

This section discusses the standard used to determine the applicable impact fees for park facilities.

Per Capita Standards

The existing park level of service shown in **Table 7.3** is based on total developed parks and park-equivalent open space acreage.¹

Table 7.3: Current Parks Level of Service

	Total Acres, Service Population, and Level of Service
City Parks, including park equivalent acres	63.67 ac.
Current Service Population (2015)	<u>30,556</u>
Current Park Acres per 1,000 Residents	<u>2.08</u>

Park standards are typically stated in terms of acres of parkland per 1,000 residents. The adopted General Plan park standard for Santa Paula is 5 acres per 1,000 residents. However, for ministerial permits, to which Assembly Bill (AB) 1600 impact fees apply, the park fee recommended in this study is set to provide parks for new development at a level of service no higher than park facilities benefitting the city's current residents, at about 2.1 acres per 1,000 residents. On the other hand, where parkland dedications are concerned, for development projects involving discretionary approvals such as subdivisions, the City may apply California Government Code Section 66477 (the Quimby Act) in order to condition subdivisions to dedicate and improve park acreage up to 3 acres per 1,000 residents (see page 37 for further discussion about the Quimby Act).²

The general AB 1600 level of service restriction on the impact fees that may be charged to new development may be relaxed if the City is prepared to increase the park acreage rate per 1,000 residents using funds other than impact fee revenues. In this nexus analysis, it is assumed that the City would not fund additional park acquisition and development using the General Fund or sources other than the fee revenue.

¹ The park equivalent includes 86.5 acres of open space that the City owns in the Santa Paula riverbed. An acre of open space is counted toward the existing park level of service at 30% of a developed park acre based on the percentage of the total park acquisition and development cost that is the cost of the land.

² If it has not already done so, the City of Santa Paula would need to adopt a parkland dedication ordinance to implement the Quimby Act. In the case of a development project covered by a negotiated development agreement, the City is not limited by AB 1600 or the Quimby Act relative to parkland dedications. AB 1600 and the Quimby Act apply to building permits and subdivision approvals, respectively.

7. PARKS

Park Cost Estimate

An estimate for a typical 5-acre neighborhood park, including land acquisition, is provided in **Table 7.4**. The amenities included in this typical park are similar to those found in Santa Paula's existing parks.

Table 7.4: Cost Estimate – Typical 5-Acre Neighborhood Park

Item Description	Quantity	Unit	Unit Cost	Item Cost
Mobilization	5	AC	\$2,200	\$11,000
Clearing and Grubbing and Demolition	5	AC	\$7,300	\$36,500
Earthwork and Drainage	5	AC	\$8,000	\$40,000
Off-site improvements (curb & gutter 1/2 street width)	500	LF	\$90	\$45,000
Utilities and irrigation	45,000	SF	\$2.00	\$90,000
Site Amenities (paving, curbs & headers, fencing, signage, steps & railing, lighting, parking)	5	AC	\$120,000	\$600,000
Site Furniture (trash receptacles, benches, tables, tree grates)	5	AC	\$50,000	\$250,000
Turf Installation for 3 acres, including site preparation	130,700	SF	\$9.00	\$1,176,300
Planting (including soil preparation, mulch, hydroseed, bedding plants, trees)	1	AC	\$130,000	\$130,000
Play Equipment and Tot Lot	1	LS	\$150,000	\$150,000
Hardcourt, 10,000 sq. ft. multi-use w/lighting	1	LS	\$100,000	\$100,000
Picnic Shelter	1	LS	\$50,000	\$50,000
Permanent Rest Rooms (one each male and female)	2	LS	\$300,000	\$600,000
Video Security System	1	LS	\$80,000	\$80,000
Total Construction				\$3,358,800
Land Acquisition	5	AC	\$300,000	\$1,500,000
Contingency @ 15%				\$503,820
Design & Engineering @ 6%				\$201,528
CM & Inspection @ 5%				\$167,940
City Administration @ 4% (1% design, 1% construction, 2% OH)				\$134,352
Total Non-Construction				<u>\$1,007,640</u>
Project Total w/Land Acquisition				\$5,866,440
Cost per acre, including acquisition				\$1,173,288

Source: Michael Baker International

PARKS FOR NEW DEVELOPMENT

New development can be required to provide its proportionate share of facilities related to new development at the existing level of service in terms of number of developed park acres per 1,000 residents. **Table 7.5** shows the allocation of citywide park costs for new development.

Table 7.5: Parks Cost per Capita

	Park Standards and Costs
Park Acquisition and Development Costs for Growth	
Existing Level of Service per 1,000 Residents	2.08 ac.
Service Population Growth to 2035	<u>5,378</u>
Park Acres Required for Growth	11.19
Estimated Park Acquisition and Development Cost per Acre	\$1,173,288
Subtotal Park Acquisition and Development Cost	\$13,129,093
Parks Master Plan	<u>\$200,000</u>
Total Park Cost for New Development	\$13,329,093
Service Population Growth to 2035	<u>5,378</u>
Cost per Capita at Existing Level of Service	<u>\$2,478.45</u>

USE OF FEE REVENUES

The park impact fee revenues may be used to contribute to the acquisition and development of new parkland. Fee revenues may also be used to purchase and install park amenities to increase park user capacity and enhance functionality, such as playground equipment, hard courts, restrooms, turf, and ball-field and area lighting to extend hours of use, and/or perform refurbishment within the parameters allowed by Government Code Section 66000.

FEE SCHEDULE

Table 7.6 shows the parks impact fee for new development based on the facilities cost per capita shown in **Table 7.5**. The fee represents the amount required to fully fund all new park facilities needed to accommodate growth based on the existing facility standard. Citywide residential development would pay the fee based on the service population for the facilities.

Table 7.6: Parks Impact Fees

Land Use¹	Cost per Capita	Occupancy²	Proposed Parks Impact Fee³	Current Impact Fee
Single-Family	\$2,478.45	3.77	\$9,343.76	\$5,679.41
Multi-Family	\$2,478.45	3.81	\$9,442.89	\$5,739.67
Mobile Home	\$2,478.45	2.55	\$6,320.05	\$3,841.51

¹ See Chapter 2 for land use type definitions.

QUIMBY ACT DEDICATION OF PARKLAND AND PARK IMPACT FEES

Pursuant to the Quimby Act, upon adoption of an implementing ordinance, the City may, as a condition of subdivision approval, require the dedication of land for park purposes at a minimum rate of 3 acres per 1,000 residents, regardless of the existing rate of parks per population. The City may impose the full land dedication requirement at the subdivision stage (prior to final map approval), but then cannot collect the full AB 1600 park impact fees for park acquisition and development, indicated in **Table 7.6**, at the issuance of building permits. The City may collect on either the Quimby Act requirement or the impact fee, but not both in their entirety.

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In lieu of dedication and/or improvements, the Quimby Act provides for an equivalent fee that the subdivider may pay to meet the parkland dedication requirements. At the rate of 3 acres per 1,000 residents and also based on the park per capita costs stated above, the fee per dwelling unit type is calculated as shown in **Table 7.7**.

Table 7.7: Parks In-Lieu Fees Applicable to Subdivisions

<u>Quimby Act In-Lieu Fee (applies only to subdivisions)</u>	
Park Acquisition and Development Cost per Acre	\$1,173,288
Per Capita Cost @ 3 Acres per 1,000 Residents	\$3,519.86
<u>Rate per Dwelling Unit Type</u>	
Single-Family	\$13,269.89
Multi-Family	\$13,410.68
Mobile Home	\$8,975.65

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

8. CIRCULATION

This chapter summarizes an analysis of the need for circulation element facilities that include arterial roadway and intersection improvements, bridges, and traffic signals to accommodate new development through 2035. The chapter documents a reasonable relationship between new development and the impact fee for funding these facilities.

TRAFFIC DEMAND FROM NEW DEVELOPMENT

Table 8.1 shows traffic demand that would be generated by new development from 2015 to 2035. To estimate the total demand for new traffic facilities across all land use types, a dwelling unit equivalent (DUE) factor is calculated that sets the demand from a single-family dwelling unit at 1.00 DUE. A single-family residence typically generates 10 vehicle trips per day (unadjusted for diverted or pass-by trips). DUE factors for all other land uses are calculated relative to the traffic capacity demand from a single-family dwelling unit. For example, an office building has a DUE factor of 0.93 per 1,000 square feet of building area. One thousand square feet of office space would therefore be expected to generate about 93% of the traffic impact in terms of daily trips of a single-family home.

Table 8.1: Trip Generation by Existing and New Development

Land Use ¹	Existing Dwelling Units or 1,000 Sq. Ft.	Growth 2015–2035 Units or 1,000 Square Feet	Total (units or 1,000 sq. ft.)	Trips per Unit	DUE Factor ²	Adjusted Existing trips	Trip Growth
<i>Residential (in units)</i>							
Single-Family	5,670	1,185	6,855	9.15	1.00	51,881	10,843
Multi-Family	2,112	611	2,723	7.69	0.84	16,233	4,696
Mobile Home	801	0	801	8.24	0.90	6,596	0
Lodging (per unit) ²	100	400	500	3.29	0.20	180	720
<i>Nonresidential (in thousand sq. ft. units)³</i>							
Office	2,000	314	2,314	8.47	0.93	17,019	2,672
Commercial/Retail ⁴	2,000	236	2,236	21.50	2.35	43,005	5,075
Industrial	4,000	345	4,345	2.67	0.29	10,614	915
Warehouse	530	228	758	4.45	0.49	2,376	1,022
Institutional	900	387	1,287	11.25	1.23	<u>10,129</u>	<u>4,355</u>
Total						158,033	30,298

¹ See Chapter 2 for land use type definitions. Growth measured in dwelling units for residential uses and 1,000 square feet for nonresidential uses.

² The East Area 1 DEIR traffic impact analysis assumed 150 hotel units, additional lodging units assumed in Adams Canyon (200 rooms) and 50 units in the infill area.

³ DUE means dwelling unit equivalent or traffic generation by land use per unit compared to a single-family dwelling unit (9.15 adjusted trips). Multi-family generates 7.69 adjusted trips per unit. The factor for nonresidential is per 1,000 square feet, adjusted by factors per Table 8.2.

Table 8.2: Trip Generation Factors for Land Uses

Land Use	Combined Diverted & Pass-By Factor ¹	Trips	Adjusted Trips
Single-Family Homes	8.5%	10 trips per unit	9.15
Multi-Family Homes	8.5%	8.4 trips per unit	7.69
Mobile Homes	8.5%	9 trips per unit	8.24
Senior Housing	8.5%	3.6 trips per unit	3.29
Lodging	80.0%	9 trips per unit	1.80
General Office	23.0%	11 trips/1,000 sq. ft	8.47
Commercial Retail	50.0%	43 trips/1,000 sq. ft	21.50
Industrial	11.0%	3 trips/1,000 sq. ft	2.67
Warehouse	11.0%	5 trips/1,000 sq. ft	4.45
Institutional	25.0%	15 trips/1,000 sq. ft	11.25

Source: San Diego Association of Governments 2002; Institute of Traffic Engineers 2003

¹ The combined diverted and pass-by percentage deducts the trips arriving and leaving the use that are not primarily generated by the given use, but stop there on the way to another primary destination.

ROADWAY FACILITIES STANDARDS

The traffic facility standards are based on roadway level of service (LOS) stated in terms of the capacity of intersections and roadway segments.

Level of Service

A segment of roadway's level of service is measured by its volume to capacity ratio (v/c). A v/c of 1.00 or more is given LOS F, which indicates the segment has reached its capacity to handle traffic. A segment with LOS A has a v/c of 0.6 or better. A lower v/c typically means a lower time of travel over the segment of roadway.

Under current conditions, all road segments in Santa Paula operate at LOS C or better (v/c < 0.7) during the critical AM and PM peak hours. The capacities of these roadways are therefore adequate to meet the traffic demands of the current level of development.

TRAFFIC IMPROVEMENTS FOR NEW DEVELOPMENT

Planned Projects

Improvements to the circulation system consisting of arterial roadway, intersection, bridge, and traffic signal projects needed to accommodate new development were originally identified in Santa Paula's General Plan Circulation Element. An updated list of circulation improvements, and cost estimates for these improvements, was provided in the Master Facilities Plan Project Detail completed as part of the Development Impact Fee and Calculation report commissioned by the City in 2005. These improvement projects are listed in **Table 8.3**, along with updated cost estimates inflated by the increase in the California Highway Construction Cost Index between 2005 and 2009 and the increase by the Engineering News Record, Construction Cost Index for Los Angeles between 2009 and 2015.

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Table 8.3: Circulation System Improvements for New Development

Project	Project Costs (2005 Dollars) ¹	Project Costs (2009 Dollars) ²	Current Project Costs (2015 Dollars) ² (a)	Funding from Other Sources (b)	Funded by Traffic Impact Fee (a) - (b)
Main Street/Harvard Intersection	\$956,826	\$986,069	\$1,105,946	\$0	\$1,105,946
10th Street @SR-126 Undercrossing	\$681,750	\$702,586	\$788,000	\$0	\$788,000
Peck Road/SR-126 Eastbound Ramps	\$875,394	\$902,148	\$1,011,823	\$0	\$1,011,823
Palm Avenue/SR-126 Eastbound Ramps	\$465,480	\$479,706	\$538,025	\$0	\$538,025
Santa Barbara Street Across Fagan Barran	\$1,147,500	\$1,182,571	\$1,326,337	\$0	\$1,326,337
Fourth Street and Main Street	\$742,500	\$765,193	\$858,218	\$0	\$858,218
Santa Barbara and Palm Avenue	\$877,500	\$904,319	\$1,014,257	\$0	\$1,014,257
Dean Drive and Main Street	\$506,250	\$521,722	\$585,148	\$0	\$585,148
Steckel Drive and Main Street	\$877,500	\$904,319	\$1,014,257	\$0	\$1,014,257
SR-150 and Virginia Terrace	\$877,500	\$904,319	\$1,014,257	\$0	\$1,014,257
Eighth Street and Main Street	\$128,250	\$132,170	\$148,238	\$0	\$148,238
SR-126 Offramp and Acacia Way	\$1,012,500	\$1,043,445	\$1,170,297	\$0	\$1,170,297
Harvard Boulevard and 10th Street	\$337,500	\$347,815	\$390,099	\$0	\$390,099
Hardisan Street	\$1,215,000	\$1,252,134	\$1,404,356	\$0	\$1,404,356
Street	\$742,500	\$765,193	\$858,218	\$0	\$858,218
SR-150 General Improvements	\$2,160,000	\$2,226,016	\$2,496,634	\$0	\$2,496,634
Santa Paula Street between 10th Street and 12th Street	\$607,500	\$626,067	\$702,178	\$0	\$702,178
Santa Cruz Street between Steckel Drive and Tirre Court	\$945,000	\$973,882	\$1,092,277	\$0	\$1,092,277
Peck Road and Santa Paula Street	<u>\$1,012,500</u>	<u>\$1,043,445</u>	<u>\$1,170,297</u>	<u>\$0</u>	<u>\$1,170,297</u>
Total Improvements (2005 Master Plan):	\$16,168,950	\$16,663,118	\$18,688,863	\$0	\$18,688,863
Additional Road Improvements					
Telegraph Road Widening (Peck Road to Calavo Street)		\$476,575	\$534,512	\$0	\$534,512
Peck Road Extension from Corporation St. to Todd Lane		\$426,000	\$477,789	\$0	\$477,789
Peck Road Widening from Harvard Blvd. to Fillmore St.		\$123,625	\$138,654	\$0	\$138,654
East Side Main Street/Harvard Blvd. Roundabout		<u>\$92,300</u>	<u>\$103,521</u>	<u>\$0</u>	<u>\$103,521</u>
Total Circulation Improvements:		\$17,781,618	\$19,943,339	\$0	\$19,943,339

¹ Source: City of Santa Paula 2005

² Cost inflation factors:

	Percentage Change
California Highway Cost Construction Index 2005 (year)	268.3
California Highway Cost Construction Index 1st quarter 2009	<u>276.5</u> 3.06%
ENR Construction Cost Index 1st quarter 2009 – Los Angeles	9,797.44
ENR Construction Cost Index 1st quarter 2015 – Los Angeles	<u>10,988.52</u> 12.16%

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TRAFFIC FACILITY IMPACT COSTS PER DUE

The total cost per DUE for the projects listed in **Table 8.3** is shown in **Table 8.4**.

Table 8.4: Circulation System Costs per Trip and per DUE

Roadway Improvements	\$19,943,339
Other Funding Sources	\$0
Total Cost of New Development's Share	\$19,943,339
Total New Trips	<u>30,298</u>
Cost per Trip	\$658.24
Cost per One DUE (cost per trip x 9.1)	\$6,022.90

FEE SCHEDULE

Table 8.5 shows the traffic facilities impact fee for new development based on the road improvements cost per DUE in **Table 8.4**. The fee represents the amount required to fully fund all roadway improvements needed to accommodate growth based on the level of service approach. Citywide residential and nonresidential developments would pay the fee based on the trip-miles generated by development class indicated.

Table 8.5: Circulation Impact Fee

Land Use	Cost per DUE	DUE Factor	Proposed Circulation Fee	Current Fee
<i>Residential, per unit</i>				
Single-Family	\$6,022.90	1.00	\$6,022.90	\$5,961.61
Multi-Family	\$6,022.90	0.84	\$5,059.24	\$5,007.75
Mobile Home	\$6,022.90	0.90	\$5,420.61	\$5,961.61
Lodging (per unit)	\$6,022.90	0.20	\$1,184.83	\$2,146.18
<i>Nonresidential, per 1,000 square feet of floor area</i>				
Office	\$6,022.90	0.93	\$5,601.30	\$3,003.78
Commercial/Retail	\$6,022.90	2.35	\$14,153.82	\$9,912.10
Industrial	\$6,022.90	0.29	\$1,746.64	\$2,102.09
Warehouse	\$6,022.90	0.49	\$2,951.22	N/A

The land uses listed in **Table 8.5** are the general land use categories used to determine the cost of circulation improvements per trip. It is valid to apply the cost per trip (\$658.24) to any specific land use not listed in the table and determine an appropriate fee for that land use using a trip generation schedule such as the Institute of Traffic Engineers (ITE) manual of trip generation rates or another suitable schedule. **Table 8.6** shows sample calculations for typical nonresidential uses using the trip rates indicated in the ITE (2003) Trip Generation Manual, 7th edition.

8. CIRCULATION

Table 8.6: Sample Circulation Impact Fee Calculations

Land Use	ADT ¹	Combined Diverted & Pass-By Factor ²	Adjusted ADT	DUE Factor ²	Fee ³
Single-Family (shown for reference)	10.00	0.085	9.15	1.00	\$6,023
Freestanding Discount Store	49.21	0.55	22.14	2.42	\$14,576
Discount Supermarket	96.82	0.55	43.57	4.76	\$28,679
Shopping Center	42.94	0.46	23.19	2.53	\$15,263
Medical Clinic	31.45	0.90	3.15	0.34	\$2,070
Nursing Home (bed)	2.37	0.90	0.24	0.03	\$156
Theatre (seat)	0.70	0.35	0.46	0.05	\$299
Convenience Store	737.99	0.55	332.10	36.29	\$218,599
Auto Parts/Service Center	44.60	0.55	20.07	2.19	\$13,211
Restaurant	89.95	0.49	45.87	5.01	\$30,196
Restaurant, Fast Food	716.00	0.49	365.16	39.91	\$240,363

¹ Average daily trips from ITE Trip Generation Manual, 7th Edition.
² See Table 8.2 for explanation of combined and diverted trip factor.
³ Fee per 1,000 square feet of floor area, unless notes otherwise

Bridge and Major Thoroughfare Fees

Pursuant to California Government Codes Sections 66484 and 66489, the City of Santa Paula enacted bridge and major thoroughfare fees (Municipal Code Section 16.80.991), which may require the payment of a fee as a condition of approval of a final map or as a condition of issuing a building permit for purposes of defraying the actual or estimated cost of constructing bridges over waterways, railways, freeways, and canyons or of constructing major roadways. Such fees if imposed either as a condition of subdivision approval or issuance of a building permit are considered an appropriate credit provided against any outstanding circulation impact fee levied pursuant to this chapter.

IMPROVEMENTS SERVING SPECIFIC DEVELOPMENT PROJECTS

The fees indicated in **Table 8.5** cover only the circulation improvements indicated in **Table 8.3**. Road improvements necessary for development of individual properties, to provide access to individual property, and to mitigate on- or off-site project-specific traffic impacts are not included in the improvements covered by the circulation impact fee proposed in this chapter. Project-specific improvements not covered by the fee include but are not limited to the following:

- Local, in-tract, and backbone road improvements serving individual parcels
- Traffic signals and other modifications not included in **Table 8.2** but required as a condition of project approval
- Arterial roadways or any other transportation-related improvement required by a development agreement
- Project-specific mitigations identified in a Final EIR

Notwithstanding the above, a developer of a property may be required as a condition of approval to construct one or more or a portion of any of the circulation improvements covered by the fee. In such case, the value of constructed improvements that correspond to those listed in **Table 8.2** may be credited against the circulation impact fee at the City's discretion.

9. DRAINAGE

This chapter summarizes an analysis of the need for drainage facilities to accommodate new development. The chapter documents a reasonable relationship between new development and the impact fee for the funding of such facilities.

PLANNED DRAINAGE IMPROVEMENTS

Table 9.1 includes the major drainage projects that are necessary to prevent flooding of existing developed areas. This list of projects was taken from the Master Facilities Plan.¹ The project list was then updated by a construction cost inflation factor.

Table 9.1: Storm Drainage System Improvements for New Development

Project	Project Costs (2009 dollars) ²	Current Project Costs (2015 dollars) ²
Peck Road Ditch between Foothill Rd. and Harvard Blvd.	\$1,391,260	\$1,560,396
Railroad Storm Drainage Crossings	\$1,288,204	\$1,444,811
10th Street Storm Drain, Monte Vista Dr. to Railroad Ave.	\$850,214	\$953,575
Santa Paula Street Storm Drain, 11th Street to 12th Street	\$257,641	\$288,962
11th Street Storm Drain, Saticoy Street to Santa Paula Street	\$257,641	\$288,962
Steckel Street Catch Basin and Lateral at Estriga Court Upgrade	\$193,231	\$216,722
Main Street Storm Drainage Upgrades between Palm Ave. and Dean Dr.	\$618,338	\$693,509
Fagan Barranca Crossing at Santa Paula Street Upgrade	\$1,223,793	\$1,372,571
Additional SR 126 Drain Pipe near 12th Street	<u>\$1,932,305</u>	<u>\$2,167,217</u>
Total Drainage Improvements	\$8,012,626	\$8,986,725

¹ Source: City of Santa Paula 2005

² Cost inflation factor

		Percentage Change
California Highway Cost Construction Index 2005 (year)	268.3	
California Highway Cost Construction Index 1st quarter 2009	<u>276.5</u>	3.06%
ENR Construction Cost Index 1st quarter 2009 – Los Angeles	9797.44	
ENR Construction Cost Index 1st quarter 2015 – Los Angeles	10988.52	12.16%

Existing Drainage Deficiencies

Several existing storm drain deficiencies were identified in Santa Paula's Storm Drain Master Plan, which recommends and provides cost estimates to improve 12 specific "problem areas." Only two projects from the problem area list appear to have elements in common with the drainage projects listed in **Table 9.1**. Those projects involve the crossings at State Route (SR) 126 and at various railroad locations. The cost of the problem area projects was estimated to be \$4,964,028 (in 2005 dollars). However, in addition corrective measures associated with the problem areas,

¹ The Master Facilities Plan was completed as part of the Development Impact Fee Report prepared by Revenue & Cost Specialists, LLC, October 2005.

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the cost estimates included capacity improvements that would handle the projected increase in runoff from new development upstream of the problem areas. To ensure that new development is paying its fair share toward increasing capacity of downstream facilities in proportion to its impact on those facilities and is not being asked to correct deficiencies, a portion of the costs associated with the problem areas that are attributed to existing development has been subtracted from new development's share of the cost. That portion—about 78% of the master plan cost estimate—is roughly equivalent to the ratio of existing impervious area to the projected total in 2035. **Table 9.2** calculates the existing and future impervious acres based on existing and projected land use.

Table 9.2: Drainage Impacts of Existing and New Development

Land Use ¹	Existing Developed Acres (a)	Growth in Units or Sq. ft. 2015-2035 ¹ (b)	Average Density Units or Sq. Ft. of floor area per Acre (c)	Runoff Coefficient ² (d)	Existing Impervious Area (acres) (e) = (a) x (d)	Impervious Area Growth (acres) 2015-2035 (f) = (b)/(c) x (d)	Total Impervious Area 2035 (f) + (e)
<i>Residential (in acres)</i>							
Single Family	814	1,185	5.0	0.50	407	119	526
Multi-family	177	611	13.0	0.75	133	35	168
Mobile Home	97	-	8.0	0.75	73	0	73
Lodging (in acres)	5	15	20.0	0.80	4	1	5
<i>Non-residential (in acres)</i>							
Commercial/Office	128	313,700	15,700	0.80	102	16	118
Industrial	296	236,000	13,500	0.90	266	16	282
Warehouse	39	344,800	13,500	0.90	35	23	58
Public/Institutional	83	227,800	10,900	0.60	50	13	63
Total Impervious Acres:					1,070	223	1,293
Impervious acreage growth as percentage of total in 2035:							17.25%

¹ See Chapter 2 for land use type definitions. Growth in acreage is based on forecast dwelling units and nonresidential development at assumed units per acre and floor area ratios (FAR) as follows:

	FAR
Commercial/Office	0.36
Industrial	0.31
Warehouse	0.31
Public/Institutional	0.25

DRAINAGE FACILITIES STANDARDS AND UNIT COSTS

The level of service applicable to drainage facilities and the general standards for new development relative to drainage, flood protection, and stormwater mitigation are contained in various documents that define hydrologic and hydraulic design and planning criteria, including but not limited to the following:

- City of Santa Paula General Plan
- *Hydrology Manual*, Ventura County Watershed Protection District
- *Engineering Standard Drawings and Drainage Criteria*, City of Santa Paula Public Works Department

New development can be required to provide its proportionate share of drainage facilities necessary to be consistent with the existing level of service standards pertaining to drainage, flood control, and stormwater management in general. **Table 9.3** shows the allocation of

9. DRAINAGE

citywide drainage facilities costs attributable to new development. New development is contributing to drainage improvements only to the extent of its impacts on the City's stormwater management system.

Table 9.3: Drainage Improvements Costs for New Development

Comprehensive Drainage Improvements (Table 9.1)		\$8,986,725
Storm Drain Master Plan Improvements ¹		\$5,609,352
Less Percentage Attributable to Existing Development	x 82.75%	
	=	(\$4,641,739)
New Development's Share of Total Cost		\$4,344,986
Growth of Impervious Acres (2015–2035)		223
Cost per Impervious Acre		\$19,484.24

¹ Drainage Improvements identified in Storm Drain Master Plan benefitting existing and future development proportionately, cost escalated 13%.

FEE SCHEDULE

Table 9.4 shows the drainage facilities impact fee for new development based on the facilities cost per impervious acre shown in **Table 9.3**. The fee represents the cost to fully fund all facilities needed to mitigate the downstream impacts of new development. Citywide residential and nonresidential developments would pay the fee based on the impervious acreage factors and the density and floor areas ratios.

Table 9.4: Drainage Impact Fee

Land Use ¹	Cost per Impervious Acre	Acres per Unit or 1,000 Sq. Ft. ²	Impervious Factor	Proposed Drainage Fee ³	Current Fee
<i>Residential</i>					
Single-Family	\$19,484.24	0.20	0.50	\$1,948.42	\$1,404.27
Multi-Family	\$19,484.24	0.08	0.75	\$1,124.09	\$810.16
Mobil Home	\$19,484.24	0.13	0.75	\$1,826.65	\$1,316.51
Lodging (per unit)	\$19,484.24	0.05	0.80	\$779.37	\$561.71
<i>Nonresidential</i>					
Commercial/Office	\$19,484.24	0.0638	0.80	\$993.99	\$716.39
Industrial	\$19,484.24	0.0741	0.90	\$1,298.60	\$935.93
Warehouse	\$19,484.24	0.0741	0.90	\$1,298.60	N/A

¹ See Chapter 2 for land use type definitions.

² Residential acres per unit based on an assumed average density (units per acre). Impervious acres per nonresidential unit (1,000 square feet of net floor area) based on floor area ratios in Table 9.2.

³ Fee per dwelling unit for residential land uses and per 1,000 square feet for nonresidential uses.

IMPROVEMENTS SERVING SPECIFIC DEVELOPMENT PROJECTS

The fees indicated in **Table 9.4** cover only the downstream improvements listed in **Table 9.1** and those recommended in Section 5 of the referenced Santa Paula Storm Drain Master Plan. Drainage improvements necessary for development of individual properties, to mitigate on- or off-site flood hazards, or for stormwater quality management are not included in the

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improvements covered by the drainage impact fee proposed in this chapter. Project-specific improvements not covered by the fee include but are not limited to the following:

- Local and backbone storm drains and appurtenances serving individual parcels
- Storm drain trunk lines and their appurtenances required for larger master-planned developments
- Detention basins designed to attenuate peak runoff
- Retention and debris basins, for stormwater quality and other purposes
- Downstream flooding mitigation measures not listed in **Table 9.1** or in the Master Plan
- Project-specific National Pollutant Discharge Elimination System (NPDES) measures

Notwithstanding the above, a developer of a property may be required as a condition of approval to construct one or more or a portion of any of the drainage improvements covered by the fee. In such case, the value of constructed improvements that correspond to those listed in **Table 9.1** or the Storm Drain Master Plan, may be credited against the drainage impact fee at the City's discretion.

10. PUBLIC USE FACILITIES

This chapter summarizes an analysis of the need for additional public building space used for community activities to serve new development. The chapter documents a reasonable relationship between new development and the maximum justified impact fee for funding such facilities. Public use facilities include all community facilities, other than parks and libraries, which are open to the public for civic events, cultural activities, public meetings, and athletic events. They do not include general government facilities that are intended primarily for use by City staff and are covered in Chapter 5.

EXISTING PUBLIC USE BUILDINGS

The City of Santa Paula owns and maintains the public buildings listed in **Table 10.1**.

Table 10.1: Existing Public Use Facilities and Current Standard

Facility	Area (sq. ft.)
Community Center (includes Senior Center)	17,095
Cultural Arts Building	3,000
Depot Community Room	4,776
Santa Paula Train Depot	1,000
Boys & Girls Club	7,817
Mill Park Scout Hut	<u>1,080</u>
Total Existing Facilities (sq. ft.)	34,768
Current Population	30,556
Current Public Use Facilities Standard (sq. ft. per capita)	1.14
Population Growth (2015–2035)	5,378
Facilities Required for Growth to Buildout (total sq. ft.)	6,119

PUBLIC USE FACILITIES SERVICE POPULATION AND CURRENT STANDARD

The facility standard (existing level of service) for public use buildings is also calculated in **Table 10.1** and is based on the current residential population and the total floor area of the listed facilities.

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

10. PUBLIC USE FACILITIES

PUBLIC USE FACILITIES UNIT COSTS

The cost per capita for public use space is calculated in **Table 10.2**.

Table 10.2: Public Use Facilities Cost per Capita

Location	Cost per Square Foot ¹	Existing Standard	Cost per Capita
Public Use Building Replacement Cost	\$340	1.140 sq. ft. per capita	\$387.60
Total Cost for New Development			\$2,084,513

Although the City of Santa Paula does not currently have a community facilities master plan, a plan for a new 15,500-square-foot community center was proposed for Las Piedras Park in 2005. The cost for that facility is used as the basis for the cost per capita that new development would pay to provide expanded public use space.

USE OF FEE REVENUES

The public use facilities fee revenues may be used to purchase land, to construct, upgrade, and expand facilities used by the general public for community events and activities, and/or to perform refurbishment within the parameters allowed by Government Code Section 66000.

FEE SCHEDULE

New development can be required to provide its proportionate share of facilities at the existing level of service standard. **Table 10.3** shows the public use facilities impact fee for new development based on the facilities cost per capita shown in **Table 10.2**. The fee represents the amount required to fully fund new public facilities needed to accommodate growth based on the existing level of service approach.

Table 10.3: Public Use Facilities Impact Fee

Land Use	Costs per Capita	Occupancy Factor ¹	Proposed Public Use Facilities Fee ²	Current Fee
Single-Family	\$387.60	3.77	\$1,461.25	\$1,440.49
Multi-Family	\$387.60	3.81	\$1,476.76	\$1,455.77
Mobile Home	\$387.60	2.55	\$988.38	\$974.34

¹ Persons per dwelling unit.
² Fee per dwelling unit.

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

11. WASTEWATER

This section pertains to the collection, treatment, and disposal facilities required to provide sanitary sewer service to new development in Santa Paula. The City owns and maintains all of its wastewater collection, treatment, and disposal facilities.

WASTEWATER GENERATION

The average wet and dry weather flow in the sanitary sewer system is currently estimated to be approximately 1.97 million gallons per day (mgd) based on data in the City's current Wastewater System Master Plan (2012b). **Table 11.1a** shows the estimated existing and projected future wastewater generation by land use. Average dry weather flow in 2035 is projected to be 3.2 mgd at current generation rates.¹

WASTEWATER IMPROVEMENTS

The City's Wastewater System Master Plan recommended several improvement projects that are needed to provide adequate sanitary sewer service to existing residents, to perform needed reconstruction, replacements, and rehabilitation in a number of areas, and to correct inflow and infiltration conditions throughout the system. These improvement projects are not generally considered to provide additional capacity to serve growth in the expansion areas, but may be necessary to accommodate minor infill development. The master plan recommended three major collection system extension projects that are needed to provide service to three expansion areas: Fagan Canyon, Adams Canyon, and East Area 1. In addition to the extension projects, the plan identified future capacity deficiencies in four segments of the existing sanitary sewer system: the mains in Steckel Avenue and Acacia Drive and two located along Harvard Boulevard. Mitigation of these deficiencies involves replacement of sections of sewer main with larger-diameter pipes. Since these latter improvements would provide corrections to existing deficiencies, the City must contribute a portion of the cost. These improvements are summarized in **Table 11.2**. Allocation between new development's share and the City's share for the deficient sections is 24% and 76%. The expansion area/infill share is further broken down to 20% and 4% of the costs. The extension project costs are allocated 100% to the new expansion area development.

WASTEWATER RECYCLING FACILITY FINANCING

The City's wastewater effluent is treated in the City's Wastewater Recycling Facility (WRF) completed in May 2010. The WRF has a current capacity of 4.2 mgd. Treated effluent (tertiary treatment) is disposed of in three City-owned percolation ponds. The excess capacity of the WRF is more than sufficient to accommodate development of East Area 1, expected to be built out over the next five to ten years.

The WRF was initially constructed, financed, and operated under a design, build, operate, and finance (DBOF) agreement with Pacific Environmental Resources Corporation. The City is buying out the DBOF agreement with Wastewater Enterprise Revenue (WER) bonds that were issued this year. The buyout price for the WRF is \$70.8 million.² The average annual aggregate debt service of the City's wastewater enterprise is \$4.75 million (including 2010A, 2010B, and proposed 2015 series bonds) to the year 2050. The annual financing cost of the Wastewater Recycling Facility

¹ The Wastewater System Master Plan projected 4.0 mgd at buildout with 6,600 equivalent residential units versus the 2035 growth of 2,141 EDU used in this report.

² Official Statement for Wastewater Enterprise Revenue, 2015 Series A&B Bonds, Jones Hall, April 14, 2015.

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

11. WASTEWATER FACILITIES

both under the DBOF and now with the WER bonds was a primary factor in the City's adoption in 2009 of revised water and wastewater rates. The annual operating and financing costs of the WRF are fully incorporated into the wastewater rates. Over the next 20 years, Santa Paula ratepayers will have contributed approximately \$98.1 million to the financing of the WRF and other wastewater capital improvements.³ By reducing the outstanding debt, the ratepayers are in effect building equity in the WRF and other wastewater improvements. This equity may be capitalized and valued in terms of capacity for new development. The equity value of the capacity may be charged to new development. Equity increases as the outstanding bond debt decreases; therefore, the capacity charge to new development will increase accordingly. The WRF capacity value in terms of the cost to provide the capacity needed to serve the equivalent of one single-family dwelling unit (EDU) is \$408 beginning in 2016 and increases to \$6,964 per EDU in 2035. The annual capacity value is based on the cumulative principal and interest paid in bond debt service to the given year. The complete schedule of WRF capacity fees for each year is provided in **Appendix A**.

WASTEWATER ASSET VALUES

In addition to the WRF, the City has other capital assets used in providing wastewater treatment and disposal service. The City's investment in these assets is represented by the current value of the facilities summarized in **Table 11.3**. New development may be charged for the capacity in these facilities that is available to serve its needs. Two items in the wastewater valuation study are considered to provide capacity for new development: the percolation ponds and the WRF land. While it is true that portions of the sewer collection system and fixtures may be used by new expansion area or infill development, in the case of the expansion areas, new development will be funding, through the impact fee, the extensive collection system improvements identified in **Table 11.2**. As for infill, **Table 11.2** also identifies new infill development's share of collection system improvements.

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

³ Cumulative interest and principal payments on bonds including \$18.6 million principal and interest on Series 2010A&B Wastewater Enterprise Revenue bonds.

Table 11.1a: Projected Wastewater Generation

Land Use	Existing Residential, Units/Non-residential, Thousand Square Feet (TSF)	Growth 2015-2035 Residential, Units/Non-residential, TSF	Total 2035	EDU Factor Residential, per unit/ Non-residential, per TSF	EDU 2015	EDU Growth	EDU 2035	Gallons per Day 2015	Gallons per Day Growth	Gallons per Day 2035
<i>Residential (in units)</i>										
Single Family	5,670	1,185	6,855	1.00	5,670	1,185	6,855	1,332,450	278,475	1,610,925
Multi-family	2,112	611	2,723	1.01	2,133	617	2,750	501,255	145,021	646,250
Mobile-homes	801	0	801	0.68	545	-	545	128,075	-	128,075
Lodging (in units)	100	300	400	0.26	26	78	104	6,110	18,330	24,440
<i>Non-residential (in thousand square feet)²</i>										
Office	2,000	314	2,314	0.0085	17.00	3	20	3,995	628	4,700
Commercial	2,000	236	2,236	0.0064	13.00	2	14	3,055	354	3,290
Industrial	4,000	345	4,345	0.0043	17.00	1	18	3,995	345	4,230
Warehouse	530	228	758	0.0021	1.00	0	2	235	114	470
Public/Institutional	900	387	1,287	0.0085	8.00	3	11	1,880	774	2,585
Total					8,430	1,890	10,319	1,981,050	444,041	2,424,965

Wastewater Generation Factors

Single-family (1 EDU) ¹	235 gpd/du
Multi-family	238 gpd/du
Mobile Home	159 gpd/du
Lodging	62 gpd/du

Non-residential:

Office	2.0 gpd/1,000 sf
Commercial/Retail	1.5 gpd/1,000 sf
Industrial	1.0 gpd/1,000 sf
Warehouse	.5 gpd/1,000 sf
Public/Institutional	2.0 gpd/1,000 sf

¹ Average gallons per day per dwelling unit derived from the Wastewater System Master Plan with a 21% reduction factor for observed current flow rates.

² Estimate of existing nonresidential office, commercial, and industrial floor areas are derived from Ventura County Tax Assessor data.

Table 11.2: Wastewater Improvements Costs

Project/Description	Project Costs (2010 dollars) ⁴	Current Project Costs (2015 dollars) ⁴	Cost Distribution New Development/City	New Development Cost	City Cost	
Expansion Area						
<u>Allocation²</u>						
<u>Wastewater Master Plan Improvements¹</u>						
Fagan Canyon Segment	\$6,447,478	\$7,259,041	1.00/0.00	\$7,259,041	\$0	
Adams Canyon Segment	\$1,239,900	\$1,395,969	1.00/0.00	\$1,395,969	\$0	
East Area 1 Segment	\$4,339,649	\$4,885,893	1.00/0.00	\$4,885,893	\$0	
*Harvard Boulevard capacity upgrade 7D25 4D06	\$157,505	\$177,330	1.00/0.00	\$177,330	\$0	
*Harvard Boulevard capacity upgrade 2D09 3D19	\$302,986	\$341,124	1.00/0.00	\$341,124	\$0	
*Acacia Rd. capacity upgrade	\$148,487	\$167,178	1.00/0.00	\$167,178	\$0	
*Steckel Ave. capacity upgrade	<u>\$54,706</u>	<u>\$61,592</u>	1.00/0.00	<u>\$61,592</u>	<u>\$0</u>	
Sub-total	\$12,690,711	\$14,288,128		\$14,288,128	\$0	
<u>Infill Projects¹</u>						
<u>Infill Allocation³</u>						
Walden and Elm St. 2E45 2E06	\$368,213	\$414,561	0.05/0.95	\$20,728	\$393,833	
Walden and Elm St. 2E06 2D48	\$473,416	\$533,007	0.05/0.95	\$26,650	\$506,356	
Acacia Rd. 2D09 2C20	\$742,437	\$835,890	0.05/0.95	\$41,794	\$794,095	
Steckel Ave. 3D33 3D19	\$273,529	\$307,959	0.05/0.95	\$15,398	\$292,561	
Garcia St. 7D45 7D26	\$710,124	\$799,510	0.05/0.95	\$39,975	\$759,534	
13th St. 8E03 8D04	\$439,601	\$494,935	0.05/0.95	\$24,747	\$470,188	
W. Santa Paula St. 2E48 2E45	\$197,257	\$222,086	0.05/0.95	\$11,104	\$210,982	
Harvard Blvd. 7D25 6D30	\$178,846	\$201,358	0.05/0.95	\$10,068	\$191,290	
Harvard Blvd. 6D30 6D20	\$81,157	\$91,373	0.05/0.95	\$4,569	\$86,804	
Harvard Blvd. 6D20 4D06	\$527,521	\$593,922	0.05/0.95	\$29,696	\$564,225	
Harvard Blvd. 4D06 3D19	\$1,014,463	\$1,142,157	0.05/0.95	\$57,108	\$1,085,049	
Harvard Blvd. 2D09 2D48	\$315,611	\$355,338	0.05/0.95	\$17,767	\$337,571	
Harvard Blvd. 2D48 3D19	\$1,199,321	\$1,350,283	0.05/0.95	\$67,514	\$1,282,769	
Main St. 7D45 8D04	\$67,631	\$76,144	0.05/0.95	\$3,807	\$72,337	
Peck Rd. Eastbound Offramp 2C20 2C08	\$601,163	\$676,834	0.05/0.95	\$33,842	\$642,992	
800' E. of Peck Rd. Eastbound Offramp to WWTP 2C08 430'SW	\$323,125	\$363,798	0.05/0.95	\$18,190	\$345,608	
	2C20 2C01	<u>\$537,290</u>	<u>\$604,920</u>	0.05/0.95	<u>\$30,246</u>	<u>\$574,674</u>
Sub-total	\$8,050,706	\$9,064,072	0.05/0.95	\$453,204	\$8,610,868	
Total Wastewater Improvements:	\$20,741,417	\$23,352,200		\$14,741,332	\$8,610,868	
* 20% of total project costs allocated to expansion areas, 4% to new infill and 76% to the City and other funding sources						

¹ City of Santa Paula Wastewater Master Plan, 2005; costs include engineering and contingency at 35%.

² Cost allocation for expansion areas per Table 1-1 of the Wastewater Master Plan.

³ Allocation for infill is based on projected infill water use.

⁴ Cost inflation factor: ENR Construction 20-City Cost Index, Los Angeles

	March 2010	April 2015
	9770	10989
Percentage Change	11.44%	12.89%

11. WASTEWATER FACILITIES

Table 11.1b: Wastewater Generation Increase – Infill Only

Land Use	Growth 2015–2035 Residential, Units/Nonresidential TSF	EDU Factor Residential, per Unit/ Nonresidential, per TSF	EDU Infill Growth
<i>Residential (in units)</i>			
Single-Family	178	1.00	178
Multi-Family	0	1.01	—
Mobile Homes	0	0.68	—
Lodging (in units)	100	0.26	26
<i>Nonresidential (in thousand square feet)</i>			
Office	100	0.0085	1
Commercial	200	0.0064	1
Industrial	500	0.0043	2
Warehouse	100	0.0021	1
Public/Institutional	—	0.0085	—
Total Infill EDUs			208

Residential

Single-Family (1 EDU)	235 gpd/du	79.0 gpd/capita
Multi-Family	238 gpd/du	79.0 gpd/capita
Mobile Home	159 gpd/du	79.0 gpd/capita
Lodging	62 gpd/du	79.0 gpd/capita

Nonresidential

Office	2.0 gpd/1,000 sf
Commercial	1.5 gpd/1,000 sf
Industrial	1.0 gpd/1,000 sf
Warehouse	0.5 gpd/1,000 sf
Public/Institutional	2.0 gpd/1,000 sf

Table 11.3: Wastewater Valuation Summary

Item	Replacement Cost Less Depreciation	Cost per 2035 EDU (10,318)
Percolation Ponds	\$8,400,000	\$814.11
Sewer Collection System & Fixtures ¹	\$8,243,915	N/A
WRF Land Value	<u>\$1,500,000</u>	<u>\$145.38</u>
Total Water System Valuation	\$18,143,915	\$959.49

Source: City of Santa Paula 2009a

¹ The value of these items is not included in the fee allocation, but rather new collection system improvements required for new development are listed in Table 1.2.

IMPROVEMENTS COST PER EDU

Tables 11.4a and **11.4b** calculate the cost of improvements and asset valuations in terms of a single-family equivalent dwelling unit (EDU) for the expansion areas and infill, respectively. The improvement cost per EDU for infill is based on the projected new EDU given in **Table 11.1b**.

11. WASTEWATER FACILITIES

The value of the percolation ponds and the WWTP land listed in **Table 11.3** is estimated at \$8.4 million and \$1.5 million, respectively. These amounts are divided by 10,319, the total number of EDUs projected in year 2035, resulting in a total cost for the percolation ponds of \$814 per EDU and \$145 per EDU for the WRF land. These values are added to the improvements costs respective of the expansion areas and infill.

Use of Wastewater Fee Revenues

Wastewater fee revenues may be used for any of the improvements listed in **Table 11.2** or for similar capacity expansion or sanitary sewer service extension projects. The asset valuation and WRF equity components of the fee may also be used for future capacity expansions of the WRF and service extensions. However, since they represent current equity in the system, these portions of the revenues may also be used for capital replacements, for system rehabilitation, and/or be placed in the capital reserve account of the wastewater enterprise to be used to offset future rate increases.

Table 11.4a: Wastewater Facilities Cost per EDU – Expansion Areas

	Wastewater Facilities Total Cost and Cost per EDU
Master Plan Improvements Attributable to New Development in Expansion Areas	\$14,288,128
Projected Growth in EDUs in Expansion Area (2015–2035)	1,681
Subtotal Net Improvements Cost per EDU	\$8,499.78
WRF Capacity Cost in 2016	\$408.02
Asset Valuations per EDU	
Percolation Pond	\$814.03
WRF Land	<u>\$145.36</u>
Total Cost per EDU for New Development	\$9,867.19
Total Cost for New Expansion Area Development	\$16,586,746

Table 11.4b: Wastewater Facilities Cost per EDU – Infill

	Water Facilities Total Cost and Cost per EDU
Master Plan Improvements in Infill	\$453,204
Projected Growth in EDUs (2015–2035)	208
Subtotal Net Improvements Cost per EDU	\$2,128.87
WRF Capacity Fee 2016	\$408.02
Asset Valuations per EDU	
Percolation Pond	\$814.03
WRF Land	<u>\$145.36</u>
Total Cost per EDU for New Development	\$3,546.38
Total Cost for New Infill Development	\$737,626

WASTEWATER FACILITIES FEE SCHEDULES

The wastewater facilities impact fees for residential uses are presented in **Table 11.5** for both the expansion and infill areas.

11. WASTEWATER FACILITIES

The nonresidential fee schedule is provided in **Table 11.6**. The fee for nonresidential development is based on the size of the water meter installed (or recommended to be installed, based on a project's fixture unit analysis). A wastewater facilities fee based on water meter size more accurately reflects the probable daily wastewater generation of the project and therefore the impact on the system than would a fee based on floor area.

Table 11.6 lists typical meter sizes and corresponding water use factors in terms of a standard 1-inch meter. The 1-inch meter is the standard for single-family homes and therefore corresponds to the cost per EDU of wastewater facilities in either the infill or expansion areas. The fees for the other meter sizes are stated in terms of the wastewater facility cost relative to a 1-inch meter.¹ The fee for a 5/8-inch meter is given in the case of small nonresidential uses and also be may applied to high-density or low occupancy per unit residential uses where installation of a meter less than 1 inch is allowed.

Table 11.5: Wastewater Facilities Impact Fee for Residential

Land Use ¹	Wastewater Demand Factor	Proposed Wastewater Facilities Fee, per Unit or 1,000 Sq. Ft.	Current Fee
<i>Residential, Expansion areas</i>			
Single-Family	1.00	\$9,867.19	\$7,403.28
Multi-Family	1.01	\$9,965.86	\$7,403.28
Mobile Home	0.68	\$6,709.69	\$5,034.23
Lodging (in units)	0.26	\$2,565.47	\$3,627.61
<i>Residential, Infill</i>			
Single-Family	1.00	\$3,546.38	\$2,437.01
Multi-Family	1.01	\$3,581.84	\$2,437.01
Mobile Home	0.68	\$2,411.54	\$1,657.16
Lodging (in units)	0.26	\$922.06	\$1,194.13

¹ See Chapter 2 for land use type definitions.

² Per dwelling unit for residential uses and per 1,000 square feet for nonresidential land uses.

¹ In terms of water fixture units, an EDU is equal to 20 water fixture units.

11. WASTEWATER FACILITIES

Table 11.6: Wastewater Facilities Fee Schedule for Nonresidential

Size of Meter (inches)	Volume Factor	Adjusted Equivalency Factor	Proposed Fees per Meter Size		Current Fees	
			Infill	Expansion Areas	Infill	Expansion Areas
5/8 ¹	1	0.4	\$1,418.55	\$3,946.88	\$974.80	\$2,961.31
1 ²	2.5	1	\$3,546.28	\$9,867.19	\$2,437.01	\$7,403.28
1½	5	2	\$7,092.56	\$19,734.38	\$4,874.01	\$14,806.56
2	8	3.2	\$11,348.10	\$31,575.01	\$7,798.42	\$23,690.50
3	16	6.4	\$22,696.19	\$63,150.02	\$15,596.84	\$47,381.01
4	25	10	\$35,462.80	\$98,671.90	\$24,370.07	\$74,032.82
6	50	20	\$70,925.60	\$197,343.80	\$48,740.13	\$148,065.65
8	80	32	\$113,480.96	\$315,750.08	\$77,984.21	\$236,905.04
10	115	46	\$163,128.88	\$453,890.74	\$112,102.30	\$340,550.99
12	215	86	\$304,980.08	\$848,578.34	\$209,582.57	\$636,682.28

Source: American Water Works Association

¹ 5/8-inch meters installed for high-density residential and small nonresidential uses.

² Based on meter capacity, the equivalency factor is adjusted by the 1-inch meter factor which is standard for a single-family home (5/8-inch: 1/2.5 = 0.4).

An EDU is assumed to be approximately 20 water fixture units.

12. WATER FACILITIES

This section pertains to the water supply, treatment, and distribution facilities needed to provide domestic and fire service water to new development in Santa Paula. The City Public Works Division currently maintains water wells, storage tanks, pump stations, and water mains serving the entire incorporated area.

WATER SUPPLY AND DEMAND

Santa Paula presently obtains nearly all of its domestic water from groundwater aquifers. The City currently relies on five active wells to supply its potable and fire service water needs. The City has the adjudicated right to pump up to 5,488 acre-feet per year (AF/yr) from the Santa Paula Groundwater Basin.¹ The City also has rights to 500 AF/yr of surface water in Santa Paula Creek, which is traded to the Canyon Irrigation Company in exchange for the right to pump a like amount of groundwater. The City operates the Steckel Conditioning Facility, which removes iron and manganese from three of the wells' production (Wells 11, 13, and 14) before distribution. A fourth well (Well 12) has its own iron and manganese removal facility. Well 1B operates without treatment due its low concentration of these metals. The City also maintains ten storage tanks and seven pumping stations for distribution of water in four main pressure zones.

According to the Santa Paula Urban Water Management Plan (UWMP), the City's water demand in 2010 was 4,416 AF/yr, which if accurate, represents a substantial reduction from the approximately 5,400 AF/yr demand reported in the City's 2005 Potable Water Master Plan. In 2005, the City conducted a residential water consumption data logging test on 12 residences and found the per capita water use for these homes to be 132 gallons per day per capita (gpcd). Using this water demand factor and the number of occupied dwelling units estimated in **Table 2.2** results in a current water demand estimate of 5,117 AF/yr as shown in **Table 12.4**, which is still less than the Potable Water Master Plan estimate for 2005. The UWMP projected that water demand would grow to approximately 6,120 AF/yr by the year 2035. However, this projection may significantly understate the potential increase in future water use. This study uses the higher per capita water use factor for future development of 163 gpcd that was assumed in the 2012 update of the Water Master Plan. This factor results in a projected demand of 6,751 AF/year (see **Table 12.4**).

In any case, the City will need to secure additional sources of water beyond its current groundwater rights to accommodate the expected demands of growth. One source of water will be the recently completed Wastewater Recycling Facility (WRF), which will deliver reclaimed water to replace potable groundwater to be used for irrigating parks, public landscaping, and school grounds. The WRF is addressed in Chapter 11, Wastewater.

WATER SYSTEM IMPROVEMENTS

The 2005 Potable Water Master Plan identified a number of water supply storage and distribution system improvements that would be needed to accommodate anticipated growth in the expansion areas. These improvements and their estimated costs, inflated to 2015 dollars, are shown in **Table 12.1**. The improvement costs are allocated between the City's share of the cost to maintain water service to the current population and the cost to provide capacity to new development.

¹ Memorandum from Public Works Department to the June 1, 2015, regular City Council meeting.

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

Table 12.1: Water System Improvements

Project/Description	2010 Project Costs	Current Project Costs (2015 dollars) ⁴	Cost Allocation New Development/City	New Development Cost	City cost
<u>Expansion Area</u>					
<u>Allocation²</u>					
Water Master Plan Improvements, for expansion areas ¹					
New Cherry Hill Tank 1.75 MG (Fagan Canyon)	\$2,106,228	\$2,368,918	0.25/0.75	\$592,229	\$1,776,688
New 200 Zone Tank 2 MG (Fagan Canyon)	\$2,407,118	\$2,707,335	0.50/0.50	\$1,353,667	\$1,353,667
New Well Field, 4 wells and conditioning facility (for Fagan Canyon, etc.)	\$5,572,031	\$6,266,978	0.75/0.25	\$4,700,234	\$1,566,745
20" & 16" Cross-Town Pipeline (Fagan Canyon)	\$2,161,948	\$2,431,588	1.00/0.00	\$2,431,588	\$0
20" Fagan Transmission Pipe	\$2,774,872	\$3,120,955	1.00/0.00	\$3,120,955	\$0
Adams Connection Pipeline-12" Main extension 16" upgrade	\$858,093	\$965,115	0.50/0.50	\$482,557	\$482,557
New Terracina Hydropneumatic Pump Station (for Fagan Canyon 400 & 600 zones)	<u>\$2,228,813</u>	<u>\$2,506,791</u>	0.30/0.70	<u>\$752,037</u>	<u>\$1,754,754</u>
Sub-total	\$18,109,102	\$20,367,680		\$13,433,268	\$6,934,412
<u>Infill Projects¹</u>					
<u>Infill Allocation³</u>					
20" Cross-town transmission pipeline	\$1,872,203	\$2,105,705	0.06/0.94	\$126,342	\$1,979,362
New Andersen tank 2 MG	\$4,557,922	\$5,126,388	0.06/0.94	\$307,583	\$4,818,805
Andersen tank inlet/outlet	<u>\$824,661</u>	<u>\$927,513</u>	0.06/0.94	<u>\$55,651</u>	<u>\$871,862</u>
Sub-total	\$7,254,785	\$8,159,606		\$489,576	\$7,670,030
<u>Recycled Water System Projects¹</u>					
Recycled Water Tank 4 MG	\$4,574,867	\$5,145,447	1.00/0.00	\$5,145,447	\$0
pipes	\$3,851,399	\$4,331,748	1.00/0.00	\$4,331,748	\$0
Phase 2 Pipelines - 20", 12" & 10" mains and connection to Farmer's irrigation	\$1,563,966	\$1,759,025	1.00/0.00	\$1,759,025	\$0
Phase 3 Pipelines - 14" & 12" mains and distribution to Schools and Parks	\$1,982,088	\$2,229,295	1.00/0.00	\$2,229,295	\$0
Main pump Station-200 HP, 3000 gpm	<u>\$851,138</u>	<u>\$957,292</u>	1.00/0.00	<u>\$957,292</u>	\$0
Sub-total	\$12,823,457	\$14,422,806		\$14,422,806	\$0
Total Water Improvements:	\$38,187,345	\$42,950,092		\$28,345,651	\$14,604,441

¹ City of Santa Paula Water Master Plan, 2005, Appendix E – Opinion of Probable Cost

² Cost allocation for expansion areas per Table 13-4 of Water Master Plan.

³ Allocation for infill is based on projected infill water use.

⁴ Cost inflation factor: ENR Construction 20-City Cost Index, Los Angeles

	March 2010	April 2015
	9770	10,989
Percentage Change		12.48%

12. WATER FACILITIES

In addition, the City completed a water rate study in 2009 that included an extensive program of capital improvements to be funded by rate revenues.¹ The projected costs of the rate-funded projects are shown in **Table 12.2**. Since a number of the improvements in **Table 12.2** are duplicative of the master plan projects listed in **Table 12.1**, the costs of these rate-funded improvements and others that would provide capacity for new development have been deducted from the final total cost that new development would pay in the form of an impact fee.

WATER ENTERPRISE REVENUE BONDS

Since the 2009 water rate study, the City issued water improvement bonds in the total amount of \$50.99 million.² These bonds were intended to fund the water supply and distribution improvements identified in the water rate study and many other such projects expected to be needed over the next 25 years. The projects are a combination of facilities that serve both existing and future water customers. Some portion of the bond proceeds will likely finance capital improvements that are included in the impact fees paid by new development. Therefore, the debt service for bond-financed capital improvements attributable to new development must also be deducted from the net cost of improvements included in the fee calculation (see **Table 12.5a**).

Finally, the City commissioned a valuation study of its water and wastewater assets for the purpose of determining a fair market lease value of these assets to use in conjunction with the former design, build, operate, and finance agreement for the WRF. The value of water facility assets represents the existing development's investment in water infrastructure and, to the extent that this investment provides capacity that may be used by new development, it is reasonable and justifiable to charge new development a fair share of the value of these assets. The water asset values are summarized in **Table 12.3**. Assets include water rights and land value in addition to infrastructure assets such as reservoirs, pipelines, and booster pump stations. The water rights are the single most valuable asset and may be given a value per acre-foot. The \$42.8 million value of water rights is divided by the total number of acre-feet, resulting in a value of \$7,265 per acre-foot (\$42.8 million/5,900 AF/yr).³ This amount would be one component of the water facilities impact fee. The other components of the asset valuation to consider are land value and infrastructure values. The value to new development of the existing groundwater wells, distribution system, reservoirs, and booster pumps is arguable since a substantial investment in these items is found in both the water master plan improvements and the capital improvements included in the water rate study. Therefore, to avoid double-counting the costs attributable to new development, only the land value component, in addition to the water rights, should be included in the impact fee. The single-family equivalent value of the land is determined by dividing the land value by the current number of single-family equivalent dwelling units in 2015 which is calculated in **Table 12.4** and totals 8,150 EDUs. The equivalent land value is therefore $\$792,500/9,137 = \86.74 per EDU.

¹ City of Santa Paula Water and Wastewater Utility Rate Study, 2009.

² Series 2010A WER bonds.

³ This value for water rights may be substantially out of date. Current prices range from \$10,000 to \$17,000 for the right to pump 1 acre-foot per year.

Table 12.2: Water Rate Study Capital Improvements

Item	2008-09	2009-10	2010-11	2011-12	2012-13	Total	Deduct from New Development's Cost
Misc Waterline Upgrades	\$400,000					\$400,000	No
Water Main Replacement Program Phase III		\$2,000,000				\$2,000,000	No
Crosstown Pipeline		\$2,500,000				\$2,500,000	Yes
Water Service Corrosion Study					\$120,000	\$120,000	No
Cherry Hill/Case Tank Slope Repair		\$480,000				\$480,000	No
New 4.0MG Reservoir (Gooding Tank)	\$6,000,000					\$6,000,000	No
New 400 Zone Tank Design		\$300,000				\$300,000	No
New 400 Zone Tank Construction (Cherry Hill)			\$2,000,000			\$2,000,000	Yes
Teague Tank Demolition		\$200,000				\$200,000	No
Main Reservoir Pre-Design		\$150,000				\$150,000	No
Renovation 4MG Main Reservoir 200 Zone			\$5,000,000			\$5,000,000	Yes
Upgrade Cherry Hill Inlet/Outlet Pipe				\$580,000		\$580,000	Yes
400 Zone #2/600 Zone #1 Booster Stat. Design	\$275,000					\$275,000	Yes
400 Zone #2/600 Zone #1 Booster Stat. Const.		\$1,000,000				\$1,000,000	Yes
Canyon Booster Station Upgrade		\$500,000				\$500,000	Yes
New Well #15 Design and Construction		\$1,500,000				\$1,500,000	Yes
New Well #16 Construction			\$1,500,000			\$1,500,000	Yes
Well 11 Rehabilitation Program	\$180,000					\$180,000	Yes
New Well Field				\$1,400,000		\$1,400,000	Yes
Well Replacement (Wells 1B & 11)			\$3,300,000			\$3,300,000	Yes
Well Rehabilitation (10 total, next 10 years)		\$300,000	\$300,000	\$300,000	\$300,000	\$1,200,000	Yes
New Well Field Transmission Pipe				\$730,000		\$730,000	Yes
Total Current Values	\$6,855,000	\$8,930,000	\$12,100,000	\$3,010,000	\$420,000	\$31,315,000	
Total to deduct from improvement costs attributable to new development:							\$21,665,000

Source: City of Santa Paula 2009b

Table 12.3: Water System Assets Valuation Summary

Item	Reproduction Cost Less Depreciation	Replacement Cost Less Depreciation
Water Rights	\$42,863,415	\$42,863,415
Groundwater Wells	\$3,457,516	\$3,457,516
Water Treatment	\$8,129,183	\$8,129,183
Water Distribution Piping & Fixtures	\$14,881,018	\$23,310,893
Water System Reservoirs	\$2,602,982	\$2,602,982
Booster Pump Stations	\$84,591	\$84,591
Land Value	\$792,500	\$792,500
Total Water System Valuation	\$72,811,205	\$81,241,080

Source: City of Santa Paula 2009a

Table 12.4: Current and Projected Water Demands

Land Use	Existing Dwelling Units, Thousand Square Feet (TSF) or Acres	Growth 2015-2035 Units, TSF or Acres	Total (units, TSF or Acres)	Equivalent Dwelling Unit (EDU) Water Use Demand Factor ¹	Existing Water Use in EDU	Growth in EDU	Total 2035 EDU	Current Estimated Demand AF/year	AF/year Increase due to Growth	Total AF/year 2035
<i>Residential (in units)</i>										
Single Family	5,670	1,185	6,855	1.0000	5,670	1,185	6,855	3,175	818	3,993
Multi-family	2,112	611	2,723	1.0100	2,133	617	2,750	1,194	426	1,620
Mobile Homes	801	0	801	0.5120	410	-	410	230	-	230
Lodging (in units)	100	300	400	0.1205	12	36	48	7	25	32
<i>Non-residential (in thousand square feet)</i>										
Office	2,000	314	2,314	0.0825	165	26	191	92	18	110
Commercial	2,000	236	2,236	0.0550	110	13	123	62	9	71
Industrial	4,000	345	4,345	0.0138	55	5	60	31	3	34
Warehouse	500	228	728	0.0028	1	1	2	1	1	2
<i>Public/Institutional (acres)</i>										
Schools	18	36	54	3.1884	57	116	173	32	80	112
Parks/Greenways	36	66	102	3.1884	115	210	325	64	145	209
Irrigated Ag. Preserve	0	55	55	2.8986	-	159	159	-	110	110
Open Space/Golf Cours	141	0	141	2.8986	409	-	409	229	-	229
Totals					9,137	2,368	11,505	5,117	1,634	6,751

¹ The water use factor converts each unit of land use to an equivalent dwelling unit (EDU) which represents the water use of the land use in terms of the amount of water used by a single-family household: approximately 615 gallons per day (water use factor for new development), approximately 0.7 acre-feet per year.

Water Use Assumptions:

<u>Residential</u>	<u>Current demand factors</u>			<u>Factors for growth</u>		
Single Family:	498 gpd/du	132 gpd/capita	0.56 acre-feet per year	615 gpd/du	163 gpd/capita	0.69 acre-feet per year
Multi-family:	503 gpd/du	132 gpd/capita		621 gpd/du	163 gpd/capita	
Mobile Home:	255 gpd/du	100 gpd/capita		255 gpd/du	100 gpd/capita	
Lodging:	60 gpd/du	60 gpd/capita		60 gpd/du	60 gpd/capita	
<u>Non-residential</u>						
Office:	41 gpd/1,000 sf	15.0 gal/sf/yr				
Commercial:	27 gpd/1,000 sf	10.0 gal/sf/yr				
Industrial:	7 gpd/1,000 sf	2.5 gal/sf/yr				
Warehouse	1 gpd/1,000 sf	0.5 gal/sf/yr				
<u>Public/Institutional</u>						
Schools	2.2 acre-feet per year					
Parks	2.2 acre-feet per year					
Ag. Preserve	2.0 acre-feet per year					
Open Space/Golf Cours	2.2 acre-feet per year					

12. WATER FACILITIES

WATER ASSET VALUES AND IMPROVEMENTS COST PER EDU

Tables 12.5a and 12.5b calculate the new development cost per EDU separately for expansion and infill, respectively. The expansion area cost per EDU calculated in Table 12.5a is a summation of master plan improvement costs attributable to new development (see Table 12.1), the deductions for capital improvements that will be funded by the water rates (see Table 12.2) (with financing through the Water Enterprise Bonds), the bond debt-service for 2016, and the cost per EDU for water rights and land value. The cost per EDU for water rights:

$$\$7,265 \text{ per acre-foot} \times 0.69 \text{ acre-foot per EDU per year} = \$5,012.85 \text{ per EDU}$$

On the other hand, the cost per EDU for infill (in Table 12.5b) includes only water rights and land value since it is assumed that the improvements attributable to new development in the infill area are so minor (less than \$500,000) that they would be funded entirely out of the water rates on a pay-as-you-go basis.

Table 12.5a: Water Facilities Cost per EDU – Expansion Areas

	Water Facilities Total Cost and Cost per EDU
Master Plan Improvements Attributable to New Development	\$28,345,651
Less Infill Improvements	(\$489,576)
Less Capacity Related, Rate-Funded, and Bond-Financed Capital Improvements	(\$21,665,000)
Net Cost of Improvements for Expansion Area Development	\$6,191,075
Projected Growth in Expansion Area EDUs (2010–2030)	2,138
Subtotal net expansion area improvements cost per EDU	\$2,896.31
Water Enterprise Revenue Series 2010A Bond Payment per EDU for 2016	<u>\$798.10¹</u>
Subtotal for Improvements per EDU	\$3,694.41
Asset Valuations per EDU	
Water Rights (cost for only the first 1,130+/- EDU)	\$5,012.85 ²
Land Value	<u>\$86.74</u>
Subtotal Water Assets per EDU	\$5,099.59
Total Cost per EDU for Expansion Area Development in 2016	\$8,794.00
Total Cost of Improvements for New Development Paid through Fee	\$7,897,069
Total Cost of Water Rights and Land for New Development	\$10,900,731
Total Cost for New Expansion Area Development	<u>\$18,797,800</u>

¹ The debt-service share for new development in the year 2016 only; see Appendix B for a complete schedule of this fee component to the year 2040.

² The water rights component would not be charged to new development that brings new water supply with it.

In this cost analysis for the expansion areas, it is assumed that approximately \$21.7 million will be spent for capacity-related capital improvements from water utility rate revenues (financed

12. WATER FACILITIES

primarily from the 2010 WER bonds). Therefore, this amount is deducted in **Table 12.5a** from the \$28.3 million in the water and recycled water system improvements recommended in the Water Master Plan. As the capacity-related improvements are added to the water assets, their value may be added to the total valuation of assets that would subsequently be charged to future development in the form of a higher fee that is commensurate with the increased investment in water supply capacity. As time goes on, the improvement cost per EDU may be increased in future impact fee updates to reflect both the change in asset valuations and the revised number of future EDUs. Note also that the value of water rights pertains to the current groundwater source, which will supply only an additional 1,130 EDUs at current rates of demand (780 AF/yr in available groundwater rights divided by 0.69 AF/yr/EDU). Therefore, the current value of water rights is only applicable to the first 1,130 or so EDUs before the water supply component will need to be revised to reflect the cost of future supplies. This impact fee study projects about 2,370 new EDUs by the year 2035, indicating the need to secure an additional 1,240 EDUs or 856 AF/yr of water supply. As indicated earlier in this section, the cost of water rights is expected to increase substantially over the next few years. Currently, Santa Paula Municipal Code Section 52.021, Water Rights Dedication and Water Resource In-Lieu Fee, requires a fee of \$2,000 per acre-foot of water supply (approximately \$1,380 per EDU) to be charged to new development that does not provide its own water supply. Combined with the \$5,013 water rights fee recommended in this study, the total applicable water supply charge for new development is \$6,383 per EDU.

Table 12.5b: Water Facilities Cost per EDU – Infill

	Water Facilities Total Cost and Cost per EDU
Asset Valuations per EDU	
Water Rights	\$5,012.85
Land	\$86.74
Total Cost per EDU for New Development	\$5,099.59
Estimated New Infill EDU	230
Total Cost for New Infill Development	\$1,175,099

RESIDENTIAL WATER FACILITIES FEE SCHEDULE

In **Table 12.6**, the water facilities impact fees are calculated for residential development in the infill and expansion areas.

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

12. WATER FACILITIES

Table 12.6: Water Facilities Impact Fee for Residential

Land Use¹	Water Demand Factor	Proposed Water Facilities Fee, per Unit or 1,000 Sq. Ft.	Current Fees
<i>Residential Expansion Areas</i>			
Single-Family	1.00	\$8,794.00	\$5,474.15
Multi-Family	1.01	\$8,881.94	\$5,397.05
Mobile Home	0.51	\$4,502.53	\$2,328.24
Lodging (per unit)	0.12	\$1,059.68	\$710.14
<i>Residential Infill</i>			
Single-Family	1.00	\$5,099.59	\$4,450.55
Multi-Family	1.01	\$5,150.59	\$4,387.86
Mobile Home	0.51	\$2,610.99	\$1,892.88
Lodging (per unit)	0.12	\$614.50	\$577.35

The fee schedule for nonresidential development is based on the size of the water meter installed (or recommended to be installed, based on a project's fixture unit analysis). A water facilities fee based on water meter size more accurately reflects the probable daily water demand of the project and therefore impact on the system than would a fee based on floor area.

NONRESIDENTIAL WATER FACILITIES FEES

Table 12.7 lists typical meter sizes and corresponding water use factors in terms of a standard 1-inch meter. The 1-inch meter is the standard for single-family homes and therefore corresponds to the cost per EDU of water facilities in either the infill or expansion areas. The fees for the other meter sizes are stated in terms of the water facility cost of a 1-inch meter. The fee for a 5/8-inch meter is given in the case of small nonresidential uses and also be may applied to high-density or low occupancy per unit residential uses where installation of a meter less than 1 inch is allowed.

12. WATER FACILITIES

Table 12.7: Water Facilities Fee Schedule for Nonresidential

Size of Meter (inches)	Factor	Adjusted Equivalency Factor	Proposed Fees per Meter		Current Fees per Meter	
			Infill	Expansion Areas	Infill	Expansion Areas
5/8 ¹	1	0.4	\$2,039.84	\$3,517.60	\$1,780.22	\$2,189.66
1 ²	2.5	1	\$5,099.59	\$8,794.00	\$4,450.55	\$5,474.15
1½	5	2	\$10,199.18	17,588.0	\$8,901.09	\$10,948.30
2	8	3.2	\$16,318.69	\$28,140.80	\$14,241.75	\$17,517.28
3	16	6.4	\$32,637.38	\$56,281.60	\$28,483.49	\$35,034.56
4	25	10	\$50,995.90	\$87,940.00	\$44,505.46	\$54,741.50
6	50	20	\$101,991.80	\$175,880.00	\$89,010.92	\$109,483.01
8	80	32	\$163,186.88	\$281,408.00	\$142,417.47	\$175,172.81
10	115	46	\$234,581.14	\$404,524.00	\$204,725.11	\$251,810.91
12	215	86	\$438,564.74	\$756,284.00	\$382,746.95	\$470,776.92

Source: American Water Works Association

¹ 5/8-inch meters installed for high-density residential and small nonresidential uses.

² Based on meter capacity, the equivalency factor is adjusted by the 1-inch meter factor which is standard for a single-family home (5/8 inch: 1/2.5 = 0.4).

An EDU is assumed to be approximately 10 water fixture units.

USE OF WATER FACILITIES FEE REVENUES

Water facilities fee revenues may be used for any of the improvements listed in **Table 12.1** or for water supply capacity expansion or water service extension projects. The asset valuation component of the fee, the water rights portion in particular, is most appropriately applied to the acquisition of water rights needed to supply future development. However, since they represent current equity in the system, these portions of the revenues may also be used for capital replacements or for system rehabilitation and/or be placed in the capital reserve account of the water enterprise to be used to offset future rate increases.

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

13. IMPLEMENTATION

This chapter identifies tasks that the City should complete when implementing the fee program.

IMPACT FEE PROGRAM ADOPTION PROCESS

Impact fee program adoption procedures are found in California Government Code Section 66000 et seq. Adoption of an impact fee program requires the City Council to follow certain procedures, including holding a public hearing. Mailed notice 14 days prior to the public hearing is required only for those individuals who request such notification. Data, such as this impact fee report and referenced material, must be made available at least 10 days prior to the public hearing. The City's legal counsel should inform the City of any other procedural requirements as well as advice regarding adoption of an enabling ordinance and/or a resolution. After adoption, there is a mandatory 60-day waiting period before the fees go into effect, unless an urgency ordinance, valid for 30 days, is adopted making certain findings regarding the urgency being claimed. The ordinance must be re-adopted at the end of the first period (and possibly at the end of the second period, depending on City Council meeting dates) to cover the next 30 days and therefore the entire 60-day waiting period. Fees adopted by urgency go into effect immediately. This procedure must also be followed for fee increases.

PROGRAMMING REVENUES AND PROJECTS WITH THE CIP

The City should update its Capital Improvement Plan (CIP) to identify specific projects and program fee revenues to those projects. Use of the CIP in this manner documents a reasonable relationship between new development and the use of fee revenues.

For the planning period of the CIP, the City should allocate all existing fund balances and projected fee revenue to facilities projects. The City should plan its CIP expenditures at least five years in advance and show where all collected development impact fee revenues will be spent. The City can hold funds in a project account for longer than five years if necessary to collect sufficient funds to complete a given project.

FUNDS NEEDED TO COMPLEMENT IMPACT FEE PROGRAM

In adopting the fees as presented in this report, additional funds will need to be identified to fund the share of costs not related to new development. **Table 1.3** identifies the facilities studied in this report and the funding sources for the facilities. The General Fund/Other Sources column identifies the additional funding that the City needs to obtain for the facilities shown to cover the City's share related to existing development.

INFLATION ADJUSTMENT

For the majority of the projects, the costs in this report are shown in 2015 dollars based on the consultant's experience and actual construction costs where available. To ensure that the fee program stays current with the prevailing cost of construction, the City should identify appropriate inflation indexes in the fee ordinance and include an automatic annual inflation adjustment in the fee ordinance for those facilities or systems that have not been completed. In addition, for those facilities for which the City is recouping funds for building excess capacity into the facilities, no annual adjustment factor is recommended. For these projects, the annual adjustment factor is not necessary because the facilities have been constructed and the costs determined.

A construction cost index can be based on the City's recent capital project experience or taken from any reputable source, such as the Engineering News Record.

13. IMPLEMENTATION

COMBINING FEES

Each facility category has been presented separately for the purpose of analysis and reporting. However, fees may be combined into two or more fee categories at the City's discretion to facilitate administration.

COMPLIANCE REQUIREMENTS

The California Mitigation Fee Act (Government Code Section 66000 et seq.) mandates procedures for administration of impact fee programs, including collection, accounting, refunds, updates, and reporting. The City should comply with the annual and five-year reporting requirements. For facilities to be funded with a combination of impact fees and other revenues, the City must identify the source and amount of the other revenues. The City must also identify when the other revenues are anticipated to be available to fund the project. The City's compliance obligations vis-à-vis the act include but are not limited to the following specific requirements:

Collection of Fees. Section 66007 provides that a local agency shall not require payment of fees by developers of residential projects prior to the date of final inspection or issuance of a certificate of occupancy, whichever comes first. In a residential development of more than one dwelling unit, the local agency may choose to collect fees either for individual units or for phases upon final inspection, or for the entire project upon final inspection of the first dwelling unit when it is completed. The local agency may require the payment of those fees or charges at an earlier time if: (A) the local agency determines that the fees or charges will be collected for public improvements or facilities for which an account has been established and funds appropriated and for which the local agency has adopted a proposed construction schedule or plan prior to final inspection or issuance of the certificate of occupancy; or (B) the fees or charges are to reimburse the local agency for expenditures previously made. "Appropriated," as used in this section, means authorization by the governing body of the local agency for which the fee is collected to make expenditures and incur obligations for specific purposes.

Fee Exemptions, Reductions, and Waivers. In the event that a development project is found to have no impact on facilities for which fees are charged, such project must be exempted from the fees. If a project has characteristics that indicate its impacts on a particular public facility or infrastructure system will be significantly and permanently smaller than the average impact used to calculate impact fees in this study, the fees should be reduced accordingly.

In some cases, the City may desire to voluntarily waive or reduce impact fees that would otherwise apply to a project to promote goals such as affordable housing or economic development. Such a waiver or reduction may not result in increased costs to other development projects and are allowable only if the City offsets the lost revenue from other fund sources.

Credit for Improvements by Developers. If the City requires a developer, as a condition of approval, to construct facilities or improvements for which impact fees have been or will be charged, the impact fee imposed on that development project for that type of facility must be adjusted to reflect a credit for the cost of facilities or improvements constructed or otherwise provided by the developer. If the reimbursement would exceed the amount of the fee to be paid by the development for that type of facility, the City may seek to negotiate a reimbursement agreement with the developer.

Earmarking of Fee Revenues. Section 66006 mandates that the City "deposit...fees for the improvement in a separate capital facilities account or fund in a manner to avoid any

13. IMPLEMENTATION

commingling of the fees with other revenues and funds of the City, except for temporary investments." Fees must be expended solely for the purpose for which they were collected. Interest earned on the fee revenues must also be placed in the capital account and used for the same purpose. The Mitigation Impact Fee Act is not clear as to whether depositing fees "for the improvements" refers to a specific capital improvement or a class of improvements (e.g., park facilities). Recommended practice is for the City is to maintain separate funds or accounts for impact fee revenues by facility category, but not necessarily for individual projects.

Reporting. Section 66006 requires that once each year, within 180 days of the close of the fiscal year, the City must make available to the public the following information for each account established to receive impact fee revenues:

1. The amount of the fee.
2. The beginning and ending balance of the account or fund.
3. The amount of the fees collected and interest earned.
4. Identification of each public improvement on which fee revenues were expended and the amount of the expenditures on each improvement, including the percentage of the cost of the public improvement that was funded with fee revenues.
5. Identification of the approximate date by which the construction of a public improvement will commence, if the City determines sufficient funds have been collected financing of an incomplete public improvement.
6. A description of each inter-fund transfer or loan made from the account or fund, including interest rates, repayment dates, and a description of the improvements on which the transfer or loan will be expended.
7. The amount of any refunds or allocations made pursuant to Section 66001, paragraphs (e) and (f).

The above information must be reviewed by the City Council at its next regularly scheduled public meeting, but not less than 15 days after the statements are made public.

Findings and Refunds. Section 66001 requires that, for the fifth fiscal year following the first deposit of any impact fee revenue into an account or fund as required by Section 66006, and every five years thereafter, the City must make all of the following findings for any fee revenues that remain unexpended, whether committed or uncommitted:

1. Identify the purpose to which the fee will be put.
2. Demonstrate the reasonable relationship between the fee and the purpose for which it is charged.
3. Identify all sources and amounts of funding anticipated to complete financing of incomplete improvements for which the impact fees are to be used.
4. Designate the approximate dates on which the funding necessary to complete financing of those improvements will be deposited in to the appropriate account of fund.

13. IMPLEMENTATION

Annual Update of Capital Improvement Program. Section 66002 provides that if the City adopts a CIP to identify the use of impact fees, that program must be adopted and annually updated by a resolution of the governing body at a noticed public hearing. The alternative is to identify improvements in other public documents.

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

APPENDIX A

APPENDIX A: WATER RECYCLING FACILITY CAPACITY FEE SCHEDULE

Year	Aggregate Annual Debt Service	Cumulative Debt Service	Cumulative Percentage	Cumulative Cost per Gallon for WRF Capacity	Cost per EDU (298 gallons per day)
2015	\$882,520	\$882,520	0.52%	\$0.21	\$62.62
2016	\$4,868,070	\$5,750,590	3.36%	\$1.37	\$408.02
2017	\$4,863,380	\$10,613,970	6.20%	\$2.53	\$753.09
2018	\$4,860,420	\$15,474,390	9.04%	\$3.68	\$1,097.94
2019	\$4,861,895	\$20,336,285	11.89%	\$4.84	\$1,442.91
2020	\$4,857,765	\$25,194,050	14.73%	\$6.00	\$1,787.58
2021	\$4,864,165	\$30,058,215	17.57%	\$7.16	\$2,132.70
2022	\$4,863,965	\$34,922,180	20.41%	\$8.31	\$2,477.81
2023	\$4,862,365	\$39,784,545	23.25%	\$9.47	\$2,822.81
2024	\$4,864,365	\$44,648,910	26.10%	\$10.63	\$3,167.95
2025	\$4,864,132	\$49,513,042	28.94%	\$11.79	\$3,513.07
2026	\$4,862,932	\$54,375,975	31.78%	\$12.95	\$3,858.10
2027	\$4,864,432	\$59,240,407	34.63%	\$14.10	\$4,203.25
2028	\$4,863,182	\$64,103,590	37.47%	\$15.26	\$4,548.30
2029	\$4,861,882	\$68,965,472	40.31%	\$16.42	\$4,893.26
2030	\$4,862,285	\$73,827,757	43.15%	\$17.58	\$5,238.26
2031	\$4,863,010	\$78,690,767	46.00%	\$18.74	\$5,583.30
2032	\$4,867,510	\$83,558,278	48.84%	\$19.89	\$5,928.66
2033	\$4,863,510	\$88,421,788	51.68%	\$21.05	\$6,273.74
2034	\$4,861,260	\$93,283,048	54.52%	\$22.21	\$6,618.65
2035	\$4,861,613	\$98,144,661	57.37%	\$23.37	\$6,963.60
2036	\$4,860,963	\$103,005,623	60.21%	\$24.53	\$7,308.49
2037	\$4,863,713	\$107,869,336	63.05%	\$25.68	\$7,653.59
2038	\$4,867,213	\$112,736,548	65.90%	\$26.84	\$7,998.93
2039	\$4,861,213	\$117,597,761	68.74%	\$28.00	\$8,343.84
2040	\$4,864,125	\$122,461,886	71.58%	\$29.16	\$8,688.96
2041	\$4,862,250	\$127,324,136	74.42%	\$30.32	\$9,033.95
2042	\$4,863,000	\$132,187,136	77.26%	\$31.47	\$9,378.99
2043	\$4,861,250	\$137,048,386	80.11%	\$32.63	\$9,723.91
2044	\$4,861,750	\$141,910,136	82.95%	\$33.79	\$10,068.86
2045	\$4,864,000	\$146,774,136	85.79%	\$34.95	\$10,413.97
2046	\$4,862,500	\$151,636,636	88.63%	\$36.10	\$10,758.98
2047	\$4,862,000	\$156,498,636	91.47%	\$37.26	\$11,103.95
2048	\$4,862,000	\$161,360,636	94.32%	\$38.42	\$11,448.92
2049	\$4,862,000	\$166,222,636	97.16%	\$39.58	\$11,793.89
2050	\$4,861,500	\$171,084,136	100.00%	\$40.73	\$12,138.83

Attachment: Development Impact Mitigation Fee update dated March 10, 2016 (1138 : Dif & Gp Fee Studies)

APPENDIX B: WATER ENTERPRISE DEBT SERVICE PAYMENT SCHEDULE FOR NEW DEVELOPMENT

Year	Principal	Interest	Total 2010A	Cumulative	Cumulative Percentage	Cumulative Cost per Acre-Foot for Water Capacity Improvements (6,751 AF/yr.)	Cost per EDU (0.69 AF/yr, per day)
2015	\$1,370,000	\$2,536,750	\$3,906,750	\$3,906,750	4.50%	\$578.69	\$399.30
2016	\$1,420,000	\$2,481,950	\$3,901,950	\$7,808,700	9.00%	\$1,156.67	\$798.10
2017	\$1,485,000	\$2,425,150	\$3,910,150	\$11,718,850	13.51%	\$1,735.87	\$1,197.75
2018	\$1,545,000	\$2,365,750	\$3,910,750	\$15,629,600	18.02%	\$2,315.15	\$1,597.46
2019	\$1,620,000	\$2,288,500	\$3,908,500	\$19,538,100	22.53%	\$2,894.10	\$1,996.93
2020	\$1,878,000	\$2,028,900	\$3,906,900	\$23,445,000	27.03%	\$3,472.82	\$2,396.25
2021	\$1,878,000	\$2,028,900	\$3,906,900	\$27,351,900	31.54%	\$4,051.53	\$2,795.56
2022	\$1,878,000	\$2,028,900	\$3,906,900	\$31,258,800	36.04%	\$4,630.25	\$3,194.87
2023	\$1,878,000	\$2,028,900	\$3,906,900	\$35,165,700	40.55%	\$5,208.96	\$3,594.18
2024	\$1,878,000	\$2,028,900	\$3,906,900	\$39,072,600	45.05%	\$5,787.68	\$3,993.50
2025	\$2,393,000	\$1,510,400	\$3,903,400	\$42,976,000	49.55%	\$6,365.87	\$4,392.45
2026	\$2,393,000	\$1,510,400	\$3,903,400	\$46,879,400	54.05%	\$6,944.07	\$4,791.41
2027	\$2,393,000	\$1,510,400	\$3,903,400	\$50,782,800	58.55%	\$7,522.26	\$5,190.36
2028	\$2,393,000	\$1,510,400	\$3,903,400	\$54,686,200	63.05%	\$8,100.46	\$5,589.32
2029	\$2,393,000	\$1,510,400	\$3,903,400	\$58,589,600	67.55%	\$8,678.66	\$5,988.27
2030	\$2,636,000	\$845,965	\$3,481,965	\$62,071,565	71.57%	\$9,194.43	\$6,344.15
2031	\$2,636,000	\$845,965	\$3,481,965	\$65,553,530	75.58%	\$9,710.20	\$6,700.03
2032	\$2,636,000	\$845,965	\$3,481,965	\$69,035,495	79.60%	\$10,225.97	\$7,055.92
2033	\$2,636,000	\$845,965	\$3,481,965	\$72,517,460	83.61%	\$10,741.74	\$7,411.80
2034	\$2,636,000	\$845,965	\$3,481,965	\$75,999,425	87.63%	\$11,257.51	\$7,767.68
2035	\$1,463,000	\$325,550	\$1,788,550	\$77,787,975	89.69%	\$11,522.44	\$7,950.48
2036	\$1,463,000	\$325,550	\$1,788,550	\$79,576,525	91.75%	\$11,787.37	\$8,133.28
2037	\$1,463,000	\$325,550	\$1,788,550	\$81,365,075	93.81%	\$12,052.30	\$8,316.09
2038	\$1,463,000	\$325,550	\$1,788,550	\$83,153,625	95.88%	\$12,317.23	\$8,498.89
2039	\$1,463,000	\$325,550	\$1,788,550	\$84,942,175	97.94%	\$12,582.16	\$8,681.69
2040	\$1,700,000	\$88,738	\$1,788,738	\$86,730,913	100.00%	\$12,847.12	\$8,864.51
	\$50,990,000	\$35,740,913	\$86,730,913				

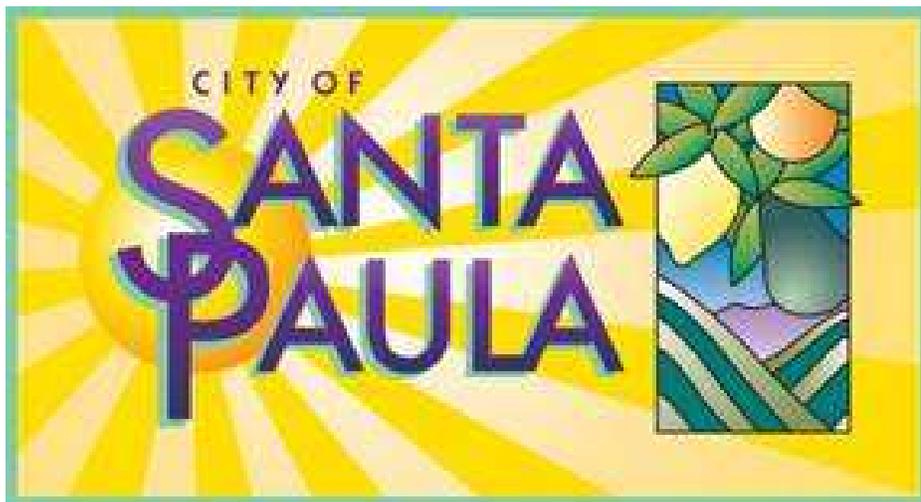
City of Santa Paula
March, 2016

Development Impact Mitigation Fee Update
Final Draft Report

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CITY OF SANTA PAULA GENERAL PLAN MAINTENANCE FEE STUDY



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FINAL DRAFT: JANUARY 18, 2016

Attachment: General Plan Maintenance Fee Study dated January 18, 2016 (1138 : Dif & Gp Fee Studies)

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GENERAL PLAN MAINTENANCE FEE STUDY

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Attachment: General Plan Maintenance Fee Study dated January 18, 2016 (1138 : Dif & Gp Fee Studies)

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INTRODUCTION

California's planning law requires each city to prepare and adopt a comprehensive, long-term general plan for the physical development of the city and any land outside its boundaries which the city deems important for planning purposes (California Government Code Section 65301). State law also requires that the seven mandated elements of a city's general plan (land-use, circulation, housing, conservation, open space, noise and safety) must be updated periodically. Compliance with State planning law is required to avoid challenges to a city's authority to implement its general plan, including a city's ability to adopt specific plans, revise its zoning ordinance, issue conditional use and building permits and approve planning applications in general. Government Code Sections 65105 and 66014 et. Seq. allow cities to impose fees to support the work required to prepare and adopt the general plan and its elements. Michael Baker International was retained to prepare an analysis of the costs to update and maintain the City of Santa Paula's General Plan and to calculate a fee (General Plan Maintenance Fee) on building permits sufficient to recoup those costs.

SCOPE OF PROJECT

- Task 1 Gather cost data related to the City of Santa Paula's update of its General Plan and related long-range planning elements, including policy amendments and implementation of the General Plan.
- Task 2 Identify alternative fee models to fund up to 100% of all identified costs. Compare the resultant proposed fee to those charged by other California jurisdictions.
- Task 3 Develop a General Plan Maintenance Fee model applicable to Santa Paula based on projected number and valuation of building permits. Provide sample valuations.
- Task 4 Prepare documentation that supports the findings of the General Plan Maintenance Fee study and attend meetings.
- Task 5 Assist in the preparation of an ordinance and/or resolution that implements the General Plan Maintenance Fee.

BACKGROUND AND ASSUMPTIONS

In the past, state law only permitted jurisdictions with populations in excess of 3 million to collect funds through a property tax assessment for long-range planning activities (California Government Code Section 65250). In September 2002, Assembly Bill 2936 was passed by the state legislature and signed by the governor addressing the need for other jurisdictions in the state to fund General Plan maintenance and updates. The bill, enacted as Government Code Section 66014, provides that a local jurisdiction may impose a fee to recoup costs that are reasonably necessary to prepare and revise the plans and policies that a local agency is required to adopt before it can make any necessary findings and determinations. Included in these plans are city and county general plans and associated elements and reports.

In the California cities and counties that are known to have adopted a fee for this purpose, there are basically four methodologies used to calculate the fee. These methodologies are described below:

Attachment: General Plan Maintenance Fee Study dated January 18, 2016 (1138 : Dif & Gp Fee Studies)

GENERAL MAINTENANCE FEE STUDY

- The fee is based on building permit valuation.
- Assessment of a flat rate for each application to development services (including building permits), without regard to the value or scope of the application.
- Impose a percentage surcharge on the sum of all planning and permit fees for each building permit and planning application.
- Apply a dollar value to each dwelling unit or square foot of new non-residential construction.

Each methodology has advantages and disadvantages related to the development of an appropriate fee rate, the cost/benefit nexus between the type of application and the City's cost, and the assessment of the actual fee on building permits. From analysis of the building permit data provided by the City, this report will structure the General Plan Maintenance Fee in terms of a dollar amount per unit of building permit valuation (\$1,000 units) as the most direct way of estimating the appropriate cost recovery fee rate using the available building permit valuation data. Based on the data gathered by the Building Department and the type of development expected over the next several years, this methodology is the most appropriate for the City of Santa Paula.

METHODOLOGY

COST OF GENERAL PLAN UPDATE, IMPLEMENTATION, AND MAINTENANCE

Calculation of the General Plan Maintenance Fee requires obtaining the following information:

- Actual costs incurred for the Santa Paula General Plan update completed in 1998.
- Actual costs incurred for General Plan implementation programs (1996-2015) (such as Housing Elements, amendments, ordinances, and programs needed to put the General Plan policies into effect).
- Estimated new General Plan update and future implementation costs (through FY 2033-34, assuming a 20-year implementation cycle;
- Annual construction valuation for building permits issued in the City.

The Santa Paula Planning Department collected and estimated various cost data pertaining to the preparation and adoption of the 1998 General Plan update and ensuing implementation documents including related General Plan Elements and amendments. These costs are summarized in Table 1.

Table 1: General Plan Costs Incurred to Date

Project	Staff	Consultant	Staff + Consultant
1996-98 General Plan Update ¹	\$37,000	\$93,622	\$130,622
1996-98 General Plan CEQA Documents ¹	\$21,000	\$52,234	\$73,234
2008-2014 Housing Element Update	\$44,019	\$60,905	\$104,924
2013-2021 Housing Element Update	\$30,290	\$24,940	\$55,230
Revisions to Density Bonus Ordinance ²	\$5,730	\$0	\$5,730
Farm worker Housing Emergency Shelter ²	\$3,920	\$0	\$3,920
General Plan Amendments-implement State law	\$5,600	\$0	\$5,600
General Plan Update	\$8,170	\$0	\$8,170
Capital Improvement Plan	\$540	\$0	\$540
Affordable Housing Overlay ²	\$3,380	\$0	\$3,380
Total	\$159,649	\$231,701	\$391,350

¹ Staff costs are estimated

² Work related to the Housing Element

GENERAL PLAN MAINTENANCE FEE STUDY

The estimated future costs to prepare the new General Plan update and associated documents over the next 20 years are summarized in Table 2.

Table 2: General Plan Implementation Summary of Estimated Future Costs

Description	Cost
Planned 2015 General Plan Update	\$515,000
Annual Review and Reporting (\$1,000 per year)	\$20,000
Implementation and Amendments post-2015 Update (\$10,000 per year)	\$200,000
Housing Element Update (2022-2030 & 2031-2039)	\$170,000
Total Cost of General Plan Implementation (2015-2024)	\$905,000

The costs that the City has incurred to date and is projected to incur over the next 20 years amounts to an estimated \$1,296,350, as shown in Table 3.

Table 3: Total General Plan Update and Implementation 1996-2034

Description	Cost
General Plan Update (costs incurred for period 1996-2015)	\$391,350
General Plan Update and Implementation (estimated costs 2015-2034)	\$905,000
Total	\$1,296,350

GENERAL PLAN UPDATE COST RECOVERY

Following adoption of the 1998 General Plan and through 2015, the City undertook actions that were required to implement the General Plan, including the update of the Development Code to achieve consistency with the new General Plan, clarification of Open Space Standards and Safety Element Updates as described in the General Plan. Because these implementation programs directly serve to guide new development (both in the existing community and in expansion areas), these costs are attributed to future development and shall be 100% recovered through the General Plan fee, as permitted by State law.

The City has anticipated the future efforts are also required to maintain a legally adequate General Plan over the time frame of the General Plan Maintenance Fee. Funded activities include periodic minor updates, mandatory Housing Element updates, preparation of General Plan annual reports and another significant General Plan update currently under way.

Fee revenues that have been collected during the period 1996 to 2014 are deducted from the net total cost to be recovered over the next 20 years. Table 4 presents a summary of these costs and the annual average amount to be recovered.

GENERAL MAINTENANCE FEE STUDY

Table 4: General Plan Update Cost Recovery Summary and Annual Cost to Recover

Description	Cost
General Plan Update Costs incurred 1996-2015	\$391,350
General Plan Impact Fees Collected 1996 to 2014	(\$120,380)
Subtotal-remaining expended costs to recover	\$270,970
Total new General Plan Update and Implementation over 20 years	\$905,000
Total General Plan Update and Implementation Cost for Recovery	\$1,175,970
Years to Recover	20
Average Annual Recovery	\$58,799

A detailed annual schedule of the costs for each year is provided in Table 5.

Table 5: Annual General Plan Maintenance Cost Schedule

Cost Item	2015	2016	2017	2018	2019	2020
General Plan Update and Implementation Costs (minus fees received) incurred from 1996 to 2015 (from Table 1, total net cost spread over 10 years)	\$13,549	\$13,549	\$13,549	\$13,549	\$13,549	\$13,549
General Plan Update & Draft Environmental Impact Report		\$257,500	\$257,500			
Housing Element Updates						\$42,500
Major Review and City Council-initiated amendments of General Plan	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Annual Review	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Total Costs for Update and Maintenance	\$24,549	\$282,049	\$282,049	\$24,549	\$24,549	\$67,049

Cost Item	2021	2022	2023	2024	2025	2026	2027
General Plan Update and Implementation Costs to date	\$13,549	\$13,549	\$13,549	\$13,549	\$13,549	\$13,549	\$13,549
General Plan Update Amendment & Draft Environmental Impact Report							
Housing Element Updates	\$42,500						
Major Review and City Council-initiated amendments of General Plan	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
Annual Review	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
Total Costs for Update and Maintenance	\$67,049	\$24,549	\$24,549	\$24,549	\$24,549	\$24,549	\$24,549

Cost Item	2028	2029	2030	2031	2032	2033	2034	Total
General Plan Update and Implementation Costs to date	\$13,549	\$13,549	\$13,549	\$13,549	\$13,549	\$13,549	\$13,549	\$270,970
General Plan Update Amendment & Draft Environmental Impact Report								\$515,000
Housing Element Updates		\$42,500	\$42,500					\$170,000
Major Review and City Council-initiated amendments of General Plan	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$200,000
Annual Review	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$20,000
Total Costs for Update and Maintenance	\$24,549	\$67,049	\$67,049	\$24,549	\$24,549	\$24,549	\$24,549	\$1,175,970

GENERAL PLAN MAINTENANCE FEE STUDY

ANNUAL DEVELOPMENT FORECAST

The total recoverable cost of the General Plan update and implementation is spread over the 20-year update cycle to arrive at a maximum amount that shall be collected each year from building permits to recover the cost. The cost recovery method proposed in this study assesses the fee based on project valuation and is expressed as a dollar value per \$1,000 of valuation.

The fee rate is directly dependent on an assumed rate of annual new construction. According to the City's building permit statistics reports, new construction includes new residential housekeeping buildings (dwellings), new residential non-housekeeping buildings (accessory structures), and new nonresidential buildings. The development forecast assumption is a key factor in setting the fee charged per building permit. Erring too high in the projections—assuming there will be more construction than actually occurs—will result in a fee rate that is too low and the total revenue from the fee will be less than the General Plan update and implementation costs. Conversely, assuming a rate of development that is too low means the fee rate will be set higher and revenues will exceed the overall cost of the program. It is a basic principle (and state law) that user charges must correspond to the reasonable costs of the program that the fee is intended to recover.

The development forecast used in this fee study is based on the City's recent history of permit activity from 2010 through 2015 to date. The permit valuation data compiled and provided by the City's Building & Safety Department is summarized in Table 6.

Table 6: Building Permits Valuations 2010-2015

Year	Total Valuation
2010	\$14,191,564
2011	\$11,076,418
2012	\$9,916,866
2013	\$15,859,754
2014	\$9,072,967
2015 (est.)*	\$7,000,000
Average Annual	\$11,186,262

*Extrapolated annual total-to-date extrapolated to full-year

COST PER UNIT CALCULATIONS

A basic cost per unit is determined by dividing the amortized total cost of the General Plan update and maintenance cost by the development unit; in this instance, per \$1,000 of permit valuation.

Annual Cost per \$1,000 of permit valuation:

Assumptions:

Average annual General Plan update and maintenance cost: **\$58,799**

Projected Annual Permit Valuation (\$1,000's): **\$11,186**

GENERAL PLAN MAINTENANCE FEE STUDY

Calculation:

The average annual General Plan update and maintenance cost is divided by the projected annual permit valuation (in thousands of dollars) is the proposed General Plan Maintenance Fee per \$1,000 of value:

$$\$58,799/\$11,186 = \$5.26 \text{ per } \$1,000 \text{ of permit valuation}$$

IMPACT OF FEE ON SAMPLE CONSTRUCTION PROJECTS

The calculated General Plan Maintenance Fee would result in charges to representative construction projects as shown in Table 7:

Table 7: Sample of Fees Charged by Permit Valuation

Sample Projects	Representative Permit Valuation	Proposed General Plan Maintenance Fee	Current General Plan Fee*
Single-Family Home (2,500 sq. ft.)	\$300,000	\$1,578	\$5,000
Multi-Family Home (1,000 sq. ft.)	\$195,000	\$1,026	\$2,000
Deck (1,500 sq. ft.)	\$13,000	\$68	\$3,000
10,000 sq. ft. Commercial Building @ \$75 per sq. ft.	\$750,000	\$3,945	\$20,000
50,000 sq. ft. Industrial/Warehouse Building @ \$50 per sq. ft.	\$2,500,000	\$13,150	\$100,000

*The current General Plan fee is \$2 per square foot.

COMPARABLE FEES CHARGED BY OTHER JURISDICTIONS

Examples of General Plan preparation and update fees charged by other jurisdictions under various fee methods are listed below. There is wide variance in General Plan program costs among California cities and counties, reflecting the different planning efforts involved and types of building permit activity. In addition, it is likely that these jurisdictions have differing policies regarding how much of the program cost should be passed on to new construction versus how much of the cost should be absorbed by current development through payment directly out of the General Fund.

Fees charged in selected municipalities based upon a dollar value of building permit valuation as proposed above (all rates per \$1,000 of building valuation) are as follows:

Ventura County*	\$5.00
City of Monterey Park	\$2.00
City of Agoura Hills	\$1.41

* \$12.75 is added to the contract hourly rate for Planning and Code Compliance and is billed monthly as services are provided.

GENERAL PLAN MAINTENANCE FEE STUDY

The following cities impose a surcharge on the total of all planning and permitting fees for each building permit.

City of Moorpark*	5% of Building Permit Fee for valuation of \$10,000 or greater*
City of Ventura	1% for Planning, Land Development and Permit & Code Enforcement
City of Oxnard	0.24% of the valuation of any building permit

* Called an "Advance Planning Fee" used for General Plan activities

CONCLUSION

It is recommended that a General Plan Maintenance Fee of \$5.26 be charged for every \$1,000 of building valuation. A fee based on permit valuation recognizes the principle that new development benefits from local planning efforts that maintain property values. Therefore, the fee should reflect the proportionality of the benefit of the General Plan to a project's value. The valuation-based fee is a change from the current flat fee of \$2.00 per square foot. The current flat fee does not account for the greater benefit that development of higher value derives from the General Plan. The flat fee also places a heavier burden on large building projects that are of lower value per square foot.

The proposed new fee will generate approximately \$1.18 million over the next 20 years, assuming the average annual valuation estimated in Table 6 above is realized. This revenue is sufficient to recover the costs summarized below:

- The net unrecovered staff time and consultant's cost of the current General Plan Update and implementation estimated at: \$270,970;
- Prior to adoption of the new General Plan and the associated Draft Environmental Impact Report, the City will incur expenses for consultants and for Planning Department staff, which expected to require 20% of a Planning Technician's time, 25% of an Associate Planner's time and 10%-15% of the Planning Director's time over a 2.5 year time-frame to adoption. Other expenses include public meetings, legal notices, promotion through utility bill inserts, etc. Total cost is estimated at: \$515,000;
- On-going cost for General Plan implementation and maintenance over the next 20 years, including two updates to the Housing Element, annual reviews and reports, General Plan amendments and minor update, estimated at: \$390,000.

It is recommended that the fee amount be reviewed on a regular basis, at least once every five years, to verify the building valuation assumptions and incorporate actual General Plan costs as they are incurred.

Attachment: General Plan Maintenance Fee Study dated January 18, 2016 (1138 : Dif & Gp Fee Studies)

City of Santa Paula
Five Year Report on
Unexpended Development Impact Fee Funds
March 14, 2016

INTRODUCTION

This report has been prepared to meet the state requirements for reviewing and reporting on development impact mitigation fee revenues pursuant to Government Code Section 66001(d) pertaining to findings that shall be made by the City Council five years after the initial deposit of funds into an impact fee account and every five years thereafter.

Section 66001(d) requires that the City shall make findings with respect to any portion of the impact fees remaining unexpended, whether committed or uncommitted. These findings must:

1. Identify the purpose of the fee;
2. Demonstrate the reasonable relationship between the fee and the purpose for which it was charged;
3. Identify all sources and amounts of funding anticipated to complete financing of incomplete improvements;
4. Designate the approximate dates on which these funding sources can be expected to be deposited into the appropriate account or fund.

The information documenting these findings shall be made public and reviewed at a noticed hearing pursuant to GC Section 66006(b).

When sufficient funds have been collected to complete financing on incomplete public improvements, the local agency has 180 days to identify an approximate date by which construction of the public improvement will begin or else is required to refund the unexpended fees, including accrued interest, to the current owner of lots or units of the development project.

BACKGROUND

The City of Santa Paula originally adopted elements of its impact fee program on April 7, 2003 (Ordinance 1064) and on April 21, 2003 (Ordinance 1065 and 1066). The fees were subsequently updated based on an impact fee study prepared by Revenue and Costs Specialists, LLC in October 2005. The fee programs were adopted in compliance with Government Code Section 66000 et seq.

2011 Development Impact Fee Update

Michael Baker International (formerly PMC) was retained in April 2008 to complete a study leading to a further update of the impact fees. The City Council adopted an updated Development Impact Fee Study (2011 DIF Study), prepared by PMC dated May 2011, by Resolution No. 6743 on May 16, 2011, and imposed the updated development impact fees effective July 2, 2011, on new land development projects and building permits pursuant to the Resolution. The fees apply to the following facility categories:

Five Year Report
 Unexpended Development Impact Fee Funds
 City of Santa Paula
 March 14, 2016

Development Impact Fee Categories

- ◆ Police Protection
- ◆ Fire Protection
- ◆ General Government Facilities
- ◆ Libraries
- ◆ Parks and Recreation
- ◆ Transportation
- ◆ Drainage
- ◆ Water Facilities
- ◆ Wastewater Facilities
- ◆ Public Use Facilities

Current Fee Schedule

The fee schedules recommended in the May 2011 PMC DIF Study are shown in Tables 1a and 1b below. Table 1a applies to expansion areas (areas not within the city limits at the time the study was completed) and Table 1b applies to infill areas. The fees have not been revised since the adoption of the Resolution in 2011:

Table 1a – Development Impact Fee Schedule for Expansion Areas

Facility Category	Single	Multi-	Mobile	Commercial			Light	
	Family	Family	Home	Lodging	Office	Commercial	Industrial	Industrial
	<i>Fee per Dwelling Unit</i>			<i>Fee per 1,000 Building Square Feet*</i>				
Police	\$877	\$886	\$593	\$407	\$93	\$93	\$62	\$62
Fire Protection	\$560	\$566	\$379	\$408	\$59	\$59	\$40	\$40
General Government Facilities	\$645	\$652	\$436	\$171	\$69	\$69	\$46	\$46
Libraries	\$2,014	\$2,035	\$1,362	N/A	N/A	N/A	N/A	N/A
Parks	\$5,679	\$5,740	\$3,842	N/A	N/A	N/A	N/A	N/A
Transportation	\$5,962	\$5,008	\$5,962	\$2,146	\$3,004	\$9,912	\$2,102	\$2,102
Drainage ¹	\$1,404	\$810	\$1,317	\$562	\$716	\$716	\$936	\$936
Public Use Facilities	\$1,440	\$1,456	\$974	N/A	N/A	N/A	N/A	N/A
Wastewater	\$7,403	\$7,403	\$5,034	\$3,628	\$7,403	\$7,403	\$7,403	\$7,403
Water Facilities	\$5,474	\$5,397	\$2,328	\$710	\$5,474	\$5,474	\$5,474	\$5,474
Subtotal Facilities Fees	\$31,459	\$29,953	\$22,227	\$8,032	\$16,819	\$23,727	\$16,063	\$16,063
Administration 2%	\$629	\$599	\$445	\$161	\$336	\$475	\$321	\$321
Total Public Facilities Fee	\$32,088	\$30,552	\$22,671	\$8,192	\$17,155	\$24,202	\$16,384	\$16,384

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Table 1b – Development Impact Fee Schedule for Infill Areas

Facility Category	Single	Multi-	Mobile	Commercial				Light
	Family	Family	Home	Lodging	Office	Commercial	Industrial	Industrial
	<i>Fee per Dwelling Unit</i>				<i>Fee per 1,000 Building Square Feet</i>			
Police	\$877	\$886	\$593	\$407	\$93	\$93	\$62	\$62
Fire Protection	\$560	\$566	\$379	\$408	\$59	\$59	\$40	\$40
General Government Facilities	\$645	\$652	\$436	\$171	\$69	\$69	\$46	\$46
Libraries	\$2,014	\$2,035	\$1,362	N/A	N/A	N/A	N/A	N/A
Parks	\$5,679	\$5,740	\$3,842	N/A	N/A	N/A	N/A	N/A
Transportation	\$5,962	\$5,008	\$5,962	\$2,146	\$3,004	\$9,912	\$2,102	\$2,102
Drainage ¹	\$1,404	\$810	\$1,317	\$562	\$716	\$716	\$936	\$936
Public Use Facilities	\$1,440	\$1,456	\$974	N/A	N/A	N/A	N/A	N/A
Wastewater	\$2,437	\$2,437	\$1,657	\$1,194	\$2,437	\$2,437	\$2,437	\$2,437
Water Facilities	\$4,451	\$4,388	\$1,893	\$577	\$4,451	\$4,451	\$4,451	\$4,451
Subtotal Facilities Fees	\$25,469	\$23,977	\$18,414	\$5,465	\$10,829	\$17,737	\$10,073	\$10,073
Administration 2%	\$509	\$480	\$368	\$109	\$217	\$355	\$201	\$201
Total Public Facilities Fee	\$25,978	\$24,457	\$18,783	\$5,575	\$11,046	\$18,092	\$10,274	\$10,274

The difference in the two schedules is in the Wastewater and Water Facilities categories. The expansion areas require more extensive water distribution pipelines, reservoirs, pumping stations, and trunk sewer extensions than does the infill area.

Phase-In of Development Impact Fees

The City Council approved a three-year phase-in period for the development impact fees (as shown on Attachment C of Resolution 6743). On July 1, 2011, the fees were charged at 70% of the recommended fee in Tables 1a and 1b. In July 2012, the fees increased to 85% and on July 1, 2013, the full 100% of the recommended fees went into effect.

Impact Fee Accounting

Government Code Section 66001 et seq. requires local agencies to provide an accounting of impact fees charged for development projects. Effective January 1, 1989, Assembly Bill 1600 required new accounting guidelines with respect to the imposition and use of such fees. Effective January 1, 1997, Senate Bill 1693 further amended and expanded the provisions of the Government Code with respect to accounting and reporting requirements.

Included in this report is the financial information required by the Government Code for administration of development impact mitigation fee programs. The information consists of beginning and ending fund balances for each fee category charged by the City, including interest earned, and details of all expenditures made

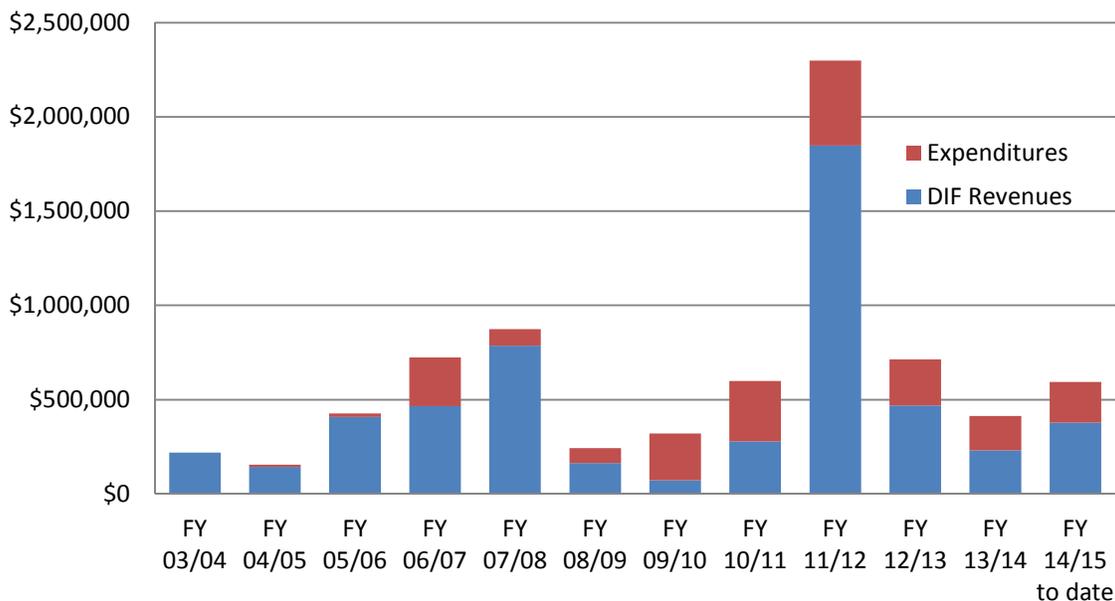
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from these sources. Any changes to committed funds will be made through normal procedures for adoption of the City’s Capital Improvement Program and budget. This report covers the period from the adoption of the current fees at the end of FY 2010-11 (ending balances as of June 30, 2011) to the present FY 2014-2015 (current estimated balances).

The City utilizes fund accounting to segregate development-related fees from other City revenues.

City finance staff examined the impact fee accounts going back to FY 2002-03 to verify revenues to and expenditures from the accounts and if any account balances remain unexpended or encumbered. If all fees that have been deposited into the accounts were expended, no additional findings would be required under Code Section 66001(d). However, as shown in **Table 2**, the unexpended balances total for all impact fee accounts as of March 24, 2015, is approximately \$3.6 million. **Figure 1** is a chart of the impact fee revenues and expenditures showing the data in **Table 2**.

Figure 1 – Impact Fee Revenues and Expenditures 2003 to Present



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Table 2 – Summary of Impact Fee Revenues and Unexpended Funds FY 2003 to FY 2015 (to date)

Fund Account	218	220	221	222	223	225	226	227	228	229	
	Water Distribution	Library	Police	Fire	Public Use Facilities	General Government	Parks	Sewer	Storm Drainage	Traffic	Annual Totals
REVENUE											
FY 03/04	\$0	\$18,813	\$4,433	\$6,530	\$15,679	\$21,302	\$97,142	\$0	\$0	\$54,579	\$218,479
FY 04/05	\$0	\$7,646	\$3,332	\$17,679	\$7,381	\$11,016	\$64,304	\$0	\$0	\$30,944	\$142,303
FY 05/06	\$0	\$46,307	\$16,825	\$17,180	\$38,917	\$44,845	\$16,100	\$0	\$0	\$227,772	\$407,946
FY 06/07	\$43,663	\$27,205	\$9,917	\$13,290	\$25,078	\$29,529	\$211,313	\$7,382	\$10,983	\$87,933	\$466,295
FY 07/08	\$87,040	\$38,827	\$18,665	\$15,890	\$38,273	\$37,954	\$419,433	\$18,473	\$14,095	\$97,825	\$786,476
FY 08/09	\$24,805	\$8,664	\$2,320	\$2,416	\$8,284	\$7,611	\$44,106	\$7,360	\$4,157	\$53,702	\$163,426
FY 09/10	\$17,145	\$5,124	\$1,351	\$1,513	\$4,971	\$4,179	\$25,011	\$2,911	\$1,775	\$7,994	\$71,974
FY 10/11	\$27,601	\$6,996	\$8,704	\$24,264	\$6,833	\$41,932	\$42,140	\$4,858	\$20,330	\$94,387	\$278,044
FY 11/12	\$504,828	\$130,986	\$45,206	\$43,352	\$128,883	\$97,926	\$617,921	\$84,672	\$34,976	\$158,973	\$1,847,724
FY 12/13	\$40,571	\$33,729	\$4,504	\$10,513	\$29,033	\$28,644	\$168,427	\$8,365	\$36,384	\$108,010	\$468,179
FY 13/14	\$14,385	\$16,200	\$6,548	\$5,268	\$13,731	\$14,045	\$84,328	\$5,438	\$2,631	\$67,463	\$230,036
FY 14/15 to date	\$40,156	\$22,917	\$9,872	\$6,334	\$16,669	\$7,641	\$65,867	\$12,623	\$12,635	\$182,384	\$377,097
Advances to Other Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$143,001	\$0	\$0	\$0	\$143,001
TOTAL REVENUE	\$800,194	\$363,414	\$131,676	\$164,230	\$333,732	\$346,625	\$1,999,093	\$152,081	\$137,966	\$1,171,968	\$5,600,979
EXPENDITURES											
FY 03/04	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FY 04/05	\$0	\$0	\$0	\$0	\$0	(\$12,340)	\$0	\$0	\$0	\$0	(\$12,340)
FY 05/06	\$0	\$0	\$0	\$0	\$0	\$0	(\$18,387)	\$0	\$0	\$0	(\$18,387)
FY 06/07	\$0	\$0	\$0	(\$35,000)	\$0	\$0	(\$222,918)	(\$118)	(\$117)	\$0	(\$258,153)
FY 07/08	(\$584)	(\$701)	(\$26,421)	(\$38,605)	(\$631)	(\$667)	(\$16,778)	(\$147)	(\$142)	(\$2,606)	(\$87,281)
FY 08/09	(\$742)	(\$788)	(\$2,970)	(\$14,670)	(\$711)	(\$751)	(\$4,560)	(\$136)	(\$625)	(\$52,989)	(\$78,941)
FY 09/10	(\$689)	(\$732)	(\$280)	(\$188)	(\$661)	(\$697)	(\$30,173)	(\$79)	(\$77)	(\$214,318)	(\$247,895)
FY 10/11	(\$171)	(\$427)	(\$163)	(\$26)	(\$385)	(\$407)	(\$12,446)	\$0	\$0	(\$306,142)	(\$320,167)
FY 11/12	\$0	(\$5,191)	(\$35,677)	\$0	\$0	(\$100,598)	(\$354,685)	(\$10,621)	\$0	\$56,193	(\$450,580)
FY 12/13	\$0	(\$19,172)	\$0	(\$9,891)	\$0	(\$2,767)	(\$197,604)	(\$4,587)	\$0	(\$10,649)	(\$244,670)
FY 13/14	\$0	(\$88,419)	(\$45,110)	(\$32,600)	\$0	(\$1,952)	(\$14,464)	\$0	\$0	(\$149)	(\$182,694)
FY 14/15 to date	(\$377)	(\$16,108)	\$1,323	(\$33,190)	(\$5,086)	(\$64,696)	(\$60,059)	(\$37,864)	(\$377)	(\$377)	(\$216,811)
TOTAL EXPENDITURES	(\$2,563)	(\$131,536)	(\$109,300)	(\$164,168)	(\$7,474)	(\$184,874)	(\$932,073)	(\$53,553)	(\$1,339)	(\$531,037)	(\$2,117,918)
ACCOUNT BALANCES	\$797,631	\$231,878	\$22,377	\$61	\$326,258	\$161,750	\$1,067,020	\$98,528	\$136,627	\$640,930	\$3,483,061

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Uses of DIF Revenues

Revenues from the DIF program are expended as part of the City's Capital Improvement Plan (CIP). The CIP is the City's operating document and financial investment plan for all existing City infrastructure project improvements and outlays for new capital facilities. The City administers its CIP on a year-to-year basis. The goals of the CIP are as follows:

- Engineer and construct the projects approved by the City Council within the current fiscal year.
- Utilize all trusts, state or federal funds, and bonds within the time frames specified to ensure that the City does not lose any funds available to it.
- Manage each project to avoid cost overruns whenever possible.
- Design projects and facilities to reduce life cycle costs of operation to the extent possible.

The City organizes CIP into these four improvement areas:

1. Streets and Storm Drains Improvement Projects:

This area includes all street, sidewalk, traffic signals, street lighting, traffic delineation striping, and marking. This area also includes drainage capital improvements.

2. Water Improvement Projects:

This area includes all water utilities improvements.

3. Sewer Improvement Projects:

All sewer collection and treatment facility improvements.

4. Building and Grounds Projects:

All improvements to City-owned buildings, and public-related facilities, such as police, fire, parks and open space areas.

DIF Project Expenditures (2008 to date)

Since FY 2008-09 the City has spent over \$2 million in DIF revenues. The major project expenditures are listed below for each facility category:

Police

Fire

General Government

Library

Parks and Recreation

Water

Wastewater

Drainage

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DIF Expenditures in 2015-16 CIP

The adopted CIP budget for FY 2015-16 lists approximately \$20 million in improvements. **Table 3** lists the revenue sources by sub-fund. The revenue sources identified as impact fees are shaded in the table; the total from impact fee sources is approximately \$2.4 million.

Table 3 – CIP Funds and Revenue Sources

Fund Title	Fund No.	Revenue Source	Amount
<u>Building & Grounds Projects</u>			
	202	Harding Park Trust Fund	\$73,533
	223	Public Meeting Facilities	\$75,291
	225	General Government Facilities	\$50,000
	226	Parkland Facility Fund	\$928,815
	280	State Gas Tax (Fund 280)	\$100,000
	4xx	Federal Grant	\$118,000
	450	HUD-CDBG	<u>\$75,000</u>
			\$2,395,639
<u>Street Projects</u>			
	100	2010A Series Bond Proceeds	\$2,278,409
	281	Local TDA	\$301,754
	406	Congestion Management	\$1,100,000
	4XX	Active Transportation Program	<u>\$1,452,000</u>
			\$4,424,181
<u>Storm Water Projects</u>			
	205	NPDES Storm Water Quality Fund	\$14,000
	206	Storm Water Program Fund	<u>\$30,000</u>
			\$44,000
<u>Sewer Projects</u>			
	227	Sewer Collection Fees	\$1,282,925
	610	Sewer Enterprise Fees	\$767,863
	610	Sewer Bond Proceeds	<u>\$1,081,699</u>
			\$2,909,469
<u>Water Projects</u>			
	620	Water Enterprise Fund	\$1,605,259
	620	Water Bond Proceeds	<u>\$5,604,115</u>
			\$7,209,374
		Total	\$16,938,662

Longer Term Planned Uses for DIF Revenues

The following tables summarize the infrastructure improvement projects that were identified in the 2011 DIF Study as needed for future development in the city; all

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costs are in 2011 dollars. **Table 4** is an overall summary of the fee program. This table indicates the DIF revenues that were projected for the years 2011 through 2030 in the 2011 DIF Study, based on development forecast assumptions in 2011. The table also shows the other funds needed to complete the improvements in each category and the total estimated cost of the improvements. The “Other Funding Sources” in the Police, Storm Drainage, Wastewater, and Water Facilities categories are the existing population’s share of the cost needed to remedy existing facility deficiencies. For example, a planned 5,400-square-foot expansion of the police facility would have partially benefited the existing population by alleviating the department’s space shortage. Only about 3,400 square feet of the expansion were needed to serve the forecasted growth (about 63% of the expansion). Similarly in Storm Drainage, Wastewater, and Water Facilities, a number of improvements in these areas were recommended to remedy existing flooding, water storage, sewer collection, and treatment issues (primarily in the infill area) as well as to provide capacity for future development. That portion of the cost of these improvements needed to remedy current problems may not be charged to future development through the impact fee.

Table 4 – Projected Impact Fee Revenues: 2011 to 2030 (2011 DIF Study)

Facility Category	Projected Revenues from Impact Fees	General Fund/Other Sources	Capital Improvement Program Total
Police	\$2,059,777	\$1,184,423	\$3,244,200
Fire Protection	\$1,315,566	\$0	\$1,315,566
General Government	\$1,514,600	\$0	\$1,514,600
Libraries	\$4,514,597	\$0	\$4,514,597
Parks	\$12,532,718	\$0	\$12,532,718
Transportation	\$17,781,618	\$0	\$17,781,618
Storm Drainage	\$4,271,300	\$3,741,326	\$8,012,626
Public Use Facilities	\$2,595,926	\$0	\$2,595,926
Wastewater	\$15,497,831	\$7,648,171	\$23,146,001
Water Rights and Land	\$14,440,695	n/a	\$14,440,695
Water Facilities	\$3,102,107	\$35,085,238	\$38,187,345
Subtotal	\$79,626,734	\$47,659,157	\$127,285,891
Administration 2%	\$1,592,535	N/A	\$1,592,535

Funds identified under *General Fund/Other Sources* is a City obligation to the program.

The following **Tables 5** through **8** provide the details of specific projects in the larger fee categories that were identified in the 2011 DIF Study.

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Table 5 – Planned Transportation Improvement Projects (2011-2030)

Street Improvement Project	Project Cost (2011 dollars)
Main Street/Harvard Intersection	\$986,069
10th Street @SR-126 Undercrossing	\$702,586
Peck Road/SR-126 Eastbound Ramps	\$902,148
Palm Avenue/SR-126 Eastbound Ramps	\$479,706
Santa Barbara Street Across Fagan Barranca	\$1,182,571
Fourth Street and Main Street	\$765,193
Santa Barbara and Palm Avenue	\$904,319
Dean Drive and Main Street	\$521,722
Steckel Drive and Main Street	\$904,319
SR-150 and Virginia Terrace	\$904,319
Eighth Street and Main Street	\$132,170
SR-126 Offramp and Acacia Way	\$1,043,445
Harvard Boulevard and 10th Street	\$347,815
Foothill Road between Crest Drive and Hardisan Street	\$1,252,134
SR-126 Eastbound Offramp and 10th Street	\$765,193
SR-150 General Improvements	\$2,226,016
Santa Paula Street between 10th Street and 12th Street	\$626,067
Santa Cruz Street between Steckel Drive and Tirre Court	\$973,882
Peck Road and Santa Paula Street	\$1,043,445
Telegraph Road Widening (Peck Road to Calavo Street)	\$476,575
Peck Road Extension from Corporation St. to Todd Lane	\$426,000
Peck Road Widening from Harvard Blvd. to Fillmore St.	\$123,625
East Side Main Street/Harvard Blvd. Roundabout	\$92,300
Total Street Improvements:	\$17,781,618

Source: *City of Santa Paula Master Facilities Plan - Circulation System (Streets, Signals and Bridges) October 2005, Revenue & Costs Specialists, L.L.C*

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Table 6 - Planned Wastewater Improvement Projects (2011-2030)

Project/Description	Current Project Costs (2010 dollars)⁴	Cost Distribution New Development/City	New Development Cost	City Cost
		Expansion Area		
<u>Wastewater Master Plan Improvements¹</u>		<u>Allocation²</u>		
Fagan Canyon Segment	\$6,447,478	1.00/0.00	\$6,447,478	\$0
Adams Canyon Segment	\$1,239,900	1.00/0.00	\$1,239,900	\$0
East Area 1 Segment	\$4,339,649	1.00/0.00	\$4,339,649	\$0
*Harvard Boulevard capacity upgrade	\$157,505	1.00/0.00	\$157,505	\$0
*Harvard Boulevard capacity upgrade	\$302,986	1.00/0.00	\$302,986	\$0
*Acacia Rd. capacity upgrade	\$148,487	1.00/0.00	\$148,487	\$0
*Steckel Ave. capacity upgrade	<u>\$54,706</u>	1.00/0.00	<u>\$54,706</u>	<u>\$0</u>
Sub-total	\$12,690,711		\$12,690,711	\$0
<u>Infill Projects¹</u>		<u>Infill Allocation³</u>		
Walden and Elm St.	\$368,213	0.05/0.95	\$18,411	\$349,802
Walden and Elm St.	\$473,416	0.05/0.95	\$23,671	\$449,745
Acacia Rd.	\$742,437	0.05/0.95	\$37,122	\$705,315
Steckel Ave.	\$273,529	0.05/0.95	\$13,676	\$259,853
Garcia St.	\$710,124	0.05/0.95	\$35,506	\$674,618
13th St.	\$439,601	0.05/0.95	\$21,980	\$417,621
W. Santa Paula St.	\$197,257	0.05/0.95	\$9,863	\$187,394
Harvard Boulevard	\$3,316,919	0.05/0.95	\$165,846	\$3,151,073
Main St.	\$67,631	0.05/0.95	\$3,382	\$64,249
Peck Rd. Eastbound Offramp	\$601,163	0.05/0.95	\$30,058	\$571,105
800' E. of Peck Rd. Eastbound Offramp to WWTP	<u>\$537,290</u>	0.05/0.95	<u>\$26,864</u>	<u>\$510,425</u>
	\$8,050,706	0.05/0.95	\$402,535	\$7,648,171
Total Wastewater Improvements:	\$20,741,417		\$13,093,246	\$7,648,171

* 20% of total project costs allocated to expansion areas, 4% to new infill and 76% to the City and other funding sources

¹ City of Santa Paula Wastewater Master Plan, October 2005, Boyle Engineering Corp.; costs include Engineering and contingency at 35%

² Cost allocation for expansion areas per Table 1-1 of the Wastewater Master Plan

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³ Allocation for infill is based on projected water use

Table 7 – Planned Water Improvement Projects (2011-2030)

Project/Description	Project Costs (2005 dollars)¹	Current Project Costs (2010 dollars)	Cost Allocation New Development/City²	New Development Cost	City cost
<u>Water Master Plan Improvements for expansion areas¹</u>					
New Cherry Hill Tank 1.75 MG (Fagan Canyon)	\$1,890,000	\$2,106,228	0.25/0.75	\$526,557	\$1,579,671
New 200 Zone Tank 2 MG (Fagan Canyon)	\$2,160,000	\$2,407,118	0.50/0.50	\$1,203,559	\$1,203,559
New Well Field, 4 wells and conditioning facility (for Fagan Canyon, etc.)	\$5,000,000	\$5,572,031	0.75/0.25	\$4,179,024	\$1,393,008
20" & 16" Cross-Town Pipeline (Fagan Canyon)	\$1,940,000	\$2,161,948	1.00/0.00	\$2,161,948	\$0
20" Fagan Transmission Pipe	\$2,490,000	\$2,774,872	1.00/0.00	\$2,774,872	\$0
Adams Connection Pipeline-12" Main extension 16" upgrade	\$770,000	\$858,093	0.50/0.50	\$429,046	\$429,046
New Terracina Hydropneumatic Pump Station (for Fagan Canyon 400 & 600 zones)	<u>\$2,000,000</u>	<u>\$2,228,813</u>	0.30/0.70	\$668,644	\$1,560,169
Sub-total	\$16,250,000	\$18,109,102		\$11,943,649	\$6,165,453
<u>Infill Projects¹</u>					
20" Cross-town transmission pipeline	\$1,680,000	\$1,872,203	0.06/0.94	\$112,332	\$1,759,870
New Andersen tank 2 MG	\$4,090,000	\$4,557,922	0.06/0.94	\$273,475	\$4,284,446
Andersen tank inlet/outlet	<u>\$740,000</u>	<u>\$824,661</u>	0.06/0.94	\$49,480	\$775,181
Sub-total	\$6,510,000	\$7,254,785		\$435,287	\$6,819,498
<u>Recycled Water System Projects¹</u>					
Recycled Water Tank 4 MG	\$4,300,000	\$4,574,867	1.00/0.00	\$4,574,867	\$0
pipes	\$3,620,000	\$3,851,399	1.00/0.00	\$3,851,399	\$0
Phase 2 Pipelines - 20", 12" & 10" mains and connection to Farmer's irrigation	\$1,470,000	\$1,563,966	1.00/0.00	\$1,563,966	\$0
Phase 3 Pipelines - 14" & 12" mains and distribution to Schools and Parks	\$1,863,000	\$1,982,088	1.00/0.00	\$1,982,088	\$0
Main pump Station-200 HP, 3000 gpm	<u>\$800,000</u>	<u>\$851,138</u>	1.00/0.00	\$851,138	\$0
Sub-total	\$12,053,000	\$12,823,457		\$12,823,457	\$0
Total Water Improvements:	\$34,813,000	\$38,187,345		\$25,202,394	\$12,984,951

¹ City of Santa Paula Water Master Plan, October 2005, Boyle Engineering Corp., Appendix E "Opinion of Probable Cost"

² Cost allocation for expansion areas per Table 13-4 of Water Master Plan

³ Allocation for infill is based on projected infill water use

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In addition to the wastewater improvements listed in Table 6, the 2011 DIF Study included wastewater assets that were added to the impact fee basis and to the program's total cost. The City's percolation ponds and the wastewater treatment plant land value added \$9.9 million to the cost basis of the expansion area's wastewater improvement needs.

Table 8 – Planned Storm Drainage Improvement Projects (2011-2030)

Project	2011 Project Costs
Peck Road Ditch between Foothill Rd. and Harvard Blvd.	\$1,391,260
Railroad Storm Drainage Crossings	\$1,288,204
10th Street Storm Drain, Monte Vista Dr. to Railroad Ave.	\$850,214
Santa Paula Street Storm Drain, 11th Street to 12th Street	\$257,641
11th Street Storm Drain, Saticoy Street to Santa Paula Street	\$257,641
Steckel Street Catch Basin and Lateral at Estriga Court Upgrade	\$193,231
Main Street Storm Drainage Upgrades between Palm Ave. and Dean Dr.	\$618,338
Fagan Barranca Crossing at Santa Paula Street Upgrade	\$1,223,793
Additional SR-126 Drain Pipe near 12th Street	\$1,932,305
Total Drainage Improvements:	\$8,012,626

Other Public Facilities

The 2011 DIF Study included uses for DIF revenues in the other facility categories and amounts listed in **Table 9**. For most of these facility categories, the 2011 DIF Study did not give specific projects, since none were planned at that time. Fee revenues may still be used for replacement or expansion of existing facilities, and/or acquisition of additional assets as needed to serve new populations.

Table 9 – Other Impact Fee Revenue Uses (2011-2030)

Facility Category	General Description of Impact Fee Uses	Projected Fee (2011-2030)
Police	Planned 5,400 sq. ft. expansion of police headquarters. New development share determined to be 3,400 sq. ft.	\$2,059,000
Fire	No specific fire facilities projects listed. Revenues may be used for eligible purposes as stated in the 2011 DIF report.	\$1,316,000
General Government	No specific government facilities projects listed. Revenues may be used for eligible purposes as stated in the 2011 DIF report.	\$1,514,600
Libraries	No specific library projects listed. Revenues may be used for eligible purposes as stated in the 2011 DIF report.	\$4,415,600
Parks and Recreation	Up to 16.3 acres of park development and an update of the Park Master Plan.	\$12,732,700
Public Use	No specific public use projects listed. Revenues may be used for eligible purposes as stated in the 2011 DIF report.	\$2,696,000

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Short-term Fee Revenue Projection 2016-2020

An impact fee revenue projection is made for the period 2016-2020 based on estimates of growth over this period. The development of the Gateway Project (formerly known as East Area 1) is expected to contribute significantly to the projected growth. Based on recent past permit activity, approximately 200 new housing units are reasonable to expect, and 1 million square feet of combined retail, industrial, and office floor area will be added based on an estimated 400 new workers. Assuming this level of development, Santa Paula's current population of 30,556 could increase over the next five years by up to 700 persons to approximately 31,256 (about 0.45% annual growth).

Table 10 shows a DIF revenue projection for the next five years based on the current fee rates and short-term growth projections. This table may be used for planning purposes to develop the next five-year CIP budget. The projected total fee revenues for the next five years (not including interest) is substantially more than the total actual revenues over the previous five years. Again, the Gateway Project could account for an increased rate of development activity. The fee revenues are based on the expansion area fee schedule.

Table 10 – Projected DIF Revenues 2016-2021

	2016	2017	2018	2019	2020	Revenues (2016-2020)
<u>Beginning Fund Balance</u>	\$3,483,061	\$8,542,465	\$13,601,870	\$18,661,275	\$23,720,680	
	Annual Revenues					
Police	\$53,689	\$53,689	\$53,689	\$53,689	\$53,689	\$268,443
Fire Protection	\$35,023	\$35,023	\$35,023	\$35,023	\$35,023	\$175,113
General Government	\$38,837	\$38,837	\$38,837	\$38,837	\$38,837	\$194,185
Libraries	\$81,083	\$81,083	\$81,083	\$81,083	\$81,083	\$405,416
Parks	\$228,683	\$228,683	\$228,683	\$228,683	\$228,683	\$1,143,415
Transportation	\$1,109,205	\$1,109,205	\$1,109,205	\$1,109,205	\$1,109,205	\$5,546,023
Drainage	\$221,760	\$221,760	\$221,760	\$221,760	\$221,760	\$1,108,801
Public Use Facilities	\$58,002	\$58,002	\$58,002	\$58,002	\$58,002	\$290,008
Wastewater	\$1,853,289	\$1,853,289	\$1,853,289	\$1,853,289	\$1,853,289	\$9,266,445
Water Facilities	<u>\$1,379,835</u>	<u>\$1,379,835</u>	<u>\$1,379,835</u>	<u>\$1,379,835</u>	<u>\$1,379,835</u>	<u>\$6,899,175</u>
Subtotal Revenues	\$5,059,405	\$5,059,405	\$5,059,405	\$5,059,405	\$5,059,405	\$25,297,024

The City's CIP program is funded by a variety of revenue sources including federal, state, and regional sources in addition to being supported by City funds including development impact fee revenues. The majority of the City's CIP budget revenue base is expected to be from sources other than the DIF.

At this time, impact fee revenues have not been earmarked for specific projects within the CIP budget but will be assigned and committed as eligible projects move forward to final design and financing. It is the City's intent to expend impact fee revenues at the time DIF-eligible improvements are constructed. **Table 11** presents expected uses for the impact fee revenues projected in **Table 10** plus the current unexpended funds in the DIF accounts:

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Table 11 – Potential Uses for Unexpended and Projected Impact Fee Revenues (2016-2020)

Fee Category	Project Description	Estimated Cost	Impact Fees Potentially Available (current balances plus projected revenues 2016-2020)	Funds Needed from Other Sources	Other Funding Sources
Police					
	Patrol vehicles for PD expansion	\$60,000			
	Bearcat Police SWAT vehicle	\$100,000			
	Records Management System	\$20,000			
	New World (CAD) System	\$30,000			
	Planning/design for facility expansion/remodeling	<u>\$95,000</u>			
	Total	\$305,000	\$290,820	\$14,180	General Fund, bond funds
Fire					
	Station No. 81 expansion for new engines, security enhancements	\$200,000			
	Station No. 82 expansion for engine storage, security enhancements	\$200,000			
	2 command vehicles for Chief's	\$60,000			
	New light and air unit	\$60,000			
	New engine for Station 82	\$400,000			
	New ladder truck for expansion	<u>\$700,000</u>			
	Total	\$1,620,000	\$175,174	\$1,444,826	General Fund, bond funds, interfund borrowing
General Government					
	Vehicles	\$120,000			
	Computer program for permit issuance	\$150,000			
	Hand held radios	\$80,000			
	iPads	<u>\$30,000</u>			
	Total	\$380,000	\$355,935	\$24,065	General Fund, bond funds
Parks					
	Security Cameras for Park Facilities	\$20,000			
	Harding Park Master Plan and Improvements Phase II	\$300,000			
	Teague Park Master Plan and Improvements Phase II	\$400,000			
	Veterans Park Restroom Rehab Project	\$200,000			
	Fagan Barranca Rehabilitation	\$900,000			
	Playground Upgrades Various Parks	\$800,000			
	Parks for new development	<u>\$800,000</u>			
	Total	\$3,420,000	\$2,210,434	\$1,209,566	CDBG, Harding Park Trust, Fed. Grant and General Funds

Five Year Report
 Unexpended Development Impact Fee Funds
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Table 11 – Potential Uses for Unexpended and Projected Impact Fee Revenues (2016-2020) continued

Fee Category	Project Description	Estimated Cost	Impact Fees Potentially Available (current balances plus projected revenues 2016-2020)	Funds Needed from Other Sources	Other Funding Sources
Library					
	Restroom Renovations	\$100,000			
	Additions to library collections	\$200,000			
	Conversion of storeroom to multi-purpose space	\$75,000			
	Master Plan	\$200,000			
	Children's Library Annex	<u>\$500,000</u>			
	Total	\$1,075,000	\$637,294	\$437,706	Prop.84, Grants
Transportation					
	10th Street Enhancement Project	\$1,700,000			
	Railroad Bicycle Trail Construction Phase II	\$1,300,000			
	Capacity improvements for growth	\$4,000,000			
	Lighted Crosswalks Project	<u>\$100,000</u>			
	Total	\$7,100,000	\$6,186,953	\$913,047	Bond proceeds; Local Transportation TDA
Drainage					
	Foothill/Hardison/Cameron Storm Drain Project	\$170,000			
	Capacity improvements for growth	<u>\$1,500,000</u>			
	Total	\$1,670,000	\$1,245,429	\$424,571	NPDES Storm Water Quality
Public Use					
	Community Center Meeting Room	\$30,000			
	Community facilities for growth, land acquisition, planning	<u>\$600,000</u>			
	Total	\$630,000	\$616,266	\$13,734	General Fund, bond funds

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Table 11 – Potential Uses for Unexpended and Projected Impact Fee Revenues (2016-2020) continued

Fee Category	Project Description	Estimated Cost	Impact Fees Potentially Available (current balances plus projected revenues 2016-2020)	Funds Needed from Other Sources	Other Funding Sources
Water					
	600 Zone Booster Station	\$1,100,000			
	Water Main Replacement Project	\$2,200,000			
	Canyon Booster Pump Station	\$130,000			
	Cross Town Pipeline	\$2,500,000			
	Well Rehabilitation Program	\$240,000			
	Scada Land Line to Radio Conversion	\$150,000			
	GIS/GPS Asset Management Program	\$300,000			
	Capacity improvements for growth	<u>\$2,000,000</u>			Water Fund; Bond
	Total	\$8,620,000	\$7,696,806	\$0	Proceeds
Wastewater					
	Water Recycling Facility Floodwall	\$285,000			
	Inflow Reduction Program	\$250,000			
	Sewer Pipeline Rehabilitation Program	\$895,000			
	Harvard Blvd. Sewer Line Replacement	\$1,200,000			
	Water Recycling Facility Mitigation	\$465,000			
	Inflow Reduction Program	\$250,000			
	Manhole Rehab/Replacement Program	\$300,000			
	Capacity improvements for growth	<u>\$6,000,000</u>			Sewer fund and Bond
	Total	\$9,645,000	\$9,364,973	\$280,027	Proceeds

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Unexpended Development Impact Fee Funds
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Completion of the projects in Table 11 is contingent on the City receiving funds, both from impact fee revenues and the other funding sources indicated.

RECOMMENDED AND PLANNED IMPACT FEE PROGRAM REVISIONS

PMC has begun an update of the fee program that will include possible fee adjustments and revisions to fee schedules.

FINDINGS IN ACCORDANCE WITH GOVERNMENT CODE 66001(D)

As stated in the introduction of this report, four findings are required for unexpended funds in the impact fee program:

1. Identify the purpose of the fee.

For each facility category in Santa Paula's impact fee program, the City identifies the improvements or funding amounts necessary to construct or acquire facilities needed to accommodate growth. **Tables 5** through **9** summarize the facility descriptions and costs listed in the 2011 DIF Study, which established the nexus and original findings for Santa Paula's fee program. The improvements identified in those tables, and more specifically in **Table 11** (projected five-year expenditures), remain applicable for the next five-year reporting cycle.

Five Year Report
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2. Demonstrate the reasonable relationship between the fee and the purpose for which it was charged.

In the 2011 DIF Study, the fees were calculated by proportionately allocating the costs of each improvement between existing and future development on the basis of equivalent dwelling units. Through this procedure, future development will pay only its fair share for the improvements needed by the City's entire projected future population. The fee rates may remain in effect as they will be needed to fund new development's share of new, expanded, or upgraded facilities. However, as provided for in Ordinance 1754, the rates should be updated to reflect the increase in the established inflation index: the Engineering News Report, 20-cities Construction Cost Index for the Los Angeles Area. The increase would be based on the ENR-CCI for April 2015. The fees may also be increased to keep pace with increases in specific costs of providing facilities such as land acquisition, specialty construction, or local increases not reflected in the index.

3. Identify all sources and amounts of funding anticipated to complete financing of incomplete improvements.

Table 11 lists both the projected impact fee revenues for the period of 2016-2020 and other potential funding sources. The time frame of when funding is anticipated is highly dependent on both the source and use of funds. This is particularly the case with bonds and grant funding, which are typically used for specific projects and a designated revenue stream.

4. Designate the approximate dates on which these funding sources can be expected to be deposited into the appropriate account or fund.

Impact fee funds will be deposited when received. Other funds will be encumbered into specific project accounts when the projects are approved by City Council.

Pursuant to Government Code 66001(e), within 180 days of a determination that sufficient funds have been collected, the City will identify an approximate date for the commencement of construction of public improvements for which the impact fees were collected.

RESOLUTION NO. 6969

**A RESOLUTION ADOPTING NEW FEE SCHEDULES FOR
DEVELOPER IMPACT FEES AND GENERAL PLAN
MAINTENANCE FEES**

BE IT RESOLVED by the Council of the City of Santa Paula as follows:

SECTION 1: The City Council finds and declares as follows:

- A. This Resolution is adopted pursuant to Santa Paula Municipal Code ("SPMC") § 160.60 for the purpose of calculating development impact fees;
- B. This Resolution is also adopting calculations for an update to the general plan maintenance fees;
- C. This Resolution relies upon the documentary and testimonial evidence submitted to the City during the public hearing held on April 4, 2016 in addition to such additional information that may be in the administrative record;
- D. The report entitled "Development Impact Mitigation Fee Update", dated March 2016 and the report entitled "General Plan Maintenance Fee Study" prepared by Michael Baker International sets forth reasonable methodology and analysis for the determination of the impact of new development on the need for and costs for additional capital facilities improvements in the City as well as the required comprehensive general plan updates; and
- E. The Resolution relies upon the calculations and nexus computation set forth in those Reports in addition to all other matters in the City's records.

SECTION 2: **Calculation of Fees.**

Impact fees imposed pursuant to SPMC Chapter 160 will be calculated as follows:

- A. Calculations of impact fees and maintenance fees were made in conformance with the procedures set forth in the studies.
- B. Generally, such calculations complied with the following methodology;

1. Document the relationship between new development in the City of Santa Paula and the cost of public facilities to serve growth through the year 2035 and the cost of the future general plan updates.
 2. Estimates of the cost of facilities necessary for growth and calculates the updated public facilities fees by land use type that would generate revenues equal to these costs.
 3. The estimates of public facilities required to serve growth assume that new development will provide facilities that at a minimum will ensure that the City will maintain its current level of service standards for the adoption of updated public facilities fees.
- C. The City Council adopts the assumptions, calculations, and methodology set forth in the studies by reference.

SECTION 3: Schedule of Fees. Based upon the foregoing calculations, the City Council adopts the following Fees:

- A. The amount for Expansion Areas related Development Impact Fees is set forth in attached Exhibit "A", which is incorporated by reference as if fully set forth;
- B. The amount for Infill Areas related Development Impact Fees is set forth in attached Exhibit "B", which is incorporated by reference as if fully set forth;
- C. The Development Impact Fees adopted by this Resolution will be implemented as set forth above, which is incorporated by reference.
- D. The General Plan Maintenance Fees adopted by this Resolution will be implemented as set forth in the report as follows: \$5.26 per \$1,000 of permit valuation.

SECTION 4: Exempt under the California Environmental Quality Act. This Resolution is exempt from review under the California Environmental Quality Act (Cal. Pub. Res. Code §§21000, et seq.; "CEQA") and CEQA regulations (Cal. Code Regs. Title 14, §§ 15000, et seq) because it establishes, structures, and approves rates and charges to obtain funds for capital projects needed to maintain service within existing service areas. This Resolution, therefore, is categorically exempt from further CEQA review under Cal. Code Regs. Title 14, §§ 15273.

SECTION 5: Effective Date of this Resolution. Pursuant to Government Code § 66017, this Resolution will become effective in sixty (60) days and will remain in effect unless repealed or superseded.

PASSED AND ADOPTED this 2nd day of May, 2016.

Martin F. Hernandez, Mayor

ATTEST:

Judy Rice, City Clerk

APPROVED AS TO FORM:

John C. Cotti, City Attorney

APPROVED AS TO CONTENT:

Jaime M. Fontes, City Manager

Attachment: Resolution #6969 (1138 : Dif & Gp Fee Studies)

RESOLUTION #6969-EXHIBIT A

**DEVELOPMENT IMPACT FEES-EXPANSION AREAS
AS OF REPORT DATED MARCH 10, 2016**

Facility Category	Single	Multi-	Mobile	Commercial	Office	Commercial	Industrial	Warehouse	
	Family	Family	Home	Lodging					
	<u>Fee per Dwelling Unit</u>				<u>Fee per 1,000 Building Square Fee</u>				
Police	\$ 908.27	\$ 917.91	\$ 614.35	\$ 421.70	\$ 128.36	\$ 96.56	\$ 38.74	\$ 38.74	
Fire Protection	\$ 676.64	\$ 683.82	\$ 457.67	\$ 492.70	\$ 95.73	\$ 71.80	\$ 28.72	\$ 28.72	
General Government Facilities	\$ 660.92	\$ 667.93	\$ 447.04	\$ 175.31	\$ 93.40	\$ 70.26	\$ 28.19	\$ 28.19	
Libraries	\$ 2,233.73	\$ 2,257.43	\$ 1,510.88	N/A	N/A	N/A	N/A	N/A	
Parks	\$ 9,343.76	\$ 9,442.89	\$ 6,320.05	N/A	N/A	N/A	N/A	N/A	
Circulation	\$ 6,022.90	\$ 5,059.24	\$ 5,420.61	\$ 1,184.83	\$ 5,601.30	\$ 14,153.82	\$ 1,746.64	\$ 2,951.22	
Drainage	\$ 1,948.42	\$ 1,124.09	\$ 1,826.65	\$ 779.37	\$ 993.99	\$ 993.99	\$ 1,298.60	\$ 1,298.60	
Public Use Facilities	\$ 1,461.25	\$ 1,476.76	\$ 988.38	N/A	N/A	N/A	N/A	N/A	
Wastewater	\$ 9,867.19	\$ 9,965.86	\$ 6,709.69	\$ 2,565.47	\$ 9,867.19	\$ 9,867.19	\$ 9,867.19	\$ 9,867.19	
Water Facilities	\$ 8,794.00	\$ 8,881.94	\$ 4,502.53	\$ 1,059.68	\$ 8,794.00	\$ 8,794.00	\$ 8,794.00	\$ 8,794.00	
Total Public Facilities Fee	\$ 41,917.08	\$ 40,477.87	\$ 28,797.85	\$ 6,679.06	\$ 25,573.97	\$ 34,047.62	\$ 21,802.08	\$ 23,006.66	

Attachment: Resolution #6969 (1138 : Dif & Gp Fee Studies)

RESOLUTION #6969-EXHIBIT B

**DEVELOPMENT IMPACT FEES-INFILL
AS OF REPORT DATED MARCH 10, 2016**

Facility Category	Single Family	Multi- Family	Mobile Home	Commercial Lodging	Office	Commercial	Industrial	Warehouse
	<u>Fee per Dwelling Unit</u>				<u>Fee per 1,000 Building Square Fee</u>			
Police	\$ 908.27	\$ 917.91	\$ 614.35	\$ 421.70	\$ 128.36	\$ 96.56	\$ 64.18	\$ 38.74
Fire Protection	\$ 676.64	\$ 683.82	\$ 457.67	\$ 492.70	\$ 95.73	\$ 71.80	\$ 47.87	\$ 28.72
General Government Facilities	\$ 660.92	\$ 667.93	\$ 447.04	\$ 175.31	\$ 93.40	\$ 70.26	\$ 46.70	\$ 28.19
Libraries	\$ 2,233.73	\$ 2,257.43	\$ 1,510.88	N/A	N/A	N/A	N/A	N/A
Parks	\$ 9,343.76	\$ 9,442.89	\$ 6,320.05	N/A	N/A	N/A	N/A	N/A
Circulation	\$ 6,022.90	\$ 5,059.24	\$ 5,420.61	\$ 1,184.83	\$ 5,601.30	\$ 14,153.82	\$ 1,746.64	\$ 2,951.22
Drainage	\$ 1,948.42	\$ 1,124.09	\$ 1,826.65	\$ 779.37	\$ 993.99	\$ 993.99	\$ 1,298.60	\$ 1,298.60
Public Use Facilities	\$ 1,461.25	\$ 1,476.76	\$ 988.38	N/A	N/A	N/A	N/A	N/A
Wastewater	\$ 3,546.28	\$ 3,581.74	\$ 2,411.47	\$ 922.03	\$ 3,546.28	\$ 3,546.28	\$ 3,546.28	\$ 3,546.28
Water Facilities	\$ 5,099.59	\$ 5,150.59	\$ 2,610.99	\$ 614.50	\$ 5,099.59	\$ 5,099.59	\$ 5,099.59	\$ 5,099.59
Total Public Facilities Fee	\$ 31,901.76	\$ 30,362.40	\$ 22,608.09	\$ 4,590.44	\$ 15,558.65	\$ 24,032.30	\$ 11,849.86	\$ 12,991.34

Attachment: Resolution #6969 (1138 : Dif & Gp Fee Studies)

For the Regular Meeting of City Council on May 2, 2016

Agenda Item # 1.10.A

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council
From: Jaime Fontes, City Manager
Subject: Consideration and Possible Action to Appoint the City's Labor Negotiator
Date: May 2, 2016

Recommendation: It is recommended that the City Council: (1) authorize the City Manager to execute a professional services agreement with Liebert Cassidy Whitmore, to provide legal services pertaining to labor negotiations with the City's Employee bargaining units for an amount not to exceed \$30,000.00; and (2) take such additional, related, action that may be desirable.

Report by: Jaime M. Fontes, City Manager

Fiscal Impacts: The cost of an independent labor negotiator will depend on the number of hours that are spent in closing the labor contracts. The hourly rate for the independent labor negotiator is \$350/hr.

Personnel Impacts: Minimal. City staff will assist the independent labor negotiator on an as needed basis.

General Discussion: Under the Meyers-Milas Brown Act (MMBA), the City has an obligation to "meet and confer" in good faith with the City's bargaining units regarding wages, hours and other terms and conditions of employment. The City and the Union each establish a negotiating team. During the negotiations, the City team meets with the union team to discuss various issues and interests for the new contract. The City's negotiating team is provided negotiation authorization by the City Council.

In past years, the City's negotiations team consisted of the Assistant to the City Manager, Finance Director and the Human Resources Manager. Labor Negotiations generally are a very difficult and lengthy process that takes City staff away from regular duties and can sometimes unfortunately diminish employee-employer relationships during the process.

With several of the current MOU's expiring on June 30, 2016, staff is recommending that the City's upcoming labor negotiations include the appointment of Melanie Chaney,

For the Regular Meeting of City Council on May 2, 2016**Agenda Item # 1.10.A**

an independent professional labor negotiator to assist in negotiations. Ms. Chaney brings extensive experience in assisting local governments in developing an overall strategy and approach to labor negotiations.

Since the City already has a standing agreement for special services with the employment law firm of Liebert Cassidy Whitmore, staff is recommending that the current contract be amended to include the upcoming labor negotiations.

Alternatives:

- A. Approve recommendation
- B. Deny recommendation
- C. Provide staff with alternate direction

For the Regular Meeting of City Council on May 2, 2016

Agenda Item # 1.10.B

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Jaime Fontes, City Manager

Subject: Discussion and Possible Action to Direct Preparation of the Resolutions
Calling for an Election on a Proposed Ballot Measure Seeking Voter
Approval of a Transaction and Use (Sales) Tax

Date: May 2, 2016

Recommendation: It is recommended that the City Council: (1) consider the inclusion of a local Transactions and Use Tax on the November 8, 2016, consolidated election; (2) direct the City Attorney to prepare and bring back for consideration the Sales Tax Ordinance and related Resolutions; and (3) take such additional, related action as may be desired.

Report by: Jaime M. Fontes, City Manager

Fiscal Impacts: According to the County, the cost to include a ballot measure on the November, 2016, consolidated ballot would increase the City's election cost by approximately \$3,000 to 5,000, depending on the size of associated text. The cost would be appropriated from the General Fund.

Personnel Impacts: None. If a local revenue measure passes, the City would enter into a contract with the State to set up and administer the tax.

General Discussion: At its March 7, 2016, meeting the Council considered whether to direct the preparation of the necessary ordinance and related resolutions to include a ballot measure proposing to raise revenue through a Transactions and Use Tax (i.e., local sales tax) within Santa Paula on the November 8, 2016, election ballot. At that time, the Council majority felt that the item was premature while a Fire Sustainability Analysis, which the Council felt might shed light on any potential ballot measure, was being prepared.

At the conclusion of the item, the Council directed City staff to bring the item back for consideration after completion of the Fire Sustainability Analysis was completed and presented to the Council. Having now considered the Analysis, the Council is again being asked to consider whether a Transactions and Use tax is warranted.

For the Regular Meeting of City Council on May 2, 2016**Agenda Item # 1.10.B****Alternatives:**

- A. Direct City staff to prepare the necessary resolutions to call for a Ballot Measure to Increase the Transactions and Use Tax as part of the November 4, 2016, consolidated election; or
- B. Take such additional related action as may be desired.

Attachments:

Agenda Item 1.10.C from March 7, 2016 City Council Meeting

For the Regular Meeting of City Council on March 7, 2016

Agenda Item # 1.10.C

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: John Cotti, City Attorney

Subject: Discussion and Possible Action to Direct Preparation of a Resolution Calling for an Election on a Proposed Ballot Measure Seeking Voter Approval of a Transactions and Use (Sales) Tax

Date: March 7, 2016

Recommendation: It is recommended that the City Council: 1) receive and file the attached report; 2) direct City staff to prepare the necessary resolutions to call for a Ballot Measure to Increase the Transactions and Use Tax as part of the November 8, 2016, consolidated election; and 3) take such additional, related action as may be desired.

Report by: John C. Cotti, City Attorney

Fiscal Impacts: According to the County, the cost to include a ballot measure on the November, 2016, consolidated ballot would increase the City's election cost by approximately \$3,000 to 5,000, depending on the size of associated text. The cost would be appropriated from the General Fund.

If the voters pass the sales tax increase ballot measure, the City will receive approximately \$500,000 to \$2,100,000, annually, depending on the percentage increase approved. For example, a .5% increase would result in an increase of approximately \$1,000,000, annually. Whether, as discussed below, the ballot measure is proposed as a general tax or special tax will determine how the revenue can be used.

Personnel Impacts: None. If the local revenue measure passes, the City would enter into a contract with the State to set up and administer the tax.

General Discussion: At its February 16, 2016, meeting, the City Council directed City staff to present an item relative to the issues surrounding a ballot measure proposing to raise revenue through a Transactions and Use Tax (i.e., local sales tax) within Santa Paula. The tax would be paid in addition to current sales taxes and would be collected at the same time and in the same manner as existing sales taxes. California law authorizes the City Council to impose this sales tax, provided the tax is approved by the voters.

For the Regular Meeting of City Council on March 7, 2016

Agenda Item # 1.10.C

The Sales Tax Increase

As noted above, the local sales tax increase is what is known as a “Transactions and Use Tax.” The Transactions and Use Tax was adopted by the legislature in 1969, authorizing the adoption of local “transactions and use tax” add-ons to the combined state and local sales tax rate. Over the years, the law was amended to allow for specific authorizations for various particular cities, counties, special districts and countywide authorities. Prior to 2003, the most common transactions and use tax measures were those for a specific countywide need, most commonly transportation. But since a 2003 change in the law, add-on Transaction and Use Taxes (local sales tax add-ons) by cities for general purposes have become more frequent. In California, there are approximately 100 cities, counties and special districts with local sales tax add-ons. In Ventura County for example, the cities of Port Hueneme and Oxnard have .5% sales tax add-ons, increasing the sales tax rate to 8%. As noted above, a .5% increase would result in an increase of approximately \$1,000,000, annually. A 1% increase would increase revenues by approximately \$2,100,000, annually.

There are differences between the statewide “Sales and Use Tax” and the locally approved “Transactions and Use Tax.” The statewide Sales and Use Tax, currently at 7.50%, includes portions that go to the State General Fund, to several specific State funds, the cities, and the counties, based on the location of the purchase. Notably, sales tax is not imposed on the sale of real property, or to services that do not result in a finished product. In addition, some products are specifically exempt from the sales and use tax. Some of the more prominent exemptions include food purchased for home consumption, goods purchased for resale, prescription medicine, aircraft used as common carriers, utilities and goods sold to the federal government.

The Transactions and Use Tax, however, generally applies to merchandise that is delivered in a jurisdiction that imposes the tax. For purchases of everyday items, the state allocates the taxes paid on those purchases to the city or county in which the item was purchased; but, for the sale or lease of a vehicle, vessel or aircraft, the Transactions and Use Tax is charged and allocated based on the location in which the property will be registered.

For example: If the city Ms. Smith lives in has a Transaction and Use Tax of a .5%, she will pay that tax (in addition to the base 7.50% sales tax) when she purchases a car, regardless of whether she makes the purchase in a neighboring city or county, or regardless of whether the neighboring city or county has its own Transactions and Use Tax. Conversely, if Ms. Smith purchases hand soap in another city or county without a Transactions and Use Tax, she would not pay her city’s Transactions and Use Tax. But, if the city in which she purchases the hand soap has a Transactions and Use Tax, she will pay that city’s total tax (base sales tax plus Transactions and Use Tax).

From the perspective of the consumer, a .5% increase in the sales tax would add \$6.50

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to the purchase of a \$1,299 refrigerator and \$97.15 to the purchase of a 2014 Chevrolet Cruze LS (with a sticker of \$19,430). An increase in the sales tax of 1% would add \$5.00 to the purchase of a \$500 dishwasher and \$194.30 to the cost of the Chevrolet Cruze.

General vs. Special Tax¹

If the City Council chooses to pursue additional revenue sources for a specific purpose, there are different mechanisms to consider.

If the Council chooses to place a "general tax" on the ballot, all revenue generated from the proposed sales tax would be deposited into the City's General Fund and would be available for use by the City to pay for general City operations and services. The City would not be legally bound in any way to use the tax monies for any special purpose or for any particular facilities or programs. However, it is possible to include a non-binding advisory measure in the ballot materials indicating the City's intent to use the new tax revenue for specific purposes, such as public safety. An advisory question is a type of ballot measure in which citizens vote on a non-binding question. This allows voters to have a say in how the additional revenues should be spent. While the advisory measure is not legally binding on the City, it is viewed as clear direction from the citizens to the City Council on where the voters would like to see the funds spent.

A ballot measure proposing a "general tax" rather than a "special purpose tax" requires approval by a simple majority of the City's voters. A general tax, however, requires a supermajority of the Council to place the measure on the ballot. By contrast, passage of a special tax requires a two-thirds supporting vote of the public. If the Council chooses to place a measure on the ballot, a majority of the Council would have to approve the ballot measure prior to the election.

Unlike a general tax, use of special tax revenue is legally restricted to the purposes identified in the ballot measure. So if the ballot measure requires the use of funds for public safety, the revenue raised through a special tax could not be re-purposed to other City operations, programs or services.

Other Considerations

A sunset clause is a provision stating that the tax measure ends or "sunset" after a certain period of time. Sunset clauses can be perceived as beneficial because the tax is temporary and voters retain control over the tax. If a sunset provision is included in the tax measure, further action would be required to extend the tax beyond the sunset date.

¹ In November, 2014, Santa Paula voters were asked to vote on a special sales tax measure that designated the proceeds of the tax to police, fire and roadway improvements. Designated Measure F, the tax measure failed to garner the 66% vote required for approval.

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There are several other provisions that can be implemented to assure adequate oversight, auditing and reporting. A citizen advisory committee can be established to analyze how new tax monies are being spent. The committee would be charged with meeting annually to review the previous year's expenses from the proceeds of the increased sales tax. The committee would compile a report to the Council stating how the funds were spent and share with the community how the tax was being used.

The tax ordinance should include a provision requiring the mandatory auditing by the City's independent auditors of the collection, management and expenditure of the tax revenue. The audit report would be public available and require review and approval by the City Council.

The Required Resolutions

Should the Council choose to put forth a sales tax measure on the November 8, 2016, ballot, the City would need to approve three resolutions. The first resolution would approve the ballot measure language, the conditional implementing sales tax ordinance, and places the measure on the ballot. As set forth above, this resolution requires either a four-fifths vote of the City Council for a general tax, or a simple majority for a special tax.

A second resolution would establish the requirements for the writing of ballot arguments and rebuttals. Although Elections Code §9287 sets forth the priority order of which ballot arguments are to be printed if multiple arguments are received, the City Council may decide to take precedence and write the ballot argument and rebuttal itself. Staff recommends Council approve by minute action the designation of itself as the Measure's proponent and write and file the ballot argument and rebuttal. This resolution and minute action require a simple majority vote of the Council.

A third and final resolution would direct the City Attorney to prepare and file an Impartial Analysis of the measure showing its affect, if any, on existing law and the operation of the measure. This resolution requires a simple majority vote of the Council.

Requested Action

Approval of the recommended action tonight requires the approval of a majority of the City Council. Upon receiving that approval, depending on the tax measure supported by the Council (i.e., .5% or 1%, special or general tax, purpose of the tax), the City Attorney will bring back several procedural resolutions involving, among others, ballot arguments and the impartial analysis.

In order to secure a ballot measure for the November ballot, Revenue & Taxation Code §7285.9 (for a general tax) and §7285.91 for a special tax, requires that the ordinance

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proposing that tax be approved by a two-thirds vote of all members of the governing body.

City staff requests the following information in order to prepare the necessary documentation:

1. The Tax:

Special (2/3) or General (50%)
.5% or 1%

2. Sunset Provision

Yes or no

3. If special tax:

Specify purpose (police, fire and/or roads)
Specify percentage for each

4. If general tax:

Does the Council want to include and advisory measure?

Alternatives:

- A. Direct City staff to prepare the necessary resolutions to call for a Ballot Measure to Increase the Transactions and Use Tax as part of the November 4, 2016, consolidated election; or
- B. Decline to include a ballot measure on the November, 2016, election ballot.

For the Regular Meeting of City Council on May 2, 2016

Agenda Item # 1.10.C

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council
From: Sandra Easley, Finance Director
Subject: Planning Session for the 2016-17 Fiscal Year Budget
Date: May 2, 2016

Recommendation: It is recommended that the City Council: (1) receive the attached report and related budget planning session materials; and (2) direct staff as appropriate.

Report by: Sandra K. Easley, Finance Director

Fiscal Impacts: None at this time.

Personnel Impacts: None at this time.

General Discussion: Transmitted for your review are the initial budget planning materials for the formulation of the proposed fiscal year 2016-17 budget. The Finance Department and City Manager met with each department head to review requested departmental expenditures. The budget planning materials contain revenue projections and reviewed departmental expenditures.

The proposed capital improvement projects will be included in the next budget session on May 16th as these projects need to be reviewed by the Planning Commission for consistency with the General Plan. The capital improvement projects went to the Commission on Tuesday, April 27th and therefore, were not included in this report.

In total, we do not intend these materials to constitute the proposed budget but offer them to provide the information necessary for the Council to formulate the 2015-2016 Fiscal Year Budget.

Last year's budget included a prior year carryover amount of \$201,481. That will not be the case for Fiscal Year 2015-16 unless unexpected revenue were to come in between now and June 30th. On March 7th, staff presented the Council with the Fiscal Year 2015-16 Mid-Year Budget Report. Based upon the revenues through the first half of the year and best estimates for the remainder of the year, it was anticipated there will be a shortfall in total year end expenditures over revenues for the General Fund would be

For the Regular Meeting of City Council on May 2, 2016**Agenda Item # 1.10.C**

approximately \$43,149.

Next Steps:

After the Council's discussion, deliberation and direction to City staff, the City will continue preliminary consideration of the draft Budget at the regularly scheduled meeting on May 16, 2016 with public input being highly desirable.

The council is scheduled to conduct a Budget study session on June 6, 2016 to allow for a more informal discussion involving the policies and goals contained in the draft Budget. A final 2016-17 Budget will be brought for approval and adoption on June 20, 2016.

At the Council's request, city staff is prepared to schedule any further public sessions to discuss the Budget.

Alternatives:

- A. Approve recommendation
- B. Deny recommendation
- C. Provide staff with direction

Attachments:

Department Breakdown 5.2.16

GENERAL FUND SUMMARY					
DEPARTMENT	REVENUE				
	FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE
ADMINISTRATION	\$ 29,671	\$ 5,050	\$ 12,964	\$ 5,050	\$ 5,050
BUILDING & SAFETY	\$ 365,521	\$ 349,960	\$ 323,685	\$ 374,960	\$ 374,960
COMMUNITY SERVICES	\$ 111,625	\$ 105,500	\$ 108,491	\$ 108,520	\$ 108,520
FINANCE	\$ 22,004	\$ 19,600	\$ 20,609	\$ 20,500	\$ 20,500
FIRE	\$ 838,555	\$ 387,616	\$ 366,151	\$ 362,702	\$ 362,702
PLANNING	\$ 515,140	\$ 582,457	\$ 397,176	\$ 427,520	\$ 594,060
POLICE	\$ 665,903	\$ 1,094,252	\$ 1,106,791	\$ 1,216,300	\$ 1,216,300
PUBLIC WORKS	\$ 210,169	\$ 297,500	\$ 115,531	\$ 100,800	\$ 139,000
NON-DEPARTMENTAL	\$ 11,370,261	\$ 11,244,790	\$ 11,307,949	\$ 11,577,640	\$ 11,577,640
TOTAL REVENUE	\$ 14,128,849	\$ 14,086,725	\$ 13,759,348	\$ 14,193,992	\$ 14,398,732
EXPENDITURES					
ADMINISTRATION	\$ 2,252,491	\$ 2,234,257	\$ 2,201,016	\$ 2,499,688	\$ 2,499,688
BUILDING & SAFETY	\$ 384,110	\$ 372,209	\$ 363,982	\$ 278,733	\$ 278,421
COMMUNITY SERVICES	\$ 893,695	\$ 944,753	\$ 933,741	\$ 1,006,285	\$ 1,001,285
FINANCE	\$ 473,290	\$ 522,049	\$ 512,011	\$ 511,579	\$ 511,579
FIRE	\$ 3,496,156	\$ 2,760,636	\$ 2,873,117	\$ 2,324,079	\$ 2,306,879
PLANNING	\$ 649,040	\$ 702,200	\$ 586,420	\$ 790,437	\$ 755,487
POLICE	\$ 5,883,754	\$ 6,218,524	\$ 6,213,291	\$ 6,451,439	\$ 6,375,922
PUBLIC WORKS	\$ 337,236	\$ 297,703	\$ 248,841	\$ 303,609	\$ 290,339
NON-DEPARTMENTAL	\$ 185,842	\$ 229,002	\$ 195,948	\$ 317,000	\$ 317,000
TOTAL EXPENDITURES	\$ 14,369,771	\$ 14,281,333	\$ 14,128,367	\$ 14,482,849	\$ 14,336,600
REVENUE OVER/(UNDER) EXPENDITURES	\$ (544,340)	\$ (194,608)	\$ (369,019)	\$ (288,857)	\$ 62,132

**CITY OF SANTA PAULA
ADMINISTRATION DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
REVENUES							
100-4-0500-4041	STATE MANDATED COSTS	21,750	-	9,069		50	
100-4-0500-5020	SALES OF REPORTS, MAPS & PUB	-	50	60	50	5,000	
100-4-0500-5063	MISC-DEPARTMENT REIMB	7,921	5,000	3,835	5,000	-	
TOTAL ADMIN REVENUES		\$ 29,671	\$ 5,050	\$ 12,964	\$ 5,050	\$ 5,050	
EXPENDITURES							
100-5-0501-002	SALARIES-PART TIME	18,554	18,000	17,862	18,000	18,000	
100-5-0501-041	CAFETERIA ALLOWANCE	60,642	58,686	55,752	58,686	58,686	
100-5-0501-042	RETIREMENT	2,107	1,984	2,274	2,350	2,350	
100-5-0501-043	WORKERS COMP	2,154	2,714	2,484	2,801	2,801	
100-5-0501-044	MEDICARE	1,085	1,112	1,069	1,123	1,123	
100-5-0501-075	COUNCIL EXPENSE-CROSSWHITE	1,574	2,000	2,049	2,000	2,000	
100-5-0501-076	COUNCIL EXPENSE-HERNANDEZ	2,142	2,000	192	2,000	2,000	
100-5-0501-077	COUNCIL EXPENSE-PROCTOR	1,470	2,000	483	2,000	2,000	
100-5-0501-078	COUNCIL EXPENSE-TOVIAS	1,577	2,000	1,226	2,000	2,000	
100-5-0501-079	COUNCIL EXPENSE-GHERARDI	1,218	2,000	874	2,000	2,000	
100-5-0501-103	DUES & SUBSCRIPTIONS	1,099	8,600	11,715	12,000	12,000	
100-5-0501-120	SUPPLIES-OFFICE			66		-	
100-5-0501-150	RECOGNITIONS/AWARDS		4,200	4,200	4,200	4,200	
100-5-0501-209	PROF/CONTR SVCS-OTHER	14,956	500	2,222	500	500	
100-5-0501-352	TRAINING/WORKSHOPS/MEETI	172	100		100	100	
100-5-0501-353	MILEAGE REIMBURSEMENT			-			
TOTAL CITY COUNCIL		\$ 110,183	\$ 105,896	\$ 102,468	\$ 109,760	\$ 109,760	
100-5-0502-001	SALARIES-FULL TIME	29,001	30,238	30,036	30,904	30,904	
100-5-0502-002	SALARIES-PART TIME	3,686	3,600	3,723	3,600	3,600	
100-5-0502-003	SALARIES-OVERTIME	1,725	2,000	3,166	2,000	2,000	
100-5-0502-041	CAFETERIA ALLOWANCE	6,640	6,585	6,530	6,585	6,585	
100-5-0502-042	RETIREMENT	8,824	13,518	10,698	15,229	15,229	
100-5-0502-043	WORKERS COMP	304	388	379	436	436	
100-5-0502-044	MEDICARE	488	620	588	609	609	
100-5-0502-046	LONG TERM DISABILITY	118	136	117	139	139	
100-5-0502-049	CELL PHONE ALLOWANCE	363	360	357	360	360	
100-5-0502-120	SUPPLIES-OFFICE	45	200	19	200	200	
100-5-0502-129	SUPPLIES-OTHER	-		-			
100-5-0502-209	PROF/CONTR SVCS-OTHER	846	1,000	1,551	2,000	2,000	
100-5-0502-230	LEGAL ADVERTISING	638	1,200	1,288	1,200	1,200	
100-5-0502-330	ELECTIONS	5,050			10,000	10,000	
100-5-0502-352	TRAINING/WORKSHOPS/MEETI	2,488	2,300	2,319	2,500	2,500	
TOTAL CITY CLERK		\$ 60,215	\$ 62,145	\$ 60,770	\$ 75,762	\$ 75,762	

**CITY OF SANTA PAULA
ADMINISTRATION DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15	FY 15-16	FY 15-16	FY 16-17	FY 16-17	Description of Activity
		ACTUALS	BUDGET	ESTIMATED	DEPT REQUEST	FINANCE	
100-5-0504-120	SUPPLIES-OFFICE	1,271	1,321		1,321	1,321	
100-5-0504-203	PROF/CONTR SVCS-LEGAL	302,666	230,000	187,561	230,000	230,000	
100-5-0504-209	PROF/CONTR SVCS-OTHER	-	-	12			
TOTAL CITY ATTORNEY		\$ 303,937	\$ 231,321	\$ 187,573	\$ 231,321	\$ 231,321	
100-5-0511-001	SALARIES-FULL TIME	229,877	225,667	222,677	226,061	226,061	
100-5-0511-003	SALARIES-OVERTIME	862	900	2,027	900	900	
100-5-0511-021	CAR ALLOWANCE	8,298	8,835	8,172	8,235	8,235	
100-5-0511-040	BENEFITS	3,359	3,664	3,663	3,664	3,664	
100-5-0511-041	CAFETERIA ALLOWANCE	21,073	20,898	20,724	20,898	20,898	
100-5-0511-042	RETIREMENT	49,841	50,975	64,442	56,255	56,255	
100-5-0511-043	WORKERS COMP	2,064	2,631	2,359	2,708	2,708	
100-5-0511-044	MEDICARE	3,442	3,754	3,539	3,816	3,816	
100-5-0511-046	LONG TERM DISABILITY	924	994	861	1,017	1,017	
100-5-0511-049	CELL PHONE ALLOWANCE	2,600	2,580	2,560	2,580	2,580	
100-5-0511-103	DUES & SUBSCRIPTIONS	22,645	15,000	28,850	30,000	30,000	
100-5-0511-120	SUPPLIES-OFFICE	1,082	800	877	800	800	
100-5-0511-129	SUPPLIES-OTHER	-	180	1,109	180	180	
100-5-0511-150	RECOGNITIONS/AWARDS	1,950	2,000	235	2,000	2,000	
100-5-0511-209	PROF/CONTR SVCS-OTHER	10,639	15,000	3,439	15,000	15,000	
100-5-0511-352	TRAINING/WORKSHOPS/MEETI	2,478	2,100	402	2,100	2,100	
TOTAL CITY MANAGER		\$ 361,134	\$ 355,978	\$ 365,935	\$ 376,214	\$ 376,214	
100-5-0512-001	SALARIES-FULL TIME	107,931	107,107	107,140	108,178	108,178	
100-5-0512-003	SALARIES-OVERTIME	1,576	2,000	1,850	2,000	2,000	
100-5-0512-021	CAR ALLOWANCE	2,116	2,100	2,084	2,100	2,100	
100-5-0512-041	CAFETERIA ALLOWANCE	16,984	16,844	16,703	16,844	16,844	
100-5-0512-042	RETIREMENT	27,135	34,663	31,832	38,124	38,124	
100-5-0512-043	WORKERS COMP	985	1,256	1,168	1,325	1,325	
100-5-0512-044	MEDICARE	1,557	1,874	1,624	1,877	1,877	
100-5-0512-046	LONG TERM DISABILITY	441	482	385	487	487	
100-5-0512-049	CELL PHONE ALLOWANCE	1,209	1,200	1,191	1,200	1,200	
100-5-0512-103	DUES & SUBSCRIPTIONS	645	295	300	500	500	
100-5-0512-120	SUPPLIES-OFFICE	156	200	46	200	200	
100-5-0512-150	RECOGNITIONS/AWARDS	808	1,000	1,167	1,000	1,000	
100-5-0512-203	PROF/CONTR SVCS-LEGAL	19,603	20,000	27,990	30,000	30,000	
100-5-0512-204	PROF/CONTR SVCS-P.E.R.S.	35,832	38,000	37,399	38,000	38,000	
100-5-0512-205	PROF/CONTR SVCS-PERSONNEL	25,128	38,000	241	38,000	38,000	
100-5-0512-209	PROF/CONTR SVCS-OTHER	20,462	16,000	11,027	16,000	16,000	
100-5-0512-214	PROF/CONTR SVCS-MEDICAL	308	150		150	150	
100-5-0512-352	TRAINING/WORKSHOPS/MEETI	2,610	2,000	2,171	2,000	2,000	
TOTAL PERSONNEL		\$ 265,486	\$ 283,171	\$ 244,318	\$ 297,985	\$ 297,985	

**CITY OF SANTA PAULA
ADMINISTRATION DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
100-5-0513-001	SALARIES-FULL TIME	50,267	50,035	50,515	50,596	50,596	
100-5-0513-021	CAR ALLOWANCE	2,116	2,100	2,084	2,100	2,100	
100-5-0513-041	CAFETERIA ALLOWANCE	7,024	6,966	6,908	6,966	6,966	
100-5-0513-042	RETIREMENT	9,839	9,421	13,211	10,020	10,020	
100-5-0513-043	WORKERS COMP	470	599	558	635	635	
100-5-0513-044	MEDICARE	769	867	857	890	890	
100-5-0513-046	LONG TERM DISABILITY	206	225	199	227	227	
100-5-0513-049	CELL PHONE ALLOWANCE	665	660	655	660	660	
100-5-0513-209	PROF/CONTR SVCS-OTHER	7,670	7,500	1,085	7,500	7,500	
100-5-0513-246	SVCS-DRUG & ALCOHOL TEST	6,113	7,500	4,153	7,500	7,500	
100-5-0513-261	INSURANCE-PUBLIC LIABILI	615,387	578,907	578,907	726,469	726,469	
100-5-0513-262	INSURANCE-VEHICLE	11,746	13,000	15,476	16,000	16,000	
100-5-0513-263	INSURANCE-BUILDING/PROPE	13,448	13,000	28,913	30,000	30,000	
100-5-0513-352	TRAINING/WORKSHOPS/MEETI	634	1,500	1,559	2,000	2,000	
	TOTAL RISK MANAGEMENT	\$ 726,354	\$ 692,280	\$ 705,079	\$ 861,564	\$ 861,564	
100-5-0514-001	SALARIES-FULL TIME	58,858	58,409	58,296	58,992	58,992	
100-5-0514-003	SALARIES-OVERTIME	12,077	11,000	11,234	11,000	11,000	
100-5-0514-041	CAFETERIA ALLOWANCE	11,067	10,975	10,884	10,975	10,975	
100-5-0514-042	RETIREMENT	6,754	5,247	8,190	5,615	5,615	
100-5-0514-043	WORKERS COMP	631	802	731	849	849	
100-5-0514-044	MEDICARE	984	1,183	1,144	1,033	1,033	
100-5-0514-046	LONG TERM DISABILITY	243	263	233	266	266	
100-5-0514-049	CELL PHONE ALLOWANCE	1,209	1,200	1,099	1,200	1,200	
100-5-0514-101	POSTAGE	2,175	7,500	10,400	18,400	18,400	this is including all city postage machine usage, unless you are changing to a different fund?
100-5-0514-103	DUES & SUBSCRIPTIONS	160	100	100	100	100	
100-5-0514-126	SUPPLIES-COMPUTER	7,373	8,500	9,618	9,000	9,000	Printer toner/supplies for misc. individual printers in multiple departments
100-5-0514-175	MINOR EQUIPMENT-COMPUTER	34,967	55,000	59,099	55,000	55,000	Various PC/Server/Network systems hardware and upgrades
100-5-0514-179	MINOR EQUIPMENT-OTHER	15,904	30,000	31,555	30,000	30,000	Misc. Supplies, Tools, wiring, UPS batteries, etc.
100-5-0514-207	PROF/CONTR-COMPUTER/SOFT	81,345	92,087	94,754	108,615	108,615	Software Licensing/Support - Microsoft, Tyler Tech (INCODE), Vmware, TracNet (PD)
100-5-0514-209	PROF/CONTR SVCS-OTHER	185,024	179,000	201,149	194,100	194,100	Contracts and support services - Contract IT, Internet, Network, Firewalls, Printers, County
100-5-0514-240	DUPLICATION CHARGES-INTE	3,192	33,000	27,999	33,000	33,000	Lease and Maintenance of Copiers (5) for multiple departments
100-5-0514-352	TRAINING/WORKSHOPS/MEETI	3,131	8,000	8,168	8,000	8,000	Training classes for Microsoft, Vmware, etc.
100-5-0514-353	MILEAGE REIMBURSEMENT	-	1,200	220	1,000	1,000	Use of Personal vehicle for City work
	TOTAL INFORMATION TECHNOLOGY	\$ 425,182	\$ 503,466	\$ 534,872	\$ 547,145	\$ 547,145	
TOTAL ADMIN EXPENDITURES		\$ 2,252,491	\$ 2,234,257	\$ 2,201,016	\$ 2,499,751	\$ 2,499,751	

**CITY OF SANTA PAULA
ADMINISTRATION DEPARTMENT
REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15	FY 15-16	FY 15-16	FY 16-17	FY 16-17	Description of Activity
		ACTUALS	BUDGET	ESTIMATED	DEPT REQUEST	FINANCE	
201-MOBILE HOME RENT REVIEW							
REVENUES							
201-4-0500-5070	MOBILE HOME RENT APPLICATION	9,729	9,850	5,856	9,850	9,850	
TOTAL REVENUES		\$ 9,729	\$ 9,850	\$ 5,856	\$ 9,850	\$ 9,850	
EXPENDITURES							
201-5-0509-203	PROF/CONTR SVCS-LEGAL	2,625	2,500	70	2,500	2,500	
201-5-0509-209	PROF/CONTR SVCS-OTHER	8,850	2,500		2,500	2,500	
TOTAL EXPENDITURES		\$ 11,475	\$ 5,000	\$ 70	\$ 5,000	\$ 5,000	
204-CA OIL MUSEUM							
REVENUES							
204-4-1500-3010	INVESTMENT EARNINGS	120	-	-	-	-	Museum budget to be addressed
204-4-1500-3011	MUSEUM ENDOWMENT INTEREST	13,423	13,000	297	-	-	at a future date.
204-4-1500-3030	RENTS AND CONCESSIONS	3,600	2,200	2,401	-	-	
204-4-1500-4550	REIMB FROM RDA/MUSEUM LEASE	-	-	-	-	-	
204-4-1500-5063	MISC-DEPARTMENT REIMB	-	-	-	-	-	
204-4-1500-6101	CASH OVER/SHORT	18	-	-	-	-	
204-4-1500-6150	MUSEUM STORE SALES	5,991	5,200	2,042	-	-	
204-4-1500-6151	MUSEUM TOUR FEES	3,484	4,200	1,729	-	-	
204-4-1500-6152	MUSEUM ADMISSION FEE	7,741	11,000	1,173	-	-	
204-4-1500-6153	CORPORATE MEMBERSHIPS	2,150	5,600	8,000	-	-	
204-4-1500-6154	GENERAL MEMBERSHIPS	4,612	5,500	2,295	-	-	
204-4-1500-6155	MUSEUM DONATIONS	7,032	7,500	5,593	-	-	
204-4-1500-6156	CONTRIBUTIONS/GIFTS	126,566	107,022	40,970	-	-	
TOTAL REVENUES		\$ 174,736	\$ 161,222	\$ 64,500	\$ -	\$ -	

**CITY OF SANTA PAULA
ADMINISTRATION DEPARTMENT
REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
EXPENDITURES							
204-5-1504-001	SALARIES-FULL TIME	44,679	44,351	10,879	-	-	Museum budget to be addressed
204-5-1504-002	SALARIES-PART TIME	4,190	2,888	4,896	-	-	at a future date.
204-5-1504-003	SALARIES-OVERTIME	168	150	-	-	-	
204-5-1504-021	CAR ALLOWANCE	3,628	3,600	665	-	-	
204-5-1504-041	CAFETERIA ALLOWANCE	11,067	10,975	1,738	-	-	
204-5-1504-042	RETIREMENT	5,249	4,069	3,421	-	-	
204-5-1504-043	WORKERS COMP	2,991	3,780	1,101	-	-	
204-5-1504-044	MEDICARE	930	916	320	-	-	
204-5-1504-046	LONG TERM DISABILITY	183	198	42	-	-	
204-5-1504-049	CELL PHONE ALLOWANCE	1,209	1,200	222	-	-	
204-5-1504-101	POSTAGE	1,267	500	705	-	-	
204-5-1504-103	DUES & SUBSCRIPTIONS	523	200	134	-	-	
204-5-1504-120	SUPPLIES-OFFICE	1,660	500	1,150	-	-	
204-5-1504-128	INVENTORY-STORE MERCHANDISE	2,388	2,500	4,929	-	-	
204-5-1504-129	SUPPLIES-OTHER	1,796	500	471	-	-	
204-5-1504-202	PROF/CONTR SVCS-LANDSCAPE	280	2,100	175	-	-	
204-5-1504-209	PROF/CONTR SVCS-OTHER	6,121	5,000	8,901	-	-	
204-5-1504-210	SVCS-FUND RAISING/GRANT WRITIN	399	1,000	769	-	-	
204-5-1504-211	MUSEUM ROTATING EXHIBITS	11,401	14,000	4,029	-	-	
204-5-1504-212	PROF/CONTR SVCS-TRAINING, ETC	44,317	40,000	60,698	-	-	
204-5-1504-231	MISC ADVERTISING/PROMO	7,103	5,000	2,853	-	-	
204-5-1504-240	DUPLICATION CHARGES-INTERNAL				-	-	
204-5-1504-280	UTILITY-ELECTRIC	15,579	12,000	12,784	-	-	
204-5-1504-281	UTILITY-GAS	1,045	1,000	1,206	-	-	
204-5-1504-282	UTILITY-TELEPHONE	1,227	1,200	1,293	-	-	
204-5-1504-301	MAINT-BLDGS & IMPROVEMENTS	1,501	7,000	1,188	-	-	
204-5-1504-303	MAINT-OFFICE EQUIPMENT	48	175		-	-	
204-5-1504-352	TRAINING/WORKSHOPS/MEETINGS	200	200		-	-	
204-5-1504-678	PRIOR YEAR ADJ EXPENSE	15			-	-	
TOTAL EXPENDITURES		\$ 171,165	\$ 165,002	\$ 124,567	\$ -	\$ -	

**CITY OF SANTA PAULA
BUILDING & SAFETY DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
REVENUES							
100-4-1000-1150	BUILDING PERMITS	120,584	115,000	110,395	115,000	115,000	
100-4-1000-1151	MISCELLANEOUS PERMITS	446	500	801	500	500	
100-4-1000-1160	ELECTRICAL PERMITS	21,961	22,000	23,984	22,000	22,000	
100-4-1000-1170	PLUMBING PERMITS	19,756	17,000	26,326	17,000	17,000	
100-4-1000-1180	MECHANICAL PERMITS	7,368	8,000	11,066	8,000	8,000	
100-4-1000-1220	MISC CONSTRUCTION PERMITS	3,211	3,500	2,815	3,500	3,500	
100-4-1000-1230	GRADING PERMITS	1,044	2,570	1,500	2,570	2,570	
100-4-1000-1240	ENERGY PERMITS	10,328	20,000	16,827	20,000	20,000	
100-4-1000-2025	ADMIN CITATION FINES	4,600	5,000	3,950	5,000	5,000	
100-4-1000-5020	SALES OF REPORTS, MAPS & PUB	343	500	550	500	500	
100-4-1000-5026	GREEN BUILDING STANDARD	85	-	27,764	25,000	25,000	
100-4-1000-5030	PLAN CHECK FEES	74,545	60,000	41,638	60,000	60,000	
100-4-1000-5031	FAST TRACK PLAN CHECK	243	2,000	2,080	2,000	2,000	
100-4-1000-5032	INSPECTION FEES	7,163	8,500	8,182	8,500	8,500	
100-4-1000-5033	FLOOD PERMIT FEE	45	50	45	50	50	
100-4-1000-5035	PLAN FILING FEE	934	1,825	1,498	1,825	1,825	
100-4-1000-5036	APPLICATION PROCESSING FEE	32,400	30,000	24,696	30,000	30,000	
100-4-1000-5042	GRADING PLAN CHECK	783	1,065	300	1,065	1,065	
100-4-1000-5043	ON SITE IMPROVEMENT PLAN CK	683	600	350	600	600	
100-4-1000-5045	INVESTIGATION/PROCESSING FEE		1,000	-	1,000	1,000	
100-4-1000-5053	ON SITE IMPROVEMENT FEE	770	1,350	800	1,350	1,350	
100-4-1000-5054	ACCESSIBILITY REVIEW	5,391	4,500	7,362	4,500	4,500	
100-4-1000-5055	TECHNOLOGY FEE	12,408	14,000	11,933	14,000	14,000	
100-4-1000-5063	MISC-DEPARTMENT REIMB	-	-	150			
100-4-1000-6100	MISCELLANEOUS	431	30,000	3,674	30,000	30,000	
100-4-1000-6102	PRIOR YEAR ADJ REVENUE	25,276		-			
100-4-1000-6106	WORKERS' COMP REIMB-MISC.	14,723	1,000		1,000	1,000	
TOTAL BUILDING & SAFETY REVENUES		\$ 365,521	\$ 349,960	\$ 328,685	\$ 374,960	\$ 374,960	

**CITY OF SANTA PAULA
BUILDING & SAFETY DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
EXPENDITURES							
100-5-1001-001	SALARIES-FULL TIME	194,478	191,772	166,828	139,369	139,369	
100-5-1001-003	SALARIES-OVERTIME	269	150	150	150	150	
100-5-1001-041	CAFETERIA ALLOWANCE	35,991	33,156	23,749	24,694	24,694	
100-5-1001-042	RETIREMENT	51,997	62,209	81,941	30,462	30,462	
100-5-1001-043	WORKERS COMP	9,282	10,839	11,486	13,538	13,538	
100-5-1001-044	MEDICARE	2,458	3,328	2,765	2,132	2,132	
100-5-1001-046	LONG TERM DISABILITY	804	765	786	557	557	
100-5-1001-048	CLOTHING ALLOWANCE	1,441	1,152	1,348	1,906	1,906	
100-5-1001-049	CELL PHONE ALLOWANCE	2,237	1,595	2,114	1,248	1,248	
100-5-1001-101	POSTAGE						
100-5-1001-103	DUES & SUBSCRIPTIONS	340	300	515	500	500	
100-5-1001-120	SUPPLIES-OFFICE	1,257	2,500	1,920	2,000	2,000	
100-5-1001-121	SUPPLIES-CLOTHING/UNIFOR	498	500	500	500	500	
100-5-1001-124	SUPPLIES-SAFETY						
100-5-1001-129	SUPPLIES-OTHER	363	1,600	755	1,600	1,600	
100-5-1001-171	MINOR EQUIPMENT-OTHER						
100-5-1001-209	PROF/CONTR SVCS-OTHER	27,026	25,000	25,255	35,000	35,000	INCREASE DUE TO ADA REQUIREMENTS
100-5-1001-241	PRINTING & BINDING-EXTER		100	-	100	100	
100-5-1001-261	INSURANCE-PUBLIC LIABILITY	-	-	2,636			See Fund 450
100-5-1001-262	INSURANCE-VEHICLE	290	321	382	400	321	
100-5-1001-282	UTILITY-TELEPHONE						
100-5-1001-301	MAINT-BLDGS & IMPROVEMENT	148	200	200	200	200	
100-5-1001-303	MAINT-OFFICE EQUIPMENT		300	-	300	300	
100-5-1001-304	MAINT-VEHICLES, EQUIPMEN	14					
100-5-1001-305	MAINT-VEHICLE FUEL	2,902	4,000	3,016	4,000	4,000	
100-5-1001-307	EQUIPMENT MAINTENANCE CH	9,411	8,265	11,165	11,988	11,755	
100-5-1001-352	TRAINING/WORKSHOPS/MEETI	2,330	3,000	2,375	3,000	3,000	
100-5-1001-360	EDUCATIONAL REIMBURSEMEN		-	1,139	1,500	1,500	
100-5-1001-610	EQUIPMENT NEW	1,440					
	TOTAL BUILDING	\$ 344,974	\$ 351,052	\$ 341,026	\$ 275,144	\$ 274,832	
100-5-1002-001	SALARIES-FULL TIME	20,940	16,337	12,912	3,041	3,041	
100-5-1002-003	SALARIES-OVERTIME		2,825	-			
100-5-1002-041	CAFETERIA ALLOWANCE	6,774	-	5,256	548	548	
100-5-1002-042	RETIREMENT	8,500	-	2,060			
100-5-1002-043	WORKERS COMP	1,415	1,227	1,585			
100-5-1002-044	MEDICARE	397	377	248			
100-5-1002-046	LONG TERM DISABILITY	113	-	65			
100-5-1002-048	CLOTHING ALLOWANCE	480	98	473			
100-5-1002-049	CELL PHONE ALLOWANCE	517	136	465			
	TOTAL HOUSING CODE ENFORCEMENT	\$ 39,136	\$ 21,000	\$ 23,063	\$ 3,589	\$ 3,589	
TOTAL	BUILDING & SAFETY EXPENDITURES	\$ 384,110	\$ 372,052	\$ 364,089	\$ 278,733	\$ 278,421	

**CITY OF SANTA PAULA
BUILDING & SAFETY DEPARTMENT
REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
450-HUD- CDBG							
REVENUES							
450-4-1000-2025	ADMIN CITATION FINES	200		-	-	-	
450-4-1000-3060	REHAB LOAN REPAYMENTS	8,149	18,000	12,000	12,000	12,000	
450-4-1000-3061	REVOLVING LOAN REPAYMENTS	2,255	2,700	2,700	3,000	3,000	
450-4-1000-4250	CDBG GRANT REVENUE	170,266	163,390	163,390	313,116	313,116	
450-4-1000-5045	INVESTIGATION/PROCESSING FEE	13,011	10,000	10,000	15,000	15,000	
450-4-7500-3010	INVESTMENT EARNINGS	6,882	7,500	6,000	6,000	6,000	
450-4-7500-5020	SALES OF REPORTS, MAPS & PUB						
TOTAL REVENUES		\$ 200,763	\$ 201,590	\$ 194,090	\$ 349,116	\$ 349,116	
EXPENDITURES							
450-5-1002-001	SALARIES-FULL TIME	62,791	83,456	82,354	141,328	141,328	
450-5-1002-002	SALARIES-PART TIME	15,004	18,913	29,693			
450-5-1002-003	SALARIES-OVERTIME						
450-5-1002-041	CAFETERIA ALLOWANCE	12,569	14,429	14,892	24,694	24,694	
450-5-1002-042	RETIREMENT	16,174	22,044	7,559	70,007	70,007	
450-5-1002-043	WORKERS COMP	3,143	3,841	2,639	4,196	4,196	
450-5-1002-044	MEDICARE	969	1,179	1,095	2,793	2,793	
450-5-1002-045	UNEMPLOYMENT		271	199			
450-5-1002-046	LONG TERM DISABILITY	214	694	-	653	653	
450-5-1002-049	CELL PHONE ALLOWANCE				1,092	1,092	
450-5-1002-120	SUPPLIES-OFFICE	448	400	221	-	-	
450-5-1002-121	SUPPLIES-CLOTHING/UNIFORMS	727	1,000	200	-	-	
450-5-1002-129	SUPPLIES-OTHER	153	-	9	-	-	
450-5-1002-209	PROF/CONTR SVCS-OTHER	840	650	910	850	850	
450-5-1002-261	INSURANCE-PUBLIC LIABILITY	2,796	2,800	-	3,307	3,307	
450-5-1002-262	INSURANCE-VEHICLE	1,523	1,686	2,007	2,000	2,000	
450-5-1002-282	UTILITY-TELEPHONE	1,092	800	1,002	1,000	1,000	
450-5-1002-305	MAINT-VEHICLE FUEL	1,511	1,600	599	1,600	1,600	
450-5-1002-352	TRAINING/WORKSHOPS/MEETINGS	1,217	800	359	800	800	
450-5-2504-370	LEASE/RENTAL		-	63,390	63,390	63,390	NEW FIRE ENGINE LEASE
450-5-9304-650	BUILDINGS-REHAB						
450-5-9304-660	IMPROV OTHER THAN BLDGS-REHAB	68,750					
450-5-808-295	PROJECT MISC SVCS	3,921					
450-5-808-660	IMPROV OTHER THAN BLDGS-REHAB		74,954	3,875	66,694	66,694	
TOTAL EXPENDITURES		\$ 194,244	\$ 229,517	\$ 211,014	\$ 384,403	\$ 384,403	

**CITY OF SANTA PAULA
COMMUNITY SERVICES DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	CURRENT BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
REVENUES							
100-4-1500-1260	SPECIAL EVENT PERMITS	1,150	3,000	4,100	4,100	4,100	
100-4-1500-3010	COMM CTR ENDOWMENT INT/DIV	1,184	1,000	1,524	1,500	1,500	
100-4-1500-3030	RENTS AND CONCESSIONS	24,366	25,000	27,121	27,000	27,000	
100-4-1500-3031	RENTS FROM RAILROAD DEPOT	2,000	2,500	3,349	3,400	3,400	
100-4-1500-3036	SPECIAL EVENT		-	70	70	70	
100-4-1500-3038	PARK RESERVATION FEE	420	1,000	617	600	600	
100-4-1500-3050	RECREATION ADMIN FEE	29,464	26,000	27,075	27,000	27,000	
100-4-1500-5062	FACILITIES CLEANUP	1,822	1,700	3,487	3,500	3,500	
100-4-1500-5063	MISC-DEPARTMENT REIMB	14,954	15,000	16,233	16,000	16,000	
100-4-1500-5065	CABLE TV ANNOUNCEMENTS	240	300	335	350	350	
100-4-1500-5450	PARKS & FIELD USER FEES	34,661	25,000	18,903	19,000	19,000	
100-4-1500-6157	CITY DONATIONS	1,364	5,000	5,676	6,000	6,000	
TOTAL COMMUNITY SERVICES REVENUES		\$ 111,625	\$ 105,500	\$ 108,491	\$ 108,520	\$ 108,520	
EXPENDITURES							
100-5-1501-001	SALARIES-FULL TIME	36,853	34,687	37,613	35,034	35,034	
100-5-1501-002	SALARIES-PART TIME	89,296	86,482	87,965	99,535	94,535	\$5,000 to keep up with maintenance of flooring, landscaping & Miss
100-5-1501-003	SALARIES-OVERTIME	1,223	1,500	2,188	2,200	2,200	
100-5-1501-041	CAFETERIA ALLOWANCE	11,067	12,683	11,420	12,683	12,683	
100-5-1501-042	RETIREMENT	9,145	8,997	9,524	8,472	8,472	
100-5-1501-043	WORKERS COMP	11,668	14,769	14,036	17,374	17,374	
100-5-1501-044	MEDICARE	1,913	2,338	2,138	2,079	2,079	
100-5-1501-046	LONG TERM DISABILITY	149	156	148	158	158	
100-5-1501-049	CELL PHONE ALLOWANCE	836	900	954	988	988	
100-5-1501-120	SUPPLIES-OFFICE	778	900	553	900	900	
100-5-1501-123	SUPPLIES-SHOP & FIELD	4,886	4,100	4,288	4,500	4,500	
100-5-1501-209	PROF/CONTR SVCS-OTHER	8,390	4,600	6,505	6,000	6,000	
100-5-1501-301	MAINT-BLDGS & IMPROVEMEN	7,054	6,045	7,232	7,000	7,000	
TOTAL COMMUNITY CENTER		\$ 183,459	\$ 178,157	\$ 184,565	\$ 196,923	\$ 191,923	
100-5-1502-001	SALARIES-FULL TIME	99,420	100,747	100,648	98,716	98,716	
100-5-1502-002	SALARIES-PART TIME	69,832	61,407	49,109	93,785	93,785	To provide the same level of Youth Recreation Programming as FY 2014-15
100-5-1502-003	SALARIES-OVERTIME	111	150	28	150	150	
100-5-1502-021	CAR ALLOWANCE	4,232	4,200	4,173	4,200	4,200	
100-5-1502-041	CAFETERIA ALLOWANCE	11,835	17,237	15,198	17,237	17,237	
100-5-1502-042	RETIREMENT	40,892	55,607	54,488	62,248	62,248	
100-5-1502-043	WORKERS COMP	9,933	12,425	11,173	11,978	11,978	
100-5-1502-044	MEDICARE	2,552	2,869	2,449	3,452	3,452	
100-5-1502-046	LONG TERM DISABILITY	398	440	389	444	444	
100-5-1502-049	CELL PHONE ALLOWANCE	1,616	1,620	1,495	1,200	1,200	
100-5-1502-120	SUPPLIES OFFICE	700	700	700	700	700	

**CITY OF SANTA PAULA
COMMUNITY SERVICES DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	CURRENT BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
REVENUES							
100-5-1502-123	SUPPLIES-SHOP & FIELD	6,078	6,300	6,300	6,300	6,300	
100-5-1502-156	SPECIAL EVENT	1,654	-	190	1,000	1,000	This funding is moved from the Citrus Festival Fund1
100-5-1502-157	SPECIAL EVENTS-CITRUS FE		1,000	1,000			The 1000 should be in fund 156
100-5-1502-305	MAINT-VEHICLE FUEL	889	1,000	1,000	1,000	1,000	
TOTAL RECREATION & LEISURE SERVICES		\$ 249,872	\$ 265,702	\$ 248,829	\$ 302,410	\$ 302,410	
100-5-1531-001	SALARIES-FULL TIME	74,412	111,770	79,959	83,339	83,339	
100-5-1531-002	SALARIES-PART TIME	22,615	24,105	15,190	24,201	24,201	Req increase in PT salaries
100-5-1531-003	SALARIES-OVERTIME	7,943	8,000	8,224	8,000	8,000	
100-5-1531-041	CAFETERIA ALLOWANCE	12,850	24,707	19,057	21,950	21,950	
100-5-1531-042	RETIREMENT	10,264	22,873	21,089	8,612	8,612	
100-5-1531-043	WORKERS COMP	15,685	20,267	18,715	21,496	21,496	
100-5-1531-044	MEDICARE	1,629	2,465	1,918	1,682	1,682	
100-5-1531-046	LONG TERM DISABILITY	188	354	181	211	211	
100-5-1531-048	CLOTHING ALLOWANCE	535	834	853	953	953	
100-5-1531-049	CELL PHONE ALLOWANCE	605	600	549	600	600	
100-5-1531-120	SUPPLIES-OFFICE		-	912	911	911	
100-5-1531-121	SUPPLIES-CLOTHING/UNIFOR	700	1,000	1,146	1,000	1,000	
100-5-1531-123	SUPPLIES-SHOP & FIELD	30,383	26,000	25,960	30,000	30,000	
100-5-1531-173	MINOR EQUIPMENT-SHOP & F	1,856	2,300	2,299	2,300	2,300	
100-5-1531-209	PROF/CONTR SVCS-OTHER	10,485	4,600	6,169	5,600	5,600	
100-5-1531-226	PROF/CONTR SVCS-JANITORI	6,112	4,600	5,095	4,600	4,600	
100-5-1531-301	MAINT-BLDGS & IMPROVEMEN	10,837	19,000	19,222	19,000	19,000	
100-5-1531-305	MAINT-VEHICLE FUEL	4,945	3,800	3,782	3,800	3,800	
100-5-1531-307	EQUIPMENT MAINTENANCE CH	7,529	6,199	11,652	9,404	9,404	
100-5-1531-610	EQUIPMENT-NEW	8,299	5,000	7,719	5,000	5,000	
TOTAL BUILDING MAINTENANCE		\$ 227,992	\$ 288,474	\$ 250,837	\$ 252,659	\$ 252,659	

**CITY OF SANTA PAULA
COMMUNITY SERVICES DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	CURRENT BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
REVENUES							
100-5-1532-001	SALARIES-FULL TIME	54,493	54,145	52,506	44,250	44,250	
100-5-1532-002	SALARIES-PART TIME				12,246	12,246	
100-5-1532-003	SALARIES-OVERTIME	1,695	1,000	1,265	1,000	1,000	
100-5-1532-041	CAFETERIA ALLOWANCE	11,661	13,719	13,605	10,975	10,975	
100-5-1532-042	RETIREMENT	14,845	24,675	19,844	22,535	22,535	
100-5-1532-043	WORKERS COMP	9,050	11,596	10,421	12,645	12,645	
100-5-1532-044	MEDICARE	879	1,022	967	989	989	
100-5-1532-046	LONG TERM DISABILITY	178	246	170	199	199	
100-5-1532-048	CLOTHING ALLOWANCE	499	596	532	477	477	
100-5-1532-049	CELL PHONE ALLOWANCE				126	126	
100-5-1532-123	SUPPLIES-SHOP & FIELD	36,741	25,000	26,224	30,000	30,000	
100-5-1532-202	PROF/CONTR SVCS-LANDSCAP	37,419	35,000	39,163	35,000	35,000	
100-5-1532-209	PROF/CONTR SVCS-OTHER	26,778	15,000	22,912	15,000	15,000	
100-5-1532-223	PROF/CONTR SVCS TREE-TRI	7,825	8,920	21,340	15,000	15,000	Additional Funding is trimming the trees on the bike trail
100-5-1532-301	MAINT-BLDGS & IMPROVEMEN	13,704	3,500	18,089	6,000	6,000	
100-5-1532-305	MAINT-VEHICLE FUEL	5,339	6,420	5,258	6,420	6,420	
100-5-1532-307	EQUIPMENT MAINTENANCE CH	10,352	10,331	14,871	12,931	12,931	
100-5-1532-352	TRAINING/WORKSHOPS/MEETI	598	500	1,543	500	500	
100-5-1532-610	EQUIPMENT-NEW	-	-	-	28,000	28,000	Park Monitor needs a new truck. Vehicle 265 is aging .
TOTAL GROUNDS MAINTENANCE		\$ 232,372	\$ 212,420	\$ 249,509	\$ 254,293	\$ 254,293	
TOTAL COMMUNITY SERVICES EXPENDITURES		\$ 893,695	\$ 944,753	\$ 933,741	\$ 1,006,286	\$ 1,001,286	

**CITY OF SANTA PAULA
COMMUNITY SERVICES DEPARTMENT
REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15 ACTUALS	CURRENT BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
103-CABLE TELEVISION							
REVENUES							
103-4-1500-0201	ADELPHIA SUBSCRIBER FEE	32,904	33,000	24,909	25,000	25,000	
103-4-7500-3010	INVESTMENT EARNINGS	54	-	-	-	-	
TOTAL REVENUES		\$ 32,958	\$ 33,000	\$ 24,909	\$ 25,000	\$ 25,000	
EXPENDITURES							
		Cash Balance is \$101,407.64 + Est revenue = \$126,407.64					
103-5-1505-001	SALARIES-FULL TIME	1,928	3,854	1,421	3,893	3,893	
103-5-1505-021	CAR ALLOWANCE	-	-	-	-	-	
103-5-1505-041	CAFETERIA ALLOWANCE	-	1,098	-	1,098	1,098	
103-5-1505-042	RETIREMENT	226	385	346	409	409	
103-5-1505-043	WORKERS COMP	17	-	10	12	12	
103-5-1505-044	MEDICARE	34	72	26	73	73	
103-5-1505-046	LONG TERM DISABILITY	8	17	5	17	17	
103-5-1505-123	SUPPLIES-SHOP & FIELD	1,660	50,000	50,000	50,000	50,000	
103-5-1505-209	PROF/CONTR SVCS-OTHER	9,650	15,000	15,000	15,000	15,000	
TOTAL EXPENDITURES		\$ 13,523	\$ 70,426	\$ 66,808	\$ 70,502	\$ 70,502	
115-GENERAL RECREATION PRO							
REVENUES							
115-4-1500-5401	YOUTH TEEN PROGRAMS	56,230	53,000	54,716	53,000	53,000	
115-4-1500-5410	ADULT SPORTS LEAGUES	-	-	-	-	-	
115-4-1500-5420	SPECIAL INTEREST CLASSES	21,704	17,000	21,534	17,000	17,000	
115-4-1500-5440	SENIOR PROGRAMS	2,285	1,800	2,799	1,800	1,800	
115-4-1500-5450	PARKS & FIELD USER FEES	9,938	10,000	8,922	10,000	10,000	
115-4-1500-5460	DONATIONS	28,176	22,000	21,517	22,000	22,000	
115-4-1500-5461	VENDING MACHINES	348	200	122	200	200	
TOTAL REVENUES		\$ 118,682	\$ 104,000	\$ 109,609	\$ 104,000	\$ 104,000	
EXPENDITURES							
115-5-1501-123	SUPPLIES-SHOP & FIELD	90	-	145	150	-	
115-5-1502-002	SALARIES-PART TIME	-	-	2,627	2,300	-	
115-5-1502-041	CAFETERIA ALLOWANCE	-	-	147	87	-	
115-5-1502-042	RETIREMENT	-	-	133	120	-	
115-5-1502-044	MEDICARE	-	-	33	30	-	
115-5-1502-181	RECREATION PROGRAMS	111,893	104,000	86,891	104,000	104,000	
TOTAL EXPENDITURES		\$ 111,983	\$ 104,000	\$ 89,975	\$ 106,687	\$ 104,000	

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**CITY OF SANTA PAULA
COMMUNITY SERVICES DEPARTMENT
REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15 ACTUALS	CURRENT BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
405-AAA (AREA AGCY ON AGING)							
REVENUES							
405-4-1500-4263	AAA GRANT	25,394	20,000	20,000	21,182	21,182	
405-4-1500-4281	AAA-MEALS ON WHEELS	-	-	6,800	10,568	10,568	Home Delivered Meals
405-4-1500-5063	MISC-DEPARTMENT REIMBURSEMENT	100	-	-	-	-	
405-4-1500-6157	CITY DONATIONS-SR NUTRITION	12,260	14,000	8,625	14,000	14,000	
405-4-7500-3010	INVESTMENT EARNINGS	25	-	4	-	-	
TOTAL REVENUES		\$ 37,779	\$ 34,000	\$ 35,429	\$ 45,750	\$ 45,750	
EXPENDITURES							
Cash Balance is \$2,182 + Est revenue = \$47,932							
405-5-1502-002	SALARIES-PART TIME	21,506	20,935	18,228	27,426	27,426	
405-5-1502-041	CAFETERIA ALLOWANCE		5,500	474	-	-	
405-5-1502-042	RETIREMENT	2,151	1,881	2,624	2,191	2,191	
405-5-1502-043	WORKERS COMP	744	993	868	1,350	1,350	
405-5-1502-044	MEDICARE	307	383	285	420	420	
405-5-1502-123	SUPPLIES-SHOP & FIELD	14,327	5,301	5,518	7,000	7,000	
405-5-1502-130	SUPPLIES-MEALS ON WHEELS	-	-	6,800	9,356	9,356	Home Delivered Meals
TOTAL EXPENDITURES		\$ 39,034	\$ 34,993	\$ 34,798	\$ 47,743	\$ 47,743	
450-CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT)							
EXPENDITURES							
450-5-1502-002	SALARIES-PART TIME	18,629	11,993	13,655	14,046	14,046	GRANT FUNDS
450-5-1502-041	CAFETERIA ALLOWANCE	-	2,695	2,695	2,695	2,695	
450-5-1502-042	RETIREMENT	1,219	914	1,478	662	662	
450-5-1502-043	WORKERS COMP	516	1,208	809	851	851	
450-5-1502-044	MEDICARE	280	213	180	240	240	
450-5-1502-049	CELL ALLOWANCE	-	-	-	206	206	
TOTAL EXPENDITURES		20,644	17,023	18,817	18,700	18,700	
803-HARDING PARK TRUST							
REVENUES							
803-4-1500-5450	PARKS & FIELD USER FEES	20,514	9,000	16,442	14,400	14,400	
803-4-7500-3010	INVESTMENT EARNINGS	129	650	-	-	-	
803-4-7500-3030	RENTS AND CONCESSIONS	86,518	51,228	67,721	82,720	82,720	
TOTAL REVENUES		\$ 107,211	\$ 60,878	\$ 84,163	\$ 97,120	\$ 97,120	

**CITY OF SANTA PAULA
COMMUNITY SERVICES DEPARTMENT
REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15 ACTUALS	CURRENT BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
EXPENDITURES							
803-5-1532-001	SALARIES-FULL TIME	1,048	-	3,451	-	-	
803-5-1532-042	RETIREMENT	106	-	272	-	-	
803-5-1532-044	MEDICARE	15	-	43	-	-	
803-5-1532-046	LONG TERM DISABILITY	4	-	10	-	-	
803-5-1532-123	SUPPLIES-SHOP & FIELD	6,742	1,000	304	1,000	1,000	
803-5-1532-203	PROF/CONTR SVCS-LEGAL	-	16,000	-	-	-	
803-5-1532-209	PROF/CONTR SVCS-OTHER	57,878	59,371	101,116	59,371	65,000	
803-5-1532-702	TRANSFER TO HARDING PARK	29,355	20,000	63,887	-	-	
TOTAL EXPENDITURES		\$ 95,861	\$ 96,371	\$ 169,083	\$ 60,371	\$ 66,000	

**CITY OF SANTA PAULA
FINANCE DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	CURRENT BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	Description of Activity
REVENUES						
100-4-2000-4041	STATE MANDATED COSTS	9,062	1,500	1,890	1,900	
100-4-2000-5020	SALES OF REPORTS, MAPS & PUB	91	100	94	100	
100-4-2000-5063	MISC-DEPARTMENT REIMB	3,176	6,000	6,515	6,500	
100-4-2000-5079	BUSINESS TAX PROCESSING	35	-	-	-	
100-4-2000-5321	UTILITY APPLICATION FEE	9,640	12,000	12,110	12,000	
TOTAL FINANCE REVENUES		\$ 22,004	\$ 19,600	\$ 20,609	\$ 20,500	
EXPENDITURES						
100-5-2001-001	SALARIES-FULL TIME				-	
100-5-2001-002	SALARIES-PART TIME	3,628	3,600	3,572	3,600	
100-5-2001-043	WORKERS COMP	32	41	37	42	
100-5-2001-044	MEDICARE	52	52	54	53	
TOTAL CITY TREASURER		\$ 3,712	\$ 3,693	\$ 3,663	\$ 3,695	
100-5-2002-001	SALARIES-FULL TIME	260,535	281,552	269,695	285,528	To Increase Accountant to Assistant w/b \$5,571
100-5-2002-003	SALARIES-OVERTIME	1,248	150	700	700	To Add another Acct Tech w/b \$48,786
100-5-2002-021	CAR ALLOWANCE	3,174	3,150	3,131	3,150	
100-5-2002-041	CAFETERIA ALLOWANCE	55,256	60,935	64,237	60,935	
100-5-2002-042	RETIREMENT	51,870	61,373	66,671	67,179	
100-5-2002-043	WORKERS COMP	2,332	2,931	2,860	3,281	
100-5-2002-044	MEDICARE	3,093	3,660	3,431	3,777	
100-5-2002-046	LONG TERM DISABILITY	1,060	1,255	1,089	1,285	
100-5-2002-049	CELL PHONE ALLOWANCE	907	900	824	900	
100-5-2002-101	POSTAGE	169	-	7	-	
100-5-2002-103	DUES & SUBSCRIPTIONS	843	600	533	600	
100-5-2002-120	SUPPLIES-OFFICE	1,438	1,300	3,235	5,000	
100-5-2002-129	SUPPLIES-OTHER	340	350	350	350	
100-5-2002-171	MINOR EQUIPMENT-OFFICE	82	250	-	250	
100-5-2002-201	PROF/CONTR SVCS-FINANCIA	34,925	45,000	45,000	45,000	HDL, Auditors
100-5-2002-205	PROF/CONTR SVCS-PERSONNE					
100-5-2002-209	PROF/CONTR SVCS-OTHER	27,972	50,000	41,742	25,000	NBS, IRS, Shred IT USA
100-5-2002-227	PROF/CONTR-TEMP PERSONNE	20,228				
100-5-2002-230	LEGAL ADVERTISING		250	250	250	
100-5-2002-231	MISC ADVERTISING/PROMO	2,914	3,000	3,000	3,000	
100-5-2002-241	PRINTING & BINDING-EXTER	912	500	681	500	
100-5-2002-352	TRAINING/WORKSHOPS/MEETI	283	1,000	906	1,000	
100-5-2002-353	MILEAGE REIMBURSEMENT		200	6	200	
TOTAL FINANCE OPERATIONS		\$ 469,578	\$ 518,356	\$ 508,348	\$ 507,886	
TOTAL FINANCE EXPENDITURES		\$ 473,290	\$ 522,049	\$ 512,011	\$ 511,581	

**FINANCE DEPARTMENT
REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15 ACTUALS	CURRENT BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	Description of Activity
EXPENDITURES						
281-5-2003-001	SALARIES-FULL TIME	1,819	1,927	1,837	1,946	
281-5-2003-041	CAFETERIA ALLOWANCE	530	549	521	549	
281-5-2003-042	RETIREMENT	399	532	532	587	
281-5-2003-043	WORKERS COMP	16	20		22	
281-5-2003-044	MEDICARE	28	36	31	36	
281-5-2003-046	LONG TERM DISABILITY	8	9	10	9	
	TOTAL FINANCE CUSTOMER SVC	2,799	3,073	2,931	3,150	
EXPENDITURES						
620-5-2005-001	SALARIES-FULL TIME	142,661	140,404	142,609	140,850	
620-5-2005-003	SALARIES-OVERTIME	2,487	2,500	2,478	2,500	
620-5-2005-021	CAR ALLOWANCE	1,058	1,050	1,042	1,050	
620-5-2005-041	CAFETERIA ALLOWANCE	34,521	33,665	33,928	33,665	
620-5-2005-042	RETIREMENT	39,083	52,352	49,844	57,868	
620-5-2005-043	WORKERS COMP	1,269	1,617	1,489	1,706	
620-5-2005-044	MEDICARE	1,914	2,088	2,213	2,122	
620-5-2005-046	LONG TERM DISABILITY	573	628	557	634	
620-5-2005-049	CELL PHONE ALLOWANCE	302	300	298	300	
620-5-2005-101	POSTAGE	28,741	45,000	21,753	30,000	
620-5-2005-103	DUES & SUBSCRIPTIONS			1,250	1,250	
620-5-2005-120	SUPPLIES-OFFICE	353	360	473	500	
620-5-2005-171	MINOR EQUIPMENT-OFFICE	735	750	337	750	
620-5-2005-201	PROF/CONTR SVCS-FINANCIAL	25,957	33,000	32,956	33,000	
620-5-2005-203	PROF/CONTR SVCS-LEGAL					
620-5-2005-205	PROF/CONTR SVCS-PERSONNEL	74,510	50,000	82,087	85,000	Credit card charges
620-5-2005-231	MISC ADVERTISING/PROMO	129	-		-	
620-5-2005-241	PRINTING & BINDING-EXTER			51		
620-5-2005-353	MILEAGE REIMBURSEMENT	48	50	353	50	
	TOTAL CUSTOMER SERVICE UTILITY EXPENDITURES	354,340	363,764	373,718	391,245	

**CITY OF SANTA PAULA
NON-DEPARTMENTAL
REVENUE AND EXPENSE REPORT
GENERAL FUND**

		FY 14-15 ACTUALS	CURRENT BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	Description of Activity
REVENUES						
100-4-7500-0010	PROPERTY TAXES-SECURED	3,602,376	3,408,000	3,585,751	3,700,000	
100-4-7500-0020	PROPERTY TAXES-UNSECURED	18,438	30,500	14,785	15,000	
100-4-7500-0030	PROP TAXES-SECURED DELIN	18,887	47,000	39,678	42,000	
100-4-7500-0045	PROPERTY TX IN LIEU-SALE	867,209	487,518	248,512	-	
100-4-7500-0046	PROPERTY TX IN LIEU OF M	2,382,485	2,515,000	2,530,698	2,600,000	
100-4-7500-0055	INTEREST & PENALTIES-TAX	1,182	2,200	2,422	2,500	
100-4-7500-0150	SALES TAX	1,867,284	1,950,000	2,280,391	2,476,000	Per HDL forecast
100-4-7500-0200	TRANSIENT OCCUPANCY TAX	110,817	113,000	118,522	118,000	
100-4-7500-0500	FRANCHISE FEE TAX	393,929	381,000	394,832	400,000	
100-4-7500-0550	COMMERCIAL REFUSE HAULER	510,248	306,356	279,226	300,000	
100-4-7500-0600	BUSINESS LICENSE FEE	115,017	125,000	139,785	140,000	
100-4-7500-0650	REAL PROP DEED TRANSFER	52,709	65,000	86,156	90,000	
100-4-7500-1100	ANIMAL LICENSE FEES	26,572	27,000	24,450	25,000	
100-4-7500-2030	LIEN ADMINISTRATIVE FEE	510	600	1,078	1,000	
100-4-7500-3010	INVESTMENT EARNINGS	2,748	1,100	1,760	1,700	
100-4-7500-3030	RENTS AND CONCESSIONS	147,926	155,000	134,092	140,000	
100-4-7500-3031	RENTS FROM UTILITIES	13,197	13,200	11,865	12,000	
100-4-7500-3032	SOUTHDOWN ROYALTY	4,124	18,700	3,618	3,600	
100-4-7500-4010	MOTOR VEHICLE IN-LIEU		12,700	-	-	
100-4-7500-4013	VEHICLE LIC FEE COLL IN	12,478	12,500	12,329	12,500	
100-4-7500-4015	PROPERTY TAX PMT IN LIEU	49,948	57,000	67,207	67,000	
100-4-7500-4041	STATE MANDATED COSTS	4,487	1,000	7,672	1,000	
100-4-7500-4050	HOMEOWNERS PROP TAX RELI	25,768	31,500	29,984	31,000	
100-4-7500-5020	SALES OF REPORTS, MAPS &	19	-	1,500	1,500	
100-4-7500-5057	2% DEVELOPER IMPACT ADMI	2,757	34,929	12,560	15,000	
100-4-7500-5060	FILMING FEES	6,485	11,000	6,355	10,000	
100-4-7500-5080	INSURANCE ADMINISTRATIVE FEE	30				
100-4-7500-5081	RETURNED CHECK CHARGE	2,575	2,800	2,605	2,800	
100-4-7500-5082	EMPLOYEE GARNISHMENT CHA	236	234	265	250	
100-4-7500-5086	LEGAL SETTLEMENT REVENUE	940				
100-4-7500-5099	SUSPENSE-REVENUE		100,000	-	100,000	Fee Study Increases
100-4-7500-6100	MISCELLANEOUS	0	65,163	-	-	
100-4-7500-6101	CASH OVER/SHORT	2,350	-	60	-	
100-4-7500-6300	SALE OF PROPERTY	6,440				
100-4-7500-7205	OVERHEAD FM NPDES STORMW	3,360	12,158	12,158	12,158	
100-4-7500-7206	OVERHEAD FM-STORMWATER QUAL	9,731	12,030	12,030	12,030	
100-4-7500-7280	OVERHEAD FROM GAS TAX FU	80,000	160,578	160,578	160,578	
100-4-7500-7281	OVERHEAD FROM LTF		21,981	21,981	21,981	
100-4-7500-7610	OVERHEAD FROM SEWER FUND	500,000	746,763	746,763	746,763	
100-4-7500-7620	OVERHEAD FROM WATER FUND	527,000	281,153	281,153	281,153	
100-4-7500-7702	OVERHEAD FROM EQUIP MAIN		35,127	35,127	35,127	
TOTAL NON-DEPARTMENTAL		\$ 11,370,261	\$ 11,244,790	\$ 11,307,949	\$ 11,577,640	

**CITY OF SANTA PAULA
NON-DEPARTMENTAL
REVENUE AND EXPENSE REPORT
GENERAL FUND**

	FY 14-15 ACTUALS	CURRENT BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	Description of Activity
EXPENDITURES					
100-5-7500-677	WRITE OFFS/UNCOLLECTABLES	(13)	-		
100-5-7500-678	PRIOR YEAR ADJ-EXPENDITURES	3,987			
100-5-7501-101	POSTAGE	155	-	(20)	
100-5-7501-120	SUPPLIES-OFFICE	4,875	2,500	5,016	5,000
100-5-7501-125	SUPPLIES-EMERGENCY PREP	34,901	5,000	4,595	5,000
100-5-7501-199	SUSPENSE-EXPENDITURES	-	-	-	
100-5-7501-209	PROF/CONTR SVCS-OTHER	-	60,902	-	
100-5-7501-241	PRINTING & BINDING-EXTER	-	1,100	-	
100-5-7501-280	UTILITY-ELECTRIC	106,458	99,000	111,951	115,000
100-5-7501-281	UTILITY-GAS	8,860	8,500	10,909	12,000
100-5-7501-282	UTILITY-TELEPHONE	23,525	52,000	63,769	65,000
100-5-7501-301	MAINT-BLDGS & IMPROVEMENTS	3,348	-		
100-5-7501-677	WRITE OFFS/UNCOLLECTABLES	(255)		(271)	
100-5-7501-720	CONTINGENCY	-	-	-	115,000
TOTAL NON-DEPARTMENTAL ADMIN	\$ 185,842	\$ 229,002	\$ 195,948	\$ 317,000	

**CITY OF SANTA PAULA
FIRE DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
REVENUES							
100-4-2500-1210	HAZMAT PERMITS/CUPA	34,132	40,000	17,170	-	-	County took over program
100-4-2500-1215	FIRE ANNUAL PERMITS	8,435	10,000	10,173	27,000	27,000	
100-4-2500-1216	FIRE NEW CONSTRUCTION	14,913	20,000	19,688	20,000	20,000	
100-4-2500-3071	CAPITAL LEASE PROCEEDS	528,692	-	-	-	-	
100-4-2500-4045	STATE REIMB-FIRE MUTUAL AIDE	-	2,500	55,864	50,000	50,000	
100-4-2500-4046	PROP 172-1/2 CENT SALES TAX	82,645	90,000	97,498	100,000	100,000	
100-4-2500-5020	SALES OF REPORTS MAPS, & PUB	245	300	520	520	520	
100-4-2500-5030	PLAN CHECK FEES	1,488	-	4,482	4,482	4,482	
100-4-2500-5051	FIRE SAFETY INSPECTIONS	8,031	9,000	11,545	11,500	11,500	
100-4-2500-5052	FIRE SPECIAL SERVICES	-	55	210	200	200	
100-4-2500-5061	FILMING FEES-PERSONNEL REIMB	7,702	7,500	7,435	7,500	7,500	
100-4-2500-5063	MISC-DEPARTMENT REIMB	2,983	47,000	13,000	13,000	13,000	
100-4-2500-6105	WORKERS COMP REIMB-4850 PLAN	148,548	159,361	126,165	126,000	126,000	
100-4-2500-6157	CITY DONATIONS	741	1,900	2,401	2,500	2,500	
TOTAL FIRE REVENUES		\$ 838,555	\$ 387,616	\$ 366,151	\$ 362,702	\$ 362,702	
EXPENDITURES							
100-5-2501-001	SALARIES-FULL TIME	258,942	211,208	270,026	220,615	220,615	
100-5-2501-003	SALARIES-OVERTIME	5,721	5,800	2,936	3,000	3,000	
100-5-2501-041	CAFETERIA ALLOWANCE	31,682	22,712	40,550	14,481	14,481	
100-5-2501-042	RETIREMENT	130,603	113,729	128,341	64,450	64,450	
100-5-2501-043	WORKERS COMP	24,769	32,492	31,441	36,448	36,448	
100-5-2501-044	MEDICARE	2,559	2,500	3,189	3,089	3,089	
100-5-2501-046	LONG TERM DISABILITY	997	906	1,052	676	676	
100-5-2501-049	CELL PHONE ALLOWANCE	3,351	2,400	3,446	2,723	2,723	
100-5-2501-103	DUES & SUBSCRIPTIONS	250	600	600	600	600	
100-5-2501-120	SUPPLIES-OFFICE	235	500	500	500	500	
100-5-2501-121	SUPPLIES-CLOTHING/UNIFOR	1,418	1,000	2,296	3,000	3,000	Increase due to new 3 PT Asst Fire Chiefs
100-5-2501-123	SUPPLIES-SHOP & FIELD	250	3,300	2	3,000	3,000	
100-5-2501-124	SUPPLIES-SAFETY	-	1,650	1,650	2,000	2,000	
100-5-2501-129	SUPPLIES-OTHER	169	-	-	-	-	
100-5-2501-175	MINOR EQUIPMENT-COMPUTER	840	-	-	800	800	New Ipad
100-5-2501-209	PROF/CONTR SVCS-OTHER	585	750	909	850	850	Satelite phone
100-5-2501-214	PROF/CONTR SVCS-MEDICAL	85	250	-	-	-	
100-5-2501-301	MAINT-BLDGS & IMPROVEMEN	20					
100-5-2501-305	MAINT-VEHICLE FUEL	797	4,500	3,027	4,500	4,500	#302 & #121
100-5-2501-352	TRAINING/WORKSHOPS/MEETI	4,487	2,400	1,203	2,400	2,400	
100-5-2501-610	EQUIPMENT-NEW	-	-	-	10,000		New Command Vehicle-Equipment, lights, radio, cabinet-Tahoe
TOTAL ADMINISTRATION & PREVENTION		\$ 467,758	\$ 406,697	\$ 491,169	\$ 373,132	\$ 363,132	*Do a lease payment over 5 years.
100-5-604-001	SALARIES-FULL TIME	1,009,891	925,344	848,671	585,194	585,194	Decrease due to SAFER Grant
100-5-604-002	SALARIES-PART TIME	56,655	41,000	122,687	100,000	100,000	
100-5-604-003	SALARIES-OVERTIME	248,250	200,000	238,837	250,000	250,000	
100-5-604-0							

**CITY OF SANTA PAULA
FIRE DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15	FY 15-16	FY 15-16	FY 16-17	FY 16-17	
		ACTUALS	BUDGET	ESTIMATED	DEPT REQUEST	FINANCE	Description of Activity
REVENUES							
100-5-2504-042	RETIREMENT	482,128	451,951	476,297	207,814	207,814	
100-5-2504-043	WORKERS COMP	127,202	158,088	142,604	165,929	165,929	
100-5-2504-044	MEDICARE	20,154	18,375	20,949	11,445	11,445	
100-5-2504-045	UNEMPLOYMENT	14,199	15,200	-	-	-	
100-5-2504-046	LONG TERM DISABILITY	3,644	3,780	3,184	2,358	2,358	
100-5-2504-048	EQUIP/UNIFORM PURCH MOU	23,690	19,825	20,411	27,450	27,450	
100-5-2504-049	CELL PHONE ALLOWANCE	8,598	8,400	8,625	7,201	7,201	
100-5-2504-103	DUES & SUBSCRIPTIONS	3,800	3,800	4,800	4,800	4,800	MOU-SP Fitness Membership
100-5-2504-120	SUPPLIES-OFFICE	49	200	115	200	200	
100-5-2504-121	SUPPLIES-CLOTHING/UNIFOR	92	-	561	1,296	1,296	Need to budget for 6 Tshirts per MOU \$72 for 6 shirts/18 employees
100-5-2504-122	SUPPLIES-MEDICAL	7,718	10,000	10,055	12,000	10,000	
100-5-2504-123	SUPPLIES-SHOP & FIELD	14,479	16,000	41,108	16,000	16,000	
100-5-2504-124	SUPPLIES-SAFETY	21,592	65,000	65,000	75,000	75,000	10 new sets of Turnouts for new Reserves, New fire hose
100-5-2504-129	SUPPLIES-OTHER	51	-	-	200	-	
100-5-2504-171	MINOR EQUIPMENT-OFFICE	-	-	-	-	-	
100-5-2504-175	MINOR EQUIPMENT-COMPUTER	711	-	-	1,000	-	
100-5-2504-179	MINOR EQUIPMENT-OTHER	2,422	2,000	2,000	2,000	2,000	Firehouse, ALADEC
100-5-2504-209	PROF/CONTR SVCS-OTHER	7,768	6,028	6,026	7,500	7,500	Target Solutions:Track of training
100-5-2504-212	PROF/CONTR SVCS-TRAIN EM	635	4,000	-	3,500	3,500	
100-5-2504-214	PROF/CONTR SVCS-MEDICAL	1,410	4,000	85	4,000	4,000	
100-5-2504-219	SVCS-VENTURA COUNTY FIRE	3,643	4,000	3,081	4,000	4,000	
100-5-2504-301	MAINT-BLDGS & IMPROVEMEN	9,965	10,000	9,908	27,000	27,000	Roll up doors for #81, Gates: NOT INCLUDED Security Camera & phone for both Stations CIP IT BUDGET
100-5-2504-304	MAINT-VEHICLES, EQUIPMEN	7,863	20,000	22,439	20,000	20,000	
100-5-2504-305	VEHICLE FUEL	20,025	24,000	15,642	24,000	24,000	
100-5-2504-307	EQUIPMENT MAINTENANCE CH	75,287	57,000	108,064	94,042	94,042	
100-5-2504-321	RESERVE OFFICER EXPENSES	17,614	60,000	13,974	60,000	60,000	
100-5-2504-352	TRAINING/WORKSHOPS/MEETI	2,732	2,500	6,425	5,000	2,500	SCBA Tech, Single resources for Brush fire Training
100-5-2504-355	CPR TRAINING COSTS	87	-	500	500	-	
100-5-2504-360	EDUCATIONAL REIMBURSEMEN	1,685	-	3,325	4,000	3,000	
100-5-2504-370	LEASE/RENTAL	31,695	-	-	-	-	
100-5-2504-610	EQUIPMENT-NEW	579,735	-	-	-	-	
100-5-2504-678	PRIOR YEAR ADJ EXPENDITURES	-	-	-	-	-	
TOTAL OPERATIONS		\$ 3,028,398	\$ 2,353,939	\$ 2,381,949	\$ 1,950,947	\$ 1,943,747	
TOTAL EXPENDITURES		\$ 3,496,156	\$ 2,760,636	\$ 2,873,117	\$ 2,324,079	\$ 2,306,879	

**CITY OF SANTA PAULA
FIRE DEPARTMENT
REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
222-FIRE PROTECTION FACILITY							
REVENUES							
222-4-7500-0751	FIRE FACILITIES IMPACT FEES	6,283	31,240	8,723	8,000	8,000	
222-4-7500-3010	INVESTMENT EARNINGS	51	150	-	50	50	
TOTAL REVENUES		\$ 6,334	\$ 31,390	\$ 8,723	\$ 8,050	\$ 8,050	
EXPENDITURES							
Cash Balance #7,252 + Est = \$15,302							
222-5-9245-290	SVCS-DESIGN/STUDY	377	-	1,898	-	-	
222-5-9304-660	IMPROV OTHER THAN BLDGS-REHAB	32,812	-	-	9,000	9,000	
TOTAL EXPENDITURES		\$ 33,190	\$ -	\$ 1,898	\$ 9,000	\$ 9,000	
313-ST HOMELAND SECURITY GRT							
REVENUES							
313-4-2500-4033	ST HOMELAND SEC GRANT PROG	50,608	7,000	-	7,000	7,000	GRANT
TOTAL REVENUES		\$ 50,608	\$ 7,000	\$ -	\$ 7,000	\$ 7,000	
EXPENDITURES							
313-5-2504-125	SUPPLIES-EMERGENCY PREP	9,761	7,000	-	7,000	7,000	
313-5-2504-179	MINOR EQUIPMENT-OTHER	4,087	-	-	-	-	
313-5-2504-212	PROF/CONTR SVCS-TRAINING	2,450	-	-	-	-	
313-5-2504-610	EQUIPMENT-NEW	34,158	-	-	-	-	
TOTAL EXPENDITURES		\$ 50,166	\$ 7,000	\$ -	\$ 7,000	\$ 7,000	
407-FIRE GRANTS (FEDERAL)							
REVENUES							
407-4-2500-4271	SAFER GRANT	8,185	-	300,744	346,803	346,803	GRANT
TOTAL REVENUES		\$ 8,185	\$ -	\$ 300,744	\$ 346,803	\$ 346,803	
EXPENDITURES							
407-5-2504-001	SALARIES-FULL TIME	52,325	-	239,617	185,770	185,770	
407-5-2504-041	CAFETERIA ALLOWANCE	11,193	-	52,064	78,335	78,335	
407-5-2504-042	RETIREMENT	23,584	-	34,917	58,133	58,133	
407-5-2504-043	WORKERS COMP	969	-	19,280	22,509	22,509	
407-5-2504-044	MEDICARE	1,111	-	3,945	3,905	3,905	
407-5-2504-046	LONG TERM DISABILITY	140	-	550	836	836	
TOTAL EXPENDITURES		\$ 89,321	\$ -	\$ 350,373	\$ 349,488	\$ 349,488	

**CITY OF SANTA PAULA
PLANNING DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15	FY 15-16	FY 15-16	FY 16-17	FY 16-17	
		ACTUALS	BUDGET	ESTIMATED	DEPT REQUEST	FINANCE	Description of Activity
100-GENERAL FUND							
REVENUES							
100-4-3000-1190	DESIGN REVIEW	13,285	16,000	17,731	17,500	17,000	
100-4-3000-5010	GENERAL PLAN FEE	-	-	-	-	-	
100-4-3000-5011	ZONING & SUBDIVISION FEES	112,414	105,000	130,872	120,000	130,000	
100-4-3000-5012	ENVIRONMENTAL REVIEW FEE	14,470	25,000	16,361	25,000	25,000	
100-4-3000-5020	SALES OF REPORTS, MAPS & PUB	34	60	6	20	60	
100-4-3000-5027	ATTORNEY CHG REIMB (FUND 800)	23,037	10,000	10,000	10,000	10,000	
100-4-3000-5028	DEVELOPER SVC REIMB (FUND 800)	219,603	115,000	115,000	125,000	115,000	
100-4-3000-5030	PLAN CHECK FEES	12,398	25,000	13,567	20,000	25,000	
100-4-3000-5063	MISC-DEPARTMENT REIMB	89,491	264,397	73,837	90,000	250,000	
100-4-3000-6100	MISCELLANEOUS	30,408	22,000	19,802	20,000	22,000	
100-4-3000-6102	PRIOR YEAR ADJ REVENUE	-	-	-	-	-	
TOTAL REVENUES		\$ 515,140	\$ 582,457	\$ 397,176	\$ 427,520	\$ 594,060	
EXPENDITURES							
100-5-3001-001	SALARIES-FULL TIME	199,291	306,558	211,603	310,158	310,158	To Add another day for PT Planner W/B \$23,134 for Code Enf
100-5-3001-002	SALARIES-PART TIME	76,321	80,239	78,017	115,640	91,640	request budget increase for code enforcement \$24,000
100-5-3001-003	SALARIES-OVERTIME		450	38	1,200	450	\$1200 for overtime/cover hourly employees for code enf. & night mtgs (PC and GP update)
100-5-3001-021	CAR ALLOWANCE	4,232	4,200	4,173	4,200	4,200	PT Secretary would be \$24,487
100-5-3001-041	CAFETERIA ALLOWANCE	29,518	53,420	40,412	60,554	60,554	
100-5-3001-042	RETIREMENT	68,044	94,962	90,822	106,311	106,311	
100-5-3001-043	WORKERS COMP	2,453	4,000	3,002	3,309	3,309	
100-5-3001-044	MEDICARE	4,241	6,603	4,858	3,568	3,568	
100-5-3001-046	LONG TERM DISABILITY	996	1,768	1,255	747	747	
100-5-3001-049	CELL PHONE ALLOWANCE	605	600	595	600	600	
100-5-3001-103	DUES & SUBSCRIPTIONS	958	900	983	1,000	1,000	
100-5-3001-120	SUPPLIES-OFFICE	565	850	1,188	1,000	850	Need desk chairs (2) for contract planners and confer room
100-5-3001-150	RECOGNITIONS/AWARDS		50	-	50		
100-5-3001-203	PROF/CONTR SVCS-LEGAL	19,828	8,500	12,880	10,000	10,000	Increase in city initiated projects requiring city attry time/review and GP update, medical MJ
100-5-3001-209	PROF/CONTR SVCS-OTHER	2,700	5,000	6,292	10,000	10,000	
100-5-3001-215	PROF/CONTR SVCS-PLANNING	(8,280)			25,000	15,000	Lacking deputy planning director, requires hiring contract
100-5-3001-227	PROF/CONTR-TEMP PERSONNE	2,714	2,500	-	2,500	2,500	
100-5-3001-230	LEGAL ADVERTISING	1,108	3,000	3,137	5,000	5,000	Increase to cover city initiated projects (GP update, MJ ord., and
100-5-3001-232	DEVEL/ATTY REIMB (FUND 800)	242,640	125,000	125,000	125,000	125,000	EA 1 contract planner
100-5-3001-241	PRINTING & BINDING-EXTER	442	300	300	300	300	
100-5-3001-352	TRAINING/WORKSHOPS/MEETI	662	2,500	1,866	3,500	3,500	staff requires training to remain efficient and up to date on current planning laws/regs
100-5-3001-353	MILEAGE REIMBURSEMENT			-			
100-5-3001-354	PLANNING COMMISSION EXPE		800	-	800	800	
TOTAL PLANNING		\$ 649,040	\$ 702,200	\$ 586,420	\$ 790,437	\$ 755,487	

**CITY OF SANTA PAULA
POLICE DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
REVENUES							
100-4-4500-2010	CRIMINAL FINES	45,862	40,000	27,328	30,000	30,000	
100-4-4500-2020	VEHICLE CODE FINES	87,339	140,000	61,212	90,000	90,000	
100-4-4500-2025	ADMINISTRATION FINES	100	-	400	400	400	
100-4-4500-4040	POST REIMBURSEMENT	34,612	25,000	13,013	25,000	25,000	
100-4-4500-4041	STATE MANDATED COSTS	14,244	-	265	-	-	
100-4-4500-4046	PROP 172-1/2 CENT SALES TAX	153,483	167,000	175,120	180,000	180,000	
100-4-4500-4279	MISC GRANT FUNDING	-	385,883	385,883	500,000	500,000	
100-4-4500-5020	SALES OF REPORTS, MAPS & PUB	6,345	5,500	5,542	5,500	5,500	
100-4-4500-5040	ANIMAL CONTROL FEES	200	400	470	450	450	
100-4-4500-5046	FINGERPRINTS	626	500	399	-	-	
100-4-4500-5047	VEHICLE RELEASE/STORAGE CHG	23,727	20,000	9,792	20,000	20,000	
100-4-4500-5048	SCHOOL RESOURCE OFFICER	85,192	245,919	245,919	180,000	180,000	
100-4-4500-5049	MISCELLANEOUS POLICE SERVICE	5,260	5,200	3,501	5,200	5,200	
100-4-4500-5056	POLICE FALSE ALARM CHARGES	6,875	6,000	7,537	8,000	8,000	
100-4-4500-5061	FILMING FEES-PERSONNEL REIMB	37,397	30,000	45,464	50,000	50,000	
100-4-4500-5063	MISC-DEPARTMENT REIMB	47,357	15,000	46,018	50,000	50,000	
100-4-4500-5085	REIMBURSEMENT FOR DAMAGES	339	500	776	700	700	
100-4-4500-6100	MISCELLANEOUS	279	450	91	100	100	
100-4-4500-6101	CASH OVER/SHORT	6	-	44	50	50	
100-4-4500-6102	PRIOR YEAR ADJ REVENUE		-	-	-	-	
100-4-4500-6105	WORKERS COMP REIMB-4850 PLAN	115,745	5,000	77,166	70,000	70,000	
100-4-4500-6157	CITY DONATIONS	916	1,900	851	900	900	
TOTAL POLICE REVENUES		\$ 665,903	\$ 1,094,252	\$ 1,106,791	\$ 1,216,300	\$ 1,216,300	
EXPENDITURES							
100-5-4501-001	SALARIES-FULL TIME	227,905	244,320	238,346	245,091	245,091	Request two PT CSO's to one FT CSO = \$19,529
100-5-4501-002	SALARIES-PART TIME	33,072	32,801	29,478	33,713	33,713	or one PT CSO to one FT CSO = \$35,864
100-5-4501-003	SALARIES-OVERTIME	16,087	5,000	8,075	5,000	5,000	One PT CSO & one consultant to FT CSO = \$29,870
100-5-4501-021	CAR ALLOWANCE						
100-5-4501-041	CAFETERIA ALLOWANCE	30,859	31,630	30,686	30,943	30,943	
100-5-4501-042	RETIREMENT	85,127	103,508	120,327	93,283	93,283	
100-5-4501-043	WORKERS COMP	23,911	32,845	28,444	34,397	34,397	
100-5-4501-044	MEDICARE	4,012	4,728	4,716	4,652	4,652	
100-5-4501-045	UNEMPLOYMENT						
100-5-4501-046	LONG TERM DISABILITY	920	1,232	985	1,254	1,254	
100-5-4501-048	CLOTHING ALLOWANCE	3,434	3,408	3,382	3,408	3,408	
100-5-4501-049	CELL PHONE ALLOWANCE	3,582	3,600	3,573	3,600	3,600	
100-5-4501-101	POSTAGE	102	150	-	150		self explanatory
100-5-4501-103	DUES & SUBSCRIPTIONS	638	500	924	1,000	1,000	California Chiefs of Police Association, Professional Organizations
100-5-4501-120	SUPPLIES-OFFICE	5,023	3,200	4,665	3,200	3,200	self explanatory
100-5-4501-121	SUPPLIES-CLOTHING/UNIFOR	607	1,200	-	2,700	1,200	Chief/Commander uniform spending allowance
100-5-4501-129	SUPPLIES-OTHER	4,987	3,900	1,488	3,900	3,900	self explanatory
100-5-4501-150	RECOGNITIONS/AWARDS	210	500	1,236	1,200	1,200	self explanatory
100-5-4501-203	PROF/CONTR SVCS-LEGAL		5,000	6,583	7,500	7,000	Outside legal consultation

**CITY OF SANTA PAULA
POLICE DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
100-5-4501-209	PROF/CONTR SVCS-OTHER	67,905	90,000	74,045	45,000	45,000	*Range Master Consultant & Admin Assistant, need discussion on amount and rate
100-5-4501-214	PROF/CONTR SVCS-MEDICAL		500	85	500	500	Random Drug testing for Admin
100-5-4501-216	PROF/CONTR SVCS-POLYGRAP				1,500	1,500	self explanatory
100-5-4501-217	PROF/CONTR SVCS-GEN INVE	509	1,500	649	1,500	1,500	General Investigations-Outside i.e. lab work
100-5-4501-218	PROF/CONTR SVCS-PSYCHOLO	2,800	-	2,800	3,800	2,800	self explanatory
100-5-4501-230	LEGAL ADVERTISING		1,000		1,000		Hiring for personnel
100-5-4501-231	MISC ADVERTISING/PROMO	386	500	-	500		Hiring for personnel
100-5-4501-241	PRINTING & BINDING-EXTER	1,152	1,500	43	1,500	50	self explanatory
100-5-4501-282	UTILITY-TELEPHONE	6,964	8,500	8,218	8,500	8,500	self explanatory
100-5-4501-301	MAINT-BLDGS & IMPROVEMEN	5,067	2,500	2,858	3,100	3,000	self explanatory
100-5-4501-303	MAINT-OFFICE EQUIPMENT						self explanatory
100-5-4501-304	MAINT-VEHICLES, EQUIPMEN	111	500	215	500	500	self explanatory
100-5-4501-305	MAINT-VEHICLE FUEL	7,058	5,500	6,218	6,500	6,500	self explanatory
100-5-4501-307	EQUIPMENT MAINTENANCE CH	9,411	10,000	14,554	11,988	11,755	self explanatory
100-5-4501-352	TRAINING/WORKSHOPS/MEETI	5,077	5,500	5,170		5,000	self explanatory
	TOTAL ADMINISTRATION	\$ 546,915	\$ 605,022	\$ 597,762	\$ 560,878	\$ 559,445	
100-5-4502-001	SALARIES-FULL TIME	1,247,993	1,405,295	1,274,631	1,502,001	1,502,001	
100-5-4502-002	SALARIES-PART TIME	48,608	57,050	51,278	46,687	46,687	
100-5-4502-003	SALARIES-OVERTIME	425,904	250,000	359,118	300,000	300,000	
100-5-4502-021	CAR ALLOWANCE						
100-5-4502-041	CAFETERIA ALLOWANCE	306,139	375,206	309,266	339,806	339,806	
100-5-4502-042	RETIREMENT	581,696	744,471	765,188	572,413	572,413	
100-5-4502-043	WORKERS COMP	175,384	240,796	209,354	259,737	259,737	
100-5-4502-044	MEDICARE	28,141	32,031	30,000	27,671	27,671	
100-5-4502-045	UNEMPLOYMENT	1,616	1,600	-	-	-	
100-5-4502-046	LONG TERM DISABILITY	4,813	6,712	4,561	6,759	6,759	
100-5-4502-048	CLOTHING ALLOWANCE	34,668	39,775	32,713	42,000	39,775	28 sworn officer positions @ 1500 per
100-5-4502-049	CELL PHONE ALLOWANCE	954	2,100	1,230	2,100	2,940	
100-5-4502-101	POSTAGE	63	100	-	100	100	Self explanatory
100-5-4502-103	DUES & SUBSCRIPTIONS	75			1,000	1,000	
100-5-4502-120	SUPPLIES-OFFICE	-					
100-5-4502-121	SUPPLIES-CLOTHING/UNIFOR	8,916	8,000	2,070	2,000	2,000	Self explanatory
100-5-4502-123	SUPPLIES-SHOP & FIELD	63,716	36,500	33,542	41,000	41,000	Range supplies and ammunition
100-5-4502-124	SUPPLIES-SAFETY	15,507	8,000	7,982	85,000	85,000	Officer equipment for safety supplies
100-5-4502-129	SUPPLIES-OTHER	1,942	4,500	4,500	4,500	4,500	Admin supplies and patrol safety equipment such as crime scene supplies
100-5-4502-135	K-9 EXPENDITURES	5,837	8,500	11,722	12,000	12,000	Self explanatory
100-5-4502-173	MINOR EQUIPMENT-SHOP & F	15					
100-5-4502-179	MINOR EQUIPMENT-OTHER		45,000	45,000	45,000	45,000	
100-5-4502-209	PROF/CONTR SVCS-OTHER	33,453	-	42,863	15,000	15,000	Background checks
100-2-212	PROF/CONTR SVCS-TRAINING ETC	250	5,000	5,000	5,000	5,000	Outside vendor training
100-2-214	PROF/CONTR SVCS-MEDICAL	326	500	328	500	500	Hiring process physical
100-2-230	LEGAL ADVERTISING	198	300	300	300	300	Self explanatory
100-2-231	MISC ADVERTISING/PROMO		-	944	100	100	
100-2-241	PRINTING & BINDING-EXTER	70	500	475	1,000	500	Self explanatory

**CITY OF SANTA PAULA
POLICE DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
100-5-4502-251	SVCS-TOWING AND STORAGE	3,012	5,000	2,928	3,000	3,000	Impound evidence vehicles and fleet towing when needed.
100-5-4502-301	MAINT-BLDGS & IMPROVEMEN	1,267	700	700	1,500	700	Self explanatory
100-5-4502-304	MAINT-VEHICLES, EQUIPMEN	16,821	13,000	27,675	20,000	20,000	Self explanatory
100-5-4502-305	MAINT-VEHICLE FUEL	67,160	80,000	67,991	80,000	70,000	Self explanatory
100-5-4502-307	EQUIPMENT MAINTENANCE CH	94,359	104,000	135,067	124,670	122,255	Self explanatory
100-5-4502-321	RESERVE OFFICER EXPENSES	16,745	28,000	16,740	22,000	22,000	Self explanatory
100-5-4502-322	CITIZEN PATROL EXPENSES	379	2,000	-	2,000	2,000	Uniform costs and supplies
100-5-4502-352	TRAINING/WORKSHOPS/MEETI	31,255	25,000	19,983	25,000	25,000	Officer mandated training POST
100-5-4502-360	EDUCATIONAL REIMBURSEMEN	1,364	4,500	475	3,000	3,000	Self explanatory
100-5-4502-610	EQUIPMENT-NEW	71,014	87,000	87,000	120,000	87,000	
	TOTAL PATROL	\$ 3,289,659	\$ 3,621,136	\$ 3,550,624	\$ 3,712,845	\$ 3,664,745	
100-5-4503-001	SALARIES-FULL TIME	281,670	285,439	277,184	350,761	350,761	
100-5-4503-002	SALARIES-PART TIME		-	76			
100-5-4503-003	SALARIES-OVERTIME	94,818	55,000	77,887	55,000	55,000	
100-5-4503-041	CAFETERIA ALLOWANCE	58,456	60,734	59,767	78,335	78,335	
100-5-4503-042	RETIREMENT	153,318	163,889	170,729	145,096	145,096	
100-5-4503-043	WORKERS COMP	39,269	52,715	45,503	53,127	53,127	
100-5-4503-044	MEDICARE	6,081	6,006	6,211	6,311	6,311	
100-5-4503-046	LONG TERM DISABILITY	1,012	1,276	934	1,578	1,578	
100-5-4503-048	CLOTHING ALLOWANCE	7,041	7,000	6,893	8,750	8,750	
100-5-4503-049	CELL PHONE ALLOWANCE	1,587	1,020	1,359	1,350	840	
100-5-4503-103	DUES & SUBSCRIPTIONS	2,121	1,800	1,739	2,100	1,800	Professional subscriptions
100-5-4503-120	SUPPLIES-OFFICE	1,454	2,500	2,489	2,500	2,500	Self explanatory
100-5-4503-121	SUPPLIES-CLOTHING/UNIFOR	803	1,600	927	1,600	1,000	Self explanatory
100-5-4503-129	SUPPLIES-OTHER	512	750	702	750	750	Office supplies for ongoing cases
100-5-4503-131	SUPPLIES-CRIME SCENE	1,249	2,500	1,185	2,500	1,200	Crime scene supplies BI
100-5-4503-132	SUPPLIES-EVIDENCE ROOM	1,291	1,500	1,524	2,500	1,600	Self explanatory maintaining evidence room
100-5-4503-150	RECOGNITIONS/AWARDS	550	1,000	140	1,000	500	Self explanatory
100-5-4503-179	MINOR EQUIPMENT-OTHER	972	1,000	215	1,000	300	Self explanatory
100-5-4503-209	PROF/CONTR SVCS-OTHER	11,131	12,000	14,332	15,000	15,000	Long term storage-evidence and vehicles
100-5-4503-217	PROF/CONTR SVCS-GEN INVE	25,772	27,000	41,499	27,000	27,000	General outside contract services such as tows and labs
100-5-4503-304	MAINT-VEHICLES, EQUIPMEN	1,062	1,500	245	1,500	1,500	Self explanatory
100-5-4503-305	MAINT-VEHICLE FUEL	4,179	6,500	749	6,500	1,000	Self explanatory
100-5-4503-307	EQUIPMENT MAINTENANCE CH	22,586	11,000	32,520	31,168	30,564	Self explanatory
100-5-4503-352	TRAINING/WORKSHOPS/MEETI	25,084	15,000	9,267	15,000	10,000	Mandated training by POST
	TOTAL INVESTIGATIONS	\$ 742,017	\$ 718,729	\$ 754,073	\$ 810,426	\$ 794,512	
100-5-4504-001	SALARIES-FULL TIME	239,838	240,637	243,415	251,747	251,747	
100-5-4504-003	SALARIES-OVERTIME	58,116	15,000	66,037	15,000	15,000	
100-5-4504-022	UNIFORM ALLOWANCE		91,101	-	-	-	
100-5-4504-041	CAFETERIA ALLOWANCE	71,325	-	86,023	94,002	94,002	
100-5-4504-042	RETIREMENT	53,183	48,831	62,682	55,909	55,909	
100-5-4504-043	WORKERS COMP	6,032	7,454	8,420	9,315	9,315	
100-5-4504-044	MEDICARE	4,838	5,036	5,424	5,143	5,143	
100-5-4504-045	UNEMPLOYMENT	1,660			-	-	
100-5-4504-046	LONG TERM DISABILITY	903	1,079	914	1,133	1,133	

**CITY OF SANTA PAULA
POLICE DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
100-5-4504-048	CLOTHING ALLOWANCE	598	-	1,264	1,300	1,300	Rio's CA-CSO position but she's been working Dispatch
100-5-4504-049	CELL PHONE ALLOWANCE	769	600	893	900	600	
100-5-4504-103	DUES & SUBSCRIPTIONS				-		Professional subscriptions
100-5-4504-121	SUPPLIES-CLOTHING/UNIFOR	1,395	1,500	960	1,000	1,000	Self explanatory
100-5-4504-171	MINOR EQUIPMENT-OFFICE		-	585	600	600	
100-5-4504-179	MINOR EQUIPMENT-OTHER	496	500	225	500	500	Dispatch headset equipment
100-5-4504-209	PROF/CONTR SVCS-OTHER	2,357	2,500	2,949	3,500	3,500	Communications equipment maintenance and supplies
100-5-4504-214	PROF/CONTR SVCS-MEDICAL	113	250	-	250	250	Self explanatory
100-5-4504-219	SVCS-DOJ/NCIC/CII/VSO		1,000	-	1,000	1,000	Self explanatory
100-5-4504-231	MISC ADVERTISING/PROMO	3,463	2,100	81	100	100	Self explanatory
100-5-4504-282	UTILITY-TELEPHONE						Self explanatory
100-5-4504-303	MAINT-OFFICE EQUIPMENT	134	500	499	500	500	Self explanatory
100-5-4504-352	TRAINING/WORKSHOPS/MEETI	2,184	2,500	3,471	4,500	3,500	Mandated training by POST
TOTAL DISPATCH AND COMMUNICATIONS		\$ 447,403	\$ 420,588	\$ 483,841	\$ 446,398	\$ 445,098	
100-5-4505-001	SALARIES-FULL TIME	38,843	38,106	38,857	38,966	38,966	
100-5-4505-002	SALARIES-PART TIME	(1,490)	3,700	11,105			
100-5-4505-003	SALARIES-OVERTIME	1,110	700	1,286	700	700	
100-5-4505-041	CAFETERIA ALLOWANCE	11,067	10,975	10,884	10,975	10,975	
100-5-4505-042	RETIREMENT	12,003	17,450	14,552	19,408	19,408	
100-5-4505-043	WORKERS COMP	315	629	389	663	663	
100-5-4505-044	MEDICARE	628	728	766	726	726	
100-5-4505-045	UNEMPLOYMENT						
100-5-4505-046	LONG TERM DISABILITY	158	174	152	176	176	
100-5-4505-048	CLOTHING ALLOWANCE	480	477	473	477	477	
100-5-4505-121	SUPPLIES-CLOTHING/UNIFOR	562	1,500	1,431	1,500	1,500	Self explanatory
100-5-4505-129	SUPPLIES-OTHER		500	403	650	650	Miscellaneous office supplies
100-5-4505-303	MAINT-OFFICE EQUIPMENT						IT Dept
100-5-4505-352	TRAINING/WORKSHOPS/MEETI	1,872	2,500	2,412	2,500	2,500	Mandated DOJ training
TOTAL RECORDS SERVICES		\$ 65,549	\$ 77,439	\$ 82,709	\$ 76,740	\$ 76,740	
100-5-4506-003	SALARIES-OVERTIME		-	762			Only had OT For Jail repairs
100-5-4506-046	LONG TERM DISABILITY		-	-			
100-5-4506-120	SUPPLIES-OFFICE		-	-			
100-5-4506-133	SUPPLIES-JAIL EQUIPMENT	1,066	1,500	1,468	2,500	2,500	Self explanatory
100-5-4506-282	UTILITY-TELEPHONE		-	-			
100-5-4506-301	MAINT-BLDGS & IMPROVEMEN		-	-	2,500		
TOTAL CUSTODY AND JAIL		\$ 1,066	\$ 1,500	\$ 2,230	\$ 5,000	\$ 2,500	

**CITY OF SANTA PAULA
POLICE DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15	FY 15-16	FY 15-16	FY 16-17	FY 16-17	
		ACTUALS	BUDGET	ESTIMATED	DEPT REQUEST	FINANCE	Description of Activity
100-5-4507-001	SALARIES-FULL TIME	41,094	40,851	40,527	41,317	41,317	
100-5-4507-003	SALARIES-OVERTIME	1,279	1,000	490	500	500	
100-5-4507-041	CAFETERIA ALLOWANCE	11,067	10,975	10,884	10,975	10,975	
100-5-4507-042	RETIREMENT	5,201	4,126	6,456	4,389	4,389	
100-5-4507-043	WORKERS COMP	2,359	2,990	2,682	3,064	3,064	
100-5-4507-044	MEDICARE	561	782	527	775	775	
100-5-4507-046	LONG TERM DISABILITY	169	186	163	188	188	
100-5-4507-048	CLOTHING ALLOWANCE	480	477	473	477	477	
100-5-4507-049	CELL PHONE ALLOWANCE	605	600	595	600	600	
100-5-4507-121	SUPPLIES-CLOTHING/UNIFOR	-	500	-	500	500	Self explanatory
100-5-4507-123	SUPPLIES-SHOP & FIELD	761	5,500	5,017	6,500	6,500	Equipment
100-5-4507-124	SUPPLIES-SAFETY				2,500	2,500	
100-5-4507-209	PROF/CONTR SVCS-OTHER	4,148	2,500	2,500	3,000	3,000	Veterinarian services
100-5-4507-221	PROF/CONTR-KENNEL SERVIC	78,000	78,000	72,000	108,000	108,000	SPARC - New Contract \$9,000/mo
100-5-4507-241	PRINTING & BINDING-EXTER		1,500	-	1,500	1,500	Printing forms
100-5-4507-304	MAINT-VEHICLES,EQUIPMENT	4,217	4,500	-	4,500	4,500	Self explanatory
100-5-4507-305	MAINT-VEHICLE FUEL	1,955	2,500	2,006	2,500	2,500	Self explanatory
100-5-4507-307	EQUIPMENT MAINTENANCE CH	941	1,000	1,348	1,199	1,176	Self explanatory
	TOTAL ANIMAL REGULATIONS	\$ 152,835	\$ 157,987	\$ 145,667	\$ 192,484	\$ 192,461	
100-5-4508-001	SALARIES-FULL TIME	106,043	111,865	94,116	107,608	107,608	
100-5-4508-003	SALARIES-OVERTIME	45,838	50,000	26,812	30,000	30,000	
100-5-4508-041	CAFETERIA ALLOWANCE	12,545	30,367	15,063	31,334	31,334	
100-5-4508-042	RETIREMENT	31,259	25,997	31,770	25,752	25,752	
100-5-4508-043	WORKERS COMP	13,251	17,318	15,013	17,279	17,279	
100-5-4508-044	MEDICARE	2,298	2,813	2,168	2,064	2,064	
100-5-4508-046	LONG TERM DISABILITY	205	509	192	484	484	
100-5-4508-048	CLOTHING ALLOWANCE	3,187	1,750	3,285	1,750	1,750	
100-5-4508-049	CELL PHONE ALLOWANCE			-	420	420	
100-5-4508-121	SUPPLIES-CLOTHING/UNIFOR	2,829	2,800	-	2,800	2,800	Grant by DOJ/CHP
100-5-4508-209	PROF/CONTR SVCS-OTHER	1,971	2,500	268	2,500	2,500	Grant by DOJ/CHP
	TOTAL POLICE-SCHOOL RESOURCE	\$ 219,427	\$ 245,919	\$ 188,685	\$ 221,992	\$ 221,992	
100-5-4509-001	SALARIES-FULL TIME	37,557	37,327	36,863	37,520	37,520	
100-5-4509-003	SALARIES-OVERTIME	65	100	368	500	500	
100-5-4509-041	CAFETERIA ALLOWANCE	11,067	10,975	10,884	10,975	10,975	
100-5-4509-042	RETIREMENT	11,571	16,802	13,886	18,688	18,688	
100-5-4509-043	WORKERS COMP	6,375	8,091	7,442	8,460	8,460	
100-5-4509-044	MEDICARE	541	708	532	711	711	
100-5-4509-046	LONG TERM DISABILITY	154	167	148	169	169	
100-5-4509-049	CELL PHONE ALLOWANCE	423	420	417			
100-5-4509-121	SUPPLIES-CLOTHING/UNIFOR	223	500	-	500	500	Self explanatory
100-5-4509-123	SUPPLIES-SHOP & FIELD	7,034	7,000	7,000	7,500	7,000	Paints and supplies
100-5-4509-304	MAINT-VEHICLES, EQUIPMENT	454	500	376	500	500	Self explanatory
100-5-4509-305	MAINT-VEHICLE FUEL	7,432	7,000	5,717	7,000	6,000	Self explanatory
100-5-4509-307	EQUIPMENT MAINTENANCE CH	1,882	1,700	2,702	2,398	2,351	Self explanatory
	TOTAL GRAFFITI REMOVAL	\$ 84,777	\$ 91,290	\$ 86,335	\$ 94,921	\$ 93,374	

**CITY OF SANTA PAULA
POLICE DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
100-5-4510-001	SALARIES-FULL TIME	99,640	106,355	99,688	117,603	117,603	
100-5-4510-003	SALARIES-OVERTIME	48,837	1,500	29,979	30,000	30,000	
100-5-4510-021	CAR ALLOWANCE		30,367	-			
100-5-4510-041	CAFETERIA ALLOWANCE	4,231	-	13,038	31,334	31,334	
100-5-4510-042	RETIREMENT	36,773	24,998	44,156	28,144	28,144	
100-5-4510-043	WORKERS COMP	16,754	4,320	24,641	5,525	5,525	
100-5-4510-044	MEDICARE	2,199	2,055	1,758	2,219	2,219	
100-5-4510-046	LONG TERM DISABILITY	662	489	628	529	529	
100-5-4510-048	CLOTHING ALLOWANCE	-	350	1,279	3,500	3,500	
100-5-4510-121	SUPPLIES-CLOTHING/UNIFOR	1,068	680	1,066	3,200	-	Limoneira funded
100-5-4510-123	SUPPLIES-SHOP & FIELD	1,424	-	1,188	1,500	1,200	
100-5-4510-231	MISC ADVERTISING/PROMO	1,232	-	1,065	1,200		
100-5-4510-610		102,298	88,800	88,800	90,000	90,000	
	TOTAL POLICE-DEVELOPER	\$ 315,118	\$ 259,914	\$ 307,287	\$ 314,754	\$ 310,054	
100-5-4521-209	PROF/CONTR SVCS-OTHER	18,987	19,000	14,079	15,000	15,000	Salary, supplies, storefront services
	TOTAL POLICE-LAS PIEDRAS	\$ 18,987	\$ 19,000	\$ 14,079	\$ 15,000	\$ 15,000	
	TOTAL POLICE EXPENDITURES	\$ 5,883,754	\$ 6,218,524	\$ 6,213,291	\$ 6,451,438	\$ 6,375,921	

**CITY OF SANTA PAULA
POLICE DEPARTMENT
REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
203-ASSET FORFEITURE							
203-4-4500-2050	FORFEITURES	28,282	15,000	8,764	10,000	10,000	
203-4-7500-3010	INVESTMENT EARNINGS	45	30	50	100	100	
TOTAL REVENUES		\$ 28,327	\$ 15,030	\$ 8,813	\$ 10,100	\$ 10,100	
EXPENDITURES							
203-5-4502-124	SUPPLIES-SAFETY	2,163	2,200	9,144		4,000	
203-5-4502-129	SUPPLIES-OTHER	1,950	2,200	-			
203-5-4502-179	MINOR EQUIPMENT-OTHER	-		3,620			
203-5-4502-352	TRAINING/WORKSHOPS/MEETI			-	4,500	4,500	
TOTAL EXPENDITURES		\$ 4,113	\$ 4,400	\$ 12,764	\$ 4,500	\$ 8,500	
221-LAW ENFORCEMENT FACILITY							
REVENUES							
221-4-7500-0755	LAW ENFORCEMENT FAC FEES	9,834	48,921	13,658	14,000	14,000	
221-4-7500-3010	INVESTMENT EARNINGS	52	500	34	50	50	
221-4-7500-5020	SALES OF REPORTS, MAPS & PUB						
TOTAL REVENUES		\$ 9,886	\$ 49,421	\$ 13,692	\$ 14,050	\$ 14,050	
EXPENDITURES							
		Cash balance is \$34,550 + Est revenue = \$48,600 ske					
221-5-4501-301	MAINT-BLDGS & IMPROVMENTS	(1,700)	49,421		120,000	48,600	\$120,000 Station Remodel: Restroom, breakroom.....more
221-5-9237-290	SVCS-DESIGN/STUDY						
221-5-9237-660	IMPROV OTHER THAN BLDGS-REHAB						
221-5-9245-290	SVCS-DESIGN/STUDY	377		1,518			
221-5-9288-660	IMPROV OTHER THAN BLDGS-REHAB						
221-5-9309-001	SALARIES-FULL TIME						Need to increase staffing levels 2per year/ or need to increase by \$50,000
TOTAL EXPENDITURES		\$ (1,323)	\$ 49,421	\$ 1,518	\$ 120,000	\$ 48,600	
311-SLESF- COPS (AB1913)							
REVENUES							
311-4-4500-4244	SLESF-COPS GRANT	97,897	100,000	97,949	100,000	100,000	
311-4-7500-3010	INVESTMENT EARNINGS	302	325	358	300	300	
TOTAL REVENUES		\$ 98,199	\$ 100,325	\$ 98,307	\$ 100,300	\$ 100,300	

**CITY OF SANTA PAULA
POLICE DEPARTMENT
REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
EXPENDITURES							
311-5-4502-002	SALARIES-PART TIME	23,522	15,418	21,929	24,151	24,151	
311-5-4502-003	SALARIES-OVERTIME			706			
311-5-4502-042	RETIREMENT	1,370		2,615	2,005	2,005	
311-5-4502-043	WORKERS COMP	487		630	38	38	
311-5-4502-044	MEDICARE	332		272	636	636	Only receive \$100,000 grant funds
311-5-4502-179	MINOR EQUIPMENT-OTHER		12,361		20,000		
311-5-4502-212	PROF/CONTR-FIREARMS TRAINING	42,565	31,000	47,250	31,000	31,000	
311-5-4502-301	MAINT-BLDGS & IMPROVEMENTS	8,754	52,071	10,728	100,000	9,738	
311-5-4505-002	SALARIES-PART TIME	25,461	30,306	23,469	28,730	28,730	
311-5-4505-042	RETIREMENT	1,560		1,024	1,554	1,554	
311-5-4505-043	WORKERS COMP	834		1,116	-	-	
311-5-4505-044	MEDICARE	369		340	416	416	
311-5-4521-280	UTILITY-ELECTRIC	2,236		1,159	2,700	1,340	
311-5-4521-282	UTILITY-TELEPHONE	573			700		
311-5-4521-301	MAINT-BLDGS & IMPROVEMENTS	-	2,600	1,065	100,000	1,260	
TOTAL EXPENDITURES		\$ 108,061	\$ 143,756	\$ 112,302	\$ 311,932	\$ 100,870	
313-ST HOMELAND SECURITY GRT							
REVENUES							
313-4-4500-4033	ST HOMELAND SEC GRANT PROG						
TOTAL REVENUES		\$ 50,608	\$ 7,000	\$ -	\$ -	\$ -	
EXPENDITURES							
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -	\$ -	
403-BJA VEST GRANT							
REVENUES							
403-4-4500-4261	DOJ-BJA LOCAL LAW ENTITLEMENT	12,718	-	-	-	-	GRANT
TOTAL REVENUES		\$ 12,718	\$ -	\$ -	\$ -	\$ -	
EXPENDITURES							
403-5-4502-124	SUPPLIES-SAFETY	-	-	-	-	-	
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -	\$ -	

**CITY OF SANTA PAULA
PUBLIC WORKS DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
REVENUES							
100-4-5000-1201	PERMIT ISSUANCE, INSPECT/MAP	39,865	193,000	36,942	25,000	40,000	
100-4-5000-1202	OVERSIZE/OVERWEIGHT PERMITS	4,898	5,000	6,060	5,000	6,000	
100-4-5000-1210	HAZARDOUS MATERIAL PERMITS	40,994	57,000	48,648	34,000	50,000	
100-4-5000-2025	ADMIN CITATION FINES	200	-	-	-	-	
100-4-5000-5020	SALES OF REPORTS, MAPS & PUB		500	500	-	500	
100-4-5000-5030	CONSTRUCTION PLAN CHECKING	102,201	29,000	7,810	25,000	25,000	
100-4-5000-5034	ENGINEERING FEES			2,040		2,000	
100-4-5000-5036	SUBDIVISION MAP APPROVAL	1,428	3,500	1,530	2,300	3,500	
100-4-5000-5045	STUDIES & INVESTIGATIONS	370	500	2,570	500	2,500	
100-4-5000-5063	MISC-DEPARTMENT REIMB	12,806	9,000	9,432	9,000	9,500	
100-4-5000-6102	PRIOR YEAR ADJ REVENUE	5,474			-		
100-4-5000-6106	WORKERS' COMP REIMB-MISC	1,933	-	-	-		
TOTAL GENERAL FUND REVENUES		\$ 210,169	\$ 297,500	\$ 115,531	\$ 100,800	\$ 139,000	
EXPENDITURES							
100-5-5011-001	SALARIES-FULL TIME	116,300	151,133	117,359	152,331	152,311	
100-5-5011-003	SALARIES-OVERTIME	4,838	5,000	3,292	5,000	5,000	
100-5-5011-021	CAR ALLOWANCE	423	168	414	168	168	
100-5-5011-041	CAFETERIA ALLOWANCE	35,550	33,395	33,806	33,395	33,395	
100-5-5011-042	RETIREMENT	25,812	37,911	35,513	41,868	41,868	
100-5-5011-043	WORKERS COMP	4,503	5,383	5,670	5,272	5,272	
100-5-5011-044	MEDICARE	2,160	2,766	2,343	2,721	2,721	
100-5-5011-046	LONG TERM DISABILITY	518	679	495	686	686	
100-5-5011-049	CELL PHONE ALLOWANCE	1,119	1,038	1,101	1,038	1,038	
100-5-5011-103	DUES & SUBSCRIPTIONS	38	50	-	50	50	
100-5-5011-120	SUPPLIES-OFFICE	53	100	918	1,000	1,000	
100-5-5011-209	PROF/CONTR SVCS-OTHER	117,171	33,250	21,537	33,250	20,000	
100-5-5011-231	MISC ADVERTISING/PROMO	412	100	-	100	100	
100-5-5011-241	PRINTING & BINDING-EXTERNAL	101			-	-	
100-5-5011-282	UTILITY-TELEPHONE		260	-	260	260	
100-5-5011-305	MAINT-VEHICLE FUEL	248	350	279	350	350	
100-5-5011-352	TRAINING/WORKSHOPS/MEETI	479	250	132	250	250	
100-5-5011-360	EDUCATIONAL REIMBURSTMENT	1,500			-	-	
100-5-5011-754	TRANSFER COSTS TO GAS TA	22,770	22,770	22,770	22,770	22,770	
TOTAL GENERAL ENGINEERING		\$ 334,146	\$ 294,603	\$ 245,628	\$ 300,509	\$ 287,238	
100-5-5023-001	SALARIES-FULL TIME	1,059			-		
100-5-5023-003	SALARIES-OVERTIME	1,732	500	500	500	500	
100-5-5023-042	RETIREMENT	117					
100-5-5023-043	WORKERS COMP	163	100	100	100	100	
100-5-5023-044	MEDICARE	17					
100-5-5023-046	LONG TERM DISABILITY	3					
100-3-123	SUPPLIES-SHOP & FIELD		1,000	1,000	1,000	1,000	
100-3-202	PROF/CONTR SVCS-LANDSCAP		1,000	1,000	1,000	1,000	
TOTAL PARKING LOTS & EVENT		\$ 3,091	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	

**CITY OF SANTA PAULA
PUBLIC WORKS DEPARTMENT
REVENUE AND EXPENSE REPORT
100-GENERAL**

		FY 14-15 ACTUAL	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
100-5-5028-001	SALARIES-FULL TIME		-	558			
100-5-5028-042	RETIREMENT		-	45			
100-5-5028-044	MEDICARE		-	8			
100-5-5028-046	LONG TERM DISABILITY		-	2			
100-5-5028-306	MAINT-DEBRIS BASIN CLEAN	-	500		500	500	
TOTAL FLOOD CONTROL MAINTENANCE		\$ -	\$ 500	\$ 613	\$ 500	\$ 500	
TOTAL GENERAL FUND EXPENDITURES		\$ 337,236	\$ 297,703	\$ 248,841	\$ 303,609	\$ 290,338	

**CITY OF SANTA PAULA
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REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
205-NPDES STORMWATER QUALITY							
REVENUES							
205-4-5000-0060	NPDES STORMWATER ASSESSMENT		63,588	41,579	63,588	63,000	
205-4-7500-3010	INVESTMENT EARNINGS	74	50	51	100	100	
TOTAL REVENUES		\$ 74	\$ 63,638	\$ 41,630	\$ 63,688	\$ 63,100	
EXPENDITURES							
205-5-5027-001	SALARIES-FULL TIME	405	17,220	168			
205-5-5027-003	SALARIES-OVERTIME		-	752			
205-5-5027-041	CAFETERIA ALLOWANCE		-				
205-5-5027-042	RETIREMENT	107	-	402			
205-5-5027-043	WORKERS COMP	0	689	13			
205-5-5027-044	MEDICARE	6	29	2			
205-5-5027-046	LONG TERM DISABILITY	1	250	1			
205-5-5027-101	POSTAGE						
205-5-5027-209	PROF/CONTR SVCS-OTHER	632	500		500	500	
205-5-5027-230	LEGAL ADVERTISING	74					
205-5-5027-231	MISC ADVERTISING/PROMO						
205-5-5027-293	PERMITTING	14,566	15,000	11,448	16,000	16,000	
205-5-5027-304	MAINT-VEHICLES, EQUIPMENT	6,310	3,000	16,498			
205-5-5027-305	MAINT-VEHICLES FUEL	4,890	4,000	2,179			
205-5-5027-352	TRAINING/WORKSHOP/MEETIN						
205-5-5027-678	PRIOR YEAR ADJ EXP	0					
205-5-5027-755	OVERHEAD DUE GENERAL FUND	3,360	12,158	12,158	12,158	12,158	
205-5-9253-290	SVCS-DESIGN/STUDY	1					
205-5-9298-001	SALARIES FULL TIME	9		81			
205-5-9298-042	RETIREMENT			7			
205-5-9298-044	MEDICARE			1			
205-5-9298-046	LONG TERM DISABILITY			0			
205-5-9298-660	IMPROV OTHER THAN BLDGS-REHAB		14,000		14,000		
TOTAL EXPENDITURES		\$ 30,360	\$ 66,846	\$ 43,710	\$ 42,658	\$ 28,658	

**CITY OF SANTA PAULA
PUBLIC WORKS
REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
206-STORMWATER PROGRAM							
REVENUES							
206-4-5000-0551	STORMWATER FEE	160,659	98,000	68,073	64,857	64,867	
206-4-7500-3010	INVESTMENT EARNINGS	428	100	349	-	500	
TOTAL REVENUES		\$ 161,087	\$ 98,100	\$ 68,422	\$ 64,857	\$ 65,367	
EXPENDITURES							
206-5-5026-001	SALARIES-FULL TIME	15,497	-	15,987	73,368	73,368	
206-5-5026-002	SALARIES-PART TIME	3,223	41,061				
206-5-5026-003	SALARIES-OVERTIME	1,033	1,000	644	1,000	1,000	
206-5-5026-041	CAFETERIA ALLOWANCE	2,424	10,975	2,607	14,817	14,817	
206-5-5026-042	RETIREMENT	2,266	3,688	3,954	6,090	6,090	
206-5-5026-043	WORKERS COMP	217	243	243	228	228	
206-5-5026-044	MEDICARE	311	651	320	1,281	1,281	
206-5-5026-046	LONG TERM DISABILITY	74	110	64	546	546	
206-5-5026-049	CELL PHONE ALLOWANCE				477	477	
206-5-5026-123	SUPPLIES-SHOP & FIELD	38	2,000	5,371	2,000	6,000	
206-5-5026-209	PROF/CONTR SVCS-OTHER	31,741	45,000	6,985	45,000	8,000	
206-5-5026-214	PROF/CONTR SVCS-MEDICAL				-		
206-5-5026-241	PRINTING & BINDING-EXTERNAL	460			500		
206-5-5026-262	INSURANCE-VEHICLE	1,813	2,007	2,389	2,007	2,400	
206-5-5026-304	MAINT-VEHICLES, EQUIPMENT				15,000	15,000	
206-5-5026-305	MAINT-VEHICLE FUEL	(6)	2,000		17,000	17,000	
206-5-5026-307	EQUIPMENT MAINTENANCE CHARGES	15,057	15,784	18,104	16,000	18,808	
206-5-5026-370	LEASE/RENTAL	140			50,000	50,000	<i>Purchase of Street Sweep, decal, safety features. Approved 4/18/16; 7 Year lease agreement</i>
206-5-5026-678	PRIOR YEAR ADJ-EXPENDITURES	15			-		
206-5-5026-755	OVERHEAD DUE GENERAL FUND	9,731	12,030	12,030	12,030	12,030	
206-5-9298-001	SALARIES-FULL TIME	134		90			
206-5-9298-042	RETIREMENT	14		7			
206-5-9298-043	WORKERS COMP			1			
206-5-9298-044	MEDICARE	2		0			
206-5-9298-046	LONG TERM DISABILITY	0					
206-5-9298-290	SVCS-DESIGN/STUDY						
TOTAL EXPENDITURES		\$ 84,186	\$ 136,549	\$ 68,797	\$ 257,345	\$ 227,046	

CITY OF SANTA PAULA
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REVENUE AND EXPENSE REPORT
OTHER FUNDS

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
227-SEWER COLLECTION FAC							
REVENUES							
227-4-7500-0761	SEWER COLLECTION FAC FEES	12,426	225,116	119,847	225,116	120,000	
227-4-7500-3010	INVESTMENT EARNINGS	259	3,500	155	3,500	155	
TOTAL REVENUES		\$ 12,685	\$ 228,616	\$ 120,002	\$ 228,616	\$ 120,155	
EXPENDITURES							
227-5-7501-707	TRANSFER COSTS TO SEWER			2,275	-		
227-5-9245-290	SVCS-DESIGN/STUDY	377			2,000		
227-5-9286-660	IMPROV OTHER THAN BLDGS-	37,487	1,159,907		1,159,907		
227-5-9298-660	IMPROV OTHER THAN BLDGS-		123,018		123,018		
TOTAL EXPENDITURES		\$ 37,864	\$ 1,282,925	\$ 2,275	\$ 1,284,925	\$ -	
228-STORM DRAIN FACILITIES							
REVENUES							
228-4-7500-0762	STORM DRAIN FACILITIES FEES	12,391		51,976	52,000	52,000	
228-4-7500-3010	INVESTMENT EARNINGS	330		213	200	200	
TOTAL REVENUES		\$ 12,720	\$ -	\$ 52,189	\$ 52,200	\$ 52,200	
EXPENDITURES							
228-5-5026-290	PROF/CONTR SVCS-OTHER			6,630			
228-5-9245-290	SVCS-DESIGN/STUDY	377		2,312			
TOTAL EXPENDITURES		\$ 377	\$ -	\$ 8,942	\$ -	\$ -	
229-TRAFFIC IMPACT FEE							
REVENUES							
229-4-7500-0759	TRAFFIC MITIGATION FEE	181,357	398,754	70,221	70,000	70,000	
229-4-7500-3010	INVESTMENT EARNINGS	1,431	1,500	2,009	2,000	2,000	
TOTAL REVENUES		\$ 182,788	\$ 400,254	\$ 72,230	\$ 72,000	\$ 72,000	
EXPENDITURES							
229-5-9245-290	SVCS-DESIGN/STUDY	377	-	2,237	-		
229-5-9285-660	IMPROV OTHER THAN BLDGS-	-	-	-	-		
229-5-9297-001	SALARIES-FULL TIME	-	-	179	-		
229-5-9297-042	RETIREMENT	-	-	14	-		
229-5-9297-043	WORKERS COMP	-	-	8	-		
229-5-9297-044	MEDICARE	-	-	3	-		
229-5-9297-046	LONG TERM DISABILITY	-	-	1	-		
TOTAL EXPENDITURES		\$ 377	\$ -	\$ 2,441	\$ -	\$ -	

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		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
280-STATE GAS TAX							
REVENUES							
280-4-5000-1200	STORMWATER DRAINAGE PERMITS						
280-4-5000-5020	SALES OF REPORTS, MAPS, & PUB	50		150		150	
280-4-5000-5038	MAIN STREET BANNER REQUESTS	3,080	2,500	1,400	1,680	1,400	
280-4-5000-5061	FILMING FEES-PERSONNEL REIMB	8,375	250	5,025	8,000	8,000	
280-4-5000-5063	MISC-DEPARTMENT REIMB	8,261	1,300	968	3,000	3,000	
280-4-5000-5085	REIMBURSEMENT FOR DAMAGES				-	-	
280-4-5000-6102	PRIOR YEAR ADJ REVENUE	(93,398)					
280-4-5000-6106	WORKERS COMP REIMB-MISC	1,579			-	-	
280-4-7500-3010	INVESTMENT EARNINGS	5,378	2,000	3,429	5,200	5,200	
280-4-7500-4020	GAS TAX 2105	180,488	144,354	173,956	190,843	190,843	
280-4-7500-4021	GAS TAX 2106	122,356	17,141	94,485	97,952	97,952	
280-4-7500-4022	GAS TAX 2107	232,424	177,373	237,831	265,015	265,015	
280-4-7500-4023	GAS TAX 2107.5	12,000	6,000	6,000	6,000	6,000	
280-4-7500-4025	HUT 2103 - HUTA	322,173	444,868	137,916	162,071	162,071	
280-4-7500-5063	MISC-DEPARTMENT REIMB	3,168			-	-	
280-4-7500-6300	SALE OF PROPERTY	5,170			-	-	
280-4-7500-7100	TRANSFER FROM GENERAL FUND	22,770			-	-	
280-4-7500-7281	TRANSFER FROM LTF	100,690	160,000	119,936	81,000	120,000	
TOTAL REVENUES		\$ 934,563	\$ 955,786	\$ 781,096	\$ 820,761	\$ 859,631	

**CITY OF SANTA PAULA
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REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
EXPENDITURES							
280-5-5021-001	SALARIES-FULL TIME	25,430	4,153	41,202	41,977	42,397	
280-5-5021-003	SALARIES-OVERTIME	692	500	3,478	4,000	4,000	
280-5-5021-021	CAR ALLOWANCE	169	504	164	504	504	
280-5-5021-041	CAFETERIA ALLOWANCE	3,354	4,152	3,409	4,152	4,152	
280-5-5021-042	RETIREMENT	4,206	9,808	9,909	10,730	10,837	
280-5-5021-043	WORKERS COMP	655	894	1,294	1,585	1,601	
280-5-5021-044	MEDICARE	412	672	644	685	692	
280-5-5021-046	LONG TERM DISABILITY	83	183	119	189	191	
280-5-5021-049	CELL PHONE ALLOWANCE	48	144	205	144	144	
280-5-5021-120	SUPPLIES-OFFICE	272	-	73	300	300	
280-5-5021-171	MINOR EQUIPMENT-OFFICE	108	306	282	200	200	
280-5-5021-209	PROF/CONTR SVCS-OTHER	(15,160)	900	21,681	1,000	1,000	<i>This was high FY 15/16 for parking</i>
280-5-5021-230	LEGAL ADVERTISING	684	194	192	500	500	
280-5-5021-305	MAINT-VEHICLE FUEL	248	200	280	200	200	
280-5-5022-001	SALARIES-FULL TIME	151,828	172,229	145,157	170,937	172,646	
280-5-5022-002	SALARIES-PART TIME	180	-		30,000	30,000	<i>Would like to add 2 part-time Facility Attendants to clean downtown \$45,406</i>
280-5-5022-003	SALARIES-OVERTIME	40,693	50,000	40,077	50,000	50,000	
280-5-5022-041	CAFETERIA ALLOWANCE	33,200	43,901	31,279	43,901	43,901	
280-5-5022-042	RETIREMENT	22,838	34,214	35,226	37,438	37,812	
280-5-5022-043	WORKERS COMP	27,932	45,286	47,690	36,951	37,321	
280-5-5022-044	MEDICARE	3,074	3,901	3,133	3,142	3,173	
280-5-5022-046	LONG TERM DISABILITY	561	778	539	769	777	
280-5-5022-048	CLOTHING ALLOWANCE	1,441	1,906	1,419	1,906	1,906	
280-5-5022-049	CELL PHONE ALLOWANCE	998	990	982	990	990	
280-5-5022-103	DUES & SUBSCRIPTIONS	120	50	150	500	500	
280-5-5022-121	SUPPLIES-CLOTHING/UNIFORMS	1,093	1,500	264	2,000	1,500	
280-5-5022-123	SUPPLIES-SHOP & FIELD	40,379	30,000	38,736	35,000	40,000	
280-5-5022-124	SUPPLIES-SAFETY	4,448	200	589	500	500	
280-5-5022-175	MINOR EQUIPMENT-COMPUTER	224			-	-	
280-5-5022-202	PROF/CONTR SVCS-LANDSCAPE	22,450	20,000	28,015	30,000	30,000	
280-5-5022-209	PROF/CONTR SVCS-OTHER	24,551	30,000	26,705	30,000	30,000	
280-5-5022-213	PROF/CONTR SVCS-WEED ABA			16			

**CITY OF SANTA PAULA
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REVENUE AND EXPENSE REPORT
OTHER FUNDS**

		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
280-5-5022-214	PROF/CONTR SVCS-MEDICAL	85			-	-	
280-5-5022-222	PROF/CONTR SVCS-SIGNAL MAINT	37,234	40,000	46,061	40,000	50,000	
280-5-5022-223	PROF/CONTR SVCS-TREE TRIMMING	28,361	30,000	29,508	30,000	30,000	
280-5-5022-225	PROF/CONTR SVCS-SIGNS	80					
280-5-5022-285	UTILITY-STREET LIGHTING	245,732	220,000	220,276	220,000	220,000	
280-5-5022-301	MAINT-BLDGS & IMPROVEMENTS	57	840	330	840	800	
280-5-5022-304	MAINT-VEHICLES, EQUIPMENT	3,824		3,047	5,000	5,000	
280-5-5022-305	MAINT-VEHICLE FUEL	9,069	8,500	6,095	8,500	8,500	
280-5-5022-307	EQUIPMENT MAINTENANCE CHARGES	56,465	59,190	69,389	71,925	70,532	
280-5-5022-352	TRAINING/WORKSHOPS/MEETINGS	1,041	1,000	404	1,000	1,000	
280-5-5022-370	LEASE/RENTAL	23,808	10,200	34,855	10,200	20,000	
280-5-5022-610	EQUIPMENT-NEW	8,299	35,000		-	-	
280-5-5022-678	PRIOR YEAR ADJ EXPENDITURES	65			-	-	
280-5-5022-755	OVERHEAD DUE GENERAL FUND	80,000	160,578	160,578	160,578	160,578	
TOTAL EXPENDITURES		\$ 891,331	\$ 1,022,873	\$ 1,053,451	\$ 1,088,243	\$ 1,114,154	
281-LOCAL TRANSPORTATION TDA							
REVENUES							
281-4-5000-0230	SB 821-TDA ARTICLE 8A	651,692	509,044	509,044	525,022	525,022	
281-4-5000-5020	SALES REPORTS, MAPS & PUB	150	-	400	-	-	
281-4-7500-3010	INVESTMENT EARNINGS	2,645	2,000	3,808	2,000	2,000	
TOTAL REVENUES		\$ 654,486	\$ 511,044	\$ 513,252	\$ 527,022	\$ 527,022	
EXPENDITURES							
281-5-5022-002	SALARIES-PART TIME			468			
281-5-5022-123	SUPPLIES-SHOP & FIELD	821			3,000	3,000	
281-5-5022-209	PROF/CONTR SVCS-OTHER	51,138	60,000	54,471	60,000	60,000	
281-5-5022-293	PERMITTING	699	1,000		1,000	1,000	
281-5-5025-753	TRANSFER TO LTF/TDA	100,690	121,522	155,936	121,522	121,522	
281-5-5025-755	OVERHEAD DUE GENERAL FUND		21,981	21,981	21,981	21,981	
TOTAL EXPENDITURES		\$ 153,349	\$ 204,503	\$ 232,856	\$ 207,503	\$ 207,503	
282-LOCAL TRANS TDA ART 3							
REVENUES							
282-4-5000-0231	LTF-ARTICLE 3	6,489			6,000	6,000	
282-4-5000-3010	INVESTMENT EARNINGS	6		10	10	10	
TOTAL REVENUES		\$ 6,495	\$ -	\$ 10	\$ 6,010	\$ 6,010	

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		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
EXPENDITURES							
282-5-5022-123	SUPPLIES-SHOP & FIELD	2,962		5,976	6,010	6,010	
TOTAL EXPENDITURES		\$ 2,962	\$ -	\$ 5,976	\$ 6,010	\$ 6,010	
305-BEV CONTAINER RECYCLING							
REVENUES							
305-4-5000-4049	DEPT OF CONSERVATION-RECYCLE	8,132	8,132	8,282	8,200	8,200	GRANT
305-4-7500-3010	INVESTMENT EARNINGS	24		6	10	10	
TOTAL REVENUES		\$ 8,156	\$ 8,132	\$ 8,288	\$ 8,210	\$ 8,210	
EXPENDITURES							
305-5-5052-209	PROF/CONTR SVCS-OTHER	3,327	5,000	2,889	5,000	5,000	
TOTAL EXPENDITURES		\$ 10,881	\$ 8,132	\$ 2,889	\$ 5,500	\$ 5,000	
312-CA USED OIL BLOCK GRANT							
REVENUES							
312-4-5000-4242	CA USED OIL RECYCLING GRANT	8,593	9,000		9,000	9,000	GRANT
312-4-7500-3010	INVESTMENT EARNINGS	44		45	-		
TOTAL REVENUES		\$ 8,637	\$ 9,000	\$ 45	\$ 9,000	\$ 9,000	
EXPENDITURES							
312-5-5011-001	SALARIES-FULL TIME	396		126			
312-5-5011-003	SALARIES-OVERTIME	1,192	300	243			
312-5-5011-042	RETIREMENT	34		18			
312-5-5011-043	WORKERS COMP	1		2	-		
312-5-5011-044	MEDICARE	17		3	-		
312-5-5011-046	LONG TERM DISABILITY	1		1	-		
312-5-5026-209	PROF/CONTR SVCS-OTHER		2,000	-	2,000	2,000	
312-5-5052-173	MINOR EQUIPMENT-SHOP & FIELD		200		200	200	
312-5-5052-209	PROF/CONTR SVCS-OTHER	6,681	4,500	936	7,000	7,000	
312-5-5052-231	MISC ADVERTISING/PROMO	4,984	2,000	984	2,100	2,100	
TOTAL EXPENDITURES		\$ 13,305	\$ 9,000	\$ 2,312	\$ 11,300	\$ 11,300	

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		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
500-HILLSBOROUGH OPEN SPACE							
REVENUES							
500-4-5000-0065	HILLSBOROUGH OPEN SPACE MAINT	10,590	10,650	6,086	10,650	10,650	
500-4-7500-0055	INTEREST & PENALTIES-TAXES	1	2	3	3	3	
500-4-7500-3010	INVESTMENT EARNINGS	3					
TOTAL REVENUES		\$ 10,594	\$ 10,652	\$ 6,089	\$ 10,653	\$ 10,653	
EXPENDITURES STREETS, HILLSBOROUGH OPEN SPACE							
500-5-5028-001	SALARIES-FULL TIME	44			-		
500-5-5028-042	RETIREMENT	10			-		
500-5-5028-043	WORKERS COMP	7			-		
500-5-5028-044	MEDICARE	1			-		
500-5-5028-046	LONG TERM DISABILITY	0			-		
500-5-5028-202	PROF/CONTR SVCS-LANDSCAPE	6,160	3,600	3,925	3,600	3,600	
500-5-5028-209	PROF/CONTR SVCS-OTHER	1,194	1,080	1,125	1,080	1,080	
500-5-5028-223	PROF/CONTR SVCS-TREE TRIMMING		2,500	1,904	2,500	2,500	
500-5-5028-280	UTILITY-ELECTRIC	1,953	2,100	4,233	2,100	2,100	
TOTAL EXPENDITURES		\$ 9,368	\$ 9,280	\$ 11,187	\$ 9,280	\$ 9,280	
503-GHAD-GEO HAZ ABATE DIST							
REVENUES							
503-4-5000-0066	GHAD-GEO HAZ ABATEMENT DIST	105,772	105,000	102,106	105,000	105,000	
503-4-7500-0055	INTEREST & PENALTIES-TAXES	9	10	29	10	30	
503-4-7500-3010	INVESTMENT EARNINGS	512	450	367	450	450	
TOTAL REVENUES		\$ 106,293	\$ 105,460	\$ 102,502	\$ 105,460	\$ 105,480	
EXPENDITURES GHAD-GEO HAZ ABATE DIST							
503-5-5029-001	SALARIES-FULL TIME	46		31	-		
503-5-5029-042	RETIREMENT			14	-		
503-5-5029-043	WORKERS COMP			4	-		
503-5-5029-044	MEDICARE			1	-		
503-5-5029-046	LONG TERM DISABILITY			0	-		
503-5-5029-209	PROF/CONTR SVCS-OTHER	31,082	65,000	10,260	65,000	65,000	
503-5-5029-230	LEGAL ADVERTISING	115					
503-5-5029-241	PRINTING & BINDING	139					
503-5-5029-301	MAINT-BLDGS & IMPROVEMEN		100,000		100,000	100,000	
503-5-5029-517	ADVANCED PAYMENTS	48,747	48,747	45,854	48,747	48,747	
TOTAL EXPENDITURES		\$ 80,129	\$ 213,747	\$ 56,164	\$ 213,747	\$ 213,747	

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610-SEWER							
REVENUES							
610-4-5000-1200	SEWER DRAINAGE PERMITS	187		2,623		500	
610-4-5000-5020	SALES OF REPORTS, MAPS &			727			
610-4-5000-5063	MISC-DEPARTMENT REIMB	11,970	2,000	2,275	2,000	3,700	
610-4-5000-5210	SEWER SERVICE CHARGES	11,179,554	11,000,000	10,766,124	10,760,000	10,760,000	
610-4-5000-5211	SEWER REVENUE REBATE			(340,000)	(600,000)	(600,000)	
610-4-5000-5220	SEWER CONNECTION FEE	74,394	33,000	103,325	75,000	75,000	
610-4-5000-6106	WORKERS' COMP REIMB-MISC.				-		
610-4-7500-0010	PROPERTY TAXES-LIENS	9,046	7,200	7,196	6,500	6,500	
610-4-7500-0055	INTEREST & PENALTIES-TAXES				-		
610-4-7500-3010	INVESTMENT EARNINGS	14,019	15,000	29,014	45,000	45,000	
610-4-7500-5099	SUSPENSE-REVENUE	146,838			-		
610-4-7500-6300	SALE OF PROPERTY	180,000			-		
610-4-7500-7227	TRANSFER FM SEWER COLLECT				-		
TOTAL REVENUES		\$ 11,616,009	\$ 11,057,200	\$ 10,571,284	\$ 10,288,500	\$ 10,290,700	
EXPENDITURES							
610-5-5061-001	SALARIES-FULL TIME	21,861	26,373	26,373	28,012	28,012	
610-5-5061-003	SALARIES-OVERTIME	1,252	1,500	1,500	1,500	1,500	
610-5-5061-041	CAFETERIA ALLOWANCE	2,881	2,744	3,384	2,744	2,744	
610-5-5061-042	RETIREMENT	2,846	2,369	4,803	2,666	2,666	
610-5-5061-043	WORKERS COMP	493	655	871	662	662	
610-5-5061-044	MEDICARE	349	422	432	446	446	
610-5-5061-046	LONG TERM DISABILITY	67	119	71	126	126	
610-5-5061-049	CELL PHONE ALLOWANCE			104			
610-5-5061-120	SUPPLIES-OFFICE	272		73	-		
610-5-5061-129	SUPPLIES-OTHER	76	300		300	300	
610-5-5061-203	PROF/CONTR SVCS-LEGAL	150,502	40,000	17,170	40,000	40,000	
610-5-5061-209	PROF/CONTR SVCS-OTHER	9,615	8,600	6,905	8,600	8,600	
610-5-5061-230	LEGAL ADVERTISING	663	1,000		1,000	1,000	
610-5-5061-231	MISC ADVERTISING/PROMO	135	500		500	500	
610-5-5061-261	INSURANCE-PUBLIC LIABILITY	161,813	125,000	112,016	140,569	140,569	
610-5-5061-280	UTILITY-ELECTRIC	97,688	100,000	77,883	100,000	100,000	
610-5-5061-281	UTILITY-GAS	835	1,500	5,015	5,000	5,000	
610-5-5061-282	UTILITY-TELEPHONE	1,543	1,700	1,474	1,700	1,700	
610-5-5061-301	MAINT-BLDGS & IMPROVEMENT	57		111	500		
610-5-5061-305	MAINT-VEHICLE FUEL	248	200	270	200	200	
610-5-5061-370	LEASE/RENTAL	8,963		6,257	2,000		

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610-5-5061-678	PRIOR YEAR ADJ-EXPENDITURES	2,640					
610-5-5063-001	SALARIES-FULL TIME	57,673	51,381	54,498	50,345	50,345	
610-5-5063-003	SALARIES-OVERTIME	2,059	3,000	2,717	3,000	3,000	
610-5-5063-021	CAR ALLOWANCE	1,862	1,764	1,851	1,764	1,764	
610-5-5063-041	CAFETERIA ALLOWANCE	5,207	4,930	5,173	4,930	4,930	
610-5-5063-042	RETIREMENT	20,509	26,035	26,149	28,599	28,599	
610-5-5063-043	WORKERS COMP	3,126	4,103	3,707	5,088	5,088	
610-5-5063-044	MEDICARE	946	849	1,086	857	857	
610-5-5063-046	LONG TERM DISABILITY	228	224	209	226	226	
610-5-5063-049	CELL PHONE ALLOWANCE	532	504	557	504	504	
610-5-5063-101	POSTAGE	22			-		
610-5-5063-123	SUPPLIES-SHOP & FIELD	11,232	12,000	10,595	12,000	12,000	
610-5-5063-171	MINOR EQUIPMENT-OFFICE		306	282	-		
610-5-5063-175	MINOR EQUIPMENT-COMPUTER	972			-		
610-5-5063-203	PROF/CONTR SVCS-LEGAL	(33,577)			-		
610-5-5063-209	PROF/CONTR SVCS-OTHER	477,444	360,000	1,362,755	360,000	360,000	
610-5-5063-223	PROF/CONTR SVCS TREE-TRIMMING	24,900	15,000	-	15,000	15,000	
610-5-5063-228	SEWER TREATMENT-O & M CONTR	1,551,821	1,819,528	1,400,674	1,800,000	1,800,000	
610-5-5063-231	MISC ADVERTISING/PROMO	953	1,000	408	1,000	1,000	
610-5-5063-262	INSURANCE-VEHICLE	36	40		40	40	
610-5-5063-263	INSURANCE-BLDING/PROPE			258,496	259,000	259,000	
610-5-5063-280	UTILITY-ELECTRIC	411,923	400,000	334,767	400,000	400,000	
610-5-5063-281	UTILITY-GAS	92	150	14	150	150	
610-5-5063-293	PERMITTING	37,620	30,000	39,558	40,000	40,000	
610-5-5063-305	MAINT-VEHICLE FUEL	439	900		900	900	
610-5-5063-307	EQUIPMENT MAINTENANCE CHARGES	5,647	-	6,939	4,000	4,000	
610-5-5063-352	TRAINING/WORKSHOPS/MEETINGS	319	414	276	720	720	
610-5-5063-503	INTEREST EXPENSE	3,148,350			-	-	
610-5-5063-505	COUNTY-PROPERTY TAX	3,066	4,000	1,414	4,000	4,000	
610-5-5063-610	EQUIPMENT-NEW	211,330			-	-	
610-5-5065-201	PROF/CONTR SVCS-FINANCIAL	227	2,000	7,884	8,000	8,000	

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610-5-5065-209	PROF/CONTR SVCS-OTHER	5,350	7,550	3,990	7,550	7,550	
610-5-5065-511	PRINCIPAL DUE BOND HOLDERS	-	1,770,000	1,990,000	985,000	985,000	
610-5-5065-512	INTEREST DUE BOND HOLDERS	1,213,726	3,098,070	3,098,070	3,882,731	3,882,731	
610-5-5065-751	TRANSFER COSTS TO WW RECLAM	177,170	181,882	181,882	194,616	194,616	
610-5-5065-755	OVERHEAD DUE GENERAL FUND	500,000	746,763	746,763	746,763	746,763	<i>These need to be recalculated</i>
610-5-7501-675	DEPRECIATION EXPENSE	996,230	1,200,000	1,200,000	1,200,000	1,200,000	
610-5-7501-676	UNAMORTIZED CHARGE-BOND	982,026	9,460	9,460	990,000	990,000	
610-5-7501-677	WRITE OFFS/UNCOLLECTIBLES	4,601	2,000	(1,115)	2,000	2,000	
TOTAL EXPENDITURES		\$ 10,288,860	\$ 10,066,835	\$ 11,013,770	\$ 11,345,311	\$ 11,342,811	
620-WATER							
REVENUES							
620-4-5000-5020	SALES OF REPORTS, MAPS & PUB	350	100	5,322	100	2,000	
620-4-5000-5063	MISC-DEPARTMENT REIMB	2,211	1,500	3,301	3,000	13,500	<i>RECOLOGY VENTURA-RENT</i>
620-4-5000-5085	REIMBURSEMENT FOR DAMAGES	2,403	2,500	1,274	2,500	1,400	
620-4-5000-5310	WATER SERVICE CHARGES	7,634,838	7,700,000	6,935,764	7,500,000	7,500,000	
620-4-5000-5320	DISCONTINUANCE FEE	79,360	76,500	80,740	76,500	82,000	
620-4-5000-5321	UTILITY APPLICATION FEE	7,006	7,000	6,906	7,000	7,300	
620-4-5000-5323	WATER CAPITAL FACILITY CHARGE	119,747	74,000	93,635	74,000	95,000	
620-4-5000-5325	WATER/METER/HYDRANT INSTALL	9,699	9,000	9,485	9,000	9,000	
620-4-7500-0010	PROPERTY TAXES-LIENS	3,058	3,800	4,342	3,800	4,000	
620-4-7500-3010	INVESTMENT EARNINGS	25,750	26,000	36,704	36,000	36,000	
620-4-7500-5063	MISC-DEPARTMENT REIMB	5,111			-		
620-4-7500-5082	EMPLOYEE GARNISHMENT CHARGES	8		37	-	380	
620-4-7500-6100	MISCELLANEOUS			(0)	-		
620-4-7500-6101	CASH OVER/SHORT	398		12			
620-4-7500-6106	WORKER'S COMP REIMB-MISC			219	-		
620-4-7500-6202	BOND PREMIUM	61,861			-		
620-4-7500-6300	SALE OF PROPERTY & WATER	109,000	109,000	109,000	109,000	109,000	
620-4-7500-7600	TRANSFER FROM REFUSE FUND		181,882		-		
620-4-7500-7610	TRANSFER FROM SEWER FUND	177,170		177,950	194,616	194,616	
TOTAL REVENUES		\$ 8,237,970	\$ 8,191,282	\$ 7,464,691	\$ 8,015,516	\$ 8,054,196	

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EXPENDITURES							
620-5-5071-001	SALARIES-FULL TIME	38,175	52,746	51,812	56,025	56,025	
620-5-5071-003	SALARIES-OVERTIME	973	1,000	1,606			
620-5-5071-041	CAFETERIA ALLOWANCE	8,002	5,488	11,546	5,488	5,488	
620-5-5071-042	RETIREMENT	5,232	4,738	8,056	5,333	5,333	
620-5-5071-043	WORKERS COMP	1,351	2,572	3,142	3,717	3,717	
620-5-5071-044	MEDICARE	636	844	1,019	893	893	
620-5-5071-046	LONG TERM DISABILITY	105	237	157	253	253	
620-5-5071-049	CELL PHONE ALLOWANCE	-	-	231	-	-	
620-5-5071-120	SUPPLIES-OFFICE	3,411	3,000	1,182	3,000	3,000	
620-5-5071-123	SUPPLIES-SHOP & FIELD	104			-	-	
620-5-5071-129	SUPPLIES-OTHER	76			-	-	
620-5-5071-171	MINOR EQUIPMENT-OFFICE	107			-	-	
620-5-5071-203	PROF/CONTR SVCS-LEGAL		500	150	500	500	
620-5-5071-209	PROF/CONTR SVCS-OTHER	29,847	12,500	1,325	12,500	1,200	
620-5-5071-230	LEGAL ADVERTISING	1,326		-	-	-	
620-5-5071-231	MISC-ADVERTISING/PROMO	986		-	-	-	
620-5-5071-261	INSURANCE-PUBLIC LIABILITY	118,844	112,016	112,016	140,569	140,569	
620-5-5071-262	INSURANCE-VEHICLE	218	241	287	241	300	
620-5-5071-280	UTILITY-ELECTRIC	341,553	300,000	286,931	300,000	300,000	
620-5-5071-281	UTILITY-GAS	1,286	1,500	1,680	1,500	1,700	
620-5-5071-282	UTILITY-TELEPHONE	12,281	13,500	12,327	13,500	13,500	
620-5-5071-301	MAINT-BLDGS & IMPROVEMENTS	57	-	192	700	700	
620-5-5071-305	MAINT-VEHICLE FUEL	372	300	316	300	300	
620-5-5071-352	TRAINING/WORKSHOPS/MEETINGS	40	-	255	500	500	
620-5-5071-370	LEASE/RENTAL	40,012	-	35,801	40,000	40,000	<i>PW office rental</i>
620-5-5071-678	PRIOR YEAR ADJ EXPENDITURES	296		-	-	-	
620-5-5072-001	SALARIES-FULL TIME	378,648	412,502	396,282	410,805	410,805	<i>Would like to add 2 water meter readers at \$134,446</i>
620-5-5072-003	SALARIES-OVERTIME	35,479	30,000	30,544	30,000	30,000	

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620-5-5072-021	CAR ALLOWANCE	889	882	869	882	882	
620-5-5072-041	CAFETERIA ALLOWANCE	93,397	101,242	94,383	101,242	101,242	
620-5-5072-042	RETIREMENT	126,061	159,470	140,801	170,357	170,357	
620-5-5072-043	WORKERS COMP	63,807	79,585	38,906	85,711	85,711	
620-5-5072-044	MEDICARE	6,976	7,542	8,250	7,503	7,503	
620-5-5072-046	LONG TERM DISABILITY	1,530	1,869	1,508	1,848	1,848	
620-5-5072-048	CLOTHING ALLOWANCE	3,937	4,289	3,981	4,289	4,289	
620-5-5072-049	CELL PHONE ALLOWANCE	1,252	1,242	1,254	1,242	1,242	
620-5-5072-101	POSTAGE		400	-	400	400	
620-5-5072-103	DUES & SUBSCRIPTIONS	2,444	2,700	4,223	5,000	5,000	
620-5-5072-120	SUPPLIES-OFFICE	842	800	833	900	900	
620-5-5072-121	SUPPLIES-CLOTHING/UNIFORMS	989	1,000	929	1,000	1,000	
620-5-5072-123	SUPPLIES-SHOP & FIELD	12,561	12,700	12,650	13,200	13,000	
620-5-5072-124	SUPPLIES-SAFETY	4,378	4,000	2,620	4,000	3,000	
620-5-5072-171	MINOR EQUIPMENT-OFFICE	716		-	-	-	
620-5-5072-173	MINOR EQUIPMENT-SHOP & FIELD	17,248	12,200	12,171	12,200	12,200	
620-5-5072-202	PROF/CONTR SVCS-LANDSCAPE	12,860	12,840	12,840	14,000	13,000	
620-5-5072-207	PROF/CONTR-COMPUTER/SOFTWARE		2,200	-	2,200	-	
620-5-5072-209	PROF/CONTR SVCS-OTHER	62,580	88,500	88,116	90,000	90,000	
620-5-5072-214	PROF/CONTR SVCS-MEDICAL	425	350	170	350	350	
620-5-5072-223	PROF/CONTR SVCS-TREE TRIMMING	7,141	20,000	10,000	20,000	20,000	
620-5-5072-227	TEMPORARY LABOR	2,787		-	-	-	
620-5-5072-231	MISC-ADVERTISING/PROMO	1,948		697	-	-	
620-5-5072-233	PROF/CONTR SVCS-BACKFLOW	10,138	12,600	14,469	15,000	15,000	
620-5-5072-262	INSURANCE-VEHICLE	127	141	168	141	200	
620-5-5072-282	UTILITY-TELEPHONE	4,557	2,650	2,743	2,650	3,000	
620-5-5072-293	PERMITTING	1,100	8,495	1,210	8,495	1,300	
620-5-5072-301	MAINT-BLDGS & IMPROVEMENTS	4,159	5,000	4,537	5,000	5,000	
620-5-5072-304	MAINT-VEHICLES, EQUIPMENT	(5,043)	300	876	5,000	1,000	
620-5-5072-305	MAINT-VEHICLE FUEL	22,292	20,000	19,796	20,000	20,000	
620-5-5072-307	EQUIPMENT MAINTENANCE CHARGES	67,758	76,948	76,867	86,310	84,638	
620-5-5072-309	MAINT-MINOR EQUIPMENT	249	2,000	2,000	2,000	2,000	
620-5-5072-310	MAINTENANCE-T & D MAINS	54,714	40,000	39,723	40,000	40,000	
620-5-5072-311	MAINTENANCE-SERVICES	28,164	66,800	66,384	66,800	66,800	
620-5-5072-312	MAINTENANCE-HYDRANTS	18,946	5,000	13,077	15,000	15,000	
620-5-5072-313	MAINTENANCE-METERS	1,943	-	14	-	-	
620-5-5072-314	MAINTENANCE-SUPPLY FACILITY	261	4,000	1,485	4,000	2,000	
620-5-5072-315	MAINT-BOOSTER PUMPING FACILITY		555	-	555	555	

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620-5-5072-316	MAINTENANCE-STORAGE FACILITY	214	4,000	44	4,000	4,000	
620-5-5072-352	TRAINING/WORKSHOPS/MEETINGS	625	2,500	2,148	2,500	2,500	
620-5-5072-360	EDUCATIONAL REIMBURSEMENT		3,000	-	3,000	3,000	
620-5-5072-505	COUNTY-PROPERTY TAX	18,583	19,000	29	19,000	19,000	
620-5-5072-610	EQUIPMENT-NEW		100,000	-	40,000	40,000	<i>Customer Svc Truck</i>
620-5-5073-001	SALARIES-FULL TIME	181,770	188,900	181,454	190,681	190,681	
620-5-5073-003	SALARIES-OVERTIME	31,183	25,000	28,219	30,000	30,000	
620-5-5073-021	CAR ALLOWANCE	889	882	869	882	882	
620-5-5073-041	CAFETERIA ALLOWANCE	35,685	35,390	34,769	35,390	35,390	
620-5-5073-042	RETIREMENT	53,091	71,113	66,249	79,384	79,384	
620-5-5073-043	WORKERS COMP	30,798	39,009	17,392	39,850	39,850	
620-5-5073-044	MEDICARE	3,479	3,307	4,029	3,329	3,329	
620-5-5073-046	LONG TERM DISABILITY	794	853	764	859	859	
620-5-5073-048	CLOTHING ALLOWANCE	1,441	1,430	1,419	1,430	1,430	
620-5-5073-049	CELL PHONE ALLOWANCE	1,463	1,452	1,462	1,452	1,452	
620-5-5073-101	POSTAGE	60		51	100	-	
620-5-5073-103	DUES & SUBSCRIPTIONS	4,036	4,450	3,152	4,450	4,450	
620-5-5073-120	SUPPLIES-OFFICE	79	50	154	100	100	
620-5-5073-121	SUPPLIES-CLOTHING/UNIFORMS	1,483	1,750	759	1,750	1,750	
620-5-5073-123	SUPPLIES-SHOP & FIELD	7,000	15,000	1,318	15,000	15,000	
620-5-5073-124	SUPPLIES-SAFETY	794	700	656	700	700	
620-5-5073-171	MINOR EQUIPMENT-OFFICE	716	308	282	200	300	
620-5-5073-173	MINOR EQUIPMENT-SHOP & FIELD	138	3,800	404	3,800	3,800	
620-5-5073-175	MINOR EQUIPMENT-COMPUTER	972		-	-		
620-5-5073-209	PROF/CONTR SVCS-OTHER	6,112	10,000	13,605	20,000	15,000	
620-5-5073-231	MISC-ADVERTISING/PROMO	1,082		272	-	-	
620-5-5073-241	PRINTING & BINDING-EXTERNAL	6,584	5,292	4,190	6,000	6,000	
620-5-5073-282	UTILITY-TELEPHONE		450	-	450	450	
620-5-5073-293	PERMITTING	19,123	20,000	19,705	20,000	20,000	
620-5-5073-301	MAINT-BLDGS & IMPROVEMENTS		-	219	-	-	
620-5-5073-304	MAINT-VEHICLES, EQUIPMENT		-	512	-	-	
620-5-5073-305	MAINT-VEHICLE FUEL	8,075	8,300	4,808	8,300	8,300	
620-5-5073-306	MAINTENANCE-SCADA	2,102	14,500	-	14,500	14,500	
620-5-5073-309	MAINT-MINOR EQUIPMENT	113		-	-	-	
620-5-5073-314	MAINTENANCE-SUPPLY FACILITY	12,629	10,000	2,396	10,000	3,000	
620-5-5073-315	MAINT-BOOSTER PUMPING FACILITY	927	2,300	737	2,300	1,000	
620-5-5073-316	MAINTENANCE-STORAGE FACILITY	1,125	1,500	1,152	1,500	1,500	
620-5-5073-317	WATER TREATMENT-CHEMICALS	33,235	35,000	24,574	35,000	35,000	

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		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
620-5-5073-318	WATER TREATMENT-COMPLIANCE	24,024	20,000	26,042	20,000	20,000	
620-5-5073-319	MAINT-WATER TREATMENT EQUIP	7,951	6,000	15,605	6,000	6,000	
620-5-5073-352	TRAINING/WORKSHOPS/MEETINGS	755	900	605	900	900	
620-5-5073-370	LEASE/RENTAL	11,865	11,900	11,865	11,900	12,000	
620-5-5073-516	WATER REPLENISHMENT CHARGE	502,312	627,182	486,696	690,277	690,277	
620-5-5075-201	PROF/CONTR SVCS-FINANCIAL	147	325	144	325	325	
620-5-5075-209	PROF/CONTR SVCS-OTHER	(17,264)	2,350	1,995	2,350	2,350	
620-5-5075-511	PRINCIPAL DUE BOND HOLDERS		1,420,000	1,420,000	1,720,000	1,720,000	
620-5-5075-512	INTEREST DUE BOND HOLDERS	2,513,917	2,481,950	2,481,950	2,400,400	2,400,400	
620-5-5075-513	DUE PARK WATER	73,000	73,000	73,000	73,000	73,000	
620-5-5075-674	PENSION EXP-GASB 68	(35,517)		-	-	-	
620-5-5075-755	OVERHEAD DUE GENERAL FUND	527,000	281,153	281,153	281,153	281,153	
620-5-7501-675	DEPRECIATION EXPENSE	1,157,990	1,200,000	1,200,000	1,200,000	1,200,000	
620-5-7501-676	UNAMORTIZED CHARGE-BOND	77,557	77,600	77,600	77,600	77,600	
620-5-7501-677	WRITE OFFS/UNCOLLECTIBLES	3,379	3,000	(819)	3,000	3,000	
TOTAL EXPENDITURES		\$ 6,967,061	\$ 8,546,580	\$ 8,129,033	\$ 8,915,909	\$ 8,872,810	
621-WATER IN-LIEU							
REVENUES							
621-4-5000-5322	WATER IN-LIEU FEE	65,307	25,000	79,722	25,000	30,000	
621-4-7500-3010	INVESTMENT EARNINGS	2,037	2,000	2,833	2,000	3,000	
TOTAL REVENUES		\$ 67,344	\$ 27,000	\$ 82,555	\$ 27,000	\$ 33,000	
EXPENDITURES							
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ -	\$ -	
702-EQUIPMENT MAINTENANCE							
REVENUES							
702-4-5000-5063	MISC-DEPARTMENT REIMB	22,651	29,287	15,309	16,000	16,000	
702-4-5000-5066	EQUIP MAINT CHGS-GENERAL FUND	231,508	262,899	262,898	302,085	296,232	
702-4-5000-5067	EQUIP MAINT CHGS-GAS TAX	56,465	64,121	64,120	71,925	70,532	
702-4-5000-5069	EQUIP MAINT CHGS-WATER FUND	67,758	83,359	83,359	86,310	84,638	
702-4-5000-5070	EQUIP MAINT CHGS-Storm water	15,057	17,099	17,099	19,180	18,808	
702-4-5000-5071	EQUIP MAINT CHGS-WASTEWATER	5,646		6,439			
702-4-5000-6106	WORKER'S COMP REIMB-MISC.	9,034		-			
702-4-5000-6300	SALE OF PROPERTY	390		-			
TOTAL REVENUES		\$ 408,510	\$ 456,765	\$ 449,224	\$ 495,500	\$ 486,210	

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		FY 14-15 ACTUALS	FY 15-16 BUDGET	FY 15-16 ESTIMATED	FY 16-17 DEPT REQUEST	FY 16-17 FINANCE	Description of Activity
EXPENDITURES							
702-5-5041-001	SALARIES-FULL TIME	115,935	151,901	141,009	148,286	148,286	
702-5-5041-003	SALARIES-OVERTIME	4,022	3,500	3,999	4,000	4,000	
702-5-5041-041	CAFETERIA ALLOWANCE	24,511	32,926	32,549	32,926	32,926	
702-5-5041-042	RETIREMENT	24,441	33,899	35,434	36,813	36,813	
702-5-5041-043	WORKERS COMP	18,778	22,766	28,054	32,161	32,161	
702-5-5041-044	MEDICARE	1,976	2,701	2,808	2,632	2,632	
702-5-5041-045	UNEMPLOYMENT			-	-	-	
702-5-5041-046	LONG TERM DISABILITY	467	690	560	668	668	
702-5-5041-048	CLOTHING ALLOWANCE	1,056	1,430	1,419	1,430	1,430	
702-5-5041-103	DUES & SUBSCRIPTIONS	38	350	1,650	3,600	3,600	
702-5-5041-120	SUPPLIES-OFFICE		100	118	100	100	
702-5-5041-121	SUPPLIES-CLOTHING/UNIFORMS	3,632	800	3,676	3,500	3,500	
702-5-5041-123	SUPPLIES-SHOP & FIELD	20,173	20,000	18,953	20,000	20,000	
702-5-5041-124	SUPPLIES-SAFETY	990	500	2,344	2,000	2,000	
702-5-5041-171	MINOR EQUIPMENT-OFFICE		306	282	5,000	5,000	
702-5-5041-173	MINOR EQUIPMENT-SHOP & FIELD	5,008	3,500	2,043	9,000	9,000	
702-5-5041-209	PROF/CONTR SVCS-OTHER	1,717	1,694	825	2,000	2,000	
702-5-5041-227	PROF/CONTR-TEMP PERSONNEL	36,160		-	-	-	
702-5-5041-250	PROF/CONTR SVCS-HAZMAT	3,267	2,500	1,664	3,000	3,000	
702-5-5041-282	UTILITY-TELEPHONE	224	225	165	225	225	
702-5-5041-301	MAINT-BLDGS & IMPROVEMENTS	663		138	1,200	1,000	
702-5-5041-304	MAINT-VEHICLES, EQUIPMENT	135,514	138,000	138,018	150,000	140,000	
702-5-5041-305	MAINT-VEHICLE FUEL	817	500	698	725	725	
702-5-5041-309	MAINT-MINOR EQUIPMENT	341	350	1,179	290	1,200	
702-5-5041-352	TRAINING/WORKSHOPS/MEETING	481	3,000	3,135	3,000	3,000	
702-5-5041-610	EQUIPMENT-NEW	8,299		-	-	-	
702-5-5041-678	PRIOR YEAR ADJ EXPENSE	37		-			
702-5-5041-755	OVERHEAD DUE GENERAL FUND		35,127	35,127	35,127	35,127	
TOTAL EXPENDITURES		\$ 408,547	\$ 456,765	\$ 455,846	\$ 497,684	\$ 488,394	