

City of Santa Paula

City Council **AMENDED AGENDA**

MAYOR MARTIN F. HERNANDEZ
VICE MAYOR JENNY CROSSWHITE
COUNCILMEMBER JAMES A. TOVIAS
COUNCILMEMBER GINGER GHERARDI
COUNCILMEMBER JOHN PROCTER



REGULAR MEETING OF THE
SANTA PAULA CITY COUNCIL

January 19, 2016

6:30 P.M – REGULAR MATTERS

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JUDY RICE, CITY CLERK
JAIME M. FONTES, CITY MANAGER
JOHN C. COTTI, CITY ATTORNEY

Spare Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions regarding any agenda item, contact the City Clerk at (805) 933-4208.

CITY COUNCIL MEETING

You are invited to attend all City Council, commission, and board meetings. Agendas are posted in the front of City Hall in advance of the scheduled meetings. Information for commission and board meetings may be obtained by contacting the City Clerk's Office. The Santa Paula City Council's regular meetings start at 6:30 p.m. the first and third Monday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

BRINGING ITEMS BEFORE THE CITY COUNCIL

If you wish to speak at a City Council meeting, please fill out a yellow **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate.

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Order of Business, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
 - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
 - b. For items appearing as an Order of Business, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
 - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office



CITY OF SANTA PAULA

CITY COUNCIL

AGENDA • JANUARY 19, 2016

I. REGULAR MATTERS - COUNCIL CHAMBERS

1. CALL TO ORDER

2. INVOCATION

3. FLAG SALUTE

4. ROLL CALL

5. PRESENTATIONS

A. **Presentation by Darren Kettle - Update on the State Transportation in the Ventura County Region.**

B. **Presentation on Heritage Valley Transit by Ventura County Transportation Commission (VCTC).**

6. PUBLIC COMMENT



REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

7. CITY COUNCIL, STAFF COMMUNICATIONS

8. APPROVAL OF FINAL AGENDA

9. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

- A. **December 2015 Warrants and Certifications – Recommendation:** It is recommended that the City Council receive and file the prior month Accounts Payable and Payroll Certifications along with the Accounts Payable check history report.

Report by: Sandra K. Easley, Finance Director

- B. **Approval of Minutes for the Regular City Council Meetings for September 8 and 21, 2015 – Recommendation:** It is recommended that the City Council approve the minutes from the Regular meetings of September 8 and 21, 2015.

Report by: Deputy City Clerk Lucy Blanco

10. PUBLIC HEARING

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Staff presentation
- Discussion and action
- Close public hearing

- A. **Project No. 2005-CDP-04: 1) a Request For: General Plan Amendment to the General Plan Map Land Use Plan for Three Parcels from Existing Adams Canyon Expansion Area to Proposed Adams Canyon Specific Plan; 2) Rezoning/Zone Change for Three Parcels from Existing County Agricultural Exclusive (AE) to Proposed Specific Plan One (SP-1); 3) Specific Plan; 4) Development Agreement; 5) Tentative Map 5475; 6) Growth Management Allocations; 7) Annexation and 8) Certification of a Final Environmental Impact Report in Order to Allow a 79-Lot Single Family Hillside Residential Subdivision on Property Located Northwest of Foothill and Peck Roads.** – Recommendation: It is recommended that the City Council: 1) continue the Public Hearing to February 16, 2016 and consider scheduling a study session per the applicant’s request; and 2) take such additional related action as may be appropriate.

Report by: Janna Minsk, Planning Director

- Verification of posting notice by City Clerk
 - Declaration of conflicts (if any)
 - Declaration of ex parte contacts (if any)
 - Open public hearing
 - Staff presentation
 - Discussion and action
 - Close public hearing
- B. **Project No. 15-CI-09 Proposed Addition of Chapter 16.79 to Title 16, and Proposed Amendments to Sections 16.13.020, 16.15.020 and 16.21.020 of the Development Code to Regulate the Cultivation, Delivery and Dispensing of Medical Marijuana** – Recommendation: That the City Council: 1) open the public hearing; 2) receive testimonial and documentary evidence; 3) after considering the evidence, introduce, waive first reading Ordinance No. 1262, “**AN ORDINANCE ADDING CHAPTER 16.79 TO TITLE 16 OF THE SANTA PAULA MUNICIPAL CODE REGULATING AND PROHIBITING THE CULTIVATION, DELIVERY AND MOBILE DISPENSING OF MEDICAL MARIJUANA; AND AMENDING SECTIONS 16.13.020, 16.15.020, AND 16.21.020 TO EXPRESSLY PROHIBIT MEDICAL MARIJUANA DISPENSARIES AND CULTIVATION IN THE CITY’S RESIDENTIAL, COMMERCIAL AND INDUSTRIAL ZONES**”; and 4) take such additional, related action as may be appropriate.

Report by: Janna Minsk, Planning Director

11. ORDER OF BUSINESS

- A. **Introduction of Ordinance No. 1260 Amending Chapter 91 of the Santa Paula Municipal Code Relating to the Mandatory Spaying or Neutering and Microchipping of Dogs and Cats** – **Recommendation:** It is recommended that the City Council: 1) Introduce on first reading an ordinance amending Chapter 91 of the Santa Paula Municipal Code relating to the mandatory spaying or neutering and microchipping of dogs and cats; and 2) take such additional, related action as may be desired.
- B. **Formal Adoption of a Water Leak Policy** – **Recommendation:** It is recommended that the City Council: 1) Adopt Resolution No. 6956 establishing a Water Leak Policy; and 2) take such additional, related action that may be desired.
- C. **Approve the Selection of a Consultant to Perform the Fire Department Sustainability Analysis** – **Recommendation:** It is recommended that the City Council: (1) Receive the Staff presentation on the revised proposal to perform Fire Department Sustainability Analysis from Matrix Consulting Group; (2) Authorize the City Manager to execute a standard professional services agreement with Matrix Consulting Group in a form approved by the City Attorney; (3) Authorize a Budget adjustment in the amount of \$50,000 to pay for the Analysis; and (4) take such additional, related action that may be desirable.

Report by: Jaime M. Fuentes, City Manager

12. REQUEST FOR FUTURE AGENDA ITEMS

Any Councilmember may propose items for placement on a future agenda. Members may discuss whether or not the item should be placed on a future agenda and the description of the agenda item. Any direction to the City Manager to place an item on a future Council Agenda, do research, or a staff report must be accompanied with a majority vote of the City Council. The City Manager has discretion as to when the item will come back on the Agenda, unless the City Council identifies a specific meeting for the item's return.

13. ADJOURNMENT

State of California)-
County of Ventura)- ss
City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____

Lucy Blanco, Deputy City Clerk

For the City Council Regular Meeting of January 19, 2016

Agenda Item # 1.9.A

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council
From: Sandra Easley,
Subject: December 2015 Warrants and Certifications
Date: January 19, 2016

Recommendation: It is recommended that the City Council receive and file the prior month Accounts Payable and Payroll Certifications along with the Accounts Payable check history report.

Report by: Sandra K. Easley, Finance Director

Fiscal Impacts: See attached for expense breakdown by fund.

Personnel Impacts: None

General Discussion: Attached are the certifications for Accounts Payable and Payroll as well as the check history for the prior month.

Alternatives: Accounts Payable and Payroll certifications. Check history report for 12/01/15-12/31/15.

Attachments:

December 2015 Warrants and Certifications

Council Meeting	<u>January 19, 2016</u>		Date	<u>1/11/2016</u>
<hr style="border: 2px solid yellow;"/>				
VOIDED CHECKS	<u>From</u>	<u>Thru</u>	<u>Check No</u>	<u>Thru</u>
	12/18/2015	12/18/2015	306522	306522
INVOICES	<u>From</u>	<u>Thru</u>	<u>Check No</u>	<u>Thru</u>
	12/4/2015	12/4/2015	306317	306331
	12/9/2015	12/9/2015	306332	306332
	12/10/2015	12/10/2015	306333	306454
	12/16/2015	12/16/2015	306455	306486
	12/18/2015	12/18/2015	306487	306566
	12/28/2015	12/28/2015	306567	306688
	12/31/2015	12/31/2015	306689	306705
WIRE TRANSFERS	<u>From</u>	<u>Thru</u>	<u>Check No</u>	<u>Thru</u>
	12/9/2015	12/9/2015	990554	990554
	12/2/2015	12/2/2015	990555	990555
	12/9/2015	12/9/2015	990557	990557
	12/16/2015	12/16/2015	990558	990558
	12/23/2015	12/23/2015	990559	990559
	12/16/2015	12/16/2015	990560	990560
	12/18/2015	12/18/2015	990561	990561
	12/22/2015	12/22/2015	990562	990562
	12/23/2015	12/23/2015	990563	990563
	12/24/2015	12/24/2015	990564	990565
	12/23/2015	12/23/2015	990566	990566
	12/28/2015	12/28/2015	990567	990567
	12/30/2015	12/30/2015	990569	990569
				Sub-total
				<u>\$1,914,857.78</u>
<hr style="border: 2px solid yellow;"/>				
PAYROLL	PAY DATE			
	12/4/2015		341,349.41	
	12/9/2015		5,337.57	
	12/18/2015		265,658.28	
	12/31/2015		278773.28	
				Sub-total
				<u>\$891,118.54</u>
<hr style="border: 2px solid yellow;"/>				
				Grand total
				<u>\$2,805,976.32</u>

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

CERTIFICATION OF SALARIES

BEG. CHK #: 145224
ENDING CHK #: 145249

PAYROLL ENDING: 12/27/2015
PAY DATE: 12/31/2015

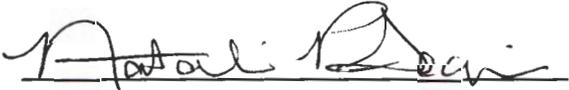
Void Checks:

100	GENERAL FUND	\$223,279.90
115	GENERAL RECREATION PRO	\$34.50
204	CAL OIL MUSEUM FUND	\$162.72
206	STORMWATER PROGRAM	\$545.91
226	PARKLAND FACILITIES	\$831.68
280	STATE GAS TAX FUND	\$6,620.44
281	LOCAL TRANSPORTATION/LTF/TDA	\$119.30
405	AAA-AREA AGCY ON AG	\$485.09
407	FIRE GRANT	\$7,763.38
450	HUD-CDBG	\$2,916.34
610	SEWER ENTERPRISE FUND	\$3,289.30
620	WATER ENTERPRISE FUND	\$27,503.04
702	EQUIP. MAINT. FUND	\$5,221.68
		\$278,773.28

CERTIFICATION
ALLOWED BY THE CITY COUNCIL
January 18, 2016
19

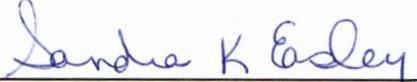
JUDY RICE, CITY CLERK

PREPARED BY:



NATALIE SEGOVIA - ACCOUNTING TECHNICIAN

AUDITED BY:



SANDRA K. EASLEY - FINANCE DIRECTOR

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

CERTIFICATION OF SALARIES

BEG. CHK #: 145197
ENDING CHK #: 145223

PAYROLL ENDING: 12/13/2015
PAY DATE: 12/18/2015

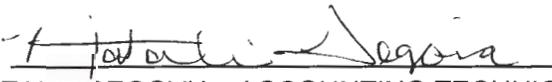
Void Checks:

100	GENERAL FUND	\$209,101.33
115	GENERAL RECREATION PRO	\$68.16
204	CAL OIL MUSEUM FUND	\$165.27
206	STORMWATER PROGRAM	\$572.70
226	PARKLAND FACILITIES	\$965.32
280	STATE GAS TAX FUND	\$7,400.23
281	LOCAL TRANSPORTATION/LTF/TDA	\$119.29
405	AAA-AREA AGCY ON AG	\$522.49
407	FIRE GRANT	\$7,262.28
450	HUD-CDBG	\$3,150.02
610	SEWER ENTERPRISE FUND	\$3,789.41
620	WATER ENTERPRISE FUND	\$27,609.59
702	EQUIP. MAINT. FUND	\$4,902.33
803	HARDING PARK TRUST	\$29.86
		\$265,658.28

CERTIFICATION
ALLOWED BY THE CITY COUNCIL
January 18, 2016
19

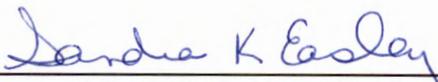
JUDY RICE, CITY CLERK

PREPARED BY:



NATALIE SEGOVIA - ACCOUNTING TECHNICIAN

AUDITED BY:



SANDRA K. EASLEY - FINANCE DIRECTOR

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

CERTIFICATION OF SALARIES

BEG. CHK #: 145196
ENDING CHK #: 145196

PAYROLL ENDING: 12/13/2015
PAY DATE: 12/09/2015

Void Checks:

100	GENERAL FUND	
103	CABLE TELEVISION	
115	GENERAL RECREATION PRO	
204	CAL OIL MUSEUM FUND	
206	STORMWATER PROGRAM	
226	PARKLAND FACILITIES	
280	STATE GAS TAX FUND	
281	LOCAL TRANSPORTATION/LTF/TDA	
405	AAA-AREA AGCY ON AG	
407	FIRE GRANT	
450	HUD-CDBG	
503	GHAD-GEO HAZ ABATE DIST	
610	SEWER ENTERPRISE FUND	
620	WATER ENTERPRISE FUND	\$5,337.57
702	EQUIP. MAINT. FUND	
803	HARDING PARK TRUST	

\$5,337.57

CERTIFICATION
ALLOWED BY THE CITY COUNCIL
January 18, 2016
19

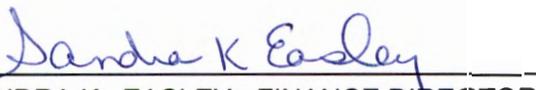
JUDY RICE, CITY CLERK

PREPARED BY:



NATALIE SEGOVIA - ACCOUNTING TECHNICIAN

AUDITED BY:



SANDRA K. EASLEY - FINANCE DIRECTOR

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

CERTIFICATION OF SALARIES

BEG. CHK #: 145168
ENDING CHK #: 145195

PAYROLL ENDING: 11/29/2015
PAY DATE: 12/04/2015

Void Checks:

100	GENERAL FUND	\$279,608.64
103	CABLE TELEVISION	\$46.28
115	GENERAL RECREATION PRO	\$69.77
204	CAL OIL MUSEUM FUND	\$168.26
206	STORMWATER PROGRAM	\$591.85
226	PARKLAND FACILITIES	\$298.58
280	STATE GAS TAX FUND	\$8,365.96
281	LOCAL TRANSPORTATION/LTF/TDA	\$179.01
405	AAA-AREA AGCY ON AG	\$386.15
407	FIRE GRANT	\$8,219.42
450	HUD-CDBG	\$1,279.52
503	GHAD-GEO HAZ ABATE DIST	\$19.48
610	SEWER ENTERPRISE FUND	\$4,340.91
620	WATER ENTERPRISE FUND	\$32,791.81
702	EQUIP. MAINT. FUND	\$4,834.48
803	HARDING PARK TRUST	\$149.29

\$341,349.41

CERTIFICATION
ALLOWED BY THE CITY COUNCIL
January 18, 2016
19

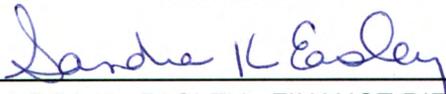
JUDY RICE, CITY CLERK

PREPARED BY:



NATALIE SEGOVIA - ACCOUNTING TECHNICIAN

AUDITED BY:



SANDRA K. EASLEY - FINANCE DIRECTOR

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

CERTIFICATION OF CHECKS

CHECK NO.:	306317	THRU:	306331	DATED:	December 4, 2015
CHECK NO.:	306332	THRU:	306332	DATED:	December 9, 2015
CHECK NO.:	306333	THRU:	306454	DATED:	December 10, 2015
CHECK NO.:	306455	THRU:	306486	DATED:	December 16, 2015
CHECK NO.:	306487	THRU:	306566	DATED:	December 18, 2015
CHECK NO.:	306567	THRU:	306688	DATED:	December 28, 2015
CHECK NO.:	306689	THRU:	306705	DATED:	December 31, 2016
DRAFT:	990554	THRU:	990554	DATED:	December 9, 2015
DRAFT:	990555	THRU:	990555	DATED:	December 2, 2015
DRAFT:	990557	THRU:	990557	DATED:	December 9, 2015
DRAFT:	990558	THRU:	990558	DATED:	December 16, 2015
DRAFT:	990559	THRU:	990559	DATED:	December 23, 2015
DRAFT:	990560	THRU:	990560	DATED:	December 16, 2015
DRAFT:	990561	THRU:	990561	DATED:	December 18, 2015
DRAFT:	990562	THRU:	990562	DATED:	December 22, 2015
DRAFT:	990563	THRU:	990563	DATED:	December 23, 2015
DRAFT:	990564	THRU:	990565	DATED:	December 24, 2015
DRAFT:	990566	THRU:	990566	DATED:	December 23, 2015
DRAFT:	990567	THRU:	990567	DATED:	December 28, 2015
DRAFT:	990569	THRU:	990569	DATED:	December 30, 2015
VOIDED CHECK NO.:	306522	THRU:	306522	DATED:	December 18, 2015

ACCOUNTS PAYABLE CHECKS ISSUED COUNCIL MEETING DATE: January 18, 2018

AMOUNT OF CERTIFICATION: \$ 1,914,857.78

DISTRIBUTION BY FUND

100 GENERAL FUND	\$605,112.52
103 CABLE TELEVISION FUND	\$34.77
115 RECREATION PROGRAM	\$8,879.27
203 ASSET FORFEITURE	\$875.00
204 CA. OIL MUSEUM FUND	\$7,790.11
205 NPDES STORMWATER QUALITY	\$233.89
206 STORMWATER PROGRAM	\$847.46
218 WATER DISTRIBUTION FAC	\$10.84
219 INCLUSIONARY HOUSING ORG	\$10.84
220 LIBRARY EXPANSION	\$10.84
221 LAW ENFORCEMENT FACILITY	\$10.84
222 FIRE PROTECTION FACILITY	\$10.83
223 PUBLIC MEETING FACILITIES	\$10.83
224 AIR QUALITY IMPACT FEE	\$10.83
225 GENERAL GOVT FACILITIES	\$10.83
226 PARKLAND FACILITIES IMPACT	\$2,168.14
227 SEWER COLLECTIONS	\$10.83
228 STORM DRAIN FACILITIES	\$10.83
229 SVCS-DESIGN/STUDY	\$10.83
280 STATE GAS TAX	\$58,820.39
281 LOCAL TRANSPORTATION TAX/LTF/TDA	\$52,452.45
305 BEV CONTAINER RECYCLING	\$2,775.06
311 SLESF-COPS (AB1913)	\$3,970.43
312 CA USED OIL BLOCK GRANT	\$0.10
405 AAA (AREA AGENCY ON AGING	\$342.99
407 P/R LIAB STATE TAX	\$10,100.92
450 HUD - CDBG	\$2,631.35
500 HILLSBOROUGH OPEN SPACE MAINT	\$600.00
503 GHAD-GEO HAZ ABATEMENT	\$3,253.72
610 SEWER ENTERPRISE	\$900,821.35
620 WATER ENTERPRISE	\$155,239.65
702 EQUIPMENT MAINTENANCE FUND	\$33,489.38
800 CASH DEPOSIT TRUST FUND	\$55,279.53
803 HARDING PARK TRUST	\$5,412.45
804 DLA FOR FORMER RDA	\$3,807.68
TOTAL FUND DISTRIBUTION	\$1,914,857.78

PREPARED BY: Wendy Morris
WENDY MORRIS
ACCOUNTING TECHNICIAN

AUDITED BY: Sandra K Easley
SANDRA K. EASLEY
FINANCE DIRECTOR

ALLOWED BY CITY COUNCIL

DATE: January 18, 2018

EXCEPT: _____

CITY CLERK: _____
JUDY RICE

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: * ALL BANKS

DATE RANGE:12/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0441	FRUIT GROWERS SUPPLY CO							
0441	FRUIT GROWERS SUPPLY CO							
	C-CHECK	UNPOST	V 12/18/2015			306522		1,712.45
0441	FRUIT GROWERS SUPPLY CO							
0441	FRUIT GROWERS SUPPLY CO							
	M-CHECK	UNPOST	V 12/21/2015			306522		1,712.45
	C-CHECK		V 12/28/2015			306598		

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	0	0.00	0.00	0.00
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	2 VOID DEBITS	0.00		
	VOID CREDITS	3,424.90CR	3,424.90CR	0.00

TOTAL ERRORS: 0

VENDOR SET: 01 BANK: *	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
		2	3,424.90CR	0.00	0.00
BANK: *	TOTALS:	2	3,424.90CR	0.00	0.00

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1161	CRAGOE PEST SERVICES INC	N	12/18/2015			000000		
0129	MASAHISA, OTAGIRI	R	12/10/2015			306333		665.23
0378	ALBERTSON'S/SAFEWAY	R	12/10/2015			306334		38.36
0684	ALLSTAR FIRE EQUIPMENT INC	R	12/10/2015			306335		999.93
3460	AMERICAN WATER OPERATIONS AND	R	12/10/2015			306336		46,872.71
1053	APARICIO, EILEEN	R	12/10/2015			306337		243.00
1522	KARLUK, MARK DAVID	R	12/10/2015			306338		1,355.00
1080	ARAMARK UNIFORM SERVICES INC	R	12/10/2015			306339		129.41
1531	ARC	R	12/10/2015			306340		97.23
1354	AT&T MOBILITY	R	12/10/2015			306341		181.36
2485	NICK BACIGALUPO	R	12/10/2015			306342		342.74
1253	BAY ALARM	R	12/10/2015			306343		753.78
2369	BLANCO-RAMIREZ, LUCY	R	12/10/2015			306344		16.82
1237	BTE COMMUNICATIONS, LLC	R	12/10/2015			306345		343.45
1461	BYRUM, JERRY	R	12/10/2015			306346		91.50
2679	CAL-STATE AUTO PARTS	R	12/10/2015			306347		113.01
2170	CALIFORNIA ELECTRICAL SUPPLY	R	12/10/2015			306348		519.07
1814	CALIF. ASSOCIATION FOR PROPERT	R	12/10/2015			306349		90.00
1290	CARQUEST AUTO PARTS	R	12/10/2015			306350		773.01
3916	CASTRO, ARNULFO	R	12/10/2015			306351		372.00
1303	CDW GOVERNMENT INC	R	12/10/2015			306352		146.48
1342	CHEVRON & TEXACO CARD SERVICE	R	12/10/2015			306353		37.68

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1073	CLARK II CORP, JE	R	12/10/2015			306354		5,960.60
3903	COMPU VISION COMMUNICATIONS	R	12/10/2015			306355		770.40
1149	COSTCO 420	R	12/10/2015			306356		762.72
1148	COUNTY OF VENTURA	R	12/10/2015			306357		1,210.00
1164	CRANE PRINTING	R	12/10/2015			306358		1,188.95
1811	DE LAGE LANDEN	R	12/10/2015			306359		1,224.75
1196	DECISIONONE CORP	R	12/10/2015			306360		22.50
1203	DELTA LIQUID ENERGY	R	12/10/2015			306361		174.71
1210	DEPARTMENT OF JUSTICE	R	12/10/2015			306362		130.00
2948	DIAL SECURITY	R	12/10/2015			306363		44.40
3360	ENGEO INCORPORATED	R	12/10/2015			306364		3,240.00
0187	F M PEARCE Company	R	12/10/2015			306365		333.35
0395	FAMCON PIPE SUPPLY	R	12/10/2015			306366		1,726.45
0398	FEDEX	R	12/10/2015			306367		124.99
0440	FGL ENVIRONMENTAL, INC	R	12/10/2015			306368		80.00
1464	BUSINESS CARD	R	12/10/2015			306369		5,766.96
3854	FILIPPIN ENGINEERING, INC.	R	12/10/2015			306370		27,405.80
3869	FIRSTSOUTHWEST	R	12/10/2015			306371		2,000.00
0425	FOOTHILL ELECTRIC CO	R	12/10/2015			306372		117.58
3538	FORD OF VENTURA	R	12/10/2015			306373		337.43
0432	FRANK'S PAINT & HARDWARE	R	12/10/2015			306374		649.76
0433	FRANKLIN TRUCK PARTS INC	R	12/10/2015			306375		34.37

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

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DATE RANGE:12/01/2015 THRU 12/31/2015

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0441	FRUIT GROWERS SUPPLY CO	R	12/10/2015			306376		24.24
3907	GALCO	R	12/10/2015			306377		506.07
0797	GAS COMPANY, THE	R	12/10/2015			306378		394.93
2105	GEOCENTRAL	R	12/10/2015			306379		48.00
3199	H & H AUTO PARTS WHOLESALE	R	12/10/2015			306380		515.04
2000	HARBER, JOHN	R	12/10/2015			306381		433.00
0520	HERITAGE HARDWARE	R	12/10/2015			306382		45.11
3062	HINES, TRAVIS	R	12/10/2015			306383		422.00
3913	HOT STICK U.S.A.	R	12/10/2015			306384		50.00
1546	VENTURA, COUNTY OF	R	12/10/2015			306385		924.00
0604	JENKINS & HOGIN, LLP	R	12/10/2015			306386		27,236.59
0612	K-MART	R	12/10/2015			306387		194.53
0621	KENNEDY- JENKS CONSULTANTS	R	12/10/2015			306388		63,643.70
0629	KIMBALL MIDWEST	R	12/10/2015			306389		792.38
2707	KOSMONT COMPANIES	R	12/10/2015			306390		315.00
1721	LEADING EDGE	R	12/10/2015			306391		3,735.27
3454	LEIBOLD MCCLENDON & MANN	R	12/10/2015			306392		1,725.00
0017	LIEBERT CASSIDY WHITMORE	R	12/10/2015			306393		500.00
0028	LIGHT HOUSE, THE	R	12/10/2015			306394		286.70
1468	LOS ANGELES COUNTY AUDITOR CON	R	12/10/2015			306395		1,030.00
0061	LOWE'S	R	12/10/2015			306396		1,417.20
3608	M.B. WELDING	R	12/10/2015			306397		300.00

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

1.9.A.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1456	MACIAS, AUSTIN W	R	12/10/2015			306398		54.81
2109	MANAGED HEALTH NETWORK	R	12/10/2015			306399		125.28
0106	MANNING, ROBERT DAVID	R	12/10/2015			306400		4,280.00
3323	MERIDIAN CONSULTANTS LLC	R	12/10/2015			306401		7,438.35
0816	MILLER, DIANNA	R	12/10/2015			306402		217.58
1878	MJZ	R	12/10/2015			306403		7,055.50
3914	NAPA AUTO PARTS	R	12/10/2015			306404		1,176.48
3537	NETBRAIN TECHNOLOGIES INC	R	12/10/2015			306405		600.00
0218	NEW IMAGE AUTO BODY	R	12/10/2015			306406		4,254.78
1708	NEWEGG BUSINESS INC.	R	12/10/2015			306407		450.32
2691	O'REILLY AUTOMOTIVE STORES, IN	R	12/10/2015			306408		1,534.36
3796	ONTIVEROS ANTHONY	R	12/10/2015			306409		250.00
0011	PACIFIC COAST LAND DESIGN, INC	R	12/10/2015			306410		258.75
0268	PHILLIPS, JESSE	R	12/10/2015			306411		224.50
1739	PLAYPOWER LT FARMINGTON, INC.	R	12/10/2015			306412		459.88
2731	PRO 911 SUPPORT SYSTEM	R	12/10/2015			306413		1,920.00
2896	R.W. TOEDTER, LLC	R	12/10/2015			306414		8,447.90
0691	SANTA PAULA CHEVROLET	R	12/10/2015			306415		325.00
2213	SANTA PAULA FIREFIGHTERS ASSOC	R	12/10/2015			306416		209.00
0711	SANTA PAULA TIMES	R	12/10/2015			306417		236.00
1640	SATCOM GLOBAL, INC.	R	12/10/2015			306418		0.70
3918	ROB LEMONS -SBR	R	12/10/2015			306419		2,811.75

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

1.9.A.a

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0731	SCAG	R	12/10/2015			306420		3,144.00
0795	SOUTHERN CALIFORNIA EDISON	R	12/10/2015			306421		49,738.53
3902	SOUTHERN CALIFORNIA EDISON	R	12/10/2015			306422		22,684.06
3154	SESPE CONSULTING, INC.	R	12/10/2015			306423		1,413.75
0333	SIEMENS INDUSTRY	R	12/10/2015			306424		7,629.80
0761	SINTRA GROUP	R	12/10/2015			306425		4,416.25
3043	STAFFORD, STEVE	R	12/10/2015			306426		200.00
1144	STAPLES ADVANTAGE	R	12/10/2015			306427		693.62
2042	STOCKTON, KAYLA	R	12/10/2015			306428		216.00
0823	SUN BADGE CO, INC	R	12/10/2015			306429		98.88
0776	TIME WARNER CABLE	R	12/10/2015			306430		1,014.00
3739	TOTAL FUNDES BY HASLER	R	12/10/2015			306431		51.87
2070	TRAFFIC TECHNOLOGIES	R	12/10/2015			306432		1,145.84
0862	TRESIERRAS BROTHERS CORPORATIO	R	12/10/2015			306433		98.70
0885	UNDERGROUND SERVICE ALERT OF S	R	12/10/2015			306434		93.00
3736	V.C.T.C.	R	12/10/2015			306435		801.00
3319	VALENZUELA, ERIN	R	12/10/2015			306436		56.25
2145	VANSCIVER, ANDREW	R	12/10/2015			306437		100.43
0910	VARNER, SCOTT	R	12/10/2015			306438		475.00
2801	COUNTY OF VENTURA	R	12/10/2015			306439		17,015.00
0961	COUNTY OF VENTURA	R	12/10/2015			306440		50.00
0932	VENTURA CO. ISD	R	12/10/2015			306441		2,712.32

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

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1.9.A.a

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2687	VERIZON CALIFORNIA	R	12/10/2015			306442		1,155.49
1539	VERIZON WIRELESS	R	12/10/2015			306443		2,465.47
3539	WAGE WORKS	R	12/10/2015			306444		150.00
3852	WALLER, ELENA K.	R	12/10/2015			306445		1,200.00
0995	WEST COAST ARBORISTS, INC	R	12/10/2015			306446		5,713.20
1592	WHITE, MICHAEL	R	12/10/2015			306447		70.00
1007	WIKHOLM MD, GARY D	R	12/10/2015			306448		662.50
3842	WINBUSH, JEAN	R	12/10/2015			306449		4.43
3920	AGUILAR, IGNACIO	R	12/18/2015			306503		330.00
3924	ALMANZA, RANDY	R	12/18/2015			306504		1,443.49
1080	ARAMARK UNIFORM SERVICES INC	R	12/18/2015			306505		177.62
1738	AT&T CALNET 2	R	12/18/2015			306506		199.11
1374	B & R SUPPLY, INC	R	12/18/2015			306507		237.25
2566	BATTERIES PLUS	R	12/18/2015			306508		563.25
2369	BLANCO-RAMIREZ, LUCY	R	12/18/2015			306509		200.74
1110	BOWMAN CAR WASH	R	12/18/2015			306510		575.00
3925	BROCKUS TRUCKING & SERVICES, I	R	12/18/2015			306511		660.00
2679	CAL-STATE AUTO PARTS	R	12/18/2015			306512		31.89
2170	CALIFORNIA ELECTRICAL SUPPLY	R	12/18/2015			306513		103.33
1097	COLEMAN LANDSCAPING	R	12/18/2015			306514		7,185.00
0418	CORELOGIC SOLUTIONS, LLC	R	12/18/2015			306515		140.00
3923	DAIZ, CLOTIDLE	R	12/18/2015			306516		428.00

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

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DATE RANGE:12/01/2015 THRU 12/31/2015

1.9.A.a

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0395	FAMCON PIPE SUPPLY	R	12/18/2015			306517		2,068.30
0440	FGL ENVIRONMENTAL, INC	R	12/18/2015			306518		500.00
1464	BUSINESS CARD	R	12/18/2015			306519		537.89
3863	FOLSOM CHEVROLET	R	12/18/2015			306520		106,758.00
0432	FRANK'S PAINT & HARDWARE	R	12/18/2015			306521		241.01
0441	FRUIT GROWERS SUPPLY CO	V	12/18/2015			306522		1,712.45
0441	FRUIT GROWERS SUPPLY CO							
0441	FRUIT GROWERS SUPPLY CO							
M-CHECK	FRUIT GROWERS SUPPLY CO UNPOST	V	12/21/2015			306522		1,712.45
0449	GARCIA, MARIE	R	12/18/2015			306523		338.00
3921	GARCIA, FRANCISCO	R	12/18/2015			306524		428.00
0797	GAS COMPANY, THE	R	12/18/2015			306525		274.07
2105	GEOCENTRAL	R	12/18/2015			306526		18.00
0486	GRIMES ROCK, INC	R	12/18/2015			306527		484.47
3199	H & H AUTO PARTS WHOLESALE	R	12/18/2015			306528		152.91
1995	HAUMANN, RANDY	R	12/18/2015			306529		152.69
0574	INGLIS PET HOTEL	R	12/18/2015			306530		281.96
1935	INTER-VALLEY POOL SUPPLY	R	12/18/2015			306531		1,611.12
3459	KIRBY BUILT QUALITY PRODUCTS	R	12/18/2015			306532		2,775.06
0017	LIEBERT CASSIDY WHITMORE	R	12/18/2015			306533		60.00
0021	LIFE ASSIST INC	R	12/18/2015			306534		710.17
0028	LIGHT HOUSE, THE	R	12/18/2015			306535		96.91
2690	LOS ANGELES REGIONAL WATER	R	12/18/2015			306536		2,088.00

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

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3611	MAYNARD, JESSICA	R	12/18/2015			306537		839.80
3914	NAPA AUTO PARTS	R	12/18/2015			306538		491.80
0237	OFFICE DEPOT	R	12/18/2015			306539		89.09
0241	OILFIELD ELECTRIC & MOTOR	R	12/18/2015			306540		14,826.30
2844	PARKHOUSE TIRE, INC.	R	12/18/2015			306541		2,638.60
3815	PATRIOT ENVIRONMENTAL SERVICES	R	12/18/2015			306542		434,316.35
3927	PEREZ, ALISHA	R	12/18/2015			306543		570.00
0283	PREMO, CATHERINE I	R	12/18/2015			306544		1,206.40
3912	RILEY, MARY KATHERINE	R	12/18/2015			306545		288.00
0691	SANTA PAULA CHEVROLET	R	12/18/2015			306546		291.94
2213	SANTA PAULA FIREFIGHTERS ASSOC	R	12/18/2015			306547		45.00
2477	SANTA PAULA ROTARY CLUB	R	12/18/2015			306548		262.00
2332	SANTA PAULA SUPER STORE	R	12/18/2015			306549		11.18
0711	SANTA PAULA TIMES	R	12/18/2015			306550		612.90
3467	SATICOY UPHOLSTERY	R	12/18/2015			306551		295.52
0795	SOUTHERN CALIFORNIA EDISON	R	12/18/2015			306552		25,182.72
3928	SERVPRO	R	12/18/2015			306553		46,299.45
3861	SILICON CONSTELLATIONS	R	12/18/2015			306554		24,904.10
1144	STAPLES ADVANTAGE	R	12/18/2015			306555		81.44
3235	TEAM CLUTCH	R	12/18/2015			306556		200.00
2070	TRAFFIC TECHNOLOGIES	R	12/18/2015			306557		620.46
1436	TRAVIS AGRICULTURAL CONSTRUCTI	R	12/18/2015			306558		421.42

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VENDOR SET: 01 City of Santa Paula

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0862	TRESIERRAS BROTHERS CORPORATIO	R	12/18/2015			306559		139.74
0952	VENTURA TROPHY CO	R	12/18/2015			306560		150.50
0965	VERIZON	R	12/18/2015			306561		4.76
1451	VERIZON BUSINESS / MCI	R	12/18/2015			306562		1,316.61
2687	VERIZON CALIFORNIA	R	12/18/2015			306563		225.63
0975	VRSD	R	12/18/2015			306564		570.00
0978	VULCAN MATERIALS COMPANY	R	12/18/2015			306565		997.68
1007	WIKHOLM MD, GARY D	R	12/18/2015			306566		695.00
0129	MASAHISA, OTAGIRI	R	12/28/2015			306567		354.68
3811	ACCELA LEGISLATIVE MANAGEMENT	R	12/28/2015			306568		1,290.00
3460	AMERICAN WATER OPERATIONS AND	R	12/28/2015			306569		3,522.02
1048	ANDY'S PLUMBING PLACE	R	12/28/2015			306570		940.09
1053	APARICIO, EILEEN	R	12/28/2015			306571		789.00
1080	ARAMARK UNIFORM SERVICES INC	R	12/28/2015			306572		987.04
1738	AT&T CALNET 2	R	12/28/2015			306573		513.58
1354	AT&T MOBILITY	R	12/28/2015			306574		116.96
2677	AUTOZONE	R	12/28/2015			306575		48.38
2679	CAL-STATE AUTO PARTS	R	12/28/2015			306576		532.30
2170	CALIFORNIA ELECTRICAL SUPPLY	R	12/28/2015			306577		1,610.57
1290	CARQUEST AUTO PARTS	R	12/28/2015			306578		683.77
1303	CDW GOVERNMENT INC	R	12/28/2015			306579		1,776.95
1306	CED	R	12/28/2015			306580		160.18

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

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1073	CLARK II CORP, JE	R	12/28/2015			306581		5,431.83
3156	COAST CART, INC.	R	12/28/2015			306582		96.70
0052	COCA COLA REFRESHMENTS	R	12/28/2015			306583		288.96
1097	COLEMAN LANDSCAPING	R	12/28/2015			306584		7,792.50
1137	COPQUEST, INC.	R	12/28/2015			306585		667.07
1686	CROWN DODGE	R	12/28/2015			306586		332.01
2191	DATA PROSE INC.	R	12/28/2015			306587		608.68
1203	DELTA LIQUID ENERGY	R	12/28/2015			306588		32.06
0073	DJ'S CALIFORNIA CATERING INC	R	12/28/2015			306589		2,527.88
0395	FAMCON PIPE SUPPLY	R	12/28/2015			306590		3,882.04
0847	FARMERS IRRIGATION	R	12/28/2015			306591		2,607.67
0440	FGL ENVIRONMENTAL, INC	R	12/28/2015			306592		3,232.00
3854	FILIPPIN ENGINEERING, INC.	R	12/28/2015			306593		47,473.83
1665	FILLMORE RENTALS	R	12/28/2015			306594		290.25
1952	FIRE STORE	R	12/28/2015			306595		898.09
2437	FMP UNIFORM CO.	R	12/28/2015			306596		454.58
0432	FRANK'S PAINT & HARDWARE	R	12/28/2015			306597		1,581.86
0441	FRUIT GROWERS SUPPLY CO	R	12/28/2015			306599		437.76
2800	GRANITE CONSTRUCTION COMPANY	R	12/28/2015			306600		260.85
0486	GRIMES ROCK, INC	R	12/28/2015			306601		195.99
3199	H & H AUTO PARTS WHOLESALE	R	12/28/2015			306602		278.97
1275	H BOLTON COMPANY	R	12/28/2015			306603		70.95

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

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1175	HARRIS WATER CONDITION INC	R	12/28/2015			306604		90.50
0527	HDL COREN & CONE	R	12/28/2015			306605		1,018.63
3550	HDS WHITE CAP CONST SUPPLY	R	12/28/2015			306606		692.83
0520	HERITAGE HARDWARE	R	12/28/2015			306607		76.09
3687	HERTZ EQUIPMENT RENTAL	R	12/28/2015			306608		2,397.40
3503	HI-LINE INC.	R	12/28/2015			306609		207.03
0533	HOME DEPOT CREDIT SERVICES	R	12/28/2015			306610		1,127.61
0537	HOUSE SANITARY SUPPLY	R	12/28/2015			306611		1,010.66
2623	HUNTINGTON HARDWARE CO., INC.	R	12/28/2015			306612		548.80
0543	O'CONNOR PEST CONTROL	R	12/28/2015			306613		710.00
0583	INT'L CODE COUNCIL INC	R	12/28/2015			306614		135.00
1935	INTER-VALLEY POOL SUPPLY	R	12/28/2015			306615		1,227.52
3895	IPATZI AUTO REPAIR	R	12/28/2015			306616		1,552.50
2759	JASPER ENGINES & TRANSMISSIONS	R	12/28/2015			306617		4,880.84
0602	JENSEN DESIGN & SURVEY INC	R	12/28/2015			306618		6,591.25
0612	K-MART	R	12/28/2015			306619		485.03
0629	KIMBALL MIDWEST	R	12/28/2015			306620		437.94
0642	KODENKO AUTO PARTS & MACHINE	R	12/28/2015			306621		273.03
3782	LAWSON PRODUCTS	R	12/28/2015			306622		299.03
3454	LEIBOLD MCCLENDON & MANN	R	12/28/2015			306623		532.68
2078	LEO'S PLUMBING AND PIPING, INC	R	12/28/2015			306624		5,225.00
0921	LOGIN / IACP NET	R	12/28/2015			306625		875.00

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

1.9.A.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0061	LOWE'S	R	12/28/2015			306626		394.57
0106	MANNING, ROBERT DAVID	R	12/28/2015			306627		7,470.00
0146	MCCOY 'S TOWING, INC.	R	12/28/2015			306628		317.50
2316	MENDEZ, MAYRA	R	12/28/2015			306629		72.00
3664	MERCER PREITO VFW	R	12/28/2015			306630		321.00
3649	MOORPARK UNIFIED SCHOOL DISTRI	R	12/28/2015			306631		222.13
3558	MURILLO, BRIANNA	R	12/28/2015			306632		210.00
3914	NAPA AUTO PARTS	R	12/28/2015			306633		259.20
1981	NBS	R	12/28/2015			306634		5,482.50
0218	NEW IMAGE AUTO BODY	R	12/28/2015			306635		1,297.92
1708	NEWEGG BUSINESS INC.	R	12/28/2015			306636		4,374.86
2691	O'REILLY AUTOMOTIVE STORES, IN	R	12/28/2015			306637		534.56
0237	OFFICE DEPOT	R	12/28/2015			306638		326.46
0246	ON DUTY UNIFORMS & EQUIPMENT	R	12/28/2015			306639		472.52
3796	ONTIVEROS ANTHONY	R	12/28/2015			306640		210.00
3397	PACHOWICZ, LORI	R	12/28/2015			306641		70.00
0011	PACIFIC COAST LAND DESIGN, INC	R	12/28/2015			306642		2,978.50
2844	PARKHOUSE TIRE, INC.	R	12/28/2015			306643		1,737.17
3815	PATRIOT ENVIRONMENTAL SERVICES	R	12/28/2015			306644		1,174.19
3927	PEREZ, ALISHA	R	12/28/2015			306645		48.00
1913	PACIFIC MUNICIPAL CONSULTANTS	R	12/28/2015			306646		130.00
2731	PRO 911 SUPPORT SYSTEM	R	12/28/2015			306647		1,920.00

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

1.9.A.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
2896	R.W. TOEDTER, LLC	R	12/28/2015			306648		5,940.00
0326	RED WING SHOE STORE	R	12/28/2015			306649		398.85
3563	ROSALES, LAURA	R	12/28/2015			306650		85.00
0691	SANTA PAULA CHEVROLET	R	12/28/2015			306651		23,006.77
0840	TAYLOR, JOSEPH	R	12/28/2015			306652		248.00
2332	SANTA PAULA SUPER STORE	R	12/28/2015			306653		12.27
1640	SATCOM GLOBAL, INC.	R	12/28/2015			306654		42.75
0795	SOUTHERN CALIFORNIA EDISON	R	12/28/2015			306655		28,308.24
1760	SIBLINGS BAKERY	R	12/28/2015			306656		144.50
0333	SIEMENS INDUSTRY	R	12/28/2015			306657		3,593.49
3192	SIERRA TRAFFIC SERVICES, INC	R	12/28/2015			306658		400.00
3909	SITE ONE LANDSCAPE SUPPLY	R	12/28/2015			306659		357.88
0531	HOLT, LARRY	R	12/28/2015			306660		1,800.00
0785	SMART & FINAL	R	12/28/2015			306661		136.65
1699	SOLAR GUARD TINTING	R	12/28/2015			306662		35.00
3585	SP PIPE & SUPPLY	R	12/28/2015			306663		218.85
1523	STANTEC CONSULTING INC.	R	12/28/2015			306664		17,733.30
1144	STAPLES ADVANTAGE	R	12/28/2015			306665		458.97
0810	STARNET DATA DESIGN	R	12/28/2015			306666		7,756.08
2042	STOCKTON, KAYLA	R	12/28/2015			306667		96.00
3915	SWISSPHONE	R	12/28/2015			306668		56.05
0828	SWRCB	R	12/28/2015			306669		549.00

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

1.9.A.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0838	TARANGO'S DIESEL REPAIR	R	12/28/2015			306670		2,343.50
0776	TIME WARNER CABLE	R	12/28/2015			306671		32.10
2070	TRAFFIC TECHNOLOGIES	R	12/28/2015			306672		943.70
0779	TYCO INTEGRATED SECURITY LLC	R	12/28/2015			306673		378.06
1891	ULINE	R	12/28/2015			306674		85.24
0890	UNIT II, INC	R	12/28/2015			306675		192.43
0719	UNITED ROTARY BRUSH CORPORATIO	R	12/28/2015			306676		113.12
0893	UNITED SITE SERVICES OF CALIFO	R	12/28/2015			306677		48.16
3319	VALENZUELA, ERIN	R	12/28/2015			306678		90.00
2145	VANSCIVER, ANDREW	R	12/28/2015			306679		115.47
0936	VC REPORTER	R	12/28/2015			306680		200.00
3771	LOS ANGELES TRUCK CENTERS, LLC	R	12/28/2015			306681		1,343.59
1446	VENCO WESTERN INC	R	12/28/2015			306682		4,947.58
2687	VERIZON CALIFORNIA	R	12/28/2015			306683		4,188.68
0978	VULCAN MATERIALS COMPANY	R	12/28/2015			306684		785.90
3852	WALLER, ELENA K.	R	12/28/2015			306685		1,200.00
2799	WETHERBEE, SILVIA HUERTA	R	12/28/2015			306686		112.50
1397	WREA	R	12/28/2015			306687		3,779.90
3178	ZAPPARELLI'S FAMILY PIZZERIA	R	12/28/2015			306688		15.09
3711	SANTA PAULA LODGE 314	R	12/31/2015			306704		2,400.00
3292	SANTA PAULA ANIMAL RESCUE CENT	R	12/31/2015			306705		6,000.00
3795	PERC WATER CORPORATION	D	12/28/2015			990567		163,389.00

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

1.9.A.a

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS: 303	1,345,662.83	0.00	1,343,950.38
HAND CHECKS: 0	0.00	0.00	0.00
DRAFTS: 1	163,389.00	0.00	163,389.00
EFT: 0	0.00	0.00	0.00
NON CHECKS: 1	0.00	0.00	0.00
VOID CHECKS: 1 VOID DEBITS	0.00		
VOID CREDITS	1,712.45CR	1,712.45CR	0.00

TOTAL ERRORS: 0

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: AP TOTALS: 306	1,507,339.38	0.00	1,507,339.38

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 04 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0034	FERNANDEZ, MELINDA	N	12/16/2015			000000		
0035	NEWBY, WILLIAM	N	12/16/2015			000000		
0036	STALLINGS, JAMES	N	12/16/2015			000000		
0042	MERIN, RANDOLPH	N	12/16/2015			000000		
0044	LYNCH, KAREN & MIKE	N	12/16/2015			000000		
0045	ASHTON, EVA	N	12/16/2015			000000		
0032	ALLEE, JESSE W.	R	12/16/2015			306465		500.00
0029	ARAIZA, RICK	R	12/16/2015			306466		800.00
0012	ASHTON, EVA	R	12/16/2015			306467		148.50
0041	CERVANTES, DENISE	R	12/16/2015			306468		776.00
0039	CHAPEK, LARRY	R	12/16/2015			306469		500.00
0028	COOLBAUGH, PHILIP	R	12/16/2015			306470		500.00
0033	ESCOTO, OLIVIA	R	12/16/2015			306471		500.00
0021	FERNANDEZ, MELINDA	R	12/16/2015			306472		207.00
0046	GARCIA, LISA	R	12/16/2015			306473		656.00
0026	GARNICA, ROLAND	R	12/16/2015			306474		776.00
0031	LYNCH, MICHAEL & KAREN	R	12/16/2015			306475		739.70
0027	MARTIN, ANITA	R	12/16/2015			306476		687.50
0038	MERIN, RANDOLPH	R	12/16/2015			306477		800.00
0014	NEWBY, WILLIAM	R	12/16/2015			306478		168.00
0047	OSWALT, SHARON	R	12/16/2015			306479		739.70
0030	PADGETT, BRENDA	R	12/16/2015			306480		500.00

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 04 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0024	RAMIREZ, MANUEL D.	R	12/16/2015			306481		800.00
0037	SCHOMBURG, LILLIAN	R	12/16/2015			306482		648.50
0017	STALLINGS, JAMES	R	12/16/2015			306483		207.00
0025	TALAUAGON, NORA	R	12/16/2015			306484		500.00
0040	WEEKS, DARRYL	R	12/16/2015			306485		500.00
0043	TAYLOR, LOUISE	R	12/16/2015			306486		500.00

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	22	12,153.90	0.00	12,153.90
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	6	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 04 BANK: AP TOTALS:	28	12,153.90	0.00	12,153.90
BANK: AP TOTALS:	334	1,519,493.28	0.00	1,519,493.28

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE:12/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1688	CALIFORNIA STATE DISBURSEMENT	R	12/04/2015			306317		1,913.97
1044	CALIFORNIA, STATE OF - EDD	R	12/04/2015			306318		17,326.75
1228	CALIFORNIA, STATE OF	R	12/04/2015			306319		103.75
0085	DOMINGUEZ, CALLA	R	12/04/2015			306320		631.75
0553	ICMA RETIREMENT TRUST-457	R	12/04/2015			306321		2,770.84
0554	ICMA RETIREMENT TRUST-457 (PT)	R	12/04/2015			306322		883.41
1691	JENNIFER REYES-MACIAS	R	12/04/2015			306323		300.00
0075	MACIAS, YOLANDA	R	12/04/2015			306324		230.77
0515	MASS MUTUAL	R	12/04/2015			306325		250.00
1191	ORTIZ, CLARA	R	12/04/2015			306326		250.62
2213	SANTA PAULA FIREFIGHTERS ASSOC	R	12/04/2015			306327		200.00
0708	SANTA PAULA POLICE OFFICERS AS	R	12/04/2015			306328		1,166.53
0291	SEIU LOCAL 721	R	12/04/2015			306329		618.71
0898	UNITED WAY OF VENTURA COUNTY	R	12/04/2015			306330		85.00
0935	VENTURA COUNTY PROF F F A	R	12/04/2015			306331		3,932.97
1044	CALIFORNIA, STATE OF - EDD	R	12/09/2015			306332		443.83
0331	RELIANCE STANDARD LIFE INSURAN	R	12/10/2015			306450		2,229.09
1103	COLONIAL LIFE & ACCIDENT	R	12/10/2015			306451		3,352.96
0371	METLIFE SBC	R	12/10/2015			306452		528.64
0284	PRINCIPAL FINANCIAL GROUP	R	12/10/2015			306453		5,002.66
0331	RELIANCE STANDARD LIFE INSURAN	R	12/10/2015			306454		804.16
1688	CALIFORNIA STATE DISBURSEMENT	R	12/18/2015			306487		1,913.97

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE:12/01/2015 THRU 12/31/2015

1.9.A.a

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1044	CALIFORNIA, STATE OF - EDD	R	12/18/2015			306488		11,596.28
1228	CALIFORNIA, STATE OF	R	12/18/2015			306489		104.74
0085	DOMINGUEZ, CALLA	R	12/18/2015			306490		758.10
0553	ICMA RETIREMENT TRUST-457	R	12/18/2015			306491		10,825.00
0554	ICMA RETIREMENT TRUST-457 (PT)	R	12/18/2015			306492		1,139.06
1691	JENNIFER REYES-MACIAS	R	12/18/2015			306493		300.00
0075	MACIAS, YOLANDA	R	12/18/2015			306494		230.77
0515	MASS MUTUAL	R	12/18/2015			306495		250.00
1191	ORTIZ, CLARA	R	12/18/2015			306496		250.62
2213	SANTA PAULA FIREFIGHTERS ASSOC	R	12/18/2015			306497		210.00
0708	SANTA PAULA POLICE OFFICERS AS	R	12/18/2015			306498		1,166.53
0291	SEIU LOCAL 721	R	12/18/2015			306499		584.21
0898	UNITED WAY OF VENTURA COUNTY	R	12/18/2015			306500		82.00
0935	VENTURA COUNTY PROF F F A	R	12/18/2015			306501		3,881.95
2446	STUART CONSULTING SERVICES	R	12/18/2015			306502		13,467.07
1688	CALIFORNIA STATE DISBURSEMENT	R	12/31/2015			306689		1,913.97
1044	CALIFORNIA, STATE OF - EDD	R	12/31/2015			306690		13,186.02
1228	CALIFORNIA, STATE OF	R	12/31/2015			306691		103.73
0085	DOMINGUEZ, CALLA	R	12/31/2015			306692		938.60
0553	ICMA RETIREMENT TRUST-457	R	12/31/2015			306693		3,390.50
0554	ICMA RETIREMENT TRUST-457 (PT)	R	12/31/2015			306694		1,047.32
1691	JENNIFER REYES-MACIAS	R	12/31/2015			306695		300.00

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE:12/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0075	MACIAS, YOLANDA	R	12/31/2015			306696		230.77
0515	MASS MUTUAL	R	12/31/2015			306697		250.00
1191	ORTIZ, CLARA	R	12/31/2015			306698		250.62
2213	SANTA PAULA FIREFIGHTERS ASSOC	R	12/31/2015			306699		210.00
0708	SANTA PAULA POLICE OFFICERS AS	R	12/31/2015			306700		1,166.53
0291	SEIU LOCAL 721	R	12/31/2015			306701		601.96
0898	UNITED WAY OF VENTURA COUNTY	R	12/31/2015			306702		85.00
0935	VENTURA COUNTY PROF F F A	R	12/31/2015			306703		3,881.95
0420	FIT/M-CARE WIRE TRANSFER-P/R T	D	12/09/2015			990554		66,672.23
3539	WAGE WORKS	D	12/02/2015			990555		150.42
3539	WAGE WORKS	D	12/09/2015			990557		523.85
0420	FIT/M-CARE WIRE TRANSFER-P/R T	D	12/16/2015			990558		1,892.11
0420	FIT/M-CARE WIRE TRANSFER-P/R T	D	12/23/2015			990559		45,156.61
3539	WAGE WORKS	D	12/16/2015			990560		414.14
0292	CALIF. PUBLIC EMPLOYEES' RETIR	D	12/18/2015			990561		54,946.89
0292	CALIF. PUBLIC EMPLOYEES' RETIR	D	12/22/2015			990562		54,238.58
1024	CALIFORNIA PUBLIC EMPLOYEE RET	D	12/23/2015			990563		51,061.79
0292	CALIF. PUBLIC EMPLOYEES' RETIR	D	12/24/2015			990564		618.24
0292	CALIF. PUBLIC EMPLOYEES' RETIR	D	12/24/2015			990565		277.36
3539	WAGE WORKS	D	12/23/2015			990566		214.60
3539	WAGE WORKS	D	12/30/2015			990569		130.77

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE: 12/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS: 52	117,343.68	0.00	117,343.68
HAND CHECKS: 0	0.00	0.00	0.00
DRAFTS: 13	276,297.59	0.00	276,297.59
EFT: 0	0.00	0.00	0.00
NON CHECKS: 0	0.00	0.00	0.00
VOID CHECKS: 0	VOID DEBITS 0.00		
	VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 01 BANK: PY TOTALS: 65	393,641.27	0.00	393,641.27
BANK: PY TOTALS: 65	393,641.27	0.00	393,641.27

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 03 City of Santa Paula

BANK: UB UTILITY BILLING

DATE RANGE:12/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	INVOICE AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
1	ALVAREZ, JUAN C	R	12/16/2015			306455		128.28
1	CARRILLO CORDOV, MAR	R	12/16/2015			306456		66.05
1	CASTRO, YOLANDA	R	12/16/2015			306457		214.44
1	FARWEST CORROSION CO	R	12/16/2015			306458		876.62
1	HERNANDEZ, MIGUEL CO	R	12/16/2015			306459		6.01
1	LAWRENCE, DAVID MICH	R	12/16/2015			306460		131.81
1	LEWIS, ASHTON L	R	12/16/2015			306461		18.98
1	REBULLOSA, PAULINA	R	12/16/2015			306462		151.57
1	REYES, ADELL	R	12/16/2015			306463		109.16
1	RODRIGUEZ, FRANK-JOS	R	12/16/2015			306464		20.31

* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	10	1,723.23	0.00	1,723.23
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0	VOID DEBITS 0.00		
		VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
VENDOR SET: 03 BANK: UB TOTALS:	10	1,723.23	0.00	1,723.23
BANK: UB TOTALS:	10	1,723.23	0.00	1,723.23
REPORT TOTALS:	411	1,911,432.88	0.00	1,914,857.78

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *

	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	303	1,345,662.83	0.00	1,343,950.38
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	1	163,389.00	0.00	163,389.00
EFT:	0	0.00	0.00	0.00
NON CHECKS:	1	0.00	0.00	0.00
VOID CHECKS:	1 VOID DEBITS	0.00		
	VOID CREDITS	1,712.45CR	1,712.45CR	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 2231	SALES TAX PAYABLE	62.59CR
100 4-1500-3050	RECREATION ADMIN FEE	23.80
100 4-1500-5062	FACILITIES CLEANUP	154.00CR
100 4-2500-5061	FILMING FEES-PERSONNEL REIMB	1,430.00CR
100 4-3000-5011	ZONING & SUBDIVISION FEES	800.49
100 4-4500-5061	FILMING FEES-PERSONNEL REIMB	16,362.50CR
100 4-5000-5030	CONSTRUCTION PLAN CHECKING	990.00
100 5-0501-075	COUNCIL EXPENSE-CROSSWHITE	7.09
100 5-0501-076	COUNCIL EXPENSE-HERNANDEZ	7.09
100 5-0501-077	COUNCIL EXPENSE-PROCTER	125.34
100 5-0501-078	COUNCIL EXPENSE-TOVIAS	7.09
100 5-0501-079	COUNCIL EXPENSE-GHERARDI	7.10
100 5-0501-103	DUES & SUBSCRIPTIONS	3,144.00
100 5-0501-150	RECOGNITIONS/AWARDS	3,239.68
100 5-0502-352	TRAINING/WORKSHOPS/MEETINGS	217.56
100 5-0504-203	PROF/CONTR SVCS-LEGAL	18,808.79
100 5-0511-103	DUES & SUBSCRIPTIONS	262.00
100 5-0511-120	SUPPLIES-OFFICE	50.92
100 5-0511-150	RECOGNITIONS/AWARDS	32.25
100 5-0511-352	TRAINING/WORKSHOPS/MEETINGS	144.50
100 5-0512-150	RECOGNITIONS/AWARDS	309.06
100 5-0512-203	PROF/CONTR SVCS-LEGAL	1,690.00
100 5-0512-209	PROF/CONTR SVCS-OTHER	275.28
100 5-0512-352	TRAINING/WORKSHOPS/MEETINGS	98.36
100 5-0513-246	SVCS-DRUG & ALCOHOL TESTING	650.00
100 5-0514-101	POSTAGE	64.96
100 5-0514-126	SUPPLIES-COMPUTER	2,722.16
100 5-0514-175	MINOR EQUIPMENT-COMPUTER	1,741.74
100 5-0514-179	MINOR EQUIPMENT-OTHER	3,148.50

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 5-0514-207	PROF/CONTR-COMPUTER/SOFTWARE	8,843.20
100 5-0514-209	PROF/CONTR SVCS-OTHER	14,190.03
100 5-0514-240	DUPLICATION CHARGES-INTERNAL	1,224.75
100 5-0514-352	TRAINING/WORKSHOPS/MEETINGS	12.00
100 5-1001-103	DUES & SUBSCRIPTIONS	135.00
100 5-1001-305	MAINT-VEHICLE FUEL	189.29
100 5-1501-123	SUPPLIES-SHOP & FIELD	57.16
100 5-1501-209	PROF/CONTR SVCS-OTHER	580.36
100 5-1501-301	MAINT-BLDGS & IMPROVEMENTS	2,196.33
100 5-1502-123	SUPPLIES-SHOP & FIELD	937.51
100 5-1502-209	PROF/CONTR SVCS-OTHER	54.07
100 5-1502-305	MAINT-VEHICLE FUEL	51.37
100 5-1531-121	SUPPLIES-CLOTHING/UNIFORMS	199.43
100 5-1531-123	SUPPLIES-SHOP & FIELD	1,891.63
100 5-1531-173	MINOR EQUIPMENT-SHOP & FIELD	798.01
100 5-1531-209	PROF/CONTR SVCS-OTHER	1,073.97
100 5-1531-226	PROF/CONTR SVCS-JANITORIAL	637.97
100 5-1531-301	MAINT-BLDGS & IMPROVEMENTS	4,687.60
100 5-1531-305	MAINT-VEHICLE FUEL	279.01
100 5-1531-610	EQUIPMENT-NEW	249.22
100 5-1532-121	SUPPLIES-CLOTHING/UNIFORMS	199.42
100 5-1532-123	SUPPLIES-SHOP & FIELD	4,150.00
100 5-1532-202	PROF/CONTR SVCS-LANDSCAPE	6,382.50
100 5-1532-209	PROF/CONTR SVCS-OTHER	3,100.31
100 5-1532-223	PROF/CONTR SVCS TREE-TRIMMING	400.00
100 5-1532-305	MAINT-VEHICLE FUEL	362.95
100 5-2002-120	SUPPLIES-OFFICE	69.80
100 5-2002-201	PROF/CONTR SVCS-FINANCIAL	1,018.63
100 5-2002-209	PROF/CONTR SVCS-OTHER	5,482.50
100 5-2002-352	TRAINING/WORKSHOPS/MEETINGS	4.43
100 5-2501-121	SUPPLIES-CLOTHING/UNIFORMS	526.52
100 5-2501-209	PROF/CONTR SVCS-OTHER	537.50
100 5-2501-305	MAINT-VEHICLE FUEL	306.15
100 5-2504-048	EQUIP/UNIFORM PURCH MOU	1,721.73
100 5-2504-121	SUPPLIES-CLOTHING/UNIFORMS	45.00
100 5-2504-122	SUPPLIES-MEDICAL	710.17
100 5-2504-123	SUPPLIES-SHOP & FIELD	2,367.97
100 5-2504-179	MINOR EQUIPMENT-OTHER	854.27
100 5-2504-214	PROF/CONTR SVCS-MEDICAL	85.00
100 5-2504-305	VEHICLE FUEL	1,253.71
100 5-2504-360	EDUCATIONAL REIMBURSEMENT	962.50
100 5-3001-120	SUPPLIES-OFFICE	3.23
100 5-3001-203	PROF/CONTR SVCS-LEGAL	542.50
100 5-3001-230	LEGAL ADVERTISING	55.20
100 5-3001-352	TRAINING/WORKSHOPS/MEETINGS	50.00
100 5-4501-120	SUPPLIES-OFFICE	977.56

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 5-4501-129	SUPPLIES-OTHER	14.84
100 5-4501-209	PROF/CONTR SVCS-OTHER	8,100.00
100 5-4501-214	PROF/CONTR SVCS-MEDICAL	85.00
100 5-4501-282	UTILITY-TELEPHONE	882.07
100 5-4501-301	MAINT-BLDGS & IMPROVEMENTS	248.00
100 5-4501-304	MAINT-VEHICLES, EQUIPMENT	175.00
100 5-4501-305	MAINT-VEHICLE FUEL	881.90
100 5-4501-352	TRAINING/WORKSHOPS/MEETINGS	38.36
100 5-4502-123	SUPPLIES-SHOP & FIELD	1,019.94
100 5-4502-124	SUPPLIES-SAFETY	173.64
100 5-4502-135	K-9 EXPENDITURES	281.96
100 5-4502-209	PROF/CONTR SVCS-OTHER	4,416.25
100 5-4502-251	SVCS-TOWING AND STORAGE	317.50
100 5-4502-304	MAINT-VEHICLES, EQUIPMENT	1,470.00
100 5-4502-305	MAINT-VEHICLE FUEL	4,325.32
100 5-4502-307	EQUIPMENT MAINTENANCE CHARGES	4,880.84
100 5-4502-352	TRAINING/WORKSHOPS/MEETINGS	703.40
100 5-4502-360	EDUCATIONAL REIMBURSEMENT	475.00
100 5-4502-610	EQUIPMENT-NEW	44,642.67
100 5-4503-103	DUES & SUBSCRIPTIONS	90.00
100 5-4503-121	SUPPLIES-CLOTHING/UNIFORMS	98.88
100 5-4503-131	SUPPLIES-CRIME SCENE	85.24
100 5-4503-217	PROF/CONTR SVCS-GEN INVEST	1,182.69
100 5-4503-305	MAINT-VEHICLE FUEL	34.00
100 5-4504-209	PROF/CONTR SVCS-OTHER	43.45
100 5-4505-121	SUPPLIES-CLOTHING/UNIFORMS	454.58
100 5-4505-352	TRAINING/WORKSHOPS/MEETINGS	1,397.68
100 5-4506-133	SUPPLIES-JAIL EQUIPMENT	839.15
100 5-4507-221	PROF/CONTR-KENNEL SERVICES	6,000.00
100 5-4507-305	MAINT-VEHICLE FUEL	159.25
100 5-4509-123	SUPPLIES-SHOP & FIELD	675.22
100 5-4509-305	MAINT-VEHICLE FUEL	486.48
100 5-4510-610	EQUIPMENT-NEW	88,800.00
100 5-5011-209	PROF/CONTR SVCS-OTHER	296.50
100 5-7501-120	SUPPLIES-OFFICE	569.69
100 5-7501-199	SUSPENSE-EXPENDITURE	32.90
100 5-7501-280	UTILITY-ELECTRIC	10,016.74
100 5-7501-281	UTILITY-GAS	492.91
100 5-7501-282	UTILITY-TELEPHONE	5,027.70
100 5-9285-295	PROJECT-MISC SVCS	50.00
	*** FUND TOTAL ***	280,980.88
115 4-1500-5401	YOUTH TEEN PROGRAMS	61.20
115 5-1502-181	RECREATION PROGRAMS	8,743.70
	*** FUND TOTAL ***	8,804.90

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
203 5-4502-124	SUPPLIES-SAFETY	875.00
	*** FUND TOTAL ***	875.00
204 5-1504-103	DUES & SUBSCRIPTIONS	36.00
204 5-1504-120	SUPPLIES-OFFICE	70.93
204 5-1504-128	INVENTORY-STORE MERCHANDISE	66.00
204 5-1504-202	PROF/CONTR SVCS-LANDSCAPE	175.00
204 5-1504-209	PROF/CONTR SVCS-OTHER	720.85
204 5-1504-210	SVCS-FUND RAISING/GRANT WRITIN	118.25
204 5-1504-212	PROF/CONTR SVCS-TRAINING, ETC	4,388.88
204 5-1504-231	MISC ADVERTISING/PROMO	368.00
204 5-1504-280	UTILITY-ELECTRIC	1,465.86
204 5-1504-281	UTILITY-GAS	58.14
204 5-1504-282	UTILITY-TELEPHONE	115.32
204 5-1504-301	MAINT-BLDGS & IMPROVEMENTS	117.58
	*** FUND TOTAL ***	7,700.81
205 5-5027-305	MAINT-VEHICLE FUEL	233.89
	*** FUND TOTAL ***	233.89
218 5-9245-290	SVCS-DESIGN/STUDY	10.84
	*** FUND TOTAL ***	10.84
219 5-9245-290	SVCS-DESIGN/STUDY	10.84
	*** FUND TOTAL ***	10.84
220 5-9245-290	SVCS-DESIGN/STUDY	10.84
	*** FUND TOTAL ***	10.84
221 5-9245-290	SVCS-DESIGN/STUDY	10.84
	*** FUND TOTAL ***	10.84
222 5-9245-290	SVCS-DESIGN/STUDY	10.83
	*** FUND TOTAL ***	10.83
223 5-9245-290	SVCS-DESIGN/STUDY	10.83
	*** FUND TOTAL ***	10.83
224 5-9245-290	SVCS-DESIGN/STUDY	10.83
	*** FUND TOTAL ***	10.83
225 5-9245-290	SVCS-DESIGN/STUDY	10.83
	*** FUND TOTAL ***	10.83
226 5-9245-290	SVCS-DESIGN/STUDY	10.83
226 5-9315-207	PROF/CONTR-COMPUTER/SOFTWARE	1,234.68
	*** FUND TOTAL ***	1,245.51

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
227 5-9245-290	SVCS-DESIGN/STUDY	10.83
	*** FUND TOTAL ***	10.83
228 5-9245-290	SVCS-DESIGN/STUDY	10.83
	*** FUND TOTAL ***	10.83
229 5-9245-290	SVCS-DESIGN/STUDY	10.83
	*** FUND TOTAL ***	10.83
280 4-5000-5061	FILMING FEES-PERSONNEL REIMB	2,850.00CR
280 5-5021-120	SUPPLIES-OFFICE	72.85
280 5-5021-209	PROF/CONTR SVCS-OTHER	4,917.30
280 5-5022-123	SUPPLIES-SHOP & FIELD	2,360.00
280 5-5022-202	PROF/CONTR SVCS-LANDSCAPE	4,070.00
280 5-5022-209	PROF/CONTR SVCS-OTHER	2,321.00
280 5-5022-222	PROF/CONTR SVCS-SIGNAL MAINT	11,223.29
280 5-5022-223	PROF/CONTR SVCS-TREE TRIMMING	5,713.20
280 5-5022-285	UTILITY-STREET LIGHTING	19,234.99
280 5-5022-301	MAINT-BLDGS & IMPROVEMENTS	111.11
280 5-5022-305	MAINT-VEHICLE FUEL	549.58
280 5-5022-370	LEASE/RENTAL	2,877.40
	*** FUND TOTAL ***	50,600.72
281 5-5022-209	PROF/CONTR SVCS-OTHER	17,015.00
281 5-9273-290	SVCS-DESIGN/STUDY	3,237.25
281 5-9295-660	IMPROV OTHER THAN BLDGS-REHAB	6,591.25
281 5-9297-295	PROJECT-MISC SVCS	483.00
281 5-9297-660	IMPROV OTHER THAN BLDGS-REHAB	24,904.10
	*** FUND TOTAL ***	52,230.60
305 5-1532-179	MINOR EQUIPMENT-OTHER	2,775.06
	*** FUND TOTAL ***	2,775.06
311 5-4502-212	PROF/CONTR-FIREARMS TRAINING	3,780.00
311 5-4521-280	UTILITY-ELECTRIC	190.43
	*** FUND TOTAL ***	3,970.43
405 5-1502-123	SUPPLIES-SHOP & FIELD	131.48
	*** FUND TOTAL ***	131.48
450 5-1002-209	PROF/CONTR SVCS-OTHER	70.00
450 5-1002-282	UTILITY-TELEPHONE	118.17
450 5-1002-305	MAINT-VEHICLE FUEL	22.52
	*** FUND TOTAL ***	210.69
500 5-5028-202	PROF/CONTR SVCS-LANDSCAPE	600.00
	*** FUND TOTAL ***	600.00

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
503 5-5029-209	PROF/CONTR SVCS-OTHER	3,240.00
	*** FUND TOTAL ***	3,240.00
610 5-5061-120	SUPPLIES-OFFICE	72.85
610 5-5061-203	PROF/CONTR SVCS-LEGAL	682.50
610 5-5061-280	UTILITY-ELECTRIC	9,191.51
610 5-5061-281	UTILITY-GAS	46.43
610 5-5061-282	UTILITY-TELEPHONE	144.83
610 5-5061-301	MAINT-BLDGS & IMPROVEMENTS	111.12
610 5-5061-370	LEASE/RENTAL	960.00
610 5-5063-123	SUPPLIES-SHOP & FIELD	75.00
610 5-5063-209	PROF/CONTR SVCS-OTHER	559,063.23
610 5-5063-228	SEWER TREATMENT-O & M CONTR	163,389.00
610 5-5063-280	UTILITY-ELECTRIC	29,512.75
610 5-5063-293	PERMITTING	2,637.00
610 5-5065-201	PROF/CONTR SVCS-FINANCIAL	2,000.00
610 5-9213-295	PROJECT-MISC SVCS	24,192.52
610 5-9215-290	SVCS-DESIGN/STUDY	3,779.90
610 5-9215-295	PROJECT-MISC SVCS	26,461.56
610 5-9215-660	IMPROV OTHER THAN BLDGS-REHAB	63,643.70
	*** FUND TOTAL ***	885,963.90
620 5-2005-101	POSTAGE	466.58
620 5-2005-201	PROF/CONTR SVCS-FINANCIAL	212.10
620 5-5071-120	SUPPLIES-OFFICE	220.60
620 5-5071-280	UTILITY-ELECTRIC	33,617.21
620 5-5071-281	UTILITY-GAS	71.52
620 5-5071-282	UTILITY-TELEPHONE	1,156.94
620 5-5071-301	MAINT-BLDGS & IMPROVEMENTS	111.12
620 5-5071-370	LEASE/RENTAL	3,567.67
620 5-5072-103	DUES & SUBSCRIPTIONS	70.00
620 5-5072-123	SUPPLIES-SHOP & FIELD	2,765.81
620 5-5072-124	SUPPLIES-SAFETY	72.11
620 5-5072-173	MINOR EQUIPMENT-SHOP & FIELD	923.32
620 5-5072-202	PROF/CONTR SVCS-LANDSCAPE	2,300.00
620 5-5072-209	PROF/CONTR SVCS-OTHER	207.93
620 5-5072-233	PROF/CONTR SVCS-BACKFLOW	1,355.00
620 5-5072-282	UTILITY-TELEPHONE	343.45
620 5-5072-293	PERMITTING	1,210.00
620 5-5072-304	MAINT-VEHICLES, EQUIPMENT	506.07
620 5-5072-305	MAINT-VEHICLE FUEL	1,822.22
620 5-5072-310	MAINTENANCE-T & D MAINS	1,546.42
620 5-5072-311	MAINTENANCE-SERVICES	6,080.20
620 5-5072-312	MAINTENANCE-HYDRANTS	382.70
620 5-5073-103	DUES & SUBSCRIPTIONS	37.50
620 5-5073-120	SUPPLIES-OFFICE	72.85

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: AP ACCOUNTS PAYABLE

DATE RANGE:12/01/2015 THRU 12/31/2015

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
620 5-5073-123	SUPPLIES-SHOP & FIELD	19.35
620 5-5073-305	MAINT-VEHICLE FUEL	383.93
620 5-5073-317	WATER TREATMENT-CHEMICALS	2,838.64
620 5-5073-318	WATER TREATMENT-COMPLIANCE	1,820.00
620 5-5073-319	MAINT-WATER TREATMENT EQUIP	24.29
620 5-5073-352	TRAINING/WORKSHOPS/MEETINGS	160.18
620 5-7501-305	MAINT-VEHICLE FUEL	138.07
620 5-9008-295	PROJECT-MISC SVCS	22,724.79
620 5-9108-209	PROF/CONTR SVCS-OTHER	777.60
620 5-9108-290	SVCS-DESIGN/STUDY	2,975.00
620 5-9108-295	PROJECT-MISC SVCS	27,014.09
620 5-9236-295	PROJECT-MISC SVCS	41.40
	*** FUND TOTAL ***	118,036.66
702 5-5041-103	DUES & SUBSCRIPTIONS	37.50
702 5-5041-120	SUPPLIES-OFFICE	72.85
702 5-5041-121	SUPPLIES-CLOTHING/UNIFORMS	256.56
702 5-5041-123	SUPPLIES-SHOP & FIELD	1,476.37
702 5-5041-173	MINOR EQUIPMENT-SHOP & FIELD	43.49
702 5-5041-250	PROF/CONTR SVCS-HAZMAT	924.00
702 5-5041-282	UTILITY-TELEPHONE	22.61
702 5-5041-304	MAINT-VEHICLES, EQUIPMENT	23,599.81
702 5-5041-352	TRAINING/WORKSHOPS/MEETINGS	1,336.09
	*** FUND TOTAL ***	27,769.28
800 2207	COMMUNITY CENTER DEPOSITS	2,033.00
800 2219	CONSULTANT ENVIRONMENTAL	7,438.35
800 2222	PLANNING-ATTORNEY FEES	5,440.00
800 2226	EAST AREA - LIMONEIRA	1,215.80
800 2227	PARK RESERVATION FEE DEPOSIT	200.00
800 2230	BUS PASSES	801.00
800 2251	MISC. CONSTRUCTION DEPOSIT	7,672.50
800 2281	FILMING DEPOSIT	27,698.00
800 5-9245-290	SVCS-DESIGN/STUDY	246.00
	*** FUND TOTAL ***	52,744.65
803 5-1532-123	SUPPLIES-SHOP & FIELD	350.49
803 5-1532-209	PROF/CONTR SVCS-OTHER	4,947.58
	*** FUND TOTAL ***	5,298.07
804 5-5501-203	PROF/CONTR SVCS-LEGAL	2,257.68
804 5-5501-209	PROF/CONTR SVCS-OTHER	315.00
804 5-5501-301	MAINT-BLDGS & IMPROVEMENTS	1,235.00
	*** FUND TOTAL ***	3,807.68

VENDOR SET: 01	BANK: AP	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			306	1,507,339.38	0.00	1,507,339.38

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE:12/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
0292	CALIF. PUBLIC EMPLOYEES' RETIR							
I-R57FINALJAYBERR	EMPLOYER #0251	D	12/24/2015			990565		
620 2114	P/R LIAB PAYABLE-PERS		EMPLOYER #0251	109.50				
620 5-5072-042	RETIREMENT		EMPLOYER #0251	166.93				
I-SB FINALJAYBERR	EMPLOYER #0251	D	12/24/2015			990565		
620 2114	P/R LIAB PAYABLE-PERS		EMPLOYER #0251	0.93				277.36
3539	WAGE WORKS							
I-R20150279296	WAGE WORKS	D	12/23/2015			990566		
100 2117	P/R PAYABLE-SECTION 125		WAGE WORKS	214.60				214.60
3539	WAGE WORKS							
I-R20150294891	WAGE WORKS	D	12/30/2015			990569		
100 2117	P/R PAYABLE-SECTION 125		WAGE WORKS	130.77				130.77

* * T O T A L S * *	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS:	52	117,343.68	0.00	117,343.68
HAND CHECKS:	0	0.00	0.00	0.00
DRAFTS:	13	276,297.59	0.00	276,297.59
EFT:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
VOID CHECKS:	0 VOID DEBITS	0.00		
	VOID CREDITS	0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 2111	P/R LIAB PAYABLE-STATE TAX	34,995.69
100 2112	P/R LIAB PAYABLE-FEDERAL TAX	73,016.36
100 2113	P/R LIAB PAYABLE- MEDICARE	8,901.01
100 2114	P/R LIAB PAYABLE-PERS	9,646.65
100 2115	P/R LIAB PAYABLE-HEALTH INS	40,079.75
100 2116	P/R LIAB PAYABLE-LTD	13.81
100 2117	P/R PAYABLE-SECTION 125	1,537.38
100 2118	P/R LIAB PAYABLE-DEFRD COMP	16,439.62
100 2120	P/R LIAB PAYABLE-GARNISHMNT	7,884.61
100 2122	P/R LIAB PAYABLE-DUES	15,852.03
100 2126	P/R LIAB PAYABLE-LIFE INS	450.66
100 2127	P/R LIAB PAYABLE-UNITED WAY	193.76
100 2129	P/R LIAB PAYABLE-OTHER	2,163.86
100 2135	P/R LIAB PAYABLE-P/T RETIRE	1,218.57

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE:12/01/2015 THRU 12/31/2015

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 5-0501-042	RETIREMENT	249.48
100 5-0501-044	MEDICARE	83.20
100 5-0502-042	RETIREMENT	233.54
100 5-0502-044	MEDICARE	40.75
100 5-0502-046	LONG TERM DISABILITY	9.96
100 5-0511-040	BENEFITS	305.35
100 5-0511-042	RETIREMENT	2,568.32
100 5-0511-044	MEDICARE	323.09
100 5-0511-046	LONG TERM DISABILITY	75.12
100 5-0512-042	RETIREMENT	998.96
100 5-0512-044	MEDICARE	132.17
100 5-0512-046	LONG TERM DISABILITY	36.74
100 5-0512-204	PROF/CONTR SVCS-P.E.R.S.	2,950.27
100 5-0513-042	RETIREMENT	573.06
100 5-0513-044	MEDICARE	78.61
100 5-0513-046	LONG TERM DISABILITY	17.14
100 5-0514-042	RETIREMENT	382.44
100 5-0514-044	MEDICARE	93.67
100 5-0514-046	LONG TERM DISABILITY	20.22
100 5-1001-042	RETIREMENT	1,729.00
100 5-1001-044	MEDICARE	215.44
100 5-1001-046	LONG TERM DISABILITY	68.51
100 5-1001-209	PROF/CONTR SVCS-OTHER	13,467.07
100 5-1002-042	RETIREMENT	211.75
100 5-1002-044	MEDICARE	27.37
100 5-1002-046	LONG TERM DISABILITY	10.44
100 5-1501-041	CAFETERIA ALLOWANCE	49.27
100 5-1501-042	RETIREMENT	744.25
100 5-1501-044	MEDICARE	156.33
100 5-1501-046	LONG TERM DISABILITY	12.64
100 5-1502-041	CAFETERIA ALLOWANCE	415.65
100 5-1502-042	RETIREMENT	1,529.89
100 5-1502-044	MEDICARE	213.56
100 5-1502-046	LONG TERM DISABILITY	33.84
100 5-1531-042	RETIREMENT	593.22
100 5-1531-044	MEDICARE	144.37
100 5-1531-046	LONG TERM DISABILITY	15.70
100 5-1532-042	RETIREMENT	408.80
100 5-1532-044	MEDICARE	75.81
100 5-1532-046	LONG TERM DISABILITY	14.78
100 5-2001-044	MEDICARE	4.02
100 5-2002-042	RETIREMENT	2,428.08
100 5-2002-044	MEDICARE	272.91
100 5-2002-046	LONG TERM DISABILITY	94.62
100 5-2501-042	RETIREMENT	5,513.48
100 5-2501-044	MEDICARE	272.38

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE:12/01/2015 THRU 12/31/2015

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 5-2501-046	LONG TERM DISABILITY	89.46
100 5-2504-041	CAFETERIA ALLOWANCE	492.24
100 5-2504-042	RETIREMENT	17,177.99
100 5-2504-044	MEDICARE	1,607.38
100 5-2504-046	LONG TERM DISABILITY	261.58
100 5-3001-042	RETIREMENT	2,931.85
100 5-3001-044	MEDICARE	645.36
100 5-3001-046	LONG TERM DISABILITY	98.26
100 5-4501-042	RETIREMENT	4,724.84
100 5-4501-044	MEDICARE	434.21
100 5-4501-046	LONG TERM DISABILITY	85.94
100 5-4502-041	CAFETERIA ALLOWANCE	0.55CR
100 5-4502-042	RETIREMENT	25,332.88
100 5-4502-044	MEDICARE	2,483.04
100 5-4502-046	LONG TERM DISABILITY	444.94
100 5-4503-042	RETIREMENT	5,814.86
100 5-4503-044	MEDICARE	556.06
100 5-4503-046	LONG TERM DISABILITY	86.86
100 5-4504-042	RETIREMENT	2,479.77
100 5-4504-044	MEDICARE	426.55
100 5-4504-046	LONG TERM DISABILITY	80.11
100 5-4505-042	RETIREMENT	393.66
100 5-4505-044	MEDICARE	66.38
100 5-4505-046	LONG TERM DISABILITY	13.18
100 5-4507-042	RETIREMENT	302.32
100 5-4507-044	MEDICARE	36.92
100 5-4507-046	LONG TERM DISABILITY	14.14
100 5-4508-042	RETIREMENT	1,298.56
100 5-4508-044	MEDICARE	193.19
100 5-4508-046	LONG TERM DISABILITY	16.66
100 5-4509-042	RETIREMENT	304.94
100 5-4509-044	MEDICARE	38.47
100 5-4509-046	LONG TERM DISABILITY	12.86
100 5-4510-042	RETIREMENT	1,285.17
100 5-4510-044	MEDICARE	110.64
100 5-4510-046	LONG TERM DISABILITY	28.84
100 5-4521-209	PROF/CONTR SVCS-OTHER	2,328.45
100 5-5011-042	RETIREMENT	895.50
100 5-5011-044	MEDICARE	163.80
100 5-5011-046	LONG TERM DISABILITY	49.44
100 5-5028-042	RETIREMENT	8.01
100 5-5028-044	MEDICARE	1.43
100 5-5028-046	LONG TERM DISABILITY	0.06
100 5-9273-042	RETIREMENT	20.51
100 5-9273-044	MEDICARE	3.89
100 5-9273-046	LONG TERM DISABILITY	0.16

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE:12/01/2015 THRU 12/31/2015

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
100 5-9285-046	LONG TERM DISABILITY	1.80
	*** FUND TOTAL ***	324,131.64
103 2111	P/R LIAB PAYABLE-STATE TAX	1.76
103 2112	P/R LIAB PAYABLE-FEDERAL TAX	7.41
103 2113	P/R LIAB PAYABLE- MEDICARE	0.89
103 2114	P/R LIAB PAYABLE-PERS	3.37
103 2115	P/R LIAB PAYABLE-HEALTH INS	12.25
103 2122	P/R LIAB PAYABLE-DUES	0.63
103 2127	P/R LIAB PAYABLE-UNITED WAY	0.19
103 2129	P/R LIAB PAYABLE-OTHER	1.60
103 5-1505-042	RETIREMENT	5.30
103 5-1505-044	MEDICARE	0.89
103 5-1505-046	LONG TERM DISABILITY	0.48
	*** FUND TOTAL ***	34.77
115 2111	P/R LIAB PAYABLE-STATE TAX	4.78
115 2112	P/R LIAB PAYABLE-FEDERAL TAX	11.33
115 2113	P/R LIAB PAYABLE- MEDICARE	2.41
115 2114	P/R LIAB PAYABLE-PERS	10.79
115 2115	P/R LIAB PAYABLE-HEALTH INS	4.67
115 5-1502-041	CAFETERIA ALLOWANCE	27.32
115 5-1502-042	RETIREMENT	10.66
115 5-1502-044	MEDICARE	2.41
	*** FUND TOTAL ***	74.37
204 2111	P/R LIAB PAYABLE-STATE TAX	3.00
204 2112	P/R LIAB PAYABLE-FEDERAL TAX	31.74
204 2113	P/R LIAB PAYABLE- MEDICARE	5.60
204 2135	P/R LIAB PAYABLE-P/T RETIRE	20.25
204 5-1504-042	RETIREMENT	23.13
204 5-1504-044	MEDICARE	5.58
	*** FUND TOTAL ***	89.30
206 2111	P/R LIAB PAYABLE-STATE TAX	131.67
206 2112	P/R LIAB PAYABLE-FEDERAL TAX	252.86
206 2113	P/R LIAB PAYABLE- MEDICARE	23.53
206 2114	P/R LIAB PAYABLE-PERS	90.70
206 2115	P/R LIAB PAYABLE-HEALTH INS	9.44
206 5-5026-042	RETIREMENT	109.76
206 5-5026-044	MEDICARE	23.54
206 5-5026-046	LONG TERM DISABILITY	5.80
206 5-9298-046	LONG TERM DISABILITY	0.16
	*** FUND TOTAL ***	647.46
226 2111	P/R LIAB PAYABLE-STATE TAX	172.07

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE:12/01/2015 THRU 12/31/2015

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
226 2112	P/R LIAB PAYABLE-FEDERAL TAX	247.34
226 2113	P/R LIAB PAYABLE- MEDICARE	26.41
226 2114	P/R LIAB PAYABLE-PERS	116.33
226 2115	P/R LIAB PAYABLE-HEALTH INS	51.59
226 2118	P/R LIAB PAYABLE-DEFRD COMP	140.51
226 5-9103-042	RETIREMENT	34.17
226 5-9103-044	MEDICARE	6.48
226 5-9306-042	RETIREMENT	106.48
226 5-9306-044	MEDICARE	19.93
226 5-9306-046	LONG TERM DISABILITY	1.32
	*** FUND TOTAL ***	922.63
280 2111	P/R LIAB PAYABLE-STATE TAX	817.01
280 2112	P/R LIAB PAYABLE-FEDERAL TAX	2,361.47
280 2113	P/R LIAB PAYABLE- MEDICARE	295.74
280 2114	P/R LIAB PAYABLE-PERS	854.30
280 2115	P/R LIAB PAYABLE-HEALTH INS	1,564.27
280 2118	P/R LIAB PAYABLE-DEFRD COMP	174.23
280 2122	P/R LIAB PAYABLE-DUES	188.90
280 2129	P/R LIAB PAYABLE-OTHER	340.45
280 5-5021-042	RETIREMENT	276.00
280 5-5021-044	MEDICARE	48.48
280 5-5021-046	LONG TERM DISABILITY	7.96
280 5-5022-042	RETIREMENT	970.78
280 5-5022-044	MEDICARE	242.70
280 5-5022-046	LONG TERM DISABILITY	47.60
280 5-9295-046	LONG TERM DISABILITY	0.33
280 5-9314-042	RETIREMENT	23.92
280 5-9314-044	MEDICARE	4.54
280 5-9314-046	LONG TERM DISABILITY	0.99
	*** FUND TOTAL ***	8,219.67
281 2111	P/R LIAB PAYABLE-STATE TAX	29.62
281 2112	P/R LIAB PAYABLE-FEDERAL TAX	44.98
281 2113	P/R LIAB PAYABLE- MEDICARE	6.11
281 2114	P/R LIAB PAYABLE-PERS	26.62
281 2115	P/R LIAB PAYABLE-HEALTH INS	40.58
281 2118	P/R LIAB PAYABLE-DEFRD COMP	24.44
281 2122	P/R LIAB PAYABLE-DUES	2.52
281 2129	P/R LIAB PAYABLE-OTHER	3.40
281 5-2003-042	RETIREMENT	14.94
281 5-2003-044	MEDICARE	2.24
281 5-2003-046	LONG TERM DISABILITY	0.68
281 5-9295-042	RETIREMENT	3.42
281 5-9295-044	MEDICARE	0.65
281 5-9295-046	LONG TERM DISABILITY	0.66

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE:12/01/2015 THRU 12/31/2015

1.9.A.a

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
281 5-9297-042	RETIREMENT	17.09
281 5-9297-044	MEDICARE	3.24
281 5-9297-046	LONG TERM DISABILITY	0.66
	*** FUND TOTAL ***	221.85
312 5-5011-046	LONG TERM DISABILITY	0.10
	*** FUND TOTAL ***	0.10
405 2111	P/R LIAB PAYABLE-STATE TAX	4.32
405 2112	P/R LIAB PAYABLE-FEDERAL TAX	60.22
405 2113	P/R LIAB PAYABLE- MEDICARE	14.85
405 2135	P/R LIAB PAYABLE-P/T RETIRE	54.72
405 5-1502-042	RETIREMENT	62.55
405 5-1502-044	MEDICARE	14.85
	*** FUND TOTAL ***	211.51
407 2111	P/R LIAB PAYABLE-STATE TAX	1,418.23
407 2112	P/R LIAB PAYABLE-FEDERAL TAX	2,899.83
407 2113	P/R LIAB PAYABLE- MEDICARE	317.26
407 2114	P/R LIAB PAYABLE-PERS	491.09
407 2115	P/R LIAB PAYABLE-HEALTH INS	601.70
407 2122	P/R LIAB PAYABLE-DUES	716.42
407 5-2504-042	RETIREMENT	3,272.99
407 5-2504-044	MEDICARE	317.26
407 5-2504-046	LONG TERM DISABILITY	66.14
	*** FUND TOTAL ***	10,100.92
450 2111	P/R LIAB PAYABLE-STATE TAX	125.77
450 2112	P/R LIAB PAYABLE-FEDERAL TAX	439.04
450 2113	P/R LIAB PAYABLE- MEDICARE	82.48
450 2114	P/R LIAB PAYABLE-PERS	212.92
450 2115	P/R LIAB PAYABLE-HEALTH INS	506.90
450 2118	P/R LIAB PAYABLE-DEFRD COMP	285.28
450 2122	P/R LIAB PAYABLE-DUES	25.14
450 2126	P/R LIAB PAYABLE-LIFE INS	2.12
450 2127	P/R LIAB PAYABLE-UNITED WAY	2.13
450 2129	P/R LIAB PAYABLE-OTHER	15.22
450 2135	P/R LIAB PAYABLE-P/T RETIRE	139.05
450 5-1002-042	RETIREMENT	430.97
450 5-1002-044	MEDICARE	67.18
450 5-1002-046	LONG TERM DISABILITY	9.89
450 5-1502-042	RETIREMENT	61.28
450 5-1502-044	MEDICARE	15.29
	*** FUND TOTAL ***	2,420.66
503 2111	P/R LIAB PAYABLE-STATE TAX	1.36

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

1.9.A.a

BANK: PY PAYROLL

DATE RANGE:12/01/2015 THRU 12/31/2015

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
503 2112	P/R LIAB PAYABLE-FEDERAL TAX	4.19
503 2113	P/R LIAB PAYABLE- MEDICARE	0.41
503 2114	P/R LIAB PAYABLE-PERS	2.05
503 2115	P/R LIAB PAYABLE-HEALTH INS	2.83
503 5-5029-042	RETIREMENT	2.47
503 5-5029-044	MEDICARE	0.41
	*** FUND TOTAL ***	13.72
610 2111	P/R LIAB PAYABLE-STATE TAX	262.65
610 2112	P/R LIAB PAYABLE-FEDERAL TAX	591.49
610 2113	P/R LIAB PAYABLE- MEDICARE	135.04
610 2114	P/R LIAB PAYABLE-PERS	243.12
610 2115	P/R LIAB PAYABLE-HEALTH INS	193.29
610 2118	P/R LIAB PAYABLE-DEFRD COMP	86.49
610 2120	P/R LIAB PAYABLE-GARNISHMNT	2.26
610 2122	P/R LIAB PAYABLE-DUES	13.76
610 2126	P/R LIAB PAYABLE-LIFE INS	1.87
610 2127	P/R LIAB PAYABLE-UNITED WAY	1.92
610 2129	P/R LIAB PAYABLE-OTHER	27.40
610 5-5061-042	RETIREMENT	144.87
610 5-5061-044	MEDICARE	29.46
610 5-5061-046	LONG TERM DISABILITY	6.52
610 5-5063-042	RETIREMENT	719.16
610 5-5063-044	MEDICARE	87.76
610 5-5063-046	LONG TERM DISABILITY	20.02
610 5-9213-046	LONG TERM DISABILITY	2.14
610 5-9215-042	RETIREMENT	44.36
610 5-9215-044	MEDICARE	8.28
610 5-9215-046	LONG TERM DISABILITY	3.02
610 5-9311-042	RETIREMENT	64.94
610 5-9311-044	MEDICARE	9.54
610 5-9311-046	LONG TERM DISABILITY	4.19
	*** FUND TOTAL ***	2,703.55
620 2111	P/R LIAB PAYABLE-STATE TAX	4,344.18
620 2112	P/R LIAB PAYABLE-FEDERAL TAX	10,439.73
620 2113	P/R LIAB PAYABLE- MEDICARE	1,209.96
620 2114	P/R LIAB PAYABLE-PERS	3,915.41
620 2115	P/R LIAB PAYABLE-HEALTH INS	6,704.71
620 2118	P/R LIAB PAYABLE-DEFRD COMP	417.45
620 2120	P/R LIAB PAYABLE-GARNISHMNT	511.43
620 2122	P/R LIAB PAYABLE-DUES	697.44
620 2126	P/R LIAB PAYABLE-LIFE INS	60.62
620 2127	P/R LIAB PAYABLE-UNITED WAY	54.00
620 2129	P/R LIAB PAYABLE-OTHER	557.91
620 5-2005-042	RETIREMENT	1,272.84

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE:12/01/2015 THRU 12/31/2015

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
620 5-2005-044	MEDICARE	153.76
620 5-2005-046	LONG TERM DISABILITY	48.38
620 5-5071-042	RETIREMENT	292.66
620 5-5071-044	MEDICARE	57.62
620 5-5071-046	LONG TERM DISABILITY	13.32
620 5-5072-042	RETIREMENT	3,444.88
620 5-5072-044	MEDICARE	696.62
620 5-5072-046	LONG TERM DISABILITY	139.15
620 5-5073-042	RETIREMENT	1,590.26
620 5-5073-044	MEDICARE	263.89
620 5-5073-046	LONG TERM DISABILITY	66.16
620 5-9008-042	RETIREMENT	20.50
620 5-9008-044	MEDICARE	3.88
620 5-9008-046	LONG TERM DISABILITY	0.99
620 5-9108-042	RETIREMENT	110.96
620 5-9108-044	MEDICARE	20.58
620 5-9108-046	LONG TERM DISABILITY	2.07
620 5-9210-046	LONG TERM DISABILITY	0.09
620 5-9233-042	RETIREMENT	3.42
620 5-9233-044	MEDICARE	0.65
620 5-9233-046	LONG TERM DISABILITY	0.11
620 5-9236-042	RETIREMENT	13.67
620 5-9236-044	MEDICARE	2.59
620 5-9236-046	LONG TERM DISABILITY	2.63
620 5-9291-042	RETIREMENT	37.58
620 5-9291-044	MEDICARE	7.12
620 5-9291-046	LONG TERM DISABILITY	1.65
620 5-9293-042	RETIREMENT	17.08
620 5-9293-044	MEDICARE	3.24
620 5-9293-046	LONG TERM DISABILITY	1.64
620 5-9302-046	LONG TERM DISABILITY	0.16
	*** FUND TOTAL ***	37,202.99
702 2111	P/R LIAB PAYABLE-STATE TAX	224.34
702 2112	P/R LIAB PAYABLE-FEDERAL TAX	880.46
702 2113	P/R LIAB PAYABLE- MEDICARE	173.95
702 2114	P/R LIAB PAYABLE-PERS	690.68
702 2115	P/R LIAB PAYABLE-HEALTH INS	2,075.26
702 2118	P/R LIAB PAYABLE-DEFRD COMP	150.00
702 2122	P/R LIAB PAYABLE-DUES	124.50
702 2129	P/R LIAB PAYABLE-OTHER	139.52
702 5-5041-042	RETIREMENT	1,038.60
702 5-5041-044	MEDICARE	173.95
702 5-5041-046	LONG TERM DISABILITY	48.84
	*** FUND TOTAL ***	5,720.10

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 01 City of Santa Paula

BANK: PY PAYROLL

DATE RANGE: 12/01/2015 THRU 12/31/2015

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
800 2265	AVILA, E	45.61
800 2267	KUS, J	45.61
800 2268	AGUILAR, H	45.61
800 2272	ANDERSON, D	45.61
800 2273	OLIVAREZ, R	45.61
800 2275	TRIMBLE INSURANCE, M	45.61
800 2285	GONZALES INSURANCE	45.61
800 2292	COOK INSURANCE	123.75
800 2294	BONILLA INSURANCE, TRINI	37.76
800 2295	COOPER, ROBERT INSURANCE	37.76
800 2297	CULLINS INSURANCE	45.61
800 2298	REYNOLDS INSURANCE	123.75
800 2299	LAZENBY, S INSURANCE	123.75
	*** FUND TOTAL ***	811.65
803 2111	P/R LIAB PAYABLE-STATE TAX	16.43
803 2112	P/R LIAB PAYABLE-FEDERAL TAX	33.42
803 2113	P/R LIAB PAYABLE- MEDICARE	3.89
803 2114	P/R LIAB PAYABLE-PERS	16.92
803 2118	P/R LIAB PAYABLE-DEFERD COMP	18.32
803 5-1532-042	RETIREMENT	20.50
803 5-1532-044	MEDICARE	3.93
803 5-1532-046	LONG TERM DISABILITY	0.97
	*** FUND TOTAL ***	114.38
	*** FUND TOTAL ***	0.00

VENDOR SET: 01	BANK: PY	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			65	393,641.27	0.00	393,641.27
BANK: PY	TOTALS:		65	393,641.27	0.00	393,641.27

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

VENDOR SET: 03 City of Santa Paula

BANK: UB UTILITY BILLING

DATE RANGE:12/01/2015 THRU 12/31/2015

VENDOR I.D.	NAME	STATUS	CHECK DATE	AMOUNT	DISCOUNT	CHECK NO	CHECK STATUS	CHECK AMOUNT
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* * T O T A L S * *

NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
REGULAR CHECKS: 10	1,723.23	0.00	1,723.23
HAND CHECKS: 0	0.00	0.00	0.00
DRAFTS: 0	0.00	0.00	0.00
EFT: 0	0.00	0.00	0.00
NON CHECKS: 0	0.00	0.00	0.00
VOID CHECKS: 0	VOID DEBITS 0.00		
	VOID CREDITS 0.00	0.00	0.00

TOTAL ERRORS: 0

** G/L ACCOUNT TOTALS **

G/L ACCOUNT	NAME	AMOUNT
800 2206	UNAPPLIED UTILITY PAYMENTS	1,723.23
	*** FUND TOTAL ***	1,723.23
	*** FUND TOTAL ***	0.00

VENDOR SET: 03	BANK: UB	TOTALS:	NO	INVOICE AMOUNT	DISCOUNTS	CHECK AMOUNT
			10	1,723.23	0.00	1,723.23
BANK: UB	TOTALS:		10	1,723.23	0.00	1,723.23
REPORT TOTALS:			411	1,911,432.88	0.00	1,914,857.78

Attachment: December 2015 Warrants and Certifications (1045 : December 2015 Warrants and Certifications)

For the City Council Regular Meeting of January 19, 2016

Agenda Item # 1.9.B

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Lucy Blanco, Deputy City Clerk

Subject: Approval of Minutes for the Regular City Council Meetings for September 8 and 21, 2015

Date: January 19, 2016

Recommendation: It is recommended that the City Council approve the minutes from the Regular meetings of September 8 and 21, 2015.

Report by: Deputy City Clerk Lucy Blanco

Attachments:

Minutes 20150908

Minutes 20150921

Regular City Council Meeting
 Monday, September 8, 2015
 Council Chambers

CALL TO ORDER

Mayor Procter called the meeting to order at 5:30 p.m.

ROLL CALL

Councilmember Jenny Crosswhite, Councilmember Ginger Gherardi, Councilmember James A. Tovias, Vice Mayor Martin F. Hernandez and Mayor John Procter responded to roll call. City Manager Jaime M. Fontes, City Attorney John C. Cotti and City Clerk Judy Rice were also present.

PUBLIC COMMENT

Rob Howard, SEIU employee representative stated to Council regarding medical insurance premiums continue going up and employees pay doesn't get increased. He also stated that employees should be treated fairly with regards to increases.

Natalie Segovia, SEIU employee representative stated that the employees are tired of being told there is no money now for increases. She stated that it is frustrating hearing that certain employees receive increases and SEIU employees don't.

CLOSED SESSION

- A. **Closed Session** – Initiation of Litigation. Government Code §54956.9(d)(4). Number of potential cases: One.
- B. **Conference with Legal Counsel – Existing Litigation** - Pursuant to Government Code § 54956.9(d)(1), the City Council will confer with legal counsel pertaining to existing litigation in the matter of *Ventura County Professional Firefighters Association v. City of Santa Paula, et al.*, Ventura Superior Case No. 56-2015-00464775-CU-BC-VTA.
- C. **Labor Negotiations** - Government Code § 54957.6. City Labor Negotiators: Human Resources Manager Lorena Alvarez, Assistant to the City Manager Elisabeth Amador and Finance Director Sandy Easley. Employee Organizations: SEIU Local 721; Santa Paula Police Officers Association (SPPOA); Ventura County Professional Firefighters Association (VCPFA), representing Santa Paula Full-time Firefighters;

Regular City Council Meeting
 Monday, September 8, 2015

Regular City Council Meeting
Monday, September 8, 2015
Council Chambers

Community Services Officers (CSO); Mid-Management Association, Supervisory and Professional Association; unrepresented confidential employees (City employees who are not members of bargaining units); and Part-Time/Temporary/Seasonal

Mayor Procter recessed the City Council to a closed session at 5:30 p.m. and reconvened the City Council into the Regular Meeting at 6:37 p.m. Mayor Procter recessed the City Council at 6:37 p.m.

CALL TO ORDER

Mayor Procter called the meeting to order at 6:42 p.m. Reverend Michael Fincher led the invocation and Councilmember Tovias led the flag salute.

ROLL CALL

Councilmembers Jenny Crosswhite, Ginger Gherardi and James A. Tovias, Vice Mayor Martin F. Hernandez and Mayor John Procter responded to roll call. City Manager Jaime M. Fontes, City Attorney John C. Cotti, City Clerk Judy Rice Clerk and Deputy City Clerk Lucy Blanco were also present.

CLOSED SESSION

No reportable action.

PRESENTATIONS

- A. Proclamation Presentation to Chamber of Commerce for 100th Anniversary.

Mayor Procter presented the acknowledgment to Fred Robinson and Al Guilin. Fred Robinson spoke briefly regarding the Chambers history. He thanked Al Guilin and the City Council for all their support.

- B. Lynn Rodriguez County of Ventura Presentation Regarding Integrated Regional Water Management Program.

Lynn Rodriguez briefly gave a brief presentation regarding the program and informed the community to log into www.wateshedscoalition.org for more information.

PUBLIC COMMENT

Regular City Council Meeting
Monday, September 8, 2015

Sheryl Hamlin, 830 Teague Dr., stated her opposition to the Calpine project. She stated that reports regarding the Calpine project's history need to be available to the public.

Alfonso Gamino, 980 Portola Court thanked the Santa Paula Times for publishing the high schools plan for parking and thanked the police department for their assistance. He stated that the school staff will continue working with City staff and Police Department in efforts to ensure the parking plan is a success.

Marisa Rodriguez, 764 W. Santa Barbara St, representing disabled citizens, asked for Council's support for disabled citizens to be treated equal by employers within our community when it comes to jobs and other opportunities.

COMMUNICATIONS

John Ilasin, Public Works Department gave an update on the Caltrans Project – HWY 150 stating that the slurry seal will take place approximately September 11 to 16, 9:00 am to 3:00 pm; 7:00 am to 6:00 pm on weekends and the detour will be between Harvard Boulevard and Twelfth Street.

City Manager Fontes thanked Councilmember Gherardi for intervening and contacting Caltrans personnel to assist with the shutdown of streets. He also informed the community of upcoming items such as, water softener buyback program; request for proposals for fire alternatives and request for proposal for an operations and maintenance plan for the treatment plant.

Vice Mayor Hernandez spoke regarding drought and conservation measures. He also spoke regarding energy programs and thanked Mayor Procter on his involvement and conversations with companies to help reduce cost for City residents.

Councilmember Crosswhite spoke briefly regarding the Career Awareness Event and shared regarding her appearance for the Ribbon Cutting for Remnants on Main Street.

Mayor Procter informed the Council and the community of the upcoming events this month; Moonlight at the Ranch and, Latino Town Hall awards dinner ceremony.

Councilmember Gherardi stated that she and Councilmember Crosswhite attended a meeting with the Santa Paula School Board subcommittee regarding

Regular City Council Meeting
Monday, September 8, 2015
Council Chambers

the Traffic Study and East Area One joint use facilities. She also stated that City staff is working with Ventura County Transportation Commission to make changes to lower bus costs. She ended by stating that the lunchroom at the Corporation yard was tagged and needs to be addressed.

Councilmember Tovias expressed his pride in the the selection of the Grand Marshal for the parade.

APPROVAL OF FINAL AGENDA

It was moved by Vice Mayor Hernandez, seconded by Councilmember Tovias to approve final agenda as presented. All were in favor and the motion carried.

CONSENT CALENDAR

Councilmember Gherardi pulled Item 9D and Councilmember Crosswhite pulled item 9C. It was moved Vice Mayor Hernandez, seconded by Councilmember Tovias to approve consent calendar as amended. All were in favor and the motion carried.

- A. Waiver of Reading of Ordinances and Resolutions – Waive reading of Ordinances and Resolutions appearing on the Agenda.
- B. Planning Commission Action Report – It is recommended that the City Council receive and file the Planning Director's report regarding Planning Commission actions taken on August 25, 2015. Alternatively, in accordance with SPMC § 16.206.060, the City Council may place an item on a future agenda to consider issuing an order of review regarding an action.
- E. **Adopt 2014 Integrated Regional Water Management Plan (IRWMP) from the Watershed Coalition of Ventura County (WCVC)** – It is recommended that the City Council: (1) adopt Resolution No. 6949 authorizing the adoption of the 2014 Integrated Regional Water Management Plan (IRWMP) and its provisions from the Watershed Coalition of Ventura County (WCVC) ; and (2) take such additional, related action that may be desirable. **RESOLUTION NO. 6949** – A RESOLUTION APPROVING THE ADOPTION OF THE 2014 WATERSHED COALITION OF VENTURA COUNTY INTEGRATED REGIONAL WATER MANAGEMENT PROGRAM. Interim Public Works Director Brian J. Yanez' report dated August 27, 2015.

Regular City Council Meeting
Monday, September 8, 2015

Regular City Council Meeting
Monday, September 8, 2015
Council Chambers

- F. Notificatoion of SAFER Grant Award – It is recommended that the City Council: (1) ratify acceptance of the 2014 Staffing for Adequate Fire and Emergency Response (SAFER) Grant in the amount of \$912,976.00 from the Department of Homeland Security; (2) make budget adjustments as necessary to reflect acceptance of the SAFER Grant; and (3) take such additional, related action that may be desirable. Fire Chief Richard Araiza's report dated August 24, 2015.

CONSENT CALENDAR (SEPARATE ACTION ITEMS)

- C. Adoption of Resolution No. 6947 Approving the Plans and Specification for the Citywide Sidewalk Repair Project Fiscal year 2015-2016 – It is recommended that the City Council: (1) adopt Resolution No. 6947 approving the plans and specifications for the Citywide Sidewalk Repair Project Fiscal Year 2015-2016; (2) authorize staff to advertise for bids; and (3) take such additional, related action that may be desirable. **RESOLUTION NO. 6947** – A RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS FOR THE CITYWIDE SIDEWALK REPAIR PROJECT FISCAL YEAR 2015-2016 PURSUANT TO GOVERNMENT CODE SECTION 830.6. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin's report dated August 27, 2015.

It was moved by Councilmember Crosswhite, seconded by Councilmember Gherardi to adopt Resolution No. 6947 approving the plans and specifications for the Citywide Sidewalk Repair Project FY 2015-2016. All were in favor and the motion carried.

- D. Adoption of Resolution No. 6948 Approving the Plans and Specifications for the Harvard Boulevard at Laurie Lane Intersection Improvement Project – It is recommended that the City Council: (1)) adopt Resolution No. 6948 approving the plans and specifications for Harvard Boulevard at Laurie Lane Intersection Improvement Project; (2) authorize staff to advertise for bids; and (3) take such additional, related action that may be desirable. **RESOLUTION NO. 6948**- A RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS FOR THE HARVARD BOULEVARD AT LAURIE LANE INTERSECTION IMPROVEMENT PROJECT PURSUANT TO GOVERNMENT CODE SECTION 830.6. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin's report dated August 27, 2015.

Regular City Council Meeting
Monday, September 8, 2015

Regular City Council Meeting
 Monday, September 8, 2015
 Council Chambers

It was moved by Councilmember Gherardi, seconded by Councilmember Crosswhite to adopt Resolution No. 6948 approving the plans and specifications for Harvard Boulevard at Laurie Lane Intersection Improvement Project and authorize staff to advertise for bid. All were in favor and the motion carried.

ORDER OF BUSINESS

A. Discussion and Public Comment on the Increase in Certain Categories of Crime and Possible Approaches to Address the Issue –

City Manager Jaime M. Fontes' report dated August 28, 2015.

Ronda McKaig, 1332 Woodland, spoke on behalf of "Citizens for a Safer Santa Paula" which includes Councilmembers Procter & Crosswhite. She gave update on recommendations from the committee and requested that Council adopt a series of anti-crime ordinances; address the City's ability to enforce the ordinances that are adopted for safety; research the viability of and prepare to support a half percent sales tax to support more pay for police, resource allocation of funding to pay for police; coordinate with local youth programs to get them involved; improved the City's website with up to date programs available for youth and the community; and that Council publicly layout their plan to address safety.

Richard Rudman 1046 Corte La Brisa, representing "Citizens for a Safer Santa Paula", presented a speaker card, but requested that his three minutes be given to Ronda McKaig.

It was moved by Councilmember Tovias, seconded by Councilmember Gherardi to receive and file the report and to direct staff to provide information regarding Fire alternatives at the October 5 meeting. All were in favor and the motion carried.

B. Establishment of a Santa Paula Youth Advisory Committee -

Assistant to the City Manager Elisabeth V. Paniagua's report dated September 1, 2015.

RESOLUTION NO. 6950

Regular City Council Meeting
 Monday, September 8, 2015

Regular City Council Meeting
 Monday, September 8, 2015
 Council Chambers

A RESOLUTION OF THE SANTA PAULA CITY COUNCIL ESTABLISHING THE SANTA PAULA YOUTH ADVISORY COMMITTEE AND APPROVING BYLAWS TO GOVERN THE COMMITTEE

It was moved by Councilmember Gherardi, seconded by Councilmember Tovas to receive the report and adopt Resolution No. 6950 establishing the Santa Paula Youth Advisory Committee for a two-year term. All were in favor and the motion carried.

C. Resolution Opposing Any Action By LAFCo to Revise or otherwise Reduce the City of Santa Paula Sphere of Influence -

City Manager Jaime M. Fontes' report dated September 3, 2015.

It was moved by Vice Mayor Hernandez, seconded by Councilmember Tovas to receive and file the report and request that staff work with the City Manager to draft a letter to all LAFCo members and other City Managers for support in order to prevent the loss of sphere of influence. All were in favor and the motion carried.

D. Award of Citywide Uses Fee and Rate Study NBS Consultants-

Finance Director Sandra K. Easley's report dated August 10, 2015.

It was moved by Councilmember Tovas, seconded by Councilmember Gherardi to adopt Resolution No. 6951 opposing potential action by the Ventura County Local Agency Formation Commission ("LAFCo") to revise or reduce the Santa Paula Sphere of Influence and direct the City Manager or his designee to forward this resolution to all Ventura County cities and the Ventura County Board of Supervisors. All were in favor and the motion carried.

FUTURE AGENDA ITEMS

It was moved by Councilmember Gherardi, seconded by Councilmember Tovas to address the Corporation yard lunchroom. All were in favor and the motion carried.

It was moved by Mayor Procter, seconded by Vice Mayor Hernandez to bring back an item addressing all points made by Ronda McKaig. All were in favor and the motion carried.

Regular City Council Meeting
 Monday, September 8, 2015

Regular City Council Meeting
Monday, September 8, 2015
Council Chambers

It was moved by Councilmember Gherardi, seconded by Mayor Procter to request that a fire department comprehensive approach be brought back on every agenda. After brief discussion, Councilmember Gherardi withdrew request.

It was moved by Councilmember Crosswhite, seconded by Vice Mayor Hernandez to request that staff look into the Monrovia MAPS Program. All were in favor and the motion carried.

ADJOURNMENT

Mayor Procter adjourned the Regular Meeting at 9:20 p.m.

ATTEST:

Judy Rice
City Clerk

Attachment: Minutes 20150908 (1051 : Minutes)

Regular City Council Meeting
Monday, September 8, 2015

Regular City Council Meeting
Monday, September 21, 2015
Council Chambers

CALL TO ORDER

Mayor Procter called the meeting to order at 6:03 p.m.

ROLL CALL

Councilmember Jenny Crosswhite, Councilmember Ginger Gherardi, Councilmember James A. Tovias, Vice Mayor Martin F. Hernandez and Mayor John Procter responded to roll call. City Manager Jaime M. Fontes, City Attorney John C. Cotti and Deputy City Clerk Lucy Blanco were also present.

PUBLIC COMMENT

No public comment.

CLOSED SESSION

- A. **Conference with Legal Counsel – Existing Litigation-** Pursuant to Government Code § 54956.9(d)(1), the City Council will confer with legal counsel pertaining to existing litigation in the matter of *Vasquez (Estate of Edgar Garcia) v. City of Santa Paula, et al.*, United States District Court Case No. CV 13-07726 CBM (AJWx).

Mayor Procter recessed the City Council to a closed session at 6:03 p.m. and reconvened the City Council into the Regular Meeting at 6:30 p.m. Mayor Procter recessed the City Council at 6:33 p.m.

CALL TO ORDER

Mayor Procter called the meeting to order at 6:45 p.m. Reverend Michelle Magee led the invocation and Vice Mayor Hernandez led the flag salute.

ROLL CALL

Councilmembers Jenny Crosswhite, Ginger Gherardi and James A. Tovias, Vice Mayor Martin F. Hernandez and Mayor John Procter responded to roll call. City

Regular City Council Meeting
Monday, September 21, 2015

Regular City Council Meeting
Monday, September 21, 2015
Council Chambers

Manager Jaime M. Fontes, City Attorney John C. Cotti, and Deputy City Clerk Lucy Blanco were also present.

CLOSED SESSION

No reportable action.

PRESENTATIONS

- A. Project Hope (A Committee Working on Homeless Issues in Santa Paula)
Presentation by Al Guilin and Audrey Vincent.

Al Guilin and Audrey Vincent briefly spoke regarding the homeless issues facing our community.

PUBLIC COMMENT

No public comment.

COMMUNICATIONS

No Communications.

APPROVAL OF FINAL AGENDA

City Manager Fontes pulled item 12B to be heard at the meeting of October 5, 2015. It was moved by Councilmember Tovas, seconded by Vice Mayor Hernandez to approve final agenda as amended. All were in favor and the motion carried.

Mayor Procter declared a conflict with Item 10I; he abstained from the vote.

CONSENT CALENDAR

It was moved by Councilmember Tovas, seconded by Vice Mayor Hernandez to approve consent calendar as presented. All were in favor; Mayor Procter abstained and the motion carried.

- A. Waiver of Reading of Ordinances and Resolutions – Waive reading of Ordinances and Resolutions appearing on the Agenda.
- B. Minutes – It is recommended that the City Council adopt the minutes from the Regular City Council Meeting of June 1, 2015. Deputy City Clerks Lucy Blanco's report dated September 15, 2015.

Regular City Council Meeting
Monday, September 21, 2015

Regular City Council Meeting
Monday, September 21, 2015
Council Chambers

- C. Warrants and Certificates – It is recommended that the City Council review, approve and file the attached warrants and certifications. Finance Director Sandra K. Easley's report dated June 1, 2015.

Voided Checks 7/23/15 – 8/6/15
Invoices 8/6/15 – 8/31/15
Wire Transfers 8/5/15 – 8/28/15

Subtotal **\$1,353,250.00**

Payroll Pay date 8/12/15 \$145.00
8/14/15 \$268,594.54
8/28/15 \$266,197.60

Subtotal **\$534,937.23**

Grand Total **\$1,888,187.23**

- D. Authorize the Filing of a Notice of Completion for the Steckel Water Conditioning Facility Filter Media Replacement Project – It is recommended that the City Council: (1) accept the work performed by ERS Industrial Services, Inc.; (2) authorize City staff to file the Notice of Completion with the County Recorder; (3) authorize City staff to proceed with the closeout of this project; and (4) take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin's report dated September 10, 2015.
- E. Approval of Professional Services Agreements with RJR Engineering Group for the Foothill/Hardison/Cameron Storm Drain Project - It is recommended that the City Council: (1) authorize the City Manager to execute a professional services agreement to RJR Engineering Group for design services for the Foothill/Hardison/Cameron Storm Drain Project in the amount of \$72,750.00 in a form approved by the City Attorney; (2) request additional funds to be transferred to cover the design services in the amount of \$45,000 from the Sewer Collection Facilities Fund Account 227.5.9298.660; and (3) take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez' report dated September 10, 2015.
- F. Authorization to Submit Amended Grant Application for the Housing Related Parks Program Grant - It is recommended that the City Council: (1) adopt Resolution No. 6951 authorizing the City to submit an amended

Regular City Council Meeting
Monday, September 21, 2015

Regular City Council Meeting
Monday, September 21, 2015
Council Chambers

- grant application to the Housing Related Parks Program; and (2) take such additional, related action that may be desirable. **RESOLUTION NO. 6951** - A RESOLUTION OF THE CITY OF SANTA PAULA AUTHORIZING APPLICATION FOR HOUSING RELATED PARKS GRANT. Assistant to the City Manager Elisabeth Paniagua's report dated September 15, 2015.
- G. 2015-CUP-01 Enforcement Agreement for Caffè Verona Restaurant - It is recommended that the City Council: (1) authorize the City Manager to execute an enforcement agreement, in a form approved by the City Attorney, allowing the sale of beer and wine for on-site consumption at the property located at 650 W. Harvard Blvd.; and (2) take such additional, related action that may be desirable. Deputy Planning Director Stratis Perros' report dated September 9, 2015.
- H. Amendment to the 2010 Santa Paula Utility Authority Lease - It is recommended that the City Council: (1) adopt the amendments to the 2010 Santa Paula Utility Authority lease; and (2) take such additional, related action that may be desirable. Finance Director Sandra K. Easley's report dated August 31, 2015.
- I. Consent to the Assignment and Assumption of the Amended and Restated Development Agreement to Limoneira Lewis Community Builders, LLC - It is recommended that the City Council: (1) consent to the assignment of the First Amended and Restated Development Agreement from Limoneira Company to Limoneira Lewis Community Builders, LLC; (2) authorize the Vice-Mayor to acknowledge consent through the execution of the Assignment and Assumption Agreement; and (3) take such additional, related action that may be desirable. Planning Director Janna Minsk and City Attorney John C. Cotti's report dated September 15, 2015.

PUBLIC HEARING

- A. East Area 1 Specific Plan Text Amendment-Ordinance No. 1256 to Amend Setback and Drought Tolerant Landscaping Requirements for Residential Development, Project No. 06-CDP-02 -

Upon Verification of posting by the City Clerk, Mayor Procter opened the public hearing at 7:20 p.m.
Planning Director Janna Minsk's report dated September 10, 2015.

Regular City Council Meeting
Monday, September 21, 2015

Regular City Council Meeting
Monday, September 21, 2015
Council Chambers

It was moved by Councilmember Tovias, seconded by Councilmember Gherardi to open the public hearing, receive testimonial and documentary evidence and after considering the evidence, introduce and waive first reading of Ordinance No. 1256. All were in favor and the motion carried.

Mayor Procter closed the public hearing at 8:07 p.m.

RECESSED TO A BREAK

Mayor Procter recessed the City Council to a break at 8:07 p.m.

RECONVENED TO THE REGULAR MEETING

Mayor Procter reconvened the City Council at 8:17 p.m.

ORDER OF BUSINESS

A. Approval of Body Worn Camera Program –

It was moved by Vice Mayor Hernandez, seconded by Councilmember Gherardi to approve the Police Department's policy on the use of body cameras and the retention of recordings.

FUTURE AGENDA ITEMS

No future items.

ADJOURNMENT

Mayor Procter adjourned the Regular Meeting at 9:09 p.m. in memory of Steve Arthur, Ventura County Sheriff's Department.

ATTEST:

Judy Rice
City Clerk

Regular City Council Meeting
Monday, September 21, 2015

For the City Council Regular Meeting of January 19, 2016

Agenda Item # 1.10.A

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Janna Minsk, Planning Director

Subject: Project No. 2005-CDP-04: 1) a Request For: General Plan Amendment to the General Plan Map Land Use Plan for Three Parcels from Existing Adams Canyon Expansion Area to Proposed Adams Canyon Specific Plan; 2) Rezoning/Zone Change for Three Parcels from Existing County Agricultural Exclusive (AE) to Proposed Specific Plan One (SP-1); 3) Specific Plan; 4) Development Agreement; 5) Tentative Map 5475; 6) Growth Management Allocations; 7) Annexation and 8) Certification of a Final Environmental Impact Report in Order to Allow a 79-Lot Single Family Hillside Residential Subdivision on Property Located Northwest of Foothill and Peck Roads.

Date: January 19, 2016

Recommendation: It is recommended that the City Council: 1) continue the Public Hearing to February 16, 2016 and consider scheduling a study session per the applicant's request; and 2) take such additional related action as may be appropriate.

Report by: Janna Minsk, Planning Director

Fiscal Impacts: None.

Personnel Impacts: None.

General Discussion: On November 16, 2015, the City Council conducted a public hearing for this project. Staff made a presentation and testimony from both the applicant and public was received. At the conclusion of the public hearing, the council voted 4-0 (Councilmember Tovas absent) to continue this item to January 19, 2016, to provide the applicant time to respond to council issues raised at the November 2015 meeting.

Since the November 16, 2015, Council meeting, City staff met with the applicant several times to discuss concerns raised by both the Council and public. Staff provided several suggestions to the applicant, which the applicant team is analyzing, including downsizing the project size by eliminating lots along the northern property line, preparing visual simulations of the site and the proposed road improvements to Foothill Road, and conducting a study session with the council to further discuss possible project revisions prior to continuing the public hearing.

For the City Council Regular Meeting of January 19, 2016**Agenda Item # 1.10.A**

On January 11, 2016, the applicant submitted a request for a continuance of the public hearing to February 16, 2016 to provide them time to further address concerns raised at the November 16, 2015, Council meeting and subsequent staff meetings (see attached letter dated January 11, 2016). The applicant's letter also requests that a study session be held in February 2016 to further discuss the project with the council prior to the next public hearing.

Alternatives: None.

Attachments:

Del Investment Fund No. 9 - Request Letter for Continuance

**Del Investment Fund No. 9
A California Limited Partnership**

January 11, 2016

To the Honorable Members of the Santa Paula City Council
City of Santa Paula
P.O. Box 569
Santa Paula, CA 93061-0569

Re: TT 5475, Project No. 2005-CDP-04 – Request for Continuance

Dear Council Members:

On November 16, 2015, the Santa Paula City Council continued the hearing for our project until Tuesday, January 19, 2016, to allow for time to address certain issues that were raised at the hearing. Our team has been working diligently since the council hearing, but due to circumstances beyond our control (which include some rather challenging technical issues), we will not have some key information from our geotechnical engineer in time for the January 19 hearing.

At this time, we are requesting a continuance to the second meeting in February. We have also been discussing with staff the benefits of a study session with the Council and believe it would be a good next step at this point in the process. If possible, we would like the study session held in February.

Our project representative, Michael Piszker, is currently planning to attend the Council meeting on January 19 to address questions by the Council.

Thank you for your consideration of this request.

Sincerely,



Keith Hagaman
General Partner

12121 Wilshire Boulevard, Suite 900, Los Angeles, CA 90025 U.S.A.
Telephone (310) 442-9502

For the City Council Regular Meeting of January 19, 2016

Agenda Item # 1.11.D

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Janna Minsk, Planning Director
John Cotti, City Attorney

Subject: Project No. 15-CI-09 Proposed Addition of Chapter 16.79 to Title 16, and Proposed Amendments to Sections 16.13.020, 16.15.020 and 16.21.020 of the Development Code to Regulate the Cultivation, Delivery and Dispensing of Medical Marijuana

Date: January 19, 2016

Recommendation: That the City Council: 1) open the public hearing; 2) receive testimonial and documentary evidence; 3) after considering the evidence, introduce, waive first reading Ordinance No. 1262, **“AN ORDINANCE ADDING CHAPTER 16.79 TO TITLE 16 OF THE SANTA PAULA MUNICIPAL CODE REGULATING AND PROHIBITING THE CULTIVATION, DELIVERY AND MOBILE DISPENSING OF MEDICAL MARIJUANA; AND AMENDING SECTIONS 16.13.020, 16.15.020, AND 16.21.020 TO EXPRESSLY PROHIBIT MEDICAL MARIJUANA DISPENSARIES AND CULTIVATION IN THE CITY’S RESIDENTIAL, COMMERCIAL AND INDUSTRIAL ZONES”**; and 4) take such additional, related action as may be appropriate.

Report by: Janna Minsk, Planning Director

Fiscal Impacts: None

Personnel Impacts: Minimal

General Discussion: In 1996, the voters of the State of California approved Proposition 215, entitled “The Compassionate Use Act of 1996” (“CUA”). The intent was to enable persons who are in need of medical marijuana to use it without fear of prosecution under limited, specified circumstances. In 2003, the California legislature adopted SB 420, entitled the “Medical Marijuana Program” (“MMP”), which permits qualified patients and their primary caregivers to associate collectively or cooperatively to cultivate marijuana for medical purposes without being subject to criminal prosecution under the California Penal Code. Neither the CUA nor the MMP require or impose an affirmative duty or mandate upon a local government to allow, authorize, or sanction the establishment of facilities that cultivate, process, or dispense medical marijuana within

For the City Council Regular Meeting of January 19, 2016

Agenda Item # 1.11.D

its jurisdiction. Additionally, under the Federal Controlled Substances Act, the use, possession, and cultivation of marijuana are unlawful and subject to federal prosecution without regard to a claimed medical need.

Pursuant to a longstanding City of Santa Paula policy, the City does not permit facilities that cultivate, process, or dispense medical marijuana. The Santa Paula Municipal Code does not expressly address the subject. Rather, the City prohibits the use of any building or real property for a purpose prohibited by federal law.

On October 9, 2015, Governor Brown signed three bills into law - Assembly Bills 266 and 243, and Senate Bill 643 - collectively referred to as the "Medical Marijuana Regulation and Safety Act" ("MMRSA"). The MMRSA has set up a "dual licensing" scheme which requires dispensaries and cultivators to obtain a local license prior to requesting and obtaining a license from the State; no dispensary or cultivation activity may lawfully operate without both a State license and a local license. Additionally, the MMRSA allows the City to completely prohibit commercial medical marijuana activities, including the delivery of marijuana.

The City will, however, risks losing this authority if it does not enact a new ordinance soon. The MMRSA contains language that requires every city in the state to expressly regulate or prohibit cultivation uses by March 1, 2016. Any city that fails to do so by that date will lose the ability to do so and the State will become the sole licensing authority. Attached to this memorandum is a proposed addition to the City of Santa Paula Municipal Code of Chapter 16.79 "Regulation of Medical Marijuana," as well as proposed amendments to municipal code sections 16.13.020, 16.15.020, and 16.21.020, to prohibit the cultivation, delivery, and dispensing (mobile or otherwise) of medical marijuana in all zones throughout the City.

City Role & Authority under the MMRSA

The MMRSA establishes new regulations creating a sizably more robust medical marijuana regulatory framework than has existed since the passage of SB 420 in 2003. These new regulations address medical marijuana's cultivation, commercial licensing, recommendation by a physician, and distribution. As noted above, the MMRSA is comprised of three bills signed by the Governor, each of which addresses different aspects of the medical marijuana industry. AB 243 establishes guidelines and regulations for medical marijuana cultivators and provides the nine regional water quality boards in the state with the authority to regulate the discharge of water, chemicals and sediment into the environment. AB 266 establishes a new agency within the Department of Consumer Affairs, the Bureau of Medical Marijuana Regulation. This agency is charged to oversee the licensing rules for medical marijuana cultivators, the makers of marijuana products, and marijuana retailers. The agency will be assisted by the California Department of Food and Agriculture, Department of Public Health and other agencies in carrying out its functions. SB 643 regulates marijuana clinics and creates additional licensing and regulations to oversee the distribution of medical marijuana.

Within the MMRSA there are three sections in the law that are of most immediate and particular importance to the City and all local jurisdictions. The first of these is Health and Safety Code §11362.777(c)(4), which reads:

For the City Council Regular Meeting of January 19, 2016

Agenda Item # 1.11.D

“If a city, county, or city and county does not have land use regulations or ordinances regulating or prohibiting the cultivation of marijuana, either expressly or otherwise under principles of permissive zoning, or chooses not to administer a conditional permit program pursuant to this section, then commencing March 1, 2016, the division shall be the sole licensing authority for medical marijuana cultivation applicants in that city, county, or city and county.”

This section of the law establishes a March 1, 2016 deadline for the City to have its own regulations in place if it wishes to regulate and license the cultivation of medical marijuana in a manner different than that established by the State in the MMRSA. However, AB 243's author has pledged to introduce legislation in 2016 to remove this deadline.

Second, §11362.777(c)(1) of the Health and Safety Code reaffirms the City's authority to regulate the cultivation of medical marijuana. It reads in relevant part:

“A person shall not cultivate medical marijuana prior to obtaining both a permit from the city, county, or city and county and a state medical marijuana cultivation license from the department.”

Finally, the MMRSA also establishes "exemptions" for certain types of medical marijuana cultivators and cultivation sites. Specifically, Health & Safety Code §11362.777(g) reads:

“This section does not apply to a qualified patient cultivating marijuana pursuant to Section 11362.5 if the area he or she uses to cultivate marijuana does not exceed 100 square feet and he or she cultivates marijuana for his or her personal medical use and does not sell, distribute, donate, or provide marijuana to any other person or entity. This section does not apply to a primary caregiver cultivating marijuana pursuant to Section 11362.5 if the area he or she uses to cultivate marijuana does not exceed 500 square feet and he or she cultivates marijuana exclusively for the personal medical use of no more than five specified qualified patients for whom he or she is the primary caregiver within the meaning of Section 11362.7 and does not receive remuneration for these activities, except for compensation provided in full compliance with subdivision (c) of Section 11362.765. For purposes of this section, the area used to cultivate marijuana shall be measured by the aggregate area of vegetative growth of live marijuana plants on the premises. Exemption from the requirements of this section does not limit or prevent a city, county, or city and county from regulating or banning the cultivation, storage, manufacture, transport, provision, or other activity by the exempt person, or impair the enforcement of that regulation or ban.”

While this section of the MMRSA identifies specific types of cultivation activities

For the City Council Regular Meeting of January 19, 2016**Agenda Item # 1.11.D**

which are exempt from the Act, as noted in the final sentence of this section, these exemptions do not prohibit the City from "regulating or banning" these activities. It is important to point out that the March 1, 2016 deadline under Health and Safety Code §11362.777(c)(4) does not apply to regulation of the activities made exempt under Health and Safety Code §11362.777(g). As such, the City could adopt regulations or prohibitions related to these exempt activities at any time *before or after* March 1, 2016. Finally, there is much debate in Sacramento around the last sentence in this section regarding local regulatory authority; there appears to be a strong possibility that this sentence will be struck from the law as part of "clean-up" legislation expected in 2016. Presently, the how and when that might be done, and what it might mean for local jurisdictions, is unclear at this time.

On December 18, 2015, the Planning Commission conducted a public hearing; two persons spoke who expressed concern regarding the prohibition of the delivery of medical marijuana. The Commissioners adopted on a 3-0 vote (Commissioners Robinson and Wacker absent) Resolution No. 3741 recommending that the City Council approve Development Code changes and the addition of Chapter 16.79 to Title 16 of the Santa Paula Municipal Code to prohibit the cultivation, delivery and mobile dispensing of medical marijuana within the City limits (See Attachments B and C-Resolution No. 3741 and Draft Minutes from December 18, 2015 Planning Commission meeting).

Environmental Review

The proposed Ordinance is exempt from review under the California Environmental Quality Act (California Public Resources Code Sec. 21000 et seq., "CEQA") and the regulations promulgated thereunder (14 California Code of Regulations Sec 15000 et seq., the "CEQA Guidelines") because the ordinance does not have the potential to cause significant effects on the environment. Consequently, it is exempt in accordance with CEQA Guidelines Sec. 15061(b)(3).

Public Notification

A notice of public hearing was published in the Santa Paula Times in compliance with state law. As of the date of this report, staff has not received any additional written or verbal comments regarding this project.

Conclusion

With the recent passage of the MMRSA in California, the state legislature has reaffirmed the authority of local governments to regulate a broad range of activities related to medical marijuana. Much of this authority will expire, however, unless local government acts soon. To preserve local authority, local regulation or prohibition (either expressly or otherwise under principles of permissive zoning) of medical marijuana cultivation under the MMRSA must be in place and effective by

For the City Council Regular Meeting of January 19, 2016**Agenda Item # 1.11.D**

March 1, 2016.

Once local land use control is expressly established, the City may, if it chooses, develop a more nuanced regulatory framework without the threat of a state-imposed deadline. This would give the City more time to consider the many issues associated with medical marijuana (e.g., potency, penalties, promotion/advertising, fees, etc.). In addition, such an approach would allow for the consideration of: (1) anticipated "clean-up" legislation as well as other new state regulations put in place over the next year; (2) the results of the expected November, 2016 ballot initiative regarding recreational marijuana use; and (3) any legal challenges/case law that might be developed over the next year. Given the dynamic nature of the subject, if the Council were interested in pursuing further regulation it is recommended that consideration of such regulations not take place until late 2016, after the November election. However, it is further recommended that City staff continue to monitor and study these issues and any legislation closely so that the City is well prepared should there be a successful initiative(s) in November.

Recommendation: That the City Council: 1) open the public hearing; 2) receive testimonial and documentary evidence; 3) after considering the evidence, introduce, waive first reading, and adopt Ordinance No. 1262, **“AN ORDINANCE ADDING CHAPTER 16.79 TO TITLE 16 OF THE SANTA PAULA MUNICIPAL CODE REGULATING AND PROHIBITING THE CULTIVATION, DELIVERY AND MOBILE DISPENSING OF MEDICAL MARIJUANA; AND AMENDING SECTIONS 16.13.020, 16.15.020, AND 16.21.020 TO EXPRESSLY PROHIBIT MEDICAL MARIJUANA DISPENSARIES AND CULTIVATION IN THE CITY’S RESIDENTIAL, COMMERCIAL AND INDUSTRIAL ZONES”**; and 4) take such additional, related action as may be appropriate.

Alternatives: None

Attachments:

Attachment A: Ordinance No. 1262

Attachment B: Planning Commission Resolution No. 3741

Attachment C: Planning Commission Minutes of December 18, 2015 (Draft)

Attachment D: Planning Commission Staff Report of December 18, 2015 (without attachments)

ORDINANCE NO. 1262

AN ORDINANCE ADDING CHAPTER 16.79 TO TITLE 16 OF THE SANTA PAULA MUNICIPAL CODE REGULATING AND PROHIBITING THE CULTIVATION, DELIVERY AND MOBILE DISPENSING OF MEDICAL MARIJUANA; AND AMENDING SECTIONS 16.13.020, 16.15.020, AND 16.21.020 TO EXPRESSLY PROHIBIT MEDICAL MARIJUANA DISPENSARIES AND CULTIVATION IN THE CITY'S RESIDENTIAL, COMMERCIAL AND INDUSTRIAL ZONES.

The Council of the City of Santa Paula does ordain as follows:

SECTION 1: The City Council finds and declares that:

- A. In October 2015, the Governor signed three bills into law, AB 243, AB 266, and SB 643, collectively known as the Medical Marijuana Regulation and Safety Act ("MMRSA"). The MMRSA establishes a State licensing scheme for commercial medical marijuana activities while protecting local control by requiring both a local license/permit in addition to a State license prior to the commencement of such activities.
- B. Local jurisdictions have until March 1, 2016 to adopt their own regulations with regard to the cultivation of medical marijuana otherwise the State will become the sole licensing authority regarding such use.
- C. The City does not expressly address the cultivation, processing, delivery, and distribution of medical marijuana, rather, the City prohibits the use of any building or real property for a purpose prohibited by federal law. In order to regulate and otherwise prohibit the cultivation and delivery of medical marijuana, State law currently requires that the City adopt language that expressly prohibits such uses.
- D. The Development Code text amendment is consistent with the goals, policies, and objectives of the General Plan because the project is in the public interest and there are community benefits resulting from the regulation of medical marijuana.
- E. The Development Code text amendment promotes the health, safety, and welfare of Santa Paula residents and serves the goals and purposes of SPMC Title 16 by ensuring compliance with the Medical Marijuana Regulation and Safety Act.

SECTION 2: Section 16.79 is added to Chapter 16 of the Santa Paula Municipal Code to read as follows:

“16.79 - Regulation of Medical Marijuana Establishments”

This section sets forth requirements for the regulation of medical marijuana establishments.

- 16.79.010 Definitions
- 16.79.020 Prohibition
- 16.79.030 Violations
- 16.79.040 Public Nuisance

16.79.010 Definitions

For the purposes of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

- A. “Cannabis” or “marijuana” shall have the same definition as Health and Safety Code section 11018.
- B. “Commercial Cannabis Activity” means cultivation, possession, manufacture, processing, storing, laboratory testing, labeling, transporting, distribution, or sale of medical cannabis or a medical cannabis product, except as set forth in Business and Professions Code section 19139, related to qualifying patients and primary caregivers.
- C. “Cultivation” means any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis.
- D. “Delivery” shall include the use by a dispensary of any technology platform owned and controlled by the dispensary, or independently licensed by the State under the Medical Marijuana Regulation and Safety Act, which enables Persons, Qualified Patients, and/or Primary Caregivers to arrange for or facilitate the commercial transfer of Medical Cannabis or Medical Cannabis products.
- E. “Dispensary” means a facility where Medical Cannabis, Medical Cannabis products, or devices for the use of Medical Cannabis or Medical Cannabis products are offered, either individually or in any combination, for retail sale, including an establishment that Delivers Medical Cannabis and Medical Cannabis products as part of a retail sale.
- F. “Medical Cannabis” means a product containing Cannabis, including, but not limited to, concentrates and extractions, intended to be sold by Medical Cannabis patients in California pursuant to Health and Safety Code sections 11362.5 and 11362.7.
- G. “Medical Marijuana Regulation and Safety Act” shall refer to Chapter 3.5 of the California Business and Professions Code, commencing with section 19300, et seq.

- H. “Mobile Marijuana Dispensaries” means any Dispensary, clinic, cooperative, association, club, business, or group which transports or Delivers, or arranges the transportation or Delivery, of Medical Cannabis to a Person.
- I. “Person” means any individual, firm, corporation, association, club, society, or other organization. The term Person shall include any owner, manager, proprietor, employee, volunteer or salesperson.
- J. “Primary Caregiver” shall have the same definition as Health and Safety Code section 11362.7, as may be amended.
- K. “Qualified Patient” shall have the same definition as Health and Safety Code section 3362.7, as may be amended, and which means a Person who is entitled to the protections of Health and Safety Code section 11362.5. For the purposes of this subchapter, Qualified Patient shall include a Person with an identification card, as that term is defined by Health and Safety Code section 11362.7, et seq.

16.79.020 Prohibition

- A. Commercial cannabis activities of all types are expressly prohibited in all zones and all specific plan areas in the City. No person shall establish, operate, conduct, or allow, a commercial cannabis activity anywhere in the City.
- B. Mobile marijuana dispensaries are prohibited within the City. No person shall:
 1. Locate, operate, own, suffer, allow to be operated or abide, abet or assist in the operation of any mobile marijuana dispensary within the City;
 2. Deliver marijuana to any location within the City from a mobile marijuana dispensary, regardless of where the mobile marijuana dispensary is located, or engage in any operation for this purpose; or;
 3. Deliver any medical cannabis product, including, but not limited to: tinctures, baked goods, or other consumable products, to any location within the City from a mobile marijuana dispensary, regardless of where the mobile marijuana dispensary is located, or engage in any operation for this purpose.
- C. This section is meant to prohibit all activities for which a State license is required. Accordingly, the City shall not issue any permit, license, or other entitlement for any activity for which a State license is required under the Medical Marijuana Regulation and Safety Act.
- D. Cultivation of cannabis for non-commercial purposes, including cultivation by a qualified patient or primary caregiver, is expressly prohibited in all zones

and specific plan areas in the City. No person, including a qualified caregiver, shall cultivate any amount of cannabis in the City, even for medicinal purposes, except where the City is preempted by federal or state law from enacting a prohibition on such activity.

16.79.030 Violations

In addition to any other remedy available under law, violations of this subchapter are subject to the administrative citations and penalties provisions in title 1, chapter 14, of this Code.

16.79.040 Public Nuisance

Any use or condition caused, or permitted to exist, in violation of any provisions of this subchapter shall be, and hereby is declared to be, a public nuisance and may be summarily abated by the City pursuant to Code of Civil Procedure Section 731 or any other remedy available to the City.

SECTION 3: Table 13-1 of section 16.13.020 of the Santa Paula Municipal Code is hereby amended to read as follows:

Table 13-1 Permitted and Conditional Uses - Residential Zones									
Use	HR-PD1	HR-PD2	R-A	R-1	R-1(a)	R-2	R-3	R-4	MHP
Accessory Buildings (See Section 16.13.040)	A	A	A	A	A	A	A	A	A
Agricultural Use	A*	A*	A	X	X	X	X	X	X
Aviaries	C	C	C	C	C	X	X	X	X
Batting Cage, Driving Range, or Similar Outdoor Sporting facility	X	X	X	X	X	X	X	X	X
<u>Cannabis Delivery</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>Commercial Cannabis Activities</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>Cultivation of Cannabis or Medical Marijuana</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Cemeteries	C	C	C	X	X	X	X	X	X
Club or Lodge	X	X	X	X	X	X	C	C	C
Community Care Facilities	X	X	X	X	X*	C*	C*	C*	X
Day Care, Large Family (See Chapter 16.60)	A*	A*	A*	A*	A*	A*	A*	A*	A*

Day Care, Small Family (See Chapter 16.60)	A	A	A	A	A	A	A	A	A
Day Care Center (See Chapter 16.60)	C*								
Dwelling, Duplex	X	X	X	X	X	P	P	P	X
Dwelling, Multi-Family	X	X	X	X	X	P	P	P	X
Dwelling, Single-Family	P	P	P	P	P	P	P	P	P
Emergency Shelters (See Table 21-1, Conditional Uses in Industrial Zone.)	X	X	X	X	X	X	X	X	X
Group Quarters, Dormitories, Single-Room Occupancy	X	X	X	X	X	X	X	C	X
Home Occupation (See Chapter 16.230)	A*								
Hospital or Sanitarium	C	C	C	X	X	X	C	C	X
Kennel	X	X	C	X	X	X	X	X	X
Migrant Farmworker Group Quarters (Also see Table 21-1, conditional uses in Industrial Zone.)	X	X	X	X	X	X	X	C	X
Mobile or Manufactured Home (See Chapter 16.13, Division 6)	P	P	P	P	P	P	P	P	P
Parking Lot, associated with nonresidential use	X	X	X	X	X	X	X	C	X
Pet (up to 4 adult dogs/cats)	A	A	A	A	A	A	A	A	A
Pets, other than dog/cat (See Section 16.05.020 for "Animal, Pet")	P*	C*	P*	C*	X	X	X	X	X
Radio and Television Transmitter (See Chapter 16.50)	C*								
Assembly Halls (includes Church, Temple, or Other Religious Institutions) (See Chapter 16.62)	C*								
School or Education Facility, Private	C	C	C	C	C	C	C	C	C

Second Dwelling Unit ("Granny Flat") (See Chapter 16.13, Division 4)	A*	A*	A*	A*	A*	X	X	X	X
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Key: P = Permitted Use
 A = Permitted as an Accessory Use
 C = Conditional Use Permit Required
 T = Temporary Use Only, Permit Required (See Chapter 16.218)
 * = Special use conditions and/or development standards apply
 X = Not Permitted
 --- = Not Applicable. See comment in "use" field.

SECTION 4: Table 15-1 of section 16.15.020 of the Santa Paula Municipal Code is hereby amended to read as follows:

TABLE 15-1 Permitted and Conditional Uses - Commercial Zones					
Use	C-N	C-O	CBD	C-G	C-H
Agricultural-Related Uses					
Agricultural Production	X	X	X	C	P
Fruit/Agriculture Stands	T	T	T	T	T
Agricultural Equipment and Supplies Sales and Repair	X	X	X	C	C
Auction, Livestock	X	X	X	X	C
Automotive/Vehicle-Related Uses					
Automobile Service Stations (fuel sales; see Chapter 16.72)	C*	C*	C*	C*	C*
Automotive Parts Sales, without Installation	X	X	C	P	P
Automotive Parts Sales, with Installation	X	X	X	C	C
Automotive Repair (Major) - bodywork/painting, engine repair	X	X	X	C	C
Automotive Repair (Minor) - lube/tune, window tinting, mufflers (not to include tractor, semi-trailer, or the like)	C	C	C	P	P
Automotive Sales (New/Used) - Car, RV, Truck	X	C	X	C	C
Automotive Wrecking	X	X	X	X	X
Car Washes, Full Service and Self Service	X	X	X	C	C

Attachment: Attachment A: Ordinance No. 1262 (1035 : 15-CI-09 Regulation of Medical Marijuana Establishments)

Truck Stop & Repair	X	X	X	X	C
Vehicle Impound or Storage Yard	X	X	X	X	X
Vehicle Leasing/Rental	X	C	X	C	C
Vehicle Storage Facility, including RVs and Boats	C	X	X	C	C
Boarding and Lodging Facilities					
Bed and Breakfast Inn	C	C	C	C	C
Boardinghouse/Roominghouse	X	X	X	C	X
Congregate Care Housing Facility	X	C	C	C	X
Hotels/Motels	X	X	C	C	C
Conference Facility	X	C	C	C	C
Eating/Drinking Establishments					
Coffee, Juice Café	P	P	P	P	P
Delicatessen/Sandwich Shop (no alcoholic beverage sales)	P	P	P	P	P
Restaurant with no drive-through (a)	C	C	P	P	P
Restaurant with drive-through (See Chapter 16.66) (a)	X	X	X	C*	C*
Restaurant, Fast-food (a)	X	X	C	C	C
Restaurant (outdoor dining on private property) (a)	C	C	P*	P	P
Restaurant (outdoor dining on public right-of-way) (See Chapter 124) (a)	C	C	P*	C	C
Night Club/Bar/Lounge (a)	X	X	C	C	C
Entertainment/Recreation Uses					
Adult Business/Entertainment Enterprise (See Chapter 16.54)	X	X	X	X	C*
Amusement Park	X	X	X	C	C
Amusement Arcade or Center (See Chapter 16.56)	X	X	C*	C*	C*
Auditorium, Convention Halls, and Theaters	X	X	X	C	C
Batting Cage, Driving Range, or Similar Outdoor Sporting facility	C	C	X	P	C
Billiard/Pool Hall (a)	X	X	C	C	C

Bowling Alley	X	X	C	C	C
Café Entertainment (See Chapter 124)	X	X	D	X	X
Cultural Center	P	P	P	P	P
Health/Athletic Club	X	C	P	C	C
Indoor Recreation Center	C	C	C	C	C
Library or Museum	P	P	P	P	P
Massage Establishment (See Chapter 119 of Title 11)	X	X	C	C	C
Miniature Golf	X	X	X	C	C
Rodeo Arena	X	X	X	X	X
Skate Park or Rink	X	X	X	C	C
Slot Car Racing	X	X	X	C	C
Theater, Cinema (Movie)	X	X	C	C	P
Theater, Stage	C	X	C	C	C
Financial Institutions					
Banks, Savings and Loans, and Credit Unions	P	P	P	P	P
Medical/Care Facilities					
Blood Bank	X	C	C	C	C
Day Care Home, Large Family - Adult or Child (See Chapter 16.60)	C*	A*	C*	C*	X
Day Care Home, Small Family - Adult or Child (See Chapter 16.60)	C*	A*	C*	C*	X
Child Day Care Center (See Chapter 16.60)	C*	C*	C*	P*	C*
Clinic, Outpatient	X	C	C	C	X
Community Care Facility (See Chapter 16.64)	X	C*	C*	C*	X
Drug and Alcohol Clinic/Rehabilitation (See Community Care Facility)	---	---	---	---	---
Convalescent Home or Hospital	C	C	C	C	C
Emergency Shelter	X	C	X	C	C
Hospital/Surgery (See Civic/Institutional Zone)	X	X	X	X	X
Medical Laboratory	X	X	X	C	C

Medical Office (See Professional & Administrative Offices)	---	---	---	---	---
Urgent Care Facility	X	C	C	C	C
Personal Service					
Barber/Beauty/Nail Shop	P	P	P	P	C
Dance/Music Schools/Martial Arts Studio	C	X	C	P	X
Dry Cleaner without on-site cleaning facilities	P	P	P	P	X
Dry Cleaner with on-site cleaning facilities	X	X	X	C	C
Laundromat	P	X	X	P	X
Leather, Luggage and Shoe Repair	P	P	P	P	X
Professional and Administrative Offices					
Office - Medical, Dental, Optometry, Chiropractic and the like	P	P	P	P	P
Office - Business or Professional	P	P	P	P	P
Veterinary Office	C	C	C	P	X
Residential Uses					
Live/work studio	C	C	C	C	X
Dwelling, Multi-Family (Constructed to R-4 Standards)(b)	X	C	C	C	X
Dwelling, Single-Family	X	X	X	X	X
Mixed Use Residential and Commercial Development (See Subsection 16.15.030(D)) (b)	X	P*	C*	C*	X
Home Occupations	A	A	A	A	X
Retail Commercial					
Antique Store (See also "Thrift Store")	P	P	P	P	X
Art Galleries and Studios	P	P	P	P	X
Auction businesses conducted within a building, excluding livestock sales	X	X	X	C	C
Automotive (See Automotive/Vehicle- Related Uses above)	---	---	---	---	---
Bakery, Retail (with or without on-premises baking)	P	P	P	P	P

Book Store	P	P	P	P	P
Clothing/Apparel Sales	P	P	P	P	P
Confectionary Store, Candy Sales	P	P	P	P	C
Convenience Store or Mini-market (a)	C	C	C	C	C
Department Store	X	X	C	P	P
Discount Store	P	X	C	P	C
Fabric & Craft Store	P	P	P	P	P
Flower/Gift Shop	P	P	P	P	P
Furniture, Furnishings and Appliances (Sales)	P	P	P	P	P
Grocery Store or Market	C	C	C	C	C
Hardware Store	P	X	P	P	C
Home Improvement Store with Outdoor Display of Lumber/Garden	X	X	X	C	C
Jewelry Store	P	P	P	P	C
Liquor Store (See Chapter 16.58) (a)	C*	X	C*	C*	C*
Mobile Home Sales	X	X	X	C	C
Music Store	P	P	P	P	C
Nurseries/Garden Supplies	X	X	X	P	P
Office Supplies/Equipment	X	P	P	P	P
Pet Shop/Store	X	X	C	P	P
Pharmacy	C	P	P	P	P
Plumbing Supplies	X	X	X	P	P
Shopping Center A (less than 50,000 gross square feet of leasable area)	C	X	C	C	C
Shopping Center B (from 50,000 gross square feet up to 150,000 square feet of leasable area)	X	X	X	C	C
Shopping Center C (from 150,000 gross square feet up to 400,000 square feet of leasable area)	X	X	X	C	C
Shopping Center D (over 400,000 gross square feet of leasable area)	X	X	X	X	C
Thrift Store, Secondhand Store or Sales (see also "Antique Store")	X	X	C	C	X

Warehouse Retail Store	X	X	X	C	C
Service Commercial					
Catering Service	C	C	C	P	P
Cleaning/Janitorial	X	P	X	P	P
Copy Center/Postal Center	P	P	P	P	X
Equipment Rental/Sales/Service Yard	X	X	X	C	C
Interior Design Shop	P	P	P	P	X
Laboratories (film, medical/dental)	X	C	X	C	C
Photography Shop/Studio/Film Processing	P	P	P	P	X
Printing/Publishing Facilities	X	P	C	P	P
Recycling Center (See Industrial Zones for Recycling Facility)	X	X	X	C*	C*
Travel Agency	P	P	P	P	P
Welding/Repair and Related Uses	X	X	X	C	C
Other					
Alcoholic Sales (See Chapter 16.58)	C	C	C	C	C
Antenna, Satellite or Dish (See Section 16.50.020)	A*	A*	A*	A*	A*
Antenna, Wireless Communications (See Chapter 16.50)	C*	C*	C*	C*	C*
Assembly Halls (includes Church, Temple, or Other Religious Institutions) (See Chapter 16.62)	C*	C*	C*	C*	C*
<u>Cannabis Delivery</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>Commercial Cannabis Activities</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>Cultivation of Cannabis or Medical Marijuana</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Carnival	X	T	T	T	T
Cemetery	X	X	X	C	C
Check Cashing Business	C	X	C	P	C
Club, Lodge, and Meeting Hall (See Assembly Hall above)	---	---	---	---	---
Educational Institutions (Public or Private)	C	P	C	P	P
Drive-Thru Establishment, Non-Restaurant (See Chapter 16.66)	X	C*	X	C*	C*

Funeral Parlor/Mortuary	X	C	X	C	C
Media Broadcasting Station	C	C	C	C	C
Newsrack (See Chapter 16.68)	A*	A *	A*	A*	A*
Parking Lot for off-site use	C	C	C	C	C
Pawn Shop	X	X	C	P	X
Utility Substation	C	C	C	C	C
Swap Meet/Flea Market	X	X	T	T	T
Tattoo Studio	X	X	C	C	X
Trade/Technical School	X	P	C	P	P
Wedding Chapel	C	C	C	C	X

Key: P = Permitted Use
 A = Permitted as an Accessory Use
 C = Conditional Use Permit Required
 T = Temporary Use Only, Permit Required (See Chapter 16.218)
 * = Special use conditions and/or development standards apply
 X = Not Permitted
 --- = Not Applicable. See comment in "use" field.

SECTION 5: Table 21-1 of section 16.21.020 of the Santa Paula Municipal Code is hereby amended to read as follows:

TABLE 21-1 Permitted and Conditional Uses - Industrial Zones				
Use	C/LI	LI	I	M-1
Accessory buildings necessary to use located on same lot or parcel	P	P	P	P
Adult Entertainment Establishment (See Chapter 16.54)	X	X	C*	X
Alcohol and Alcoholic Beverages Manufacturing	X	X	C	C
Animal Hospitals, Kennels & Veterinary Clinic	P	P	C	P
Automobile Service Station (fuel sales; See Chapter 16.72)	C*	C*	C*	C
Automotive Repair and/or Tune-up Shop	P	C	C	P1
Automobile dismantling	X	X	X	C
Assembly (small scale, see definition)	P	P	P	P
Assembly (large scale, see definition)	C	C	P	P

Attachment: Attachment A: Ordinance No. 1262 (1035 : 15-CI-09 Regulation of Medical Marijuana Establishments)

<u>Cannabis Delivery</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>Commercial Cannabis Activities</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
<u>Cultivation of Cannabis or Medical Marijuana</u>	<u>X</u>	<u>X</u>	<u>X</u>	<u>X</u>
Catering establishment and box lunch preparation	X	X	X	P
Commercial Retail Businesses - 30,000 sf or smaller, and not listed otherwise in Table 21-1	P	C	X	X
Commercial Retail Businesses - Over 30,000 sf, and not listed otherwise in Table 21-1	C	C	C	X
Commercial Service Businesses - 10,000 sf or smaller, and not listed otherwise in Table 21-1	P	C	C	X
Commercial Service Businesses - Over 10,000 sf, and not listed otherwise in Table 21-1	C	X	X	X
Day Care Center (See Chapter 16.60)	C*	C*	X	X
Day Care Center, Employer-Sponsored Child (See Chapter 16.60)	C*	C*	C*	C*
Distribution (low intensity, e.g. local distribution)	C	P	P	P
Distribution (high intensity, e.g. regional distribution, freight terminal)	C	X	P	P
Distribution - wholesale alcohol	X	C	C	X
Drive-through Facilities (See Chapter 16.66)	C*	C*	C*	X*
Dwelling - Farmworker Housing, Migrant Farmworker Housing	C	C	X	X
Dwelling - Live/work studio	C	C	X	X
Dwelling – Caretaker	C	C	C	C
Emergency shelters (See Chapter 16.78)	P	X	X	X
Equipment Rental	C	C	P	P
Farm vehicle sales, storage, repair, and auction (b)	C	X	P	X
Food Processing	X	X	C	P
Furniture Sales, Rentals, or Repairs	P	P	P	P
Health Clubs	C	C	X	X
Laboratories	C	C	C	P
Libraries, museums and private clubs	X	X	X	C
Lumberyards	X	X	X	P
Manufacturing (small scale) See Definition	P	P	P	P

Manufacturing (large scale) See Definitions	X	X	P	P
Manufacturing - chemicals, alcohol, asphalt, batteries, rubber fabrication	X	C	C	C
Motion Picture Studio	C	C	C	P
Nurseries	C	C	C	P
Office - Business or Professional - As primary use	P	P	X	X
Office - Business or Professional - As accessory to primary commercial or industrial use	A	A	A	A
Processing (small scale - see definition) (a)	X	P	X	P
Processing (large scale - see definition) (a)	X	X	C	C
Public Facilities for governmental purposes	X	X	X	C
Public Storage Facility/Mini-warehouse	C	C	C	C
Public Utility Yards	C	C	C	C
Recreational enterprises and facilities	X	X	X	C
Recycling Facility (see Chapter 16.70)	X	C*	C*	P*
Research and Development Businesses	P	P	P	P
Restaurants, including fast-food	C	C	X	X
Slaughtering	X	X	C	C
Storage (large scale, e.g. construction equipment, building material, operating motor vehicles, transit and transportation equipment (b))	C	C	P	P
Storage - non-operating motor vehicles, even when in conjunction with another use on the same lot or parcel	X	X	X	C
Surface Mining and Reclamation (See Chapter 16.100 et seq.)	X	X	C*	C*
Telecommunications Facilities (see Chapter 16.50)	C*	C*	C*	C*
Trade School	P	P	C	P
Truck Repair and Overhauling	X	X	X	P
Trucking, freighting or draying yards or terminals	X	X	X	C
Utility Distribution and Transmission Stations	C	C	C	X
Vehicle impound yards (b)	X	C	P	P
Vehicle parts and equipment stores	X	X	X	P
Vehicle sales - wholesale (b)	C	X	C	X
Vehicle sales - retail	C	C	C	X

Vehicle rental agency	C	C	C	X
Warehouse (other than Distribution)	C	C	C	X
Wholesaling	P	P	P	X

Key: P = Permitted Use
 A = Permitted as an Accessory Use
 C = Conditional Use Permit Required
 T = Temporary Use Only, Permit Required (See Chapter 16.218)
 * = Special use conditions and/or development standards apply
 X = Not Permitted
 --- = Not Applicable. See comment in "use" field.

SECTION 6: *Environmental Assessment.* The California Environmental Quality Act (CEQA) requires that the environmental impacts of the action be assessed. The proposed amendment will not in itself result in any environmental impacts nor will the amendment result in any changes in the physical conditions that exist in the City. Staff has determined the project to be Exempt from the California Environmental Quality Act (CEQA) Guidelines per § 15061 (b)(3).

SECTION 7: *Construction.* This Ordinance must be broadly construed in order to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 8: *Severability.* If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications, and to this end the provisions of this Ordinance are severable.

SECTION 9: *Notice.* The City Clerk is directed to certify the passage and adoption of the Ordinance, make a note of the passage and adoption in the records of this meeting, and within fifteen days after the passage and adoption of this Ordinance cause it to be published and posted in accordance with California law.

SECTION 10: *Effectiveness.* This Ordinance will become effective on the 31st day following its passage and adoption.

PASSED AND ADOPTED this ____ day of _____, 2016.

, Mayor

ATTEST:

Judy Rice, City Clerk

APPROVED AS TO FORM:

By: _____
John C. Cotti, City Attorney

APPROVED AS TO CONTENT:

By: _____
Jaime M. Fontes, City Manager

PLANNING COMMISSION RESOLUTION NO. 3741

A RESOLUTION RECOMMENDING THAT THE CITY COUNCIL ADOPT AN ORDINANCE PROHIBITING CULTIVATION, DELIVERY AND MOBILE DISPENSING OF MEDICAL MARIJUANA BY ADDING CHAPTER 16.79 TO TITLE 16 OF THE DEVELOPMENT CODE; AND AMENDING SECTIONS 16.13.020, 16.15.020, AND 16.21.020 TO PROHIBIT THE CULTIVATION, DELIVERY AND MOBILE DISPENSING OF MEDICAL MARIJUANA.

PROJECT NO. 2015-CI-09

The Planning Commission of the City of Santa Paula does resolve as follows:

SECTION 1: The Planning Commission finds and declares that:

- A. On November 30, 2015, the City filed project application 2015-CI-09 with the Planning Department to regulate medical marijuana by adding Chapter 16.79 to Title 16 of the Development Code and amend Sections 16.13.020, 16,15.020 and 16.21.020 of the Development Code (the Project);
- B. The Project was reviewed by City's Planning Department for consistency with the General Plan and conformity with the Santa Paula Municipal Code, among other things;
- C. The City Planning Department reviewed the Project's environmental impacts under the California Environmental Quality Act (Public Resources Code §§ 21000, *et seq.*, "CEQA"), the regulations promulgated thereunder (14 Cal. Code of Regulations §§15000, *et seq.*, the "CEQA Guidelines"), and the City's Environmental Guidelines ("Santa Paula Guidelines"; CEQA, CEQA Guidelines and Santa Paula Guidelines collectively referred to as "CEQA Regulations");
- D. The Planning Department completed its review and scheduled a public hearing regarding the application before this Commission for December 18, 2015;
- E. On December 18, 2015, the Commission opened a public hearing to receive public testimony and other evidence regarding the application including without limitation, information provided to the Commission by the Applicant (City Staff);
- F. The Commission considered the information provided by City staff, public testimony, and the Applicant. This Resolution, and its findings, is made based upon the evidence presented to the Commission at its December 18, 2015, hearing including, without limitation, the staff report submitted by the Planning Department.

SECTION 2: Findings. The Planning Commission does hereby find and declare as follows:

- A. In October 2015, the Governor signed three bills into law, AB 243, AB 266, and SB 643, collectively known as the Medical Marijuana Regulation and Safety Act ("MMRSA"). The MMRSA establishes a State licensing scheme for commercial medical marijuana activities while protecting local control by requiring both a local license/permit in addition to a State license prior to the commencement of such activities.
- B. Local jurisdictions have until March 1, 2016 to adopt their own regulations with regard to the cultivation of medical marijuana otherwise the State will become the sole licensing authority regarding such use.
- C. The City does not expressly address the cultivation, processing, delivery, and distribution of medical marijuana, rather, the City prohibits the use of any building or real property for a purpose prohibited by federal law. In order to regulate and otherwise prohibit the cultivation and delivery of medical marijuana, State law currently requires that the City adopt language that expressly prohibits such uses.

SECTION 3: General Plan. In accordance with SPMC Section 16.208.050, the Planning Commission makes the following findings:

- A. The Development Code text amendment is consistent with the goals, policies, and objectives of the General Plan because the project is in the public interest and there are community benefits resulting from the regulation of medical marijuana.
- B. The Development Code text amendment promotes the health, safety, and welfare of Santa Paula residents and serves the goals and purposes of SPMC Title 16 by ensuring compliance with the Medical Marijuana Regulation and Safety Act.

SECTION 4: Environmental Assessment.

- A. The California Environmental Quality Act (CEQA) requires that the environmental impacts of the action be assessed. The proposed amendment will not in itself result in any environmental impacts nor will the amendment result in any changes in the physical conditions that exist in the City. Staff has determined the project to be Categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines per § 15061 (b)(3).

SECTION 5: Recommendations. The Planning Commission recommends that the City Council:

- A. Adopt the Development Code text amendment as set forth in attached Exhibit "A" which is incorporated by reference.

SECTION 6: *Reliance on Record.* Each and every one of the findings and determinations in this Resolution are based on the competent and substantial evidence, both oral and written, contained in the entire record. The findings and determinations constitute the independent findings and determinations of the Planning Commission in all respects and are fully and completely supported by substantial evidence in the record as a whole.

SECTION 7: *Limitations.* The Planning Commission's analysis and evaluation of the project is based on the best information currently available. It is inevitable that in evaluating a project that absolute and perfect knowledge of all possible aspects of the project will not exist. One of the major limitations on analysis of the project is the Planning Commission's lack of knowledge of future events. In all instances, best efforts have been made to form accurate assumptions. Somewhat related to this are the limitations on the City's ability to solve what are in effect regional, state, and national problems and issues. The City must work within the political framework within which it exists and with the limitations inherent in that framework.

SECTION 8: *Summaries of Information.* All summaries of information in the findings, which precede this section, are based on the substantial evidence in the record. The absence of any particular fact from any such summary is not an indication that a particular finding is not based in part on that fact.

SECTION 9: The Secretary is directed to transmit the Resolution to the City Clerk for scheduling the matter for consideration by the City Council.

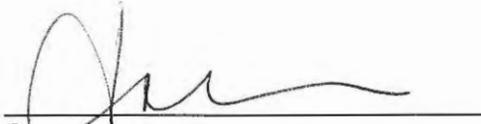
SECTION 10: This Resolution will remain effective until superseded by a subsequent resolution.

PASSED AND ADOPTED this 18th day of December 2015.



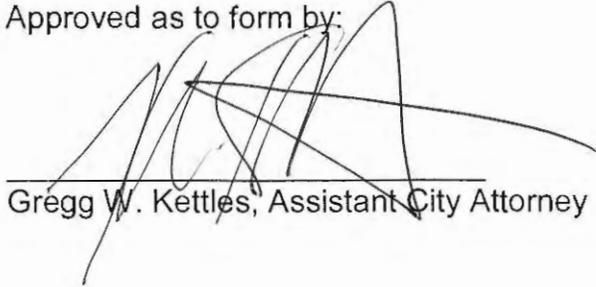
Chairperson
City of Santa Paula Planning Commission

ATTEST:



Secretary,
City of Santa Paula Planning Commission

Approved as to form by:



Gregg W. Kettles, Assistant City Attorney

MINUTES OF THE CITY OF SANTA PAULA
PLANNING COMMISSION
December 18, 2015
6:30 P.M.

CALL TO ORDER: Chairman Gail “Ike” Ikerd – 6:30 p.m.

PLEDGE OF ALLEGIANCE: Commissioner John Demers

ROLL CALL: Planning Technician Tom Tarantino

Commissioners present: Chairman Gail “Ike” Ikerd, Commissioner John Demers, Commissioner Michael Sommer

Absent: Vice Chairman Fred Robinson, Commissioner Fred Wacker

Staff Present: Assistant City Attorney Gregg Kettles, Associate Planner N.D. Doberneck and Planning Technician Tom Tarantino

FINAL AGENDA: Agenda final as submitted

PUBLIC COMMENT:

Sheryl Hamlin, resident at 830 Teague Dr., requested Staff provide information about any East Area 1 permits pulled by Limoneira for the current fiscal year. Ms. Hamlin also requested that the City provide links on the website to the audio recordings of Planning Commission meetings.

CONSENT CALENDAR:

A. Minutes of the Planning Commission Meeting on September 22, 2015

ACTION: It was moved by Commissioner Sommer, seconded by Commissioner Demers to approve the minutes as submitted. All were in favor and the motion carried.

PUBLIC HEARING:

Verification of Legal Notice Requirements for Public Hearing: Chairman Ikerd confirmed with the Planning Secretary that the Notice of Public Hearing was properly advertised and posted for all applicable agenda items to be heard at this meeting.

Declaration of Conflicts: None, for all applicable agenda items to be heard at this meeting.

Attachment: Attachment C: Planning Commission Minutes of December 18, 2015 (Draft) (1035 : 15-CI-09 Regulation of Medical Marijuana

Declaration of Ex Parte Contacts: None, for all applicable agenda items to be heard at this meeting.

Open Public Hearing: Chairman Ikerd opened Public Hearing at 6:39 p.m. and called upon Staff to present the item.

A. Project No. 2015-CI-09: City initiated proposal to add Chapter 16.79 to Title 16 of the Development Code, entitled “Regulation of Medical Marijuana Establishments,” to prohibit the cultivation, delivery and mobile dispensing of medical marijuana within City limits.

- o **Location:** Citywide
- o **Applicant:** City of Santa Paula
- o **Environmental:** Staff has determined the project to be Categorical Exempt from the California Environmental Quality Act (CEQA) Guidelines per § 15061(b)(3).

- o Staff Presentation – Overview, Gregg Kettles, Assistant City Attorney

RECOMMENDED ACTION: Adopt Resolution No. 3741 recommending City Council approval of addition of Chapter 16.79 to Title 16 of the Santa Paula Municipal Code (“SPMC”) for Project No. 15-CI-09 to prohibit the cultivation, delivery and mobile dispensing of medical marijuana within City limits.

Public Testimony:

Robert (no last name or address provided), stated he is a resident of Santa Paula, and is undergoing radiation therapy for cancer. He is wheelchair-bound, and needs medical marijuana to manage his pain. He stated his medical marijuana is delivered discretely, and he will be physically unable to procure more if delivery and/or consumption of medical marijuana is prohibited within City limits.

Marie Alcantar, resident at 133 W. Santa Paula St., stated she also receives medical marijuana via delivery. Ms. Alcantar stated she became sick with extreme ulcerative colitis four years ago, and her doctor prescribed pharmaceutical painkillers, to which she became addicted. Ms. Alcantar stated she no longer uses the prescription painkillers, and instead uses medical marijuana, which she believes kills the pain from her colitis and allows her to partake in basic life functions like eating, etc. Without medical marijuana, she would not be able to do any of these things. Ms. Alcantar also stated she believes marijuana does not damage the body like pharmaceutical drugs and also “works wonders” for cancer.

Commissioner Discussion and Action:

Chairman Ikerd requested a definition of “mobile dispensing” in regards to medical marijuana. Assistant City Attorney Kettles compared the service to catering or food trucks that come to your home.

Commissioner Demers stated that marijuana is a controlled substance in the eyes of the federal government, so there is potential liability exposure for local governments. Commissioner Demers also stated he has firsthand experience with abuse of medical marijuana by teens he coaches/mentors. Commissioner Demers continued that he believes medical marijuana is poorly regulated and the current laws contain numerous loopholes, and that the cities should wait until the state “gets serious about regulation” before making sweeping decisions.

Commissioner Sommer added that the legislation being discussed at this meeting would not be responsible for stopping marijuana use, because it is already illegal in Santa Paula.

Planning Secretary Tarantino requested clarification for those in attendance from the Assistant City Attorney regarding the effect of the Planning Commission resolution being decided at this meeting. Assistant City Attorney Kettles stated that the resolution, if passed tonight, is merely a recommendation to the City Council; ultimately, the City Council will approve or deny a medical marijuana ordinance at a future Council meeting, the date and time of which will appear in the local newspaper.

ACTION: Commissioner Demers moved to adopt Resolution No. 3741 recommending City Council approval of addition of Chapter 16.79 to Title 16 of the Santa Paula Municipal Code (“SPMC”) for Project No. 15-CI-09 to prohibit the cultivation, delivery and mobile dispensing of medical marijuana within City limits. Commissioner Sommer seconded the motion. All were in favor under Roll Call Vote, and the motion carried.

B. Project No. 2015-CUP-04: A request for a Conditional Use Permit to allow a Type 41 alcohol license (on-site sale of beer and wine) at an existing 756-sf restaurant.

- **Location:** 915 E. Harvard Blvd. (APN: 103-0-241-625)
- **Applicant:** Rajpal Singh Behniwal
- **General Plan Designation:** Commercial
- **Zoning Designation:** C-G (General Commercial)
- **Environmental:** Staff has determined the project to be Categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines per § 15301 (Class 1, Existing Facilities).

- Staff Presentation – Report, N.D. Doberneck, Associate Planner

RECOMMENDED ACTION: Adopt Resolution No. 3739 approving a request for a Conditional Use Permit for Project No. 15-CUP-04 subject to the Conditions of Approval in said Resolution.

Public Testimony: None

Commissioner Discussion and Action: None

ACTION: Commissioner Sommer moved to adopt Resolution No. 3739 approving a request for a Conditional Use Permit for Project No. 15-CUP-04 subject to the Conditions of Approval in said Resolution. Commissioner Demers seconded the motion. All were in favor and the motion carried.

C. Project No. 2015-CUP-05: A request for a Conditional Use Permit to allow a commercial Community Care Facility for six or fewer persons, at an existing healthcare service building.

- o **Location:** 404 E. Main St. (APN: 103-0-211-465)
- o **Applicant:** Teddy Cataby
- o **General Plan Designation:** Commercial
- o **Zoning Designation:** C-G (General Commercial)
- o **Environmental:** Staff has determined the project to be Categorical Exempt from the California Environmental Quality Act (CEQA) Guidelines per § 15301 (Class 1, Existing Facilities).

- o Staff Presentation – Report, N.D. Doberneck, Associate Planner

RECOMMENDED ACTION: Adopt Resolution No. 3740 approving a request for a Conditional Use Permit for Project No. 15-CUP-05 subject to the Conditions of Approval in said Resolution.

Public Testimony:

Sheryl Hamlin, resident at 830 Teague Dr., requested the Conditional Use Permit restrict this facility to senior living only, and prohibit its use as a drug and alcohol rehabilitation facility, which requires extensive additional permitting. Ms. Hamlin also requested the Conditional Use Permit require the facility to provide care at “affordable” rates, and stated she believes the City should require a business license for the facility, so that the geographical concentration of such uses can be tracked.

Commissioner Discussion and Action:

Chairman Ikerd stated these facilities are a way to create a comfortable home environment for the elderly.

Assistant City Attorney Kettles stated that the State of California wants these types of facilities, due to the shortage of senior housing.

ACTION: Commissioner Sommer moved to adopt Resolution No. 3740 approving a request for a Conditional Use Permit for Project No. 15-CUP-05 subject to the Conditions of Approval in said Resolution, and requested the City Attorney and/or Staff further investigate the possible requirement of a City business license for this facility. Chairman Ikerd seconded the motion. All were in favor and the motion carried.

Close Public Hearing: Chairman Ikerd closed Public Hearing at 7:12 p.m.

CONTINUED BUSINESS: None

NEW BUSINESS: None

CITY COMMUNICATIONS:

A. Planning Department

- o Planning Secretary Tarantino read the following statement into the record:

“The City of Santa Paula, serving as lead agency, has prepared and is circulating for public review a proposed Initial Study/Mitigated Negative Declaration (IS/MND) for the Williams Homes River Rock Development. The public review and comment for the MND is a 30-day review period from November 12, 2015 to December 11, 2015. Unfortunately, due to unforeseen circumstances, the noticing requirements were not met. Therefore, Staff will collect the comments received during the public comment period ending December 11, 2015, and work with the environmental consultant to incorporate, as appropriate, relevant comments into the MND, and recirculate the MND at a later date, in compliance with CEQA noticing requirements.”

- o Planning Secretary Tarantino also announced Deputy Planning Director Stratis Perros is no longer with the City of Santa Paula. Mr. Perros accepted a position with the City of Simi Valley at the beginning of December. Projects previously under Mr. Perros’ direction will be reassigned to Staff, and subsequent reorganization of the Planning Dept. is ongoing.

B. Planning Commission

- o Chairman Ikerd extended the best wishes of the Planning Commission to Vice Chairman Robinson and Commissioner Wacker for speedy recoveries from their recent medical procedures.

REQUEST FOR FUTURE AGENDA ITEMS: None

ADJOURNMENT: Chairman Ikerd adjourned the meeting at 7:20 p.m.

NOTICE: Actions by the Planning Commission on the above items cannot be appealed to the City Council after 4:30 p.m. Monday, December 28, 2015. Be advised that if you bring a legal challenge to a Planning Commission decision, you may be limited to raising only those issues you or someone else raised at the meeting or in written correspondence delivered to the Planning Commission at or before the meeting.

Tom Tarantino, Planning Secretary

**STAFF REPORT
PLANNING COMMISSION**

TO: Members of the Planning Commission

FROM: Janna Minsk, AICP, Planning Director
John C. Cotti, City Attorney

DATE: December 4, 2015 (Planning Commission meeting of December 18, 2015)

SUBJECT: Proposed Addition of Chapter 16.79 to Chapter 16, as well as Proposed Amendments to Sections 16.13.020, 16.15.020, and 16.21.020 of the Development Code to Regulate the Cultivation, Delivery and Dispensing of Medical Marijuana

BACKGROUND/DISCUSSION

In 1996, the voters of the State of California approved Proposition 215, entitled the Compassionate Use Act; the intent of which was to enable persons who are in need of medical marijuana to use it without fear of prosecution under limited, specified circumstances.

In 2004, the Legislature enacted Senate Bill 420 (referred to as the Medical Marijuana Program) to clarify the scope of Proposition 215 and to provide qualifying patients and primary caregivers who cultivate marijuana with a limited defense to certain specified State criminal statutes. Assembly Bills 2650 (2010) and 1300 (2011) amended the Medical Marijuana Program to expressly recognize the authority of counties and cities to “[a]dopt local ordinances that regulate the location, operation, or establishment of a medical marijuana cooperative or collective” and to civilly and criminally enforce such ordinances.

In 2013, in *City of Riverside v. Inland Empire Patients Health and Wellness Center, Inc.*¹, the California Supreme Court held that “[n]othing in the [Compassionate Use Act] or the [Medical Marijuana Program] expressly or impliedly limits the inherent authority of a local jurisdiction, by its own ordinances, to regulate the use of its land....” Additionally, in *Maral v. City of Live Oak*², the Court of Appeal affirmed the ability of local government entities to prohibit the cultivation of marijuana under its land-use authority, holding that “there is no right – and certainly no constitutional right – to cultivate medical marijuana....”

On October 9, 2015, Governor Brown signed three bills into law – Assembly Bills 266 and 243, and Senate Bill 643 – collectively referred to as the Medical Marijuana Regulation and Safety Act (“MMRSA”). Significantly, the MMRSA has set up a “dual licensing” scheme which requires dispensaries and cultivators to obtain a local license

¹ 56 Cal.4th 729

² 221 Cal.App.4th 975

prior to requesting and obtaining a license from the State; no dispensary or cultivation activity may lawfully operate without both a State and local license. Furthermore, the MMRSA allows the City to completely prohibit commercial medical marijuana activities, including the delivery of marijuana. Lastly, the MMRSA contains language that requires the City to expressly prohibit cultivation uses by March 1, 2016 under the principles of permissive zoning, or else the State will become the sole licensing authority.

Currently, the Santa Paula Municipal Code does not expressly address the cultivation, processing, delivery, and distribution of medical marijuana; rather, the City prohibits the use of any building or real property for a purpose prohibited by federal law. Attached to this Memorandum is a proposed addition of Chapter 16.79 "Regulation of Medical Marijuana," as well as proposed amendments to sections 16.13.020, 16.15.020, and 16.21.020, to prohibit the cultivation, delivery and mobile dispensing of medical marijuana in all zones throughout the City. If adopted, the ordinance will:

1. Expressly prohibit commercial cannabis activity in all zones within the City.
2. Expressly prohibit mobile marijuana dispensaries³ from operating within the City.
3. Expressly prohibit deliveries of marijuana both within the City, as well as deliveries to and from the City.
4. Expressly prohibit the cultivation of marijuana for commercial and non-commercial purposes by any person (including qualified patients and primary caregivers) anywhere in the City.
5. Expressly state that commercial cannabis activities, including cultivation and delivery, are exempt from any similar use consideration within any zone of the City.
6. Regard any violation of the ordinance to be a nuisance subject to summary abatement, and/or administrative citation, among other enforcement remedies.

ENVIRONMENTAL REVIEW

Project No. 15-CI-09 adding Chapter 16.79 to the Development Code is informational and would have no significant effects on the environment. The California Environmental Quality Act (CEQA) requires that the environmental impacts of the action be assessed. The proposed amendment is exempt because it does not involve a particular project, application, or activity nor will it result in any environmental impacts nor will it result in any changes to the physical conditions that exist in the City. Staff has determined the project to be Categorically Exempt from the California Environmental Quality Act (CEQA) Guidelines per § 15061 (b)(3).

³ The MMRSA identifies a new business model for the distribution of marijuana: "mobile dispensaries." Mobile dispensaries involve the commercial transportation of medical marijuana to qualified patients or caregivers by a dispensary or via any technology platform, which may be independently licensed or owned by the dispensary. According to the provisions of the MMRSA, mobile dispensaries must be expressly identified and banned in order to be prohibited.

PUBLIC NOTIFICATION

A notice of public hearing was published in the Santa Paula Times in compliance with state law. As of the date of this report, staff has not received any written or verbal comments regarding this project.

RECOMMENDATION

Staff recommends that the Planning Commission receive Staff's presentation, conduct a public hearing to receive comments and documentary evidence, and after considering such evidence, adopt Resolution No. 3741 recommending that the City Council approve Ordinance No. 1262 adding Chapter 16.79 to Chapter 16 as well as Proposed Amendments to Sections 16.13.020, 16.15.020, and 16.21.020 of the Development Code to Regulate the Cultivation, Delivery and Dispensing of Medical Marijuana.

ATTACHMENTS

Attachment A

Planning Commission Resolution No. 3741 recommending that the City Council approve the addition of Chapter 16.79 to Chapter 16, as well as Proposed Amendments to Sections 16.13.020, 16.15.020, and 16.21.020 of the Development Code to Regulate the Cultivation, Delivery and Dispensing of Medical Marijuana.

For the City Council Regular Meeting of January 19, 2016

Agenda Item # 1.11.A

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: John Cotti, City Attorney

Subject: Introduction of Ordinance No. 1260 Amending Chapter 91 of the Santa Paula Municipal Code Relating to the Mandatory Spaying or Neutering and Microchipping of Dogs and Cats

Date: January 19, 2016

Recommendation: It is recommended that the City Council: 1) Introduce on first reading an ordinance amending Chapter 91 of the Santa Paula Municipal Code relating to the mandatory spaying or neutering and microchipping of dogs and cats; and 2) take such additional, related action as may be desired.

Fiscal Impacts: Animal sheltering services are provided to the City by the Santa Paula Animal Rescue Center. Currently, the City pays SPARC \$6,000 a month for those services. Negotiations over an extension of the SPARC contract are ongoing.

Personnel Impacts: There are no personnel impacts associated with this item.

General Discussion: On November 16, 2015, the Council introduced an ordinance requiring dog and cat owners/guardians residing in Santa Paula to have their dogs and cats spayed or neutered and have an identification microchip implanted in each dog and cat. Subject to certain exceptions, the operative provision of the proposed ordinance prevents a person from owning, keeping or harboring a dog or cat over the age of four months that has not been spayed or neutered. (See Section 91.32(A)). The ordinance was calendared for adoption on December 16, 2015.

On December 16, 2015, several citizens expressed concerns about the proposed ordinance relative to the age of the animal being spayed or neutered. Others questioned the lack of an exemption for working dogs. At the conclusion of the hearing, the City Council directed City staff to address two issues: (1) provide information on whether spaying or neutering an animal was medically appropriate at four months; and (2) include in the proposed ordinance an exemption for working dogs. A discussion of these issues follows.

For the City Council Regular Meeting of January 19, 2016**Agenda Item # 1.11.A***1. Health Risks Associated with Pet Sterilization at Six-Months of Age*

Many veterinarian associations and other animal rights groups support the case for spaying and neutering cats and dogs as early as four months. Several studies have demonstrated the safety and positive health benefits of early-age (8-16 weeks) spaying and neutering. The California Veterinary Medical Association (the "CVMA") supports the concept of early spay and neuter of cats and dogs to control and mitigate overpopulation. According to the CVMA, spaying and neutering also helps pets live longer and healthier lives and help prevent cancer and other life threatening illnesses. For example, male dogs are much more likely to contract prostate cancer if they are not neutered. Female dogs face risk of mammary cancer. The earlier a dog or cat is altered, the lower the risk.

Additionally, spaying and neutering can improve pets' behavior by reducing the aggression of dogs and lessen the urge to roam in search of a mate. The American Veterinary Medical Association believes that spaying and neutering before 5 months of age was not associated with increased rates of death or occurrence of any serious medical or behavioral condition further supporting the health and safety benefits of mandating spay and neuter of cats and dogs. Attached are two studies (which can be found in the Journal of the American Veterinary Medical Association) that discuss the advantages and disadvantages of early-age spay and neuter and ultimately conclude that early spay and neuter can be safely performed on dogs and cats under six months of age.

The American Society for the Prevention of Cruelty to Animals (the "ASPCA") concurs, noting that puppies as young as eight weeks old can be neutered as long as they are otherwise healthy. Female cats can go into heat at as young as 4 months. The ASPCA believes that it is generally considered safe for kittens as young as eight weeks old to be spayed or neutered. In animal shelters, surgery is often performed at this time so that kittens can be sterilized prior to adoption. According to several other veterinary groups, pediatric surgery is faster and less stressful to the animal. There is less body fat to contend with, bleeding is minimal and the animal is awake much sooner after surgery. Additionally, if the procedure is performed when the last vaccination is given at three to four months of age, owner compliance is increased.

The American Kennel Club Canine Health Foundation notes on its website that it has been demonstrated in multiple studies that dogs can safely be spayed and neutered when as young as 6 to 8 weeks of age.

As one might expect, other groups disagree, raising concerns about obesity, stunted growth, underdevelopment of secondary sex characteristics, behavioral problems and increased incidence of both lower urinary tract disease and urinary incontinence. Other groups contend that there is an increased risk for spayed and neutered cats and dogs to develop bone cancer, hypothyroidism and other orthopedic diseases.

For the City Council Regular Meeting of January 19, 2016**Agenda Item # 1.11.A***2. Survey of Other Cities' Age Requirements*

Several cities and counties in Southern California have implemented mandatory spaying and neutering laws, including Los Angeles County, Ventura County and Riverside County along with the cities of Agoura Hills, Artesia, Bradbury, Lancaster, Lynwood, Pasadena, San Francisco, Santa Clarita, Simi Valley and West Hollywood. Of those, only Pasadena requires the mandatory spay/neuter at six months as opposed to four months.

As the Council knows, the goal with mandatory spay/neuter is to decrease the number of unwanted animals which in turn reduces the City's cost to impound and potentially destroy these animals. While the research suggests that the benefits of early-age spay/neuter outweigh any potential medical risks associated with the procedure, it also suggests that there would be no inhibition of the goals of mandatory spay/neuter if the age requirement was raised from four to six months.

3. Exemption for Working Dogs

As one speaker noted, there is the potential that the City's mandatory spay/neuter laws could impact working dogs, including police dogs, herding dogs and other service related dogs. The concern is that mandatory spay/neuter laws remove dogs from the pool of potential breeding stock making it impossible to preserve the traits that make a good working dog.

To produce useful working dogs, breeders must selectively breed from among the dogs with the best demonstrated working abilities. Working abilities in dogs are generally not apparent until dogs are about one to two years of age, and sometimes even older. According to breeder groups, dogs need to mentally and physically mature into adults before their working abilities are established.

Because of the need to selectively breed from among the best working dogs, and because there's no reliable way to select dogs for working dog breeding when they are puppies, breeders of working dogs argue that it is critical to keep many more working dogs sexually intact into adulthood than end up being bred.

In order to address this concern, the attached draft ordinance (at proposed section 91.33(A)(6)) contains an exemption for working dogs that "are developed or trained to do useful work, such as herding animals, pulling wagons or sleds, or guarding property."

Alternatives:

- A. Introduce the revised Ordinance and schedule the Ordinance for adoption;
- B. Revise the Ordinance;
- C. Provide City staff with additional direction.

For the City Council Regular Meeting of January 19, 2016**Agenda Item # 1.11.A**

Attachments:

Ord 1260 Spay and Neuter Ordinance

Early-age gonadectomy in dogs

Early-age gonadectomy in cats

ORDINANCE NO. 1260

AN ORDINANCE OF THE CITY OF SANTA PAULA AMENDING CHAPTER 91 OF THE SANTA PAULA MUNICIPAL CODE RELATING TO THE MANDATORY SPAYING OR NEUTERING AND MICROCHIPPING OF DOGS AND CATS

The City Council of the city of Santa Paula does ordain as follows:

SECTION 1: The City Council finds and declares that:

- A. The City Council finds that there is a serious overpopulation problem within the City in the number of unaltered dogs and cats found at large;
- B. The City desires to promote responsible pet ownership as a means of promoting the public health, safety and welfare of humans and pets in the City;
- C. The Council finds that mandatory spaying or neutering of dogs and cats is appropriate to prevent overpopulation and prevent animals from running at large.

SECTION 2: Section 91.32 is added to Chapter 91 of the Santa Paula Municipal Code to read as follows:

“91.32 Mandatory Spaying and Neutering of Dogs and Cats.

A. No person may own, keep or harbor a dog or cat over the age of four months that has not been spayed or neutered. A guardian/custodian of an unaltered dog or cat must have the animal spayed or neutered or obtain an unaltered dog or cat license in accordance with Section 91.33.

B. The guardian/custodian of a dog or cat that is unable to be spayed or neutered without a serious risk of bodily harm or death due to age or infirmity, must obtain written confirmation of that fact from a licensed veterinarian. The writing must also state the date by which the dog or cat may be safely spayed or neutered.

C. If a cat is unable to be safely spayed or neutered within 30 days, the guardian/custodian of the cat must obtain an unaltered cat license and pay the required fee as set by resolution of the City Council.

D. If a dog is unable to be safely spayed or neutered within 30 days, the guardian/custodian must apply for an unaltered dog license. If the unaltered dog license is granted, the guardian/custodian must pay the required fee as set by resolution of the City Council.”

SECTION 3: Section 91.33 is added to Chapter 91 of the Santa Paula Municipal Code to read as follows:

“91.33 Unaltered dog and cat licenses--Requirements.

A. A guardian/custodian of an unaltered dog over the age of four months must obtain an annual unaltered dog license for the dog. The license shall be issued by the City if it determines that the following conditions are met:

1. The guardian/custodian provides written confirmation from a licensed veterinarian that the dog is unable to be safely spayed or neutered without a serious risk of bodily harm or death; or
2. Competition dogs used to show or breed that are of a breed recognized by and registered with approved breed registries such as the American Kennel Club or United Kennel Club; or
3. The guardian/custodian is a member of an approved purebred dog breed club which enforces a code of ethics for dog breeding; or
4. The dog is used by a law enforcement agency for law enforcement purposes; or
5. The dog is a qualified service or assistance dog;
6. Working dog developed or trained to do useful work, such as herding animals, pulling wagons or sleds, or guarding property; and
7. The owner or custodian has submitted the required application and has paid the fee established by resolution of the City Council.

B. A guardian/custodian of an unaltered cat over the age of four months must obtain an annual unaltered cat license for the cat. The license shall be issued if the City determines that the following conditions are met:

1. The guardian/custodian provides written confirmation from a licensed veterinarian that the cat is unable to be safely spayed or neutered without a serious risk of bodily harm or death; or

2. The cat is used to show, to compete or to breed, which is of a breed recognized by the Cat Fancier's Association or other valid registry approved by the City and meets one of the following requirements:
 - a. The cat has competed in at least one cat show or sporting competition sanctioned by the Cat Fancier's Association or other national registry approved by the City, within the last 365 days; or
 - b. The cat has earned a conformation, obedience, agility, rally, sporting, working or other title from the Cat Fancier's Association or other registry or cat sport association approved by the City; or
 - c. The guardian/custodian of the cat is a member of a purebred cat breed club, approved by the City, which maintains and enforces a code of ethics for cat breeding that includes restrictions from breeding cats with genetic defects and life threatening health problems that commonly threaten the breed; and
3. The guardian/custodian has submitted the required application and has paid the fee established by resolution of the City Council."

SECTION 4: Section 91.34 is added to Chapter 91 of the Santa Paula Municipal Code to read as follows:

"91.34 Transfer, Sale and Breeding of Unaltered Dog or Cat

- A. Offer for sale or transfer of an unaltered dog or cat: A guardian/custodian who offers any unaltered dog or cat for sale, trade or adoption must include a valid unaltered dog or cat license number with the offer of sale, trade or adoption or otherwise state and establish compliance with Section 91.32. The offer for sale or transfer of an unaltered dog must also include the microchip number as required in Section 91.36. The license and/or microchip numbers must appear on a document transferring the animal to the new guardian/custodian.
- B. Transfer of unaltered dog or cat: The guardian/custodian of an unaltered dog over the age of four months, which is not a competition dog, must demonstrate compliance with Sections 91.32 prior to the transfer, and must notify the City of the name and address of the transferee within ten days after the transfer.
- C. Notification of litter and sale or transfer of puppies or kittens: Within thirty days after a litter is born to a female dog or cat, the guardian/custodian of the female animal shall advise the City in writing of the number of live born puppies or kittens. When a puppy or kitten under

the age of four months is sold or otherwise transferred to another person, the guardian/custodian shall advise the Department of the name and address of the new guardian/custodian, and the microchip number of the puppy or kitten, if applicable, within ten days after the transfer. “

SECTION 5: Section 91.35 is added to Chapter 91 of the Santa Paula Municipal Code to read as follows

“91.35 Dog and Cat Breeding - Permit Required - Fees.

A. Any person, except for a person possessing a valid kennel license, who causes the breeding of a dog or cat, shall obtain a breeding permit from the City and shall pay the fee for such permit. Breeding permits shall be valid for a term of one year from the date of issuance.

B. Each permit shall authorize the whelping of no more than one (1) litter per female dog or cat in any twelve (12) month period and no more than one (1) litter per domestic household in any twelve (12) month period, or the offering of a male dog or cat for stud once in any twelve (12) month period.

C. Breeding permits must be obtained in person at the animal control authority (or specially designated satellite offices) where the Director shall keep a register wherein shall be entered the name and address of each person to whom any breeding permit is issued, the date of issuance thereof, the date or approximate date the person obtained the dog or cat, the age or approximate age of the dog or cat, and, if a first-time breeding permit, the number of past litters produced.

D. The person applying for the breeding permit shall demonstrate a basic understanding of humane breeding practices, administered in the form of a test, designed and administered by the Director. Should the applicant fail to pass the humane practices breeding test, he or she shall be denied the breeding permit and may not reapply for such a permit for a minimum period of 30 days.

E. Should the applicant provide any false information or fail to provide any required information, the breeding permit shall be denied.”

SECTION 6: Section 91.36 is added to Chapter 91 of the Santa Paula Municipal Code to read as follows:

“91.36 Microchipping of dogs and cats required.

All dogs and cats over the age of four months must be implanted with an identifying microchip. The guardian/custodian is required to provide the microchip number to the City, and shall notify the City and the national registry applicable to the implanted chip, of a change of ownership of the dog or cat, or a change of address or telephone number.

SECTION 7: Grace Period. The City Council wants to encourage voluntary compliance with Sections 91.32 and 91.36. Upon the effective date of this ordinance, guardians/custodians of cats and dogs will have a one-year grace period to comply with the mandatory spaying, neutering and microchipping requirements. During this time, no penalties shall be imposed for failure to comply with Sections 91.33 and 91.36, providing that after this time expires, violations of these Sections will be punishable pursuant to Santa Paula Municipal Code Section 13.03.

SECTION 8: Administrative Regulations. The City is authorized to promulgate any administrative rules, regulations and procedures necessary to ensure the effective implementation of this Ordinance.

SECTION 9: Environmental Assessment. The California Environmental Quality Act (CEQA) requires that the environmental impacts of the action be assessed. The proposed amendment will not in itself result in any environmental impacts nor will the amendment result in any changes in the physical conditions that exist in the City. Staff has determined the project to be Exempt from the California Environmental Quality Act (CEQA) Guidelines per § 15061 (b)(3).

SECTION 10: Construction. This Ordinance must be broadly construed in order to achieve the purposes stated in this Ordinance. It is the City Council's intent that the provisions of this Ordinance be interpreted or implemented by the City and others in a manner that facilitates the purposes set forth in this Ordinance.

SECTION 11: Severability. If any part of this Ordinance or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications, and to this end the provisions of this Ordinance are severable.

SECTION 12: Notice. The City Clerk is directed to certify the passage and adoption of the Ordinance, make a note of the passage and adoption in the records of this meeting, and within fifteen days after the passage and adoption of this Ordinance cause it to be published and posted in accordance with California law.

SECTION 13: Effectiveness. This Ordinance will become effective on the 31st day following its passage and adoption.

PASSED AND ADOPTED this ____ day of _____, 2016.

Martin F. Hernandez, Mayor

ATTEST:

By: _____
Judy Rice, City Clerk

APPROVED AS TO FORM:

By: _____
John C. Cotti, City Attorney

APPROVED AS TO CONENT

By: _____
Jaime M. Fontes, City Manager

Attachment: Ord 1260 Spay and Neuter Ordinance [Revision 1] (DOC-2015-2 : Introduction of Spay and Neuter Ordinance No. 1260)

Long-term risks and benefits of early-age gonadectomy in dogs

C. Victor Spain, DVM, PhD; Janet M. Scarlett, DVM, PhD; Katherine A. Houpt, VMD, PhD, DACVB

Objective—To evaluate the long-term risks and benefits of early-age gonadectomy, compared with traditional-age gonadectomy, among dogs adopted from a large animal shelter.

Design—Retrospective cohort study.

Animals—1,842 dogs.

Procedure—Dogs underwent gonadectomy and were adopted from an animal shelter before 1 year of age; follow-up was available for as long as 11 years after surgery. Adopters completed a questionnaire about their dogs' behavior and medical history. When possible, the dogs' veterinary records were reviewed. Associations between the occurrence of 56 medical and behavioral conditions and dogs' age at gonadectomy were evaluated.

Results—Among female dogs, early-age gonadectomy was associated with increased rate of cystitis and decreasing age at gonadectomy was associated with increased rate of urinary incontinence. Among male and female dogs with early-age gonadectomy, hip dysplasia, noise phobias, and sexual behaviors were increased, whereas obesity, separation anxiety, escaping behaviors, inappropriate elimination when frightened, and relinquishment for any reason were decreased.

Conclusions and Clinical Relevance—Because early-age gonadectomy appears to offer more benefits than risks for male dogs, animal shelters can safely gonadectomize male dogs at a young age and veterinary practitioners should consider recommending routine gonadectomy for client-owned male dogs before the traditional age of 6 to 8 months. For female dogs, however, increased urinary incontinence suggests that delaying gonadectomy until at least 3 months of age may be beneficial. (*J Am Vet Med Assoc* 2004; 224:380–387)

Reliable estimates of the number of healthy dogs that are euthanatized by animal shelters in the United States each year are difficult to determine, but

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The authors thank Dr. James Serpell for technical assistance.

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the number is in the millions.¹⁻⁴ In recent years, some shelters are finding that most of their unadopted dogs are adolescent or adult dogs that are relinquished because of behavior that was unacceptable to the adopter.^{5,7} These data suggest that unplanned litters of puppies must be reduced while also minimizing the frequency of preventable behavioral problems that might lead to relinquishment. Routine early-age gonadectomy of dogs has been viewed as an important step in reducing the number of dogs relinquished to shelters for 2 reasons. Comprehensive early-age gonadectomy by shelters ensures that no adopted dogs will breed and may reduce the incidence of certain medical or behavioral conditions that lead to relinquishment of adopted dogs.^{8,9}

To date, studies have established safe anesthetic protocols for early-age gonadectomy in dogs¹⁰ and revealed that gonadectomy at 7 weeks of age is associated with more rapid anesthetic recovery and fewer perioperative complications, compared with gonadectomy at 7 months of age.¹¹ One study¹² revealed no adverse medical or behavioral consequences in dogs with follow-up to 1 year of age. Another study¹³ found only 1 risk of early-age gonadectomy; dogs gonadectomized before 24 weeks of age were more likely to become infected with parvovirus, which was probably attributable to early-age exposure in 1 shelter. In a recent survey, however, 84% of practicing veterinarians perceived at least 1 risk associated with gonadectomy before 4 months of age that is not associated with gonadectomy performed at an older age, including 29% who thought that early-age gonadectomy increased the risk of at least 1 medical condition later in life.¹⁴

The purpose of the study reported here was to evaluate the long-term risks and benefits of early-age gonadectomy (before 5.5 months of age), compared with traditional-age gonadectomy, among dogs adopted from a large animal shelter.

Materials and Methods

Sampling and data collection—The sampling methods and contact procedures for this study have been described.¹⁵ In brief, study dogs were among those adopted from the Erie County, New York, Society for the Prevention of Cruelty to Animals between 1989 and 1998. During these years, this shelter was a full-service shelter with animal-control contracts. The shelter screened dogs for aggression before offering them for adoption, and aggressive dogs were euthanatized. All adopted study dogs had been gonadectomized between 6 weeks and 12 months of age and retained in the adoptive household for at least 3 months after adoption. The adopters of study dogs were contacted between January 2000 and January 2001 and asked to complete a questionnaire about their dogs.

The study questionnaire contained 95 questions grouped into 5 sections.³ Each adopter was asked whether

the dog was still in the household and, if not, what happened to the dog (section 1); the dog's behaviors and activities and, where appropriate, whether the adopter considered the behaviors a serious problem (section 2); the dog's medical history, including the dates of diagnoses for common medical problems (section 3); the adopter's household characteristics (eg, income and education; section 4); and the veterinarian who had cared for the dog and permission to review the dog's veterinary records (section 5). Because of uncertainty in pinpointing the exact time of onset of behavioral conditions in section 3, adopters were asked to identify only whether or not a behavior had occurred during the lifetime of the dog.

Methods for abstracting information from the veterinary records have been described.¹⁵ Seventy-one veterinary clinics in the region were visited, and the records of participating dogs were abstracted by use of a standardized form that contained 121 items, including the number of visits to that clinic, the dog's status on the last visit, the dog's vaccination and weight history, occurrence of medical and behavioral problems, and, for each problem, the date of first diagnosis and the number of episodes.⁴

Outcomes of interest—Fifty-six outcomes were evaluated. The following 19 outcomes were defined by combined information from the questionnaire and veterinary records: overall mortality rate from any cause, acariasis (any skin mite), aggression towards people, allergic skin disease, arthritis, balanoposthitis, cardiac disease (any etiology), diabetes mellitus, fractures, hepatic disease (any etiology), hip dysplasia, hyperactivity, hypoadrenocorticism, hypothyroidism, neoplasia, parvoviral infection, pneumonia, urinary incontinence, and vaginitis. The following 16 outcomes were defined by information from the questionnaire only: aggression towards animals, body condition (degree of obesity), destructive behaviors that persisted past 1 year of age, digging holes in the yard, escaping while owner was home, excessive barking, excitement around visitors, excessive jumping, excessive licking or chewing of skin, noise phobias, playful behaviors, relinquishment, separation anxiety, sexual behaviors, shyness, and urination in the house when frightened or excited. The following 21 outcomes were defined from the veterinary records only: abscesses, aggression towards veterinarian or veterinary staff, allergies to foods, autoimmune disorders, chronic renal failure, demodicosis, fight-bite wounds, gingivitis, hit by car, infectious tracheobronchitis (kennel cough), intervertebral disk disease, lacerations, orthopedic problems of the stifle joint (either cranial cruciate ligament tear or patellar luxation), pancreatic disorders, perivulvar dermatitis, pica, pyoderma, repeated infections, soft tissue injuries (or undiagnosed lameness), urinary tract infections (or cystitis), and urolithiasis.

For those outcomes based on combined information, the condition was considered present if indicated on either the questionnaire, veterinary record, or both. If indicated on the veterinary record, that date of diagnosis was used. If indicated on only the questionnaire (or if the veterinary record was not abstracted), then the questionnaire date was used. For analysis of overall mortality and relinquishment rates, all responses (including partial responses) were used. For all other outcomes, analysis was based on respondents completing most or all of the questionnaire.

For bone fractures, analysis was performed first with all fractures and then with fractures of only long bones (ie, humerus, radius, ulna, femur, tibia, or fibula). Body condition was assessed by asking adopters who still had their dog to compare the dog's present body shape with a series of 5 images validated by previous studies.¹⁶ The 2 heaviest images (obese and heavy dogs) were compared with clinically normal and thin dogs; very thin dogs were excluded from this analysis. To remove dogs that may have already had the con-

dition at the time of adoption, cases of canine parvovirus infection, kennel cough, and pyoderma were limited to those cases with onset after 1 year of age. Neoplastic conditions were considered malignant if the veterinarian provided a specific diagnosis, the owner described metastasis, or the dog was euthanized for the condition. All neoplastic conditions were evaluated together and then mammary neoplasia was evaluated alone. The outcome of repeated infection was defined by 2 or more infections of the same body system as recorded in the veterinary records. Urinary incontinence was considered an outcome only for dogs that required medical treatment. For medical conditions that may have had repeated episodes (eg, tracheobronchitis), only the time until the first occurrence was used.

When evaluating behaviors for which we asked about severity of the behavior, dogs that had the condition at any time (regardless of severity) were compared with those that never had the condition. Dogs that had a severe problem with the behavior were compared with those that never had the behavior; in this comparison, dogs that had the behavior were not included if it was not considered a serious problem. A behavioral condition was considered a serious problem if the adopter considered it so or if the veterinary record indicated that the adopter had sought treatment for the condition. Dogs with aggression were first analyzed together and then dogs with aggression towards other dogs, family members, or strangers or that displayed any biting, biting children, and biting that required the person to receive medical care were examined individually. All cases of excessive barking were analyzed together and then barking or growling at visitors, barking that bothered household members, and barking that bothered neighbors were analyzed separately. Separation anxiety was considered present if indicated on the veterinary records or if the adopter reported a serious problem with 1 or more of the following sets of behaviors when the dog was left alone or about to be left alone: shaking, shivering, or trembling; vomiting or drooling; whining, barking, or howling; chewing, damaging, or destroying objects or furniture; and chewing or scratching at doors, walls, or windows. All sexual behavior was evaluated together and then separately by sexual behavior directed towards people, towards other dogs, and towards inanimate objects.

Statistical methods—Methods for multivariable analyses of the data have been described.¹⁵ In brief, incidence density rates (for medical conditions) or proportions of dogs with each outcome (for behavioral conditions) were calculated. Multivariable analyses were used to determine whether age at gonadectomy was related to occurrence of each outcome, while controlling for the effect of any potentially confounding variables. Most behavioral outcomes were evaluated with logistic regression, and most medical outcomes were analyzed by use of survival analysis (Cox proportional hazard model).

Age at gonadectomy was used on a continuous scale (from 1.4 to 12 months) when this variable had a linear relationship with the log-odds (for logistic regression) or log-hazard (for survival analysis). When this linear relationship was not present, age at gonadectomy was categorized into 2 groups. Group 1 consisted of dogs gonadectomized at < 5.5 months of age. This is the age at which many shelters routinely perform gonadectomy on dogs but at which few practicing veterinarians perform gonadectomy.¹⁴ Group 2 consisted of dogs gonadectomized at or after 5.5 months of age. This is the most common age for gonadectomy and is accepted by most practicing veterinarians.¹¹ Most dogs have completed their vaccinations at this age also.

For all outcomes, the following variables were considered in multivariable models as possible confounders with age at gonadectomy: sex, purebred or mixed-breed, owner sur-

render or stray on admission to the shelter, whether the dog was kept in the shelter > 5 days before adoption, and presence of another dog in the household. In addition, for all behavioral outcomes and appropriate medical conditions, relinquishment for a behavioral problem (on shelter admission), frequency of exercise, and whether the dog had received any structured training outside the household were also considered in each model. For all analyses, a value of $P \leq 0.05$ was considered significant when evaluating age at gonadectomy. If the interaction between sex and age at neutering was significant with a value of $P \leq 0.1$, the model-building process was repeated separately for male and female dogs.

When making comparisons that did not require multivariable modeling, the χ^2 test was used for categorical data and the Student t test was used for normally distributed continuous data.¹⁷ Criteria for assessing causal relationships have been described.¹⁹

Results

Of 3,501 sampled dog adoptions, no current contact information could be found for 1,106 (31.6%) adopters. Two hundred ninety-six (8.5%) dogs were determined to be ineligible (in most instances because the adopter kept the dog < 3 months, the dog did not survive for ≥ 3 months, or the dog was determined to have been gonadectomized prior to admission to the shelter). Of the remaining 2,099 eligible dog adopters for whom we believed we had correct contact information, 1,659 (79.0%) completed the questionnaire, whereas 183 (8.7%) provided partial information about their dog. Among the 2,099 adopters, the dogs of responders (partial and complete) did not differ significantly (all comparisons, $P > 0.25$) from those of non-responders by age at gonadectomy, proportion that were strays, proportion that were originally relinquished for a behavioral problem, or time from adoption until contact for study. More responders adopted a female dog than did nonresponders ($P = 0.06$). For 977 (58.8%) dogs, the adopter provided consent to review veterinary records, and the records were successfully located.

Among adopters who completed the questionnaire, slightly more than half of their dogs were female and less than half had come into the shelter as strays (Table 1). Median follow-up time (ie, from adoption until questionnaire completion, the dog's death, or relinquishment) was 4.5 years (range, 0.3 to 11.3 years). Median age at end of follow-up was 5.0 years (range, 0.5 to 12.2 years); 167 dogs had follow-up past 10 years of age.

Table 1—Characteristics of 1,842 dogs (No. [%] with characteristic) adopted from a humane shelter in a study of long-term risks and benefits of early-age gonadectomy

Characteristic	Age at gonadectomy (mo)	
	< 5.5 (n = 948)	≥ 5.5 (894)
Sex		
Female	499 (52.6)	484 (54.1)
Male	449 (47.4)	410 (45.9)
Status on shelter admission ^a		
Owner surrender or impoundment	715 (77.4)	521 (60.0)
Stray	209 (22.6)	348 (40.0)

^aInformation missing for certain dogs.

Overall, 4 medical conditions and 8 behavioral conditions were significantly associated with age at gonadectomy (Table 2 and 3). None of the potential confounding variables remained in the final models. For conditions in which age at gonadectomy was categorized, the hazard ratios (HRs) and odds ratios (ORs) in the tables can be interpreted as an estimate of the relative risk of developing the condition for dogs gonadectomized at < 5.5 months of age, compared with dogs gonadectomized from ≥ 5.5 to 12 months of age. For conditions analyzed with age at gonadectomy on a con-

Table 2—Medical conditions other than obesity associated with age at gonadectomy in 1,659 dogs

Condition	Age at gonadectomy (mo)	Incidence density ^a	Hazard ratio ^b	95% CI	Overall P value
Cystitis ^c	< 5.5	1.38	2.76	1.08, 7.14	0.02
	≥ 5.5	0.43	1.0	NA	
Hip dysplasia	< 5.5	1.36	1.70	1.04, 2.78	0.03
	≥ 5.5	0.98	1.0	NA	
Urinary incontinence ^d	Continuous	1.19	1.20 ^d	1.06, 1.35	< 0.01

^aIncidence density/100 dog years at risk. ^bHazard ratio adjusted for dog's age at time of disease onset. ^cFor female dogs only. ^dHazard ratio/1-month decrease in age at gonadectomy. 95% CI = 95% Confidence interval for the hazard ratio. NA = Not applicable (referent category).

Table 3—Behavioral conditions associated with age at gonadectomy in 1,659 dogs

Behavior	Age at gonadectomy (mo)	Dogs with behavior (%)	Odds ratio	95% CI	Overall P value
Aggression towards household members ^a	< 5.5	29.0	1.32	1.05, 2.10	0.02
	≥ 5.5	21.5	1.0	NA	
Barking that bothered household members ^{a,b}	Continuous	34.2	1.08 ^c	1.02, 1.12	< 0.01
Barking or growling at visitors ^{a,b}	Continuous	65.4	1.08 ^c	1.02, 1.13	< 0.01
Escaping from home (serious problem)	Continuous	9.6	0.93 ^c	0.87, 0.98	< 0.01
Noise phobia ^a	Continuous	52.6	1.04 ^c	1.01, 1.08	< 0.01
Separation anxiety	< 5.5	14.2	0.72	0.55, 0.94	0.02
	≥ 5.5	18.7	1.0	NA	
Sexual behaviors ^b	Continuous	27.3	1.05 ^c	1.01, 1.09	< 0.01
Urination when frightened ^c	< 5.5	9.4	0.74	0.54, 1.01	0.06
	≥ 5.5	12.3	1.0	NA	

^aMale dogs only. ^bNot significant ($P > 0.05$) when considered a serious problem. ^cOdds ratio/1-month decrease in age at gonadectomy. See Table 2 for remainder of key.

tinuous scale, the OR or HR can be interpreted as the change in risk for each month earlier that the dogs were gonadectomized. In Tables 2 and 3, an OR or HR < 1.0 indicates that the condition decreased with early-age gonadectomy, while an OR or HR > 1.0 indicated that the condition increased with early-age gonadectomy.

The incidence densities can be converted to cumulative incidences by use of the formula $1 - \exp(-t[ID/100])$, where t is the number of years of follow-up, ID is the incidence density/100 dog years from Table 2, and \exp is the inverse of the natural logarithm.¹⁸ Use of this formula assumes that the risk of disease was constant throughout the dogs' lives and that there were no competing risks (ie, no other diseases caused death during the time of observation).

Overall mortality rate was not associated with age at gonadectomy, although overall relinquishment was lowest among dogs gonadectomized before 5.5 months of age. Among dogs gonadectomized before 5.5 months of age, 7.5% were relinquished (after the first 3 months), whereas among those gonadectomized ≥ 5.5 months, 10.4% were relinquished (age-adjusted HR, 0.65; $P = 0.01$).

Medical outcomes—A significant relationship with age at gonadectomy was found for cystitis, hip dysplasia, and urinary incontinence (Table 2). In addition, the prevalence of overweight body condition declined with decreasing age at gonadectomy (OR/1-month decrease in age at gonadectomy, 0.94; $P = 0.04$). Overall, 26.9% of dogs still in the adoptive household were overweight at the time of the study.

Among all dogs, early-age gonadectomy was associated with significantly increased incidence of hip dysplasia. Among dogs gonadectomized before 5.5 months of age, 6.7% developed hip dysplasia, whereas among those gonadectomized at ≥ 5.5 months of age, 4.7% developed the condition (difference in proportions, $P = 0.10$). The HR had a lower P value ($P = 0.03$) because the early-age gonadectomized dogs with hip dysplasia received the diagnosis at an earlier age (median age, 33 months) than the older gonadectomized dogs with hip dysplasia (median age, 44 months); thus, the rate of development was faster. Only 54% of the dogs with a diagnosis of hip dysplasia were reported to also have arthritis or joint problems requiring veterinary attention. The dogs with hip dysplasia that had been gonadectomized at ≥ 5.5 months of age were 3 times as likely to be euthanatized for the condition as those with hip dysplasia and gonadectomized before 5.5 months of age ($P = 0.02$).

For cystitis and urinary incontinence, there was significant interaction between age at gonadectomy and sex, suggesting different risks between males and females. Incidence of cystitis was significantly higher among females that were gonadectomized before 5.5 months of age. Four female dogs had 2 episodes of cystitis, but none had > 2 episodes, so the condition was not chronic for any dogs. Among female dogs, decreasing age at gonadectomy on a continuous scale was associated with increasing incidence of urinary incontinence that required medical treatment. Females gonadectomized before 3 months of age appeared to be at highest risk, compared with those

gonadectomized at ≥ 3 months of age (HR, 3.46; $P < 0.001$). The corresponding projected cumulative incidence during the first 6 years of life (when most cases of urinary incontinence were diagnosed) was 12.9% for female dogs gonadectomized before 3 months of age and 5.0% for female dogs gonadectomized at ≥ 3 months of age. None of the 49 female dogs with urinary incontinence, however, were relinquished to a shelter or given to another owner for any reason, and their rate of euthanasia was not higher than the overall rate.

Among all dogs, early-age gonadectomy was associated with significantly reduced incidence of pneumonia. When the questionnaire and veterinary information were compared, however, many cases identified as pneumonia by owners appeared to have been kennel cough diagnosed in the periadoption period. When the cases of pneumonia as reported by owners were restricted to those with onset after 1 year of age or those confirmed by veterinary records, the association with age at gonadectomy was no longer significant.

For all cases of parvoviral enteritis, dogs gonadectomized before 5.5 months of age had significantly greater incidence. Approximately one-third of cases of parvoviral enteritis were diagnosed within the first week after adoption and probably resulted from exposure to the virus before gonadectomy and adoption. When cases were restricted to those with onset after 1 year of age or those with onset after the periadoption period, the association disappeared.

Behavioral outcomes—Seven behavioral outcomes were significantly associated with age at gonadectomy (Table 3). One other outcome, urination when frightened, had a value of $P = 0.06$. Among male and female dogs, decreasing age at gonadectomy was associated with increased rates of noise phobias and sexual behaviors, whereas escaping considered a serious problem declined with decreasing age at gonadectomy. Separation anxiety and urination in the house when frightened were less frequent among dogs gonadectomized before 5.5 months of age. Urination when frightened was strongly associated with separation anxiety; dogs with separation anxiety were approximately twice as likely as other dogs to also urinate in the house when frightened ($P < 0.01$). For 3 other behaviors (aggression towards family member, barking or growling at visitors, and excessive barking that bothered a household member), a significant interaction was detected between age at gonadectomy and sex, suggesting different risks between males and females. In analyses stratified by sex, these 3 behaviors were significantly associated with age at gonadectomy for males but not females. Aggression towards family members was more frequent among male dogs gonadectomized before 5.5 months of age, and decreasing age at gonadectomy was associated with higher rates of barking or growling at visitors and excessive barking that bothered household members. These 3 behaviors were also significantly ($P < 0.01$) associated with each other. For dogs that did not have aggression, there was no association between age at gonadectomy and excessive barking.

When analysis was restricted to dogs with a serious problem, barking and growling at visitors, barking that bothered household members, noise phobias, sex-

ual behaviors, and urination when frightened were no longer significantly associated with age at gonadectomy. In contrast, decreasing age at gonadectomy was associated with lower rates of escaping from home considered a serious problem, but the association was not significant when all cases of escaping were analyzed. Among the 8 behavioral outcomes associated with age at gonadectomy, 4 were associated with increased risk of relinquishment: aggression towards family members, escaping considered a serious problem, separation anxiety, and urination when frightened. Only 1 behavior, aggression towards family members, was associated with increased risk of euthanasia.

Outcomes unrelated to age at gonadectomy—For the 43 other outcomes studied, no association was found between age at gonadectomy and the outcome. Nine of these outcomes were rare in our study (< 10 dogs with the condition), including autoimmune disorders, chronic renal failure, diabetes mellitus, hepatic disease, mammary neoplasia, pancreatic disorders, parvoviral enteritis with onset after 1 year of age, patellar luxation, and urolithiasis. Therefore, the statistical power for finding any subtle difference between groups for these outcomes was low. Nevertheless, for any dog gonadectomized before 1 year of age, the risk of any of these conditions developing (before the age of 11) appeared to be low. The upper 95% confidence interval (CI) of the expected cumulative incidences for any of these conditions in the first 11 years of life was < 1.5% (ie, < 1.5% of dogs would be expected to develop any of these conditions).

Discussion

No association was found between frequency of the outcome and age at gonadectomy for most of the medical and behavioral conditions evaluated in this study. This was true even for many conditions speculated to be increased with early-age gonadectomy, such as diabetes mellitus and immune deficiency. Diabetes mellitus appears to be rare among gonadectomized dogs, at least during the first 11 years of life. In our study, dogs gonadectomized before 5.5 months of age were not significantly more likely than dogs gonadectomized at ≥ 5.5 months of age to have any conditions that might be associated with long-term immune suppression, including parvoviral enteritis with onset after 1 year of age, demodicosis, infectious tracheobronchitis, or repeated infections of the same body system. One other study¹³ that followed 269 dogs adopted from shelters for a median of 48 months found that gonadectomy before 5.5 months of age was associated with increased incidence of parvoviral enteritis. In that study, as with ours, however, the increased rate of parvovirus infection probably represented increased susceptibility of dogs < 6 months of age during the periadoption period and not long-term immune suppression or long-term susceptibility as a result of early-age gonadectomy.

In our study, age at gonadectomy was not associated with frequency of long-bone fractures or arthritis. The incidence of hip dysplasia, however, was increased among the early-age gonadectomized dogs, although

the diagnosis of hip dysplasia was reported with signs such as arthritis in only a portion of those dogs. It is possible that the increase in bone length that results from early-age gonadectomy¹² results in changes in joint conformation, which could lead to a diagnosis of hip dysplasia. The early-age gonadectomized dogs in our study received a diagnosis of hip dysplasia at an earlier age than dogs gonadectomized from 5.5 to 12 months of age. Initially, we suspected that the earlier age at diagnosis might invalidate some of the hip dysplasia cases in the early-age gonadectomized dogs because results of other studies^{19,20} suggest that diagnosis at a young age can be unreliable. The difference in median age of diagnosis between groups (33 vs 44 months), however, was small, and most diagnoses in both age groups were made after the dogs were at least 12 months old. Therefore, the increased rate of hip dysplasia among the early-age gonadectomized dogs in our study cannot be fully attributed to a false-positive diagnosis because of the age at which they were evaluated. The lower rate of euthanasia among early-age gonadectomized dogs with hip dysplasia suggests that early-age gonadectomy may be associated with a less severe form of hip dysplasia. Whether this association is real or represents a type-I error is unclear. Also, a rigorous set of diagnostic criteria for hip dysplasia was not used, which probably resulted in misclassification of some dogs. In contrast to our results, Howe et al¹³ found no association between age at gonadectomy and the frequency of musculoskeletal problems.

Gonadectomy in female dogs has been repeatedly associated with increased risk of acquired urinary incontinence,²¹⁻²⁴ but studies^{13,25,26} have obtained conflicting results about the exact biological mechanism involved and whether early-age gonadectomy increases the risk more than gonadectomy at a traditional age. Howe et al¹³ found no association between early-age gonadectomy and incidence of urinary incontinence, but only 3 dogs in that study (among 153 females) developed the condition. In contrast, Thrusfield et al²⁵ found increased incidence of urinary incontinence among female dogs gonadectomized before their first estrous cycle, but that study had a low response rate, was potentially biased, and did not evaluate age at gonadectomy directly; the association was of borderline significance. Nevertheless, the overall incidence rate for urinary incontinence among gonadectomized female dogs (1.74 cases/100 dog years) was consistent with our estimate (1.19 cases/100 dog years). A Swiss study²⁶ concluded that spaying before the first estrous cycle decreased the overall incidence of urinary incontinence. The methodology was questionable, however, because the authors reported data only from dogs spayed before their first estrous cycle and made comparisons with dogs spayed after the first estrous cycle from another study²³ in which the incidence of urinary incontinence was quite high.

Acquired urinary incontinence can be a lifelong condition requiring daily medication,^{22,23} and problems with urination in the house are common reasons for relinquishment of dogs to shelters.^{6,27} Development of urinary incontinence in the dogs in our study, however, did not appear to be severe enough to cause the

adopters to relinquish their dogs or have them euthanized at increased rates. Perhaps these dogs were retained in the household because the condition developed several years after gonadectomy when the adopters had already made a strong bond with their dogs (unlike urination that is caused by delayed house-breaking as an adolescent), or perhaps early-age gonadectomy is associated with a less severe form of urinary incontinence. Cystitis was also more common among the early-age gonadectomized female dogs, but none of those dogs had > 2 episodes of cystitis, so this does not appear to reflect a long-term susceptibility to the condition.

The proportion of overweight dogs was lowest among the early-age gonadectomized dogs in our study, in contrast to what had been suspected by some veterinarians.^{9,28,29} Prevention of obesity is important because of its association with increased risk of other medical problems such as musculoskeletal disorders.¹⁶ Analysis of overweight body condition was limited, however, to only those dogs still alive and retained in the adoptive household at the time of the study (70% of dogs with completed questionnaires). Therefore, we would not have identified any dogs with obesity that had led to relinquishment, euthanasia, or a fatal medical condition.

Although aggression and excessive barking were increased with early-age gonadectomy among male dogs, these associations were probably an artifact of the shelter's screening procedure for aggression and not a result of early-age gonadectomy. Dogs that had aggression on admission to the shelter, particularly those > 6 months of age, were euthanized. Therefore, many of the late-age gonadectomized dogs that were prone to aggressive behavior were removed by the screening procedure, making it appear that the late-age gonadectomized dogs were less likely to have aggression. Because aggression and barking behaviors were highly correlated, removing older dogs that were prone to aggression also removed older dogs prone to excessive barking. Two other studies^{30,31} have revealed a decrease in aggression among male dogs after castration, so it seems likely that our association is attributable to differential screening of different age groups. Results of a previous study³² suggested that aggression in female dogs increases after gonadectomy, but we did not confirm this result.

Two previous studies^{30,31} determined that gonadectomy leads to a decrease in roaming behaviors. Therefore, it seems reasonable that early-age gonadectomy could lead to a decrease in roaming, which might explain the lower frequency of escaping behaviors found among the early-age gonadectomized dogs in our study.

Noise phobias have not previously been associated with sex, neuter status, or age at gonadectomy.^{13,33} One explanation for our findings is that the noise phobias were present in the early-age gonadectomized dogs because of anxiety in the periadoption period. With our study design, we could not determine whether the noise phobias were long-term effects of early-age gonadectomy or temporary behaviors associated with being adopted at a young age. Data on the age of onset

of noise phobias are mixed; in 1 study,³³ 41% of dogs had onset before 1 year of age, whereas a review study³⁴ concluded that onset was almost exclusively after 1 year of age.

A study³⁵ of dogs evaluated at a referral behavior clinic suggested that gonadectomized dogs and dogs adopted from a shelter were more likely to have separation anxiety, and another study³⁶ found that dogs with separation anxiety adopted from shelters were less likely to respond to treatment. The diagnosis of separation anxiety has not been associated with age of acquisition,³⁵ although dogs acquired after 6 months of age with separation anxiety were found to be less likely to respond to treatment.³⁶ This second finding suggests that the greater incidence we found with gonadectomy at ≥ 5.5 months of age may be attributable to adoption (rather than gonadectomy) in that age range. The correlation between urination when frightened and separation anxiety suggests that these conditions may share a common mechanism for development. Other studies^{35,37} have found correlations between separation anxiety and other anxious behaviors.

The greater incidence in sexual behaviors among early-age gonadectomized dogs was surprising. The sexual behaviors were not correlated with aggression, so this difference could not be explained simply by the shelter's screening procedures for aggression. We are not aware of any biological mechanism that would explain this association. It is possible that some of the playful behaviors of the puppies were interpreted as sexual behaviors by the adopters. Only 2.5% of adopters thought that their dogs ever had a serious problem with sexual behaviors.

Because some behavioral conditions were less frequent with early-age gonadectomy but others were more frequent, we examined whether any of these conditions were associated with relinquishment or euthanasia. Not surprisingly, aggression towards family members among male dogs was associated with increased relinquishment and euthanasia rates. As discussed, these results have limited applicability because of the shelter's screening policy for aggression. Escaping considered a serious problem and urination when frightened were also associated with increased risk of relinquishment. These results were consistent with findings in which both escaping behavior and house soiling were common reasons for relinquishment.⁶ Risk of relinquishment was greater among dogs with separation anxiety, and separation anxiety is known to be associated with a high euthanasia and relinquishment rate in general.³⁶ The association between urination when frightened and relinquishment may have occurred because affected dogs were also more likely to have separation anxiety and not because of urination per se. Excessive barking among males, noise phobias, and sexual behaviors were not associated with relinquishment in our study. Among these, only excessive barking was reported as a common reason for relinquishment in the other study.⁶ Thus, other than aggression and excessive barking among males, which could not be evaluated well with our study, all behavioral conditions with serious con-

sequences were less frequent among the early-age gonadectomized dogs.

Our study provides several improvements over previous studies of early-age gonadectomy, including a much larger sample size, longer follow-up times, and verification of medical and behavioral conditions with veterinary records for a large portion of the dogs. Nevertheless, as with any epidemiologic study, biases are possible. The dogs of adopters for whom we found no contact information or who did not respond to our study, for example, could have differed systematically from the dogs of contacted adopters. It is not expected, however, that the likelihood of the adopters' moving would be related to the health or behavior of their dogs. Because of the retrospective data collection, it was not possible to collect veterinary information for some dogs that died early in life and whose veterinary records were subsequently destroyed. Veterinarians and adopters were usually aware of a dog's age at gonadectomy, so prior beliefs about the effects of early-age gonadectomy could have led to differential diagnostic testing or differential care-seeking.

For our study, some dogs were undoubtedly misclassified as to the presence or absence of their conditions. We have no reason to believe, however, that dogs in the 2 groups were differentially misclassified, suggesting that associations may have been underestimated or missed because of misclassification (rather than overestimated).³⁶ Because the diagnostic criteria for medical conditions undoubtedly varied between veterinarians, the incidence rates in Table 2 should be viewed as only very rough estimates of rates that would be found with standardized criteria.

Our study could not have detected conditions with peak onset after 11 years of age. For these conditions, however, it is difficult to suggest plausible biological mechanisms that would support a cause-and-effect relationship between gonadectomy at an early age and development of the outcome. Similarly, this study could not have detected conditions that would have led to relinquishment, euthanasia, or death within the first 3 months after surgery. For extremely rare conditions, our study did not have the statistical power to detect subtle differences between the groups.

With the approximately 60 comparisons made in the analyses for this study, some of our significant results are likely to be attributable to type-I errors. Because of the limited evidence to support a causal relationship between age at gonadectomy and noise phobias, separation anxiety, or sexual behaviors, these associations seem likely to be a consequence of type-I errors.

For most behavioral and medical conditions, we found no difference between early-age gonadectomized and traditional-age gonadectomized dogs. On the basis of our results, we see no reason that animal shelters or practicing veterinarians should delay gonadectomy of male puppies because of concerns about long-term health or behavior. Gonadectomy of male dogs at 4 to 5 months of age rather than waiting until after 6 months of age may be better for the long-term health and well-being of the dogs and would eliminate the possibility of accidental matings. Another study¹¹

found that gonadectomy at this age was faster and had fewer perioperative complications; it is also likely less expensive.

For female dogs, the best time to neuter is more difficult to determine. Because urinary incontinence was greater among puppies gonadectomized before 3 months of age and incontinence can be a lifelong condition requiring ongoing treatment, it is reasonable to conclude that female dogs should not be gonadectomized until at least 3 to 4 months of age. This may be particularly prudent for a shelter that does not have an excess of puppies and is focused on reducing medical and behavioral conditions that could lead to relinquishment of adolescent and adult dogs. Conversely, for shelters with excess puppies, the advantages of gonadectomy of all dogs before adoption may outweigh the risk of urinary incontinence. For veterinary practitioners, the ideal time for gonadectomy of female dogs is probably after the completion of vaccinations at 4 to 5 months but before the dog's first estrous cycle, after which there is higher risk for mammary cancer and unplanned litters.

*The study questionnaire and veterinary abstract form are available from the first author.

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Long-term risks and benefits of early-age gonadectomy in cats

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Objective—To evaluate the long-term risks and benefits of early-age gonadectomy, compared with traditional-age gonadectomy, among cats adopted from a large animal shelter.

Design—Retrospective cohort study.

Animals—1,660 cats.

Procedure—Cats underwent gonadectomy and were adopted from an animal shelter before 1 year of age; follow-up was available for as long as 11 years after surgery (median follow-up time, 3.9 years). Adopters completed a questionnaire about their cats' behavior and medical history. When possible, the cats' veterinary records were reviewed. Statistical analyses were conducted to identify any associations between the occurrence of 47 medical and behavioral conditions and the cats' age at gonadectomy.

Results—Among male cats that underwent early-age gonadectomy (< 5.5 months of age), the occurrence of abscesses, aggression toward veterinarians, sexual behaviors, and urine spraying was decreased, whereas hiding was increased, compared with cats that underwent gonadectomy at an older age. Among male and female cats that underwent early-age gonadectomy, asthma, gingivitis, and hyperactivity were decreased, whereas shyness was increased.

Conclusions and Clinical Relevance—Gonadectomy before 5.5 months of age was not associated with increased rates of death or relinquishment or occurrence of any serious medical or behavioral condition and may provide certain important long-term benefits, especially for male cats. Animal shelters can safely gonadectomize cats at a young age, and veterinarians should consider recommending routine gonadectomy for client-owned cats before the traditional age of 6 to 8 months. (*J Am Vet Med Assoc* 2004;224:372–379)

Euthanasia of healthy cats in animal shelters continues to be a daunting problem in the United States,

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and the rate is estimated at 4.3 to 15.4 million cats/y.¹ These numbers represent cats that were never adopted from shelters because of insufficient adopters and cats that were adopted but subsequently relinquished back to the shelters, frequently when the cat developed behaviors that were unacceptable to the new owner. Typically, more than half of cats relinquished to shelters are subsequently euthanized by the shelter, and in some shelters, the rate is > 90%.^{2,3}

Many people with humane concerns consider routine early-age gonadectomy of male and female cats as an important step in reducing the number of cats relinquished to shelters for 2 reasons. The procedure enables shelters to gonadectomize all cats before adoption, ensuring that the adopted cats will not breed, thus reducing the number of kittens subsequently relinquished to the shelter. Early-age gonadectomy may also reduce the incidence of certain behavioral problems that lead to relinquishment of adopted cats. The other widely used alternative—neutering contracts in which adopters agree to have the adopted cats gonadectomized some time after adoption—is not effective because many adopters either fail to have the cats gonadectomized or wait until after the cats have already had a litter of kittens before having them gonadectomized.^{3,3} Nonsurgical gonadectomy methods may ultimately prove to be a useful alternative to surgical gonadectomy,⁶ although those methods are still under development.⁷

To date, studies^{8,9} have established safe anesthetic and surgical protocols for early-age gonadectomy and indicate that gonadectomy at 7 weeks of age is associated with more rapid anesthetic recovery and fewer perioperative complications, compared with gonadectomy at 7 months of age.¹⁰ In addition, results of 2 studies indicate no adverse medical consequences of early-age gonadectomy; 1 followed 31 cats until 1 year of age,¹¹ and another followed 263 cats for a median of 38 months after surgery.¹²

No previous study, however, has followed early-age gonadectomized cats beyond 4.5 years of age, and practicing veterinarians still express concerns about the safety of early-age gonadectomy. In 1 recent survey, for example, 84% of practicing veterinarians perceived risk for at least 1 problem that was associated with gonadectomy before 4 months of age and that was not associated with gonadectomy when performed at an older age, including 29% who thought that early-age gonadectomy increased the risk of at least 1 medical condition later in life.¹³ Veterinarians have expressed concerns that early-age gonadectomy may lead to increased risk of many medical and behavioral conditions, including diabetes mellitus, immune deficiencies, obesity, skin disease, and urinary tract obstruction.^{14,15}

The objective of the retrospective cohort study reported here was to compare early-age gonadectomy with gonadectomy at a traditional age in terms of retention in the adoptive household (> 3 months from adoption), overall mortality rate, and incidence of common medical and behavioral conditions via follow-up for as long as 11 years after surgery.

Materials and Methods

Sampling—All cats were selected via the adoption records of the Erie County, New York, Society for the Prevention of Cruelty to Animals (SPCA). This SPCA serves the Buffalo metropolitan area as an animal-control facility and a shelter for animal relinquishment and adoption. Beginning in the mid 1980s, the shelter attempted to gonadectomize all cats before adoption if they weighed at least 0.9 kg (2.0 lb) and were considered healthy by the shelter staff and veterinarians.

To be eligible for the study, cats must have been adopted between July 1989 and November 1998, adopted at between 6 weeks and 12 months of age, and gonadectomized before adoption. If the adoption record indicated that the cat had been returned to the shelter within 3 months after adoption, the cat was not considered eligible because it seemed unlikely that adopters who had their cat a short time would remember enough details about their cat's behavior to participate in the study. Relinquishment information was not always added to the adoption records, so some cats were later determined to be ineligible after we contacted the adopter. A sampling frame of all apparently eligible cats was created. For each calendar year, 100 to 125 cats were randomly sampled from the sampling frame for each of 4 strata: male and female cats gonadectomized before 5.5 months of age and male and female cats gonadectomized at or after 5.5 months of age. If < 100 cats in any stratum qualified for the study, all the eligible cats for that stratum were selected. Random sampling was conducted with commercially available software.⁹

For each selected cat, the adopter's contact information and any information about the cat was transcribed into a computer database. When possible, the previous relinquishment record for each cat was identified and any additional information (eg, reason for relinquishment) was collected. The time of gonadectomy was confirmed by reviewing neuter status on admission to the shelter, SPCA surgery log books, medical treatment records, and records of fees charged for gonadectomy. If a cat had been gonadectomized before admission to the shelter, it was considered eligible only if gonadectomy had been performed at the time of a previous SPCA adoption and the date of gonadectomy could be confirmed (ie, the cat was gonadectomized at the first adoption, relinquished to the shelter, and then adopted a second time.)

Data collection—Between November 1999 and November 2000, the adopters of sampled cats were sent a letter from the SPCA informing them that they might be contacted for this study and giving them the opportunity to contact the SPCA and decline participation. If the adopters failed to decline, they were mailed (within 2 months of the date of the SPCA letter) a packet containing a cover letter describing the purpose of the study and requesting participation, a questionnaire about the adopted cat, a prepaid business-reply envelope, and a list of practicing veterinarians in the Buffalo area from which they could identify their veterinarians. The cover letter and questionnaire met informed consent requirements and were approved by the Cornell University Committee on Human Subjects. The adopters were offered a free 1-year subscription to a newsletter about cats if they participated in the study. Three weeks after the initial mailing, reminder postcards were sent to nonrespondents. After 5

weeks from the initial packet mailing, remaining nonrespondents were sent another packet that was identical to the first but with a modified cover letter that more urgently requested their participation. At that time, attempts were also made to contact the adopter by telephone, and if they were contacted, the questionnaire was completed via telephone by use of a standard script.

If mail to the adopter was returned as undeliverable or if the telephone number was found to be incorrect, telephone directories and Internet databases were consulted to find current contact information for the adopter. If a close, unique match was found for the adopter's name, the contact process was repeated with the new contact information.

The study questionnaire contained 93 questions grouped into 5 sections.^b The adopters were asked whether the cat was still in the household and, if not, what happened to the cat (section 1); the cat's behaviors and activities and, where appropriate, whether the adopter considered the behavior a serious problem (section 2); the cat's medical history, including the dates of diagnoses for common medical problems, vaccination history, and diet (section 3); demographic information about the adopter's household (section 4); which veterinarians had administered care to the cat and for permission to review the cat's veterinary records (section 5). Because of the uncertainty in pinpointing the exact time of onset of behavioral conditions, only the presence or absence of the behavior during the lifetime of the cat was collected in section 3. The questionnaire booklet was designed by use of published recommendations,¹⁰ and the booklets were printed on recycled paper made from at least 30% postconsumer waste. The questionnaire was pretested on volunteers from Cornell University and pilot-tested on a sample of 60 adopters.

All of the veterinary clinics for which 5 or more adopters gave us authorization to review their cat's records ($n = 71$) were visited by a veterinary technician or veterinarian. The veterinary records of participating cats were abstracted by use of a standardized form that contained 121 items, including the number of visits to that clinic, the cat's status on the last visit, the cat's vaccination and weight history, and medical and behavioral problems; for each problem reported, the date of first diagnosis and the number of episodes were recorded.^b When available, specific diagnostic information including laboratory or histopathologic testing was also recorded.

All study personnel were unaware of the cats' ages at gonadectomy when performing telephone interviews, abstracting veterinary records, or entering computerized data.

Outcomes of interest—Forty-seven outcomes were evaluated. The following 25 outcomes were defined by combined information from the questionnaire and veterinary records: overall mortality rate from any cause, aggression towards people, allergic skin disease, arthritis, balanoposthitis, cardiac conditions (any etiology), diabetes mellitus, excessive vocalization, feline asthma, FIV infection, FeLV infection, feline lower urinary tract disease (FLUTD), fractures, hepatic disease (any etiology), hyperactivity, hyperthyroidism, inappropriate elimination and urine spraying, inflammatory bowel disease, neoplasia, pica, pneumonia, psychogenic alopecia, upper respiratory tract infections (URIs), urethral obstruction, and vaginitis. The following 9 outcomes were defined by questions from only the questionnaire: aggression towards other cats, body condition (degree of obesity), hiding frequently, playfulness, relinquishment, scratching furniture or carpets, shyness around strangers, sexual behaviors, and time slept each day. The following 13 outcomes were defined by items from only the veterinary records: abscesses, aggression towards veterinarian or veterinary staff, chronic gastroenteritis, chronic renal failure, eosinophilic inflammatory conditions, feline infectious peritonitis (FIP), fight or bite

wounds, gingivitis, hit by car, lacerations, repeated infections, soft tissue injuries or lameness of undiagnosed cause, and urolithiasis.

For those outcomes based on combined information, the condition was considered present if indicated on either the questionnaire, veterinary record, or both. If indicated on the veterinary record, that date of diagnosis was used. If indicated on only the questionnaire or if the veterinary record was not abstracted, the questionnaire date was used. For analysis of overall mortality and relinquishment rates, all responses including partial responses were used. For all other outcomes, analysis was based on respondents completing most or all of the questionnaire.

Feline lower urinary tract disease was considered present if the cat ever had hematuria, stranguria, pollakiuria, frequent urination of small amounts, or urinary obstruction; if the veterinarian had made a diagnosis of cystitis, FLUTD, or feline urologic syndrome (FUS); or if the adopter reported that their veterinarian had prescribed an orally administered medication or special diet for a lower urinary tract sign. Cats whose only clinical sign was urinating outside the litter box were excluded from the analysis for FLUTD. Male cats with urethral obstructions were analyzed alone and also in combination with other cats with FLUTD. For bone fractures, analysis was performed first with all fractures and then with fractures of only long bones (ie, humerus, radius, ulna, femur, tibia, or fibula). Body condition was assessed by asking adopters who still had their cat to compare the cat's present body shape to a series of silhouettes validated by a previous study¹⁷ of feline obesity. Overweight cats (those with a score of 5 or 6 on a 6-point scale) were compared with clinically normal cats (scores of 3 or 4); underweight cats (scores of 1 or 2) were excluded from this analysis. To remove from the analysis cats that may have already had the condition at the time of adoption, cases of URI and heart murmurs were limited to those with onset after 1 year of age. Neoplastic conditions were considered malignant if the veterinarian provided a specific diagnosis, the owner described metastasis, or the cat was euthanized for the condition. Repeated infection was defined by 2 or more infections of the same body system recorded in the veterinary record. For conditions that may have repeated episodes (eg, URI or FLUTD), only the time until the first occurrence was used.

All instances of aggression towards people were analyzed together and then instances of biting people (after the cat was 1 year old) were analyzed alone. All sexual behavior was evaluated together and then separately by sexual behavior directed towards people, towards other cats, and towards inanimate objects. When evaluating behaviors for which we asked about the presence and severity of the behavior, cats that had the condition at any time (regardless of severity) were compared with those that never had the condition. Cats that had a serious problem with the behavior at any time were compared with those that never had the behavior; cats that had the behavior were excluded if it was not considered a serious problem. A behavioral condition was considered a serious problem if the adopter answered that he or she considered it a serious problem or if the veterinary record indicated that the adopter had sought treatment for the condition.

Age at gonadectomy was either evaluated on a continuous scale (from 1.4 to 12 months) or categorized into 3 groups. When categorized, group 1 included cats gonadectomized before 3.5 months of age. This is the age at which many shelters routinely neuter cats but at which few practicing veterinarians neuter cats.¹³ Group 2 included cats between 3.5 and 5.5 months of age. At this age, most cats have completed their initial vaccination series and could be gonadectomized in veterinary practice if the veterinarian's main consideration for choosing the age of gonadectomy was the cat's vaccination status. Group 3 included cats gonadec-

tomized at or after 5.5 months of age. This is the most common age for gonadectomy and is accepted by most practicing veterinarians.¹³

Statistical methods—The goal of the multivariable analyses was to determine whether age at gonadectomy was related to the occurrence of the outcomes, while controlling for the effect of any potentially confounding variables. Most behavioral outcomes were dichotomous without time-to-event information and were analyzed with unconditional logistic regression.¹⁸ For most medical conditions, the analysis was conducted with time-to-event data (ie, time from adoption until diagnosis of the condition or end of follow-up) by use of multivariable survival analysis (Cox proportional hazards model).¹⁹ For survival analysis, the cats' age was used as the time scale (instead of the usual scale, follow-up time) to control for the effect of age as a potential confounder.^{20,21} All multivariable analyses were conducted with commercially available software.⁴

Before beginning the analysis, we determined for each outcome if age at gonadectomy on a continuous scale from 1.4 to 12 months had a linear relationship with the log-odds (for logistic regression) or with the log-hazard (for survival analysis) by use of the methods of Hosmer and Lemeshow.²² If the relationship was linear, age at gonadectomy was used on a continuous scale. If it was not close to linear, the 3 age categories were used for analysis. In addition, for each outcome with time-to-event data, incidence densities were calculated by use of commercially available software.⁴

For all outcomes, the following variables were considered in multivariable models as possible confounders with age at gonadectomy: sex, long- or short-haired coat, owner surrender or stray on admission to the shelter, whether the cat was kept in the shelter for > 5 days before adoption, outdoor status after adoption (outdoor cats defined as going outside unsupervised for mean time of ≥ 2 h/d during any part of the year), and presence of another cat in the household. When relevant to the outcome, eating mostly or only dry cat food, relinquishment for a behavioral problem (on shelter admission), and onychectomy (declawing) before adoption were also considered in each model. Declawing performed after adoption was not used because it could not always be determined whether the surgery was performed before or after onset of the behavior.

For logistic regression and survival analysis, the multivariable models were selected by use of backward elimination via the methods of Kleinbaum.²³ The potential confounders in each model were subjectively ordered (a priori) by expected biological relevance to the particular outcome.²⁴ During the model-selection process, these variables were removed 1 at a time beginning with the least biologically relevant. If 1 of these variables was associated with the outcome but did not act as a confounder for age at gonadectomy, it was not retained in the model. Age at gonadectomy was always the last variable to be removed from the model. When age at gonadectomy was categorized, the indicator variables for groups 1 and 2 were removed simultaneously and evaluated for significance. For outcomes with 10 to 50 cases, the number of variables in the initial model was restricted by use of the guidelines of Hosmer and Lemeshow.¹⁸ For outcomes with < 10 cases, age at gonadectomy was collapsed to 2 categories (< 5.5 months and ≥ 5.5 months) and its association with the outcome was evaluated by use of the Fisher exact test without multivariable models.²⁵

The interaction between the cat's sex and age at gonadectomy was evaluated for each outcome. If this interaction was significant at $P \leq 0.1$, the model-building process was repeated separately for male and female cats. For all analyses, values of $P \leq 0.05$ were considered significant when evaluating age at gonadectomy. The fit of the final logistic

regression models was evaluated by use of guidelines of Stokes et al.¹⁵ For survival analysis models, the proportional hazards assumption was assessed by use of the guidelines of Allison.²¹

For comparisons that did not require multivariable modeling, the χ^2 test was used for categorical variables and the Student *t* test was used for normally distributed continuous data.²⁶

When assessing whether associations between age at gonadectomy and the outcomes were likely to represent a cause-and-effect relationship, 4 criteria were considered and included significance of association, consistency of the results with other studies (if any), presence (or absence) of a plausible biological mechanism, and degree of certainty that the outcomes occurred after gonadectomy and were not likely to be already present at the time of adoption and surgery.²⁷

Results

Of the 3,172 sampled cat adoptions, no current contact information could be found for 1,121 (35.3%) adopters. Another 175 cats (5.5%) were subsequently determined to be ineligible (in most instances, either because the adopter kept the cat for < 3 months or the cat's age was incorrectly listed on the adoption record). Of the 1,876 remaining eligible cats for which we believed we had the adopters' correct contact information, 1,579 (84.2%) adopters completed the questionnaire and another 81 (4.3%) provided partial information about their cat. Of the 1,039 cats for which the adopters provided authorization to review veterinary records, 853 (82.0%) records were successfully located.

Among the adopters for whom we believed we had correct contact information, the 1,660 cats of responders (partial and complete) did not differ significantly from those of nonresponders by age at gonadectomy, sex, proportion that were strays, or proportion that were originally relinquished for a behavioral problem (all comparisons, $P > 0.2$). The nonresponders, however, had a longer time from adoption until contact time (difference between means, 128 days; $P = 0.06$); that is, earlier adopters were less likely to respond to the survey than more recent adopters. Approximately half of the cats of responding adopters were male; cats that were gonadectomized at ≥ 5.5 months of age were more likely to have been stray than those gonadectomized before 5.5 months of age (Table 1).

Median follow-up time from adoption until either questionnaire completion or the cat's death or relinquishment was 3.9 years (range, 0.25 to 11.7 years). Median age at end of follow-up was 4.4 years (range, 0.5 to 12.3 years), and 119 cats had follow-up past 10 years of age.

A significant relationship with age at gonadectomy was found for 3 medical and 5 behavioral conditions (Table 2 and 3). In addition, sexual behavior among male cats was the only outcome for which the *P* value was from > 0.05 to 0.09 (ie, near significant). None of the potential confounding variables evaluated remained in the final models for any of these 9 outcomes. The interaction between sex and age at gonadectomy was significant for abscesses, aggression towards veterinarians, hiding frequently, sexual behaviors, and shyness around strangers. In other words, for these 5 outcomes, age at gonadectomy had a different

Table 1—Characteristics of 1,660 cats (No. [%] with characteristic) adopted from a humane shelter in a study of long-term risks and benefits of early-age gonadectomy

Characteristic	Age at gonadectomy (mo)		
	< 3.5 (n = 703)	3.5–< 5.5 (284)	≥ 5.5 (673)
Sex			
Female	361 (51.4)	129 (45.4)	369 (54.8)
Male	342 (48.7)	155 (54.6)	304 (45.2)
Status on shelter admission ^a			
Owner surrender or impoundment	482 (70.2)	171 (61.7)	337 (51.1)
Stray	205 (29.8)	106 (38.3)	323 (48.9)

^aInformation missing for certain cats.

Table 2—Medical conditions associated with age at gonadectomy in 1,579 cats

Condition	Age at gonadectomy (mo)	Incidence density ^a	Hazard ratio ^b	95% CI	Overall <i>P</i> value
Abscesses ^c	< 3.5	0.88	0.53 ^d	0.18–1.60	0.05
	3.5–< 5.5	0.26	0.08	0.01–0.71	
	≥ 5.5	1.26	1.0	NA	
Feline asthma	Continuous	0.14	0.77 ^e	0.58–0.93	0.01
Gingivitis	< 3.5	2.12	0.67	0.43–1.05	0.02
	3.5–< 5.5	1.61	0.45	0.24–0.87	
	≥ 5.5	3.24	1.0	NA	

^aIncidence density/100 cat years at risk. ^bHazard ratio adjusted for cat's age at time of disease onset. ^cFor male cats only. ^dInteraction between age at gonadectomy and follow-up time was significant; therefore, hazard ratios for abscesses were valid only near beginning of follow-up period. ^eHazard ratio/1-month decrease in age at gonadectomy.
95% CI = 95% Confidence interval for the hazard ratio. NA = Not applicable (referent category).

Table 3—Behavioral conditions associated with age at gonadectomy in 1,579 cats

Behavior	Age at gonadectomy (mo)	Cats with behavior (%)	Odds ratio	95% CI	Overall <i>P</i> value
Aggression towards veterinarians ^a	Continuous	2.5	0.77 ^b	0.63–0.98	0.03
Hiding frequently ^{a,c}	Continuous	14.5	1.11 ^b	1.02–1.20	0.01
Hyperactivity ^d	< 3.5	16.0	0.67	0.51–0.90	0.01
	3.5–< 5.5	14.4	0.60	0.40–0.89	
	≥ 5.5	22.1	1.0	NA	
Sexual behaviors ^{a,c}	Continuous	12.2	0.93 ^b	0.86–1.01	0.09
Shyness around strangers ^c	Continuous	56.3	1.04 ^b	1.00–1.09	0.03
Urine spraying ^d	Continuous	2.1	0.79 ^b	0.64–0.97	0.02

^aMale cats only. ^bOdds ratio/1-month decrease in age at gonadectomy. ^cNot significant ($P > 0.05$) when considered a serious problem.
See Table 2 for remainder of key.

risk for males than for females. In analyses stratified by sex, these 5 outcomes were significantly associated with age at gonadectomy for males but not for females.

An **odds ratio (OR)** or **hazards ratio (HR)** < 1.0 indicated that the condition decreased with early-age gonadectomy, and an OR or HR > 1.0 indicated that the condition increased with early-age gonadectomy. For conditions analyzed with age at gonadectomy categorized, the HR or OR in the tables can be interpreted as an estimate of the relative risk of developing the condition for that age group, compared with cats gonadectomized from ≥ 5.5 to 12 months of age. With hyperactivity, for example, the OR for group 1 was 0.67, meaning that the cats gonadectomized before 3.5 months of age were 0.67 times as likely as cats gonadectomized after 5.5 months of age to have hyperactivity (Table 3). It could also be stated that cats gonadectomized after 5.5 months of age were 1.49 (the reciprocal of 0.67) times as likely to have hyperactivity as those gonadectomized before 3.5 months of age. For those conditions analyzed with age at gonadectomy on a continuous scale, the OR or HR can be interpreted as the change in risk for each month earlier that the cat was gonadectomized. For hiding frequently among male cats, the OR of 1.11 can be interpreted as the following: each month earlier that the cat was gonadectomized, the risk of hiding frequently increased by approximately 11% (Table 3). To compare cats gonadectomized at 4 months with those gonadectomized at 7 months of age, the OR (1.11) is raised to the third power (3 months difference); therefore, cats gonadectomized at 4 months of age would be approximately 1.36 times as likely to frequently hide as cats gonadectomized at 7 months of age.

The incidence densities can be converted to cumulative incidences by use of the following formula: $1 - \exp[-t(ID/100)]$, where t is the number of years of follow-up for each cat, ID is the incidence density/100 cat-years (Table 2), and \exp is the inverse of the natural logarithm.²⁸ For example, to estimate the proportion of cats gonadectomized before 3.5 months of age that would be expected to develop gingivitis during a 12-year life span, $1 - \exp[-12(2.12/100)] = 0.22$; thus, approximately 22% of cats gonadectomized before 3.5 months of age would be expected to develop gingivitis during the first 12 years of life. For cats gonadectomized at ≥ 5.5 months of age, 32% would develop gingivitis during this same period ($1 - \exp[-12(3.24/100)] = 0.32$). Use of this formula assumes that the risk of disease is constant throughout the cats' lives and that there are no competing risks (ie, no other diseases cause them to die during the time of observation).

Medical outcomes—Among all cats, gonadectomy before 5.5 months of age was associated with significantly reduced incidence of feline asthma and gingivitis, compared with gonadectomy from ≥ 5.5 to 12 months of age. Early-age gonadectomy was also associated with lower incidence of abscesses among males, but the interaction between the group gonadectomized before 3.5 months and follow-up time was close to significant ($P = 0.08$). The coefficient for this interaction was positive, indicating that the protective effect of

gonadectomy before 3.5 months diminished with time. After 5 to 6 years of follow-up, there were no longer any meaningful differences between groups in terms of risk of abscesses. These 3 medical conditions were not associated with an increased risk of euthanasia or relinquishment.

When all neoplastic conditions were evaluated, it initially appeared that the early-age gonadectomized cats were at lower risk ($P = 0.03$), but this outcome included many vague conditions reported by the owners as tumors that may have been cysts, abscesses, and other non-neoplastic conditions. When only malignant conditions were evaluated, there was no longer a significant association.

Behavioral outcomes—Gonadectomy before 5.5 months of age was associated with decreased occurrence of hyperactivity and increased occurrence of shyness around strangers. Among male cats (but not female cats), early-age gonadectomy was also associated with reduced occurrence of aggression towards veterinarians, sexual behaviors, and urine spraying but an increased risk of hiding frequently. For 4 of these behavioral outcomes (hiding frequently, hyperactivity, sexual behaviors, and shyness), we also assessed whether the adopter considered the behavior a serious problem. When analysis was restricted to cats with a serious problem, the conditions were no longer significantly associated with age at gonadectomy. Of these 6 behavioral conditions associated with age at gonadectomy, only hiding among males was associated with increased rate of relinquishment. Of the male cats reported to frequently hide, 11% were relinquished, compared with 4% relinquished among those not reported to frequently hide.

When the outcome of scratching furniture was initially evaluated, it appeared that early-age gonadectomy had a significant ($P < 0.01$) protective effect. Cats with early-age gonadectomy, however, were also more likely to be declawed, and some of these cats were not declawed until after the onset of the behavioral problem, so it was not possible to clearly determine in our study whether early-age gonadectomy alone would have been protective. Among the 827 cats that were never declawed, age at gonadectomy was not associated with frequency of scratching furniture.

Outcomes not related to age at gonadectomy—No association was found between age at gonadectomy and occurrence of the condition for the 38 other outcomes studied, including overall mortality rate, relinquishment rate, obesity, FLUTD, and urethral obstruction of male cats. Twelve of these conditions were very rare in our study (< 10 cats with the condition), including arthritis, balanoposthitis, chronic gastroenteritis, chronic renal failure, diabetes mellitus, FeLV infection, FIP, FIV infection, long-bone fractures, pneumonia, urolithiasis, and vaginitis. Therefore, the statistical power for finding any subtle difference between groups for these outcomes was low. Nevertheless, the risk of any gonadectomized cat developing these conditions before the age of 12 years, regardless of age at gonadectomy, appears to be low. For a condition with 10 cases, the highest possible

upper 95% confidence limit for a 12-year lifetime cumulative incidence was 2.5% (ie, < 2.5% of cats would likely develop these conditions during a 12-year lifespan).

Discussion

For most of the medical and behavioral conditions evaluated in this study, no association was found between frequency of the outcome and age at gonadectomy. This was true even for many conditions speculated to be associated with age at gonadectomy, such as urethral obstruction of male cats, physal fractures, body condition, diabetes mellitus, and immune deficiency. Many practicing veterinarians delay castrating male cats because of concerns about urinary obstruction.¹³ Other studies^{11,29-31} have found mixed results on anatomic differences of the penis that might result from early-age gonadectomy, and 1 long-term investigation¹² found a decreased rate of FLUTD among cats gonadectomized before 24 weeks of age. On the basis of these results and the lack of association found in our study, it would appear that even if early-age gonadectomy results in anatomic differences in the penis, these changes do not lead to an increase in the incidence of FLUTD or urinary obstruction. Therefore, concerns about these conditions should not be used as a reason to delay castration of male cats.

Age at gonadectomy was not associated with the frequency of long-bone fractures in our study. One other study³² did find a small delay in closure of the proximal radial physis among early-age gonadectomized female cats, but if physal closure is delayed, our results suggest that the delay does not result in more long-bone fractures. Furthermore, long-bone fractures in our study were rare overall, suggesting that physal fractures are not a common problem for gonadectomized cats in general.

Cats in our study that were gonadectomized before 5.5 months of age were not significantly more likely than cats gonadectomized at ≥ 5.5 months of age to have any conditions that might be associated with long-term immune suppression, including URI with onset after 1 year of age, FeLV infection, FIV infection, FIP, or repeated infections of the same body system. On the contrary, the early-age gonadectomized cats had lower incidence of gingivitis, a condition that is often associated with immune suppression.^{33,34}

No association was found between age at gonadectomy and prevalence of obesity in our investigation, a finding consistent with other studies^{11,12,35} on body condition. The incidence of diabetes mellitus was similarly not related to age at gonadectomy, and to our knowledge, only 1 other study¹² of early-age gonadectomy in cats could have detected cases of diabetes mellitus and that study reported no cases of the condition among any cats. As with long-bone fractures, diabetes mellitus appears to have low incidence in all gonadectomized cats, at least in the first 10 years of life.

Feline asthma and gingivitis had lower incidences among early-age gonadectomized cats than late-age gonadectomized cats in our study. Age at gonadectomy, neuter status, and sex have not been detected as a risk factor for these conditions in cats.^{33,34,36-38}

Studies^{39,40} in other species, however, indicate that exposure to androgens during key stages of development can permanently transform immune function. Therefore, it is possible that reduction in the incidence of these inflammatory conditions (asthma and gingivitis) is attributable to reduced concentrations of androgens among early-age gonadectomized kittens during immune development. It is also possible that the association is attributable to differences in some unmeasured confounding variable (eg, difference in geographic location between groups that might lead to exposure to different types of allergens that could exacerbate feline asthma) or a type-I error (ie, by chance, the sampled late-age gonadectomized cats were the ones that developed feline asthma or gingivitis).

It would seem reasonable that the lower rate of abscesses among early-age gonadectomized male cats in our study could be attributable to decreased intercat aggression among prepubertally gonadectomized cats. In our study, however, the early-age gonadectomized cats were not less likely than the late-age gonadectomized cats to fight with other cats or have other intercat aggression as reported by the adopters, so this mechanism may not explain the association. Regardless of the biological mechanism involved (if any), the significant interaction between rate of abscesses and follow-up time suggests that early-age and late-gonadectomized male cats become more alike in the rate of abscess development as they age.

Shyness was increased among all early-age gonadectomized cats, and hiding was increased among early-age gonadectomized male cats, but to our knowledge, these behaviors were not previously suspected of being associated with age at gonadectomy. Because these are behaviors that may appear after a stressful event (eg, adoption) and later resolve,⁴¹ we cannot fully determine whether these behaviors were long-term effects of early-age gonadectomy or simply behaviors associated with being adopted at a young age. Castrating male cats (regardless of age) reduces aggression and urine spraying,^{11,42,43} so it was not surprising that early-age castration was associated with decreased occurrence of these behaviors in male cats. Although aggression towards veterinarians was decreased in early-age gonadectomized male cats in our study, the frequency of other forms of aggression was not associated with age at gonadectomy. The decreased hyperactivity in early-age gonadectomized cats may be related to the decrease in heat production and resulting decrease in energy levels seen with gonadectomy in general³⁹; that study found no difference in heat production between gonadectomy at 7 weeks versus 7 months of age, although the sample size was probably too small to detect subtle differences between groups.

Because some behavioral conditions decreased with early-age gonadectomy but others increased, the natural question that follows is this: which of these conditions is most likely to cause a problem for the adopter or even to cause the adopter to request euthanasia for the cat or relinquish the cat back to the shelter? In other studies, house soiling is the most commonly reported behavioral reason for owners requesting euthanasia of their cats,⁴⁴ for relinquishment to shelters (43%),⁴⁵ and

for owners to seek consultation with a behaviorist.^{46,47} Although urine spraying among male cats represents only a portion of all house-soiling problems, any reduction in the occurrence of this behavior through early-age castration could be important in reducing relinquishments and euthanasia requests.

Frequent hiding was associated with an increased relinquishment rate among male cats in our study. Hiding and shyness have not specifically been reported as reasons for relinquishment in other studies, although being unfriendly was reported as a reason for 5% of cats relinquished for behavioral reasons.⁴⁵ If hiding and shyness are truly long-lasting and not just related to the periadoption period and if the cats with these behaviors are perceived as being unfriendly, then early-age gonadectomy may carry a small risk of relinquishment for these cats, supporting the finding among our study cats.

In another study,² hyperactivity was reported by only 1% of owners relinquishing cats for any reason, so changes in this behavior would have a relatively small impact on the number of cats relinquished. Because being too mellow was reported as a problem even less frequently,² reducing hyperactivity through early-age gonadectomy would not appear to be associated with important risks. Aggression specifically directed towards veterinarians or veterinary staff has not been reported as a common reason for relinquishment,² although it is likely that veterinarians would be happy to find measures that might reduce aggression directed towards them.

Our study provided several improvements over previous studies of early-age gonadectomy, including a much larger sample size, longer follow-up times, and verification of medical and behavioral conditions with veterinary records for a large portion of the cats. These improvements permitted examination of the relationship between age at gonadectomy and some uncommon conditions for which previous studies lacked statistical power. Nevertheless, as with any epidemiologic study, certain biases are possible. Because of the retrospective data collection, for example, it was not possible to collect veterinary information for some cats that died early in life and for whom the veterinary records were subsequently destroyed. Also, because behavioral diagnoses were not commonly recorded in veterinary records, assessment of many behavioral outcomes was exclusively based on the adopters' perceptions and memories. The cats of adopters for whom we found no contact information could have been different in some way from the cats of contacted adopters. We would not expect, however, that the health or behavior of these cats was associated with the likelihood that the adopter changed his/her address or phone number. It is also possible that the adopters of cats that died early in life or were relinquished early in life were less inclined to respond to the study, although the relatively high response rate probably minimized the effect of this type of nonresponse bias.

For extremely rare conditions, our study did not have the statistical power to detect any subtle difference between groups. For an outcome with 10 cases, for example, the statistical power for detecting an HR

of 2.0 would have been only 20%. The HR would have had to be at least 3.4 to have a statistical power of more than 50%.²⁰ Our study could not have detected any conditions with peak onset after 10 to 11 years of age. For these conditions with late-age onset, however, it becomes difficult to find plausible biological mechanisms that would support a cause-and-effect relationship between gonadectomy at an early age and development of the outcome after 10 to 11 years of life. Similarly, this study could not have detected conditions that would have led to relinquishment, euthanasia, or death within the first 3 months after surgery.

With approximately 50 comparisons made in the analyses for this study, some of the significant results were likely attributable to type-I errors. In other words, the sampled cats in an age group could have been the ones that developed some outcomes at higher rates by chance alone. With a significance level of 0.05, 2 to 3 of the comparisons are expected to be significant by chance alone, with a 92% chance of at least 1 type-I error.⁴⁸ If a more conservative value of $P = 0.01$ was used, only 3 outcomes were still associated with age at gonadectomy (ie, feline asthma, hiding frequently, and hyperactivity).

^aMicrosoft Excel 97, Microsoft Corp, Redmond, Wash.

^bThe study questionnaire and veterinary abstract form are available from the first author.

^cPROC LOGISTIC and PROC PHREG, SAS, version 8.02, SAS Institute Inc, Cary, NC.

^dStata, version 7.0, Stata Corp, College Station, Tex.

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For the City Council Regular Meeting of January 19, 2016

Agenda Item # 1.11.B

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council
From: Brian Yanez, Interim Public Works Director
Subject: Formal Adoption of a Water Leak Policy
Date: January 19, 2016

Recommendation: It is recommended that the City Council: 1) Adopt Resolution No. 6956 establishing a Water Leak Policy; and 2) take such additional, related action that may be desired.

Fiscal Impacts: Any credit adjustments will be deducted from the Wastewater Enterprise Revenue Fund. There will be a proposed maximum billing adjustment up to \$1,000.00 as approved by the Public Works or Finance Director. Any requested billing adjustments exceeding \$1,000.00 will require City Managers approval and possible City Council review.

Personnel Impacts: There are no personnel impacts associated with this item.

General Discussion: At its November 16, 2015, meeting, the Council considered a formal water leak policy pursuant to which the City could make adjustments to that portion of a customer's bill associated with a water leak on the private side of the water meter. The policy is designed to provide the criteria and requirements for when and in what amounts billing adjustments can be made in cases of leaks. Therefore, the water leak policy will reimburse customers who make the necessary repairs that fall under the water leak policy, attached.

During its consideration of the item, the Council questioned the proposed policy in that it requires a customer to provide evidence of the repair before being provided the billing adjustment. At the conclusion of the meeting, the City Council directed City staff to explore the notion of providing financial assistance to customers who may not be able to afford any repairs or fixes. It was also suggested that the financial assistance be deducted from the wastewater enterprise revenue fund.

Paying for an individual repair would constitute a gift of public funds. In other words, it would be difficult to justify a public benefit in shifting the cost of single homeowner's repair to the other ratepayers. Consequently, the proposed policy does not include a

For the City Council Regular Meeting of January 19, 2016

Agenda Item # 1.11.B

provision to provide financial assistance in this context.

However, City Staff does educate residents of financial assistance opportunities for other external utility bill programs. Southern California Edison (SCE) - Energy Assistance Fund (EAF) is a utility bill assistance fund that was created to provide grants and help with paying utility bills. Southern California Company also provides the CARE Program which provides a discount on the monthly gas bill for eligible households.

The Council also discussed how the proposed policy may affect new residents in East Area 1. According to the water leak policy, "you must be a City water customer for at least one (1) year." The Council's concern stemmed from those who live in their dwelling units less than one year and have a water leak occur. It was determined that in those situations, , the new residents would rely on their homeowner's insurance or their home warranty. Hence, no adjustment was made to the policy in this regard.

As previously discussed, review for credit adjustments will be based on the average consumption rate of the past 12-month period, as shown in the customers' consumption report. However, Council discussed factoring in winter rates which includes four (4) months out of the year (December, January, February & March). Calculating winter rates would readjust the overall average consumption rate. Nevertheless, Staff explained that winter rates will be based on a "Rate Study" that is being conducted. This study is not yet complete. When the Rate Study is complete, Staff will consider the winter rate factor.

After reviewing the comments and suggestions from City Council, Staff is proposing the following changes to the policy:

- 45 days repair timeline: City Staff would prefer that the leak to be stopped as soon as possible to prevent further water loss. However, the allotted time will allow the customer to submit a **Utility Billing Dispute Form** and search for a contractor to conduct the necessary repairs.
- Financial Assistance: Southern California Edison (SCE) - Energy Assistance Fund (EAF) and Southern California Gas Company CARE Program.
- Include winter rates: monthly average will be adjusted to include winter rates when Rate Study is complete.

Attached hereto is Resolution No. 6956. The water leak policy, as considered by the Council on November 16, 2015, is attached to Resolution No. 6956 as Exhibit A. The Council's adoption of the resolution would formally adopt the water leak policy.

Alternatives:

- A. Adopt Resolution No. 6956 to formally establish the Water Leak policy;
- B. Revise the Water Leak Policy and direct City staff to bring back a resolution of

For the City Council Regular Meeting of January 19, 2016**Agenda Item # 1.11.B**

approval as revised;

C. Provide City staff with additional direction.

Attachments:

Resolution No. 6956 - Water Leak Policy

20160113_Water Leak Policy

RESOLUTION NO. 6956

A RESOLUTION OF THE CITY OF SANTA PAULA CITY COUNCIL ADOPTING THE WATER LEAK POLICY

The City Council of the City of Santa Paula resolves as follows:

SECTION 1: The City Council finds and declares as follows:

- A. On November 16, 2015 the City Council opened a public hearing to receive public testimony and other evidence regarding the proposed policy, without limitation, information provided to the City Council by the Public Works Department;
- B. Pursuant to Santa Paula Municipal Code Section Chapter § 52 *et seq.* a proposed Water Leak Policy shall be established under Subchapter Utility Water Services; and
- C. In furtherance of this authority, the Public Works Director and the Finance Director are required to establish procedures governing the application, approval, and management of any credit adjustments; and
- D. The City Council considered the information provided by City staff and any public testimony. This Resolution, and its findings, is made based upon the evidence presented to the City Council at its hearing on November 16, 2015, including, without limitation, the staff report submitted by the Public Works Department.

SECTION 2: The City Council adopts a Water Leak Policy, attached as Exhibit "A", which is incorporated by reference that establishes the policy and requirements for water customers and City Staff.

SECTION 3: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED this 4th day of January 2016

Martin F. Hernandez,
Mayor

ATTEST:

Judy Rice,
City Clerk

APPROVED AS TO FORM:

John C. Cotti,
City Attorney

APPROVED AS TO CONTENT:

Jaime M. Fontes,
City Manager

CITY OF SANTA PAULA

PUBLIC WORKS POLICIES AND PROCEDURES APP NO.:

WATER LEAK POLICY

I. PURPOSE

The purpose of this Water Leak Policy (“Policy”) is to provide guidance for customers and City Staff regarding utility billing adjustments for water leaks on the private property side of the water meter. The Water Leak Policy would provide for utility billing adjustments for residential and commercial customers who have experienced an unexpected increase in their water consumption due to water pipe breaks, leaks in irrigation systems and similar occurrences. The credit adjustment will only be made for volumetric wastewater consumption. Fixed monthly water and/or sewer charges will not be subject to credit adjustment. Water consumption will not be credited due to the fact that the City has already treated the water, distributed the water, and paid a third party for pumping the water from the Santa Paula Basin. Review for credit adjustments will be based on the average consumption rate of the past 12-month period, as shown in the customers’ consumption report.

II. POLICY

What follows are general policies governing the water leak policy for water customers:

A. Water Leak Policy

1. Customers requesting a credit adjustment must fill out and submit the City’s Dispute Form from the Finance Department. Any approval would be granted by the Public Works Director or Finance Director.
2. Utility bill adjustments will only be considered if proof of repairs is submitted with request. Proof must be from receipt(s) or invoice(s) from license plumber/contractor.
3. Any repairs must be completed within 45 days of the leak. City Staff recommends that the leak to be stopped as soon as possible to prevent further water loss. However, the allotted time will allow the customer to submit a **Utility Billing Dispute Form** and search for a contractor to conduct the necessary repairs.

4. Financial programs for other utilities: Southern California Edison (SCE) - Energy Assistance Fund (EAF) is an utility bill assistance fund that was created to provide grants and help with paying utility bills. Southern California Gas Company CARE Program.
5. Fixed water and/or sewer charges are not subject for credit adjustment.
6. The credit adjustment will only be made for volumetric wastewater consumption. Water consumption will not be credited due to the fact that the City has already treated the water, distributed the water; and paid a third party for pumping.
7. Credit adjustment up to \$1000.00 requires Public Works Director or Finance Director's approval.
8. Credit adjustment exceeding \$1000.00+/incident will require City Manager's approval and possible City Council review.
9. Only one adjustment per 24-month period allowed.
10. Must be a City water customer for at least 1 year.
11. Account must be in "Good Standing," (No Unpaid Bills).
12. Credit adjustments will not be applicable for household fixtures such as; leaky faucets, toilets, hose bibs, water heaters, etc.
13. Leak must exceed the customer's monthly average use by 50% (Average of the previous year or the last 12 months, as shown on the customer's billing statements). *Monthly average will be adjusted to include winter rates when Rate Study is complete.
14. Approved refunds will be mailed to customer 4-6 weeks after approval.

*Rate study currently in progress.

For the City Council Regular Meeting of January 19, 2016

Agenda Item # 1.11.C

**CITY OF SANTA PAULA
MEMORANDUM**

To: Honorable Mayor and Members of the City Council

From: Jaime Fontes, City Manager

Subject: Approve the Selection of a Consultant to Perform the Fire Department Sustainability Analysis

Date: January 19, 2016

Recommendation: It is recommended that the City Council: (1) Receive the Staff presentation on the revised proposal to perform Fire Department Sustainability Analysis from Matrix Consulting Group; (2) Authorize the City Manager to execute a standard professional services agreement with Matrix Consulting Group in a form approved by the City Attorney; (3) Authorize a Budget adjustment in the amount of \$50,000 to pay for the Analysis; and (4) take such additional, related action that may be desirable.

Report by: Jaime M. Fontes, City Manager

Fiscal Impacts: The cost of the analysis will require a budget adjustment in the amount of \$50,000. The general fund will be the source of funding.

Personnel Impacts: Approval of the contract will not result in significant personnel impacts. City staff in various departments will assist in the provision of background information.

General Discussion: On January 4, 2016, the Council was asked to review the responses to the RFP regarding the preparation of a Fire Department Sustainability Analysis and authorize the City Manager to negotiate a contract with the selected consultant. While the Council concurred in the recommendation to select Matrix Consulting Group, it expressed reservations about authorizing the contract with Matrix without knowing the cost of the analysis. At the conclusion of the hearing, the Council directed the City Manager to negotiate the cost of the analysis in an amount not to exceed \$50,000, require the completion of the analysis within 10 weeks and provide a source of funding for the analysis.

After several discussions with the principals, on January 8, 2016, Matrix submitted a revised scope of work, timeline and price to provide Consulting services for the Fire Department Sustainability Analysis. A copy of the revised proposal is attached.

For the City Council Regular Meeting of January 19, 2016**Agenda Item # 1.11.C**

In the proposal, Matrix quotes a total fixed price of \$49,000, which includes professional time and reimbursable expenses. Matrix also provides a chart showing show project team member hourly rates and estimated project hours, as well as a task plan breakdown by project team member. The proposal reduces total project hours from 348 in the original proposal to 284 in the revised proposal.

The revised proposal also breaks down the project work schedule into two phases in order to comply with the 10-week timeframe. In Phase 1, Matrix proposes to conduct interviews, perform data collection and prepare a revenue analysis of the options to fund public safety on a long-term sustainable basis in the first 10 weeks. A feasibility and operational analysis to determine opportunities for operational restructuring would occur in Phase 2. A final report would be issued within 16 weeks.

A copy of the original proposal and revised proposal are attached. City staff recommends that the Council authorize the City Manager to enter into a contract with Matrix, in a form approved by the City Attorney, to prepare the Fire Department Sustainability Analysis as outlined in the revised proposal prepared by Matrix Consulting.

Alternatives:

1. Approve as recommended.
2. Provide further direction to City staff.

Attachments:

Matrix Santa Paula eProposal Fire

Fire Sustainability.Matrix Group (3) revised



January 8, 2016

Mr. Jaime Fontes
 City Manager
 City of Santa Paula
 970 Ventura Street
 Santa Paula, CA 93060

Dear Mr. Fontes:

The Matrix Consulting Group is pleased to submit our revised scope of work, timeline and price to provide Consulting services for the Fire Department Sustainability Analysis. This revision to our original proposal of November 20, 2015 provides a phased approach to our work plan, a schedule and a cost to conduct this study in this fashion. Based on your review and approval of this revised approach we are prepared to begin this work immediately upon a notice to proceed.

1. TASK PLAN

The Matrix Consulting Group's revised task plan been developed to 'phase; the work outlined in our original proposal.

Phase 1 – Conduct Detailed Structural and Revenue Production Analysis

The initial phase of the project will focus on conducting the revenue analysis of the options to fund public safety on a long-term sustainable basis. This analysis includes public safety election measures that have been successful in other California municipalities.

During this phase we will also collect data and conduct interviews related to the second phase of the project.

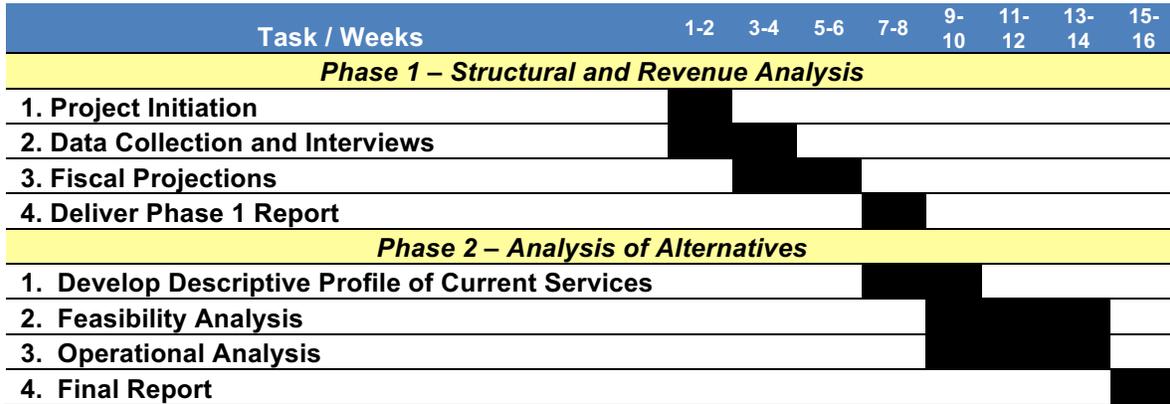
Phase 2 – Analysis of Alternatives for Providing Fire Protection

In the second phase of the project we will focus on evaluating the Santa Paula Fire Department as it is currently structured and operates to determine opportunities for any structural or operational restructuring that will ensure the same or higher levels of service to the City in a way that is financially sustainable for the long-term. This will include alternative approaches to staffing the Fire Department.

CITY OF SANTA PAULA, CALIFORNIA
Proposal to Provide Fire Department Sustainability Analysis Consulting Services

We will also conduct analysis of the feasibility of entering in a contractual arrangement with the Ventura County Fire District determining the costs and service levels available to the City of Santa Paula. This analysis would need to ensure the City that there is long-term financial stability associated with this and that the option is advantageous to the City.

2. SCHEDULE



3. PROJECT COST

This section provides the specific information regarding the project pricing. This is illustrated below to show project team member hourly rates and estimated project hours, as well as a task plan breakdown by project team member. The Matrix Consulting Group proposes to conduct this assignment for the total fixed price contract amount of **\$49,000**.

Task	PM	Lead	Financial Analysts	Project / GIS Analysts	Total Hours
Phase 1 – Structural and Revenue Analysis					
1. Project Initiation	4	8	0	0	12
2. Data Collection and Interviews	8	16	8	8	40
3. Fiscal Projections	4	24	36	0	64
4. Phase 1 Report	4	8	16	8	36
Phase 2 – Analysis of Alternatives					
5. Descriptive Profile	0	16	4	16	36
6. Feasibility Analysis	4	24	0	8	36
7. Operational Analysis	4	12	0	8	24
4. Final Report	8	16	4	8	36
Total Hours	36	124	68	56	284
Hourly Rate	\$200	\$175	\$145	\$100	
Total Staff Cost	\$7,200	\$21,700	\$9,860	\$5,600	\$44,360
Expenses and Travel					4,640
Total Cost					\$49,000

CITY OF SANTA PAULA, CALIFORNIA
Proposal to Provide Fire Department Sustainability Analysis Consulting Services

These prices include professional time and reimbursable expenses.

* * *

We are excited about the opportunity to work with you and your public safety partners. If you would like to discuss our proposal further, please contact me at 650-858-0507 or by e-mail at rbrady@matrixcg.net.

Matrix Consulting Group

Richard Brady
President

Attachment: Matrix Santa Paula eProposal Fire (1048 : Approve the Selection of a Consultant to Perform the Fire Department Sustainability

Proposal to Provide Consulting Services for the Fire Department Sustainability Analysis

CITY OF SANTA PAULA, CALIFORNIA

ORIGINAL

matrix 
consulting group

TABLE OF CONTENTS

November 18, 2015

	<i>Page</i>
1. LETTER OF TRANSMITTAL	1
2. EXECUTIVE SUMMARY	1
3. FIRM BACKGROUND AND CONTACT INFORMATION	2
4. CURRENT AND PAST FINANCIAL RELATIONSHIPS	3
5. PROJECT TEAM EXPERIENCE	4
6. FIRM EXPERIENCE AND REFERENCES	6
7. PROJECT APPROACH	9
8. PROJECT HOURS	17
APPENDIX – PROJECT TEAM RESUMES	18



CITY OF SANTA PAULA
REQUEST FOR PROPOSAL
TO PROVIDE CONSULTING SERVICES

PROPOSALS ARE DUE: Not later than 4:30 P.M. Friday, November 20, 2015, at the City Clerk's office at 970 E. Ventura Street, Santa Paula, CA 93060.

The City of Santa Paula (City) is requesting proposals from qualified consultants to provide consulting services for the Fire Department Sustainability Analysis. The Request for Proposal (RFP) is enclosed. The RFP details the introduction, schedule, City background, scope of services, proposal requirements, insurance requirements, and evaluation criteria among others.

The successful consultant shall execute a Professional Services Agreement with the City to perform the consulting services.

One (1) original and three (3) copies of the proposal shall be submitted to the following address:

City of Santa Paula
City Clerk
970 E. Ventura Street
Santa Paula, CA 93060

Proposal shall include a copy of this form and be signed by the consultant's authorized representative.

I have read, understood, and agree to the terms and conditions on all pages of the RFP. The undersigned agrees to furnish the services stipulated in this RFP.

Matrix Consulting Group, Ltd

201 San Antonio Circle, Suite 148, Mountain View, CA 94040

Company

Address

Richard Brady

Name (Print)

Signature

650-858-0507

President

Company Phone No.

Title

Attachment: Fire Sustainability Matrix Group (3) revised (1048 : Approve the Selection of a Consultant to Perform the Fire Department



November 18, 2015

Ms. Judy Rice
 City Clerk
 City of Santa Paula
 970 E. Ventura Street
 Santa Paula, CA 93060

Dear Ms. Rice:

The Matrix Consulting Group, Ltd. is pleased to provide you with our Proposal to conduct consulting services for the Fire Department Sustainability Analysis sought by the City of Santa Paula. The Matrix Consulting Group is a firm comprised of highly experienced local government management consultants specializing in the analysis of public safety services.

The City is seeking independent analysis of the operation, structure, staffing and financial options available to provide the best organizational and governance model for the City of Santa Paula. The focus of the study will be to ensure all structural and financial aspects, including the development of additional revenue streams for providing fire services are analyzed and options given to the City.

A review of our proposal will show that the Matrix Consulting Group has extensive experience evaluating fire operations and emergency medical services and management in California and throughout the United States. The references we have provided can attest to the depth, quality and value of our analysis. Our team has extensive experience working with emergency service providers. This experience can be summarized by the following points:

- While our firm has provided fire services consulting since 2002, senior members of the firm have worked together in this and other firms to provide regional fire consulting services in California since the aftermath of Proposition 13 in 1978. Since then, we have worked with over 100 fire agencies in the State.
- As the President of the firm, with over 30 years of experience analyzing public safety functions, I would be the overall Project Manager for this assignment. My experience analyzing the fire service encompasses over 150 projects. I have completed over 35 fire service reorganization studies since becoming a consultant. I will be directly involved in the project and will be responsible for overall direction and quality control.
- Overall, our team's fire service experience includes over 250 prior projects. The table, below, is a list of our recent fire studies:

Albuquerque, New Mexico	Hanford, California	Putnam County, Florida
Auburn, Maine	Hermosa Beach, California	Red Bluff, California
Augusta, Maine	Huntington Beach, California	Reno, Nevada
Bellingham Washington	Indio, California	Sacramento, California
Canandaigua, New York	Keene, New Hampshire	Santa Clara County, California
Chesapeake, Virginia	Killington, Vermont	Seminole County, Florida
Colusa, California	Milwaukee, Wisconsin	Seminole, Florida
Coventry, Connecticut	Monterey, California	Somerville, Massachusetts
Corte Madera, California	Napa, California	Southlake, Texas
DeKalb County, Georgia	Omaha, Nebraska	Spokane, Washington
Dinuba, California	Pacific Grove, California	Springdale, Arkansas
Fort Lauderdale, Florida	Placer County, California	Sterling, Illinois
Glenview, Illinois	Portland, Oregon	Sunnyvale, California
Goodyear, Arizona	Pueblo, Colorado	Wilbraham, Massachusetts

We are currently completing fire services studies in Lincoln (RI) and Butte County (CA) and have recently been selected to conduct a financial and governance study in Tracy (CA).

- The firm and project team have extensive experience conducting fire and emergency service consolidation feasibility and merger support, including:

Contract Service Evaluations	Feasibility Studies	Consolidation Analyses	Countywide Studies
Campbell, CA Indio, CA Orange County, CA Pomona, CA Reno/Washoe Cty., NV Sacramento, CA Salinas/SRFPD, CA Seminole, FL	Charlotte County, FL Coral Springs, FL Cupertino, CA Highland, CA Parkland, FL San Ramon, CA Sarasota County, FL Scottsdale, AZ	Burlingame/Hills., CA Capitola/SCFPD#1, CA Charlottes./Albemarle, VA Escambia Cty./Pensa, FL La Mesa/Lemon Gr., CA North Utah County, UT San Rafael/Marin, CA Saratoga/Sara. FPD, CA	Albemarle County, VA Mesa County, CO Monterey County, CA Placer County, CA San Mateo, CA Santa Clara Cty, CA Sonoma County, CA Stanislaus, CA

As President of the firm, I am authorized to sign and commit the firm to the obligations contained in the RFP and intend to adhere to the provisions described.

We look forward to an opportunity to further discuss our proposal with you. If I can answer any questions, please do not hesitate to contact me by phone or email.



Matrix Consulting Group

Richard Brady
President

2. EXECUTIVE SUMMARY

Our firm and the assigned project team is available to work on this project and will remain available for questions and be responsive to the needs of the City even after the project report is complete. As a firm we have conducted over 250 fire studies in California and around the United States, many of which include operation and financial analysis of alternatives available for providing fire services or moving to a regional model for fire service delivery.

In this project, as in all our public safety projects, the President of the firm will be directly involved in the project to ensure timelines are met and deliverables are of high quality and consistency and meet the objectives of the project. For this project we propose no subcontractors – all of the work would be performed by staff with the firm.

To achieve a successful project, the City desires a three-part analytical study.

Part One. Review the structural and financing of the Santa Paula Fire Department to determine opportunities for possible restructuring that will ensure the same or higher service levels with long-term financial sustainability.

Part Two. Conduct detailed structural and financial analysis can ensure the same or higher service levels by joining the Ventura County Fire District.

Part Three. Conduct detailed structural and revenue production analysis of various options that could be used to fund public safety on a long-term, sustainable basis.

To meet this scope of work, the Matrix Consulting Group proposes the following estimated hours for each six (6) major tasks to provide the Fire Department Sustainability Analysis Consulting Services.

Task	PM	Lead	Financial Analysts	Project / GIS Analysts	Total Hours
1. Project Initiation	8	0	0	0	8
2. Profile	8	40	36	16	100
3. Feasibility Analysis	4	32	16	8	60
4. Operational Analysis	4	24	0	28	56
5. Fiscal Projections	4	8	40	20	72
6. Governance Models	4	24	24	0	52
TOTAL HOURS	32	128	116	72	348

As shown above, we plan to complete this project over a 16-week period.

3. FIRM BACKGROUND AND CONTACT INFORMATION

This section of our proposal provides an overview of the firm and our experience providing fire and emergency medical analytical services to government agencies in general and to fire service agencies in particular.

- While our company was formed in 2002, our founders have worked together in this and other firms for up to 30 years (in Hughes, Perry & Associates, MAXIMUS and Hughes, Heiss & Associates). We are incorporated in California.
- We provide management operations studies only for government – county and city, state and university clients are 100% of our business.
- Each of our senior consultants has between 10 and 30 years of analytical and management experience. Our public safety analytical team is comprised of career public safety analysts and former public safety managers who now are full-time consultants.
- Our firm maintains its headquarters in Mountain View, California; we also have offices in the following metropolitan areas: Boston (MA); Dallas (TX); Spokane (WA) and St. Louis (MO). We currently employ 15 full-time and 5 part-time employees. The President of the Firm, Richard Brady, is authorized to negotiate the contract for this engagement:

Matrix Consulting Group
 201 San Antonio Circle, Suite 148
 Mountain View, California 94040
 (650) 858-0507 – Office (650) 917-2310 – Fax
www.matrixcg.net
rbrady@matrixcg.net

- Our primary focus is on the analysis of public safety operations (fire, emergency medical and police services). As later sections of this proposal will demonstrate, we have personally served over 250 Fire and EMS agencies in our careers.
- For this project we propose no subcontractors – all of the work would be performed by staff with the firm. In fact, we do not believe that the extensive use of subcontractors assists our clients – it leads to inconsistency in work quality and customer service.

Our experience is personal and corporate – our team has worked together on hundreds of public safety management and efficiency studies throughout the country.

4. CURRENT AND PAST FINANCIAL RELATIONSHIPS

The Matrix Consulting Group has no current or prior financial relationships, including agreements with current Members of the City Council, City staff and/or entities for which said members are employed nor do not have an interest either past or present with any of the above individuals.

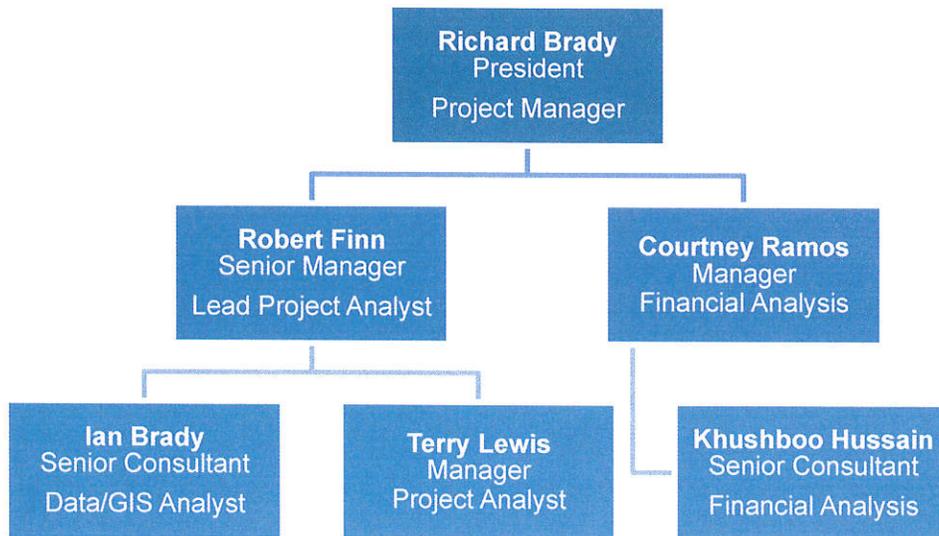
Attachment: Fire Sustainability.Matrix Group (3) revised (1048 : Approve the Selection of a Consultant to Perform the Fire Department

5. PROJECT TEAM EXPERIENCE

The Matrix Consulting Group proposes to utilize a senior project team, including our President and other personnel with fire and emergency medical service analytical experience. The senior professional members of the team have between 10 and 30 years of professional experience as consultants and/or fire professionals. This senior team includes:

- The President of the firm will serve as the project manager to ensure there will be appropriate review and oversight; this process ensures quality service throughout the engagement.
- Our proposed project lead analyst was a former Fire Chief and Public Safety Director. He has led our fire services practice for five (5) years.
- The manager of our financial services practice will be conducting the financial analysis and developing the revenue projection models.
- We possess our own proprietary GIS practice which allows us to develop real time responsive analysis of resource utilization and service capabilities in existing and alternative service delivery systems.
- We do not propose the use of any sub consultants for this project, as we possess the requisite experience in-house and this practice detracts from service quality and consistency.

The organization chart, which follows, depicts the project team:



CITY OF SANTA PAULA, CALIFORNIA
Proposal to Provide Fire Department Sustainability Analysis Consulting Services

Summary descriptions of each team member are provided below, with more detailed resumes for the most senior team members provided in pages, which follow:

Consultant	Summary of Experience
Richard Brady President Project Manager	<ul style="list-style-type: none"> • President and Project Manager with firm since inception. • Overall responsibility for the firm's management studies. • 33 years of fire / emergency services consulting experience. • Project manager and lead analyst on almost 500 projects. • Extensive experience conducting over 150 fire / EMS studies nationwide involving over 300 jurisdictions. • BA Cal State University, Hayward; PhD, Oxford University, UK.
Robert Finn Senior Manager Lead Project Analyst	<ul style="list-style-type: none"> • Senior Manager and Lead Analyst. • 20+ years of combined as a public safety executive and consultant. • Experience as a Fire Chief – and prior experience as a Coordinator of EMS and Firefighter / Driver / Paramedic. • MBA, BS in Public Safety Management, Grand Canyon University. • Peer Assessor, Team Leader, and Technical Reviewer with the Commission on Fire Accreditation International (CFAI).
Courtney Ramos Senior Manager Financial Analyst	<ul style="list-style-type: none"> • Senior Manager with the firm. • 12 years experience in cost allocation plans, user fees and managerial operation reviews. • Developed the Cost Allocation Model for the firm. • She received and AA in Administration of Justice and an AS in Sociology from Santa Barbara Community College, CA.
Terry Lewis Manager Project Analyst	<ul style="list-style-type: none"> • Manager with the firm – 4 years with firm • 30 years of experience – Fire Chief of the Henderson (KY) Fire Department and the Loveland-Symmes Fire Department (OH). • Peer Assessor and Team Leader for the Commission on Fire Accreditation International (CFAI). • BS degree in Fire Science and AA in Accounting from the University of Cincinnati and has completed the Executive Fire Officer (EFO) program from the National Fire Academy.
Ian Brady Senior Consultant Data/GIS Analyst	<ul style="list-style-type: none"> • Consultant with firm as part of our Management Services Division, and is based in our Mountain View office – 4 years with firm. • Created and maintains the firm's geo-spatial analytical capability which assists in the analysis of regional public safety resource utilization, capabilities and coordination. • He received his BA in Political Science from Willamette University in Salem, Oregon.
Khushboo Hussain Consultant Financial Analyst	<ul style="list-style-type: none"> • Consultant in the Financial Services Division. • Assists in conducting financial management studies and developing cost allocation plans. • Prior experience as an international relations and government service delivery analyst. • She received a BA in International Economics and an MA in International Affairs from the University of California, San Diego.

More detailed resumes for our team members are provided as an appendix.

Attachment: Fire Sustainability Matrix Group (3) revised (1048) : Approve the Selection of a Consultant to Perform the Fire Department

6. FIRM EXPERIENCE AND REFERENCES

The Matrix Consulting Group and the assigned project team are best suited to bring maximum value through the delivery of high quality consulting services due to the considerable depth and knowledge of our firm and project team. This allows us to ensure successful analysis and evaluation of the options available to the City of Santa Paula in regards to the sustainability of fire services in the City.

1. GENERAL PRIOR FIRE SERVICE EXPERIENCE

We have extensive experience analyzing fire service organization and operations around the country, including the analysis of demand, deployment, staffing, scheduling, staff utilization, fire station locations financing, organizational and management for the following sample of recent clients (with California agencies in **bold**):

Albuquerque, New Mexico	Hanford, California	Putnam County, Florida
Auburn, Maine	Hermosa Beach, California	Red Bluff, California
Augusta, Maine	Huntington Beach, California	Reno, Nevada
Bellingham Washington	Indio, California	Sacramento, California
Canandaigua, New York	Keene, New Hampshire	Santa Clara County, California
Chesapeake, Virginia	Killington, Vermont	Seminole County, Florida
Colusa, California	Milwaukee, Wisconsin	Seminole, Florida
Coventry, Connecticut	Monterey, California	Somerville, Massachusetts
Corte Madera, California	Napa, California	Southlake, Texas
DeKalb County, Georgia	Omaha, Nebraska	Spokane, Washington
Dinuba, California	Pacific Grove, California	Springdale, Arkansas
Fort Lauderdale, Florida	Placer County, California	Sterling, Illinois
Glenview, Illinois	Portland, Oregon	Sunnyvale, California
Goodyear, Arizona	Pueblo, Colorado	Wilbraham, Massachusetts

This project team is also conducting an evaluation of the feasibility of consolidating fire services in the Town of Lincoln (RI) and a reorganization study of the fire services in Butte County (CA). We have also recently been selected to conduct a study of the Fire Governance and Financing Structure for the South County Fire Authority, Tracy (CA).

We have also been recently selected to conduct an impact and fire prevention fee study for the Novato Fire District, California.

2. FEASIBILITY AND COOPERATIVE SERVICES STUDIES

The firm and project team also have extensive experience conducting fire and emergency service consolidation feasibility and merger support, including the evaluation and assessment of organizational structures, asset location, financial models, and

governance models. Our fire service analytical experience with California cities and counties stretches back to the post-Proposition 13 period. The table on the following page provides a sample of other areas where we have conducted this type of work for clients:

Contract Service Evaluations	Feasibility Studies	Consolidation Analyses	Countywide Studies
Campbell, CA Indio, CA Orange County, CA Pomona, CA Reno/Washoe Cty., NV Sacramento, CA Salinas/SRFPD, CA Seminole, FL	Charlotte County, FL Coral Springs, FL Cupertino, CA Highland, CA Parkland, FL San Ramon, CA Sarasota County, FL Scottsdale, AZ	Burlingame/Hills., CA Capitola/SCFPD#1, CA Charlottes/Albemarle, VA Escambia Cty./Pensa, FL La Mesa/Lemon Gr., CA North Utah County, UT San Rafael/Marin, CA Saratoga/Sara. FPD, CA	Albemarle County, VA Lee County, FL Mesa County, CO Placer County, CA San Mateo, CA Santa Clara Cty, CA Sonoma County, CA Stanislaus, CA

3. REFERENCES

The following table summarizes recently completed similar fire projects. We strongly encourage you to contact these clients about our work.

Client	Project Summary	Reference
Mesa County, Colorado Efficiency and Cooperative Services Study 2013	The Matrix Consulting Group was retained by Mesa County and the City of Grand Junction, Colorado to conduct an independent analysis of the County's fire incident response system. Key recommendations included standardizing response procedures, establishing performance standards, developing annual training plans, consolidating two fire districts and merging one fire district with Grand Junction Fire Department and building a new station to protect an underserved area.	Ken Watkins Fire Chief (970) 244-1415
North Utah County, Utah Fire Consolidation Feasibility Study 2013	The cities of Alpine, American Fork, Cedar Hills, Highland and Pleasant Grove, Utah retained the Matrix Consulting Group to conduct an assessment of the feasibility to create a single fire authority to serve the communities. The project team found numerous opportunities to improve fire service delivery if the agencies maintained the status quo; including training, dispatching and turnout times. Findings also included improvements in fire prevention activities, developing shared response procedures for critical calls. The study also showed that redeployment of resources in a consolidated agency would improve operational responses to emergency calls.	Rich Nelson City Administrator City of Alpine (801) 756-6347 x7

CITY OF SANTA PAULA, CALIFORNIA
Proposal to Provide Fire Department Sustainability Analysis Consulting Services

Attachment: Fire Sustainability.Matrix Group (3) revised (1048 : Approve the Selection of a Consultant to Perform the Fire Department

Client	Project Summary	Reference
<p>Dinuba, California</p> <p>Update to the Fire Department Master Plan</p> <p>Last Update 2014</p>	<p>In this project the Matrix Consulting Group conducted an update to the Fire Department Master Plan, which was originally developed twenty years ago for the Department by our firm (another update was developed 10 years ago). Several changes in the city had occurred since the plan including population growth, annexation and a focus on attracting large distribution centers. The analysis showed a gap in service to the western and northern portions of the City and the need to begin planning for the construction of a second station. Also there was an immediate need to improve staffing and deployment of personnel to ensure an adequate response force could be sent on initial assignments.</p>	<p>Chad Thompson Fire Chief</p> <p>(559) 591-5931</p>
<p>Pacific Grove, California</p> <p>Analysis of Alternative Approaches to Providing Fire Protection Services</p> <p>2013</p>	<p>The Matrix Consulting Group was retained by the City of Pacific Grove to analyze alternative approaches to providing fire protection services in the City. The study examined the current services provided by the Monterey Fire Department and other options including contracting with a private company or other jurisdiction, forming a stand-alone fire department or forming a regional fire authority. The project team made several recommendations related to improving the current contract with the City of Monterey while working toward forming a regional fire authority.</p>	<p>Thomas Frutchey City Manager</p> <p>(831) 648-3106</p>
<p>Sterling and Rock Falls, Illinois</p> <p>Fire / EMS Cooperative Services Study</p> <p>2012</p>	<p>The Matrix Consulting Group was retained by the City of Sterling, Illinois to conduct a feasibility assessment of the opportunities for improving cooperation or sharing services between the two cities Fire Departments. The project team found numerous opportunities for two agencies to improve services while reducing costs through cooperative efforts in fire operations and fire prevention.</p>	<p>Scott Shumard City Manager</p> <p>(815) 632-6621</p>

On request, we would be pleased to provide additional references for fire study projects we have completed.

7. PROJECT APPROACH

This section of our proposal provides a summary of our proposed approach to conducting the scope of services described in the Request for Proposals. This detailed work plan would serve as the basis for our initial data collection efforts, interviews and other project tasks.

1. PROJECT APPROACH

The Matrix Consulting Group believes very strongly in the science of our craft. As a result, we utilize formal project management techniques in conducting our studies, to best meet the needs of our clients. These techniques include:

- **Fact-Based and Jurisdiction Specific Analysis:** The central tenet of our approach is collecting facts and data specific to the jurisdiction to ensure all analysis and recommendations are specific to the agency and its requested scope of services.
- **Interactive Study Process:** A successful project needs to be based on a study process that involves Department / District staff and their input regarding recommendations. This approach includes meeting with Fire Department / District representatives from the communities protected.
- **Detailed Project Management Plan:** All project work activities, including team member roles, deliverables, schedule, and budget is detailed in a project management plan along with regular status updates during the study.
- **Cross-Trained Project Team:** Our project team's background as both career consultants and former fire service managers provides a unique understanding of the various components that need to be explored to arrive at recommendations that are able to be implemented while providing accurate and timely financial projections.
- **Work Product Reviews:** All interim and final work products are reviewed by the client and designated project manager before being delivered or presented at any public meeting.

Our approach and philosophy has provided our clients with valuable assistance and advice in dealing with important public policy, organizational and operational issues. It has also resulted in projects with high implementation rates.

2. BACKGROUND TO THE STUDY

The City is seeking to engage the services of a consulting firm to provide consulting services to analyze the Fire Department Sustainability. To achieve a successful project, the City desires a three-part analytical study.

- **Part One.** Review the structural and financing of the Santa Paula Fire Department with a full staffing and operation analysis to determine opportunities for possible structural or financial restructuring that will ensure the same or higher service levels with long-term financial sustainability.
- **Part Two.** Conduct detailed structural and financial analysis can ensure the same or higher service levels by joining the Ventura County Fire District in a format that ensures long-term sustainability of fire services that is financially advantageous to the City.
- **Part Three.** Conduct detailed structural and revenue production analysis of various options that could be used to fund public safety on a long-term, sustainable basis. This can include public safety election measures, assessment districts, parcel and utility taxes as well as hybrid measures.

The Fire Department currently operates from two (2) fire stations in a three-platoon format. Each station is currently staffed with three (3) career personnel each shift. In addition there are approximately 45 reserve firefighter/EMT's that provide supplemental staffing to emergency response apparatus.

The current General Fund budget of the Fire Department annually is approximately \$2.7 million. Approximately 85% of the budget is spent on operations with the remaining 15% covering administrative and fire prevention costs.

2. PROJECT WORK PLAN

The following task plan provides a detailed description of our proposed approach to this project.

Task 1 Project Initiation

It is important that the project team understands, in detail, the basic service delivery targets, current service levels, and where there may be overlaps and gaps in the delivery of services in the City of Santa Paula and between it and the Ventura County Fire District.

In this task the project team will meet with the management teams of the City and the County as well as any other identified external stakeholders to gain a full understanding of the current issues facing the organization(s), as well as background, goals and expectations for the study, from their perspective. Issues to be covered will

include:

- The historical basis for this study and the development of a needs assessment of the interests of the stakeholders in developing and implementing strategies to address the structure and financing of the Santa Paula Fire Department.
- Key operating and financial pressures facing the City and County Fire District.
- Views toward the effectiveness of the current fire services delivery as well as potential alternative approaches and improvement opportunities.
- Other issues as appropriate.

Based on the outcome of the meeting(s) the project team will finalize the proposed schedule and project management plan.

We would also propose that at the conclusion of the meeting(s) the formation of a formal project steering committee, with representatives from the City and Fire Department. This will establish the working relationships between the project team and the agencies and provide a point of contact for each agency during the project. This committee would also be tasked with reviewing interim deliverables.

Project Deliverable – MCG	Client Services Required
<ul style="list-style-type: none"> • On-site initial meeting with Executive staff to review goals, objectives, and project management plans • Kick-off presentation to appropriate staff • Detailed project management plan – outlining dates for monthly status reports 	<ul style="list-style-type: none"> • Attendance at kick-off presentation and initial Executive staff meetings. • Designate a project management representative from each participating agency.

Task 2 Data Collection, Interviews and Development of a Descriptive Profile

In order provide a comprehensive understanding of the current service delivery model provided in the City of Santa Paula, including the development of a cost and operational analysis, the project team will need to collect and compile several key components of data from the Santa Paula Fire Department (SPFD) and Ventura County Fire District (VCFD).

Where possible we would use the agency specific data to develop a clear understanding of each organization and how they fit into the delivery of fire services for the region. This information will include station information, staffing plans, apparatus deployment, calls for service information, revenue and expense data, budgets, etc.

During this task we will also meet individually with key personnel of the SPFD, and VCFD to gain a full understanding of how the fire delivery system functions such as governance, authority, administration, operations, prevention and training, support

services, etc. We will also meet with labor group representatives to gain input from their perspective and any potential labor issues that may arise from the options developed later in the study.

Project Deliverable – MCG	Client Services Required
<ul style="list-style-type: none"> • Data collection and compilation for analysis of the current fire service delivery system. • Development of a draft profile detailing the factual understanding of the current situation in terms of governance, authority, stations, deployment, staffing, budgets and workload. 	<ul style="list-style-type: none"> • Provide consultant with data as requested. • Ensure availability of staff for one on one interview with the project team. • Review profile to ensure accuracy.

Task 3 Conduct the Structural and Financial Restructuring Analysis

Once the data is collected and analyzed from the preceding task and the Draft profile is reviewed and verified as a factual representation of the current state we will be able to begin development of the structural and financial analysis. This will utilize the data previously provided as well as information from the individual meetings with senior leadership from the Santa Paula Fire Department. The analysis will focus on:

- Review of prior reports and studies of emergency services provided in the City.
- The development of strategies to address the financing of the SPFD.
- Development of initial options to preserve and enhance the current and future revenue streams resulting from the provision of fire, EMS and fire prevention services to ensure they have long-term sustainability and maximize revenue opportunities for the City.
- Analysis of the current staffing and deployment of SPFD personnel and apparatus to determine if there are any areas where deployment efficiencies can be realized to reduce costs without impacting service levels.
- Analysis of opportunities to continue or increase the use of reserve personnel to provide emergency response and support services in the Santa Paula Fire Department.

Project Deliverable – MCG	Client Services Required
<ul style="list-style-type: none"> • Analysis of all options related to the structure, financing and staffing of the SPFD to determine an changes that can be made to reduce costs and improve efficiencies without impact to service levels. 	<ul style="list-style-type: none"> • Provide the representatives for review of the options and issues of each identified option developed during the analysis.

Task 4 Conduct Analysis Related to Joining the Ventura County Fire District.

In this task the project team will analyze opportunities to improve the current delivery of fire services and the related costs by joining the Ventura County Fire District and having the District provide fire services to the City.

This analysis will include review of the current fire station network, apparatus and other specialty response units utilized by the fire department and Fire District to provide emergency services to determine economies of scale or improved operational efficiencies that can be gained through consolidation of services with the County Fire District. It will include Computer Aided Dispatch (CAD) and GIS analysis of the following:

(1) Demand

The Computer Aided Dispatch (CAD) records and Records Management System (RMS) reports will be utilized to determine the current demand for services in each service area. The Department/District service areas will be analyzed by incident type, as well as time of day and day of week service demands. Calls will be analyzed to determine:

- Call Type
- Call location
- Call frequency

The service demands will be displayed geographically for each station and the overall study area in the form of an ArcView GIS spatial analyst map.

(2) Distribution

The study of distribution involves locating first-due resources geographically to assure rapid deployment in minimizing and terminating emergency incidents. All existing facilities in the service area will be analyzed through the ArcView GIS software to determine the predicted effectiveness of first-due personnel in accordance with adopted service level objectives.

(3) Concentration

The study of concentration requires an analysis of the arrangement of multiple resources, to allow an effective response force to be assembled within adopted timelines. The ability for the current system to deploy and assemble an effective response force will be evaluated in the study area.

(4) Reliability

The study of reliability uses actual incident history and data to measure the historical performance in accordance with adopted performance standards. Reliability can be determined by answering five questions:

- Are established goals of performing something within X minutes, Y percent of the time met?
- Is there sufficient depth in the system to provide coverage for calls for service?
- Are there frequent instances of multiple calls occurring simultaneously? Does this effect system performance?
- Are there predictable times when queued calls for service occur?
- Is there extra capacity in the system or within individual units?

The project team will analyze the current workload and utilization of each company in the Fire Department and Fire District to determine actual or estimated failure rates based on the availability of data and show the impact on the ability to deploy an effective response force based on the findings.

Project Deliverable – MCG	Client Services Required
<ul style="list-style-type: none"> • Analysis of the current operational capabilities of the current system deployment of the Fire Department and Fire District. • Analysis of potential consolidation options that can enhance current service delivery options. • Analysis of future station, apparatus and staffing levels needed based on identified growth areas and future annexations. • Development of a comparative operational analysis document showing the capabilities of the current fire service delivery system and expected performance for each service area. 	<ul style="list-style-type: none"> • Provide the agency representative for review of the operational analysis and potential areas identified that may benefit from consolidation vs. operating at the status quo.

Task 5 Conduct Analysis Regarding Fiscal Projections of Revenue

During this task the project team will develop a detailed understanding of the current funding and revenue streams used to fund the Santa Paula Fire Department and determine opportunities to develop other sustainable funding streams in the City to provide fire services.

During this task the project team will work with the City of Santa Paula Finance Department to develop estimates of annual property tax revenue and what percentage would need to be allocated toward ensuring fire services are continued at the current

level of service desired. The work from the financial assessment of the City of Santa Paula will allow development of costs associated with the various options identified and accepted during the feasibility analysis.

During this task we will evaluate the revenue projections and pro's and con's of various revenue options that can be used by the City. These will include:

- Maintaining the status quo in terms of revenue streams
- Enhancing current charges for services
- Adopting impact fees for new growth areas
- Adopting local sales tax options
- Implementing a parcel tax on non-vacant property
- Forming a Community Services District
- Forming a "hybrid" District

Finally, after reviewing the current funding and revenue streams as well as projections, the project team will identify cost allocations for the various identified service delivery options as well as overall costs and potential savings, if any. Any conditions identified that will affect revenue projections will be identified as well as the impact of those conditions on the revenue to provide fire services.

Project Deliverable – MCG	Client Services Required
<ul style="list-style-type: none"> • Comparative analysis of the current funding and revenue streams utilized by the City • Comparative analysis of other communities and identification of successful implements options. • Identification of projected revenue streams and the pro's and con's of the available options. 	<ul style="list-style-type: none"> • Provide the agency representative for review of the financial comparative analysis and identified future funding sources and pro's and con's of each for providing fire services.

Task 6 Development, Delivery and Review of the Draft and Final Fire Department Sustainability Analysis Report.

The project team will provide a draft report of the Fire Department Sustainability Analysis for review and discussion with the City and SPFD. Once the comments have been received and revisions are completed by the project team a final report will be delivered and presented to the City, SPFD and elected officials to facility their understanding of the plan and its implications for the City and Fire Services.

The report will include the following elements at a minimum:

- Executive Summary of the project team findings and recommendations
- Identification of direct costs, indirect costs and the overhead costs for the current services provided.
- Recommendations on the consolidation or contracting of services between the City of Santa Paula and the VCFD.
- Complete cost allocation methodology and apportionment options for all aspects of any recommended governance and organizational models.
- Deployment options for providing fire services in the service areas.
- In depth financial analysis for the City under the current organizational structure along with the long term implications each option provided.

Project Deliverable – MCG	Client Services Required
<ul style="list-style-type: none"> • Development of the draft project report. • Conduct necessary edits and answer questions for the City and Fire Department. • Deliver the final report. • Make a presentation of the final plan to the City, SPFD and elected officials at a public meeting. 	<ul style="list-style-type: none"> • Provide the agency representatives for review of the draft report to provide comments and feedback on any required edits. • Schedule a mutually acceptable date for the public presentation of the final report.

3. PROJECT WORK SCHEDULE

The chart, below, shows our proposed schedule for completing the project and accomplishing the work tasks described in the previous section of our proposal. As shown in the chart, we propose to conduct the project in 16 calendar weeks. The chart also portrays points at which it is appropriate to have Project steering committee and staff review meetings.

Task / Week	1-2	3-4	5-6	7-8	9-10	11-12	13-14	15-16
1. Project Initiation	1							
2. Data Collection, interviews and Profile		2						
3. Feasibility Analysis			3					
4. Operational Analysis				4				
5. Fiscal Projections					5			
6. Draft / Final Report								6

8. PROJECT HOURS

The Matrix Consulting Group is proposing the following estimated hours for each major task to provide the Fire Department Sustainability Analysis Consulting Services.

Task	PM	Lead	Financial Analysts	Project / GIS Analysts	Total Hours
1. Project Initiation	8	0	0	0	8
2. Profile	8	40	36	16	100
3. Feasibility Analysis	4	32	16	8	60
4. Operational Analysis	4	24	0	28	56
5. Fiscal Projections	4	8	40	20	72
6. Governance Models	4	24	24	0	52
TOTAL HOURS	32	128	116	72	348

As shown above, we plan to commit approximately 348 hours to complete this project over the 16-week period.

Attachment: Fire Sustainability Matrix Group (3) revised (1048) : Approve the Selection of a Consultant to Perform the Fire Department

RICHARD P. BRADY
President, Matrix Consulting Group
Project Manager

BACKGROUND

Richard Brady is the Matrix Consulting Group's President. Mr. Brady has been a management consultant to local government for more than thirty years. Prior to joining the Matrix Consulting Group, he was the MAXIMUS national Vice President in charge of its local government consulting practice, and before that the managing partner of the California-based management consulting firm of Hughes, Heiss & Associates. Mr. Brady has conducted numerous studies of every local government function. However, the vast majority of his work is in the public safety area of the police and fire services.

EXPERIENCE AS A FIRE SERVICES CONSULTANT

- Management audits, each of which have included evaluation of all departmental programs (e.g., Hazmat; public education; plan check and development review, etc.); service level analysis for fire suppression and emergency medical services; financial analysis of all fees and revenues; and training program evaluation. Also included staffing level evaluation and revenues; and training program evaluation of all functions and review of departmental management practices. For example:
 - Alachua County, Florida
 - Albany, New York
 - Americus, Georgia
 - Augusta-Richmond County, Georgia
 - Bellingham, Washington
 - Boston, Massachusetts
 - Brattleboro, Vermont
 - Bremerton, Washington
 - Broward County, Florida
 - Burlington, Massachusetts
 - Charlotte County, Florida
 - Hilton Head Island, South Carolina
 - Lansing, Michigan
 - Newark, California
 - Norwalk, Connecticut
 - Omaha, Nebraska
 - Palo Alto, California
 - Peoria, Illinois
 - Polk County, Florida
 - Reno, Nevada
 - Salt Lake City, Utah
 - San Rafael, California
 - Sarasota County, Florida

- Tallahassee, Florida
- Venice, Florida
- Developed comprehensive fire master plans for the following clients. Each project included evaluation of service levels for both fire protection and emergency medical services; recommendation of service level standards related to response times; company staffing; fire flow capabilities; and built-in protection. Also included development of multi-year facilities plans; capital equipment requirements; and detailed program recommendations involving prevention programming and hazardous materials control.
 - Redmond, Washington
 - Woodinville, Washington
 - Monroe, Washington
 - Orange County, California
 - Corte Madera, California
 - Dinuba, California (and 2 updates over 20 years)
- Regional analyses of fire service systems to identify consolidation opportunities; potential to improve service cost-effectiveness by contracting for service in specific areas; and assessing the feasibility of multi-agency cooperation in such areas as training; communications and dispatch; and hazmat response and control. Projects include:
 - Boston Metro Area, Massachusetts
 - Burlingame and Hillsborough, California
 - Carlsbad; Oceanside; Vista, California
 - Dixon and Dixon FPD, California
 - La Mesa and Lemon Grove, California
 - Lee County, Florida
 - Mesa County, Colorado
 - Monterey County – Three studies (LAFCO)
 - North Utah County, Utah
 - **Placer County, California**
 - San Mateo County, California
 - Sonoma County, California (LAFCO)
 - Stanislaus County, California (LAFCO)
 - Santa Cruz County, Capitola and Central FPD, California (LAFCO)
 - South Snohomish County, Washington
 - Tiburon and Alto-Richardson in Marin County, California
 - Tulare County, California (LAFCO)
- Conducted Municipal Services Reviews for Local Agency Formation Commissions in California, including:
 - Santa Clara County (fire service)

- San Mateo County (multiple services)
- Station location studies/plans for:
 - Broward County, Florida
 - Dougherty Regional Fire Authority (Dublin-San Ramon), California
 - Fort Lauderdale, Florida
 - Fulton County, Georgia
 - Hanford, California
 - Monterey, California
- Fire Department feasibility studies which involved projecting service demand; recommending service level standards and objectives; identifying revenue sources; and developing detailed facilities, staffing and apparatus requirements including budgets for in-house fire departments for cities which contract for service or are served by a larger fire protection district or other fire department. Each project also included evaluation of service contracts and recommendation of the most cost-effective alternative. Clients include:
 - Cupertino, California
 - San Ramon, California
 - Scottsdale, Arizona
- Emergency medical service feasibility studies which also involved projecting service demand; recommending service level standards and objectives; identifying revenue sources and cost recovery strategies. Clients include:
 - Coral Springs, Florida
 - Escambia County and Pensacola, Florida
- Emergency communications consolidation feasibility studies for over 30 client agencies, including **Placer County, California** as well as San Bernardino County and San Mateo County, California.

EDUCATION

BA, California State University, Hayward
 Ph.D., Oxford University, United Kingdom

ROBERT FINN
Senior Manager, Matrix Consulting Group – Lead Project Analyst

BACKGROUND

Robert Finn is a Senior Manager with the Matrix Consulting Group and previously served as the Chief of the Southlake (TX) Department of Public Safety, Fire Department. Mr. Finn has a strong educational background coupled with a successful track record that includes strategic planning, budgeting, change management, community relations, and building collaborative partnerships.

EXPERIENCE AS A FIRE SERVICES CONSULTANT

Clients for whom Mr. Finn has recently provided fire consulting services include the following:

- Anchorage, Alaska
- Auburn, Maine
- Boston, Massachusetts
- Chelsea, Massachusetts
- Cleveland, Ohio
- Hanford, California
- Huntington Beach, California
- Mat Su Borough, Alaska
- Mesa County, Colorado
- Pacific Grove, California
- Peachtree City, Georgia
- Perrysburg, Ohio
- San Antonio, Texas
- Springdale, Arkansas
- Sterling, Illinois
- Suffolk, Virginia

EXPERIENCE AS A PUBLIC SAFETY PROFESSIONAL

Mr. Finn has served at many levels in public safety, including as the following:

- Chief of Fire Services (2004 to 2008)
- Lieutenant of Professional Standards (1999 to 2004)
- Lieutenant of Training (1995 to 1999)
- Coordinator of Emergency Medical Services (1993 to 1995)
- Firefighter / Driver / Paramedic (1987 to 1993)

PUBLIC SAFETY ASSOCIATION AFFILIATIONS

Center for Public Safety Excellence as a Peer Assessor, Team Leader and Technical Reviewer (2006 to Present).

EDUCATION AND TRAINING

He has a Master of Business Administration in Executive Leadership and a Bachelor of Science in Public Safety Administration from the Grand Canyon University, Phoenix (AZ), as well as training at the FBI National Academy and Basic Peace Officer, Firefighter Academy, and various National Fire Academy courses.

Attachment: Fire Sustainability Matrix Group (3) revised (1048 : Approve the Selection of a Consultant to Perform the Fire Department

COURTNEY RAMOS

Financial Services Manager, Matrix Consulting Group

BACKGROUND

Courtney Ramos is a Financial Services Manager with the Matrix Consulting Group, and is the leader of our Financial Services practice. Since joining the firm in 2004, Ms. Ramos has contributed to a number of cost allocation plan, user fee, management, operations, and staffing analyses for our California and national clients.

EXPERIENCE

Ms. Ramos has participated in and managed numerous comprehensive revenue enhancement, cost allocation, and user fee studies. These studies determined the costs of providing local government services utilizing activity based costing principles, and led to recommendations that generated significant additional revenues for local government clients.

Allegan County, Michigan	Richmond, California
Arcata, California	Rockville, Maryland
Asheville, NC	Sacramento Public Library Authority, California
Austin, Texas	San Diego CCDC, California
El Cerrito, California	San Marcos, Texas
Elk Grove, California	San Mateo, California
Fairfield, California	Santa Barbara County, California
Fresno, California	San Francisco, California
Ft. Lauderdale, Florida	San Jose, California
Kissimmee, Florida	Santee, California
Long Beach, California	Seal Beach, California
Los Angeles, California	Sunnyvale, California
Manhattan Beach, California	Temecula, California
Marin County, California	Union Sanitary District, California
Maui County, Hawaii	Vacaville, California
Oceanside, California	West Palm Beach, Florida
Pasadena, California	Willits, California

EDUCATION

A.A. Administration of Justice, A.A. Sociology Santa Barbara City College, Santa Barbara, CA.

TERRY LEWIS
Manager, Matrix Consulting Group – Project Analyst

SUMMARY OF PROFESSIONAL QUALIFICATIONS

Terry Lewis has over 30 years of experience in the fire service. He began his career in 1980 with the Loveland-Symmes Fire Department in Ohio, where he worked until 1999, advancing through the ranks from Firefighter/Paramedic to Battalion Chief. While in Loveland Symmes, Chief Lewis worked in a variety of capacities including financial management, fire prevention, public education and managing the operations division. Terry was appointed Fire Chief in Henderson, Kentucky in 1999 until retiring in 2009.

EXPERIENCE

Consultant, Matrix Consulting Group

Recent fire service regional analytical studies include Matanuska-Susitna Borough (AK), King William County (VA) and Mesa County (CO).

Fire Chief, City of Henderson, Kentucky

Provided overall management and direction of fire suppression and risk reduction services, utilizing 60 personnel covering eighteen square miles and approximately 30,000 customers. Administered an annual operating budget of \$4.5 million along with various capital improvement projects. He has also composed Standard of Cover Documents and developed and served on the Board of a regional hazmat and technical rescue team.

Peer Assessor and Technical Advisor:

Served as a Peer Assessor and Technical Advisor (Mentor) during the Accreditation process for the following agencies:

- King of Prussia, PA
- Lenexa, KS
- Fort Lee, VA
- McChard AFB, WA
- Menasha, WI
- Wilson, NC
- Clearwater, FL
- Edmonton, Alberta, Canada
- Winter Park, FL
- Country Side Fire District, IL
- Southlake, TX
- Santa Clara County, CA
- Port Huron, MI
- Fenton, MO
- Searcy, AR
- Summit, NJ

EDUCATION

Bachelor of Science in Fire and Safety Engineering Technology and Associate of Science in Accounting from the University of Cincinnati.

IAN BRADY

Senior Consultant, Matrix Consulting Group

BACKGROUND

Ian Brady is a Senior Consultant with the Matrix Consulting Group as part of our Management Services Division, and is based in our Mountain View (CA) office. He began with the firm as an intern but now has 4 years of consulting experience. He specializes in public safety and is dedicated to providing analytical support for all of our police, fire, emergency communications and criminal justice system studies. Mr. Brady also developed the firm's GIS analytical tools for analyzing field service workloads and service levels, beat design and efficiency, and alternatives to deployment and scheduling of resources.

EXPERIENCE IN PUBLIC SAFETY STUDIES

Mr. Brady has experience conducting fire service management, staffing and operations studies, including recently for the following clients:

- Anchorage, Alaska
- DeKalb County, Georgia
- Hanford, California
- Suffolk, Virginia

He is currently working with us to complete fire studies in DeKalb County (GA), Redding and Shasta County (CA)

Mr. Brady has experience conducting GIS (beat) law enforcement analysis, including recently for the following clients:

- Arlington, Washington
- Berkeley, California
- Hanford, California
- Hayward, California
- Laguna Hills, California
- Orange County, Florida
- Patterson, California
- Portland, Oregon
- Suffolk, Virginia
- Winnipeg (Manitoba)

He is currently completing beat studies in Birmingham (AL) and Raleigh (NC).

EDUCATION

Mr. Brady received his BA in Political Science from Willamette University in Oregon.

KHUSHBOO HUSSAIN
Senior Consultant, Matrix Consulting Group

BACKGROUND

Khushboo Hussain is a Consultant with the Matrix Consulting Group and is part of our Financial Services Division. Ms. Hussain has contributed to a range of cost allocation plan, user fee, management, and operations analyses for our California and national clients.

EXPERIENCE

Ms. Hussain has assisted and participated in several cost allocation and user fee studies. These studies determined the costs of providing local government services utilizing activity based costing principles, and led to recommendations that generated significant additional revenues for local government clients.

Austin, Texas	Manhattan Beach, California
Asheville, NC	Monterey Bay Unified Air Pollution Control District
Central Contra Costa Sanitary District, California	Maui County, Hawaii
Elk Grove, California	Pasadena, California
Fairfield, California	San Bernardino, California
Fresno, California	San Pablo, California
Ft. Lauderdale, Florida	San Mateo, California
Huntington Park, California	Santee, California
Kissimmee, Florida	Seal Beach, California
Long Beach, California	Vacaville, California
Madera, California	Willits, California

EDUCATION

B.A., University of California – San Diego, International Economics
 M.A., University of California – San Diego, International Affairs

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