

City of Santa Paula

City Council

MAYOR JOHN PROCTER
VICE MAYOR MARTIN F. HERNANDEZ
COUNCILMEMBER JAMES A. TOVIAS
COUNCILMEMBER JENNY CROSSWHITE
COUNCILMEMBER GINGER GHERARDI



REGULAR MEETING OF THE
SANTA PAULA CITY COUNCIL

MONDAY, AUGUST 17, 2015

6:30 P.M. – REGULAR MATTERS

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JUDY RICE, CITY CLERK
JAIME M. FONTES, CITY MANAGER
JOHN C. COTTI, CITY ATTORNEY

Spare Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are on file in the Office of the City Clerk and are available for public inspection. If you have any questions regarding any agenda item, contact the City Clerk at (805) 933-4208.



CITY COUNCIL MEETING

You are invited to attend all City Council, commission, and board meetings. Agendas are posted in the front of City Hall in advance of the scheduled meetings. Information for commission and board meetings may be obtained by contacting the City Clerk's Office. The Santa Paula City Council's regular meetings start at 6:30 p.m. the first and third Monday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula.

BRINGING ITEMS BEFORE THE CITY COUNCIL

If you wish to speak at a City Council meeting, please fill out a yellow **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate.

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment will be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Order of Business, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
 - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
 - b. For items appearing as an Order of Business, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
 - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.

SANTA PAULA CITY COUNCIL AGENDA
REGULAR MEETING – AUGUST 17, 2015
MONDAY – 6:30 P.M. - COUNCIL CHAMBERS

1. **CALL TO ORDER**
2. **INVOCATION**
3. **FLAG SALUTE**
4. **ROLL CALL**
5. **PRESENTATIONS**
 - A. **Presentation by Mary Ann Krause regarding 2015 State of the Region Report.**
 - B. **Recognition presentation to Marleen Canniff by Chief Araiza for her work on securing the SAFER grant funding.**
 - C. **Recognition presentation to Tom Moreno Landscape by Chief McLean for volunteering his landscaping services.**
6. **PUBLIC COMMENT**



REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City

Council may direct staff to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

7. **CITY COUNCIL, STAFF COMMUNICATIONS**

8. **APPROVAL OF FINAL AGENDA**

9. **CONSENT CALENDAR**

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

SUGGESTED MOTION: *Motion/Second to adopt the Consent Calendar as presented.*

- A. **Waiver of Reading of Ordinances and Resolutions** – Waive reading of Ordinances and Resolutions appearing on the Agenda.
- B. **Adoption of Minutes** – It is recommended that the City Council: (1) adopt the minutes from the Regular City Council meeting of May 4, May 18, and Special Meeting of May 21, 2015. Deputy City Clerk Lucy Blanco’s report dated August 10, 2015.
- C. **Warrants and Certificates** – Review, approve, and file the attached warrants and certifications. Finance Director Sandra K. Easley’s report dated July 31,, 2015.

Voided Checks	06/19/15	
Invoices	06/01/15 – 06/25/15	
Wire Transfers	06/03/15 – 06/25/15	
Subtotal		\$2,539,168.54
Voided Checks	07/09/15 – 07/13/15	
Invoices	07/02/15 – 07/31/15	

Subtotal**\$6,958,179.59**

- D. **Response to Grand Jury Report entitled Detention Facilities and Related Law Enforcement Issues** – It is recommended that the City Council: (1) review and approve the City’s response to the Grand Jury report entitled “Detention Facilities and Related Law Enforcement Issues”; and (2) authorize Mayor Procter to sign the response on the City’s behalf.
- E. **Response to Grand Jury Report entitled Countywide Bicycle Safety** – It is recommended that the City Council: (1) review and approve the City’s response to the Grand Jury report entitled “Countywide Bicycle Safety”; and (2) authorize Mayor Procter to sign the response on the City’s behalf.
- F. **Award Las Piedras Park Playground Project to R.E. Schultz Construction** – It is recommended that the City Council: (1) allocate \$232,260.00 from the approved FY15/16 Capital Improvement Program budget for playground upgrades; (2) authorize the City Manager to execute a contract with R.E. Schultz Construction for \$211,145.00 in a form approved by the City Attorney; (3) reject bid from Tenaya Engineering, Inc.; and (4) take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez’ report dated August 10, 2015.
- G. **Award Seventh Street Sewer Main Replacement Project to Toro Enterprises, Inc.** – It is recommended that the City Council: (1) allocate \$419,103.00 from the approved FY15/16 Capital Improvement Program budgets for sewer pipeline rehabilitation and manhole rehabilitation/replacement; (2) authorize the City Manager to execute a contract with Toro Enterprises, Inc. for \$381,003.00 in a form approved by the City Attorney; (3) authorize the City Manager to execute a contract change order to Toro Enterprises, Inc. for additional polymer manholes in the amount of \$49,950.00 in a form approved by the City Attorney; (4) authorize the City Manager to execute a professional services agreement to Filippin Engineering, Inc. for construction management consulting services in the amount of \$85,366.00 in a form approved by the City Attorney; and (5) take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin’s report dated August 10, 2015.
- H. **Award Fuchsia Tank Water Main Connection Project to Toro Enterprises** – It is recommended that the City Council: (1) allocate \$522,078.00 from the approved FY15/16 Capital Improvement Program budget for water main replacement, Account No. 620.5.9108.660; (2) authorize the City Manager to execute a

contract with Toro Enterprises, Inc. for \$474,616.00 in a form approved by the City Attorney; (3) authorize the City Manager to execute a professional services agreement to Filippin Engineering, Inc. for construction management consulting services in the amount of \$62,886.00 in a form approved by the City Attorney; and 4) Take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin's report dated August 5, 2015.

- I. **Award Landscape Maintenance Services to Coleman Landscape** – It is recommended that the City Council: (1) authorize the City Manager to execute the contract with Coleman Landscape to provide landscaping services for gateways, water facilities, parks, public right of ways and business district landscaping in a form approved by the City Attorney; and (2) take such additional, related action that may be desirable. Interim Community Services Director Ed Mount's report dated August 4, 2015.

- J. **Award Teague Tank Demolition Project to JDML, Inc.** – It is recommended that the City Council: (1) allocate \$48,093.00 from the approved FY15/16 Capital Improvement Program budget for the Teague Tank Demolition; (2) Authorize the City Manager to execute a contract with JDML, Inc. for \$43,721.00 in a form approved by the City Attorney; and (3) Take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin's report dated August 5, 2015.

- K. **Approval of Employment Benefits for the Mid-Management Association and Adoption of Resolution No. 6942** – It is recommended that the City Council: (1) adopt Resolution No. 6942 approving the revisions to the proposed Draft Memorandum of Understanding (MOU) with the Mid-Management Association for the 2015 contract year; and (2) take such additional, related action that may be desirable. **RESOLUTION NO. 6942** – A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR THE CONTACT YEAR 2015 BETWEEN THE CITY OF SANTA PAULA AND THE MID-MANAGEMENT ASSOCIATION. Human Resources Manager Lorena Alvarez' report dated July 29, 2015.

- L. **Approval of Memorandum of Understanding with the Management Supervisory & Professional Association and Adoption of Resolution No. 6943** – It is recommended that the City Council: (1) adopt Resolution No. 6943 approving the revisions to the proposed Draft Memorandum of Understanding (MOU) with the Management: Supervisory & Professional Association for the 2015-16 contract year; and (2) take such additional, related action that may be desirable. **RESOLUTION NO. 6943** – A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR

THE CONTRACT YEAR 2015-16 BETWEEN THE CITY OF SANTA PAULA AND THE MANAGEMENT: SUPERVISORY & PROFESSIONAL ASSOCIATION. Human Resources Manager Lorena Alvarez' report dated July 29, 2015.

- M. **Approval of Amendment No. 1 to Professional Services Agreement for Pacific Coast Land Design for the Tenth Street Enhancement Project** – It is recommended that the City Council: (1) amend the existing Professional Services Agreement with Pacific Coast Land Design to add services not in the original scope of work and pay an additional \$34,763.00 for the Tenth Street Enhancement Project; (2) authorize the City Manager to execute Amendment No. 1 with Pacific Coast Land Design in a form approved by the City Attorney; and (3) take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin's report dated August 10, 2015
- N. **Approval of Amendment to the Agreement between the City of Santa Paula and the Santa Paula Unified School District for the Continuation of the Two School Resource Officer Positions** – It is recommended that the City Council: (1) approve the Amendment to the Agreement between the City of Santa Paula and the Santa Paula Unified School District for the continuation of the two School Resource Officer Positions; and (2) take such additional, related action that may be desirable. Finance Director Sandra K. Easley's report dated July 29, 2015.
- O. **Adoption of Resolution No. 6944 Approving the Plans and Specifications for the Harvard Boulevard Sewer Trunk Replacement Project** – It is recommended that the City Council: (1) adopt Resolution No. 6944 approving the plans and specifications for Harvard Boulevard Sewer Trunk Replacement Project; (2) authorize staff to advertise for bids; and (3) take such additional, related action that may be desirable. **RESOLUTION NO. 6944** – A RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS FOR HARVARD BOULEVARD SEWER TRUNK REPLACEMENT PROJECT PURSUANT TO GOVERNMENT CODE SECTION 830.6. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin's report dated August 10, 2015.
- P. **Adoption of Resolution No. 6940 Approving the Plans and Specifications for the Harvard Boulevard Improvements Project** – It is recommended that the City Council: (1) adopt Resolution No. 6940 approving the plans and specifications for Harvard Boulevard Improvements Project; (2) authorize staff to advertise for bids; and (3) take such additional action that may be desirable. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin's report dated August 10, 2015.

- Q. **Notice of Completion for the Railroad Station Parking Lot Improvements Project** – It is recommended that the City Council: (1) accept the work performed by Granite Construction Company for the Railroad Station Parking Lot Improvements Project; (2) authorize City staff to file the Notice of Completion with the County Recorder; (3) authorize City staff to proceed with the closeout of this project; and (4) take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin’s report dated August 5, 2015.
- R. **Notice of Completion for the Well 12 Rehabilitation Project** – It is recommended that the City Council: (1) accept the work performed by Weber Water Resources CA, LLC; (2) authorize City staff to file the Notice of Completion with the County Recorder; (3) authorize City staff to proceed with the closeout of this project; and (4) take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez and Capital Projects Engineer John L. Ilasin’s report dated August 10, 2015.

10. **ORDER OF BUSINESS**

- A. **Recycled Water Program and Chloride Compliance Strategy Work Plan** – It is recommended that the City Council: (1) receive and file this report on Recycled Water and Chloride Compliance Strategy Work Plan; and (2) take such additional, related action that may be desirable. Interim Public Works Director Brian J. Yanez’ report dated August 10, 2015.
- B. **Selection of Consultant for General Plan Update (Project No. 14-CI-03)** – It is recommended that the City Council: (1) receive the staff presentation and select a consultant; (2) authorize the City Manager to execute a standard professional services agreement in a form approved by the City Attorney; and (3) take such additional, related action that may be desirable. Planning Director, Janna Minsk and Deputy Planning Director Stratis Perros’ report dated July 30, 2015.
- C. **Adams and Fagan Canyons Expansion Areas and LAFCo Sphere of Influence Meeting** - It is recommended that the City Council receive and file the attached report and provide any additional direction to staff if so desired. Planning Director Janna Minsk’s report dated August 3, 2015.
- D. **Award of Citywide User Fee and Rate Study NBS Consultants** – It is recommended that the City Council: (1) allocate \$38,380 from the approved FY 15/16 Budget for the Citywide User Fee and Rate

Study; (2) authorize the City Manager to execute a standard professional services agreement in a form approved by the City Attorney with NBS Consultants; and (3) take such additional, related action that may be desirable. Finance Director Sandra K. Easley's report dated August 10, 2015.

- E. **Transfer of Responsibility Under the Certified Unified Program Agency (CUPA)** – It is recommended that the City Council: (1) adopt Resolution No. 6945 terminating Santa Paula Fire Department as a participating agency within the Certified Unified Program Agency (CUPA) and returning regulatory jurisdiction to Ventura County Environmental Health as the CUPA for all hazardous materials programs within the City of Santa Paula; and (2) take such additional, related action that may be desirable. **RESOLUTION NO. 6945** – A RESOLUTION TERMINATING SANTA PAULA FIRE DEPARTMENT AS A PARTICIPATING AGENCY WITHIN THE CERTIFIED UNIFIED PROGRAM AGENCY AND RETURNING REGULATORY JURISDICTION TO VENTURA COUNTY ENVIRONMENTAL HEALTH. Fire Chief Richard Araiza's report dated July 30, 2015.

11. **COMMUNICATIONS**

Items of interest that are not on the agenda, such as conference or meeting reports, may be discussed under this item. No action other than "receive or refer to staff" may be taken.

- A. City Manager, Staff, Employees
- B. City Attorney
- C. City Council

12. **REQUEST FOR FUTURE AGENDA ITEMS**

Any Councilmember may propose items for placement on a future agenda. Members may discuss whether or not the item should be placed on a future agenda and the description of the agenda item. Any direction to the City Manager to place an item on a future Council Agenda, do research, or a staff report must be accompanied with a majority vote of the City Council. The City Manager has discretion as to when the item will come back on the Agenda, unless the City Council identifies a specific meeting for the item's return.

13. **ADJOURNMENT**

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____
Lucy Blanco, Deputy City Clerk