CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Brian J. Yanez, Interim Public Works Director
John L. Ilasin, Capital Projects Engineer

Subject: Adoption of Resolution No. 6930 – Approving the Plans and Specifications for the Las Piedras Park Playground Remodel Project

Date: May 8, 2015

Recommendation: It is recommended that the City Council: 1) Adopt Resolution No. 6930 approving the plans and specifications for Las Piedras Park Playground Remodel Project; 2) Authorize staff to advertise for bids; and 3) Take such additional action that may be desirable.

Fiscal Impacts: This project will be funded from the approved FY14/15 Capital Improvement Program budget for playground upgrades (Account 226.5.9306.660). The City's insurance company will be reimbursing the City's claim.

Personnel Impacts: None.

General Discussion:

On March 4, 2014, the Las Piedras Park playground was destroyed by arson. The playground was immediately closed and the Police and Fire Departments conducted investigations. Upon completion of the investigations, the City filed a claim with its insurance company. On July 29, 2014, the insurance company agreed to cover costs of replacing the playground. Since the insurance company agreement, the following milestones were achieved:

- From August through September 2014, staff worked on a scope of work and met with different engineering design firms to discuss the design of a replacement playground.
- In October 2014, staff executed a professional services agreement with R.W. Toedter, LLC for design.
- In December 2014, staff received preliminary plans.
- In January 2015, revised plans were resubmitted.
- In February 2015, a special Recreation Commission meeting reviewed the plans. The Recreation Commission advised staff to update City Council of the status of the plans.

- In April 2015, final plans were submitted.

The general scope of work for the project consists of installing playground equipment and a playground surface.

Adopting the Resolution will allow staff to advertise for bids. Plans and specifications are located in the City Council office for review.

Alternatives:

A. Approve recommendations.
B. Deny recommendations.
C. Provide staff with direction.

Attachments: Resolution No. 6930

RESOLUTION NO. 6930

A RESOLUTION APPROVING THE PLANS AND SPECIFICATIONS FOR LAS PIEDRAS PARK PLAYGROUND REMODEL PROJECT PURSUANT TO GOVERNMENT CODE SECTION 830.6.

The City Council for the City of Santa Paula does resolve as follows:

SECTION 1:

A. The City Engineer reviewed the completed plans and specifications for the project, and finds said plans and specifications complete, and the project may be constructed;

B. The City Council wished to obtain the immunities set forth in Government Code §830.6 with regard to the plans, specifications, and construction of the project.

SECTION 2: The plans and specifications for the project are determined to be consistent with the City standards and are approved by the Planning Department, Fire Department, and Building and Safety Department.

SECTION 3: The design approval set forth in this Resolution occurred before actual work on the project construction commenced.

SECTION 4: The approval granted by this Resolution conforms to the City's General Plan and the City Standards.

SECTION 5: The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the plans and specifications approved by this Resolution.

SECTION 6: The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.

SECTION 7: The City Clerk is directed to certify the adoption of this Resolution.

SECTION 8: This Resolution will become effective immediately upon adoption.

PASSED, AND ADOPTED, this 18th day of May 2015.

_____

John Procter, Mayor

ATTEST:

_____
Judy Rice, City Clerk

APPROVED AS TO CONTENT:

_____
John C. Cotti, City Attorney

APPROVED:

_____
Jaime M. Fontes, City Manager

STATE OF CALIFORNIA }
COUNTY OF VENTURA } ss
CITY OF SANTA PAULA }

I, Josie G. Herrera, City Clerk of the City of Santa Paula, do hereby certify that the above and foregoing Resolution No. ____ was duly passed and adopted by the City Council of the City of Santa Paula at a regular meeting thereof held on _____, 2007, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City this ____ day of _____ 2007.

_____
Josie G. Herrera, City Clerk

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Brian J. Yanez, Interim Public Works Director

Subject: **Public Hearing for the Hillsborough Open Space Maintenance District Resolution No. 6928**

Date: May 12, 2015

Recommendation: It is recommended that the City Council: 1) Conduct a public hearing on the proposed assessment for the Hillsborough Open Space Maintenance District; 2) adopt Resolution No. 6928 placing a $150.00 per parcel special assessment onto the December 2014 tax roll for the Hillsborough Open Space Maintenance District; and 3) take such additional, related action that may be desired.

Fiscal Impacts: State law requires the City to pay the costs for maintaining an open space maintenance district as they are incurred and then set the annual assessment accordingly. The Fiscal 2013/2014 audit showed an ending fund balance of $(1,194).

Current Assessment (December 2014 Property Taxes)

Beginning Fund Balance (July 1, 2014)	$	(1,194)
F/Y 2014/2015 Estimated Revenue	$	11,649
F/Y 2014/2015 Estimated Expenditures	$	(6,678)
Estimated Fund Balance (June 30, 2015)	$	3,778
Estimated FY 2015/2016 Revenue	$	10,650
F/Y 2015/2016 Estimated Expenditures	$	(9,280)
F/Y 2015/2016 Estimated Fund Balance	$	5,147

Personnel Impacts: None.

General Discussion: In January 1990, an ordinance was adopted by the City Council establishing the Hillsborough Open Space Maintenance District. The District was established to pay for the maintenance and repair of the flood control and drainage facilities located on four parcels in the District. See Exhibit A for location of parcels. The Hillsborough Subdivision originally had a total of 69 parcels. The subdivision now has 71 parcels as the District was amended due to the Vista Pointe development.

It is anticipated that the estimated fund balance will be $5,147 at the end of FY 2015/2016. Next year's (2015/2016) expenses are currently estimated at $9,280. At the end of this fiscal year the fund is expected to have a surplus of $3,778.

Expenses traditionally include costs for electricity, contract landscaping maintenance, water, tree trimming, and labor to repair and maintain the facilities in the District. The upcoming years costs are projected as follows:

Landscaping	$ 3,600
Pest Control	1,080
Tree Trimming & Maintenance	2,500
Water & Electricity	2,100
TOTAL	**$9,280**

The City Council will need to hold a public hearing, review the costs of maintenance and set the special assessment accordingly. As indicated previously, staff will continue to look for ways to reduce costs in the upcoming fiscal year.

Alternatives:

A. Approve staff's recommendation.

B. Deny Staff's recommendation.

C. Provide staff with additional direction.

Attachments: Resolution No. 6928
Exhibit A – Location of Parcels
Exhibit B – List of Parcels and Assessment
Public Hearing Notice

RESOLUTION NO. 6928

A RESOLUTION PLACING A $150 ASSESSMENT ON THE TAX ROLL FOR ALL 71 PARCELS IN THE HILLSBOROUGH OPEN SPACE MAINTENANCE DISTRICT IN ACCORDANCE WITH GOVERNMENT CODE § 54715.

The City Council for the city of Santa Paula does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

A. The Hillsborough Open Space Maintenance District ("District") was established pursuant to Ordinance Nos. 925 and 932 in accordance with Government Code §§ 54703, *et seq.*;

B. A review of the record before the City Council including, without limitation, the staff report submitted for the May 18, 2015, public hearing shows that assessments levied against properties within the District were insufficient to fully fund maintenance expenses;

C. It is in the public interest for the City to take actions, in accordance with Government Code § 54715, to fully fund the District's maintenance costs for maintenance of the parcels shown on Exhibit "A," which is incorporated by reference;

D. Based upon the City Engineer's recommendations, it appears that a $150 annual assessment on all properties located within the District will over time fully fund the maintenance costs.

SECTION 2: In accordance with the applicable sections of the Benefit Assessment Act of 1982 (Government Code §§ 54703, *et seq.*), the City Council adopts an annual assessment of $150 on all 71 parcels within the District as listed on attached Exhibit "B," which is incorporated by reference.

SECTION 3: The City Manager, or designee, is directed to take such actions that are needed to place this assessment on the December 2015 property tax rolls including, without limitation, forwarding this Resolution to the Ventura County Assessor's Office.

SECTION 4: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this 18th day of May, 2014

_____
John Proctor, Mayor

ATTEST:

_____
Judy Rice, City Clerk

APPROVED AS TO FORM:

_____
John C. Cotti, City Attorney

APPROVED AS TO CONTENT:

_____
Jaime M. Fontes, City Manager

HILLSBOROUGH OPEN SPACE
MAINTENANCE DISTRICT

EXHIBIT "A"

Revised Exhibit "B"

HILLSBOROUGH OPEN SPACE MAINTENANCE DISTRICT

Parcel Number	Amount of Assessment	Parcel Number	Amount of Assessment
1000261015	150.00	1000280185	150.00
1000261025	150.00	1000280195	150.00
1000261035	150.00	1000280205	150.00
1000262015	150.00	1000280215	150.00
1000262025	150.00	1000280225	150.00
1000262035	150.00	1000280245	150.00
1000263015	150.00	1000280255	150.00
1000263025	150.00	1000280265	150.00
1000264015	150.00	1000280275	150.00
1000264025	150.00	1000280285	150.00
1000264035	150.00	1000280295	150.00
1000264045	150.00	1000280305	150.00
1000264055	150.00	1000280315	150.00
1000264065	150.00	1000280325	150.00
1000264085	150.00	1000280335	150.00
1000264095	150.00	1000280345	150.00
1000264105	150.00	1000280355	150.00
1000264145	150.00	1000280365	150.00
1000264155	150.00	1000280375	150.00
1000264165	150.00	1000280395	150.00
1000264175	150.00	1000280405	150.00
1000271015	150.00	1000280415	150.00
1000271025	150.00	1000280425	150.00
1000272025	150.00	1000280435	150.00
1000272035	150.00	1000280445	150.00
1000272045	150.00	1000280455	150.00
1000272055	150.00	1000300015	150.00
1000273015	150.00	1000300045	150.00
1000273025	150.00	1000300085	150.00
1000273035	150.00	1000300095	150.00
1000273045	150.00	1000300105	150.00
1000273055	150.00	1000300115	150.00
1000273065	150.00	1000300125	150.00
1000273075	150.00	1000300155	150.00
1000280145	150.00	1000300205	150.00
1000280175	150.00		

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City of Santa Paula

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CITY OF SANTA PAULA
NOTICE OF PUBLIC HEARING

TAKE NOTICE that the Santa Paula City Council will hold a public hearing on Monday, May 18, 2015 commencing at 6:30 p.m. or as soon thereafter as possible in the Santa Paula Council Chambers, 970 Ventura Street. The public hearing will allow testimony regarding the City's proposed assessments for the Hillsborough Open Space Maintenance District and placing a $150.00 per parcel special assessment onto the December 2015 tax roll for that District.

All interested persons are invited to be present and heard at said meeting. Anyone who seeks to challenge the decisions of the City Council in court with respect to these matters may be limited to raising only those issues raised by the public hearing described in this notice, or in written correspondence delivered to the city, at or before the public hearing.

Information relating to the above matter will be available for public review in the Office of the City Clerk of Santa Paula located in City Hall at 970 Ventura Street, Santa Paula, California, ten days before the hearing.

To be published in the Santa Paula Times Wednesday, May 6, 2015 and Friday, May 15, 2015.

CITY OF SANTA PAULA
MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Brian J. Yanez, Interim Public Works Director

Subject: **Participation in the 2015-2016 Benefit Assessment Program for the Municipal Stormwater NPDES Permit Program Resolution #6929**

Date: May 12, 2015

Recommendation: It is recommended that the City Council: 1) Conduct a public hearing on the proposed 2015-2016 assessment for the Municipal Stormwater National Pollution Discharge Elimination System (NPDES) Permit Program; 2) adopt Resolution No. 6929 requesting that the County Board of Supervisors include a $6.65 per benefit assessment unit for Santa Paula's use in the 2015-2016 Benefit Assessment Program, to fund activities related to the Municipal Stormwater NPDES Permit Program; and 3) take such additional, related action that may be desired.

Fiscal Impacts: The proposed 2015-2016 assessment is designated to partially fund the City of Santa Paula's activities toward compliance with the federal and state mandated stormwater permit program. The proposed 2015-2016 assessment is the same as the 2014-2015 assessment, which is $6.65 per Benefit Assessment Unit (BAU). The properties in Santa Paula equate to approximately 9,567 BAUs, an increase of 363 BAUs; therefore, the total assessment citywide would be approximately $63,588.

Proceeds from the Benefit Assessment Program will be used to partially fund the Streets and Storm Drain Program activities required by the July 14, 2010, Municipal Stormwater NPDES Permit, issued by the California Regional Water Quality Control Board.

Personnel Impacts: The proceeds from the Benefit Assessment Program are primarily used for permit administration and management of the Public Works Streets and Storm Drains Program, as well as for supplies and services.

General Discussion: Santa Paula participates in the Benefit Assessment Program to fund NPDES activities related to stormwater quality. The City of Santa Paula is a co-permittee under the Ventura County Municipal Stormwater NPDES Permit issued to the Ventura Countywide Stormwater Quality

Management Program by the California Regional Water Quality Control Board. On July 14, 2010, the Board issued a new five year permit to the Countywide Program that contains stringent discharge requirements. The goal of the program is to improve water quality and prevent pollution in stormwater runoff from the general public, businesses, construction practices, land development, and public infrastructure.

The Benefit Assessment Program charges each property for its share of the cost based upon size and use of the property. Properties that cause more stormwater runoff due to large paved or roof areas pay more than lightly developed properties. An average single-family home is assessed one BAU. The proposed 2015-2016 assessment for the Benefit Assessment Program is $6.65 per BAU. The proposed assessment is proposed to remain the same as last year. The proceeds from the Benefit Assessment Program are used for NPDES storm water and related program expenses including, but not limited to the following:

- Water Quality monitoring;
- Program reporting;
- Data Management;
- Laboratory analytical services;
- Public participation and outreach programs;
- Program Administration.

The purpose of this public hearing is to formally consider whether to request to the County Board of Supervisors the City's inclusion in the 2015-2016 Benefit Assessment Program. The public hearing has been advertised in the local newspaper. It should also be noted that the State-issued stormwater permit is more complex, and contains more stringent compliance requirements than the prior permit. Consequently, the countywide assessment may need to be increased next year through a Proposition 218 approval process.

Alternatives:

A. Approve staff's recommendation.

B. Deny Staff's recommendation.

C. Provide staff with additional direction.

Attachment: Resolution No. 6929
Public Hearing Notice

RESOLUTION NO. 6929

A RESOLUTION ADOPTED BY THE SANTA PAULA CITY COUNCIL APPROVING AN ASSESSMENT FOR IMPLEMENTING A NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER QUALITY MANAGEMENT PROGRAM.

The City Council of the City of Santa Paula does resolve as follows:

SECTION 1: The City Council finds that

A. The Federal Water Pollution Control Act ("Clean Water Act"), as implemented by the United States Environmental Protection Agency ("EPA"), requires that the city adopt plans and programs for stormwater quality management;

B. The Clean Water Act (33 U.S.C. § 1342(p)) requires that the EPA establish regulations setting forth National Pollutant Discharge Elimination System ("NPDES") Permit requirements for stormwater discharges;

C. To comply with and implement the requirements of federal and state clean water laws, the Ventura County Watershed Protection District ("District"), the County of Ventura, and the cities of Camarillo, Fillmore, Moorpark, Ojai, Oxnard, Port Hueneme, San Buenaventura, Santa Paula, Santa Paula, Simi Valley and Thousand Oaks, ("Co-permittees") formed the Ventura Countywide Stormwater Quality Management Program and submitted an application, including the Ventura Countywide Stormwater Quality Management Plan ("Stormwater Quality Management Plan"), to be covered by a single NPDES Permit for publicly owned municipal storm drains;

D. In 1992, the City Council approved an Implementation Agreement between the Co-permittees to develop an integrated Stormwater Management Program with the objective of improving water quality in the watersheds of Ventura County; and

E. The Implementation Agreement provides that the Co-Permittees may fund the NPDES program through District's Benefit Assessment Program and prescribes a procedure for requesting the levy of the assessment.

SECTION 2: The City of Santa Paula requests that the District include the following amounts in its Benefit Assessment Program for Fiscal Year 2015-2016.

A. The estimated cost for the City to coordinate and comply with the NPDES Program for Fiscal Year 2015-2016 is $63,588;

B. The assessment rate should be $6.65 per Benefit Assessment Unit within the City.

SECTION 3: This Resolution will become effective immediately upon adoption.

PASSED AND ADOPTED this 18th day of May, 2015

_____
John Procter, Mayor

ATTEST:

_____
Judy Rice, City Clerk

APPROVED AS TO FORM:

_____
John C. Cotti, City Attorney

APPROVED AS TO CONTENT:

_____
Jaime M. Fontes, City Manager

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CITY OF SANTA PAULA
NOTICE OF PUBLIC HEARING

TAKE NOTICE that the Santa Paula City Council will hold a public hearing on **Monday, May 18, 2015,** commencing at 6:30 p.m. or as soon thereafter as possible in the Santa Paula Council Chambers, 970 Ventura Street. The public hearing will allow testimony regarding a proposed resolution of the City Council of the City of Santa Paula requesting that the Board of Supervisors of Ventura County continue to collect a Benefit Assessment of $6.65 per Benefit Assessment Unit on properties within the City of Santa Paula to fund federally mandated National Pollution Discharge Elimination System stormwater discharge permit activities in Santa Paula. The total assessment citywide could be approximately $63,588. The amount of this assessment is unchanged from the prior year.

All interested persons are invited to be present and heard at said meeting. Anyone who seeks to challenge the decisions of the City Council in court with respect to these matters may be limited to raising only those issues raised by the public hearing described in this notice, or in written correspondence delivered to the City at or prior to the public hearing.

Information relating to the above matter will be available for public review in the Office of the City Clerk of Santa Paula located in City Hall at 970 Ventura Street, Santa Paula, California, ten days before the hearing.

To be published in the Santa Paula Times Wednesday, May 6, 2015 and Friday, May 15, 2015.

MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Elisabeth V. Paniagua, Assistant to the City Manager

Subject: Discussion and Possible Action to Create a Youth Leadership Council

Date: May 13, 2015

Recommendation: It is recommended that the City Council 1) Receive and file the Report; and 2) Direct staff as appropriate

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Fiscal Impacts: At this time, it is unknown how much staff time may be involved in the development and implementation of a youth program. City staff anticipates that minimal staff time would be required.

General Discussion: Santa Paula has an abundance of intelligent, civic-minded college and high school students capable of participating in a meaningful way in the community's governance. The creation of a Youth Leadership Council ("YLC") provides a means to identify these emerging leaders and provide them with the opportunity to learn about local government, advise the City Council on youth-related issues, and participate in serving their community.

On March 2, 2015, the City Council considered the creation of a youth advisory committee and heard ideas from local high school students about the need for such a program. At the conclusion of the hearing, the Council directed City staff to begin the development of a youth program. City staff created the following outline of the YLC Program, but requests the guidance of the Council in the program areas set forth below. Notably, these items (including the program name) are meant to be springboard for a Council discussion about potential program elements. As a starting point, City staff felt that a program structure that widened eligibility, lengthened the term, and broadened the powers and duties might drive the momentum and consequently the success of the youth program.

Program Elements for Discussion:

Purpose: The purpose of the Youth Leadership Council (YLC) is to identify students with a desire and potential to become community leaders, educate and engage young adults in local government, and focus efforts on service to the Santa Paula community.

Membership: The YLC consists of three to four members appointed by the City Council. The City Council appoints one or two members to act as liaison/advisor to the YLC (i.e., Standing Committee). The City Manager appoints a staff liaison to the YLC.

Eligibility: YLC members must be high school or college students between the ages of 16 and 25 who reside in Santa Paula.

Term: The terms of service for permanent members and alternates is two years from June 1 to May 31. Any vacancies created on the YLC will be filled by the City Council.

Officers: Officers of the YLC can be selected annually in June of each year by the members and will include a student mayor, student vice mayor.

Meetings: The YLC must meet in regular session once per quarter on a day and time established by the YLC. All meetings must be open to the public.

Brown Act: The YLC shall be governed by the Brown Act and follow the Rules of Procedure for Council Meetings as enacted by City.

Powers and Duties: The YLC will have the following power and duties:

- Increase young adult involvement within the community;
- Educate members and their peers on the responsibilities and importance of local government;
- Create opportunities for public discussion of issues of importance to the community's youth through meetings and workshops;
- Explore and identify issues and concerns of special importance to teens and young adults and communicate those issues to the City Council;
- Make recommendations to the City Council regarding youth-related programs, services, legislation, etc.;
- Encourage youth participation in community service programs and projects;
- Attend and participate in City-wide special events;
- Additional goals identified by the members of the YLC and City Council;
- Solicit funds from private contributions, grants, sponsorships or participate in other fundraising opportunities;
- Submit periodic status reports to the Mayor and City Council.

Next Steps: With further direction from the City Council on the topics set forth above, City staff will be bring back a resolution to formally initiate the YLC. Once initiated, City staff will begin the process to establish the YLC and solicit members.

Matthew Ramirez and Alondra Navarro prepared a presentation for the City Council that discusses issues surrounding Santa Paula High School, including parking, that would be a beginning point for the eventual YLC.

Alternatives:

1. Direct staff as appropriate.

12C

For the Regular City Council Meeting of May 18, 2015

MEMORANDUM

To: Honorable Mayor and Members of the City Council

From: Jaime Fontes, City Manager

Subject: Continued Planning Session for the 2015-16 Fiscal Year Budget

Date: May 12, 2015

Recommendation: It is recommended that the City Council (1) Receive the attached Budget Planning Session Materials; and (2) take such additional, related action that may be desirable.

General Discussion: On May 4th, the Council conducted the first budget planning session. The Council reviewed the proposed Fiscal Year 2015-16 budget and departmental goals as well as the needs assessments for each Department.

City Staff presented year end estimates based upon revenues and expenses through the first half of the year. Mr. Catania presented estimated working capital based upon budgeted revenue and expenditures for Fiscal Year 2014-15. After the Department presentations and Council discussions, a revised estimated deficit of approximately $400,000 was identified as the target for further expenditure reductions from the Department's requested budget. That figure was net of additional revenue adjustments that staff was analyzing. The Council directed staff to reduce the deficit by the proportional share of each General Fund department's expenditure to the total budget.

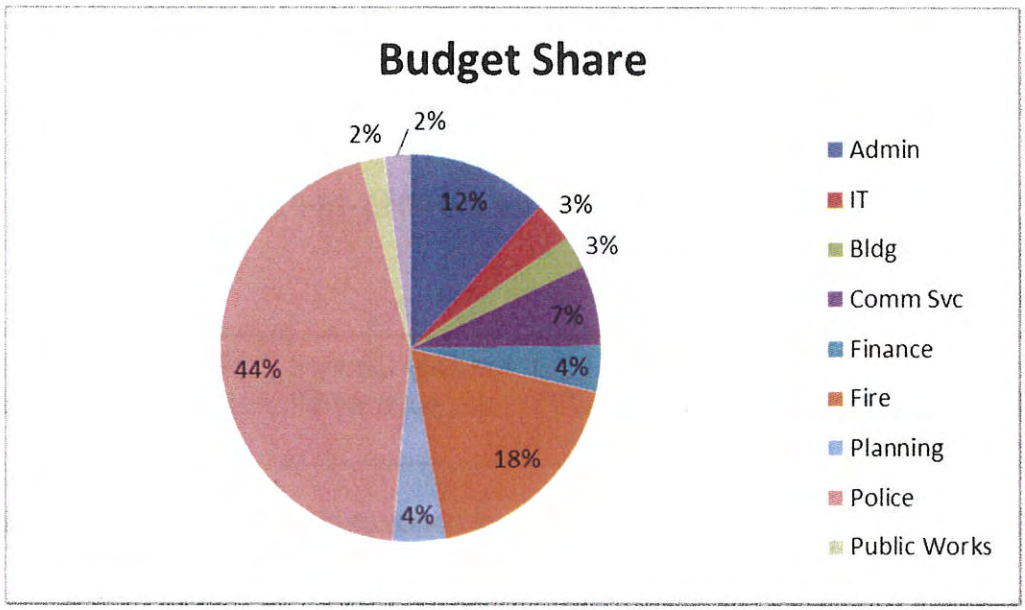
Since that meeting, staff has worked diligently to revise citywide and department revenues based on new information as well as reducing departmental expenditures using a proportional method.

Below is an illustration of the budget share for each Department, revenue enhancements and City Manager recommended reductions as well as the amount of reductions that would have been created using a strict apportionment method. The attached budget also includes expenditures for injury related leave. These expenditures were not included in the budget materials presented on May 4, 2015.

Revised revenues of $13,873,804 and expenditures of $14,132,891 create a net negative balance of $259,087. Revisions included recommended expenditure reductions of $502,384 and enhanced revenues of $716,910. With a revised Fiscal Year 14/15 ending balance of $253,673, the current shortfall is approximately $5,414.

Detailed presentations of these revisions are illustrated in the following tables.

Pursuant to Council directive, below is a chart of each department's share of the General Fund expenditures at the time of the Department budget requests.



To identify further expenditure reductions, staff worked with Department personnel to arrive at managed cuts based upon realistic service reductions. In some cases, additional cuts were made to reach proportional shares. The following table illustrates the City Managers recommended reductions alongside the amount of reductions that would have been required using the Council directed proportional share. During staff presentation, details of the cuts will be presented to Council.

Dept Requests with Revisions						
Department	**Revenue**	**Expenditures**	**CM Rec. Reductions**		**Council Directive**	
Admin	5,050	1,686,791	(58,575)	11.7%	(59,913)	12%
IT	0	503,466	0	0.0%	(17,282)	3%
Bldg & Safety	349,960	389,079	0	0.0%	(13,356)	3%
Comm Svc	105,500	932,252	(49,430)	9.8%	(33,698)	7%
Finance	19,600	522,049	(40,000)	8.0%	(19,293)	4%
Fire	188,255	2,598,182	(105,000)	20.9%	(92,792)	18%
Planning	520,060	639,803	(14,550)	2.9%	(22,462)	4%
Police	1,094,252	6,214,712	(258,200)	51.4%	(222,195)	44%
Public Works	132,500	297,703	(1,750)	0.3%	(10,279)	2%
Non-Dept	11,458,627	348,854	25,122	-5.0%	(11,113)	2%
	13,873,804	**14,132,891**	**(502,384)**	100.0%	**(502,384)**	**100%**

"Rev -Exp. =	(259,087)
Est. Begin. Bal.	253,673
Net	(5,414)

What caused the budget to be so tight?

Insurance Increases	$ 100,000
PERS	$ 350,000
Affordable Care Act Requirements	$ 55,000
Sick Leave Mandate	$ 13,000
Injury Leave (Net)	$ 57,000
Backfill for injury leaves (Estimate)	$ 200,000
Less than expected East Area revenue	$ 1,041,644
TOTAL	**$ 1,816,644**

Revenue enhancements were being considered both before and after the May 4th meeting, the following are items that were not available in the first planning session:

Revenue Enhancements	
165,000.00	East Area Permits and fees
149,698.00	Overhead
100,000.00	Misc. Tax Adjustment
100,000.00	Fee Upates
154,361.00	Injury Reimbursement
47,851.00	Misc. Other Adjustments
716,910.00	**Total**

Additional meetings were held with Public Works and Planning to identify enhanced revenue from the East Area. It is anticipated that the Council may adopt the new cost allocation plan that, based on the revised budget figures, creates additional revenue. After further review of all taxes, the estimates were adjusted based upon the most recent information. Additional revenue should be realized once a new citywide fee study is completed and new fees are adopted.

Based on the shortfall of $5,414, the following items discussed by the Council at the last meeting have not been funded.

ITEMS NOT FUNDED		
Program	**Ongoing**	**One-time**
GF backfill of SAFER Grant (2.5 month)	$ 105,000	
Additional Code Enforcement Inspectors	$ 52,170	
Additional Bldg Permit Inspectors	$ 40,000	
Translation Services	$ 30,000	
Additional Park Janitorial (contract)	$ 120,000	
Additional Clerks & Tech for Police Dept	$ 146,000	
New Officer (X6)	$ 552,000	
Police Equipment & Vehicles		$ 154,800
New Accounting System		$ 109,000
Fire Equipment		$ 200,000
GF Back fill of Mobile Home Fund		$ 97,000
	$ 1,045,170	**$ 560,800**
Potential Grant Funded		
SAFER Grant funded positions	$ 393,750	
Fire Safety Equipment		$ 75,000
Corporation Yard		Unknown
	$ 393,750	**$ 75,000**

Additionally, the Council asked staff to review grant funded activities. Please refer to the attachment listing Citywide grant funding from 2009 to 2014. Elisabeth Paniagua is working on additional grant opportunities. As per the City's budget policy, due to the speculation and the uncertain nature of grant receipts, grant funding is not included in the budget until the grant is approved by the granting agency.

Next Steps:

May 21st - 1st Long and Short Term Goal Setting Session with the Public Invited.

June 1st – Present Budget for Final revisions per Public Meetings

June 15th – Legal Public Hearing of the FY 2015-16 Budget

Citywide Grant Funding (2009-September 2014)

Program Name	Where to Apply	City Dept/ Division	Amount Applied	Fund Type	Status	Program Information
Community Development Block Grants	HUD/ County of Ventura	Admin	$50,000 (2011) $100,000 (2009-10) $50,000 (2014)	Grant-Formula	***Awarded-***	-For City Housing Rehabilitation Program loans to low-income families to rehabilitate homes
Energy Efficiency and Conservation Block Grants	State-CA Energy Commission-cities under 35,000	Admin	$157,160 w/ City match of $25,000 (DIF)	Grant-Formula/ Joint application with County of Ventura	***Awarded-*** *Implemented 2011*	-Funds for energy efficiency projects. -Used funds to upgrade all city building lighting fixtures, some streets lights, and HVAC units.
Preserve America Grant	Federal Preservation Agency	Admin/ Oil Museum	$35,400	Grant-competitive	Applied 2010 Not Awarded	- Applied for funds to market local cultural heritage project, including signage, kiosk maps, brochures, ads, web guide.
W.M Keck Foundation	W.M Keck Foundation	Admin/ Oil Museum	$25,000 (2011) $25,000 (2012)	Grant-competitive	***Awarded-***	-Funds cover salary and supplies of part-time Museum Educator for 1 year
Wood-Claeyssens	Wood-Claeyssens	Admin/ Oil Museum	$25,000 (2011) $25,000 (2012)	Grant-competitive	***Awarded-***	-Funds cover salary and supplies of part-time Asst. Museum Educator for 1 year
Wood-Claeyssens	Wood-Claeyssens	Admin/ Oil Museum	$85,000 (2012)	Grant-competitive	***Awarded-***	-Funds cover general Museum operating expenses
Wood-Claeyssens	Wood-Claeyssens	Admin/ Oil Museum	$150,000	Grant-competitive	Applied-2012	-Funds to cover general Museum operating expenses
Seneca Resources	Seneca Resources	Admin/ Oil Museum	$4,000 (2011)	Grant-competitive	***Awarded-***	-Funds cover expenses for student workshop grants
Calavo Growers	Calavo Growers	Admin/ Oil Museum	$500 (2011)	Grant-competitive	***Awarded-***	-Funds cover expenses for student workshop grants
Society of Petroleum Enginners	Society of Petroleum Enginners	Admin/ Oil Museum	$1,000 (2012)	Grant-competitive	***Awarded-***	-Funds cover expenses for student workshop grants
Santa Paula Rotary	Santa Paula Rotary	Admin/ Oil Museum	$4,450 $2,000 (2012)	Grant-competitive	***Awarded-***	-Funds covered repairs of two permanent museum exhibits and new lighting for museum. -New funds will cover costs of exhibit hanging system.

Citywide Grant Funding (2009-September 2014)

Program Name	Where to Apply	City	Amount Applied	Fund Type	Status	Program Information
Santa Paula Historical Society	Santa Paula Historical Society	Admin/ Oil Museum	$2,500	Grant-competitive	***Awarded-***	-Funds covered purchase of new security cameras throughout museum.
Heritage Fund	Heritage Fund	Admin/ Oil Museum	$8,579 (2011)	Grant-competitive	***Awarded***	-Funds used to cover costs and staff to archive museum collection
Chevron	Chevron	Admin/ Oil Museum	$5,000 (2010) $20,000 (2011)	Grant-competitive	***Awarded***	-Funds used to fund expenses related to Wolves and Wild Lands exhibits. -Funds used to maintain Museum exhibits
American Petroleum Association	American Petroleum Association	Admin/ Oil Museum	$5,000 (2011) $5,000 (2012)	Grant-competitive	***Awarded***	-Fund cover 1 bus per month for student tours to museum.
Community Development Block Grants	HUD/ County of Ventura	Admin/ Comm. Services	$8,000 (2011) $6,698 (2012) $ 23,000 (2013) $ 23,000 (2014)	Grant-Formula	***Awarded***	- Funds for the Senior Center Coordinator position, which provides information and referrals to social services, coordinates all Senior programs and activities
Community Development Block Grants	HUD/ County of Ventura	Admin/ Comm. Services	$58,413 (2005-09	Grant-Formula	***Awarded-***	-Remodel and improvements to Harding Park/ Boys and Girls Club Gym Building
Community Development Block Grants	HUD/ County of Ventura	Admin/ Comm. Services	$65,000 (2005-08)	Grant-Formula	***Awarded-***	-Remodel and improvements to Recreation Park Restrooms
Community Development Block Grants	HUD/ County of Ventura	Admin/ Comm. Services	$265,000 (2006-09	Grant-Formula	***Awarded-***	-Improvements to Las Piedras Park soccer field, including grading, new irrigation, sod and equipment.
Community Development Block Grants	HUD/ County of Ventura	Admin/ Comm. Services	$63,000 (2012)	Grant-Formula	***Awarded-*** *Under EIR process*	-Exterior and interior rehabilitation of Veterans Park restroom facilities.
Statewide Park Program	State	Comm. Services	$3 million	Grant-competitive	Applied-2010 Not awarded	- To construct a community gymnasium in Las Piedras Park
HUD- Economic Parks	Federal	Comm. Services	$118,750 (2011)	Grant-competitive	***Awarded***	- To construct a covered picnic facility in Teague Park.

Citywide Grant Funding (2009-September 2014)

Program Name	Where to Apply	City	Amount Applied	Fund Type	Status	Program Information
Older American Grant	Federal-Area on Agency	Comm. Services	$9,678 (2009) $21,500 (2010) $18,508 (2011) $20,000 (2012) $21,234 (2013) $20,062 (2014)	Grant-competitive	***Awarded***	- Cover costs of Senior Nutrition Program that serves over 4,000 meals to senior citizens a year.
Rotary Club of Santa Paula	City of Santa Paula	Comm. Services	$1,500 (2010) $1,350 (2011) $1,037 (2012)	Grant-competitive	***Awarded***	- Funding for Summer Camp, Transportation for Summer Camp and Movie in the Park
Santa Paula Community fund	Limoneira	Comm. Services	$250 (2011) $250 (2012)	Grant-competitive	***Awarded-***	-Funding for Summer Camp
Safer Grant	Feds	Fire	$840,000 (2012) $1,000,000 (applying 2014)	Grant-competitive	***Awarded-2012*** *2014 application*	-Funds to cover salary and benefits for 5 new firefighters for 2 years
Cal EPA	Feds	Fire	$20,000 (2012)	Grant-competitive	***Awarded-***	-Funds to cover equipment and staff to covert to electronic plans
Office of Traffic Safety	Feds	Fire	$50,000 (2010)	Grant-competitive	***Awarded-***	-Funds for rescue tools, power unit other
Assistance to Firefighters Grant	FEMA	Fire	$624,355	Grant-competitive	Applied-2009 Not awarded	-Funds to cover fire station improvements
Assistance to Firefighters Grant	FEMA	Fire	$80,000 (2010)	Grant-competitive	***Awarded-***	-Funds covered new breathing equipment and radio upgrades
Fireman's Fund	State Farm Insurance Company	Fire	$10,478 (2012)	Grant-competitive	***Awarded-***	-Funds for new nozzles and fire shelters
Assistance to Firefighters Grant	FEMA	Fire	$16,155 (2013)	Grant Competitive	***Awarded***	-Funds to cover new turnouts and vehicle exhaust
Community Development Block Grants	HUD/ County of Ventura	Fire/ Admin	$110,000 (2012)	Grant-Formula	***Awarded-***	-Funds to assist in improvements and expansion of fire station 82

Citywide Grant Funding (2009-September 2014)

Program Name	Where to Apply	City	Amount Applied	Fund Type	Status	Program Information
Community Development Block Grants	HUD/ County of Ventura	Fire/ Admin	$75,000 (2009-2011)	Grant-Formula	***Awarded-***	-Funds for 3 years of lease payments of new fire engine to replace an outdated existing fire engine.
Community Development Block Grants	HUD/ County of Ventura	Fire-Inspection Services/ Admin	$100,000 (2009) $120,000 (2010) $104,258 (2011) $125,000 (2012) $ 100,000 (2013) $84,000 (2014)	Grant-Formula	***Awarded-***	-Funds for code enforcement staff salary and benefits to enforce City code for residential housing to eliminate unsafe living conditions.
Homeland Security	Dept. of Homeland Security	Fire/ Police	$26,724 Joint with VC	Grant-competitive	***Awarded-***	-CERT and Officer Bomber Training
Santa Paula Police and Fire Foundation	Santa Paula Police and Fire Foundation	Fire/ Police	$238,000 over past 4 years	Grant	***Awarded-***	-Funds used for public safety needs -Fire-Radio upgrades, ipads, tools, inspector software, RIC bag -Fire- Edison grants for equipment -Fire-JDPower grant for equipment
COPS Citizens Option for Public Safety	U.S. Dept. of Justice	Police	$139,373 (2010) $100,000 (2011) $100,000 (2012) $75,000 (2013) $99,999 (2014)	Grant-competitive	***Awarded***	-Funds to be expended during fiscal year for personnel, training and equipment.
Limoneira		Police	$750,000 (2014)	Grant	**Awarded**	-Funds to cover department expenses to be determined
COPS Hiring Program	U.S. Dept. of Justice	Police	$573,620	Grant-competitive	Applied 2010 Not Awarded	-Funds to hire two officers (salary and benefits) for three years.
DOJ Bullet Proof Vest	U.S. Dept. of Justice	Police	$12,718 (2014)	Grant-competitive	***Awarded***	- 50% towards purchase bullet proof vests
Justice Assistance Grant	U.S. Dept. of Justice	Police	$44,415 (2010) $10,618 (2012) $990 (2013) $10,011 (2014)	Grant-competitive	***Awarded-***	-Gang, high risk entry team,citizen patrol, equipment

Citywide Grant Funding (2009-September 2014)

Program Name	Where to Apply	City	Amount Applied	Fund Type	Status	Program Information
Verizon 9-1-1 Communication Upgrades	CA Dept. of Emergency Management	Police	$73,035 (2012)	Grant-competitive	***Awarded-***	-Major equipment upgrades related to Dispatch Operations
Weed and Seed	US Dept. of Justice	Police	$42,579 (2009)	Grant-Competitive	***Awarded-***	Upgrade of radio equipment, new frequency and repeater system
Drunk Driving Enforcement	CA Office of Traffic Safety	Police	$4,323	Grant-competitive	***Awarded-***	-Equipment and Overtime for DUI Enforcement
Public Safety Grant	State Farm Insurance Company	Police	$15,000	Grant-competitive	***Awarded-***	-Purchase of a K-9 and related training
Beverage Container	State	PW	$16,189 (2009) $14,123 (2010) $14,481 (2011) $18,610 (2012) $13,372 (2013) $8,132 (2015) pending	Grant-competitive	***Awarded-***	-For programs that assist state beverage recycling
Oil Payment Program	State	PW	$14,027 (2009) $6,045 (2010) $16,985 (2011) $9,607 (2012) $8,594 (2013) $8,632 (2014)	Grant-competitive	***Awarded-***	-For local used oil and filter program
STIP-Transportation Enhancement Hwy 150/ 10th Street-	Ventura County Transportation Commission/ State	PW	$600,000 (2012)	Grant-competitive	***Awarded-*** Release of design funds expected late 2012	-Landscape & hardscape improvements along State Hwy 150/10th Street from intersections beginning State Hwy to Santa Paula Street
Transportation funding-Bike Trail Improvements	Ventura County Transportation Commission	PW	$1,000,000 (2012)	Grant-competitive	**Awarded-**	-Bike/pedestrian improvements at 16 railway crossing intersections and construction of one rest area shade structure

Citywide Grant Funding (2009-September 2014)

Program Name	Where to Apply	City	Amount Applied	Fund Type	Status	Program Information
California Department of Transportation	STP (Surface Transportation Program)	PW	$315,000 and 11% City match.	Grant-competitive	**Awarded-** Completed 2011	-Pavement rehabilitation – New Overlay. Peck Road from Harvard Blvd. to Santa Barbara Street.
California Department of Transportation	Transportation Bond Program-Prop1B and Prop 42	PW	$720,000		**Awarded -** Completed 2010	-Pavement rehabilitation for various streets (slurry, overlay and reconstruction) in the City of Santa Paula.
Water-Bureau of Reclamation	State	PW	$75,000	Grant-competitive	Applied-Not awarded	-Funds for water reclamation design plans
California Department of Transportation	CMAQ Congestion Mitigation Air Quality Prgrm	PW	$3,314,000	Grant-competitive	**Awarded -**	-Railroad and construction of a 2.4 mile long bicycle/pedestrian trail in Santa Paula- Santa Paula Branch Line Bike Trail Project
California Department of Transportation	SR2S – Safe Routes to School	PW	$410,350 (2009-2012)	Grant-competitive	**Awarded-**	Railroad and construction of a 2.4 mile long bicycle/pedestrian trail in Santa Paula- Santa Paula Branch Line Bike Trail Project