

CALL TO ORDER

Mayor Robinson called the meeting to order at 5:03 p.m.

ROLL CALL

Councilmember Richard C. Cook, Councilmember James A. Tovias, Councilmember Ralph J. Fernandez and Mayor Robinson responded to roll call. City Attorney Karl H. Berger, City Clerk Judy Rice and Deputy City Clerk Peggy Higgins were also present.

PUBLIC COMMENT

None

ORDER OF BUSINESS

Councilmember Cook recused himself from the interview with Mr. Garfield citing a potential conflict of interest since Mr. Garfield is a source of income.

A. Interview for the Economic Development Advisory Committee–

James L. Garfield was interviewed.

B. Interview for the Mobile Home Rent Review Commission–

Timothy J. Hicks was interviewed for reappointment.

CLOSED SESSION

Vice Mayor Robert S. Gonzales arrived at 5:55 p.m.

RECESS TO BREAK

Mayor Robinson recessed the City Council to a break at 5:22 p.m.

RECONVENE TO CLOSED SESSION

Mayor Robinson reconvened the City Council to closed session at 5:26 p.m.

- A. Scheduled Public Employee Performance Evaluation– *Government Code § 54957*. Title: City Manager.
- B. Conference with Labor Negotiator– *Government Code § 54957.6*. City Negotiators: City Manager Jaime M. Fontes, Acting Human Resources Manager Lorena Alvarez, Assistant to the City Manager Elisabeth Amador and Acting Finance Director Sandy Easley. Employee Organizations: SEIU Local 721; Santa Paula Police Officers Association (SPPOA); Ventura County Professional Firefighters Association (VCPFA), representing Santa Paula Full-time Firefighters; Community Services Officers (CSO); Mid-Management Association, Supervisory and Professional Association; unrepresented confidential employees (City employees who are not members of bargaining units); and Part-Time/Temporary/Seasonal.

Mayor Robinson recessed the City Council to a closed session at 5:26 *p.m.*, and reconvened the City Council in open session at 6:45 *p.m.* No reportable action. Mayor Robinson recessed the City Council at 6:45 *p.m.*

CALL TO ORDER

Mayor Robinson called the meeting to order at 6:55 *p.m.* The invocation was given by Reverend Dybvig and Councilmember Cook led the flag salute.

ROLL CALL

Councilmember Richard C. Cook, Councilmember James A. Tovias, Councilmember Ralph F. Fernandez, Vice Mayor Robert S. Gonzales and Mayor Fred W. Robinson were present. Also present were City Manager Jaime M. Fontes, City Attorney Karl H. Berger, City Clerk Judy Rice and Deputy City Clerk Peggy Higgins.

CLOSED SESSION REPORT

None

PUBLIC COMMENT

Duane Ashby, 542 Howie Ct. commented on the state of the city's budget and staffing concerns.

Francisco Ramirez-Almazan, 970 E. Ventura St., representing the City Water Division expressed his concerns with the possible eliminate of staff in the Water Division.

Sam Hutton, 500 W. Santa Maria, expressed his concerns regarding the possible staff reductions in the Water Division.

Former Mayor Jim McCoy, 104 N. Palm Ave., stated his disagreement with the City's choice of Crown Disposal over Harrison Industries for the city's solid waste services.

Lance J. Lawhon, 122 N. Dos Caminos, Ventura, spoke in support of Harrison Industries.

CITY COUNCIL, STAFF COMMUNICATIONS

Acting Public Works Director Brian Yanez gave a brief update on progress of the Branch Line Bike Trail stating that progress was as scheduled with minimal delays due to the rain.

Councilmember Fernandez mentioned that VCTC has arranged for transportation to Dodger Stadium with a train out of Moorpark and then a shuttle to the stadium for a cost of \$20.00 that includes a ticket to a game.

Police Chief MacKinnon updated Council on the Mobile Command Post stating that the RFP process is closed and the committee will be returning to Council on April 18th with a recommendation.

Chief MacKinnon spoke of the Police Memorial program and mentioned that the ground breaking will be on Monday 18th 10:00 a.m. and the dedication will be on May 21st.

Mayor Robinson recognized Grand Juror Frank Allison in the audience.

APPROVAL OF FINAL AGENDA

It was moved by Vice Mayor Gonzales, seconded by Councilmember Fernandez to approve the agenda as presented. All were in favor and the motion carried.

CONSENT CALENDAR

Vice Mayor Gonzales requested that Item H and I be pulled for discussion.

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Councilmember Fernandez requested that Item G be pulled for discussion.

It was moved by Vice Mayor Gonzales, seconded by Councilmember Fernandez to approve the Consent Calendar as amended. All were in favor and the motion carried.

- A. Waiver of Reading of Ordinances and Resolutions– Waive reading of Ordinances and Resolutions appearing on the Agenda.
- B. Receive and File Reimbursement Reports– In accordance with Government Code §§ 53232.2, 53232.3, and Resolution No. 6258, receive and file reimbursement reports as specified.
- C. Planning Commission Action Report– Pursuant to Resolution No. 6456, receive and file the Planning Director’s report regarding Planning Commission actions taken on March 22, 2011. Alternatively, in accordance with SPMC § 16.206.060, the City Council may place an item on a future agenda to consider issuing an order of review regarding an action
- D. Minutes– Adopt the Minutes from the Regular City Council Meeting of March 21, 2011. Deputy City Clerk Peggy Higgins’ report dated March 29, 2011.
- E. Minutes– Adopt the Minutes as Corrected from the Special City Council Meeting of March 15, 2011. Deputy City Clerk Peggy Higgins’ report dated March 30, 2011.
- F. Warrants and Certifications– Review, approve, and file the attached warrants and certifications. Assistant Finance Director Sandy Easley’s report dated March , 2011.

VOIDED CHECKS	02/24/11-03/10/11	
INVOICES	03/08/11-03/09/11-03/10/11	
WIRE TRANSFERS	03/09/11	
SUBTOTAL		\$ 664,474.01

VOIDED CHECKS	03/18/11	
INVOICES	03/15/11-03/16/11	
WIRE TRANSFERS	03/16/11	
SUBTOTAL		\$ 32,609.06

VOIDED CHECKS 03/22/11

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INVOICES	03/23/11-03/24/11	
WIRE TRANSFERS	03/23/11-03/25/11	
SUBTOTAL		\$ 892,909.55

GRAND TOTAL \$ **1,588,992.62**

- J. Acceptance of Parcel Map No. 5876; Habitat for Humanity; Located at 145 South Ojai Street– It is recommended that the City Council: 1) accept Parcel Map No. 5876; 2) direct the appropriate City Officials to sign and record said Map and; 3) take such additional, related, action that may be desirable. Acting Public Works Director Brian Yanez' report dated March 24, 2011.
- K. Amend FY 2011/2012 Capital Improvement Program– It is recommended that the City Council: 1) amend the FY 2011/12 Capital Improvement Program; 2) take such additional, related action that may be desirable. Acting Brian Yanez' report dated March 30, 2011.

SEPARATE ACTION ITEM (CONSENT CALENDAR)

- G. Approval of RFP for Information Technology Upgrades–

Assistant to the City Manager Elisabeth Amador's report dated March 30, 2011.

It was moved by Councilmember Fernandez, seconded by Councilmember Tovas to receive the report and direct staff to issue a request for proposals for information technology upgrades in accordance with Santa Paula Municipal Code §41.11. All were in favor and the motion carried.

- H. Approval of HUD-Economic Development Initiative-Special Project, Grant-Teague Park–

Assistant to the City Manager Elisabeth Amador's report dated March 28, 2011.

It was moved by Vice Mayor Gonzales, seconded by Councilmember Fernandez to adopt Resolution No. 6725 for the HUD-Economic Development Initiative-Special Project Grant. All were in favor and the motion carried.

RESOLUTION NO. 6725

A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO APPLY FOR, RECEIVE, AND APPROPRIATE FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT-ECONOMIC DEVELOPMENT INITIATIVE GRANT PROGRAM.

I. East Area 1 Operating Memorandum No. 2–

Planning Director Janna Minsk's report dated March 30, 2011.

It was moved by Vice Mayor Gonzales, seconded by Councilmember Fernandez to authorize the City Manager to execute Operating Memorandum No. 2 to the Preannexation and Development Agreement with the Limoneira Company in a form substantially similar to the draft attached to this report and approved by the City Attorney. All were in favor and the motion carried.

ORDER OF BUSINESS

A. Two Years Additional Service Credit (Miscellaneous Member Employees only) – Establishing Window Period for Golden Handshakes–

Human Resources Manager Lorena Alvarez' report dated March 23, 2011.

It was moved by Vice Mayor Gonzales, seconded by Councilmember Cook to adopt Resolution No. 6724 authorizing two years of additional service credit (Golden Handshake) pursuant to Government Code § 20903, certify compliance with Government Code § 20903. All were in favor and the motion carried.

RESOLUTION NO. 6724

A RESOLUTION TO GRANT ANOTHER DESIGNATED PERIOD FOR TWO YEARS ADDITIONAL SERVICE CREDIT.

B. Voluntary Separation Program–

City Manager Jaime M. Fontes' report dated March 28, 2011.

It was moved by Vice Mayor Gonzales, seconded by Councilmember Fernandez to direct the City Manager to offer a severance to employees who voluntarily separate from service, authorize the City Manager to sign executed documents

implementing such severances in a form approved by the City Attorney. All were in favor and the motion carried.

- C. 2010/2011 Budget Update– Verbal report from Acting Finance Director Sandy Easley.
- D. Annual Audited Financial Reports for the City of Santa Paula & Redevelopment Agency for the Fiscal Year Ended June 30, 2010–

Acting Finance Director, Sandra K. Easley's report dated March 23, 2011.

It was moved by Councilmember Tovias, seconded by Vice Mayor Gonzales to receive and file the annual audited Financial Statements for the Fiscal Year Ended June 30, 2010. Under a roll call vote all were in favor and the motion carried.

RECESS TO BREAK

Mayor Robinson recessed the City Council to a break at 8:31 p.m.

RECONVENE TO REGULAR SESSION

Mayor Robinson reconvened the City Council at 8:45 p.m.

After further discussion regarding performing additional audits pursuant to Councilmember Fernandez' requests on March 7th and March 21st a motion was made.

It was moved by Councilmember Fernandez, seconded by Councilmember Cook to form a sub-committee that would include two councilmembers, the Acting Finance Director, and the City Attorney to prepare an RFP for analysis of the City's finances and develop a 5 year strategic plan. Upon a roll call vote Councilmembers Fernandez and Cook were in favor. Councilmember Tovias, Vice Mayor Gonzales and Mayor Robinson were opposed. The motion failed.

- E. Presentation of Potential Revenue Idea–

City Manager Jaime Fontes' report dated March 30, 2011.

Mr. Duane Ashby presented his proposal for potential revenue generating ideas that included negotiating with Alinda Capital, PERC Water, PERC Solar, and

Santa Paula Water and stated that he wasn't concerned which companies were used and was simply interested in the revenue potential for the city.

Connie Tushla, member of the Economic Development Advisory Committee was invited to the podium by Mayor Fernandez. Ms. Tushla suggested that the City Council clearly define the scope of power of the Economic Development Advisory Committee to allow the Committee to move forward within that scope.

COMMUNICATIONS

City Manager Fontes stated that there would be a budget update for both 2010/11 and 2011/12 fiscal years at the next regular city council meeting.

City Manager Fontes asked the Council to be thinking of their available dates for a goal setting meeting.

Mayor Robinson commented on the success of the first Cruise Night of the year.

REQUEST FOR FUTURE AGENDA ITEMS

It was moved by Vice Mayor Gonzales, seconded by Councilmember Fernandez to place an item on a future agenda to discuss the subcommittee regarding change order items requested by PERC. All were in favor and the motion carried.

It was moved by Councilmember Cook, seconded by Vice Mayor Gonzales to have an update on the status of the Water Division. All were in favor and the motion carried.

It was moved by Mayor Robinson, seconded by Vice Mayor Gonzales to have a discussion on the resources required for the Finance Department to put into place a budget through 2011-12, that possibly includes the retention of an interim finance director to assist staff. All were in favor and the motion carried.

ADJOURNMENT

Mayor Robinson adjourned the City Council at 9:48p.m.

ATTEST:

Judy Rice
City Clerk