

**CALL TO ORDER**

Mayor/Chair Aguirre called the meeting to order at 6:46 p.m. Building and Safety Director Stephen R. Stuart offered the invocation, and Mayor/Chair Aguirre led the Pledge of Allegiance to the Flag.

**ROLL CALL**

Councilmember/Director Richard C. Cook, Councilmember/Director Ray C. Luna, Councilmember/Director John T. Procter, Vice Mayor/Vice Chair Mary Ann Krause, and Mayor/Chair Gabino Aguirre responded to roll call. City Manager/Executive Director Wally Bobkiewicz, City/Agency Attorney Karl H. Berger, and Deputy City Clerk Josephine G. Herrera were also present. City Clerk/Agency Secretary Steven J. Salas was absent due to his having to work.

It was the consensus of the City Council/Redevelopment Agency to consider Item 11G after the SCAG presentation in order to accommodate members in the audience.

**PRESENTATION**

- A. Presentation by Port Hueneme Mayor Toni Young Representing the Southern California Association of Governments (SCAG) Regarding 2004 Regional Transportation Plan

Port Hueneme Mayor Toni Young provided a Power Point Presentation on the 2004 SCAG Regional Transportation Plan. She responded to a question regarding the funding shortfall to the Ventura County Transportation Commission by stating that a \$5.3 billion loss is expected in the next year-and-a-half, which will delay the implementation of the Regional Transportation Plan.

**ORDER OF BUSINESS**

- G. Allocation of Emergency Housing Relocation Assistance

City Manager/Executive Director Wally Bobkiewicz's report dated January 29, 2004.

Bob Borrego, 524 Fourteenth Street, spoke in support of the allocation of emergency housing relocation assistance for the residents of 145 S. Ojai Street.

Eliseo Moscaida, 145 S. Ojai Street, shared his experience with being unable to enter his rented residence and having to locate emergency housing. He also expressed his appreciation in receiving emergency housing relocation assistance.

Edith Mancia, 145 S. Ojai Street, shared her experience with being unable to enter her rented residence and having to locate emergency housing.

Barbara Macri-Ortiz, Oxnard, representing the tenants of 145 S. Ojai Street, stated that she submitted a letter describing the breakdown of costs for relocation assistance. She also noted that she has worked on a number of similar cases and has experience dealing with substandard housing. She further offered her assistance to the City in future situations. She responded to a question regarding the number of units that will need relocation assistance by stating that while there are only two units on record, there are 11 units, and assistance would be needed for eight displaced families to assist with funds to pay for motels, security deposits, and storage fees. She further responded to a question regarding whether the City would have the right to recover the amount granted for the relocation assistance from the landlord by stating that the City has the right to recover the funds and could file an action or place a lien against the property. She further responded to a question regarding whether she had contacted any local organizations to assist the displaced tenants by stating that she has contacted many organizations and that they have exhausted the ability for temporary housing.

Ramsey Jay, Executive Director of the Santa Paula Housing Authority, stated that the Housing Authority would be agreeable to distributing and providing oversight of the funds granted for relocation assistance consistent with the City's Municipal Code. He also stated that the Housing Authority would work with staff in developing a protocol for providing emergency relocation information to residents in the event of future situations. He also distributed a copy of the Draft Application for Emergency Housing Relocation Assistance. He responded to a question regarding whether other Housing Authorities provide relocation assistance by stating that Housing Authorities have provided assistance in cases of natural disasters such as earthquakes and fires. He further responded to a question regarding whether displaced families would be placed ahead on the Housing Authority's waiting list by stating that due to the fairness doctrine, applicants are treated on a first come, first served basis, with preferences given to Santa Paula residents and veterans. He further responded to a question regarding whether the Housing Authority sets aside a portion of Section 8 certificates for emergencies by stating that he was not familiar with this program.

A discussion ensued regarding the need to establish a protocol for providing emergency relocation assistance and exploring resources available through the Housing Authority.

City Attorney Karl H. Berger responded to a question regarding whether the City could recover its costs through the property owner's insurance carrier by stating that he has not explored this option; however, most insurance policies include an exception for coverage with regard to code enforcement.

A discussion ensued regarding the proposed Redevelopment Agency resolution that would only cover properties within the Redevelopment Project Area, and exploring the

possibility of working with the Housing Authority on a similar program for areas outside the Redevelopment Project Area using general funds or Community Development Block Grant funds.

City Manager Wally Bobkiewicz responded to a question regarding whether the intent of the \$20,000 grant would be for a one-time basis by stating that the intent is for a one-time payment and having the Housing Authority report back to the Redevelopment Agency on the use of the funds.

It was moved by Vice Chair Krause, seconded by Director Procter, to adopt Resolution No. 2004-01(R) that provides an allocation of \$20,000 from the Housing Set Aside Project Fund to the Santa Paula Housing Authority to provide emergency housing relocation assistance. There was no opposition, and the motion carried.

**RESOLUTION NO. 2004-01(R)**

A RESOLUTION OF THE REDEVELOPMENT AGENCY OF THE CITY OF SANTA PAULA GRANTING FUNDS TO THE HOUSING AUTHORITY OF THE CITY OF SANTA PAULA FOR EMERGENCY RELOCATION ASSISTANCE

**RECESS TO A BREAK**

Mayor Aguirre recessed the City Council to a break at 7:57 p.m.

**RECONVENE TO REGULAR MEETING**

Mayor Aguirre reconvened the City Council at 8:08 p.m.

**PRESENTATION**

- B. Presentation by Community Visioning Chair Rodney Fernandez and Visioning Consultant Susan Jackson

Rodney Fernandez reported on the progress made by the Community Visioning Steering Committee, and acknowledged the committee members in the audience.

Susan Jackson provided a Power Point Presentation and summary of the process and plans for the next six months.

The City Council noted that several comments received from youth were to request a bowling alley and an In-N-Out Burger. They also commended the committee for their hard work.

Mr. Fernandez stated that the committee is moving into the final stages, and that they wish to discuss with staff the possibility of bringing in or identifying more people and youth to help with this project.

### **PUBLIC COMMENT**

Bob Borrego, 524 Fourteenth Street, stated that a coalition was recently formed of representatives from Latino Town Hall, Santa Paula Chamber of Commerce, Fillmore Chamber of Commerce, and Piru Neighborhood Council to proceed with seeking an early resolution for reopening the hospital. He noted that the coalition would meet with County Supervisor Kathy Long to discuss their concerns.

### **CITY COUNCIL/REDEVELOPMENT AGENCY, STAFF COMMUNICATIONS**

City Manager Wally Bobkiewicz mentioned that an article was written by Steve Lopez in the *Los Angeles Times* regarding Santa Paula's efforts to be returned to the weather map, and that Mr. Lopez would include Santa Paula's weather forecast at the end of his column. He also shared an article from the *Victorville Daily Press* regarding the response from the City of Hesperia to Santa Paula's efforts.

City Attorney Karl H. Berger noted that during the Closed Session held earlier in the evening, the City Council authorized the City Attorney to dismiss without prejudice the case of *City of Santa Paula versus El Rancho Home Loans, Inc. CIV 220066*, due to the company being bankrupt.

Councilmember Procter mentioned that Bob and Tillie Borrego were recently honored as the Chamber of Commerce's Citizens of the Year. He also acknowledged the Farmworker Housing Summit held last week. Vice Mayor Krause echoed Councilmember Procter's comments.

Councilmember Luna stated that he was absent from the previous City Council meeting due to attending a funeral.

### **APPROVAL OF FINAL AGENDA**

No changes were made to the agenda.

### **CONSENT CALENDAR**

It was moved by Vice Mayor Krause, seconded by Councilmember Procter, to waive the reading of Ordinances and Resolutions appearing on the Consent Calendar; to waive the reading of all other Resolutions appearing on the Agenda; to read all other Ordinances appearing on the Agenda, in title only; and to adopt the Consent Calendar as presented. There was no opposition, with the exception of Councilmember Luna

abstaining from Item 9D because he was absent from that meeting. The Consent Calendar was adopted.

- A. Waiver of Reading of Ordinances and Resolutions – Approved waiver of the reading of Ordinances and Resolutions appearing on the Consent Calendar; waiver of the reading of all other Resolutions appearing on the Agenda; and reading all other Ordinances appearing on the Agenda, in title only.
- B. Warrants and Certifications – Reviewed, approved, and filed the attached warrants and certifications. Finance Director Alvertina Rivera’s report dated January 26, 2004.

Wire Transfers	01/07/04	\$ 35,966.17
Invoices	01/09/04	\$ 167,956.42
Wire Transfers	01/16/04	\$ 6,543.68
Invoices	01/16/04	\$ 48,095.26
Wire Transfers	01/22/04	\$ 40,038.74
Invoices	01/24/04	\$ 739,928.36
Salaries	01/16/04	<u>\$ 323,629.21</u>
TOTAL		<u>\$1,362,157.84</u>

- C. Minutes – Adopted the Minutes of the Special Joint City Council and Blanchard/Santa Paula Library District Meeting of January 12, 2004.
- D. Minutes – Adopted the Minutes of the Special City Council Meeting of January 20, 2004.
- E. Investment Report for the Quarter Ending December 31, 2003 – Received and filed the Investment Report for the Quarter Ending December 31, 2004. City Treasurer Sandra K. Easley’s report dated January 27, 2004.
- F. Approval of the Chevron Hold Harmless Agreement for Well #14 – 1) Approved a hold harmless agreement with Chevron USA, Inc., in a form approved by the City Attorney; and 2) authorized the City Manager to execute such an agreement. Public Works Director/City Engineer Clifford G. Finley and City Attorney Karl H. Berger’s report dated January 20, 2004.
- G. Approval of a Three-Year On-Call Services Agreement for Water Supply Consulting Services with Frank Brommenschenkel & Associates – Approved the attached Three-Year On-Call Agreement for Water Supply Consulting Services with Frank Brommenschenkel & Associates and authorized the City Manager to execute the Agreement on behalf of the City. Public Works Director/City Engineer Clifford G. Finley’s report dated January 27, 2004.

**PUBLIC HEARING**

- A. Proposed Amendment to Fees Schedule for Recovering Costs Incurred from City Attorney Fees for Providing Legal Services for Discretionary Permit Applications

Mayor Aguirre opened the Public Hearing at 8:36 p.m.

Planning Director Thomas M. Bartlett's report dated January 12, 2004.

No Public Comments were received.

It was moved by Vice Mayor Krause, seconded by Councilmember Procter, to approve Resolution No. 6054 amending the Planning Department Fee Schedule to include a new fee deposit for the recovery of City Attorney fees for transactional legal services associated with discretionary permit applications. There was no opposition, and the motion carried.

**RESOLUTION NO. 6054**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA TO  
AMEND TO FEE SCHEDULE FOR RECOVERING COSTS INCURRED FROM CITY  
ATTORNEY FEES FOR PROVIDING LEGAL SERVICES FOR DISCRETIONARY  
PERMIT APPLICATIONS

It was moved by Vice Mayor Krause, seconded by Councilmember Cook, to direct the City Manager to establish an "Attorney Fees Deposit Account" for projects subject to collection of the fee deposits. There was no opposition, and the motion carried.

Mayor Aguirre closed the Public Hearing at 8:42 p.m.

**ORDER OF BUSINESS**

- A. Police Management Audit Results

City Manager Wally Bobkiewicz's report dated January 27, 2004.

Nicholas Conway of Arroyo Associates provided an overview and Power Point Presentation on the "Report on the Organizational Review of the Santa Paula Police Department." He responded to a question regarding whether the telephone survey was done in both English and Spanish by responding yes, and that one of the benchmarks was how many respondents indicated they were either bilingual or Spanish-speaking and how this matched up with the profile of the community. He further responded to a question regarding concerns from youth regarding crime and their fear of leaving their homes by stating that one of the functions of a stronger community policing is a

proactive involvement of the community, including youth, school programs, and storefront operations. He further responded to a question regarding whether he would recommend more sworn personnel at the Las Piedras Park Storefront by stating that he recommends adding seven additional sworn officers to the Police Department that would supplement community policing activity.

### **COUNCIL CONSENSUS TO EXTEND THE MEETING**

As business had not concluded at 9:36 p.m., and pursuant to Section 11 of the City Council's Rules of Procedure, it was moved by Councilmember Cook, seconded by Councilmember Procter, to extend the meeting for one hour. There was no opposition, and the motion carried.

Mr. Conway responded to a question regarding areas in the Police Department that could be outsourced, such as the High Risk Entry Team and K-9, by stating that the City could explore the feasibility of consolidating dispatch with the Sheriff's Department. He also noted that the City's dispatch is currently understaffed and underfunded.

Ed Beach, 1500 Say Road, spoke in support of receiving the audit and directing the City Manager to bring back an implementation plan.

Marisue Eastlake, 1216 Laurel Road, Chair of the Police Management Audit Citizen Steering Committee, submitted her written comments. She acknowledged the committee members in the audience, and stated that the committee was satisfied with the range of methods used by the consultant to collect information.

Mr. Conway responded to a question regarding efficiency versus effectiveness of the Police Department by stating that police response time is a measure of efficiency, and that the measure of effectiveness includes the officer being adequately trained, compensated, and arriving on scene to do the job as effectively as possible. He further responded to a question regarding whether effectiveness needs to be improved by stating that, overall, there is a need to improve the efficiency of the internal organization and operation. He further responded to a question regarding how a feasibility study by the Sheriff's Department would be different from the Police Management Audit by stating that the Police Management Audit is an assessment of the City's current police services that outlines performance, efficiency, and effectiveness measures, and that the report could be used by the Sheriff's Department to provide the cost for them to perform their services.

Councilmember Cook stepped out of the Council Chambers at 10:08 p.m. and returned at 10:10 p.m.

A discussion ensued regarding the possibility of hiring a grant writer for the Police Department, seeking input from City employees, and providing the Police Management Audit to the community.

It was moved by Councilmember Cook, seconded by Vice Mayor Krause, to receive the management audit of the Police Department and direct the City Manager to return to the City Council on March 15, 2004 with a plan to implement the audit's recommendations. There was no opposition, and the motion carried.

B. Appointment of Members to Design Assistance Committee

City Manager Wally Bobkiewicz's report dated January 21, 2004.

It was moved by Councilmember Cook, seconded by Vice Mayor Krause, to appoint Dora Crouch to Seat No. 3, Construction Representative, and JoAnn Seeley to Seat No. 4, Citizen Representative, on the Design Assistance Committee, with terms to expire September 7, 2007. There was no opposition, and the motion carried.

It was moved by Vice Mayor Krause, seconded by Councilmember Procter, to appoint John A. Turturro to Seat No. 5, Planning Commission Representative, on the Design Assistance Committee to fill an unexpired term scheduled to expire September 2006. There was no opposition, and the motion carried.

C. Ordinance Amending Chapter 110 Business License Process of Santa Paula Municipal Code

City Manager Wally Bobkiewicz's report dated January 27, 2004.

It was moved by Councilmember Cook, seconded by Councilmember Luna, to introduce and waive first reading of Ordinance No. 1086 amending Chapter 110 of the Santa Paula Municipal Code regarding exemption of certain City vendors from paying the City's Business License Tax. There was no opposition, and the motion carried.

**ORDINANCE NO. 1086**

AN ORDINANCE AMENDING SECTION 110.03 OF THE SANTA PAULA MUNICIPAL  
CODE TO EXEMPT CERTAIN CITY VENDORS FROM PAYING THE CITY'S  
BUSINESS LICENSE TAX

D. Shopping Cart Ordinance No. 1094

Public Works Director/City Engineer Clifford G. Finley's report dated January 23, 2004. He responded to a question regarding whether people having shopping carts would be

cited by stating that they would be cited unless they have permission to take the shopping carts off premises.

It was moved by Vice Mayor Krause, seconded by Councilmember Procter, to introduce Ordinance No. 1094 adding a new Chapter 99 to the Santa Paula Municipal Code entitled "Shopping Carts" establishing regulations for use, retrieval, and abandonment of shopping carts, and waive the first reading. There was no opposition, and the motion carried.

**ORDINANCE NO. 1094**

AN ORDINANCE ADDING A NEW CHAPTER 99 TO THE SANTA PAULA MUNICIPAL CODE ENTITLED "SHOPPING CARTS" ESTABLISHING REGULATIONS FOR USE, RETRIEVAL, AND ABANDONMENT OF SHOPPING CARTS

E. Energy Efficiency Projects Status and Opportunities for Savings

Public Works Director/City Engineer Clifford G. Finley's report dated January 9, 2004. He responded to a question regarding how street lights could be repaired sooner by stating that his staff has begun a program of reviewing street lights at night; however, the best resource is to have residents call in repairs direct to Southern California Edison. He also noted that parts are no longer available for the historic City-owned lights on Santa Paula Street, and that a project to revitalize these lights has been included in the Capital Improvement list.

It was moved by Councilmember Cook, seconded by Vice Mayor Krause, to receive and file report. There was no opposition, and the motion carried.

F. Procedure for Naming Streets

Building and Safety Director Stephen R. Stuart's report dated November 14, 2003.

It was moved by Vice Mayor Krause, seconded by Councilmember Luna, to adopt Resolution No. 6030 creating the Street Naming Procedure and revising the List of Suggested Street Names. There was no opposition, and the motion carried.

**RESOLUTION NO. 6030**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA  
APPROVING THE ADOPTION OF THE STREET NAMING PROCEDURE AND LIST  
OF SUGGESTED STREET NAMES

**CITY/AGENCY COMMUNICATIONS**

City Manager Wally Bobkiewicz noted that he would be attending the Annual City Manager's Conference from February 4 through 6, 2004, and that Finance Director Alvertina Rivera would be the Acting City Manager.

Councilmember Cook noted that he attended the California Association of Sanitation Conference the previous week.

**FUTURE AGENDA ITEMS**

It was moved by Councilmember Procter, seconded by Vice Mayor Krause, for an item regarding seeking funding sources and options for allocation of emergency housing relocation assistance in non-redevelopment areas. There was no opposition, and the motion carried.

It was moved by Councilmember Luna to have the City Attorney research Health and Safety Code §50651 for cost recovery for providing relocation assistance. City Manager Wally Bobkiewicz stated that this would be provided off-agenda.

It was moved by Mayor Aguirre, seconded by Councilmember Procter, for a discussion to change the meeting time for the 2005 CDBG applicants' presentations to late afternoon or early evening in order to provide opportunity for public participation. There was no opposition, and the motion carried.

**ADJOURNMENT**

There being no further business to come before the City Council/Redevelopment Agency, Mayor/Chair adjourned the meeting at 10:45 p.m.

ATTEST:

---

Josephine G. Herrera  
Deputy City Clerk