

CALL TO ORDER

Mayor Procter called the meeting to order at 6:39 p.m. Reverend David McKeever offered the invocation, and Councilmember Cook led the Pledge of Allegiance to the Flag.

ROLL CALL

Councilmember Richard C. Cook, Councilmember Mary Ann Krause, Vice Mayor Gabino Aguirre, and Mayor John T. Procter responded to roll call. City Manager Wally Bobkiewicz, Acting City Attorney Karl H. Berger, and Deputy City Clerk Josephine G. Herrera were also present. Councilmember Ray C. Luna was absent due to his being on vacation. City Clerk Steven J. Salas was absent due to his having to work.

PRESENTATION

A. **Proclamation**

Vice Mayor Aguirre presented a proclamation to Deputy City Clerk Josephine G. Herrera in recognition of Municipal Clerks Week. Ms. Herrera thanked the City Council for their consideration.

B. **Proclamation**

Councilmember Cook presented a proclamation to Joseph R. Lopez in recognition of his service as Interim Public Works Director/City Engineer. Mr. Lopez thanked the City Council for their consideration.

PUBLIC COMMENT

Shelley Dougherty, representing the United Way, presented a Certificate of Appreciation to the City employees for their generous donations to the United Way.

Jess Victoria, 919 E. Main Street, representing Latino Town Hall, spoke regarding the Recreation Master Plan Study which concluded that the Las Piedras Park Area had the most need for recreational facilities such as handball, tennis, and basketball courts. He noted that he had gathered 500 signatures on a petition requesting more recreational facilities in this area. He also noted that he has access to tennis balls, and he presented a tennis ball with his phone number.

CITY COUNCIL, STAFF COMMUNICATIONS

Councilmember Cook acknowledged City employees in recognition of Administrative Professionals Day.

Mayor Procter commended Community Services Director Brian J. Yanez and staff for the Easter Egg Hunt and Earth Day event. He also mentioned that he and City Manager Wally Bobkiewicz attended a meeting of the Association of Ventura County Cities where Sheriff Bob Brooks and District Attorney Greg Totten were scheduled to speak; however there was no quorum and the meeting was canceled. He further commended Councilmember Cook on his letter to the editor regarding the Sheriff Department's budget.

APPROVAL OF FINAL AGENDA

City Manager Wally Bobkiewicz requested that Item 9N be brought back at a future meeting.

Mayor Procter requested that Items 11B and 11F be combined because the items were related to each other.

CONSENT CALENDAR

Item 9N was removed from the Agenda. It was moved by Councilmember Cook, seconded by Vice Mayor Aguirre, to waive the reading of Ordinances and Resolutions appearing on the Consent Calendar; to waive the reading of all other Resolutions appearing on the Agenda; to read all other Ordinances appearing on the Agenda, in title only; and to adopt the Consent Calendar as amended. There was no opposition. The Consent Calendar was adopted.

- A. Waiver of Reading of Ordinances and Resolutions – Approved waiver of the reading of Ordinances and Resolutions appearing on the Consent Calendar; waiver of the reading of all other Resolutions appearing on the Agenda; and reading all other Ordinances appearing on the Agenda, in title only.
- B. Warrants and Certifications – Approved the Warrants and Certifications dated April 14, 2003. (88-2)

Wire Transfers	\$ 46,124.99
Salaries	\$295,476.85
Invoices	<u>\$480,144.98</u>
TOTAL	\$821,746.82

- C. Minutes – Adopted the Minutes of the Regular City Council Meeting of March 17, 2003. (50-6)
- D. Minutes – Adopted the Minutes of the Special City Council Meeting of March 27, 2003.

- E. Minutes – Adopted the Minutes of the Special City Council Meeting of April 7, 2003.
- F. Appointment of Youth Representative to the Recreation Commission – Appointed Casey Eastlake as Youth Representative to the Recreation Commission for a one-year term, with term to expire April 2004. City Manager Wally Bobkiewicz's report dated April 10, 2003.
- G. Letters of Support for California Wild Heritage Act – Authorized the Mayor to send letters to our elected officials in the United States Congress supporting the California Wild Heritage Act. City Manager Wally Bobkiewicz's report dated April 15, 2003.
- H. Council Expense and City Manager Travel Monthly Report of Transactions – Reviewed and filed the attached monthly transactions report. Finance Director Alvertina Rivera's report dated April 8, 2003.
- I. Monthly Report of Transactions – Reviewed and filed the attached monthly report of transactions. City Treasurer Sandra K. Easley's report dated April 10, 2003.
- J. Second Reading – Ordinance No. 1065 and Ordinance No. 1066 – Adopted **ORDINANCE NO. 1065**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA ADOPTING POLICIES AND PROCEDURES FOR FEES IMPOSED TO MITIGATE DEVELOPMENT IMPACTS ON PUBLIC RESOURCES AND FACILITIES; and adopted **ORDINANCE NO. 1066**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA ADOPTING POLICIES AND PROCEDURES FOR FEES IMPOSED TO MITIGATE DEVELOPMENT IMPACTS ON PUBLIC RESOURCES AND FACILITIES. Planning Director Thomas M. Bartlett's report dated April 10, 2003.
- K. Acceptance of Parcel Map 2002-15; Two Lot Subdivision on Ojai Road Near Cherry Hill Road – Accepted Parcel Map 2002-15 for signature and recording. Interim Public Works Director/City Engineer Joseph R. Lopez's report dated April 10, 2003.
- L. Approve the Project Plans and Specifications for the Proposed Bus Shelter for Vista Bus Station at Northeast Corner of Ventura Street/Mill Street Intersection, and Authorize the Interim Public Works Director to Advertise for Bids – Approved the contract documents and authorized the Public Works Director/City Engineer to invite bids for the Bus Shelter for the Vista Bus Station at the Northeast Corner of Ventura Street/Mill Street intersection. Interim Public Works Director/City Engineer Joseph R. Lopez's report dated April 10, 2003.

- M. Beverage Container Grant Funds 2003/2003 Application – 1) Adopted **RESOLUTION NO. 5571**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA AUTHORIZING APPLICATION FOR GRANT FUNDING UNDER THE CALIFORNIA BEVERAGE CONTAINER RECYCLING AND LITTER REDUCTION ACT, authorizing submittal of the Funding Request Form to the California Department of Conservation's Division of Recycling for \$8,100, and authorizing the City Manager to execute associated documents; and 2) directed staff to forward the application form and a copy of the resolution to the California Department of Conservation. Interim Public Works Director/City Engineer Joseph R. Lopez's report dated April 10, 2003.
- O. Used Oil Block Grant Funds 2003/2004 Application – 1) Adopted **RESOLUTION NO. 5572**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA AUTHORIZING APPLICATION FOR THE USED OIL RECYCLING BLOCK GRANT FUNDING UNDER THE CALIFORNIA OIL RECYCLING ENHANCEMENT ACT, authorizing submittal of the Funding Request Form to the California Integrated Waste Management Board for \$9,083, and authorizing the City Manager to execute associated documents; and 2) directed staff to forward the application form and a copy of the resolution to the California Integrated Waste Management Board. Interim Public Works Director/City Engineer Joseph R. Lopez's report dated April 8, 2003.
- P. Tolling Agreement with Chevron, USA – Well 14 Contamination Protection Project – Accepted the Tolling Agreement with Chevron, USA, and authorized the City Manager to sign said Tolling Agreement. Interim Public Works Director/City Engineer Joseph R. Lopez's report dated April 10, 2003.
- Q. Well 13 Rehabilitation Project, Award of Contract – 1) Approved the proposed project budget for the rehabilitation of Well 13; 2) appropriated an additional \$65,000 from Water Enterprise funds; 3) awarded the rehabilitation work to Layne Christensen Company for \$116,987; and 4) authorized the City Manager, or his designee, to sign the Task Order on behalf of the City. Interim Public Works Director/City Engineer Joseph R. Lopez's report dated April 8, 2003.

PUBLIC HEARING

- A. Participation in the 2003-2004 Benefit Assessment Program for the Municipal Stormwater NPDES Permit Program

Mayor Procter opened the Public Hearing at 6:55 p.m.

Interim Public Works Director/City Engineer Joseph R. Lopez's report dated April 2, 2003.

Acting City Attorney Karl H. Berger noted that the resolution contained a typographical error, and that it should be amended to reflect the Benefit Assessment Program for the year 2003-2004.

Mayor Procter closed the Public Hearing at 7:00 p.m.

It was moved by Councilmember Krause, seconded by Vice Mayor Aguirre, to approve Resolution No. 5570 with the correction that the benefit assessment unit for Santa Paula's use be in the 2003-2004 Benefit Assessment Program. There was no opposition, and the motion carried.

RESOLUTION NO. 5570

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA
REQUESTING THAT THE COUNTY BOARD OF SUPERVISORS INCLUDE AN
ASSESSMENT IN THE 2003-2004 BENEFIT ASSESSMENT PROGRAM FOR SANTA
PAULA'S ACTIVITIES RELATED TO THE MUNICIPAL STORMWATER NATIONAL
POLLUTION DISCHARGE ELIMINATION SYSTEM PERMIT PROGRAM

ORDER OF BUSINESS

- A. Update on Housing Element Implementation Plan and Establishment of City Council Housing Goals

Planning Director Thomas M. Bartlett's report dated April 16, 2003.

City Manager Wally Bobkiewicz introduced and acknowledged Ramsey Jay, Executive Director of the Santa Paula Housing Authority, who has been working with the City on creating housing opportunities.

The City Council discussed proposing a resolution to consider extremely low, very low, low, and moderate income as a priority for any future development to address the need for affordable housing.

Planning Director Thomas M. Bartlett responded to a question regarding the City Council's ability to change the Regional Housing Needs Assessment numbers by stating that it would need to be submitted to the Department of Housing and Community Development to recertify the Housing Element. He further responded to a question regarding the requirements of an inclusionary housing ordinance. He also responded to a question regarding the current median income by stating that the median income for a family of four is \$74,700. In addition, he distributed a copy of a memorandum from Marty Robbins, Chief Deputy Executive Officer Regional Development, containing household income limits and fair market rents for Ventura County.

A discussion ensued regarding the current housing stock; the need for a mix of housing types; consideration of a resolution with separate housing goals; consideration of keeping farmworker housing goals separate from other housing goals; the need for higher income housing to attract industry; and consideration of implementing redevelopment housing goals.

It was moved by Vice Mayor Aguirre, seconded by Councilmember Krause, to ask the City Manager to craft a resolution that would look at not excluding upper income, but emphasizing the need for affordable housing, and include within that affordable housing definition the median income for the County as a point of reference. Vice Mayor Aguirre responded to a question regarding whether he would consider a joint resolution of the City Council and the Redevelopment Agency by responding yes. Councilmember Krause, Vice Mayor Aguirre, and Mayor Procter were in favor. Councilmember Cook was opposed. Councilmember Luna was absent. The motion carried.

Dora Crouch, 739 Yale Street, Apt. 6B, expressed her interest in the provision of all levels of housings in Santa Paula, and requested a copy of Planning Director Thomas M. Bartlett's report.

A discussion ensued regarding concerns with overcrowding and concerns that affordable housing units would be purchased for speculation purposes. Planning Director Thomas M. Bartlett responded to the discussion by stating that one aspect of an inclusionary housing ordinance is that it requires deed restrictions to prohibit speculation-type purchases, and also carries requirements for density bonuses, redevelopment, and inclusionary housing.

RECESS TO A HEALTH AND SAFETY BREAK

Mayor Procter recess the City Council to a Health and Safety Break at 7:54 p.m.

RECONVENE TO A REGULAR MEETING

Mayor Procter reconvened the City Council at 8:04 p.m.

It was the consensus of the City Council to consider Item 11G at this time.

G. Formation of an Economic Development Advisory Committee

City Manager Wally Bobkiewicz presented Interim Economic Development Director Charmaine Stouder's report dated April 11, 2003.

It was moved by Councilmember Krause, seconded by Vice Mayor Aguirre, to 1) adopt Resolution No. 5573; 2) appoint Mary F. Keating, Robert J. Pallares, William R. Simmons, Connie Tushla, and Dr. Nick Vrajich for four-year terms and Councilmember

Ray C. Luna as an ex-officio member to the committee; and 3) authorized staff to continue to recruit four additional members for two-year terms followed by a regular four-year term. There was no opposition, and the motion carried.

RESOLUTION NO. 5573

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA
AUTHORIZING THE ESTABLISHMENT OF AN ECONOMIC DEVELOPMENT
COMMITTEE

- B. Televising City Council Meetings and
- C. Public Meeting Spanish Translation Policy

Acting City Attorney Karl H. Berger advised that for the purposes of efficiency, it would be acceptable to consider Items 11B and 11F at the same time; however, any action must remain separate.

Acting City Attorney Karl H. Berger was excused from the meeting at 8:10 p.m.

City Manager Wally Bobkiewicz presented the reports dated April 15, 2003. Community Services Director Brian J. Yanez provided a summary on what other Ventura County Cities do to televise Council Meetings.

A discussion ensued regarding the extent of services provided by the cable television franchise which does not include filming Council Meetings; the amount paid in franchise fees; trying out broadcasting live with one stationary camera and rebroadcasting the meeting; and whether the City's hearing-impaired device could be used to assist with providing oral Spanish translation.

Robert Pallares, 1149 Oakdale, suggested that a percentage of the General Fund be put toward the cost of taping Council Meetings; utilize a court interpreter for Spanish translation; and utilize students from Ventura Unified Adult Education to film Council meetings.

The City Council discussed having bilingual city employees provide translation services, and paying them overtime to provide this service.

It was moved by Vice Mayor Aguirre, seconded by Councilmember Krause, to follow staff's recommendations on televising City Council Meetings; that includes that we televise as soon as possible using one camera and a minimum staffing possible not to exceed two people; that replays of the City Council meetings should occur once during the week to start; that staff should price equipment needed for providing SAP channeling; that staff should conduct a brief proposal process to select consultants who would televise the City Council Meetings and be responsible for their playback; and that

staff should work to design a multiple remote camera system and appropriate lighting for City Council Chambers to be implemented over the next 12 to 18 months. There was no opposition, and the motion carried.

It was moved by Councilmember Krause, seconded by Vice Mayor Aguirre, to investigate using city staff on an as-needed basis initially to provide translation at City Council Meetings, progressing to having every meeting translated, assuming that we can use city staff and paying them overtime for that purpose. The city staff would be selected on a combination of their identifying themselves and then going through a brief interview process to determine their skill with the language. There was no opposition, and the motion carried.

C. Community Visioning Project – Steering Committee Composition, Membership Application and General Update

City Manager Wally Bobkiewicz presented the report dated April 11, 2003.

It was moved by Vice Mayor Aguirre, seconded by Councilmember Krause for discussion, to accept the staff recommendation on the composition of the committee.

The City Council discussed having representation on the committee from the health care field and from a cultural arts background.

Vice Mayor Aguirre amended his motion to include an eighth and ninth category, eighth being health care and ninth being cultural arts, while still having eight members at-large, for a total of 17 members. Councilmember Krause seconded the amended motion. There was no opposition, and the motion carried.

It was moved by Councilmember Cook, seconded by Mayor Procter, to accept the application incorporating the changes made to the composition of the membership.

The City Council discussed adding a brief description of what a visioning project entails as an attachment to the application.

Councilmember Cook amended the motion to include a brief description of what a visioning project entails as an attachment to the application. Mayor Procter seconded the amended motion.

The City Council discussed whether membership would be open to City residents only, and whether to include business owners who live outside the city limits.

There was no opposition, and the motion carried.

Assistant Planner Anna Arroyo provided a general update of the Community Visioning project, and summarized the City of Fillmore's Vision 2020 project and the City of Ventura's Seize the Future project.

D. Update on City Web Site

Due to technical difficulties, it was the consensus of the City Council to continue this item to another meeting and to have it scheduled earlier on the agenda.

E. Outreach to Spanish-speaking Community

Community Services Director Brian J. Yanez's report dated April 11, 2003.

A discussion ensued regarding having staff develop a list of organizations who serve the Spanish-speaking community such as Casa del Mexicano, Las Guadalupanas, Mexican-American Chamber of Commerce, Knights of Columbus, and the Las Piedras Park Storefront, and planning a community-wide event to provide information on city departments, housing, health care, hospital, and schools, and phasing-in Spanish translation at City Council Meetings.

It was moved by Councilmember Cook, seconded by Vice Mayor Aguirre, to direct staff to come back with a list and look at what a community event such as what was discussed this evening would be where representatives from the various departments would be there with information, and to come back in 60 days with that information. There was no opposition, and the motion carried.

A discussion ensued regarding the Police Department's EI Protector Program, and the possibility of holding a City Council meeting at the Las Piedras Park neighborhood.

H. Designation of Voting Delegate for a Special Meeting (May 15, 2003) of the League of California Cities General Assembly

City Manager Wally Bobkiewicz's report dated April 14, 2003.

It was moved by Councilmember Cook, seconded by Councilmember Krause, to designate Mayor Procter to be the voting delegate and Councilmember Krause to be the alternate voting delegate for the Special Meeting (May 15, 2003) of the League of California Cities General Assembly. There was no opposition, and the motion carried.

I. Discussion on Setting a Specific Hour for Scheduling Special City Council Meetings

A discussion ensued regarding the need to have consistency in scheduling the hour for City Council Meetings.

It was the general direction of the City Council that any meeting held during the weekday, regardless whether it is a Regular or a Special Meeting, will occur at 6:30 p.m., and allow for flexibility for scheduling Special City Council Meetings for litigation and other issues which may or may not involve the public.

CITY COMMUNICATIONS

City Manager Wally Bobkiewicz mentioned that a Community Budget Workshop would be held on April 28, 2003, at 6:30 p.m. in the Council Chambers, and that staff would report back to the City Council.

FUTURE AGENDA ITEMS

It was moved by Councilmember Krause, seconded by Councilmember Cook, to consider having a City Council Meeting in the Las Piedras Park neighborhood. A discussion ensued regarding having staff bring back a report in June with alternate sites for the meeting. There was no opposition, and the motion carried.

RECESS TO REDEVELOPMENT AGENCY MEETING

Mayor Procter recessed the City Council to a Redevelopment Agency Meeting at 9:28 p.m.

RECONVENE TO REGULAR MEETING

Mayor Procter reconvened the City Council at 9:31 p.m.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Procter adjourned the meeting at 9:31 p.m.

ATTEST:

Josephine G. Herrera
Deputy City Clerk