

CALL TO ORDER

Mayor Procter called the meeting to order at 6:33 p.m. Building and Safety Director Stephen R. Stuart offered the invocation, and Councilmember Cook led the Pledge of Allegiance to the Flag.

ROLL CALL

Councilmember Mary Ann Krause, Councilmember Ray C. Luna, Vice Mayor Gabino Aguirre, and Mayor John T. Procter responded to roll call. City Manager Wally Bobkiewicz, Assistant City Attorney Bradley Wohlenberg, and Deputy City Clerk Josephine G. Herrera were also present. Councilmember Richard C. Cook and City Clerk Steven J. Salas were absent.

PRESENTATIONS

A. Presentation "City of Santa Claus"

Jim Garfield gave a presentation on the Downtown Merchants Association's "City of Santa Claus" marketing promotion, and distributed a flyer with the schedule of events. He also presented the "City of Santa Claus" pins and ornaments.

B. Santa Paula Beautiful Update

Public Works Director/City Engineer Clifford G. Finley made a presentation on the Santa Paula Beautiful Program scheduled for November 15, 2003.

PUBLIC COMMENT

Rod Megli, Ventura County Fire Department Division Chief, 165 Durley Avenue, Camarillo, thanked the City Council and the Santa Paula Fire Department for their assistance during the recent firestorms.

CITY COUNCIL, STAFF COMMUNICATIONS

Mayor Procter noted that Assistant City Attorney Bradley Wohlenberg was present this evening as the Acting City Attorney.

APPROVAL OF FINAL AGENDA

City Manager Wally Bobkiewicz mentioned that staff wished to add a Closed Session item and have the City Council discuss the item after Item 9B or C. Assistant City Attorney Bradley Wohlenberg indicated that the Government Code allows the City

Council to add an item to agenda by two-thirds vote if there is a need for immediate action. He also noted that the need came to the attention of the City after the agenda was posted, and that the item would be for a conference with legal counsel, existing litigation. *Government Code §54956.9(a)*. Case Name: People of the State of California versus Santa Paula Memorial Hospital.

Mayor Procter requested that the appointment to the Housing Authority Commission be continued to the November 17, 2003 City Council Meeting because Councilmember Cook had indicated he wished to be present at the meeting for the appointment.

It was moved by Councilmember Krause, seconded by Vice Mayor Aguirre, to hold a Closed Session per *Government Code §54956.9(a)*, Case Name: People of the State of California versus Santa Paula Memorial Hospital, and that the Closed Session be held after Item 9B. There was no opposition, and the motion carried.

CONSENT CALENDAR

It was moved by Vice Mayor Aguirre, seconded by Councilmember Krause, to waive the reading of Ordinances and Resolutions appearing on the Consent Calendar; to waive the reading of all other Resolutions appearing on the Agenda; to read all other Ordinances appearing on the Agenda, in title only; and to adopt the Consent Calendar as presented. There was no opposition. The Consent Calendar was adopted.

- A. Waiver of Reading of Ordinances and Resolutions – Approved waiver of the reading of Ordinances and Resolutions appearing on the Consent Calendar; waiver of the reading of all other Resolutions appearing on the Agenda; and reading all other Ordinances appearing on the Agenda, in title only.
- B. Minutes – Adopted the Minutes of the Regular City Council Meeting of October 6, 2003.
- C. Minutes – Adopted the Minutes of the Special City Council Meeting of October 20, 2003.
- D. Resolution No. 6036 Terminating a Local State of Emergency – Adopted **RESOLUTION NO. 6036**, A RESOLUTION OF THE CITY COUNCIL TERMINATING A LOCAL STATE OF EMERGENCY. City Manager Wally Bobkiewicz's report dated November 4, 2003.
- E. Fortuneteller Business License – Approved the issuance of a business license to Barbara Adams for the operation of a fortunetelling business on the condition that the applicant pays the tax fees. Finance Director Alvertina Rivera's report dated October 27, 2003.

- F. Acceptance of 2003/2004 Beverage Container Recycling Grant Funds and Appropriation of Funds for Expenditure – 1) Adopted Resolution No. 6035 accepting the 2003/2004 California Department of Conservation Beverage Container Grant funds in the amount of \$8,100 and all accrued interest. **RESOLUTION NO. 6035**, A RESOLUTION AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO RECEIVE AND APPROPRIATE GRANT FUNDS FROM THE CALIFORNIA BEVERAGE CONTAINER RECYCLING AND LITTER REDUCTION ACT; 2) established an expenditure budget under fund 305.050.5052.8231; and 3) authorized staff to manage the fund under the provisions of the grant agreement. Public Works Director/City Engineer Clifford G. Finley's report dated October 31, 2003.
- G. Traffic Safety Items from October 22, 2003 Traffic Safety Committee Meeting – Approved the recommendations of the Traffic Safety Committee Meeting of October 22, 2003, including: 1) approval of the installation of a "speed hump" on Ventura Street just west of Yale Court; 2) approval of the request for a "speed hump" in the 700 block of Virginia Terrace between Seventh Street and Eighth Street; and 3) denial of the request for "speed humps" around the intersection of Teague Drive and La Vuelta Place. Public Works Director/City Engineer Clifford G. Finley's report dated November 3, 2003.
- H. School Crossing Improvements, Project No. 00.01.212 SPC, Project Acceptance/Notice of Completion – Accepted the project and authorized the Public Works Director/City Engineer to file a Notice of Completion for the School Crossing Improvements, Project No. 00.01.212 SPC. Public Works Director/City Engineer Clifford G. Finley's report dated November 5, 2003.

ORDER OF BUSINESS

- A. Options to Support Blanchard/Santa Paula Library

City Manager Wally Bobkiewicz's report dated November 4, 2003. He responded to a question regarding whether a financial analysis would be needed if the City Council chooses to seek legislation to have the library district disestablished and the City designated as the successor agency by stating that he would recommend that a financial analysis be done. He further responded to a question regarding the City Council's involvement should it decide to serve as the library district board by stating that he believes there would be no marked change in the City Council's workload. Also, an operations agreement may be needed between the City and library, and the library could operate as a City department.

A discussion ensued regarding the possibility of maintaining the library board's involvement as an advisory committee.

Dora Crouch, President of the Blanchard Community Library Board of Trustees, responded to a question regarding whether a limited administrative arrangement with the City would be acceptable to the library by stating that this would relieve some anxiety and allow them to shift their efforts. She further stated that a library commission could be patterned such as the Planning Commission and could report to the City Council. She further responded to a question regarding administrative assistance from the City by stating that this assistance would relieve Librarian Dan Robles to concentrate on other matters. She further responded to a question regarding whether an increase to the parcel tax would be adequate by stating that the proposed increase would be meager. She further responded to a question regarding whether the library board has considered the City acquiring the library and whether this would be the best for the community by stating that she was in favor of what is best for the community.

Librarian Dan Robles responded to a question regarding his thoughts if the City were to acquire the library by stating that he would prefer City control over the County in order to keep it local. He further stated that the grant of \$7,000 would only assist them this fiscal year. He also spoke regarding the library's budget, library services, and building needs.

A discussion ensued regarding granting \$7,000 to the library on a one-time basis, the possibility of seeking a financial analysis, the possibility of developing a formal assistance agreement, and the possibility of scheduling a joint meeting with the library district.

City Manager Wally Bobkiewicz responded to a question regarding a formal versus an informal assistance agreement by stating that the City has been assisting the library informally for some time. He suggested that the City might take steps to increase informal assistance by looking at the library's heating and air-conditioning, electrical, and computer needs. He further responded to a question regarding the time cycle for drafting legislation by stating that legislators ask to hear from constituents in December or January, and that staff could work with the City Attorney's Office on drafting legislation to assist the library.

It was moved by Vice Mayor Aguirre, seconded by Councilmember Krause, to allocate \$7,000 to the library district to assist with their financial situation; direct the City Manager to provide informal assistance to library administration; and move forward with initiating a financial and program analysis.

Vice Mayor Aguirre amended his motion to include exploring the various relationships to include addressing issues related to the City Council becoming the library district board, exploring issues related to the City Council becoming the successor agency, and exploring the formation or change the existing library board to a commission status.

Vice Mayor Aguirre further amended his motion to include drafting any potential legislation. Councilmember Krause seconded the amended motion.

Vice Mayor Aguirre responded to a question regarding whether the financial and program analysis could be done through an outside resource or in-house by stating that perhaps this could wait until the City Council moves forward on this issue. City Manager Wally Bobkiewicz stated that staff could refine the financial information provided to the City Council and compare similar services provided by the Community Services Department.

Vice Mayor Aguirre responded to a question regarding whether his motion included having Public Works Maintenance look at the library facilities for maintenance costs and deferred maintenance costs by responding that he would include this in his motion.

There was no opposition, and the motion carried.

It was moved by Councilmember Krause, seconded by Councilmember Luna, for a joint meeting with the library board to discuss information provided by the City Manager. There was no opposition, and the motion carried.

CLOSED SESSION

Assistant City Attorney Bradley Wohlenberg announced that the Closed Session would be to discuss: Conference with Legal Counsel, Existing Litigation. *Government Code §54956.9(a)*. People of the State of California versus Santa Paula Memorial Hospital.

Mayor Procter recessed the City Council to a Closed Session at 7:52 p.m. in the City Hall Administration Conference Room, and reconvened into Open Session at 8:05 p.m. No action was taken during the Closed Session.

B. Acceptance and Approval of the Final Open Space District Advisory Committee (OSDAC) Report

Planning Director Thomas M. Bartlett's report dated October 31, 2003.

A discussion ensued regarding the governance of the Open Space District Advisory Board, and a ballot measure to approve a 1/8-cent sales tax.

Dulanie Ellis, 206 S. Blanche, Ojai, representing Agriculture Futures Alliance, spoke in support of the Open Space District Advisory Committee Report.

E. J. Remson, representing The Nature Conservancy, spoke in support of the Open Space District Advisory Committee Report, and noted that the reason the 1/8-cent sales

tax requires voter approval is because the State does not allow anything smaller than 1/4-cent sales tax.

It was moved by Councilmember Krause, seconded by Vice Mayor Aguirre, to accept and approve the final report from the Open Space District Advisory Committee (OSDAC) regarding the formation, funding, and governance for a proposed Regional Open Space District in Ventura County, and direct the City Manager to prepare a letter indicating such Council approval, with said letter to be signed by the Mayor. There was no opposition, and the motion carried.

C. Fiscal Year 2003/2004 City Council Goals and Priority Projects Update

City Manager Wally Bobkiewicz's report dated October 15, 2003, and Power Point Presentation. He responded to a question regarding the new designation for the Ventura College East Campus by stating that the college has a new opportunity to redesignate the East Campus as a stand-alone facility in order to receive more funding, and that a report regarding the college would be presented to the City Council on December 15, 2003.

Building and Safety Director Stephen R. Stuart responded to a question regarding the Community Meeting on December 10, 2003 at Barbara Webster School by stating that the meeting will be held to receive input from the community on the Las Piedras Park Neighborhood Improvement Plan.

City Manager Wally Bobkiewicz responded to a question regarding Community Visioning events by stating that a movie would be shown on December 6, 2003 at Isbell School, and an event is also planned for December 7, 2003 at the Depot.

D. Economic Development/Redevelopment Plan Third Quarterly Report

Economic Development Director Charmaine Stouder's report dated October 10, 2003. She noted that the City has received funding from the Ventura County Transportation Commission for the Green Street Plaza and Park Development Project. She also noted that a meeting has been scheduled for January 7, 2004, at 6:30 p.m., in Council Chambers, regarding the Downtown Implementation Plan, and that a final meeting will occur on February 26, 2004, at 6:30 p.m., in the Council Chambers, to receive the final draft plan and comments. She responded to a question regarding the Paymard property at Hallock and Highway 126 by stating that the property went to auction, however, no one met the minimum price. The current owner, Mid State Bank, has installed chain link fencing, repaired the sprinkler system, and has had the water turned on. The bank is advertising and interviewing real estate agents to handle the sale, and the bank is allowing the property to sell within one year.

- E. Fiscal Year 2003/2004 Budget Adjustments AND
- F. Fiscal Year 2003/2004 First Quarter Statement of Revenues and Expenditures –

Finance Director Alvertina Rivera's reports dated October 21, 2003, and October 30, 2003.

It was moved by Vice Mayor Aguirre, seconded by Councilmember Krause, to approve the budget adjustments as described in the Fiscal Impact section of the staff report, and review and file the attached Statement of Revenues and Expenditures. There was no opposition, and the motion carried.

G. City Facilities Report

City Manager Wally Bobkiewicz stated that staff is exploring other uses for the City Hall complex property and moving City Hall to a new location.

Public Works Director/City Engineer Clifford G. Finley reported that the Corporation Street Yard is in poor condition, the maintenance shop for working on refuse vehicles and fire trucks is inadequate, and there is limited office space. He stated that staff is searching for a new site for the wastewater treatment plant, and that there is a need to have both of the City Yards together in one location.

A discussion ensued regarding the requirements needed for the City Yards and a larger City Hall complex.

City Manager Wally Bobkiewicz responded to a question regarding funding for new City facilities by stating that the Redevelopment Agency could be considered as a purchaser of the existing City Hall in order to generate income to search for other sites. Additionally, funds could be used from the Water Enterprise to assist with funding a new Corporation Yard. He further stated that although funding is a concern, identifying land is the biggest concern.

A discussion ensued regarding moving forward with a new Corporation Yard, developing a preliminary plan for City facilities, and having a new City Hall as central to the downtown as possible. City Manager Wally Bobkiewicz stated that staff would bring back a specific recommendation in January.

H. Special Event Calendar for the First Saturday of the Month

Community Services Director Brian J. Yanez's report dated October 24, 2003.

A discussion ensued regarding including the De Colores Art Festival and the Holiday Open House in the Special Event Calendar.

It was moved by Councilmember Krause, seconded by Vice Mayor Aguirre, to approve the proposed special event calendar and support the concept of the City's First Saturday of the Month. There was no opposition, and the motion carried.

COUNCIL CONSENSUS TO EXTEND THE MEETING

As business had not concluded at 9:30 p.m., and pursuant to Section 11 of the City Council's Rules of Procedure, it was moved by Vice Mayor Aguirre, seconded by Councilmember Krause, to extend the meeting for one hour. There was no opposition, and the motion carried.

I. Program and Event Plan for Railroad Plaza and Gazebo

Community Services Director Brian J. Yanez's report dated October 20, 2003.

It was moved by Councilmember Luna, seconded by Councilmember Krause, to continue to prohibit alcohol at the Santa Paula Train Depot and allow alcohol at the Railroad Plaza/Gazebo. There was no opposition, and the motion carried.

J. Update on Bilingual Translation Issues

Community Services Director Brian J. Yanez provided an update on Spanish translation activities, which include working on public information, expanding the Community Service program guide with more information in Spanish, developing a refuse/recycling refrigerator magnet, translating city forms and documents, and advertising in Spanish language media. He also stated that the City Council held a Special City Council Meeting at Barbara Webster School, and another meeting will be planned in the Spring to be held at Casa del Mexicano. He further stated that SAP equipment is already available in the cable room, and staff continues to seek employees interested in translating City Council Meetings.

A discussion ensued regarding the interview process for providing SAP translation, and making Spanish translation of Council meetings a main goal.

K. Appointment of Commissioners to Housing Authority Commission – Continued to November 17, 2003 Council Meeting.

CITY COMMUNICATIONS

City Manager Wally Bobkiewicz reminded everyone of the Santa Paula Beautiful event scheduled for Saturday, November 15, 2003.

Mayor Procter noted that he would be giving the *State of the City Address* at Good Morning Santa Paula on Tuesday, November 11, 2003, at 7:00 a.m., at Logsdon's Restaurant.

FUTURE AGENDA ITEMS

It was moved by Mayor Procter, seconded by Vice Mayor Aguirre, for a discussion on the progress of AB 773, Ventura County Transportation Commission reorganization bill, to come back at the City Manager's discretion. There was no opposition, and the motion carried.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Procter adjourned the meeting at 10:50 p.m.

ATTEST:

Josephine G. Herrera
Deputy City Clerk