

CALL TO ORDER

Mayor Luna called the meeting to order at 6:30 p.m.

ROLL CALL

Councilmember Richard C. Cook, Councilmember Donald L. Johnson, and Mayor Ray C. Luna responded to roll call. Interim City Manager Paul L. Skeels, City Attorney Phillip H. Romney, City Clerk Steven J. Salas, and Deputy City Clerk Josephine G. Herrera were also present. Vice Mayor Laura Flores Espinosa arrived at 6:31 p.m., and Councilmember John T. Procter arrived at 6:35 p.m.

PUBLIC COMMENT

Scott Anderson, 1206 E. Santa Paula Street, submitted a written request to place a matter on the City Council Agenda for June 17, 2002, for the placement of an initiative on the November ballot entitled, "An Initiative Measure Amending the City Urban Growth Boundary (CURB) Line to Include a 32.5 Acre Parcel at the Northwest Corner of Peck/Foothill Roads." City Attorney Phillip H. Romney and Councilmember Johnson declared conflicts of interest regarding this matter.

CONSENT CALENDAR

It was moved by Councilmember Johnson, seconded by Councilmember Cook, to adopt the Consent Calendar as presented. Under roll call vote, all were in favor, and the motion carried.

A. Closed Session - Approved a Closed Session to discuss: Public Employee Appointment or Employment. Position to be filled: City Manager. Pursuant to *Government Code §54957*. (118)

ORDER OF BUSINESS

A. Review Job Description, Police Commander Position - (118-2)

Assistant to the City Manager Melissa Grisales' report dated June 5, 2002.

It was moved by Vice Mayor Espinosa, seconded by Councilmember Johnson, to approve receiving and filing the report.

A discussion ensued regarding the college degree requirements.

Under roll call vote, Councilmember Procter, Councilmember Johnson, and Vice Mayor Espinosa were in favor. Councilmember Cook and Mayor Luna were opposed. The motion carried.

B. Budget Workshop for Fiscal Year 2002-2003 - (34)

Finance Director Glenda D. Jay's report dated June 4, 2003 and Interim City Manager Paul L. Skeels' Budget Letter of Transmittal dated May 23, 2002.

Finance Director Glenda D. Jay responded to a question regarding who would oversee grants administration by responding that the Senior Accountant will oversee grants and the Accountant will work with the grants.

Due to Planning Director Thomas M. Bartlett having to leave the meeting early, the City Council reviewed the Planning Department budget at this time.

A discussion ensued regarding the funding for the Community Visioning project.

It was moved by Vice Mayor Espinosa to increase the amount for Community Visioning to at least \$60,000.

A discussion ensued regarding having staff come back with options for the additional appropriation, or allocating the funds from the General Fund Reserve.

Councilmember Procter seconded the motion.

Vice Mayor Espinosa amended her motion to take \$60,000 from the General Fund Reserves. Councilmember Procter seconded the amended motion.

Under roll call vote, Councilmember Procter and Vice Mayor Espinosa were in favor. Councilmember Cook, Councilmember Johnson, and Mayor Luna were opposed. The motion failed.

Staff suggested that the City Council make motions to compile a list of proposed changes, and at the end of the budget workshop, decide whether to make adjustments to the budget or refer to staff.

It was moved by Vice Mayor Espinosa, seconded by Councilmember Procter, for this suggestion, and include the Community Visioning item in the list.

Under roll call vote, Councilmember Cook, Councilmember Procter, Vice Mayor Espinosa, and Mayor Luna were in favor. Councilmember Johnson was opposed. The motion carried.

GENERAL ADMINISTRATION

City Council

A discussion ensued regarding dividing Line Item 8352 into five separate line items for each Councilmember.

City Clerk

It was moved by Vice Mayor Espinosa, seconded by Councilmember Procter, to add to the list for an increase in the Elections Line Item given several key measures on the ballot.

Under roll call vote, all were in favor, and the motion carried.

A discussion ensued regarding there being no need for a roll call vote to add items to the list.

City Manager

A discussion ensued regarding the workload of the City Manager's Office staff, and consider lifting the hiring freeze in this department. It was the consensus of the City Council to add staffing in the City Manager's Office to the list.

A discussion ensued regarding the car allowance for the new City Manager. It was the consensus of the City Council to leave this item as is.

Risk Management

A discussion ensued regarding increased insurance premiums due to increases in the cost for public liability, commercial, and crime policies.

BUILDING AND SAFETY DEPARTMENT

Building

Building and Safety Director Stephen R. Stuart responded to a question regarding the number of building inspectors in his department by responding that his department has three field inspectors and one Senior Building Inspector who stays in the office. He further responded to a question regarding the number of building inspectors at the County by responding they have a staff of 35 building inspectors and one Building Official. He further responded to a question regarding whether the FEMA grant would cover the entire rehabilitation work for the City-owned buildings by responding that the grant will only cover the seismic rehabilitation work.

COMMUNITY SERVICES

Community Center

Community Services Director Brian J. Yanez noted that the Area Agency on Aging has awarded the City a \$23,5000 grant which will be used for the Senior kitchen improvements.

Community Services Director Brian J. Yanez responded to a question regarding the purpose of the Community Center endowment fund by responding that the interest paid is used to fund the full-time maintenance person. Finance Director Glenda D. Jay added that there are three endowment funds invested in LAIF, and that the City cannot use the principal amounts.

Cable Television

A discussion ensued regarding Adelphia's recent bankruptcy problems, and a suggestion for a future agenda item to direct the City Attorney to review Adelphia's legal obligations.

FINANCIAL SERVICES DEPARTMENT

Financial Services

Finance Director Glenda D. Jay responded to a question regarding the reduction in the overtime budget by responding that this budget was reduced due to the anticipation of hiring a part-time, 16-hour per week employee, to cover flex days.

FIRE DEPARTMENT

Fire

Acting Fire Chief Richard Araiza responded to a question regarding the cost for dispatch services by County Fire by responding that the cost was a one-time cost of \$33,000.

POLICE DEPARTMENT

Police

Interim City Manager Paul L. Skeels responded to a question regarding the reduction in capital outlay by responding that it was his judgment that no new police vehicles were needed this year. He further responded to questions regarding the cost for overtime and PERS 3% @ 50.

A discussion ensued regarding a cost analysis done several years ago on who received overtime and the reason for the overtime.

PUBLIC WORKS DEPARTMENT

General Administration and Engineering

A discussion ensued regarding the new Public Works Superintendent and Regulatory Compliance Specialist positions.

Building Maintenance

A discussion ensued regarding the reduction for cleaning services by Service Master. It was the consensus of the City Council to add this to the list.

Streets and Storm Drains Maintenance Program

Public Works Director/City Engineer Norman S. Wilkinson responded to a question regarding the status of repairing the streets listed on Page 246 by stating that the in-house street crew would repair these streets. He further responded to a question regarding the repair of Santa Barbara Street by responding that this is a capital improvement issue, and that the project should be out to bid soon.

Solid Waste Enterprise

A discussion ensued regarding mandatory recycling services by commercial franchises.

Streets and Storm Drains Maintenance Program

A discussion returned to this program to discuss sidewalk repair by Barbara Webster School, and adding to the contract the repair of the sidewalk in front of the library.

Public Works Director/City Engineer Norman S. Wilkinson responded to a question regarding the Santa Paula Basin Pumpers Association's annual report and noted that the Association could levy a \$1 per acre foot assessment for the City, for a total of \$5,400. If this assessment is levied, it will be charged to the Water Enterprise budget.

Water Maintenance

Public Works Superintendent Anthony Emmert responded to a question regarding staffing by responding that the job description needs to be reviewed by SEIU, and that they have recently hired two temporary employees. Public Works Director/City Engineer Norman S. Wilkinson added that the issue with the job description is the mandatory state certification requirement, and that the issue with SEIU is whether there should be additional compensation for having the state certification.

A discussion ensued regarding the state certifications.

ECONOMIC DEVELOPMENT

Economic Development

Economic Development Director Kenneth R. Cott noted that the major change in funding is the Local Jobs Plan.

GENERAL GOVERNMENT

A discussion ensued regarding \$5,000 from this fund being used toward the installation of the heating and air-conditioning unit for the Community Development Building, and that \$3,000 would come from the General Fund.

INTERNAL SERVICES FUND

Equipment Maintenance

A discussion ensued regarding a reclassification for a Mechanic I.

CAPITAL IMPROVEMENT PROGRAM

The City Council reviewed the summary of proposed carryovers.

Public Works Director/City Engineer Norman S. Wilkinson responded to a question regarding whether the City has received funding from the State for airport safety zone property acquisitions by responding that funding has been approved; however, he was unsure if the funding would be used this year. He added that he is working on a draft letter to send to eligible property owners asking if they wish to sell their properties now. He further responded to a question regarding the replacement of the heating and air-conditioning unit for the Police Department building by replying that the current unit was installed in the 60s or 70s, and that the system is a complicated system. He further responded to a question regarding the L.E.D. pavement marker program by stating that the bids for the project had come in higher than anticipated, and that staff is working on reviewing the design of the project.

LIST OF PROPOSED CHANGES TO THE BUDGET

Finance Director Glenda D. Jay noted that the estimated reserve is \$719,680. The funding for the community visioning project has 37% coming from the Redevelopment Agency, with the balance coming from the General Fund. If the same concept is used to fund the additional \$60,000, then \$22,200 would come from the Redevelopment Agency and \$37,800 would come from the General Fund.

Staff suggested that the City Council consider the costs for the elections, the Administration Assistant, and the janitorial contract before considering the additional appropriation for Community Visioning.

Fund the Administrative Assistant in the City Manager's Office

A discussion ensued regarding the cost of approximately \$35,000, plus benefits, for this position, and a discussion that the new City Manager may wish to staff his department differently.

It was the consensus of the City Council to leave the Administrative Assistant position as is until the new City Manager is on board.

Contract with Service Master

A discussion ensued regarding the janitorial services provided by Service Master for the City Hall Building , the Community Development Building, and the Engineering trailer.

It was moved by Councilmember Cook, seconded by Councilmember Johnson, to keep the contract with Service Master and take an additional \$14,000 from the Reserve.

Under roll call vote, Councilmember Johnson, Councilmember Cook, Councilmember Procter, and Vice Mayor Espinosa were in favor. Mayor Luna was opposed. The motion carried.

COUNCIL CONSENSUS TO EXTEND THE MEETING

As business had not concluded at 9:30 p.m., and pursuant to Section 11 of the City Council's Rules of Procedure, it was moved by Councilmember Johnson, seconded by Councilmember Procter, to extend the meeting for one hour.

Under roll call vote, all were in favor, and the motion carried.

Additional Appropriation for Election Services

After a brief discussion, it was the consensus of the City Council to leave the appropriation for Election Services as is.

Additional Appropriation of \$60,000 for Community Visioning

It was moved by Vice Mayor Espinosa, seconded by Councilmember Procter, for approval of additional appropriation of \$60,000 to be included in this year's budget as broken down by Finance Director Glenda D. Jay.

Under roll call vote, Councilmember Procter and Vice Mayor Espinosa were in favor. Councilmember Cook, Councilmember Johnson, and Mayor Luna were opposed. The motion failed.

It was moved by Councilmember Johnson, seconded by Councilmember Cook, to adopt Resolution No. 5499 based on the changes made.

Under roll call vote, Councilmember Cook, Councilmember Procter, Councilmember Johnson, and Mayor Luna were in favor. Vice Mayor Espinosa was opposed. The motion carried.

RESOLUTION NO. 5499

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA APPROVING THE OPERATING BUDGET AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2002-2003.

CITY COMMUNICATIONS

There were no City Communications.

FUTURE AGENDA ITEMS

It was moved by Councilmember Johnson, seconded by Councilmember Procter, for a discussion on artificial grass surface for Teague Park. Under roll call vote, all were in favor, and the motion carried.

Councilmember Cook asked for a pass-through on the attendance of the Planning Commissioners before the meeting to appoint the two new Planning Commissioners. Interim City Manager Paul L. Skeels responded that staff would prepare the pass-through this week.

It was moved by Councilmember Cook, seconded by Councilmember Johnson, to receive a report on the overtime allotment for the Police Department to include hours, who earned overtime, and the reason. Under roll call vote, all were in favor, and the motion carried.

It was moved by Councilmember Procter, seconded by Mayor Luna, to consider the request from Scott Anderson to discuss placing the initiative on the ballot. Councilmember Johnson declared a conflict of interest. Under roll call vote, Councilmember Procter, Vice Mayor Espinosa, and Mayor Luna were in favor. Councilmember Cook was opposed. The motion carried.

RECESS TO A REDEVELOPMENT AGENCY MEETING

Mayor Luna recessed the City Council to a Redevelopment Agency Meeting at 9:44 p.m.

RECONVENE TO REGULAR MEETING

Mayor Luna reconvened the City Council at 9:46 p.m.

CLOSED SESSION

City Attorney Phillip H. Romney announced that the Closed Session was to discuss: Public Employee Appointment or Employment. Position to be filled: City Manager. Pursuant to *Government Code §54957*. (118)

Mayor Luna recessed the City Council to a Closed Session at 9:46 p.m., and reconvened into Open Session at 10:06 p.m.

No action was taken during the Closed Session.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Luna adjourned the meeting at 10:06 p.m.

ATTEST:

Steven J. Salas
City Clerk