

CALL TO ORDER

Mayor Luna called the meeting to order at 6:30 p.m. Reverend Jubinski from St. Paul's Episcopal Church offered the invocation, and Councilmember Procter led the Pledge of Allegiance to the Flag.

ROLL CALL

Councilmember Richard C. Cook, Councilmember Donald L. Johnson, Councilmember John T. Procter, and Vice Mayor Laura Flores Espinosa responded to roll call. Interim City Manager Paul L. Skeels, City Attorney Phillip H. Romney, Clerk Steven J. Salas and Administrative Clerk Audulia Sandoval were also present. Vice Mayor Espinosa reported that Mayor Ray C. Luna was out of town and Deputy City Clerk Josephine G. Herrera was on vacation.

PRESENTATION

A. Proclamation Recognizing "Cesar Chavez Day" - (130)

Vice Mayor Espinosa presented a proclamation to Ramon Rodriguez recognizing "Cesar Chavez Day." Mr. Rodriguez thanked the City Council for their consideration.

B. Proclamation Recognizing Sexual Assault Awareness Month - (130)

Councilmember Procter presented a proclamation to Lisa Rodriguez, Public Relations Coordinator with The Coalition to End Domestic and Sexual Violence, recognizing Sexual Assault Awareness Month. Ms. Rodriguez thanked the City Council for their consideration.

C. Proclamation Recognizing International Building Safety Week - (130)

Councilmember Johnson presented a proclamation to Building and Safety Director Stephen R. Stuart recognizing the week of April 7, 2002, as International Building Safety Week. Building and Safety Director Stephen R. Stuart thanked the City Council and introduced his staff in the audience.

PUBLIC COMMENT

Dan Robles, 200 Arthur Avenue, representing Blanchard Community Library, provided a report on the state of the library and the many services it offers to the community. Mr. Robles noted that the library anticipates reduction in state funding in the upcoming year and asked the City Council to consider providing some financial support.

CONSENT CALENDAR

Vice Mayor Espinosa pulled Items E, G, H, and M. Councilmember Johnson pulled Items C and D. It was moved by Councilmember Johnson, seconded by Councilmember Procter, to waive the reading of Ordinances and Resolutions appearing on the Consent Calendar; to waive the reading of all other Resolutions appearing on the Agenda; to read all other Ordinances appearing on the Agenda, in title only; and to adopt the Consent Calendar as amended. Under roll call vote, Councilmember Cook, Councilmember Johnson, Councilmember Procter, and Vice Mayor Espinosa were in favor. Mayor Luna was absent. The Consent Calendar was adopted.

A. Warrants and Certifications - Approved the Warrants and Certifications dated March 22, 2002. (88-2)

Wire Transfers	\$ 41,217.80
Salaries	\$265,456.35
Invoices	\$512,201.24
TOTAL	\$818,875.39

B. Closed Session - Approved a Closed Session to discuss: 1) Negotiations with Employee Organizations: Santa Paula Police Officers Association (SPPOA), Santa Paula Police Officers Association/IBPO - Police Commanders Unit, Santa Paula Public Employees Association (SEIU), and unrepresented employees (management, mid-management, confidential, part-time, temporary, and seasonal employees). Name of Negotiator: Melissa Macias. Pursuant to *Government Code §54957.6* (118-2).

F. Independent Accountants' Report on the Appropriations Limit for the Year Ended June 30, 2001 - Received and filed the report. Finance Director Glenda D. Jay' report dated March 20, 2002. (88-4)

I. Monthly Report of Transactions - Reviewed and filed the monthly transactions report. City Treasurer Sandra K. Easley's report dated March 22, 2002. (88-4)

J. Fire Safety Inspections - Child Care Facilities - Received this report, and authorized Santa Paula Fire Department to amend the fee ordinance to include cost recovery for fire safety inspections of community care licenses facilities. Acting Fire Chief Richard Araiza's report dated March 22, 2002. (90)

J. Adopt-a-Park Program - Approved establishment of an Adopt-a-Park Program, and approved the adoption of Mill Park by the Kiwanis Club of Santa Paula. Public Works Director/City Engineer Norman S. Wilkinson's report March 18, 2002. (114/114-6)

L. Approval of the Thomas Moore Field Lights Project - Approved the plans and specifications for the Thomas Moore Field Lights Project, and authorized staff to advertise for bids. Public Works Director/City Engineer Norman S. Wilkinson's report dated March 12, 2002. (114-4)

CONSENT CALENDAR - SEPARATE ACTION ITEMS

C. Minutes - (50-6)

Councilmember Johnson pulled this item to note that he did not lead the Pledge of Allegiance as he was absent from the meeting.

A discussion ensued regarding directing the Deputy City Clerk to review the tape and make the correction.

It was moved by Councilmember Procter, seconded by Councilmember Cook, to approve the Minutes of the Regular City Council Meeting of March 4, 2002, with the amendment.

Under roll call vote, Councilmember Cook, Councilmember Procter, and Vice Mayor Espinosa were in favor. Councilmember Johnson abstained. Mayor Luna was absent. The motion carried.

D. Rejection of Claim Filed by Fernando Garcia, Michele Garcia, and Michael Garcia - (62)

Councilmember Johnson pulled this item to declare a conflict of interest, and stepped down from the dais.

Assistant to the City Manager Melissa M. Macias' report dated March 7, 2002.

It was moved by Councilmember Cook, seconded by Councilmember Procter, to reject the claim filed by Fernando Garcia, Michele Garcia, and Michael Garcia.

Under roll call vote, Councilmember Cook and Councilmember Procter were in favor. Vice Mayor Espinosa was opposed. Mayor Luna was absent. The motion carried.

Councilmember Johnson returned to the dais.

E. Ordinance No. 1040 Amending Section 37.54 of the Santa Paula Municipal Code - (168)

City Attorney Phillip H. Romney's report dated March 5, 2002. Mr. Romney noted that he had not recalled that a previous ordinance was adopted last Fall when he prepared this ordinance; however, this ordinance is more clear and easier for staff and the public to interpret.

It was moved by Councilmember Johnson, seconded by Councilmember Procter, to adopt Ordinance No. 1049.

Under roll call vote, Councilmember Cook, Councilmember Johnson, Councilmember Procter, and Vice Mayor Espinosa were in favor. Mayor Luna was absent. The motion carried.

ORDINANCE NO. 1049

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SANTA PAULA AMENDING
§37.54 OF TITLE III, CHAPTER 37 OF THE SANTA PAULA
MUNICIPAL CODE

G. Single Audit Report for the City of Santa Paula for the Fiscal year Ending June 30, 2001 - (88-4)

Finance Director Glenda D. Jay's report dated March 20, 2002.

It was moved by Councilmember Procter, seconded by Councilmember Johnson, to accept and file the Single Audit for the City of Santa Paula for the Fiscal Year Ending June 30, 2001.

Under roll call vote, Councilmember Cook, Councilmember Johnson, Councilmember Procter, and Vice Mayor Espinosa were in favor. Mayor Luna was absent. The motion carried.

H. Use of a Collection Agency - (88)

Finance Director Glenda D. Jay's report dated March 20, 2002.

Finance Director Glenda D. Jay responded to a question regarding whether accounts would be written off on a yearly basis by responding yes.

It was moved by Councilmember Johnson, seconded by Councilmember Procter, to authorize staff to continue the collection of delinquent accounts in-house instead of turning them over to a collection agency.

Under roll call vote, Councilmember Cook, Councilmember Johnson, Councilmember Procter, and Vice Mayor Espinosa were in favor. Mayor Luna was absent. The motion carried.

M. Conceptual Plan for the Palm Avenue "Dump" Site - (132-5)

Public Works Director/City Engineer Norman S. Wilkinson's report dated March 18, 2002.

A discussion ensued regarding concerns of past aircraft accidents at the airport and concerns with the Regional Water Quality Control Board if anything is done with the old landfill site.

Public Works Director/City Engineer Norman S. Wilkinson responded to a concern that the site might be considered a transfer station by stating that it would not be a transfer station as this would be a collection point for minor flows of trash that are currently collected at the Corporation Street yard. He further responded to a question on how this site would affect the runway and the inner safety zone by stating that this would be an extension of the run out zone past the end of the runway which will make the inner safety zone much safer. He further noted that the zoning ordinance prohibits any extension, relocation, or realignment of an airport runway without zoning approval.

Pat Quinn, Hangar 8 Stearman Taxi Way, representing Santa Paula Airport Association, addressed the two aircraft incidents where pilots ran off the end of the runway, and noted that the association discussed how to improve safety at the airport and the berm. He further mentioned that the association is interested in talking with the City about future airplane parking.

A discussion ensued regarding the City Council wanting more information such as providing photographs which indicate surrounding buildings, details on leases, and details on neighboring properties.

It was moved by Councilmember Cook, seconded by Councilmember Procter, to accept Option No. 3 to continue this item for more information prior to possible approval of the conceptual plan.

A discussion ensued regarding concerns on having the Future Farmers situated on this site and concerns for strengthening block walls in the area.

Under roll call vote, Councilmember Cook, Councilmember Johnson, Councilmember Procter, and Vice Mayor Espinosa were in favor. Mayor Luna was absent. The motion carried.

RECESS TO A BREAK

Vice Mayor Espinosa recessed the City Council to a Break at 7:44 p.m.

RECONVENE TO REGULAR MEETING

Vice Mayor Espinosa reconvened the City Council at 7:59 p.m.

ORDER OF BUSINESS

A. Consideration of a General Fund Reserve Policy - (34)

Finance Director Glenda D. Jay's report dated March 20, 2002.

A discussion ensued regarding establishing a General Fund Reserve Policy between 10% and 15%, and attempting to establish a 10% General Fund Reserve.

It was moved by Councilmember Cook, seconded by Councilmember Johnson, to attempt to establish a General Fund Reserve Policy of 10%.

Under roll call vote, Councilmember Cook, Councilmember Johnson, Councilmember Procter, and Vice Mayor Espinosa were in favor. Mayor Luna was absent. The motion carried.

B. Allowing City Departments to Receive Payments at Community Development Building Counter - (88)

Finance Director Glenda D. Jay provided a verbal report, and stated that although payments could be allowed at the Community Development Building counter, there would be many obstacles, such as having to train personnel to accept and handle cash and reconcile cash drawers, ensuring that building inspectors issuing permits do not accept cash, overcoming security issues, and ensuring that there is adequate staff coverage on flex days.

No action was taken on this item.

C. Sewer Plant Concerns - (156-3)

Public Works Director/City Engineer Norman S. Wilkinson provided a verbal report and introduced Dave Lanheart, Project Manager from OMI. Mr. Wilkinson's report included information on two spills which occurred this year and noted that there was no loss of

sewage to the environment. He also addressed the sources of odors coming from the sewer plant and mentioned that a long-term solution for odors would be addressed in the upcoming project.

Public Works Director/City Engineer Norman S. Wilkinson responded to a question regarding whether the City had been fined by responding no, and that the sewage spills were not in violation of discharge limits because neither spill discharged into the environment. He further addressed questions regarding odor control and regulations for restaurants on the installation of grease traps.

No action was taken on this item.

D. Sidewalk Conditions on Santa Paula Street West of Twelfth Street by Barbara Webster School - (162)

Public Works Director/City Engineer Norman S. Wilkinson provided a verbal report and noted that AB 2928 provides funding for pavement repairs, which includes sidewalk repairs. He further noted that he is working on a project concept to bid sidewalk replacement on a per square foot basis for a fixed price for the term of the contract, and that uplifted sidewalks would have the highest priority.

A discussion ensued regarding placing a priority to repair heavily traveled sidewalks such as those next to schools and public facilities, and having staff put together a bid package for the sidewalk repair next to Barbara Webster School.

It was moved by Vice Mayor Espinosa, seconded by Councilmember Cook, for the immediate repair of the sidewalk by Barbara Webster School.

Under roll call vote, Councilmember Cook, Councilmember Johnson, Councilmember Procter, and Vice Mayor Espinosa were in favor. Mayor Luna was absent. The motion carried.

E. Sign Ordinance - (122)

City Attorney Phillip H. Romney provided a verbal report.

A discussion ensued regarding concerns that the sign ordinance is not consistently enforced throughout the city.

Planning Director Thomas M. Bartlett responded to a question regarding sign guidelines by responding that the standards and guidelines for the sign ordinance are contained in the zoning ordinance.

A discussion ensued regarding code enforcement efforts for temporary sign enforcement.

No action was taken on this item.

CITY COMMUNICATIONS

Councilmember Procter mentioned that he is a member of the League of California Cities Technology Committee, whose goal is to help move cities into the use of computers for the Internet and e-mail. He noted that a survey is forthcoming to gather information about the technological capabilities of cities.

Councilmember Johnson acknowledged the Police and Fire Departments for their efforts during the recent disaster drill at the schools.

Vice Mayor Espinosa thanked staff for their concise staff reports, and especially thanked Finance Director Glenda D. Jay for providing the article entitled "What is an Adequate Fund Balance."

FUTURE AGENDA ITEMS

It was moved by Councilmember Cook, seconded by Councilmember Johnson, for an agenda item on alternatives for trash cleanup week. Under roll call vote, Councilmember Cook, Councilmember Johnson, Councilmember Procter, and Vice Mayor Espinosa were in favor. Mayor Luna was absent. The motion carried.

It was moved by Vice Mayor Espinosa, seconded by Councilmember Cook, that a goal setting session be brought back as a future agenda item. Under roll call vote, Councilmember Cook, Councilmember Johnson, Councilmember Procter, and Vice Mayor Espinosa were in favor. Mayor Luna was absent. The motion carried.

RECESS TO A BREAK

Vice Mayor Espinosa recessed the City Council to a Break at 9:20 p.m. prior to convening the Redevelopment Agency Meeting.

RECONVENE TO REGULAR MEETING

Vice Mayor Espinosa reconvened the City Council at 9:34 p.m.

CLOSED SESSION

City Attorney Phillip H. Romney announced that the Closed Session was to discuss: Negotiations with Employee Organizations: Santa Paula Police Officers Association (SPPOA), Santa Paula Police Officers Association/IBPO - Police Commanders Unit, Santa Paula Public Employees Association (SEIU), and unrepresented employees (management, mid-management, confidential, part-time, temporary, and seasonal employees). Name of Negotiator: Melissa Macias. Pursuant to *Government Code §54957.6* (118-2).

Vice Mayor Espinosa recessed the City Council to a Closed Session at 9:35 p.m., and reconvened into Open Session at 10:27 p.m.

No action was taken during the Closed Session.

ADJOURNMENT

There being no further business to come before the City Council, Vice Mayor Espinosa adjourned the meeting at 10:28 p.m.

ATTEST:

Steven J. Salas
City Clerk