



CITY OF SANTA PAULA

BUDGET REVIEW FY 18-19

MAY 21, 2018

STRATEGIC GOALS SANTA PAULA CITY COUNCIL

ECONOMIC DEVELOPMENT		
	Enhance the economic vitality of the community through measures targeted towards development and business retention, expansion and attraction resulting in increased revenue generation and job creation.	Responsible Department and/or Committee
1.	Improve competitive position, streamline application process, establish incentives, and have knowledgeable staff in place.	City Manager's Office and EDAC
2.	Update the General Plan including a Downtown Specific Plan	CDD and ACM with EDAC
3.	Actively pursue new businesses and establish policies to improve retention, and consider businesses that will bring jobs to Santa Paula	ACM with EDAC
4.	Improve the competitive position of the City, appropriately use the City's properties, and work with all potential commercial businesses to develop the downtown	ACM with EDAC
5.	Provide a welcoming/assisting attitude to potential commercial developments (possible fast track policies).	ACM

STRATEGIC GOALS SANTA PAULA CITY COUNCIL

BEAUTIFICATION		
	Achieve beautification of the City through major arterial improvements, aggressive code enforcement and promotion of programs that leverage the City’s “small town” feel combined with a focus on sustainability and growth.	Responsible Department and/ or Committee
1.	Continue Code Enforcement efforts to clean up the City.	Code Enforcement
2.	Work with Downtown merchants on beautifying public areas on Main Street	ACM
3.	Leverage Measure T funds to beautify and better maintain city parks and recreational areas	CSD
4.	Use SB1 (Gas tax) to accelerate pavement of streets	PWD
5.	Create Wayfinding Program	CDD & PWD

STRATEGIC GOALS SANTA PAULA CITY COUNCIL

EFFECTIVE COMMUNICATION		
	Ensure that communication is effectively and regularly used to inform and educate citizens, businesses, employees and regional partners about City programs and initiatives and do so in a manner that will enhance the City's image.	Responsible Department and/or Committee
1.	Explore high speed internet opportunities for City	ACM with BIT
2.	Adopt a Communications Plan	ACM and IT
3.	Improve City's website and Provide more public information online	ACM and IT
4.	Maximize use of Public Access Channel and expand public information to all social mediums	ACM and IT
5.	Procure Spanish translation equipment and budget for translators	PIO

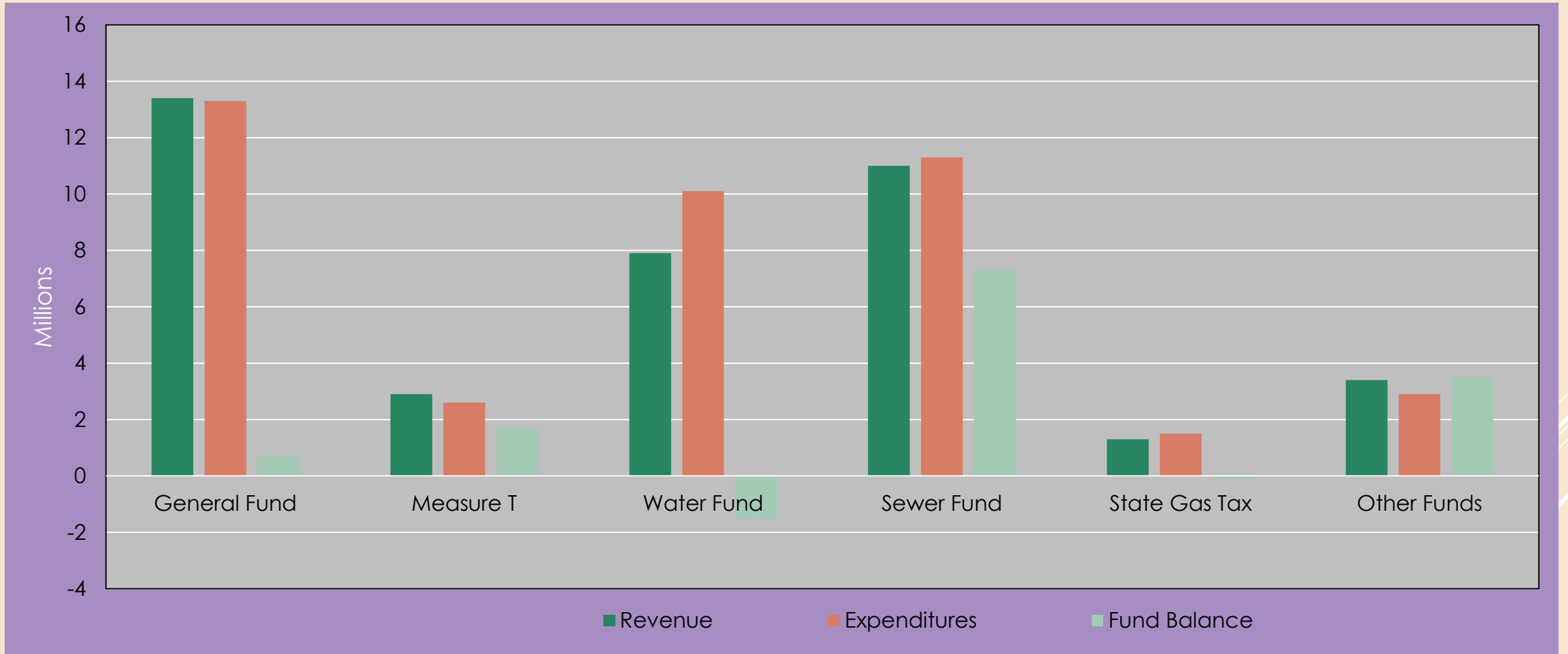
STRATEGIC GOALS SANTA PAULA CITY COUNCIL

PUBLIC HEALTH & SAFETY		
	Create a secure and healthy environment within the City in which our citizens feel safe and which promotes the City as a location of choice for living, working, and Recreating	Responsible Department and/or Committee
1.	Develop a plan to maximize recreational opportunities for youth.	CSD
2.	Support our youth a lot more, add facilities, and promote a healthy lifestyle.	CSD
3.	Address homeless/transient problems. Work with County, State, and Federal offices on Homeless programs	Police/CM
4.	Implement a Community Policing Model including an Official Neighborhood Watch Program	Police
5.	Create Senior Advisory Committee to promote senior activities	CSD
6.	Remodel and Expand existing Police Station to better serve a growing community	PD, PWD, CM, Building&Safety
7.	Review all infrastructure needs and discuss long range capital needs to keep infrastructure functioning properly	PWD

STRATEGIC GOALS SANTA PAULA CITY COUNCIL

ADMINISTRATIVE EFFICIENCY & EFFECTIVENESS		
	Implement administrative policies, procedures, and best practices which will result in efficient and cost effective management of City resources.	Responsible Department and/or Committee
1.	Fully utilize new Incode 10 Software for all financial accounting modules for significant improvement in efficiency	Finance
2.	Continue installing wireless read water meters	PWD
3.	Create asset inventory list for all assets and present report to City Council on all city owned properties and significant assets	CM/CDD/PWD
4.	Use technology to assist employees and promote transparency.	ACM/IT
5.	Update Purchasing and Personnel Policies	CM/HR/Finance

FY 18/19 PROPOSED BUDGET



Other funds include, but are not limited to, State Gas Tax, Local Transportation Funds, State and Federal Grants, other Special Revenue funds. Further detail is listed in further slides.

CITY OF SANTA PAULA BUDGET REVIEW FY 18-19

GENERAL FUND SUMMARY

Revenue decreased due to the fire annexation and transfer of property taxes - offset by decrease in expenditures. Other revenues projected 4% increase overall, primarily due to increased development activity and sales tax.

Expenditures (after adjusting for fire annexation) are proposed to increase by 6.5% due to MOU changes and development related activity.

CITY OF SANTA PAULA BUDGET REVIEW FY 18-19

100 - GENERAL FUND

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
	FY 17-18	FY 17-18	FY 18-19
UNRESTRICTED BEGINNING FUND BALANCE	432,896	490,204	674,816
GENERAL FUND REVENUES	15,695,565	15,703,040	13,365,119
GENERAL FUND EXPENDITURES	15,664,419	15,518,428	13,328,723
REVENUE OVER/(UNDER) EXPENDITURES	31,146	184,612	36,396
PROJECTED UNRESTRICTED FUND BALANCE	464,042	674,816	711,212

CITY OF SANTA PAULA BUDGET REVIEW FY 18-19

MEASURE T SALES TAX FUND

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
	FY 17-18	FY 17-18	FY 18-19
BEGINNING FUND BALANCE	200,630.00	200,630.00	1,513,985.00
MEASURE T REVENUES	2,191,000.00	2,873,540.00	2,900,000.00
Breakdown of Expenditures based on recommendations:			
Police/Public Safety	1,095,499	840,342	2,249,422
Fire/Public Safety	195,968	195,968	-
Youth Programs	457,545	371,657	516,776
Community Services	90,207	52,218	-
Public Works (Streets & Roads)	100,000	100,000	435,000
TOTAL MEASURE T EXPENDITURES	1,939,219	1,560,185	3,201,198
REVENUE OVER/(UNDER) EXPENDITURES	251,781.00	1,313,355.00	(301,198.00)
PROJECTED FUND BALANCE	452,411.00	1,513,985.00	1,212,787.00

CITY OF SANTA PAULA BUDGET REVIEW FY 18-19

MEASURE T SALES TAX FUND

FY 2016/17 was the initial year of revenue collection that resulted in an ending fund balance of \$200,630. With this and reserves from fiscal year 17/18, the City Manager is recommending using \$301,198 for fiscal year 18/19 and setting aside \$1,000,000 for the remodel of the police station.

CITY OF SANTA PAULA BUDGET REVIEW FY 18-19

FUNDS AVAILABLE FOR STREET AND ROAD REPAIR			
	ADOPTED BUDGET FY 17-18	YEAR END ESTIMATES FY 17-18	CM RECOMMENDATION FY 18-19
104 MEASURE T SALES TAX			
MEASURE T REVENUES	109,550	143,650	295,000
MEASURE T EXPENDITURES	100,000	100,000	295,000
281-LOCAL TRANSPORTATION TDA			
BEGINNING FUND BALANCE	924,717	924,717	519,067
TOTAL REVENUES LOCAL TRANSPORTATION TDA	531,400	536,265	746,385
TOTAL EXPENDITURES LOCAL TRANSPORTATION TDA	900,180	941,915	302,208
REVENUE OVER/(UNDER) EXPENDITURES	(368,780)	(405,650)	444,177
PROJECTED FUND BALANCE	555,937	519,067	963,244
283-SB1 ROADS			
BEGINNING FUND BALANCE	-	-	224,128
TOTAL REVENUES SB1 ROADS	-	224,128	512,042
TOTAL EXPENDITURES SB1 ROADS	-	-	-
REVENUE OVER/(UNDER) EXPENDITURES	-	224,128	512,042
PROJECTED FUND BALANCE	-	224,128	736,170

CITYWIDE CHANGES

- The unfunded retirement liability for all full time employees increased \$300,000 from last year
- Worker's Compensation (\$328,621) and Liability Insurance (\$437,356) with the majority of the reduction due to the planned fire department annexation to County Fire. Total reduction is \$765,977.
- Citywide employee scheduled salary increases due to labor agreements.

GENERAL FUND DEPARTMENT EXPENDITURE BUDGET

- A number of citywide expenditures have been consolidated into the other budget units, i.e. maintenance-vehicle/equipment have all been moved to Fund 702 (Equipment Maintenance), Personnel related line items moved to Admin-Personnel & Employee Relations, etc.
- Admin-IT additional budget requested for upgrades and replacement of aging software and equipment, approximately \$233,000.
- Community Development Department Building & Safety Division increased General Fund portion of Housing Code Enforcement due to reduction of CDBG grant funding, approximately \$96,000.

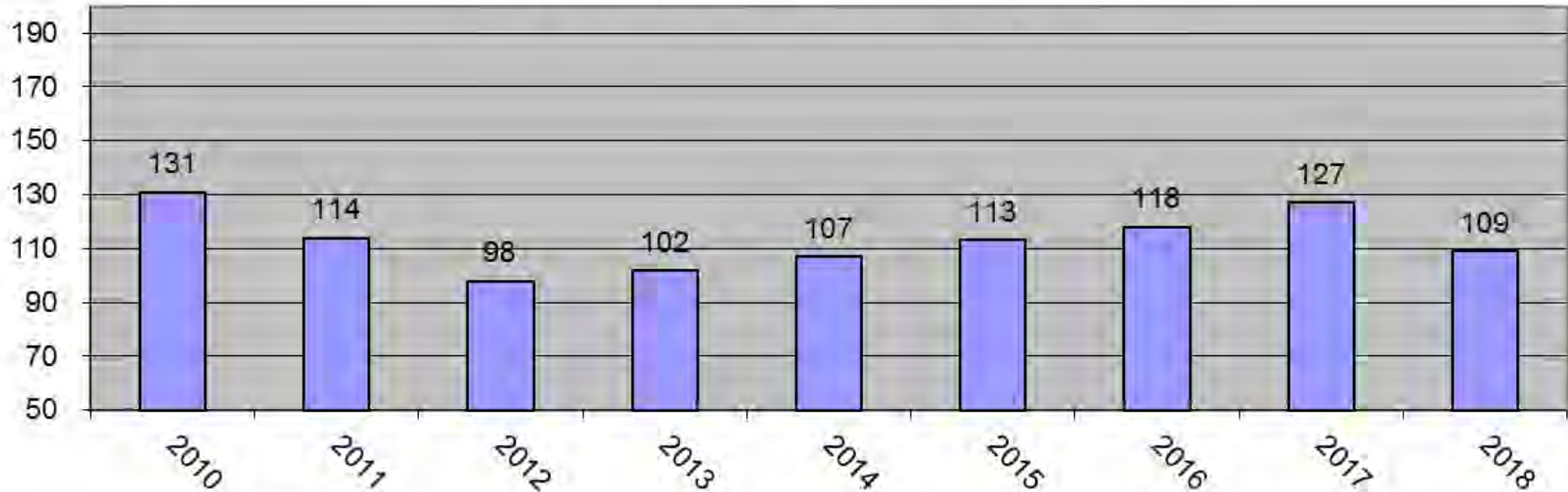
GENERAL FUND DEPARTMENT EXPENDITURE BUDGET (CONT.)

- Community Development Department Planning Division increase in contractual activity to be reimbursed by developers.
- Community Services increased funding for needed maintenance and upkeep for buildings and grounds division.
- Public Works Department increase in contractual activity to be reimbursed by developers.
- Non-Departmental includes the payment of Fire Department unfunded retirement liability \$114,188.

CITY POSITIONS

2018 INCLUDES 20 POSITIONS DELETED DUE TO FIRE ANNEXATION AND 2 NEW POSITIONS ADDED

**City of Santa Paula
City Wide Full-Time Position Count**



OTHER FUND NOTATIONS

- Fund 103-Cable Television-PEG fee ordinance was recently approved. Should see revenue coming in during FY 18/19.
- Fund 104-Measure T Fund was implemented in FY 17/18 with a 1% additional sales tax amount. This has been used to fund the Police Department (retain and equip existing officers, recruit and equip additional officers), Community Services Department (additional programs, staff to run these additional programs & a comprehensive needs assessment), Fire Department (originally used to fund grant funded firefighters, now redistributed due to annexation) and Public Works (streets and road repair and rehab).
- Fund 204-Ca Oil Museum Fund was transferred to the Foundation therefore, no budgets have been prepared.

OTHER FUND NOTATIONS (CONT.)

- Fund 280-State Gas Tax-There is a purchase of a Tractor Loader(\$84,000)for Operations and Maintenance activity.
- Fund 311-COPS grant covers \$100,000 in Police expenditures subject to a Public Hearing.
- Fund 281-Local Transportation will receive approximately \$200,000 additional funds to be used for local streets and road repair.
- Fund 283-SB1 allocation was implemented November 2017 and prior to funds being spent, the City will wait for the results of the November 2018 election where there is a measure to repeal this additional gas tax on fuel.
- Fund 450-CDBG Grant funding has been reduced by approximately \$88,500.
- Fund 503-GHAD assessment district paid off the loan.

OTHER FUND NOTATIONS (CONT.)

- Fund 610- the Sewer budget shows slight increases due to increased costs of operations and maintenance contracts and utility charges. Overall the department budget has decreased due to construction projects.
- Fund 620-the Water budget shows slight increases due to increased costs of facility maintenance and utility charges. Overall the department budget has decreased due to construction projects.

CITY MANAGER POSITION RECOMMENDATION

➤ **City Manager's Department (General Fund)**

Part Time Executive Assistant 19 hrs./week \$30,000

➤ **Police (Measure T):**

Administrative Sergeant (Net change of hiring

a Police Officer and promoting to Sgt) \$75,000

Full Time Community Service Officer \$53,000

GENERAL FUND REVENUE

	F/Y 17/18	FY 18/19
	ESTIMATES	PROJECTED
Property Tax	\$ 6,340,548	\$ 3,484,832
Sales Tax	\$ 2,301,923	\$ 2,723,000
Franchise Taxes	\$ 769,884	\$ 832,000
Other Taxes	\$ 293,237	\$ 310,000
Fees, Fines & Permits	\$ 30,692	\$ 34,100
Investments and Rents	\$ 159,310	\$ 155,765
Intergovernmental	\$ 185,560	\$ 193,000
Charges for Services	\$ 4,254	\$ 4,050
Other Revenue	\$ 100,231	\$ 120,200
Overhead	\$ 2,286,098	\$ 2,003,731
Departmental Revenues	\$ 3,231,303	\$ 3,504,441
Total General Fund Revenues	\$ 15,703,040	\$ 13,365,119

Reduction in property tax revenue for Fire Depart. Annexation to County and an increase in MVLF allocation

Franchise Taxes Include payments from Edison & Gas Company, Crimson Pipeline, Charter & Athens

Other Taxes include Transient Occupancy, Business License & Property Transfer Tax

Intergovernmental Revenues include Vehicle License Collection, State Mandated Costs & Property Tax Relief

Other Revenues include donations & sale of property

Overhead also known as a cost allocation plan identifies the appropriate costs of internal or central service providers that can be charged to the operating departments that they support.

CITY MANAGER'S DEPARTMENT GOALS & ACCOMPLISHMENTS

City Clerk Division:

Accomplishments in FY 2017/18:

- Implementation of updating City records program and conversion to electronic system.
- Hired at no cost to City an intern to assist with administrative duties from Santa Paula High

Goals for FY 2018/19:

- Implement a Public Records Request software tracking program to provide more timely and organized responses to public record requests and to track the time and cost of such requests
- Perform the duties of election official for the General Election on November 6, 2018

CITY MANAGER'S DEPARTMENT GOALS & ACCOMPLISHMENTS

City Attorney Division:

Accomplishments in 2017/18:

- Successfully negotiated a land swap for a sewer lift station as part of East Area 1
- Successfully assisted with all legal issues related to the MOA for Fire Annexation
- Successfully amended conditions of the DA with East Area 1

Goals for FY 2018/19:

- Serves as legal advisor to the City Council, City Manager and Department Heads.
- Reviews legal documents and contracts as required.
- Prosecutes violations of municipal ordinances.

CITY MANAGER'S DEPARTMENT GOALS & ACCOMPLISHMENTS

City Manager's Division:

Accomplishments in FY 2017/18:

- Reorganized City Departments to improve customer service and efficient delivery of services
- Hired an Assistant City Manager to focus on Economic Development, Public Information and a Legislative Platform
- Hired a Public Works Director
- Hired an IT Analyst to support all departments
- Completed the Fire Annexation Process including the MOA
- Worked with City Council and Lewis-Limoneira on the Conceptual Plan for the Regional Park and Sports Complex
- Worked with the City Council to join the California Choice Energy Authority (CCEA)

CITY MANAGER'S DEPARTMENT GOALS & ACCOMPLISHMENTS

City Manager's Division (cont.):

Accomplishments in FY 2017/18 (cont.):

- Commissioned an energy audit of all electrical usage and recommended energy efficiency measures to save the City at least 40% on electrical costs over time
- Worked with the City Council on creating Ad Hoc and Standing Committees on Cannabis, Finance, Fire Annexation MOA, and Economic Development
- Assisted the Measure T Committee, Cannabis & MOA Ad Hoc Committees
- Created the monthly City Manager's Newsletter
- Created the new City Hall - Facebook page
- Increased the City's presence online through social and digital media

CITY MANAGER'S DEPARTMENT GOALS & ACCOMPLISHMENTS

Goals for FY 2018/19:

- Present to City Council for adoption an Updated General Plan (Required every Twenty Years)
- Assist the Chamber and Downtown Business Community in creating a Business Improvement District
- Assist the Chamber and Business Community in reaching full occupancy for all vacant store fronts
- Attract and support 3 new tourism events to town
- Host 3 business group meetings to help improve the economic development experience in Santa Paula.
- Develop retail development marketing materials and strategy
- Revamp City's Webpage to be more user friendly and intuitive
- Transition City Fire Department to Ventura County Fire Protection District

CITY MANAGER'S DEPARTMENT GOALS & ACCOMPLISHMENTS

Goals for FY 2018/19 (cont.):

- Reorganize Building and Code Enforcement into Community Development Department
- Continue Process of joining the CCEA and providing electricity through the new CCEA
- Continue working with Lewis-Limoneira on Regional Park
- Create a Legislative Platform for Council approval
- Be more active in providing Council with legislation to support or oppose

CITY MANAGER'S DEPARTMENT GOALS & ACCOMPLISHMENTS

Human Resources and Risk Management:

Accomplishments in FY 17/18

- Completed negotiations for successor 3 year term employee contracts for Santa Paula Police Officer's Association, SEIU Local 721, Community Services Officer Unit, Supervisory & Professional Association, Mid-Management Association, Unrepresented: Confidential Unit and Executive Management.
- Successfully recruited 13 full-time positions including three (3) key management positions and five (5) positions that were funded Measure T (ongoing).
- Offered employees 42 hours of training, including leadership, supervisory and targeted competency training (ongoing).

CITY MANAGER'S DEPARTMENT GOALS & ACCOMPLISHMENTS

Human Resources and Risk Management:

Accomplishments in FY 17/18 (Cont.):

- Completed a class and compensation study for water classifications.
- Initiated Quality Improvement Committee with Citywide focus on employee appreciation and developing mission statement for the City (ongoing).

Goals for 2018/19:

- Review, revise and update the City's Personnel Policies and Procedures.
- Complete the review and implementation of a new City Employee Orientation Manual.
- Review and revamp employee recognition programs through Quality Improvement Committee.

CITY MANAGER'S DEPARTMENT GOALS & ACCOMPLISHMENTS

Information Technology:

Accomplishments in FY 17/18

- Closed over 540 Helpdesk tickets
- Hired new IT Analyst
- Hired new IT Manager
- Upgraded the Microsoft Active Directory
- Outfitted 3 new police cars with mobile computers
- Completed Air Fiber connection to South Mountain for 911 service
- Replaced multiple antennas on police department roof
- Setup new body camera system for police department
- Replaced 5 Sharp enterprise copier/printer/fax machines

CITY MANAGER'S DEPARTMENT GOALS & ACCOMPLISHMENTS

Goals for 2018/19

- Install new cloud-based backup and recovery system
- Replace four servers
- Replace approximately 1/3 of desktops/laptops
- Upgrade the email server
- Replace phone system
- Upgrade VMWare virtual server software

CITY MANAGER'S DEPARTMENT PROPOSED BUDGET FY 18-19

Current Positions FTE	Full-Time	Part-Time
City Manager	1	
Assistant City Manager	1	
Admin Secretary/Deputy City Clerk	1	
Executive Assistant	-	0.5
Human Resources Manager	1	
Human Resource Specialist	1	
IT Support Specialist	1	
IT Manager	1	
Department Total	7	0.5

CITY MANAGER'S DEPARTMENT PROPOSED BUDGET FY 18-19

100 GENERAL FUND	ADOPTED	YEAR END	CM
	BUDGET FY 17-18	ESTIMATES FY 17-18	RECOMMENDATION FY 18-19
TOTAL CM DEPARTMENT REVENUES	20,050	42,570	30,020
CITY MANAGER GENERAL FUND EXPENDITURES	2,037,567	1,867,411	2,346,172
RISK MANAGEMENT INSURANCE COST PORTION OF CM BUDGET	1,001,215	1,048,473	741,220
TOTAL CM GENERAL FUND EXPENDITURES	3,038,782	2,915,884	3,087,392

Increase due to full year of Assistant City Manager and proposed new part time Executive Assistant

CITY MANAGER'S DEPARTMENT PROPOSED BUDGET FY 18-19

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
201-MOBILE HOME RENT REVIEW FUND	FY 17-18	FY 17-18	FY 18-19
BEGINNING FUND BALANCE	(151,196.00)	(151,196.00)	(134,171.00)
TOTAL REVENUES MOBILE HOME RENT REVIEW	19,700.00	17,697.00	18,480.00
TOTAL EXPENDITURES MOBILE HOME RENT REVIEW	5,000.00	672.00	50,000.00
REVENUE OVER/(UNDER) EXPENDITURES FOR FISCAL YEAR	14,700.00	17,025.00	(31,520.00)
PROJECTED FUND BALANCE	(136,496.00)	(134,171.00)	(165,691.00)
204-CA OIL MUSEUM FUND			
BEGINNING FUND BALANCE	-	3,928.00	-
TOTAL REVENUES CA OIL MUSEUM	3,928.00	43,618.00	-
TOTAL EXPENDITURES CA OIL MUSEUM	-	47,546.00	-
REVENUE OVER/(UNDER) EXPENDITURES FOR FISCAL YEAR	3,928.00	(3,928.00)	-
PROJECTED FUND BALANCE	3,928.00	-	-

Museum was transferred to the foundation.

COMMUNITY SERVICES DEPARTMENT GOALS & ACCOMPLISHMENTS

Community Center Division:

Accomplishment for FY 17/18:

- The Community Center was rented out 102 days for party celebrations, business seminars, and religious services for the 2017/18 year.
- The Community Center was open as a shelter and distribution center for the Thomas Fire. During those two weeks, the shelter averaged 19 people per day and the distribution center provided supplies and food to an average of 50 people a day.
- The Senior Center held its 4th Annual Mariachi Fundraiser on Saturday, October 21, 2017. The event brought in a profit of \$4,000 for Senior Activities.

COMMUNITY SERVICES DEPARTMENT GOALS & ACCOMPLISHMENTS

Community Center Division (cont.):

Goals for FY 18/19:

- Continue to strive to have the Community Center rented out for family parties each Saturday for the 2018/19 fiscal year.
- Install new audio and visual equipment in the auditorium of the Community Center.
- Increase the amount of meals delivered to home bound seniors in Santa Paula to 45 per week day.
- Continue to make minor interior and exterior Community Center improvements.

COMMUNITY SERVICES DEPARTMENT GOALS & ACCOMPLISHMENTS

Recreation and Leisure Division:

Accomplishment for FY 17/18:

- Had over 2,000 Youth Participants attend such special events as Movie in the Park, Easter Egg Hunt/Earth Day Celebration, and Come See Santa.
- Had over 350 youth between the ages of six to thirteen participate in the recreation youth basketball program.
- Coordinated athletic facility use at Las Piedras, Teague, and Harding Park for over 150 non-profit youth and adult league teams. (Little League, AYSO, Girls Softball, Extreme Soccer, Barcelona soccer, and tackle football).
- Staff and the Recreation Commission provided input and recommendations for amenities to City Council for the East Area 1 Regional Park and Sports Complex.

COMMUNITY SERVICES DEPARTMENT GOALS & ACCOMPLISHMENTS

Recreation and Leisure Division (Cont.):

Goals for FY 18/19:

Create and offer new recreation programs through the allocation of Measure T funding such as:

- Summer Camp at Glen City and Barbara Webster school sites.
- New Recreation Classes for summer, fall, winter, and spring.
- Partner with the Police Department at the Police Substation (storefront) to provide tutoring, social services and recreation opportunities at Las Piedras Park during the school year.
- Collaborate with the Unified School District to provide after-school sports leagues and tournaments.
- Provide three (3) Movie Days in the Park
- The Santa Paula Comprehensive Youth Services and Programs Services Needs Assessment is being conducted by RRM Design Group and is scheduled to be completed in November 2018.

COMMUNITY SERVICES DEPARTMENT GOALS & ACCOMPLISHMENTS

Recreation and Leisure Division (Cont.):

Goals for FY 18/19 (cont.):

- Community Services staff will act as a liaison for the Youth Advisory Committee. The purpose of the committee is to provide youth an opportunity to be involved in local government and provide a voice concerning issues that affect the youth. Potential projects could include community projects such as contributing to beautifying the city.
- Continue to provide the Recreation Department's established youth and adult activities on a user pay basis.
- Continue to organize such special events as the Halloween Carnival, Easter Egg Hunt/ Earth Day Festival and Come See Santa. These events will depend on volunteers and donations.

COMMUNITY SERVICES DEPARTMENT GOALS & ACCOMPLISHMENTS

Cable Television:

Accomplishment for FY 17/18:

- Processed 200 personal and public announcements that were shown on the Local Government Access Channel 10.
- Televised five (5) additional special city council meeting

Goals for FY 18/19:

- Continue to televise City Council Meetings and other special meetings.
- Replace outdated equipment with new equipment such as the Channel 10 bulletin board and DVD players.
- Continue to provide additional services involving franchise transfers and administration of consultant contracts as directed.
- Complete a review of Government Channel services provided on Channel 10, and implement any changes identified.

COMMUNITY SERVICES DEPARTMENT GOALS & ACCOMPLISHMENTS

Santa Paula Railroad Depot

Goals for FY 18/19:

- Minor maintenance is provided by the Building 1531 budget.
- To use the facility for City sponsored events
- Continue to oversee the tenants at the Train Depot, Chamber of Commerce and Santa Paula Art Society.

COMMUNITY SERVICES DEPARTMENT GOALS & ACCOMPLISHMENTS

Buildings and Grounds Program Maintenance

Accomplishment for FY 17/18:

- Staff created an inventory system to better monitor the amount of cleaning supplies for building and grounds. Saved the City \$4,000.
- Building and Grounds staff has been maintaining the bike trail on a weekly basis. They pruned eighty oak trees from Peck Road to 12th street. In addition part-time staff cleans sections of the bike trail on a daily basis.
- Building and Grounds staff built out and remodeled the Human Services Specialist and City Clerk's office. Scope of work included framing, electrical, dry wall taping, texturing and painting.
- Building and Grounds retrofitted and repaired turf irrigation systems at Obregon, Ebell and Railroad Plaza Park.
- Building and Grounds staff changes the filters for all H.V.A.C systems at city owned facilities on a quarterly basis.

COMMUNITY SERVICES DEPARTMENT GOALS & ACCOMPLISHMENTS

Buildings and Grounds Program Maintenance (Cont.)

Goals for FY 18/19:

- Retrofit and repair turf irrigation systems at City Hall, Community Development and Police Department areas.
- Replace aged cement picnic tables with plastic coated steel picnic benches at Ebell Park.
- Repair and repaint rose garden rod iron fence that is starting to decay. In addition, paint rod iron fence surrounding the Railroad Plaza Park.
- Continue to provide preventative maintenance on the HVAC systems at all City owned buildings.
- Fumigate for termite damage on the Railroad Depot deck and building.
- Continue to periodically inspect all trees and shrubs in public parks and grounds and perform any necessary pruning, in order to maintain trees and shrubs safe and healthy condition.

COMMUNITY SERVICES DEPARTMENT GOALS & ACCOMPLISHMENTS

Buildings and Grounds Program Maintenance (cont.)

Goals for FY 18/19 (cont.):

- Continue to perform pest control contract services to eradicate rodents, and insects on trees, shrubs and turf.

COMMUNITY SERVICES DEPARTMENT BUDGET FY 18-19

Current Positions FTE	Part-Time	Full-Time	Seasonal
Community Services Director		1	
Recreation Supervisor		2	
Customer Service Representative		1	
Facilities Maintenance Leadworker		1	
Facility Maintenance Worker I/II		3	
Recreation Coordinator		1	2
Senior Coordinator	0.5		
Nutrition Coordinator	0.65		
Facility Attendant	5		
Park Monitor	1.5		
Custodian	0		
Recreation Leader			2.5
Department Total	7.65	9	4.5

COMMUNITY SERVICES DEPARTMENT BUDGET FY 18-19

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
100-GENERAL FUND	FY 17-18	FY 17-18	FY 18-19
TOTAL COMMUNITY SERVICES REVENUES/FEES FOR SERVICE	112,690	114,482	107,030
TOTAL COMMUNITY SERVICES EXPENDITURES	1,053,144	970,226	1,236,884
104 - MEASURE T SALES TAX	20%	20%	
MEASURE T REVENUE FOR YOUTH SERVICES	438,200	574,600	580,000
MEASURE T EXPENDITURES FOR YOUTH SERVICES	475,678	366,031	434,140
REVENUES OVER/(UNDER) EXPENDITURES FOR YOUTH SERVICES	(37,478)	208,569	145,860
	5%	5%	
MEASURE T REVENUE FOR COMMUNITY SERVICES	109,550	143,650	145,000
MEASURE T EXPENDITURES FOR COMMUNITY SERVICES	72,074	57,844	82,636
REVENUES OVER/(UNDER) EXPENDITURES FOR COMMUNITY SERVICES	37,476	85,806	62,364
TOTAL MEASURE T REVENUE FOR COMMUNITY SERVICES	547,750	718,250	725,000
TOTAL MEASURE T EXPENDITURES FOR COMMUNITY SERVICES	547,752	423,875	516,776
REVENUES OVER/(UNDER) EXPENDITURES FOR COMMUNITY SERVICES DEPART.	(2)	294,375	208,224
*FY 17/18 20% Youth & 5% Community Services for budget cuts/FY 18/19			

COMMUNITY SERVICES DEPARTMENT BUDGET FY 18-19

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
	FY 17-18	FY 17-18	FY 18-19
103-CABLE TELEVISION			
BEGINNING FUND BALANCE	87,765	87,765	75,599
TOTAL REVENUES CABLE TELEVISION	25,000	890	25,000
TOTAL EXPENDITURES CABLE TELEVISION	71,659	13,056	71,003
REVENUE OVER/(UNDER) EXPENDITURES	(46,659)	(12,166)	(46,003)
PROJECTED FUND BALANCE	41,106	75,599	29,596
115-GENERAL RECREATION PRO			
BEGINNING FUND BALANCE	142,661	142,661	-
TOTAL REVENUES GENERAL RECREATION PRO	104,000	110,291	103,000
TOTAL EXPENDITURES GENERAL RECREATION PRO	223,025	213,248	107,450
REVENUE OVER/(UNDER) EXPENDITURES	(119,025)	(102,957)	(4,450)
PROJECTED FUND BALANCE	23,636	39,704	(4,450)

The PEG fee ordinance was recently amended. Should see revenue in FY 18/19

Additional expenses taken from prior year cash reserves

Recommending moving cable to the City Manager's Department for FY 18/19

Revenue has decreased due to reduced cost of some programs funded by Measure T

COMMUNITY SERVICES DEPARTMENT BUDGET FY 18-19

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
405-AAA (AREA AGENCY ON AGING)	FY 17-18	FY 17-18	FY 18-19
BEGINNING FUND BALANCE	(2,620)	(2,620)	(36)
TOTAL REVENUES AAA (AREA AGCY ON AGING)	41,730	57,937	39,271
TOTAL EXPENDITURES AAA (AREA AGCY ON AGING)	48,508	55,353	50,079
REVENUE OVER/(UNDER) EXPENDITURES	(6,778)	2,584	(10,808)
PROJECTED FUND BALANCE	(9,398)	(36)	(10,844)
450-HUD- CDBG			
BEGINNING FUND BALANCE	-	-	8,113
TOTAL REVENUES HUD- CDBG	25,000	25,000	25,500
TOTAL EXPENDITURES HUD CDBG	22,065	16,887	12,877
REVENUE OVER/(UNDER) EXPENDITURES	2,935	8,113	12,623
PROJECTED FUND BALANCE	2,935	8,113	20,736
803-HARDING PARK TRUST			
BEGINNING FUND BALANCE	(98,821)	(98,821)	(61,255)
TOTAL REVENUES HARDING PARK TRUST	111,960	111,301	112,560
TOTAL EXPENDITURES HARDING PARK TRUST	66,500	73,735	70,000
REVENUE OVER/(UNDER) EXPENDITURES	45,460	37,566	42,560
PROJECTED FUND BALANCE	(53,361)	(61,255)	(18,695)

Grant for Senior Nutrition and Meals on Wheels

Grant for Senior Coordinator for Senior program

Permanent funds for projects and upkeep of the Harding Park Complex

FINANCE DEPARTMENT GOALS & ACCOMPLISHMENTS

Finance Division:

Accomplishments for FY 17/18:

- Implemented the first phase of the financial software upgrade.
- Maintain accurate, complete and appropriate records using recognized professional standards and guidelines.
- Complied with financial reporting requirements for the City. Including:
 - City Budget
 - Annual Audited Financial Report
 - State Reports
 - Annual Street report
 - Annual State Controller's Report
 - Annual Compensation Report
 - Various grant reporting

FINANCE DEPARTMENT GOALS & ACCOMPLISHMENTS

Accomplishments for FY 17/18 (Cont.):

- Continue to respond effectively to internal and external demands for assistance and information by continually striving to enhance financial management systems, both manual and automated.

Goals for FY 18/19:

- Revise and adopt formal financial management policies and procedures and cross train staff as necessity.
- Update all Finance Policies, including but not limited to the Purchasing Policies and Procedures, Travel Policy, and the Credit Card Policy.
- Continue with the implementation of the second phase of the accounting software upgrade.
- Assist the Community Development Department in the implementation of their permitting software to integrate with the financial software.

FINANCE DEPARTMENT GOALS & ACCOMPLISHMENTS

Customer Service Program:

Accomplishment for FY 17/18:

- Provided accurate and timely billing information in a form appropriately understood by the customer.
- Responded effectively to customer requests, inquiries and complaints.

Goals for FY 18/19:

- Train backup for the utility billing system with written procedures.
- Work with other departments and/or a collection agency to be more effective in collecting outstanding debt or fees due to the City.

FINANCE DEPARTMENT BUDGET FY 18-19

Current Positions FTE	Full-Time
Finance Director	1
Assistant Finance Director	1
Purchasing Agent	1
Payroll Specialist	1
Senior Accounting Technician	1
Accounting Technician	3
Customer Service Representative	2
Department Total	10

FINANCE DEPARTMENT BUDGET FY 18-19

	ADOPTED	YEAR END	CM	
	BUDGET	ESTIMATES	RECOMMENDATION	
100 GENERAL FUND	FY 17-18	FY 17-18	FY 18-19	
TOTAL FINANCE REVENUES GENERAL FUND	16,600	25,097	25,200	Increase in expenditures for Purchasing Agent and Assistant Finance Director
FINANCE GENERAL FUND EXPENDITURES	522,796	485,822	658,283	
620 CUSTOMER SERVICE-UTILITIES				
CUSTOMER SERVICE EXPENDITURES-UTILITY BILLING	513,391	508,044	459,924	These are the costs for the utility billing process.

COMMUNITY DEVELOPMENT DEPARTMENT (PLANNING DIVISION) GOALS & ACCOMPLISHMENTS

Accomplishment for FY 17/18:

- Addition of a Assistant Planner/GIS Technician and a Community Development Technician to help facilitate program implementation and customer service
- Continued use of contract planners to facilitate project management and review.
- Extensive community outreach to facilitate the completion of the General Plan update
- Revisions to the zoning and development code to expedite development review processes

COMMUNITY DEVELOPMENT DEPARTMENT (PLANNING DIVISION)

GOALS & ACCOMPLISHMENTS

Goals for FY 18/19:

This fiscal year, the Department is requesting the replacement of the Deputy Planning Director with a Planning Manager position to assist with the department administration, customer service improvements, code updates and to provide responsiveness to the increase in development requests reflective of an improved local, county and statewide economy. In addition, the division will:

- Provide opportunities to front-line employees for cross-training with other departments.
- Create a map-based interface on the City website that provides information on all current and proposed City sponsored and private investment projects within the City
- Continue providing GIS applications to assist City Departments with programs and activities

COMMUNITY DEVELOPMENT DEPARTMENT (PLANNING DIVISION) GOALS & ACCOMPLISHMENTS

Goals for FY 18/19 (Cont.):

- Assist Economic Development initiatives with identification of opportunity sites and review of any process changes that could affect development
- Ensure equitable and responsible fee recovery for development projects
- Implement Energov software to facilitate the management of permits and improve revenue management.

COMMUNITY DEVELOPMENT DEPARTMENT (PLANNING DIVISION) PROPOSED BUDGET FY 18-19

Current Positions FTE	Full-Time
Community Development Director	1
Planning Manager	1
Assistant Planner	1
Assistant Planner/GIS Analyst	1
Associate Planner	1
Community Development Technician	1
Department Total	6

COMMUNITY DEVELOPMENT DEPARTMENT (PLANNING DIVISION) PROPOSED BUDGET FY 18-19

	ADOPTED	YEAR END	CM	
	BUDGET	ESTIMATES	RECOMMENDATION	
100 GENERAL FUND	FY 17-18	FY 17-18	FY 18-19	
COMM DEVELOPMENT (PLANNING DIVISION) GENERAL FUND REVENUES/FEES FOR SERVICE	753,100	693,006	714,020	East Area and other projects progressing- staff time reimbursement from Developer
COMM DEVELOPMENT (PLANNING DIVISION) GENERAL FUND EXPENDITURES	798,633	794,417	970,797	Two positions added during FY 17/18 (Assistant Planner & Community Development Technician)
104 MEASURE T SALES TAX				
MEASURE T REVENUES	34,388	34,388	34,388	Downtown Code Enforcement was not fully implemented
MEASURE T EXPENDITURES	34,388	34,388	34,388	
FY 17/18 70% Public Safety				

COMMUNITY DEVELOPMENT DEPARTMENT (BUILDING & SAFETY DIVISION) GOALS & ACCOMPLISHMENTS

Accomplishment for FY 17/18:

- 167 closed code cases
- 4 certificates of occupancy issued (total valuation \$818, 000.00)
- Received a \$100,000 grant from CDBG for code enforcement
- Hired a new fulltime Code Inspector I
- Added a part time contract Counter technician to assist with East Area -1

Goals for FY 18/19:

- Improve customer service processes to increase the opportunities for customers to receive the information they need on a first contact
- Provide opportunities to front-line employees for cross-training with other departments.

COMMUNITY DEVELOPMENT DEPARTMENT (BUILDING & SAFETY DIVISION) GOALS & ACCOMPLISHMENTS

Goals for FY 18/19 (cont.):

- Expedite the closure of code cases to ensure health and safety and compliance with city codes.
- Implement Energov software to facilitate the management of permits and improve revenue management.
- Continue pursuit of Community Development Block Grant (CDBG) funding for Code Enforcement programs

COMMUNITY DEVELOPMENT DEPARTMENT (BUILDING & SAFETY DIVISION) PROPOSED BUDGET FY 18-19

Current Positions FTE	Full-Time
Community Development Specialist	1
Building Inspector I/II	3
Chief Building Inspector	1
Senior Building Inspector (Unfunded)	0
Department Total	5

COMMUNITY DEVELOPMENT DEPARTMENT (BUILDING & SAFETY DIVISION) PROPOSED BUDGET FY 18-19

	ADOPTED	YEAR END	CM	
	BUDGET	ESTIMATES	RECOMMENDATION	
100 GENERAL FUND	FY 17-18	FY 17-18	FY 18-19	
COMM DEVELOPMENT (BUILDING & SAFETY DIVISION) GENERAL FUND REVENUES/FEES FOR SERVICE	540,681	825,532	942,199	Increase in GF Revenues due to projections for East Area.
COMM DEVELOPMENT (BUILDING & SAFETY DIVISION) GENERAL FUND EXPENDITURES	288,657	323,500	385,282	Increase in General Fund salaries due to CDBG Fund. Grant final amount still pending from County.
104 – MEASURE T SALES TAX				
MEASURE T REVENUES	61,028	36,719	85,953	Measure T funding used for Code Enforcement
MEASURE T EXPENDITURES	61,028	36,719	85,953	
FY 17/18 70% Public Safety				
450-HUD- CDBG				
BEGINNING FUND BALANCE	71,006	71,006	330,581	CDBG receiving grants for Code Enforcement and Senior Center Coordinator. No projects approved this FY
TOTAL REVENUES CDBG	225,048	531,194	136,000	
TOTAL EXPENDITURES CDBG	129,498	271,619	136,222	
REVENUE OVER/(UNDER) EXPENDITURES	95,550	259,575	(222)	
PROJECTED FUND BALANCE	166,556	330,581	330,359	

POLICE DEPARTMENT GOALS & ACCOMPLISHMENTS

Overall Police Department:

Accomplishment for FY 17/18:

- Assistant Chief Position created and filled (Measure T funded).
- Commander Position filled.
- Hiring of four additional full time officers and one full time dispatcher
- Reorganizational structure of the department to include promotions to ranks of Sergeants and Sr. Officers.
- First ever Police Department awards banquet. (Medal of Valor Awards)

Goals for FY 18/19:

- Continue to focus on expanding/remodeling police building and increase staffing personnel.
- Continue to work on reducing crime specifically violent and property crimes.
- Continue on enhancing customer service to the citizens and community.

POLICE DEPARTMENT GOALS & ACCOMPLISHMENTS

Goals for FY 18/19 (cont.):

- Expand the Explorer and Citizen Patrol volunteer programs.
- Continue on ongoing officer POST and professional staff mandated trainings.

Police Administration:

Accomplishment for FY 17/18:

- New Assistant Chief Position created and filled.
- Promoted a Commander to assist primarily with Patrol operations and other administrative duties.
- Converted part time records and evidence positions to full time status.
- Working with all stakeholders in the remodeling and expansion of the police department building.
- Reorganization of police department to include hiring of new officers, Sergeant and Sr. Officer supervisory positions filled.

POLICE DEPARTMENT GOALS & ACCOMPLISHMENTS

Police Administration (cont.):

Goals for FY 18/19:

- Implement a Professional Standards and Conduct Program. Focus on leadership and management for all staff.
- Continue to provide training to all Officers to include, Risk Management, specialized training and all other training mandated by P.O.S.T.
- Continue to work with all Law Enforcement Agencies, local, state and federal to ensure public safety in the community.
- Mentoring program to newly hired officers and to officers who have been promoted to supervisory positions.
- Continue to be actively engaged in the community forming partnerships with various groups.
- Continue the recruitment to hire and train qualified police applicant candidates with the best applicants.

POLICE DEPARTMENT GOALS & ACCOMPLISHMENTS

Patrol Division:

Goals for FY 18/19:

- Increase patrol staffing levels to a minimum of 4 officers per shift with 1 overlap officer
- Decrease overall crime statistics through directed patrol efforts in high crime areas
- Decrease the amount of transient issues, specifically in the downtown areas, through proactive patrol efforts and providing services to those in need
- Identify and train officers, specifically newer officers, on key training topics to become more well-rounded in all aspects of patrol duties
- Identify and mentor officers to become future Field Training Officer and supervisors

POLICE DEPARTMENT GOALS & ACCOMPLISHMENTS

Investigation Division:

Accomplishment for FY 17/18:

- Numerous high profile gang related homicide cases solved. Suspects in custody.
- 290 PC Sex Registrants compliance check conducted with that resulted in two arrests.
- Gang/narcotic parole and probation sweeps.
- PROS and SHO's compliance checks conducted periodically.
- Reorganized unit with personnel changes and provided specialized training to each new Investigator.

POLICE DEPARTMENT GOALS & ACCOMPLISHMENTS

Investigation Division (cont.):

Goals for FY 18/19:

- Reassign and deploy the gang/narcotic unit personnel and work with other local, state and federal Law Enforcement agencies, in combating and investigating gang and narcotic crime.
- Provide specialized training to all Investigations personnel in their primary area of investigations responsibility.
- Recreate the 18 month investigation career enhancement position.
- Continue to provide a professional level of investigative service utilizing all available resources to include other local, state and federal agencies.

POLICE DEPARTMENT GOALS & ACCOMPLISHMENTS

Dispatch and Communications Division

Accomplishment for FY 17/18:

- Continue to meet or exceed the State standards for answering 911 calls. (Currently we are at the top 88-90% of State requirements).
- The dispatch unit was able to maintain a high level of service with minimum staffing levels.
- Upgraded to a 700 MHz radio frequency. This will allow better communications with other county agencies.
- In line to receive State CAL-OES funds for 911 phone system/call recorder.

Goals for FY 18/19:

- To fully staff the unit with six dispatchers. Currently an ongoing recruitment is in place for one more dispatcher.
- Continue to provide professional training and career enhancement training.
- Continue to focus on providing the best customer service.

POLICE DEPARTMENT GOALS & ACCOMPLISHMENTS

Dispatch and Communications Division

Goals for FY 18/19 (cont.):

- Upgrade the telephone and 911 systems to incorporate text to 911 and enhance mapping of calls.
- Explore funding to upgrade radio console to be compatible and interoperable with other county agencies.

Records Services Program

Accomplishment for FY 17/18:

- Completed over 740 crime report packets for filing to DA's office.
- Mentored three Santa Paula High School Health & Human Services Academy Students.
- Continue the internship program partnering with Santa Barbara Business College.

POLICE DEPARTMENT GOALS & ACCOMPLISHMENTS

Records Services Program

Accomplishment for FY 17/18:

- Learned new procedures such as DA's Office Complaint Review Evaluation (CRE), Cite-Zone parking cites program, Axon Body Cam, Ventura County Lab (CLMS) and California Courts Protective Order Registry (restraining orders) procedures for filing and record keeping, and other Department of Justice mandated policies and procedures for audits and reviews.

Goals for FY 18/19:

- Meet and exceed all CA Department of Justice mandates and requirements for police department records.
- Continue update training and policies and procedures on Public Records Act, Evidence.com, California Courts Protective Order Registry CCPOR, (restraining orders) Cite-Zone, etc.

POLICE DEPARTMENT GOALS & ACCOMPLISHMENTS

Goals for FY 18/19:

- Complete purging's on required reports, citations and bookings.
- Ensure crime packets are complete with all pertinent information for quicker filings.
- Explore the possibility of converting the part time records clerk to full time.
- Explore the possibility of obtaining funds for the conversion of the Records Management System and Computer Aided Dispatch to be National Incident Base Reporting System compliant.

Animal Regulation Program

Accomplishment for FY 17/18:

- Focused on Spay and Neuter program. By providing services in the neighborhoods parks at low cost.
- City of Santa Paula licensing has increased approximately 30%.

POLICE DEPARTMENT GOALS & ACCOMPLISHMENTS

Accomplishment for FY 17/18:

- ACO Varela has obtained his Animal Control Officer and 832 PC certification.
- Reduction of animal calls for service.
- Educating the public on animal services, licensing, spay and neuter etc.

Goals for FY 18/19:

- Focus to continue to provide professional animal control services to include educating the public in animal regulations such as spay and neuter, licensing requirements etc.
- Looking to obtain National Care & Control Association certification. (NACA)
- Implemented and focus on continuing an elementary school education animal program, (K-9 with Class)
- Work on controlling cat overpopulation working with non-profit groups.
- Decreasing stray animals and animal impounds.

POLICE DEPARTMENT BUDGET FY 18-19

Current Positions FTE	Full-Time	Part-Time
Police Chief	1	
Assistant Police Chief	1	
Police Commander	1	
Police Sergeant	6	
Senior Police Officer	7	
Police Officer	18	
Public Safety Dispatch Supervisor	1	
Public Safety Dispatcher Clerk	5	
Records Supervisor	1	
Community Services Officer	2	0.5
Property and Evidence Technician	1	
Records Technician	1	
Animal Services Coordinator	1	
Graffiti Abatement Officer	1	
Police Cadet		1
Executive Assistant		0.5
Department Total	47	2

POLICE DEPARTMENT BUDGET FY 18-19

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
100 GENERAL FUND	FY 17-18	FY 17-18	FY 18-19
POLICE REVENUES GENERAL FUND	681,766	601,572	679,706
POLICE EXPENSES GENERAL FUND	6,201,161	6,026,541	6,124,272
104 MEASURE T SALES TAX			
MEASURE T REVENUES	1,034,472	1,399,781	1,654,047
MEASURE T EXPENDITURES	1,000,083	769,235	1,858,196
FY 17/18 50% Police			

Other than citywide changes listed above, there are no significant changes to the General Fund

Measure T budget includes a full year of Assistant Police Chief, 4 Police Officers, Full time CSO as well as 3 vehicles

POLICE DEPARTMENT BUDGET FY 18-19

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
	FY 17-18	FY 17-18	FY 18-19
203-ASSET FORFEITURE			
BEGINNING FUND BALANCE	17,064	17,064	9,766
TOTAL REVENUES ASSET FORFEITURE	10,100	167	10,150
TOTAL EXPENDITURES ASSET FORFEITURE	10,100	7,465	-
REVENUE OVER/(UNDER) EXPENDITURES	-	(7,298)	10,150
PROJECTED FUND BALANCE	17,064	9,766	19,916
311-SLESF- COPS(AB1913)			
BEGINNING FUND BALANCE	125,727	125,727	192,778
TOTAL REVENUES SLESF- COPS(AB1913)	100,800	141,014	126,100
TOTAL EXPENDITURES SLESF- COPS(AB1913)	115,800	73,963	147,375
REVENUE OVER/(UNDER) EXPENDITURES	(15,000)	67,051	(21,275)
PROJECTED FUND BALANCE	110,727	192,778	171,503
403-BJA VEST GRANT			
BEGINNING FUND BALANCE	-	(3,349)	3,349
TOTAL REVENUES BJA VEST GRANT	-	3,844	4,000
TOTAL EXPENDITURES BJA VEST GRANT	-	495	4,000
REVENUE OVER/(UNDER) EXPENDITURES	-	3,349	-
PROJECTED FUND BALANCE	-	-	3,349

Asset Forfeiture funds to be used for Law Enforcement

Fund 311 covers \$100,000 in Police expenditures subject to a Public Hearing.

Federal Grant funds for replacement of body armor

PUBLIC WORKS GOALS & ACCOMPLISHMENTS

Accomplishments from FY 2017-2018:

- Completed the Citywide Railroad Crossings Improvement Project for 10 railroad crossings including Cameron Street, Steckel Drive, Dean Drive, Palm Avenue, Fourth Street, Seventh Street/Santa Barbara Street, Eighth Street, Ninth Street, Eleventh Street, and Twelfth Street (\$2.3M value). Federal-aid funds were used.
- Completed the Citywide Street Improvements Project- Fiscal Year 2015/2016 for approximately 650,000 square feet of pavement, 90 each of curb ramp upgrades, 110 each of sidewalk repairs, 2,600 linear feet of curbs and gutters, 2,500 linear feet of sewer pipelines, 16,500 linear feet of water pipelines. (\$9M value). Water and sewer enterprise fees, State gas tax and local transportation funds, and water and sewer bond proceeds were used.

PUBLIC WORKS GOALS & ACCOMPLISHMENTS

Accomplishments from FY 2017-2018 (cont.):

- Completed the 600 Zone Booster Pump Station Project for the removal of a 230 GPM capacity station and replacement with a 2,130 GPM capacity pump station. (\$3M value). Water enterprise fees and water bond proceeds were used.
- Completed the Harvard Boulevard Improvements Project- Tenth Street to Twelfth Street for approximately 80,000 square feet of pavement, 1,500 linear feet of curbs and gutters, 1,800 linear feet of sewer pipelines, 1,800 linear feet of water pipelines. (\$2M value). Water and sewer enterprise fees, State gas tax and local transportation funds, and water and sewer bond proceeds were used.

PUBLIC WORKS GOALS & ACCOMPLISHMENTS

Accomplishments from FY 2017-2018 (cont.):

- Completed the Tenth Street (SR 150) Bicycle and Pedestrian Improvements Project installing bike lanes, performing several curb ramp upgrades, and traffic signal synchronizations. (\$1.2M value). State-aid funds and State gas tax were used.
- Completed the Virginia Terrace/McKevett Heights Sewer Main Replacement Project replacing aging sewer pipelines. Sewer enterprise fees and sewer bond proceeds were used.
- Approved backbone improvement plans of the Harvest at Limoneira Project.
- Issued permit for rough grading of the Harvest at Limoneira Project.
- Hired American Water Services for the operations and maintenance of the Water Recycling Facility.
- Obtained Notice of Applicability (NOA) from the Regional Water Quality Control Board to implement the first recycled water program for the community.

PUBLIC WORKS GOALS & ACCOMPLISHMENTS

Accomplishments from FY 2017-2018 (cont.):

- Obtained renewal of Waste Discharge Requirements (WDR) Permit from the Regional Water Quality Control Board for the Water Recycling Facility.
- Obtained air quality variance from the Ventura County Air Pollution Control District for the Water Recycling Facility.
- Specified, purchased and outfit new 2017 aerial personnel-lift truck for Streets Division.
- Specified, purchased, and outfit two new 2017 Chevy Colorado pickup trucks, one for Water Division and one for Community Services Department.
- Specified, purchased and outfit a new 2017 Ford F550 service truck with crane for Water Division.
- Specified, purchased and outfit three new 2017 Ford Interceptor SUV patrol units for Police Department.

PUBLIC WORKS GOALS & ACCOMPLISHMENTS

Accomplishments from FY 2017-2018 (cont.):

- Repurposed (Repaint exterior, re-brand and detail) a retired Water Division pickup truck and transferred to the Community Services Department at a minimal cost.
- Specified and purchased new Hunter tire balancer for shop to maintain efficiency while performing repairs.
- Successfully compliant with all governing state and local Hazardous Waste inspection programs.
- Successfully compliant with all governing state and local Air pollution control districts and smog inspections.
- Successfully compliant with California Department of Transportation (DOT) Biennial Terminal Inspection Program.
- Continued high level of service and repair to city fleet with our preventative maintenance program. Minimizing overall downtime on city fleet vehicles.

PUBLIC WORKS GOALS & ACCOMPLISHMENTS

Accomplishments from FY 2017-2018 (cont.):

- Recently hired Streets crew gained knowledge of installing and repairing accessible curb ramps.
- Provided support to the Thomas Fire incident fire fighting crews.
- Provided support to the Santa Paula Fire Department in trimming the mature trees in the Oaks neighborhood.
- Continued weed clearing at the direction of the Santa Paula Fire Department.
- Provided support to the Amgen Bike Race that passes through town.
- Repaired potholes as funding was available.

PUBLIC WORKS GOALS & ACCOMPLISHMENTS

Accomplishments from FY 2017-2018 (cont.):

- Repainted the school crosswalks before the start of school.
- Downtown street tree trimming.
- Completed the Citywide water improvement project.
- Completed the rehabilitation of Well 13.
- Replaced the Well 14 variable frequency drive.
- Achieved installation of 95% of the automatic meter reading (AMR) meters.
- Completed the Mesa Tanks feasibility study.

Goals for FY 18/19:

- Complete post-Thomas Fire resource management recovery activities and inventory replenishments.
- Complete Recycled Water Master Plan Update.
- Complete Corporation Yard Project environmental document.
- Procure and implement computerized asset management system.

PUBLIC WORKS GOALS & ACCOMPLISHMENTS

Goals for FY 18/19:

- Create career position tracks or paths for Equipment Maintenance Division, Streets Division, and Water Division.
- Continue to obtain grants, reimbursement funds, and/or loans for improvements to the streets, potable water, and wastewater (sewer) systems.
- Obtain grants, reimbursement funds, and/or loans for new installation of recycled water distribution system.
- Continue to remove self-regenerating Water Softener Units to reduce effluent chloride levels. As of December 2017, 265 units have been removed.
- Continue to promote the WaterWise/Turf Removal program for water conservation. Advertisement has been placed in the Santa Paula Times along with Facebook.
- Specify, budget, purchase and outfit a new skip loader tractor for Streets Division for compliance of state and local Air Pollution Control Districts (APCD).

PUBLIC WORKS GOALS & ACCOMPLISHMENTS

Goals for FY 18/19 (cont.):

- Replace outdated and non-compliant portable generators for water division unit's 208 and 209 for compliance of current state and local regulations.
- Dispose/Surplus outdated future non-compliant Streets Division skip loader and skid steer tractors. In addition two Water Division non-compliant portable generators, in order to maintain compliance with current state and local regulations.
- Specify, purchase new brake lathe to replace existing aging unit and increase efficiency while performing repairs.
- Set up a vehicle replacement program for all departments within the city.
- Successfully comply with all governing state and local Hazardous Waste inspection programs.
- Successfully comply with all governing state and local Air pollution control districts and smog inspections.

PUBLIC WORKS GOALS & ACCOMPLISHMENTS

Goals for FY 18/19 (cont.):

- Successfully comply with California Department of Transportation (DOT) Biennial Terminal Inspection Program.
- Continue the high level of service and repair to city fleet with our preventative maintenance program, therefore, minimizing overall downtime on city fleet vehicles.
- Continued removal/repair of sidewalk tripping hazards.
- Continued storm drain catch basin cleaning and maintenance.
- Continue to perform the street cleaning and downtown beautification/sidewalk cleaning activities.
- Perform pothole repairs at various locations around town.
- Updating the street signs that are outdated or out of compliance.
- Complete the water system automatic meter reading installation.

PUBLIC WORKS GOALS & ACCOMPLISHMENTS

Goals for FY 18/19 (cont.):

- Perform continued replacement of 2- and 4-inch diameter water mains throughout the system.
- Perform the Mesa Tanks design.
- Complete the Cross-Town pipeline design.
- Complete the Harvard Blvd waterline installation design.
- Complete the water system SCADA/Radio conversion.

PUBLIC WORKS DEPARTMENT PROPOSED BUDGET FY 18-19

Current Positions FTE	Full-Time	Part-Time
Public Works Director	1	
Assistant Public Works Director	1	
Public Works Superintendent	1	
Equipment Maintenance Leadworker	1	
Lead Water Distribution Operator	1	
Lead Water Treatment/Prod Operator	1	
Management Analyst	1	
Administrative Analyst	1	
Senior Administrative Assistant	1	
Engineering Technician, Senior	1	
Street Maintenance Leadworker	1	
Maintenance Worker I/II	4	
Mechanic I/II	2	
Water Distribution Operator I/II/III/IV	8	
Water Treatment/Prod Operator I/II	2	
Public Works Technician		1
Department Total	27	1

PUBLIC WORKS DEPARTMENT PROPOSED BUDGET FY 18-19

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
100 GENERAL FUND	FY 17-18	FY 17-18	FY 18-19
PUBLIC WORKS GENERAL FUND REVENUES/FEES FOR	681,766	601,572	679,706
PUBLIC WORKS GENERAL FUND EXPENDITURES	6,201,161	6,026,541	6,124,272
104 MEASURE T SALES TAX			
MEASURE T REVENUES	109,550	143,650	435,000
MEASURE T EXPENDITURES	100,000	100,000	435,000
FY 17/18 5% Streets and Roads			

Increasing budget for contractual plan check services of \$91,000 offset by additional revenue paid by developer

Recommended allocation increase from Measure T for Streets & Roads

PUBLIC WORKS DEPARTMENT PROPOSED BUDGET FY 18-19

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
	FY 17-18	FY 17-18	FY 18-19
205-NPDES STORM WATER QUALITY			
BEGINNING FUND BALANCE	26,954	26,954	41,890
TOTAL REVENUES NPDES STORM WATER QUALITY	40,200	43,521	43,400
TOTAL EXPENDITURES NPDES STORM WATER QUALITY	27,906	28,585	31,250
REVENUE OVER/(UNDER) EXPENDITURES	12,294	14,936	12,150
PROJECTED FUND BALANCE	39,248	41,890	54,040
206-STORMWATER PROGRAM			
BEGINNING FUND BALANCE	(55,725)	(55,725)	(173,610)
TOTAL REVENUES STORMWATER PROGRAM	147,300	132,387	130,900
TOTAL EXPENDITURES STORMWATER PROGRAM	228,482	250,272	277,155
REVENUE OVER/(UNDER) EXPENDITURES	(81,182)	(117,885)	(146,255)
PROJECTED FUND BALANCE	(136,907)	(173,610)	(319,865)

NPDES assessment for Storm Drain activity

Revenue and expenditures related to the Street Sweeper

PUBLIC WORKS DEPARTMENT PROPOSED BUDGET FY 18-19

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
	FY 17-18	FY 17-18	FY 18-19
280-STATE GAS TAX			
BEGINNING FUND BALANCE	943,021	943,021	100,491
TOTAL REVENUES STATE GAS TAX	2,021,792	1,551,817	1,299,654
TOTAL EXPENDITURES STATE GAS TAX	2,322,753	2,394,347	1,514,670
REVENUE OVER/(UNDER) EXPENDITURES	(300,961)	(842,530)	(215,016)
PROJECTED FUND BALANCE	642,060	100,491	(114,525)
281-LOCAL TRANSPORTATION TDA			
BEGINNING FUND BALANCE	924,717	924,717	519,067
TOTAL REVENUES LOCAL TRANSPORTATION TDA	531,400	536,265	746,385
TOTAL EXPENDITURES LOCAL TRANSPORTATION TDA	900,180	941,915	302,208
REVENUE OVER/(UNDER) EXPENDITURES	(368,780)	(405,650)	444,177
PROJECTED FUND BALANCE	555,937	519,067	963,244
282-LOCAL TRANS TDA ART 3			
BEGINNING FUND BALANCE	7	7	7
TOTAL REVENUES LOCAL TRANS TDA ART 3	6,020	5,835	6,040
TOTAL EXPENDITURES LOCAL TRANS TDA ART 3	6,020	5,835	5,500
REVENUE OVER/(UNDER) EXPENDITURES	-	-	540
PROJECTED FUND BALANCE	7	7	547
283-SB1 ROADS			
BEGINNING FUND BALANCE	-	-	224,128
TOTAL REVENUES SB1 ROADS	-	224,128	512,042
TOTAL EXPENDITURES SB1 ROADS	-	-	-
REVENUE OVER/(UNDER) EXPENDITURES	-	224,128	512,042
PROJECTED FUND BALANCE	-	224,128	736,170

Fund 280 purchase of Tractor Loader \$84,000

FY 17/18 Budget included SB1 funds-Fund 283 added (see below)

Decrease in expenditures related to capital projects which will be covered in the CIP presentation

Projects will not be started until after results of November 2018 election.

PUBLIC WORKS DEPARTMENT PROPOSED BUDGET FY 18-19

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
	FY 17-18	FY 17-18	FY 18-19
305-BEV CONTAINER RECYCLING			
BEGINNING FUND BALANCE	7,828	7,828	10,586
TOTAL REVENUES BEV CONTAINER RECYCLING	8,069	8,110	8,125
TOTAL EXPENDITURES BEV CONTAINER RECYCLING	8,045	5,352	8,125
REVENUE OVER/(UNDER) EXPENDITURES	24	2,758	-
PROJECTED FUND BALANCE	7,852	10,586	10,586
312-CA USED OIL BLOCK GRANT			
BEGINNING FUND BALANCE	25,201	25,201	26,958
TOTAL REVENUES CA USED OIL BLOCK GRANT	11,400	17,166	8,760
TOTAL EXPENDITURES CA USED OIL BLOCK GRANT	15,320	15,409	15,270
REVENUE OVER/(UNDER) EXPENDITURES	(3,920)	1,757	(6,510)
PROJECTED FUND BALANCE	21,281	26,958	20,448

Fund 305 Grant

Fund 312 Grant

PUBLIC WORKS DEPARTMENT PROPOSED BUDGET FY 18-19

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
500-HILLSBOROUGH OPEN SPACE	FY 17-18	FY 17-18	FY 18-19
BEGINNING FUND BALANCE	1,700	1,700	4,834
TOTAL REVENUES HILLSBOROUGH OPEN SPACE	10,663	10,801	10,683
TOTAL EXPENDITURES HILLSBOROUGH OPEN SPACE	9,280	7,667	9,480
REVENUE OVER/(UNDER) EXPENDITURES	1,383	3,134	1,203
PROJECTED FUND BALANCE	3,083	4,834	6,037
503-GHAD-GEO HAZ ABATE DIST			
BEGINNING FUND BALANCE	309,224	309,224	250,023
TOTAL REVENUES GHAD-GEO HAZ ABATE DIST	106,605	85,863	89,560
TOTAL EXPENDITURES GHAD-GEO HAZ ABATE DIST	79,829	145,064	47,735
REVENUE OVER/(UNDER) EXPENDITURES	26,776	(59,201)	41,825
PROJECTED FUND BALANCE	336,000	250,023	291,848

Fund 500 District related

Fund 503 District related

PUBLIC WORKS DEPARTMENT PROPOSED BUDGET FY 18-19

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
600-REFUSE RESERVE	FY 17-18	FY 17-18	FY 18-19
BEGINNING FUND BALANCE	300	300	51,987
TOTAL REVENUES REFUSE RESERVE	152,292	152,793	50,000
TOTAL EXPENDITURES REFUSE RESERVE	96,920	101,106	79,697
REVENUE OVER/(UNDER) EXPENDITURES	55,372	51,687	(29,697)
PROJECTED FUND BALANCE	55,672	51,987	22,290
610-SEWER			
BEGINNING CASH BALANCE	9,082,590	9,082,500	8,814,572
TOTAL REVENUES SEWER	10,795,700	11,020,894	11,037,097
TOTAL EXPENDITURES SEWER	11,107,008	11,288,822	9,111,196
REVENUE OVER/(UNDER) EXPENDITURES	(311,308)	(267,928)	1,925,901
PROJECTED CASH BALANCE	8,771,282	8,814,572	10,740,473
620-WATER			
BEGINNING CASH BALANCE	9,941,534	9,941,534	4,559,766
TOTAL REVENUES WATER	8,252,399	7,705,584	7,901,081
TOTAL EXPENDITURES WATER (Excluding Capital Projects)	9,836,196	13,087,352	9,190,068
REVENUE OVER/(UNDER) EXPENDITURES	(1,583,797)	(5,381,768)	(1,288,987)
PROJECTED CASH BALANCE	8,357,737	4,559,766	3,270,779

Decrease in expenditures related to capital projects which will be covered in the CIP presentation

Decrease in expenditures related to capital projects which will be covered in the CIP presentation

Projects will be using cash reserves.

PUBLIC WORKS DEPARTMENT PROPOSED BUDGET FY 18-19

	ADOPTED	YEAR END	CM
	BUDGET	ESTIMATES	RECOMMENDATION
	FY 17-18	FY 17-18	FY 18-19
621-WATER IN-LIEU			
BEGINNING FUND BALANCE	1,095,348	1,095,348	1,063,971
TOTAL REVENUES WATER IN-LIEU	105,700	49,747	111,000
TOTAL EXPENDITURES WATER IN-LIEU	-	81,124	-
REVENUE OVER/(UNDER) EXPENDITURES	105,700	(31,377)	111,000
PROJECTED FUND BALANCE	1,201,048	1,063,971	1,174,971
702-EQUIPMENT MAINTENANCE			
BEGINNING FUND BALANCE	-	-	-
TOTAL REVENUES EQUIPMENT MAINTENANCE	545,894	569,905	699,194
TOTAL EXPENDITURES EQUIPMENT MAINTENANCE	545,894	569,905	699,194
REVENUE OVER/(UNDER) EXPENDITURES	-	-	-
PROJECTED FUND BALANCE	-	-	-

Purchase new lift for second bay \$9000

Increase Disposal costs & purchase generators which are beyond permitted life

City of Santa Paula - Capital Improvement Plan FY 2018/2019

Fund	Project Name	Category	18/19
620 (Water)	Corporation Yard Replacement Project	Buildings	\$ 80,000
104 (Measure T)	Police Station Remodeling and Expansion	Buildings	\$ 150,000
223 (Public Meeting Facility)	Remodel of Community Center and Cultural Arts	Buildings	\$ 15,000
223 (Public Meeting Facility)	Remodel of Community Development Building	Buildings	\$ 20,000
223 (Public Meeting Facility)	Railroad Depot Remodel	Buildings	\$ 15,000
226 (Parkland Facility)	Resurface Parking lots at Mill and Teague Parks	Buildings	
803 (Harding Park Trust)	Hersel Hopkins Softball Field Game Scoreboard	Buildings	
226 (Parkland Facility)	Teague Park Master Plan II	Buildings	
223 (Public Meeting Facility)	Building Roof Repair	Buildings	\$ 100,000
226 (Parkland Facility)/Grant	Mill Park Restroom Rehabilitation Project	Buildings	\$ 260,000
Grant	Teague Park Restroom Rehabilitation Project	Buildings	\$ 300,000
Unk	Irrigation System Replacement Program	Buildings	
223 (Public Meeting Facility)	City Hall Remodel,upgrade, rehabilitation	Buildings	\$ 55,000
	Total Buildings/Community Services		\$ 995,000
610 (Sewer Enterprise)	Water Recycling Facility Capital expenditures {O	Sewer	\$ 1,000,000
610 (Sewer Enterprise)	Manhole Rehabilitation and Replacement	Sewer	\$ 57,500
610 (Sewer Enterprise)	Inflow and Infiltration Program	Sewer	\$ 28,000
610 (Sewer Enterprise)	Sewer Pipeline Rehabilitation Program	Sewer	\$ 110,000
610 (Sewer Enterprise)	Recycled Water Distribution System	Sewer	\$ 150,000
610 (Sewer Enterprise)	Water Recycling Facility Floodwall Project	Sewer	
610 (Sewer Enterprise)	Harvard Blvd Sewer Pipeline Replacement	Sewer	\$ 50,000
	Total Sewer		\$ 1,395,500

City of Santa Paula - Capital Improvement Plan FY 2018/19

Fund	Project Name	Category	18/19
281 (Local Transportation TDA)	Sidewalk Repair Program	Streets	\$ 55,000
104 (Measure T) & (281 TDA)	Pavement Slurry Seal and Rehabilitation Program	Streets	\$ 660,000
205 (NPDES Storm Water Quality)	Catch Basin Trash Excluders	Streets	\$ 20,000
401 (Federal STP)	Peck Road Pavement Overlay	Streets	
229 (Traffic Impact Fee)	CalPipe Road Improvements Design	Streets	\$ 50,000
281 (Local Transportation TDA)	Crosswalk Safety Improvement Program	Streets	\$ 66,000
	Total Streets		\$ 851,000
620 (Water Enterprise)	Canyon Booster Pump Station	Water	\$ 50,000
620 (Water Enterprise)	Well Rehabilitation Program	Water	\$ 300,000
620 (Water Enterprise)	Water Main Replacement Program	Water	\$ 200,000
620 (Water Enterprise)	Cross Town Water Pipeline Project	Water	\$ 20,000
620 (Water Enterprise)	Water Meter Replacement Program	Water	\$ 150,000
620 (Water Enterprise)	Harvard Blvd Water Main Line Replacement	Water	\$ 100,000
620 (Water Enterprise)	Mesa Tank Study/ Replacement	Water	\$ 100,000
620 (Water Enterprise)	GIS/GPS Asset Management System	Water	
620 (Water Enterprise)	SCADA Land Line to Radio Conversion Program	Water	\$ 100,000
	Total Water		\$ 1,020,000
			\$ 4,261,500

City of Santa Paula - Capital Improvement Plan FY 2019- FY 2023

Fund	Project Name	Category	19/20	20/21	21/22	22/23	Total Projects
620 (Water)	Corporation Yard Replacement Project	Buildings	\$ 150,000			\$13,000,000	\$ 13,230,000
104 (Measure T)	Police Station Remodeling and Expansion	Buildings	\$2,000,000				\$ 2,150,000
223 (Public Meeting Facility)	Remodel of Community Center and Cultural Arts I	Buildings	\$ 10,000	\$ 10,000			\$ 35,000
223 (Public Meeting Facility)	Remodel of Community Development Building	Buildings	\$ 10,000	\$ 10,000			\$ 40,000
223 (Public Meeting Facility)	Railroad Depot Remodel	Buildings	\$ 20,000				\$ 35,000
226 (Parkland Facility)	Resurface Parking lots at Mill and Teague Parks	Buildings	\$ 25,000				\$ 25,000
803 (Harding Park Trust)	Hersel Hopkins Softball Field Game Scoreboard I	Buildings	\$ 62,000				\$ 62,000
226 (Parkland Facility)	Teague Park Master Plan II	Buildings	\$ 270,000				\$ 270,000
223 (Public Meeting Facility)	Building Roof Repair	Buildings	\$ 400,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000
226 (Parkland Facility)/Grant	Mill Park Restroom Rehabilitation Project	Buildings					\$ 260,000
Grant	Teague Park Restroom Rehabilitation Project	Buildings					\$ 300,000
Unk	Irrigation System Replacement Program	Buildings	\$ 150,000				\$ 150,000
223 (Public Meeting Facility)	City Hall Remodel,upgrade, rehabilitation	Buildings	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 495,000
	Total Buildings/Community Services		\$ 3,207,000	\$ 380,000	\$ 360,000	\$ 13,360,000	\$ 18,302,000
610 (Sewer Enterprise)	Water Recycling Facility Capital expenditures {O	Sewer	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 1,880,000
610 (Sewer Enterprise)	Manhole Rehabilitation and Replacement	Sewer	\$ 57,500	\$ 57,500	\$ 57,500	\$ 57,500	\$ 287,500
610 (Sewer Enterprise)	Inflow and Infiltration Program	Sewer	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 140,000
610 (Sewer Enterprise)	Sewer Pipeline Rehabilitation Program	Sewer	\$ 210,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ 590,000
610 (Sewer Enterprise)	Recycled Water Distribution System	Sewer	\$ 200,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 650,000
610 (Sewer Enterprise)	Water Recycling Facility Floodwall Project	Sewer	\$ 150,000	\$ 400,000			\$ 550,000
610 (Sewer Enterprise)	Harvard Blvd Sewer Pipeline Replacement	Sewer	\$ 100,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 1,650,000
	Total Sewer		\$ 965,500	\$ 1,395,500	\$ 995,500	\$ 995,500	\$ 5,747,500

City of Santa Paula - Capital Improvement Plan FY 2019- FY 2023

281 (Local Transportation TDA)	Sidewalk Repair Program	Streets	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 275,000
104 (Measure T) & (281 TDA)	Pavement Slurry Seal and Rehabilitation Program	Streets	\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 3,300,000
205 (NPDES Storm Water Quality)	Catch Basin Trash Excluders	Streets	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
401 (Federal STP)	Peck Road Pavement Overlay	Streets					\$ -
229 (Traffic Impact Fee)	CalPipe Road Improvements Design	Streets					\$ 50,000
281 (Local Transportation TDA)	Crosswalk Safety Improvement Program	Streets	\$ 66,000	\$ 66,000	\$ 66,000	\$ 66,000	\$ 330,000
	Total Streets		\$ 801,000	\$ 801,000	\$ 801,000	\$ 801,000	\$ 4,055,000
620 (Water Enterprise)	Canyon Booster Pump Station	Water	\$ 300,000				\$ 350,000
620 (Water Enterprise)	Well Rehabilitation Program	Water	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 900,000
620 (Water Enterprise)	Water Main Replacement Program	Water	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000	\$ 4,600,000
620 (Water Enterprise)	Cross Town Water Pipeline Project	Water			\$ 3,250,000		\$ 3,270,000
620 (Water Enterprise)	Water Meter Replacement Program	Water	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 350,000
620 (Water Enterprise)	Harvard Blvd Water Main Line Replacement	Water		\$ 3,500,000			\$ 3,600,000
620 (Water Enterprise)	Mesa Tank Study/ Replacement	Water	\$ 3,000,000				\$ 3,100,000
620 (Water Enterprise)	GIS/GPS Asset Management System	Water				\$ 450,000	\$ 450,000
620 (Water Enterprise)	SCADA Land Line to Radio Conversion Program	Water					\$ 100,000
	Total Water		\$ 4,600,000	\$ 4,800,000	\$ 4,550,000	\$ 1,750,000	\$ 16,720,000
			\$ 9,573,500	\$ 7,376,500	\$ 6,706,500	\$ 16,906,500	\$ 44,824,500

CITYWIDE REQUESTS FY 18/19

- VEHICLE REPLACEMENT PROGRAM
- EMERGENCY PREPAREDNESS PLAN-COMMUNITY SERVICE OFFICER TO COORDINATE
- NEEDS ASSESSMENT FUNDING PLAN – CITY BUILDINGS
- TRUST FUND FOR RETIREE HEALTH CARE
- HOMELESS ISSUES
- MEASURE T COMMITTEE RECOMMENDATIONS: 58% POLICE, 27% YOUTH PROGRAMS, 15% PUBLIC WORKS

CITY MANAGER RECOMMENDATION

➤ MEASURE T:

- 60% POLICE \$1,740,000
 - 25% YOUTH PROGRAMS \$ 725,000
 - 15% PUBLIC WORKS \$ 435,000
- \$2,900,000